

**MINUTES**  
**of the**  
**FIFTY FIFTH MEETING**  
**of the**  
**ACADEMIC COUNCIL**

**held on**

**05<sup>TH</sup> APRIL 2011**



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**MAIDAN GARHI, NEW DELHI-110068**

## IGNOU

### **MINUTES OF THE FIFTY FIFTH MEETING OF THE ACADEMIC COUNCIL HELD ON 05<sup>TH</sup> APRIL 2011 AT 11.00 A.M. IN THE CONFERENCE ROOM, BLOCK-8 IGNOU, MAIDAN GARHI, NEW DELHI-110 068.**

The following were present:

1. Prof. V. N. Rajasekharan Pillai, Vice-Chancellor	-	Chairman
2. Dr. Latha Pillai, PVC	-	Ex-officio Member
3. Prof. Parvin Sinclair, PVC	-	Ex-officio Member
4. Prof. K.R. Srivasthan, PVC	-	Ex-officio Member
5. Prof. P.R. Ramanujam, PVC	-	Ex-officio Member
6. Prof. Rita Rani Paliwal, Director, SOH	-	Ex-officio Member
7. Prof. Gopinath Pradhan, Director, SOSS	-	Ex-officio Member
8. Prof. Vibha Joshi, Director, SOE	-	Ex-officio Member
9. Prof. Geeta Kaicker, Director, SOS	-	Ex-officio Member
10. Prof. Naval Kishore, Director, SOMS	-	Ex-officio Member
11. Prof. M. Aslam, Director, SOCE	-	Ex-officio Member
12. Prof. Bimla Kapoor, Director, SOHS	-	Ex-officio Member
13. Prof. Manohar Lal, Director, SOCIS	-	Ex-officio Member
14. Prof. Ajit Kumar, Director, SOET	-	Ex-officio Member
15. Prof. K. Elumalai, Director, SOL	-	Ex-officio Member
16. Prof. M.K. Salooja, Director, SOA	-	Ex-officio Member
17. Prof. C. Gajendra Naidu, Director, SOVET	-	Ex-officio Member
18. Prof. Shambhu Nath Singh, Director, SOJNMS	-	Ex-officio Member
19. Dr. Harkirat Bains, Director (I/c), SOTHSSM	-	Ex-officio Member
20. Prof. Gracious Thomas, Director, SOSW	-	Ex-officio Member
21. Prof. Savita Singh, Director, SOGDS	-	Ex-officio Member
22. Prof. B. K. Pattanaik, Director, SOEDS	-	Ex-officio Member
23. Prof. Sunil Kumar, Director, SOPVA	-	Ex-officio Member
24. Prof. G. Choudhary, Director, SOFL	-	Ex-officio Member
25. Prof. K. Satchidanandan, Director, SOTST	-	Ex-officio Member
26. Prof. V. Saravanan, Director, SOITS	-	Ex-officio Member
27. Prof. T.K. Jena, SOHS	-	Member
28. Prof. Anjila Gupta, SOSS	-	Member
29. Dr. Nehal A Farooque, Reader, SOEDS	-	Member
30. Dr. A.K. Gaba, Reader, SOVET	-	Member
31. Dr. Babu P. Ramesh, Reader, SOITS	-	Member
32. Sh. P.V. Suresh, Asst. Prof., SOCIS	-	Member
33. Dr. Kamalika Banerjee, Asst. Prof., SOS	-	Member
34. Dr. Arvind Kr. Dubey, Asst. Prof., SOTHSSM	-	Member
35. Sh. S.K. Arora, Librarian	-	Member
36. Dr. Vikas Gupta, Director, DEC	-	Member
37. Dr. Kusum Sharma, Director, ID	-	Member
38. Dr. C.K. Ghosh, Director, NCIDE	-	Member
39. Prof. Pushplata Tripathi, Registrar, SED	-	Member
40. Dr. Pankaj Khare, Registrar, SRD	-	Member
41. Sh. Ravi Kanth, Director, EMPC	-	Member
42. Prof. M.S. Senam Raju	-	Member Secretary

Prof. D. Gopal and Prof. Debjani Roy, In-Charge, CTKS attended the meeting as special invitees.

Shri K. D. Sharma, Assistant Registrar, ACD was present to assist the Council.

The Chairman welcomed the members of the Academic Council to the 55<sup>th</sup> meeting and extended special welcome to the new members Dr. Vikas Gupta, Director, DEC, Prof. V. Saravanan, Director, School of Inter-Disciplinary and Trans-Disciplinary Studies (SOITS).

The Academic Council appreciated and thanked for the contributions made by its outgoing members Dr. R.R. Rausaria, (Rtd) former Director, DEC; Dr. Nandini Sinha Kapur, former Director, (I/c) SOITS; Prof. N. Mukunda, Hony Professor, Indian Institute of Science, Bangalore; Prof. Mahendra Dev, Director (Vice-Chancellor), IDIDR; Prof. George Mathew, Director Institute of Social Science; Prof. N.K. Jain, CEO & Secretary, ICSI; Prof. K.P. Singh, G.B Pant University of Agriculture & Technology; Prof. Uma Alladi, Deptt of English SOH, P.O. Central University; Prof. S. N. Maheshwari, IIT, Delhi; Dr. D.K. Dutta Majumder, West Bengal; Prof. Ramamohan Rao, Andhra University; Dr. K.V Peter, World Noni Research Foundation; Prof. Mohammad Miyan, Vice-Chancellor, Hyderabad; Prof. L. Venugopal Reddy, Former Vice Chancellor; Prof. Khannan M. Moudgalya, Deptt. Of Chemical Engineering; IIT-Mumbai and Prof. Devi Singh, IIM, U.P.

The Chairman informed the Council that the term of 14 members co-opted by the Academic Council under provisions of sub-clause (viii) of clause (1) of statue of 9 of the statues of the University had expired on 23<sup>rd</sup> February, 2011. An item on this subject is placed at **Serial no. 63** of the agenda. He suggested that due to increase in the number of School of Studies, Academic Centers and Divisions in the University it is necessary that the Academic Council may co-opt at least 21 to 25 members to the Academic Council for their expertise in different fields of education, industries, organizations, institutions etc. and to ensure that at least one name from each School of Studies should be co-opted. He further requested the members of the Council to send the list of probable names for cooption. The Council authorized the Chairman to co-opt at least 21 to 25 persons under the above provision on its behalf and report the same at its next meeting.

The Chairman then asked the Member Secretary to present the Agenda. The following agenda items were taken up:

**ITEM NO. 1 To confirm the minutes of the 53<sup>rd</sup> and 54<sup>th</sup> (Urgent) meetings of the Academic Council held on 27<sup>th</sup> September 2010 and 13<sup>th</sup> December 2010 and to note action taken there on**

AC 55.1.1 The Member Secretary informed that minutes of the 53<sup>rd</sup> and 54<sup>th</sup> Meeting of the Academic Council were circulated to its members and the following comments have been received from the members;

**1) 53<sup>rd</sup> Meeting :-**

A) Dr Sonia Sharma - Director I/C SOTHSSM in her observations stated that the School had forwarded two items: (i). Phase 1 & 3 Form of B.A. (Hons. / International Culinary Arts Programme of IGNOU – FHRAI (ET) Collaboration and (ii). Detailed Project Report (DPR) for the proposed Institute of Culinary Arts under the SOTHSSM. She pointed out that instead of two items one was considered and item no. 2 has been merged with item no. 1 and recorded in the Minutes. During the discussions as mentioned Resolution no. AC 53.32.3 that Chairman mentioned that the DPR for establishment of Institute of Culinary with University and DPR was circulated during the discussion. Therefore, both the items of Agenda was considered at Item No. 32, approved and recorded accordingly.

B) Prof. Manohar Lal, Director, SOCIS regarding Item No. 74

“In this context Prof. Manohar Lal, Director SOCIS informed the Academic Council that the three programmes, namely, B.Tech. in Computer Science & Engineering, Diploma in Computer Science and Engineering and Advance Certificate in Computer Practices fall under the purview of SOCIS. He said that SOCIS was not consulted before the initiative of SOET to launch the 3 Computer Programmes. He added that any other department can take the initiative of launching the Computer Programmes only after SOCIS expresses its inability to launch the proposed Computer Programmes.”

Accordingly, the Resolution No. AC.53.74.2 to be replaced with the following text: “The members and Chairman of Academic Council agreed with the observations of Prof. Manohar Lal, Director SOCIS. The Chairman advised SOCIS and SOET to launch the above mentioned three Computer Programmes jointly.”

**2) 54<sup>th</sup> Meeting :-**

Prof. Parvin Sinclair, PVC observations regarding recording of the 5<sup>th</sup> decision:

The following is supposed not to be dropped

“Provided that only those persons who have at least 5 years of teaching/academic experience shall be eligible for inclusion in the panel.”

“It was decided that IGNOU faculty without 5 years of experience could be considered as Paper Setters/Moderators/Examiners”.

As per Minutes it was recorded that “The Council decided to delete the following paragraph from Clause 6 (Appointment of paper setters/Moderators/Examiners) of the Ordinance:”

“Provided that only those persons who have at least 5 years of teaching/academic experience shall be eligible for inclusion in the panel.”

Prof. Geeta Kaicker, Director School of Sciences:

On page 4: Last Para point 1

The following needs to be added:

Spot Evaluation at HQs and at zonal level be initiated programme wise. Not all programmes to be evaluated at all centers and programmes with enrolment of less than 500 to be evaluated at HQ

On page no. 5 point No. 8

Keeping in view .....as Evaluators and Examiners through the concerned school. It was agreed that the concerned discipline and School should be aware of the qualifications of the approved evaluators and examiners.

AC 55.1.3

During the discussions members secretary informed in case of the comments of Dr. Sonia Sharma that there were two different item as mentioned in the comments however, since both the items were discussed simultaneously the recording of Resolutions was clubbed in the Minutes. The Council noted the same.

Regarding observations of Prof. Manohar Lal, Director SOCIS on Item No. 74. The Council agreed with observation of Prof Lal and the Chairman advised SOET and SOCIS to offer the Programmes jointly.

Prof. Parvin Sinclair, PVC regarding her comments informed that relaxation of five years experience is for the internal faculty of the University and not in general and hence the clause should not be deleted as recorded in the Minute of the 54<sup>th</sup> (Urgent) Meeting.

During the discussions the Chairman expressed his view that when Academic Counsellor are engaged by the Regional Services Division with the prior approval of the Schools of Studies then why can't be the examiner/evaluator of the University.

Some of the Directors of the Schools of Studies pointed out that they did not have the complete latest list of Academic Counsellors as it is not being updated and supplied by the Regional Services Division. The Chairman then suggested that Regional Service Division should coordinate with each other and update information from time to time in the respective web site of the Schools. It is also suggested that the Academic Counsellors should be recommended by the Schools.

The Council agreed with observations of Prof Parvin Sinclair and decided that the clause should not be deleted. However when the acute shortage of evaluators in specific disciplines the relaxation of service may be consider on case to case basis. Regarding observations of Prof. Geeta Kaicker, Director SOS the Council left the decision of spot evaluation of Programmes to the Registrar SED and decided that the Registrar may take decision time to time as per the situation.

The Academic Council noted the action taken report on the Minutes of its 53<sup>rd</sup> and 54<sup>th</sup> Meetings.

AC 55.1.4

The Academic Council confirmed the Minutes of its 53<sup>rd</sup> and 54<sup>th</sup> Meetings (without appendices) (**Annexure 1**) with the above observations.

**ITEM NO. 2 To consider and approve the Minutes of the 32nd Meeting of the Academic Council's Standing Committee held on December 20, 2010**

AC 55.2.1 The Member Secretary informed that the 32<sup>nd</sup> Meeting of the Standing Committee was held on December 20, 2010, the Standing Committee considered and recommended the following items:

(1). Approved and ratified the Phase 3 Forms for the programmes: Certificate in Solid Waste Management (CSWM), Certificate in Waste Water Management (CWWM), Post Graduate Diploma in Information Security, Post Graduate Certificate in Information Security (as an exit option after successfully completion of first semester), B.ED Special Education in Learning Disability, Master of Science (MS) in Software Technologies – offered jointly by IGNOU and International Institute of Information Technology (I<sup>2</sup>IT), Pune, M.Tech Embedded System Design (M.Tech/ESD) and M.Tech Information Systems Security (M.Tech/ISS) – a joint program of IGNOU with Rajagiri Educational Charitable Trust (RECT), Cochin, Programmes of study in the area of Pediatric Nutrition, Course Work for Ph.D. and M. Phil Programmes in Commerce.

(2). Considered and approved the changes in the programmes Post Graduate Diploma in Fire, Safety and Disaster Management Programme; Revised syllabus of two courses of M.Sc (Actuarial Science) Full Time On Campus Programme; the change in eligibility criteria of B.Ed. (VET) Programme; repackaging of Communication & IT skills course of Diploma in Business Process Outsourcing: Finance and Accounting (DBPOFA) programme as “Certificate in Communication & IT Skills”; revised nomenclature of B.Ed Special Education Programmes; the syllabus proposed by OSD, i-CAT, Guwahati, for Training of the untrained or under-trained working teachers at the Elementary Level in the North-Eastern region: Proposal for Masters of Arts in Adult Education in face-to-face mode and the list of experts both (internal and external) for delivery of the programme; Restructuring of M.A. (Economics) – MEC – Programme; the proposal for Diploma in Elementary Education (D. El Ed.) programme; the revised Programme Structure of B.Com (A&F); and course equivalence for the old schemes of Chartered Accountancy in accordance with the approved course structures of B.Com (A&F) and M.Com (F&T) programmes; the syllabus of ‘Specialization Course – Mergers and Corporate Restructuring’ as a part of course work prescribed for Mr. Sony Kuriakose, RTA pursuing Ph.D. in Commerce

(3). Ratification of revised programme fee of M.Sc. (Actuarial Science) Full-Time On-Campus Programme; fee structure for revised Master of Arts (Distance Education); Proposal to Collect additional 5% Programme Fees from the collaborating clients, who sign MOUs with the University; 50% exemption in Programme Fee of Certificate in Performing Arts and Certificate in Visual Arts group of programmes for students enrolling from North-eastern part of India; relaxation in Eligibility criteria and reduction in the programme fee with regard to PG Diploma in Pharmaceutical Sales Management Programme;

(4). Ratification of Creation of Academic Positions for expansion of International Division; various Financial Aspects Relating to Partner Institutes of the University; proposal for MBA Programme in Corporate Governance Management (face-to-face mode); guidelines for IGNOU Merit Scholarship for PG Programme and

list of students eligible for award of scholarship – SSC; eligibility criteria and syllabi for Master of Technology (Research) in Geo-Spatial Technology, Computational Technology, Bio-Technology and Rural Technology; Credit Transfer Policy for the students of Management Programme who have completed maximum Period; additional faculty positions for the school of Vocational and Education and Training; Title of the New Programme “Post Graduate Diploma in Auditory Verbal Therapy (PGDAVT) at NCDS; Admission Criteria for non 10+2 students to DNHE Programme after qualifying for BPP Programme; Standard Operating Procedures for On Demand Examination in IGNOU; proposal for Certificate Programmes in Solar Thermal Energy Systems, Solar Photovoltaic Systems, Solar Thermal Power and Green Building Design and Management;

AC 55.2.2 The Academic Council approved the Minutes of the 32<sup>nd</sup> Meeting of its Standing Committee held on December 20, 2010 (**Annexure 2**) (without appendices), recommended for Creation of the academic positions for expansion of International Division, and noted the action taken report on the Minutes of the Standing Committee.

**ITEM NO. 3 To consider and approve the Phase 3 form for the programme on Masters Degree in International Hotel Management – SOTHSSM**

AC 55.3.1 The Member Secretary informed that the School of Tourism, Hospitality and Service Sectoral Management (SOTHSSM) has submitted Phase 3 form for the programme on Masters Degree in International Hotel Management as regular programme under Memorandum of Collaboration (MOC) signed between IGNOU and Munnar Catering College on 23<sup>rd</sup> July 2010 in order to establish a Joint Centre of Hospitality Education and Training at Munnar. The Phase 3 Form has been approved by the School Board at its 7<sup>th</sup> Meeting held on 16<sup>th</sup> December, 2010.

AC 55.3.2 During the discussions Prof. M. Aslam, Director, SOCE, again pointed out that the Academic Council had taken a decision and delegated its powers to the School of Boards for consideration and approval of the Phase 1 to 3 forms, and despite the Council’s above decision, the Phase 3 forms from the Schools of Studies and Academic Divisions and Centers are being placed before the Academic Council whereas per the decision of the Academic Council the matter should be reported for ratification to the Academic Council at the time of the launch of the Programmes. It was clarified that although the Academic Council has delegated its powers to the Schools of Studies, for through examination of the Course content etc. of the Programmes as the concerned discipline is housed in the School of Studies and expertise is available there. Hence, it cannot be presumed that the Academic Council cannot consider and approve the Phase 3 Forms.

In the light of the above clarifications it was clarified that the Academic Council can consider and approve the Phase Forms whenever placed before it.

The Academic Council however, suggested that the School of Studies should ensure that there is no duplication of the Programmes being offered and also in Programmes Codes being allotted to the Programmes.

AC 55.3.3 The Academic Council considered and approved the Phase 3 Form (**Annexure 3**) for the programme on Masters Degree in International Hotel Management (Regular Programme).

**ITEM NO. 4 To consider and approve the Phase 3 Form for Executive MHM in International Hotel Management the Programme – SOTHSSM**

AC 55.4.1 It was informed that the School of Tourism, Hospitality and Service Sectoral Management (SOTHSSM) has submitted Phase 3 Form for **Executive MHM in International Hotel Management** under Memorandum of Collaboration (MOC) signed between IGNOU and Munnar Catering College on 23<sup>rd</sup> July 2010 in order to establish a Joint Centre of Hospitality Education and Training at Munnar as regular programme to be run by the Centre.

The Phase 3 form was approved by the the School Board at its 7<sup>th</sup> meeting held on 16<sup>th</sup> December, 2010.

AC 55.4.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 4**) **Executive MHM in International Hotel Management** Programme.

**ITEM NO. 5 To consider and approve the Phase 3 form for the programme on Executive MBA in International Hospitality Management Programme – SOTHSSM**

AC 55.5.1 It was presented that the School of Tourism, Hospitality and Service Sectoral Management (SOTHSSM) has submitted Phase 3 form for Eighteen Months Executive MBA in International Hospitality Management under Memorandum of Collaboration (MOC) signed between IGNOU and Munnar Catering College in order to establish a Joint Centre of Hospitality Education and Training at Munnar as regular programme. The Phase 3 form for **Executive MBA in International Hospitality Management** Programme (Regular) in collaboration with Munnar Catering College was approved by the School Board at its 7<sup>th</sup> meeting held on 16<sup>th</sup> December, 2010.

AC 55.5.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 5**) of **Eighteen Months Executive MBA in International Hospitality Management** as Regular Programme in collaboration with Catering College.

**ITEM NO. 6 To consider and approve the Phase 3 Form for the Bachelor in Hotel Management Programme – SOTHSSM**

AC 55.6.1 The School of Tourism, Hospitality and Service Sectoral Management (SOTHSSM) has submitted Phase 3 Form for **Bachelor in Hotel Management** under Memorandum of Collaboration (MOC) signed between IGNOU and Munnar Catering College on 23<sup>rd</sup> July 2010 in order to establish a Joint Centre of Hospitality Education and Training at Munnar as regular programme to be run by the Centre. The School Board has approved the Phase 3 Form for the BHM at its 7<sup>th</sup> meeting held on 16<sup>th</sup> December, 2010.

AC 55.6.2 The Academic Council considered and approved the Phase 3 Form of **Bachelor in Hotel Management Programme** in collaboration with the Munnar Catering College (**Annexure 6**).

**ITEM NO. 7 To consider and approve the Minutes of the 17<sup>th</sup> Meeting of the Research Council-RU**

AC 55.7.1 The Member Secretary informed that the 17<sup>th</sup> Meeting of the Research Council was held on 28<sup>th</sup> December 2010. The Research Council is the authority of the University under over all supervision of the Academic Council. It is, therefore, mandatory that the minutes of Research Council are placed before the Academic Council for consideration.

AC 55.7.2 The Academic Council considered and noted the Minutes of the 17<sup>th</sup> meeting of Research Council (**Annexure 7**) without appendices.

**ITEM NO. 8 To consider and approve the Minutes of the Second Combined Meeting of Community College Academic Board (CCAB), Community College Examination Board (CCES) and the Fee Fixation Committee (FFC) held on 8<sup>th</sup> November, 2010 (CCU) – NCIDE**

AC 55.8.1 The Member Secretary asked Dr. C.K. Ghosh, Nodal Officer, CCU to present the item in detail. He explained the salient feature of the decisions taken in the Second Combined Meeting of Community College Academic Board (CCAB), Community College Examination Board (CCES) and the Fee Fixation Committee (FFC) held on 8<sup>th</sup> November, 2010

AC 55.8.2 During the discussion the Dr. B.S Sudhindra, Director, RSD suggested that there should be uniform norms for fee sharing, entry qualifications for the IGNOU programmes. Sharing of fees should require a thorough examination before the same is approved by the Council. The members of Council also viewed that the University should have a manual of procedures for handling the Community Colleges and their establishment, functioning and other procedural requirement across the Board for all the IGNOU programmes being run by the Community Colleges should be finalized by the University.

AC 55.8.3 The Academic Council after detailed deliberations on the proposal decided and authorized the Chairman to constitute a Committee consisting of Director P&DD, Director RSD and Nodal Officer, Community Colleges Unit as convener to look into all the matters from signing of the agreements, infrastructure, fee sharing, eligibility criteria for admission into programmes to be offered through the Community Colleges, their establishment and other procedural aspects. The Committee should after examining all the issues involved and preparing the draft manual submit its reports within seven days of the notification of the committee.

**ITEM NO. 9 To consider and approve Regulations for the Para Medical Programmes at the Community Colleges (CCU)**

AC 55.9.1 Dr. C.K Ghosh, Nodal Officer, CCU informed that the Community Colleges offer need based programmes after making an assessment of the community, they are catering to. Several Community Colleges came up with the idea of offering Para-medical Programmes. It has been observed that by and large the proposals for Para-Medical Programmes amount to having departure from the eligibility qualifications as per the University norms. In view of the above a brainstorming session was held with the

Community Colleges concerned, Director SOHS and Prof. In charge, Centre for Para Medical Sciences CPMS.

In this session various issues particularly the eligibility for admission into different levels of programmes were deliberated and the following were recommended.

1. No Medical Programmes can be offered through the Community Colleges.
2. Short –term Programmes can be started.
3. The eligibility criteria for the Certificate and Diploma Programmes should be 10<sup>th</sup> pass. For Non-Credit Customized Programmes there will be no entry restriction.
4. The duration of the Certificate Programme be extended from 6 months to 1 year and Diploma Programme, from 1 year to 2 years.
5. Associate Degree Programmes on Para-Medical Programmes cannot be offered through the Community Colleges.
6. A basic Foundation Course covering first Semester of the Certificate as well as Diploma will be developed by the IGNOU in consultation with Community Colleges, so that a student who has not cleared 10+2 with Science or who is 10<sup>th</sup> Pass can acquire basic knowledge of Science required for the Paramedical Programme being pursued by him. ***A student will have to compulsorily clear this paper, which will be set by IGNOU, not by the Community Colleges and will be held on a fixed date, each during June and December.***
7. Certificate in Home Based Care Provider Programme may be offered through the Community Colleges.
8. Multipurpose Health Worker (MPHW for Female) Programme cannot be offered by the Community College as it requires the approval of the Indian Nursing Council. MPHW are ANMs (Auxiliary Nurse Midwife). They have a training period of 18 months and are registered with Indian Nursing Council (INC). The nomenclature may be changed to Health Care Multipurpose Worker and it can be run by the Community Colleges.  
  
However, the name MPHW can be maintained for male.
9. Possibilities be explored for Lateral Entry by a Diploma student of a Community College who has successfully completed the first year, into second year of the Degree Programme of CPMS, IGNOU.
10. Some of community colleges mentioned that the States they represent do not require registration of the respective State Councils. So it was suggested that the Certificate from IGNOU of the corresponding successful students should have a special reference to the nature of programme (i.e. skill-based).

IGNOU will not be responsible for the placement or any kind of employment.

AC 55.9.2 The Academic Council considered and approved the above recommendations with a direction that any programme requires deviation of eligibility criteria such programmes are to be specially indicated and if any proposal/request comes from any State Government for one year Diploma programmes then a Special Diploma programme may be designed in view of the specific requirements.

**ITEM NO. 10 To consider and approve proposal for collaboration with Tamil Nadu Open University (TNOU) in respect of their Community College Scheme**

AC 55.10.1 The Council was informed that the Academic Council of Tamil Nadu Open University (TNOU) at its meeting held on 19<sup>th</sup> January, 2011 considered the issue of collaboration with IGNOU in respect of Community College Scheme and had made the following recommendations:

1. About 42000 students of the Community Colleges under TNOU would be have completing/completed their diplomas. They may be permitted admissions to the second year of Associate Degree Programme at IGNOU Community Colleges located in the southern part of the country
2. TNOU has a programme called **Community College Certificate Programme (CCCP)**. The target group for the programme is those who have not passed 8<sup>th</sup> Class or did not have the opportunity of school education. The successful students of CCCP may be given admission to Certificate Programmes of Community College under IGNOU for which the eligibility is **8<sup>th</sup> Pass**.
3. TNOU has a Programme called **Bachelor's Preparatory Programme for students who have not cleared secondary level (BPS)**. The successful students of BPS may be admitted to Diploma Programmes of Community Colleges under IGNOU for which the eligibility is **10<sup>th</sup> Pass**.
4. TNOU has a Programme called **Bachelors Preparatory Programme for students who have not cleared higher secondary level (BPH)**. The successful students of BPH may be admitted to Associate Degree of community College under IGNOU for which the eligibility is **10 + 2** pass.

AC 55.10.2 The Chairman appreciated the proposal and welcomed it. The Council deliberated the proposal and opined, there is a need to examine the equivalence in respect of eligibility criteria of different programmes either in general or specified to the MOU.

AC 55.10.3 The Academic Council approved the proposal of the TNOU in principle subject to the condition that the eligibility qualifications between both the University shall be at least at par with IGNOU.

**ITEM NO. 11 To ratify the action taken by the Vice-Chancellor in approving the Phase-2 and Phase-3 form for Revised BCA Programme - SOCIS**

AC 55.11.1 Dr. M.P. Mishra informed that the School of Computer and Information Sciences is in the process of revising its BCA Programme. The BCA (Revised) Programme is scheduled to be launched from July 2011. The Phase 2 and Phase 3 Form for revision

of BCA were approved by the at its 31<sup>st</sup> Meeting held in September 2010. He explained the salient features of the BCA programme after revision to the Council. He also informed that the Vice Chancellor has approved the Phase 2 and 3 Forms for the above programme.

AC 55.11.2 The Academic Council ratified the action taken by the Vice Chancellor in approving the Phase 2 and 3 Forms (**Annexure 8**) for revision of BCA programme

**ITEM NO. 12 To ratify the action taken by the Vice-Chancellor in approving the Rules and criteria for revised BCA Programme – SOCIS**

AC 55.12.1 Dr. M.P. Mishra informed that the School of Computer and Information Sciences is in the process of revising its BCA Programme. The BCA (Revised) Programme is scheduled to be launched from July 2011. The School has framed some rules and criteria for revised BCA Programme pertaining to following activities/operations:

- (a) Eligibility Criteria, and Duration of the Programme
- (b) Mediums of Instruction, Mode of Delivery, and Student Attendance
- (c) Software and Hardware Requirements
- (d) Educational and Experience Criteria for Academic Counsellors, Programme Incharges, and Project Evaluators
- (e) Course wise Number of Counseling Sessions (Theory/Lab)
- (f) Pass % and Evaluation Scheme
- (g) Guidelines for Establishment of SC/PSC

These rules and criteria's for revised BCA have been approved by the 31<sup>st</sup> School Board of SOCIS in September 2010 and also approved by the Vice-Chancellor.

AC 55.12.2 The Academic Council ratified the action taken by the Vice Chancellor in approving rules and criteria for revised BCA Programme (**Annexure 9**)

**ITEM NO. 13 To consider and approve the form for Certificate in Value Education – SOEDS**

AC 55.13.1 It was informed that the Academic Council Standing Committee at its 30<sup>th</sup> Meeting held on 24<sup>th</sup> February 2010 has deferred the approval of the Phase 3 Form for Value Education and the same has not been submitted by the Programme Coordinator along with the approval of the School Board of SOEDS before it. The Programme Coordinator has now resubmitted the Phase 3 form duly approved by the School Board, School of Extension and Development Studies at its 5<sup>th</sup> Meeting held on 28.1.2011

AC 55.13.2 The Academic Council considered and approved the Phase 3 Form along with the Course structure of Certificate in Value Education (**Annexure 10**)

**ITEM NO. 14 To consider and approve the Phase 3 Form for launching of the Post Graduate Degree Programme in Anthropology in July 2011 – SOSS**

AC 55.14.1 The Member Secretary informed that the School of Social Sciences has submitted the Phase 2 and Phase 3 Forms for Post Graduate Degree Programme in Anthropology to be launched in July 2011. The objectives of the programme aims to develop professional competence in the light of perceivable need for trained anthropologists in

academic and research institutes. NGOs, government organizations, healths sector and applied sciences. Equip the students to employ anthropological insights to understand and relate contemporary bio-social shifts.

The Phase Forms have been approved by the School Board, SOSS at its 50<sup>th</sup> and 51<sup>st</sup> meetings held on 18<sup>th</sup> August 2010 and 22<sup>nd</sup> November 2010 respectively.

AC 55.14.2 The Academic Council considered and approved Phase 3 Form (**Annexure 11**) for Master Degree Programme in Anthropology.

**ITEM NO. 15 To Report for approval the signing of Memorandum of Understanding (MOU) between IGNOU and Chartered Institute of Management Accountants (CIMA) (CCETC)**

AC 55.15.1 The Member Secretary informed that the University had signed MOU with Chartered Institute of Management Accountants (CIMA) 303, 3rd Floor, VIBGYOR Towers, Bandra Kurla Complex, Bandra East, Mumbai 400051 on 31<sup>st</sup> January 2011, with an objective to offer collaborative programmes to enhance Employability of learners globally, To bridge the gap between programmes currently available and programmes required by the market for enhancing employability by developing optional programmes and To have joint programmes to address current & emerging needs of the market. The other details relating to strategy, definition, responsibilities and obligations of the parties, agreements etc. are given in the MOU. The proposal relating to initiating the collaborative academic programmes with the institute has been placed before the Centre Management Committee (CMC) of the CCETC meeting held on 10<sup>th</sup> September 2010.

AC 55.15.2 The detailed proposal to initiate the collaborative programmes as per MOU along with the approval of the Central Management Committee (CMC) CCETC was considered by the Academic Council and decided that the Centre should submit the Phase forms including the course structure of the collaborative Programmes under MoU for its consideration. The Academic Council however, approved the signing of Memorandum of Understanding (MOU) between IGNOU and Chartered Institute of Management Accountants (CIMA) in principle.

**ITEM NO. 16 To consider and approve proposal for launching M.Phil/Ph.D in Philosophy and creation of faculty position in the discipline (SOITS)**

AC 55.16.1 The Member Secretary informed the CBCI Chair through SOITS has launched BA and MA (Philosophy) Programmes. Over 2000 students have enrolled for these programmes. The CBCI Chair, now, proposes to launch M.Phil./Ph.D., w.e.f. July 2011 through SOITS.

The School Board, SOITS approved the Phase-I, Phase-II and Phase-III forms and also approved the first list of supervisors from across the country for guiding students for M.Phil/Ph.D at its 9<sup>th</sup> meeting held on 28<sup>th</sup> January, 2011.

**For M.Phil. the eligibility criteria** would be MA in Philosophy with minimum 55 percent marks in case of general category and 50 per cent marks in case of SC/ST/PWD category and **for Ph.D. the eligibility criteria** would be Masters'

Degree in Philosophy with minimum 55 per cent marks in case of general category and 50 per cent marks in case of SC/ST/PWD category, and M.Phil or successful completion of 32 credits of Course Work in Philosophy. The other rules and regulations pertaining to procedure for admission, fee, etc. will be same as those for M.Phil/Ph.D. Programmes of Social Sciences, IGNOU. With the launch of Philosophy programmes from undergraduate to Doctoral level, it is proposed: Professor – 1, Associate Professors – 2, and Assistant Professors – 4, in Philosophy.

AC 55.16.2 During the discussions Dr. Babu P Ramesh, Reader, SOITS impressed upon that the discipline of Philosophy cannot be permanently housed in the School of Interdisciplinary and Trans-Disciplinary Studies as the Philosophy is pure Discipline it should be housed either in the School of Humanities or the School of Social Sciences. The Member Secretary informed that earlier in the 1987 the Academic Council had housed the discipline of Philosophy in the School of Humanities but due to non offering of the programmes in Philosophy discipline, the decision regarding offering the CBCI Chair's Programme in Philosophy through the School of Interdisciplinary and Trans-Disciplinary Studies was taken. Accordingly the programmes were offered.

In view of the above discussions, the matter relating to housing of the Philosophy discipline came out. At this stage, the Council asked the Director SOH to clarify the School position regarding the issue of housing the discipline. The Director SOH stated that she require time to consult the School Council for taking the decision in this regard. Prof. K.R. Srivathsan, PVC suggested that till the SOH decides about the discipline of Philosophy. The University should not loose its focus about the students who have been admitted to the Philosophy programmes offered as on date.

AC 55.16.3 In view of the above the Academic Council decided that a Committee consisting of Director SOH, Director SOSS, Director SOITS and Director SOS as convener may be constituted under the Chairmanship of the Hon'ble Vice Chancellor to resolve the issue of housing the discipline of Philosophy and thereafter the proposal may be considered for creating the positions in Philosophy where the discipline is housed. The above Committee shall meet at the earliest and submit its report with in seven days. It further authorized the Chairman to take the action on the recommendations of the Committee and house the discipline of Philosophy accordingly with School of Studies recommended by the Committee. The decision may be intimated to the Council.

**ITEM NO. 17 To consider and approve the proposal to establish an Indian institute of Sign Language**

AC 55.17.1 The Member Secretary informed that Prof. P.R. Ramanujam PVC and Programme Coordinator BAASLS programmes has submitted the proposal for establishing an Indian Institute of Sign Language. The Chairman briefed the background how it was conceived from the Government of India. Prof. P.R. Ramanujam informed that the Indira Gandhi National Open University (IGNOU) India and University of Central Lancashire (UCLan) U.K. signed a MOU to develop a 4 year BAASLS programme of which the 1<sup>st</sup> year pertains to Foundation/Bachelors Preparatory Programme for Deaf Students (BPPDS) and the next 3 years pertain to BAASLS. This four year programme is a dual degree programme of IGNOU and UCLan. In order to put the programme on firm footing as one of the flagship programme of IGNOU, it is proposed to create an

Institute called **Institute of Indian Sign Language** along the lines of other existing Institutes of IGNOU. He also informed that the Institute is likely to be supported by the Ministry of Social Justice and Empowerment, Government of India till then as per the financial arrangements in the MOU signed between the IGNOU and UCLan will continue with the following arrangements:

<b>2009/10</b>	<b>2010/11</b>																		
<p>The tuition fee payable by each student studying the course at IGNOU shall be</p> <p>INR 10,000 Students from developing Countries            £ 1500 Students from industrialized Countries</p>	<p>The tuition fee payable by each student studying the course at IGNOU shall be</p> <p>INR 12,000 Students from developing Countries            £ 1700 Students from industrialized Countries</p>																		
<p>IGNOU may charge an additional fee to cover charges for accommodation, and for the use of the library and computing facilities at IGNOU.</p>	<p>IGNOU may charge an additional fee to cover charges for accommodation, and for the use of the library and computing facilities at IGNOU.</p>																		
<p>The fees income shall be divided between the two institutions at the following rates:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><b>Partner</b></th> <th style="text-align: center;"><b>INR fees</b></th> <th style="text-align: center;"><b>Sterling Fees</b></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">UCLan</td> <td style="text-align: center;">20%</td> <td style="text-align: center;">80%</td> </tr> <tr> <td style="text-align: center;">IGNOU</td> <td style="text-align: center;">80%</td> <td style="text-align: center;">20%</td> </tr> </tbody> </table>	<b>Partner</b>	<b>INR fees</b>	<b>Sterling Fees</b>	UCLan	20%	80%	IGNOU	80%	20%	<p>The fees income shall be divided between the two institutions at the following rates:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><b>Partner</b></th> <th style="text-align: center;"><b>INR fees</b></th> <th style="text-align: center;"><b>Sterling Fees</b></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">UCLan</td> <td style="text-align: center;">20%</td> <td style="text-align: center;">80%</td> </tr> <tr> <td style="text-align: center;">IGNOU</td> <td style="text-align: center;">80%</td> <td style="text-align: center;">20%</td> </tr> </tbody> </table>	<b>Partner</b>	<b>INR fees</b>	<b>Sterling Fees</b>	UCLan	20%	80%	IGNOU	80%	20%
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IGNOU	80%	20%																	

The proposed establishment of the Institute of Indian Sign Language, Discipline of Sign Language and teaching positions Professor-1, Associate-2, and Asst. Professor-4.

AC 55.17.2 During the discussion the members appreciated the proposal and initiative taken by the University in this regard. Some of the members suggested that the domain of the Institute should be Indian Institute of Sign Language Research and Training Centre as proposed by the Ministry of Social Justice and Empowerment and announced by the President of India.

AC 55.17.3 The Academic Council considered and approved the proposal for establishment of the Institute and also recommended the positions of Professor-1, Associate-2, and Asst. Professor-4 as proposed for a period of five years on temporary basis and after 4 years the activities of the Institute will be evaluated. Based on the financial viability of the programmes a proposal may be placed before the Academic Council for sanction of permanent posts.

**ITEM NO. 18 To consider and approve the Standard Operating Procedure for On Demand Examination in IGNOU (NCIDE)**

AC 55.18.1 The item was presented that the NCIDE has submitted the proposal for Standard Operating Procedure for On Demand Examination.

AC 55.18.2 During the discussions the members of the Council suggested that the Ordinance on Conduct of Examinations and Evaluation of Student's Performance may be examined and provisions for On Demand Examinations and the Standard Operating Procedure as proposed in Agenda may be made in the Ordinance.

AC 55.18.3 The Academic Council approved the Standard Operating Procedure for On Demand Examination as proposed in the Agenda (**Annexure 12**) and decided that incorporation of the same either in the Ordinance or a Regulation. The Academic Council further decided a Committee consisting of the Director, NCIDE Registrar (SED) and Registrar (SRD) may be constituted under the Chairpersonship of Prof. K.R. Srivathsan, PVC for examining the issues involved and the draft item for amendment of Ordinance or a regulation for on Demand Examinations.

**ITEM NO. 19 To consider and approve item-wise rates for setting Question Paper and Question Bank Development (NCIDE)**

AC 55.19.1 Member Secretary presented the item that the NCIDE has submitted the proposal for item-wise remuneration for setting Question Paper and Question Bank Development for On-Demand Examination. Since, Large number of questions are being developed for Question Banks for on-demand-exam in various courses, Presently, this is being done through workshop mode. However, many of the experts, due to their prior engagements, are not able to spare time as and when their services are required. It is proposed to assign the work to duly approved paper setters and payment of item wise remuneration per question was suggested and placed for consideration of the 52<sup>nd</sup> Academic Council. The Academic Council has constituted a committee to review the proposed rates and recommend the same for consideration of the Academic Council.

The committee recommended the following

1. There should be item wise rates for setting question papers as well as for developing question banks along with the marking schemes.
2. The following rates were recommended for preparing the different types of question items and the answer marking schemes with value points.

S.No	Type of Question	Marks	Description	Existing Rates (₹)	Proposed Rates (₹)		
					Setting of questions (a)	Answers/ Marking Scheme with Value Points (b)	Total (For setting question and Marking Scheme) (a)+(b)
1.	Very Short Answer (VSA)	1-2	1 word to 1 line answer	No	10	5	15
2.	Multiple Choice Questions (MCQ)	1	4 Choices with answer	15	15	5	20

3.	Short Answer (SA)	3-9	With value point wise marking scheme	No	20	10	30
4.	Long Answer (LA)	10-20	With value point wise marking scheme	No	25	15	40

Very Short answer types of questions will include True/False, fill in the blanks etc. and total rates include the payment for providing correct answers along with point wise marking scheme. The committee also recommended the existing norms of 50% of the amount fixed for setting question papers/ question item be applicable for translation of individual question item also.

AC 55.19.2 The Academic Council approved the item-wise rates for setting Questions for Question Bank for On Demand Examination with the approved paper setters and suggested that the committee constituted vide Resolution No. AC 55.18.3 should also look into the proposal and included in the draft agenda item for Ordinance / Regulation for On-Demand Examination.

**ITEM NO. 20 To consider and approve a Report on the Status of On Demand Examination and Question Bank Development - NCIDE**

AC 55.20.1 Dr. C.K. Ghosh, presented a report on the Status of On Demand Examination and Question Bank Development. He informed that: (a). Total 95180 number of questions have been developed which includes 51129 questions in English version and around 44051 questions in Hindi version. (b). Total 135 courses covering 27 programmes are available for On-Demand Exam both in Hindi and English version. (c). Question Bank development for about 60 more courses is in progress which may be added for ODE within 3-4 month.

2. First On-Demand Exam was held on 11<sup>th</sup> Dec. 2009 at RC Delhi-2. So far about 1900 students have registered for OD-Exam through different Regional Centres. Out of which around 1000 students has appeared in OD-Exam.

3. On Demand Exam Centres: Presently 15 Regional Centres including Delhi-1, Delhi-2, Jaipur, Karnal, Chennai, Madurai, Cochin, Ranchi, Bhubneshwar, Koraput, Aizwal, Jabalpur, Jammu, Dehradun and Hyderabad are functioning as OD-Exam Centre and the students are taking On-Demand Exam on every Friday.

4. Software Developed by NCIDE: (a). On-line registration for OD Exam complete and in use (b). OD-Exam Software for generation of question papers, marking scheme and other reports completed, tested and in use (c). A Technical Committee has reviewed and is satisfied with the software for its implementation and (d). User Manual has also been developed.

AC 55.20.2 The Council appreciated the effort made by the NCIDE for preparing the Question Bank and conducts of On-Demand Examination and noted the status report (**Annexure 13**).

**ITEM NO. 21 To consider the proposal for Age relaxation for admission of BPP (NCIDE)**

AC 55.21.1 Dr. C.K. Ghosh, presented and explained the proposal for relaxation of age from 18 years to 15 years for admission to BPP for Community Colleges in detail.

AC 55.21.2 After detailed discussions, the Academic Council decided to defer the item.

**ITEM NO. 22 To consider and approve the Financial support to Special Study Centre for implementation of P.G. Diploma in Rehabilitation Psychology -NCDS**

AC 55.22.1 Dr. S.K Prasad, Programme Coordinator for PG Diploma in Rehabilitation Psychology explained that the University is offering the above programme in collaboration with RCI. The curriculum of the programme was provided by RCI and transformed into Distance Mode.

The Phase 3 Form of the programme was approved in the 53<sup>rd</sup> Meeting of Academic Council held on 27<sup>th</sup> September, 2010 and the Academic Council had also approved the fees and sharing pattern of fees of the other NCDS Programmes. He further informed that the financial support for implementation of the programme has been prepared in consultation with RCI and programme fee is estimated and proposed ₹ 12500/-. The fee sharing is proposed as follows for consideration.

a. Programme Fee	:	₹ 12500
b. Special Study centre share	:	60% of the PF
c. RCI share	:	10% of the PF
d. IGNOU Share	:	30% of the PF

AC 55.22.2 The Academic Council appreciated the proposal of socially relevant programme being offered by NCDS in collaboration with the RCI. The Academic Council decided and proposed the fees sharing for the above programme as follows:

a. Programme Fee	:	₹ 12500
b. Special Study centre share	:	50% of the PF
c. RCI share	:	10% of the PF
d. IGNOU Share	:	40% of the PF

**ITEM NO. 23 To consider and approve the modification in nomenclature of Certificate in Home Base Care Provider (CHBCP and**

**ITEM NO. 24 To consider and approve the modification in nomenclature of two Certificate Programmes (CNIC and CMCHC) - SOHS**

AC 55.23 & 24.1 It was presented that the School of Health Sciences submitted two proposals i.e., item no. 23 & 24 for modifications in nomenclature of three programmes. Hence the Council considered both the items together. The School Board, SOHS approved the modifications at its 43<sup>rd</sup> meeting held on 11<sup>th</sup> February, 2011.

AC 55.23 & 24.2 The Academic Council approved the modification of nomenclature of the three programmes

It was proposed as follows:

CHBCP modified as **Certificate in Home Based Health Care (CHBHC)**  
CNIC modified as **Certificate in New Born and Infant Nursing**  
CMCHC modified as **Certificate in Maternal and Child Health Nursing**

**ITEM NO. 25 To consider and approve the proposal Phase 3 Form for Post Graduate Diploma in HIV Medicine – SOHS**

AC 55.25.1 The Member Secretary informed that the School of Health Sciences submitted the Phase 3 Form for Post Graduate Diploma in HIV Medicine. The Programme is being developed and delivered in collaboration with the National AIDS Control Organization (NACO), Ministry of Health and Family Welfare, Government of India. The NACO provided the financial and academic assistance.

The Phase 2 and 3 forms have been approved by the School Board in its 43<sup>rd</sup> meeting held on 11<sup>th</sup> February, 2011.

AC 55.25.2 The Academic Council approved the Phase 3 Form (**Annexure 14**) for Post Graduate Diploma in HIV Medicine.

**ITEM NO. 26 To consider and approve the proposal for creation of Academic Positions for Centre for Tradition Knowledge System (CTKS)**

AC 55.26.1 It was presented that the Centre for Traditional Knowledge Systems (CTKS) was established by the Board of Management at its 106<sup>th</sup> meeting held on 19<sup>th</sup> September 2010 and notified vide Notification No. IG/Admn(G)/Not.2010/20 dated 23<sup>rd</sup> December, 2010 by the Registrar (Admn).The Centre focuses on providing access, analyze and harmonize the traditional knowledge systems at local, national and international levels to authenticate the traditional knowledge systems through Certification/Recognition for enhancing the employability of the artisans, farmers, scholars and seers, Gram Vaidyas engaged in the traditional trades etc.

In order to carry out the activities of the Centre the Council considered the following proposed Academic Positions with the budget estimates.

- |    |                |   |
|----|----------------|---|
| 1. | Dy. Director   | 2 |
| 2. | Asst. Director | 4 |

AC 55.26.2 The Academic Council considered and approved the establishment of Centre for Traditional Knowledge System (CTKS) as already approved by the Board of Management and recommended for creation of academic positions i.e. Two Dy. Directors and Four Asst. Directors as mentioned above with the budget estimates (**Annexure 15**).

**ITEM NO. 27 To consider and approve the proposal for the framework of regulation for accreditation and certificate of prior learning (ACPL) for traditional knowledge systems in various disciplines across the country to be implemented by the Centre for Traditional Knowledge System (CTKS)**

AC 55.27.1 It was presented that the in order to carry out the activities of the Centre the OSD has in response to the Vice Chancellor Directives vide VC/IV-7/11-3078 dated 6<sup>th</sup> March 2011 prepared a framework for the Regulations for Accreditation and Certification of Prior Learning (ACPL) for the traditional knowledge system in various disciplines across the country to be implemented by the Centre for Traditional Knowledge Systems (CTKS). The framework was circulated among the members of the Advisory Committee for inputs/comments and approval. In response to the comments received from the members of the Advisory Committee the Regulation for Accreditation and Certifications of Prior Learning (ACPL) has been prepared and the same has been approved by the Vice Chancellor.

The Academic Council appreciated the efforts being made by the University in recognizing the skills of the persons involved in Traditional arts, trades and activities etc. and its efforts in Certification in Traditional Knowledge Systems through prior learning in various discipline across the country which are to be implemented by the Centre of Traditional Knowledge Systems. It was also mentioned in the discussions that Ministry of Social Work and Rural Development are also interested in recognizing the skills of Traditional Knowledge and granting accreditation by issuing the certificates in the areas/disciplines.

AC 55.27.2 The Academic Council considered and approved the proposal for framework of regulations for Accreditation and Certificate of Prior Learning (ACPL) (**Annexure16**) for traditional knowledge system in various disciplines across the country to be implemented.

**ITEM NO. 28 To consider and approve Phase-3 form (Programme Design and Detailed Programme Report) for Advanced Certificate in Information Security (With an exit option of Certificate in Information Security after successfully completion of first three courses of 12 Credits) (SOVET)**

AC 55.28.1 The Member Secretary informed that the next item is Phase-3 Form from the School of Vocational Education and Training. He requested Programme Coordinator Ms. Urshla, Asst. Prof. SOVET to present the item. The Programme Coordinator explained that this is a valuable structured programme for the youth to experiment and learn the skills and techniques needed for providing protection and security to our information available in the virtual environment and to make learners both responsible and smart netism. This programme will also brought out the issues of Authentication, Confidentiality, Privacy, Unique ID and Digital Certification in relation to Security.

The proposed programme in **Information Security** will endeavor to provide general security awareness and information management practices. It will be useful to any serious internet user including home makers or any individual users of the computers on Information Security.

AC 55.28.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 17**) for the Advanced Certificate in Information Security with an exit option of Certificate in Information Security after the successful completion of first 3 courses of 12 credits.

**ITEM NO. 29 To ratify the action taken by the Vice-Chancellor in approving the proposal for launch of Post Graduate Diploma in Financial Markets Practice - SOMS**

AC 55.29.1 Professor Naval Kisore, Director SOMS explained that the Vice Chancellor has already approved the proposal for launch of Post Graduate Diploma in Financial Markets Practice being offered by the School of Management Studies in collaboration with Financial Technology Knowledge Management company (FTKMC). The Phase Forms 1,2 and 3 has been approved by the School Board of the SOMS at its 24<sup>th</sup> meeting held on 06<sup>th</sup> November, 2009. The Programme is also on offer on January 2011

AC 55.29.2 The Academic Council ratified the action taken by the Vice Chancellor in approving the Phase 3 Forms (**Annexure 18**) for PG Diploma in Financial Markets Practice

**ITEM NO. 30 To ratify the approval to reformat the Programme Names of MS, M.Tech and MBA programmes – offered jointly by IGNOU and International Institute of Information Technology (I<sup>2</sup>IT), Pune**

AC 55.30.1 The Member Secretary informed that the ACIIL-IGNOU has entered into an MoC with International Institute of Information Technology (I<sup>2</sup>IT), Pune on 8<sup>th</sup> June 2010 and set up a Center of Excellence for Advanced Education and Research in their campus. This Center of Excellence is currently offering 21 Master Degree programs like M.Tech (10 Programmes with various specializations), MBA (5 Programmes), M.S (6 Programmes). All the above mentioned programs are duly approved by the statutory bodies of IGNOU.

The centre has proposed to reformat the approved Names of Programmes for simplicity in the final degree certificate, while retaining the Programme Codes allotted by Planning Division. This proposal was discussed and approved in the 5<sup>th</sup> IGNOU-I<sup>2</sup>IT Pune JCC meeting held on 15<sup>th</sup> February 2011 at Pune and approved by the Competent Authority on 22.02.11.

The Centre has also increased the academic fees for all M.Tech, MS and MBA programmes w.e.f July 2011 session to ₹ 75,000/- per semester.

S. N.	Name of Programme (Old)	Programme Code	Name of Programme (New)
M.Tech Programmes			
1	M.Tech in Advanced Information Technology with specialization in Nanoelectronics	MTECHNE	M.Tech in Nanoelectronics
2	M.Tech in Advanced Information Technology with specialization in Nanobiotechnology	MTECHNB	M.Tech in Nanobiotechnology
3	M.Tech in Advanced Information Technology with specialization in	MTECHAE	M.Tech in Automotive Engineering & e-

	Automotive Engineering & e-manufacturing		manufacturing
4	MTech in Advanced Information Technology with specialization in Software Technology	MTECHST	MTech in Software Technology
5	MTech in Advanced Information Technology with specialization in Networking and Telecommunications	MTECHTC	MTech in Networking and Telecommunications
6	M.Tech in Advanced Information Technology with specialization in Embedded System Design	MTECHSD	MTech in Embedded System Design
7	MTech in Advanced Information Technology with specialization in Microelectronics & VLSI Design	MTECHVD	MTech in Microelectronics & VLSI Design
8	MTech in Advanced Information Technology with specialization in Intelligent Systems & Robotics	MTECHISR	MTech in Intelligent Systems and Robotics
9	M.Tech in Advanced Information Technology with specialization in Intelligent Transportation Systems	MTECHTS	MTech in Intelligent Transportation Systems
10	MTech in Advanced Information Technology with specialization in Satellite Communication & Space Systems	MTECHCS	MTech in Satellite Communication and Space Systems

#### MS Programmes

1	MS in Biotechnology with Specialization in Applied Biotechnology	MSBOT	MS in Applied Biotechnology
2	MS in Biotechnology with Specialization in Bioinformatics	MSBOBI	MS in Bioinformatics
3	MS in Biotechnology with Specialization in Molecular Medicine	MSBOMM	MS in Molecular Medicine
4	MS in Biotechnology with Specialization in Stem Cell Biology	MSBOCC	MS in Stem Cell Biology
5	MS in Nanoscience & Nanotechnology	MSNN	MS in Nanoscience & Nanotechnology
6	MS in Software Technologies	MSST	MS in Software Technologies

## MBA Programmes

1	MBA with specialization in Biotechnology Management	MBABOM	MBA in Biotechnology Management
2	MBA with specializations in Marketing / Finance / HR / Production & Operations Management	MBABM	MBA with specializations in Marketing / Finance / HR / Production & Operations Management
3	MBA with specialization in Information Technology Management	MBAITM	MBA in Information Technology Management
4	MBA with specialization in Telecom Management	MBATCM	MBA in Telecom Management
5	MBA with specialization in Service Management	MBASM	MBA in Service Management

The Vice Chancellor has approved the JCC meeting minutes and the proposal for reformat the programme names of MS, M.Tech and MBA programmes – offered jointly by IGNOU and International Institute of Information Technology (I<sup>2</sup>IT)

AC 55.30.2 The Academic Council ratified the action taken by the Vice Chancellor in approving the minutes of JCC (**Annexure 19**), increasing the academic fees for all M.Tech. and MBA programmes w.e.f July 2011 session to ₹ 75,000/- per semester and reformating the name of the programmes as mentioned at 55.30.1.

### **ITEM NO. 31 To consider and approve withdrawal of old course Foundation Course in Hindi (FHD-1) (SOH)**

AC 55.31.1 The School of Humanities proposed for withdrawal of the Foundation Course in Hindi (FHD-1) in view of the decision of the Academic Council at its 37<sup>th</sup> meeting held on 22 November, 2006 that no course which is ten years old be offered to the students. The Director SOH explained that the proposal has been approved by the School Board at its 42<sup>nd</sup> meeting held on 2nd February, 2011.

AC 55.31.2 During the discussion Registrar, SRD informed that the decision regarding withdrawal of the course can be implemented only after the maximum duration of the programme under which the course is being offered and the expiry of the duration of last student registered for this course, tentatively the University has to conduct the examination for this course till December 2012.

AC 55.31.3 The Academic Council in line with its decision stated above, approved the withdrawal of offering the old Foundation Course in Hindi FHD -1 from the forthcoming session of admission and permitted for conduct of examination for this course till the maximum duration of the last student registered for the course expires.

### **ITEM NO. 32 To consider and approve Relaxation in Eligibility Criteria for Admission in Certificate in Urdu Language (CUL) (SOH)**

AC 55.32.1 The Director SOH informed that the School Board of School of Humanities at its 42<sup>nd</sup> meeting held on 02 February, 2011 approved the proposal for relaxation in eligibility

criteria for admission in Certificate Programme in Urdu Language. The approved criteria will now be “**Knowledge in Hindi or Urdu at primary level**” instead of High School.

AC 55.32.2 The Academic Council approved the proposal for Relaxation in Eligibility Criteria for Admission in Certificate Programme in Urdu Language as mentioned above, approved by the School Board.

**ITEM NO. 33 To consider and approve Administrative Structure of Community College Unit, Army-IGNOU Community College Unit and Creation of Academic positions thereof.**

AC 55.33.1 Dr. C.K Ghosh Nodal Officer, Community College Unit explained the proposal and justification for the creation of Administrative Structure of Community College Unit, Army Collage Unit and Creation of Academic position thereof in detail. He informed that Community College Unit has been setup in existence for about 15 months. There are seven Junior Consultants

The Community College Unit needs to have linkages with the Schools, Divisions, Centres, Units of the University. The issues pertaining to the linkages are handled through different regulatory bodies constituted from time to time with the approval of Hon’ble Vice Chancellor. Conspicuous among these bodies are the following:

- 1) National Expert Committee for Community Colleges
- 2) Community College Academic Board
- 3) Community College Examination Board
- 4) Fee Fixation Committee

These committees are centralized bodies and these would be providing guidance to the Community College Unit as well as to the regulatory bodies (i.e. Community College Board, Academic Committee and Examination Committee) of the Community Colleges.

As on date there are 527 Community Colleges and the projected number by the end of the calendar year 2011 is 1000. All the activities are being handled by the Nodal Officer with support from the team of Junior Consultants. However, in view of the envisaged expansion of the Scheme we need to strengthen the structure. The model of the working of the CCU has been approved by the Vice Chancellor and to strengthen the structure for following positions are proposed to be created:

**Pay scale of Posts at CCU**

S.No.	Designation	Pay Band	No. of Position
1.	Director	₹ 37400-67000+AGP ₹ 10000	1
2.	Deputy Director	₹ 15600-39100 + GP ₹ 8000	1
3.	Assistant Director	₹ 15600-39100 + GP ₹ 5400	5

Dr. Ghosh further informed that the the “Gyan Deep” project collaboration between the IGNOU and Indian Army was dedicated to the Nation by the Hon’ble President of India for enhancing the career opportunities of Army personnel. Consequently a notification vide/IG/Admn (G)/Note/2008/170 dated 17<sup>th</sup> December, 2009 constituting the Joint Consultative Committee as well as Army IGNOU Academic Committee was issued. The “Gyan Deep” Project has started functioning under Army-IGNOU Community College Unit (AICCU) with a skeleton staff of IGNOU as well as Army personnel.

The activities, responsibilities and Work Projection of the Army IGNOU Community Colleges Unit (Gyan-Deep) are as follows:

1. Army-IGNOU Community Colleges Unit (AICCU) is responsible for receiving and monitoring of registration of students’ data, result sheets, cheques of registration fees from the Indian Army and Indian Air Force. So far, data of around one lakh seventy five thousand Army Jawans and Registration fees of more than ₹ 12,00,00,000/- (rupees Twelve Crore) have been received from them.
2. It is pertinent also to mention that the quantum of work at the Army-IGNOU Community Colleges Unit is growing by leaps and bounds. MOU with the Indian Air Force has already been linked in. Another MOU is lined up with the Indian Navy also.
3. It is expected that there will be registration of 3-4 Lakh students every year in the coming years. Thus, the Gross Registration at the AICCU will be over one million in a couple of years thereby collection of fees will amount to over ₹ 75,00,00,000/- (₹ Seventy Five Crore).
4. The registration is done at 48 Army Training academies all over the country which are recognized as Army- IGNOU Community Colleges. These Colleges forward transmits the data the Army Head Quarters, Delhi. The Army personnel posted at AICCU bring the data for processing.
5. Processing of registration data and thereafter forwarding it to the concerned division.
6. Processing of result data and thereafter sending it to the concerned division.
7. Getting Certificates, Diplomas and Associate Degrees printed for the Convocation Ceremony for award of these certificates
8. Policies formulation and conduct of Joint Consultative Committee (JCC) and Academic Committee constituted for the Indian Army and Indian Air Force (20-25 meeting in a year are expected)
9. Preparation of Admission Guidelines for Associate Degree holders for registration into 3<sup>rd</sup> year of Bachelor’s Degree of IGNOU.
10. Policy formulated for ‘Extension of Gyan Deep to Army Officers’ for Management Programme.
11. Finalization of 3<sup>rd</sup> year courses to be opted by the Associated Degree holders admitted in 3<sup>rd</sup> year of Bachelors Degree.
12. All the Administration related matters of the AICCU.
13. All the Finance related matters of the AICCU.

In view of the activities and expansion of the AICCU it is proposed to create the following Academic staff positions

### Pay scale of Posts at AICCU

S.No.	Designation	Pay Band	No. of Position
1.	Director	₹ 37400-67000+AGP ₹ 10000	1
2.	Deputy Director	₹ 15600-39100 + GP ₹ 8000	1

AC 55.33.2

The Academic Council considered the above proposals and recommended the creation of the following academic positions for Centre for Community College Unit and Army-IGNOU Community Colleges respectively.

### CCU

S.No.	Designation	Pay Band	No. of Position
1.	Director	₹ 37400-67000+AGP ₹ 10000	1
2.	Deputy Director	₹ 15600-39100 + GP ₹ 8000	1
3.	Assistant Director	₹ 15600-39100 + GP ₹ 5400	5

### Army-IGNOU Community College

S.No.	Designation	Pay Band	No. of Position
1.	Director	₹ 37400-67000+AGP ₹ 10000	1
2.	Deputy Director	₹ 15600-39100 + GP ₹ 8000	1

**ITEM NO. 34 To consider and approve Vertical Mobility from ADP to IGNOU BA, BCOM, BCA, BSW, BTS/BHM (CC`U)**

AC 55.34.1

Dr. C.K. Ghosh, Nodal Officer explained that the academic programmes can be offered through Community Colleges are as under:

S.No.	Level of Programme	Duration		Credits	Eligibility	Registration
		Min.	Max.			
1	Certificate	6 months	1 year	16- 20 credits	8 <sup>th</sup> Pass	Bi-annually
2	Diploma	1 year	3 years	32- 36 credits	10 <sup>th</sup> Pass or BPP *	Bi-annually
3	Associate Degree Programme	2 years	5 years	64- 68 credits	12 <sup>th</sup> Pass or BPP *	Bi-annually
4	Non-Credit Customized programmes	Less than six months		Not applicable	Not applicable	Any time

Committee was constituted for creating and enabling mechanism for smooth joining of Associate Degree programme with 3<sup>rd</sup> year of IGNOU (like it happens for a 2<sup>nd</sup> year student of IGNOU), committee was constituted and the deliberated primarily for the two purpose

The recommendations of the committee are summarized below:

### **BA**

The 32 Credits to be done during the Third Year will comprise of FEG-02 (4 Credits) + One Foundation Course in Indian Language (4 Credits) + Courses in any one particular discipline, from among the following: Hindi, English, Urdu, History, Economics, Political Sciences, Public Administration, Philosophy and Sociology (24 Credits)

Additional credits to be done will be that of BHSF-101 (8 Credits)

### **BCOM**

All the 52 Credits (ECO-1, ECO-02, ECO-03, ECO-05, ECO-06, ECO-07, ECO-08, ECO-09, ECO-10, ECO-11, ECO-12, ECO-13 and ECO-14) are to be done out of which any 32 Credits can be selected for the Third Year. The remaining 20 Credits can be done parallelly or during the subsequent year.

### **BSW:**

1. The students should have to do **48 Credits** (24 Theory and 24 Practicum) in 1½ years (18 months).
2. The course selection should be as under:

1 <sup>st</sup> Six months	-	BSWE001 (8 Credits) BSWL001 (8 Credits)
2 <sup>nd</sup> Six Months	-	BSWE002 (8 Credits) BSWL002 (8 Credits)
3 <sup>rd</sup> Six Months	-	BSWE003 (8 Credits) BSWL003 (8 Credits)
<hr/>		
Total	-	48 Credits

### **BCA**

There is a uniform structure for 32 Credits of Third Year which has to be done by all the students. Depending on the courses offered by the students at the different Community Colleges, the additional courses have been identified which varies from a total of 10-20 Credits. For remaining courses of 1<sup>st</sup> and 2<sup>nd</sup> Year there will either be Credit Transfer or Credit Exemption.

## **BTS/BHM**

It is recommended that BHM, in addition to BTS, be permitted for Vertical Mobility from ADP through Community Colleges. The students of Two Year Associate Degree through Community Colleges shall be eligible to take admission in the 3<sup>rd</sup> Year (5<sup>th</sup> Semester) of Bachelor of Hotel Management (BHM) after completing one semester bridge course prescribed by IGNOU. The bridge course shall be of 24-32 Credits compulsory to all integrated modules on Hotel Management.

## **Additional Credits**

The requirement for additional credits in case of every programme has been analyzed. The number is found to range from 10-20 Credits. In other words, the maximum requirement is 20 Credits, which is nearly 30% of the credits earned by the students of the Community College during their ADP. It establishes that through the curriculum undertaken at the Community Colleges, about 70% of the requirement of First and Second year taken together gets accomplished through ADP.

## **Fee**

The usual fees for the Third Year have to be paid. In every case in respect of BCA, it has to be paid semester-wise like any other IGNOU student

For additional course, fees are to be paid on pro-rata basis. For the case of Credit Exemption only ₹ 50 per course have to be paid. In case of Credit Transfer, no fee is to be paid.

*One of the Community Colleges deals only with extremely marginalized girl students. They have not charged any fee from such students during their two years of study. The required Registration Fee for Associate Degree Programme, i.e. ₹ 750/- per student has been paid by the Community College. For these students 50% concession has been allowed.*

The support services of the programmes are to be organized through Community Linked Learner Centre (CLLC) which essentially would function as Special Study Centres linked with Community Colleges. In case of BCA, the students concerned will be attached with suitable Programme Study Centres for BCA.

AC 55.34.2 The Academic Council approved the above recommendations of the committee for Vertical Mobility from ADP to IGNOU BA, BCOM, BCA, BSW, BTS/BHM.

**ITEM NO. 35 To consider and approve establishment of learner support centres under Public – Private Partnership scheme (RSD)**

AC 55.35.1 The Member Secretary informed that the RSD has proposed for establishment of learner support centres under Public – Private Partnership Scheme and requested the Director, Regional Services Dr. B.S. Sudindra to present the item. Dr. Sudindra explained the rationale behind the proposal in detail.

AC 55.35.2 The Academic Council after detailed discussions and issues involved in the proposal decided to constitute 3 member committee under the Chairmanship under Dr. Latha Pillai, Pro Vice Chancellor to look into the issues involved and make recommendations for consideration of the Academic Council. The other members of the Committee shall be Dr. K.S. Srivatsan Pro-VC, Dr. B.S. Sudindra, Director RSD, Dr. T.R. Srinivasan, Joint Director Regional Service Division as Convener of the Committee. The committee may make its recommendations for the consideration of the Academic Council at its next meeting.

**ITEM NO. 36 To consider and approve Phasing Out of 15 Old BDP Courses from the Conduct of Term End Examination (SOSS)**

AC 55.36.1 Director School of Social Sciences informed that inline with the decision taken by the Academic Council at its 37<sup>th</sup> meeting held on 22<sup>nd</sup> November, 2006 the School Board of School of Social Sciences (SOSS) has approved the withdrawal of 15 Courses of the School [4 from Economics (EEC-1 to EEC-4), 6 from Sociology (ESO-1 to ESO-6), 4 from Political Science (EPS-1, EPS-2, EPS-4 and EPS-5) and 1 course from Public Administration (EPA 2)] have become obsolete consequent to their revised versions also having been on offer for more than the maximum permissible period. The maximum period for completion of the BDP course had been 8 years up to January 2003 batch which was reduced to 6 years from July 2003 cycle of admission.

AC 55.36.2 The Academic Council approved for phasing out 15 old BDP Courses with the directions that the conduct of examination for these courses will continue till the maximum duration of the last registered students for the above courses expires.

**ITEM NO. 37 To consider and approve the proposal for Entrance Examination for admission to PG Diploma in Clinical Cardiology (PGDCC) Programme (SOHS)**

AC 55.37.1 Dr. T.K. Jena, Programme Coordinator for PG Diploma in Clinical Cardiology (PGDCC) Programme explained the operational difficulties in facilitating the admission process for the above programme and recommended for conduct of entrance examination. He suggested that for admission to the programme the merit list for Regional Centre is to be prepared separately. Candidates will be invited on a particular date for counseling along with the demand draft and take admission on the particular date. Reservation of the admission will be as per IGNOU norms.

AC 55.37.2 The Academic Council during the discussions asked whether the conduct of Entrance Examination for admission to the above programme is as per Medical Council of India norms. The Programme Coordinator assured that the proposal is as per the norms of the MCI.

AC 55.37.3 The Academic Council on the assurance of the Programme Coordinator approved the proposal for conduct of entrance examination for admission to PG Diploma in Clinical Cardiology (PGDCC) Programme

**ITEM NO. 38 To consider and approve the list of students eligible for the award of the P.G. Scholarship as a reporting item (SSC)**

AC 55.38.1 Dr. Jayashree Kurup, Director SSC informed that the 69<sup>th</sup> Meeting of the Finance Committee and the 105<sup>th</sup> Board of Management has approved the guidelines for the award of 100 IGNOU Merit Scholarships for the Post-Graduate Programmes.

The Scholarship Implementation Committee duly constituted by the Competent Authority has finalized a list containing 32 names of students (On-Campus students = 28 (2009-11 and 2010-12 batch) and gold medalists = 04 (2010-11) for the award of the scholarship which has been recommended by the concerned Schools of Study and duly approved by the Competent Authority. These Scholarships has been awarded with the approval of the Vice-Chancellor at the 22<sup>nd</sup> Convocation held on 2<sup>nd</sup> April, 2011

AC 55.38.2 The Academic Council ratified the action taken by the Vice-Chancellor in approving the list of students eligible for award of PG Scholarships recommended by the Committee (**Annexure 20**).

**ITEM NO. 39 To consider and approve the Phase Zero form for the New Course on Management of Community College – SOEDS**

AC 55.39.1 The School of Extension and Development Studies (SOEDS) has submitted Phase Zero Form for a four credit optional course “Management of Community College” for Master of Art in Extension and Development Studies (MAEDS).The Phase Zero Form along with the syllabus has been approved by the School Board at its 9<sup>th</sup> Meeting held on 11<sup>th</sup> February, 2011.

AC 55.39.2 The Academic Council considered and approved the Phase Zero form (**Annexure 21**) for the new four credits Optional Course on Management of Community Colleges for MA in Extension and Development Studies.

**ITEM NO. 40 To consider and approve the proposal for creation of staff positions (Academic) for i-CAT, Cochin.**

AC 55.40.1 Prof R.S. Khan, explained the proposal in detail and informed the Members that the University in its 93<sup>rd</sup> Board of Management meeting has approved the establishment four i-CATs in four regions of North, South, East and West. Accordingly the i-CAT, Cochin was established and notified vide no. IG/Admn(G)/Not/2010/1117, dated October 18, 2010. The Finance Committee has already approved the budget estimates of ₹ 2,02,95,000 for 2011-12 to take care of the financial implications on creation of the positions as well other contingencies.

The following activities are being undertaken by this i-CAT:

1. Training of teachers at all levels to enhance their competency.
2. Organising discipline based training programmes for teachers.
3. Offering client campus based training programmes.
4. Offering educational programmes both on ODL and Online certificate, diploma programmes.

5. Developing need based training programmes.

This i-CAT, Cochin has a jurisdiction of all the States in South India.

To provide the above training and development programmes this i-CAT requires the following academic positions.

- 1. One Director in the scale of Professor.**
- 2. Five Deputy Directors in the scale of Associate Professor.**
- 3. Ten Assistant Directors in the scale of Assistant Professors.**
- 4. One Assistant Librarian in the scale of Assistant Professor.**

AC 55.40.2 The Academic Council considered the proposal and recommended for the following academic positions for i-CAT, Cochin:

1. One Director in the scale of Professor.
2. Two Deputy Directors in the scale of Associate Professor.
3. Two Assistant Directors in the scale of Assistant Professors.
4. One Assistant Librarian in the scale of Assistant Professor

**ITEM NO. 41 To consider and approve the consider Report of the Committee constituted by the Hon. Vice Chancellor, IGNOU on Vertical Mobility of the Associate Degree Programme offered by Army-IGNOU Community Colleges to Degree Programme by offering additional 32 Credit Courses of IGNOU BDP**

AC 55.41.1 Dr. Latha Pillai, PVC informed that Vice Chancellor has constituted a committee on Vertical Mobility of the Associate Degree Programme offered by Army-IGNOU Community Colleges to Degree Programme by offering additional 32 Credit Courses of IGNOU BDP. She requested Prof. Naval Kishore who was the Member Secretary of the Committee to explain the details of the proposal. Prof. Naval Kishore explained the salient features of the recommendations of the Committee for the Vertical Mobility of the Associated Degree Programmes offered by Army-IGNOU Community Colleges.

AC 55.41.2 The Academic Council considered and approved the following recommendations of the Committee for Vertical Mobility of the Associate Degree Programme offered by Army-IGNOU Community Colleges to Degree Programme by offering additional 32 Credit Courses of IGNOU BDP:

1. The Associate Degree Programme candidates with 10+2 or equivalence may be offered 32 credits of IGNOU Bachelor Degree Programme.
2. IGNOU Bachelor Degree Programme consists of 96 credits Courses. The major components are: Foundation Courses- 24 Credits, Elective Courses- 56 to 64 Credits and the Application Oriented Courses 8 to 16 Credits. The Army Community Colleges are offering Associate Degrees consisting of 64 credits of courses. As per MOU between Indian Army and IGNOU for Higher Education of Soldiers, Credits from such approved Courses will be transferred to the Programme and would be counted towards the 64 Credits of Associate Degree. The balance 32 Credits to be earned for a Graduate Degree could be from the approved Elective Courses offered by IGNOU.

For these 32 Credits, the candidates may select 24 -28 Credits of Elective Courses and 4-8 Credits of Application Oriented Courses from the list of the IGNOU BDP Courses to pursue BA (General), B.Sc. (General) and B.Com (General) as a part of 3<sup>rd</sup> year BDP. The list of the IGNOU BDP Courses is provided in the (**Annexure 22**).

3. For Non 10+2 candidates, as per MOU, the individuals who have not completed 10+2 examinations prior to joining the Army will be required to do a Bridge Programme of at least one Semester of 16 Credits. The list of courses for this purpose will be drawn by the Army-IGNOU Academic Committee from the initial courses done by an individual soldier or otherwise offered by IGNOU, for getting registered in the Associate Degree programme and consequently for the Bachelors Degree.
4. The students of Army Community College may pay fee for third year as per IGNOU norms applicable to 3<sup>rd</sup> year IGNOU BDP students. The examination fee and other such fees as applicable to the IGNOU students may also be applicable to the Army Personnel as well.
5. As far as the delivery mechanism is concerned, the Self Learning Materials along with the assignments may be dispatched to the concerned Army Community Colleges for delivering to the students. The counseling sessions may be organized at the respective Community Colleges. The assignments may be evaluated by the Counsellors of the respective Community Colleges.
6. The Army Community Colleges may organize the examination and evaluation as per IGNOU norms.

**ITEM NO. 42 To consider and approve the creation of Academic posts/positions for the institutes (1) i-CAT, Manesar, Haryana and (2) HAR-IGNOU Community College under the Society – Haryana-IGNOU Society for Community Education and Training**

AC 55.42.1 Prof. R.S. Khan explained the salient features of the proposal and requirement for consultant i-CAT, creation of Academic posts/positions for the institutes (1) i-CAT, Manesar, Haryana and (2) HAR-IGNOU Community College under the Society – Haryana-IGNOU Society for Community Education and Training. He informed the members about the approval of the Board of Management for establishment of the of (i) National Institute: “Institute for Competency Advancement of Teachers (**i-CAT**)” (ii) Community College: “HAR-IGNOU Community College (**HICC**)” which shall be governed by a Society and the nomenclature of the Society shall be as “Haryana-IGNOU Society for Community Education and Training”

The Society has been registered in the office of District Registrar of Firms & Societies, Gurgaon on 25<sup>th</sup> October, 2010. Administration Division, IGNOU has issued a Notification vide IG/Admn(G)/Not./2010.2011 dated 18<sup>th</sup> November, 2010. He had also given in details the objective, functions of the Haryana, IGNOU Community colleges in detail and proposed for creation of the following academic posts approved by the Vice Chancellor to run both the institutes:

Sl. No.	Name of Post	No.	Scale
	<b>Academic Posts</b>		
1.	Director (iCAT) (Professor's Level)	1	₹ 37000-67000 GP 10000
2.	Principal (HICC)* (Associate Professor's Level)	1	₹ 37400 – 67000 GP 8000
3.	*Asstt. Director (Asstt. Professor's Level) (2 for iCAT and 2 for HICC)	4	₹ 15600-39100 GP 6000
	*The positions for academic- Asstt. Professors has been renamed and approved as Asstt. Director in the pay scale of Asstt. Professor at note-sheet N/3 in file IG/OSD/VCO/HISCET/Agenda-AC/11 bearing subject as 'HISCET-Agenda Item for Academic Council'		

**The Govt. of Haryana has provided land & building to the Society, therefore, all the financial liability relating to running the Society and its two institutions lies on IGNOU for which appropriate Budgetary provisions is to be made against the above permanent positions.**

AC 55.42.2 The Academic Council considered and recommended the proposal for the following academic positions of I-CAT Manesar and HAR-IGNOU Community Colleges under the society Haryana-IGNOU Society for Community Education and Training:

Sl. No.	Name of Post	No.	Scale
	<b>Academic Posts</b>		
1.	Director (i-CAT) (Professor's Level)	1	₹ 37000-67000 GP 10000
2.	Principal (HICC)* (Associate Professor's Level)	1	₹ 37400 – 67000 GP 8000
3.	*Asstt. Director (Asstt. Professor's Level) (2 for iCAT and 2 for HICC)	4	₹ 15600-39100 GP 6000

**ITEM NO. 43 To consider and approve the Phase 3 Form for Certificate in Inclusive Education (SOE)**

AC 55.43.1 The School of Education has proposed the Phase 3 Form for Certificate in Inclusive Education. The Phase 3 Form has been approved by the School Board at its 28<sup>th</sup> meeting.

AC 55.43.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 23**) for Certificate in Inclusive Education

**ITEM NO. 44 To consider and approve the formal adoption of Vedyadhara Open Learning Environment (VOLE) for supporting education of IGNOU**

AC 55.44.1 Professor K.R. Srivathsan, Pro Vice Chancellor explained that the Academic Council at its 49<sup>th</sup> meeting held on 29<sup>th</sup> June, 2009 considered and approved the adoption of IGNOU open course guide supported formal E-Learning Process in the IGNOU courses. In presence of the above decision of the Academic Council, a detailed paper to promote its adoption was circulated in November 2009. Professor K.R. Vathsan made a presentation and explained the detailed objectives of the Vedyadhara Open Learning Environment (VOLE) for supporting education of IGNOU in detail. He further informed that with Vedyadhara, ATILS and SCAPS in place, IGNOU will be in a position to systematically induct and service effective adoption and management of technology augmented learning for all its programs that are delivered under diverse modes – conventional ODL, regular classes, partners programs, convergence scheme and even support those programs that come under the purview of the Distance Education Council.

AC 55.44.2 The Members of the Academic Council appreciated the presentation and objectives of the proposal.

AC 55.44.3 The Academic Council considered and approved the proposal for :

1. **Adoption of the V -OLE 4 - Quadrants System of Program Management for web-enabling of all programs of IGNOU.**
2. **Establishing the Open Program Guide and associated Open Course Guides for each program of IGNOU.**
3. **Adoption of the Course Maturity Rating based system to evolve V-OLE facilitated courses management.**
4. **Establishment the Advanced Technology, Informatics and Learning Services (ATILS) as Converged Services Unit to support V-OLE under the ACIIL of IGNOU for all the programs.**
5. **ATILS will be guided and governed by an apex Steering Committee for Academic Programs and Services (SCAPS) supported by duly constituted task forces with members from relevant Schools/Divisions and Centres of IGNOU.**
6. **Development of a system of Course Pedagogy and Management Plan (CPMP) for each course under every program of IGNOU.**

In principle and decided to constitute an Apex Steering Committee for Academic Programme and Services to guide the ATILS above activities. The committee will consist of the Professor K.R. Srivathsan, Pro Vice Chancellor, Registrar, SED, Registrar, SRD, Director, School of Continuiene Education, Director School of Education, Director School of Sciences and Libararian and Informatin Officer, L&DD Division and Prof. Khannan M. Moudgalya, Deptt. Of Chemical Engineering, IIT-Mumbai may also be associated with the Steering Committee.

**ITEM NO. 45 To consider and approve the Phase 3 Form for Post Graduate Diploma in Pre-Primary Education (SOE)**

AC 55.45.1 The School of Education has submitted the Phase 3 Form for Post Graduate Diploma in Pre-Primary Education. The objectives of the programme are to strengthen the Pre-Primary Education through development of competent work force, trained professional, teacher for Primary Education sector and to built capacity of in service functionaries in Pre-Primary Education sector. The Phase 3 Form was approved by School Board of School of Education at its 32<sup>nd</sup> meeting held on 22<sup>nd</sup> July, 2010.

AC 55.45.2 The Academic Council approved the Phase 3 Form (**Annexure 24**) for Post Graduate Diploma in Pre-Primary Education.

**ITEM NO. 46 To consider and approve the Phase 3 Form of Certificate and Diploma in International Hospitality Administration – SOTHSSM**

AC 55.46.1 The School of Tourism, Hospitality and Service Sectoral Management has submitted the Phase 3 Form for Certificate and Diploma in International Hospitality Administration. As per directives of the JCC and Expert Committee, Certificate and Diploma Programme in association with AH and LEI will also be offered along with BA – IHA programme in modular format. The exit policy will allow the students to exit after 1 year with a Certificate and after 2 years with a Diploma and after 3 years with a Bachelor's degree in International Hospitality Administration. An Academic Expert Committee Meeting was held, to discuss and finalize the syllabus structure for the modular format of BA – IHA Programme, on 19<sup>th</sup> October 2010. The revised syllabus structure for BA – IHA Programme along with the syllabus structure of Certificate and Diploma in International Hospitality Administration was approved by the 7<sup>th</sup> School Board held on 16<sup>th</sup> December, 2010.

AC 55.46.2 The Academic Council approved the Phase 3 Form (**Annexure 25**) for Certificate and Diploma in International Hospitality Administration.

**ITEM NO. 47 To consider and approve the Phase 3 Form of MBA in International Hospitality Management offered in collaboration with MCC – SOTHSSM**

AC 55.47.1 The School of Tourism, Hospitality and Service Sectoral Management has submitted the Phase 3 Form for MBA in International Hospitality Management offered in collaboration with Munnar Catering College (MCC). As per the As per the MOC with Munnar Catering College; MBA in International Hospitality Management – a 2 year Degree Programme will be launched from its centre at Munnar. The detailed syllabus proposed by the Academic Expert Committee and the Phase 1, 2 and 3 Forms were placed before the 7<sup>th</sup> School Board held on 16<sup>th</sup> December, 2010 for ratification and the same was ratified.

AC 55.47.2 The Academic Council approved the Phase 3 Form (**Annexure 26**) for MBA in International Hospitality Management offered in collaboration with MCC.

**ITEM NO. 48 To consider and approve the detailed Curriculum of Bachelor of Business Administration (Retailing) 3rd Year and modifications in Implementation Strategy of BBA Retailing – SOMS**

AC 55.48.1 The Director, SOMS has submitted a proposal for approval of detailed Curriculum of Bachelor of Business Administration (Retailing) 3<sup>rd</sup> Year and modifications in Implementation Strategy of BBA Retailing. The programme has already been launched from July 2009, with the approval of the competent authority. The details curriculum for 3<sup>rd</sup> Year BBA (Retailing) has been finalized by the Expert Committee Meeting held on November 18-20, 2010 at RAI, Mumbai. The Expert Committee has also recommended certain modifications for the implementation strategy for BBA (Retailing).

The School Board of SOMS in its 26<sup>th</sup> Meeting held on March 25, 2011 have already approved the finalized detailed curriculum of 3<sup>rd</sup> Year, BBA (Retailing) removal of age limit for admission in BBA (Retailing) and replacement of one of the 3<sup>rd</sup> Year BBA (Retailing) Courses i.e. BRL-014: Organisational Behaviour with 4 credit by increasing the weightage of BRL-016: On the Job Training and Viva Voce to 12 credits instead of 8 credits and payment for evaluation of workbook and OJT and Viva Voce in line with other undergraduate professional/technical programme like BCA.

AC 55.48.2 The Academic Council considered and approved the detailed Curriculum (**Annexure 27**) of Bachelor of Business Administration (Retailing) 3<sup>rd</sup> Year and modifications in Implementation Strategy of BBA Retailing.

**ITEM NO. 49 To consider and approve the decision of Joint Coordination Committee of IGNOU –ICAI / ICSI / ICWAI – SOMS**

AC 55.49.1 Professor, Naval Kishor, Director, SOMS informed that IGNOU is offering exclusive B.Com and M.Com Programmes for the students of ICSI and ICWAI Institutions, where CS/CWA courses are part of the B.Com /M.Com Programmes and students get exemption on passing CS/CWA. These exclusive B.Com/M.Com programmes were designed mostly based on the course structure of the existing CS/CWA programmes, with a provision for admission to the students of old schemes also. There are few students of CS/CWA old schemes who have completed IGNOU components and requested for the award of the degree. In implementing the scheme, there are some practical problems. The basic programme structure of CS/CWA remaining the same, there are deviations in course titles, course structure etc. As a result, when the exemption scheme is examined, the course structure of the old schemes are not exactly matching with the B.Com/M.Com course schemes worked out in the MOUs.

The course equivalences for the old schemes of CS/CWA for B.Com (CA and A), M.Com (BP and CG), B.Com (F and CA) and M.Com (MA and FS) are duly approved by the JCC in its 2<sup>nd</sup> Meeting held on 07.02.2011 and subsequently approved by the School Board in its 26<sup>th</sup> Meeting held on March 25, 2011.

AC 55.49.2 The Academic Council considered and approved the decision of the JCC (**Annexure 28**) for the equivalence for the old schemes CS/CWA for B.Com (CA and A), M.Com (BP and CG), B.Com (F and CA) and M.Com (MA and FS).

**ITEM NO. 50 To consider and approve Phase Zero Form for the replacement of ‘CIC-05 MS Office’ with ‘CITL-001 Laboratory Course’ in Certificate in Business Skills (CBS) Programme – SOMS**

AC 55.50.1 The School of Management Studies submitted a Phase Zero Form for the replacement of ‘CIC-05 MS Office’ with ‘CITL-001 Laboratory Course’ in Certificate in Business Skills (CBS) Programme. Professor Naval Kishor informed that Certificate in Business Skills programme consists of four following courses:

1. ECO-1: Business Organisation (4 Credits)
2. PCO-1: Preparatory Course in Commerce (4 Credits)
3. BCOA-001: Business Communication and Entrepreneurship (4 Credits)
4. CIC-05: MS-Office (4 Credits)

CIC – 5 : MS-Office was adopted from Certificate in Computing (CIC) programme offered by SOCIS. The CIC programme was withdrawn from July, 2009 session and Certificate in Information Technology (CIT) programme was launched. As a consequence, CIC – 05 MS-Office course was withdrawn and the course materials were also out of stock. In view of the withdrawal of the CIC – 05 course by SOCIS, there is a need to revise the programme structure of Certificate in Business Skills (CBS) programme to replace CIC – 05 course. In consultation with the faculty to SOCIS, it is now proposed to replace CIC – 05 with ‘CITL – 001 Laboratory Course’, which is the part of CIT programme offered by SOCIS. With this proposed change, the revised programme structure of CBS programme shall be as under:

1. ECO-1: Business Organisation (4 Credits)
2. PCO-1: Preparatory Course in Commerce (4 Credits)
3. BCOA-001: Business Communication and Entrepreneurship (4 Credits)
4. CITL – 001 Laboratory Course (6 Credits)

The proposal was approved by the School Board at its 26<sup>th</sup> meeting held on March 25, 2011

AC 55.50.2 During the discussion Dr. P.V.Suresh, SOCIS informed the Council that CIC was withdrawn from July, 2009 and the term end examinations in the courses of CIC, namely, CIC-01, CIC-02, CIC-04 and CIC-05 will be held in June, 2011 for the last time. Since no term end examinations will be conducted in the courses of CIC from December, 2011 onwards, he proposed that CITL-001 should be offered to all the students who enrolled to Certificate in Business Skills (CBS) and could not complete CIC-05 prior to January, 2011 also.

AC 55.50.3 The Academic Council considered and approved the Phase Zero Form (**Annexure 29**) for the replacement of ‘CIC-05 MS Office’ with ‘CITL-001 Laboratory Course’ in Certificate in Business Skills (CBS) Programme for all the students of CBS including those who enrolled to CBS prior to January, 2011 also and could not successfully complete CIC-05.

**ITEM NO. 51 To consider and approve Phase Zero Form for the B.Sc. (Physics) elective PHE – 07 (Electirc and Magentic Phenomena) – SOS**

AC 55.51.1 The School of Sciences submitted a Phase Zero Form for the B.Sc. (Physics) elective PHE – 07 (Electirc and Magentic Phenomena). The School Board of School of Sciences at its 42<sup>nd</sup> meeting held on 08<sup>th</sup> April, 2011, approved the above Phase Zero Form for elective PHE-07.

AC 55.51.2 The Academic Council considered and approved the Phase Zero (**Annexure 30**) Form for the B.Sc. (Physics) elective PHE – 07 (Electirc and Magentic Phenomena).

**ITEM NO. 52 To consider and approve Phase Zero Form for the B.Sc. (Physics) elective PHE – 10 (Electircal Circuits and Electronics) – SOS**

AC 55.52.1 The School of Sciences submitted a Phase Zero Form for the B.Sc. (Physics) elective PHE – 10 (Electircal Circuits and Electronics). The School Board of School of Sciences at its 42<sup>nd</sup> meeting held on 08<sup>th</sup> April, 2011, approved the above Phase Zero Form for elective PHE-10.

AC 55.52.2 The Academic Council considered and approved the Phase Zero (**Annexure 31**) Form for the B.Sc. (Physics) elective PHE – 10 (Electircal Circuits and Electronics).

**ITEM NO. 53 To consider and approve Phase 3 Form for the PG Certificate Programme in Bioinformatics - SOS**

AC 55.53.1 The School of Sciences submitted a Phase 3 Form for the PG Certificate Programme in Bioinformatics. The School Board of School of Sciences at its 42<sup>nd</sup> meeting held on 08<sup>th</sup> April, 2011, approved the Phase 3 Form for the above PG Certificate programme in Bioinformatics, which is being jointly developed by the School of Sciences, IGNOU in collaboration with the Centre of Bioinformatics, Kerala University, Thiruvananthapuram, Kerala. An MOU has already been signed between IGNOU and Kerala University for the joint academic venture. IGNOU-KU Joint Degree Programme in Bioinformatics, the course content for PG Certificate Programme in Bioinformatics has been approved by the Expert Committee at its Meeting held on 09<sup>th</sup>, 10<sup>th</sup> September 2009.

AC 55.53.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 32**) for the PG Certificate Programme in Bioinformatics which will be totally developed by SOS, IGNOU in collaboration with one course of Bioinformatics, Kerla University.

**ITEM NO. 54 To ratify the action taken by Hon'ble Vice Chancellor for establishment for FCED Cell to conduct Foundation Course on Education of Children with Disability – NCDS**

AC 55.54.1 The Member Secretary informed that the NCDS has launched Foundation Course on Education of Children with disability in collaboration with Rehabilitation Council of India in October 2009. It is a 3 months non credit programme for in service teachers to equip them with the knowledge and competencies to deal with children with disabilities in the classroom. There is a huge demand for this programme from all the states. SSA is sponsoring teachers to undergo this programme. Therefore, to take care

of the day to day activities of the programme, a Cell may be created so that the programme may be offered on mission mode.

The Vice Chancellor has approved the proposal for the establishment of the Cell along with the space, infrastructure and human resource requirements.

AC 55.54.2 The Academic Council ratified the action taken by the Vice Chancellor in approving the proposal (**Annexure 33**) for establishment of the Cell for Foundation Course on Education of Children with Disability.

**ITEM NO. 55 To ratify the action taken by Hon'ble Vice Chancellor for offering 4 batches of FCED Programme per academic year – NCDS**

AC 55.55.1 The Member Secretary informed that the NCDS has launched Foundation Course on Education of Children with disability in collaboration with Rehabilitation Council of India in October 2009. It is a 3 months non credit programme for in service teachers to equip them with the knowledge and competencies to deal with children with disabilities in the classroom. There is a huge demand for this programme from all the states. SSA is sponsoring teachers to undergo this programme.

Previously three batches per academic year with three Term-end Examination was being implemented from July 2009. SSA has year marked a fund for training 30 thousand teachers in the coming year. To accommodate the huge number of learners and gradual plan for increasing the number of study centers, it is required to enroll more learners, therefore, it is proposed to have 4 batches as per the following schedule:

1<sup>st</sup> Batch : From January to March

2<sup>nd</sup> Batch: From April to June

3<sup>rd</sup> Batch: From July to September

4<sup>th</sup> Batch: From October to December

AC 55.55.2 The Academic Council has ratified the action taken by the Vice Chancellor in approving the proposal for offering 4 batches of FCED Programme per academic year.

**ITEM NO. 56 To ratify the action taken by Hon'ble Vice Chancellor for revised fee structure for FCED Programme from ₹ 1500 to ₹ 2000 – NCDS**

AC 55.56.1 The Member Secretary informed that the NCDS has launched Foundation Course on Education of Children with disability in collaboration with Rehabilitation Council of India in October 2009. It is a three months non credit programme for in service teachers to equip them with the knowledge and competencies to deal with children with disabilities in the classroom. There is a huge demand for this programme from all the states. SSA is sponsoring teachers to undergo this programme.

The Expert Committee at its meeting held on 31.01.2011 has recommended for increasing the fees of FCED programme from ₹ 1500/- to ₹ 2000/-. The recommendations of the Expert Committee has been approved by the Vice Chancellor.

AC 55.56.2 The Academic Council has ratified the action taken by the Vice Chancellor in approving the recommendations of the Expert Committee Meeting held on 31.01.2011 (**Annexure 34**) for revised fee structure for FCED Programme from ₹ 1500/- to ₹ 2000/-.

**ITEM NO. 57 To consider and approve the revised Financial norms for expenditure for Special Study Centers Conducting Foundation Course on Education of Children with Disabilities (FCED) – NCDS**

AC 55.57.1 The Member Secretary informed that the NCDS is conducting FCED Programme since October 2009. As approved by Academic Council and Finance Committee. 50% of fee share is given to Special Study Centers conducting FCED Programme. The fee has been revised from ₹ 1500/- to ₹ 2000/-; accordingly prorata share of SSCs has increased from ₹ 750/- to ₹ 1000/-. The revised Financial Norm for expenditure for Special Study Centers Conducting Foundation Course on Education of Children with Disabilities (FCED).

AC 55.57.2 The Academic Council has considered and approved the revised Financial Norm (**Annexure 35**) for expenditure for Special Study Centers Conducting Foundation Course on Education of Children with Disabilities (FCED)

**ITEM NO. 58 To consider and approve the revised Financial Support Norms for Expenditure by Special Study Centers for Conducting B.Ed. Special Education Programmes (BEDSEHI, BEDSEMR, BEDSEVI, BEDSELD) – NCDS**

AC 55.58.1 The Member Secretary informed that the NCDS is offering B.ED Special Education Programmes (BEDSEHI, BEDSEMR, BEDSEVI, BEDSELD) in collaboration with Rehabilitation Council of India (RCI). As approved by Academic Council 50% of fee share is given to Special Study Centers conducting B.ED Special Education Programme. The fee has been revised from ₹ 15,000/- to ₹ 20,000/-; accordingly prorata share of SSCs has increased from ₹ 7,500/- to ₹ 10,000/-. Revised Financial Support Norms for Expenditure by Special Study Centers for Conducting B.Ed. Special Education Programmes (BEDSEHI, BEDSEMR, BEDSEVI, BEDSELD).

AC 55.58.2 The Academic Council has considered and approved the revised Financial Support Norms (**Annexure 36**) for Expenditure by Special Study Centers for Conducting B.Ed. Special Education Programmes (BEDSEHI, BEDSEMR, BEDSEVI, BEDSELD).

**ITEM NO. 59 To ratify the action taken by Vice Chancellor in approving the revised Eligibility Criteria for admission into B.Ed. Special Education Programmes (BEDSEHI, BEDSEMR, BEDSEVI, BEDSELD) – NCDS**

AC 55.59.1 The Member Secretary informed that the NCDS is offering B.Ed. Special Education Programmes (BEDSEHI, BEDSEMR, BEDSEVI, BEDSELD) in collaboration with Rehabilitation Council of India (RCI). Recommendation for revision of the eligibility was proposed in the review meeting for revision of norms and guidelines for special education programme through distance mode by Rehabilitation Council of India. The recommendations of the meeting were approved by the Vice Chancellor. Accordingly the advertisement was given for July 2011 session.

*The revised eligibility criteria for admission to B.Ed. Special Education Programmes is as follows:*

The applicant should have a Bachelor's Degree from any UGC recognized University.

Weightage will be given to the candidates fulfilling any one of the following conditions after qualifying the entrance test:

- a) Parent of a child with disability - 10 marks.
- b) Person with disability - 10 marks.
- c) Possess RCI Registration Certificate - 10 marks

AC 55.59.2 The Academic Council ratified the action taken by the Vice Chancellor in approving the above revised eligibility Criteria for admission into B.Ed. Special Education Programmes (BEDSEHI, BEDSEMR, BEDSEVI, BEDSELD).

**ITEM NO. 60 To ratify the action taken by Hon'ble Vice Chancellor in revising fee structure for B.Ed. Special Education Programmes (BEDSEHI, BEDSEMR, BEDSEVI and BEDSELD) – NCDS**

AC 55.60.1 The Member Secretary informed that the NCDS is offering B.Ed. Special Education Programmes (BEDSEHI, BEDSEMR, BEDSEVI, BEDSELD) in collaboration with Rehabilitation Council of India (RCI). Recommendation for revision of the fee from ₹ 15,000/- to ₹ 20,000/- was proposed in the review meeting for revision of norms and guidelines for special education programme through distance mode by Rehabilitation Council of India. The recommendations of the meeting for revision of fee were approved by the Vice Chancellor. Accordingly advertisement was given for July 2011 session with the revised fee.

AC 55.60.2 The Academic Council ratified the action taken by the Vice Chancellor in approving the proposal for revising fee structure for B.Ed. Special Education Programmes (BEDSEHI, BEDSEMR, BEDSEVI and BEDSELD) from ₹ 15,000/- to ₹ 20,000/-.

**ITEM NO. 61 For consideration and approval for Teaching/ Academic positions for School of Tourism & Hospitality Services Sectoral Management(SOTHSSM), Training Cell at Bhopal**

AC 55.61.1 The Member Secretary informed that the School of Tourism & Hospitality Services Sectoral Management(SOTHSSM) has submitted a proposal for approval for Teaching/ Academic positions for School of Tourism & Hospitality Services Sectoral Management(SOTHSSM), Training Cell at Bhopal. He requested Dr. Harkirat bens Director (I/c) to explained the details of the proposal. She informed that an official notification for a separate training cell of SOTHSSM, at RC Bhopal has been issued by the Administration on 24<sup>th</sup> March, 2011. The Centre is involved in certificate programme in front office operation(CFO), Certificate Programme in food and beverage services operation (CFBO), Certificate Programme in House Keeping Operation and Post Graduate Diploma in Hotel Operation. Apart form the above the Trainig Cell is also conducting short term training programmes for Tribal Youth of the States in the Hospitality sector. She has also enclosed the justification for the academic and administration position for the training cell. Apart from these above activities

training cell will also has been interested with the additional responsibilities coordinating 51 Community Colleges run by the MP State Government. In light of the above activities the proposal for creation of the following positions has been placed before the Academic Council:

- |                       |     |
|-----------------------|-----|
| 1. Director           | One |
| 2. Assistant Director | Two |

AC 55.61.2 The Academic Council after examining the proposal in detail approved to recommend the creation of the above positions subject to the financial sustainability and sufficient resources coming from the other sources other than the School budget.

**ITEM NO. 62 To ratify the summary of eligible candidates for the award of Post Graduate/Bachelor Degrees, Diplomas & Certificates, Ph.D. Degrees, Gold Medals and other awards (Gold Medals/ Cash Awards) in the 22<sup>nd</sup> Convocation held on 2nd April 2011.**

AC 55.62.1 The Member Secretary informed that the 22<sup>nd</sup> Convocation of the University was held on 2<sup>nd</sup> April, 2011. The candidates who successfully completed their respective programmes in the examinations held in December, 2009 and June 2010 were awarded the certificates.

215364 Students are eligible for the award of Post Graduate/Bachelor Degrees, Diplomas & Certificates.

3 Candidates have been awarded PhD.

78 Candidates are short listed for the award of Gold Medals in various Programmes.

10 other Gold Medals and 4 Cash Awards are awarded to the students and other eligible candidates for various contributions.

The above students were awarded the Post Graduate/Bachelor Degrees, Diplomas & Certificates, Ph.D. Degrees, Gold Medals and other awards (Gold Medals/ Cash Awards) with the approval of the Vice Chancellor.

AC 55.62.2 The Vice Chancellor presented that due to increase in number of School of Studies, Academic Divisions and Centres, number of programmes etc, there is a need for change in the ordinance/regulations, in respect of the minute-to-minute procedures of the convocation ceremony i.e., the statements being made by the Director of the Schools while making the presentation of the students for award of Degrees, Diplomas and Certificates school wise and the statement for award of Degree, Diplomas, Certificates by the Vice Chancellor as the process is very time consuming and duplication which will take a minimum 4 hours to complete the convocation at the Head Quarter and thereafter at the Regional Centres, have to continue minimum another one and half hours. In order to reduce the length of the procedure, the modified procedures to be incorporated in the ordinance/regulations are explained. It is also presented that University declares results within 45 days of examination. Therefore, the successfully completed candidates have to wait about 10-16 months for getting the certificates in the annual convocation. In order to issue the certificates to the students at the earliest, there is a need to hold the convocation twice in a year.

AC 55.62.3 The Academic Council ratified the action taken by the Vice Chancellor in approving the award of Post Graduate/Bachelor Degrees, Diplomas, Certificates, Ph.D. Degrees, Gold Medals and other awards (Gold Medals/ Cash Awards) in the 22nd Convocation held on 2nd April 2011. The Academic Council approved the modified minute-to-minute procedure of holding the convocation and also the proposal to hold the convocation twice a year.

**ITEM NO. 63 To consider co-option of Members under clause 1 (viii) of Statute 9.**

AC 55.63.1 The Vice Chancellor has presented this item in the beginning of the meeting.

**ITEM NO. 64 To consider the Phase 3 Form for Certificate Programme in Dispensing Optics(Online)**

AC 55.64.1 The Member Secretary informed that the Centre for Paramedical Science has submitted the Phase 3 Form for Certificate Programme in Dispensing Optics (Online) in collaboration with institute of Skill Development and Training, Nasik.

AC 55.64.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 37**) for Certificate Programme in Dispensing Optics(Online) in collaboration with ISDT, Nasik

**ITEM NO. 65 To consider the Phase 3 Form for Certificate Programme in Clinical Trials.**

AC 55.65.1 The member Secretary informed that the Centre for Para Medical Sciences has submitted Phase 3 Form for Certificate Programme in Clinical Trials. Being offered in collaboration with the Institute of Skill Development and Training (ISDT), Nasik and the learning material will be developed and provided by the institute. The main objective of this programme is to develop critically needed manpower in the area of primary eye care/Opticianary/Paramedical and to improve the quality of life of visually disabled people who does not have access to basic vision testing and visual aids.

AC 55.65.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 38**) for Certificate Programme in Clinical Trials in collaboration with ICRI Research Pvt. Ltd.

**ITEM NO. 66 To consider the Phase 3 Form for PG Diploma Programme in Clinical Trials.**

AC 55.66.1 The Member Secretary informed that the Centre for Para Medical Sciences has submitted Phase 3 Form for PG Diploma Programme in Clinical Trials. The programme has been developed and is being launched in collaboration with ICRI Research Pvt. Ltd., New Delhi. The objectives of the programme are to develop manpower in the area of Clinical Trials, promote ethical Clinical Research in the country, achieve professional excellence, thereby enhancing a Clinical research culture in India., encourage Clinical Research methodologies, keep the Indian Clinical Research Industry abreast of changing times and fill the vacuum created due to lack of skilled manpower in Clinical Research Industry by imparting innovative and intellectually challenging education in the segment.

AC 55.66.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 39**) PG Diploma Programme in Clinical Trials in collaboration with ICRI Research Pvt. Ltd., New Delhi.

**ITEM NO. 67 To consider the Phase 3 Form for PG Advance Diploma Programme in Clinical Trials.**

AC 55.67.1 The Member Secretary informed that the Centre for Para Medical Sciences has submitted Phase 3 Form for PG Advance Diploma Programme in Clinical Trials being launched in collaboration with ICRI Research Pvt. Ltd., New Delhi. The objectives of the programme are to develop manpower in the area of Clinical Trials, promotes ethical Clinical Research in the country, achieve professional excellence, thereby enhancing a Clinical research culture in India., encourage Clinical Research methodologies, keep the Indian Clinical Research Industry abreast of changing times and fill the vacuum created due to lack of skilled manpower in Clinical Research Industry by imparting innovative and intellectually challenging education in the segment.

AC 55.67.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 40**) for PG Advance Diploma Programme in Clinical Trials in collaboration with ICRI Research Pvt. Ltd., New Delhi.

**ITEM NO. 68 To consider the Phase 3 Form for M.Sc. Programme in Clinical Trials.**

AC 55.68.1 The Member Secretary informed that the Centre for Para Medical Sciences has submitted Phase 3 Form for M.Sc. Programme in Clinical Trials. The programme has been developed and is being launched in collaboration with ICRI Research Pvt. Ltd., New Delhi. The objectives of the programme is that the Clinical Research industry world over is growing at an unparallel rate. It has opened up new vistas of employment for a large number of trained professionals.

AC 55.68.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 41**) for M.Sc. Programme in Clinical Trials in collaboration with ICRI Research Pvt. Ltd., New Delhi.

**ITEM NO. 69 To consider the Phase 3 Form for BLIS Revised Programme in Library and Information Science.**

AC 55.69.1 The Director, School of Social Sciences informed that the Discipline of Library and Information Science has submitted the Phase 3 Form for BLIS Revised Programme. The Phase 3 Form along with course structure has been approved by the School Board in its 52<sup>nd</sup> meeting held on 18<sup>th</sup> March, 2011.

AC 55.69.2 The Academic Council considered and approved the Phase 3 Form (**Annexure 42**) along with revised course structure for revised BLIS Programme in Library and Information Science

**ITEM NO. 70 To consider the proposal for Translation of BPP programme form English medium to Tamil medium**

AC 55.70.1 The Director, School of Social Sciences informed that Madurai Regional Centre has submitted the proposal for Translation of BPP programme form English medium to Tamil medium. The proposal has been approved by the School Board at its 52<sup>nd</sup> meeting held on 18<sup>th</sup> March, 2011.

AC 55.70.2 The Academic Council considered and approved the proposal for Translation of BPP programme form English medium to Tamil Medium.

**ITEM NO. 71 To consider the revision in MEC-005 ‘Indian Economics Policy’ – A compulsory course of MA (Economics) programme as recommended by the Expert Committee.**

AC 55.71.1 The Director, School of Social Sciences informed that the Discipline of Economics has submitted the Course Structure and Phase Zero Form for Revision of the MEC-005 ‘Indian Economic Policy’ – A compulsory course of MA (Economics) Programme. The proposal has been approved by the School Board at its 52<sup>nd</sup> meeting held on 18<sup>th</sup> March, 2011.

AC 55.71.2 The Academic Council considered and approved the Phase Zero Form (**Annexure 43**) for the revision in MEC-005 ‘Indian Economics Policy’ – A compulsory course of MA (Economics) programme.

**ITEM NO. 72 To consider the major revision in courses EEC-07 and EEC-14 in Economics as recommended by the Expert Committees**

AC 55.72.1 The Director, School of Social Sciences informed that the Discipline of Economics has submitted the course structure and Phase Zero Form for major revision in existing courses EEC-07 and EEC-14. The proposal has been approved by the School Board at its 52<sup>nd</sup> meeting held on 18<sup>th</sup> March, 2011.

AC 55.72.1 The Academic Council considered and approved the Phase Zero Form (**Annexure 44**) for the major revision in courses EEC-07 and EEC-14.

**ITEM NO. 73 To consider and approve the launch of a modular programme for M.Phil / Ph.D.(Integrated) regular programme on campus study /M.A./PG Diploma and PG Certificate Programme are being offered from July, 2011 session through Open and Distance Learning (ODL) Mode and regular**

AC 55.73.1 Professor D. Gopal, Programme Coordinator for programmes on Gandhi and Studies explained in detail the objectives of the above programmes and the contribution/assistance being received by the University in preparing the course material for these programmes from the Gandhi Darshan and Gandhi Samiti, Rajghat, New Delhi. The programme will be a modular programme in Gandhi and Peace Studies consisting of PG Certificate, PG Diploma and Master of Arts in Gandhi and Pease Studies being offered through the School of Inter-Disciplinary and Trans-Disciplinary Studies, IGNOU.

AC 55.73.2 During the discussions the Hon'ble Vice Chancellor, IGNOU while speaking on the programme said the academic positions created for the School of Gandhi and Peace Studies are to be filled at the earliest for strengthening the programme.

AC 55.73.3 The Academic Council considered and approved the launch of a modular programme for M.Phil./ Ph.D.(Integrated) regular programme on campus study /M.A./PG Diploma and PG Certificate Programme are offering from July, 2011 session through Open and Distance Learning (ODL) Mode and regular.

**ITEM NO. 74 To consider and approve the proposal for change the status of National Centre for Disability Studies into School of Rehabilitation Sciences.**

AC 55.74.1 Dr. Arun Banik, Director, NCDS informed the Council that a special committee was constituted by the Vice Chancellor headed by Prof. Parvin Sinclair, PVC to examine the need for change of status of NCDS into the School and subsequently create the faculty positions, the administrative staff as per the IGNOU norms required by the School has met on 04<sup>th</sup> March, 2011. The recommendation of the committee are:  
The School should be named "School of Rehabilitation Sciences and should have two discipline one i.e. a). Disability Studies and b). Rehabilitation Sciences. He further explained that the centre is running 21 programmes and conducting the exam for 16 RCI run diploma programmes. In order to regulate and strengthen the activities of the centre, including research and development in the field of Disability Studies and to serve the disabled population for their educational studies needs present requirement very important.

Further the Statue of IGNOU note that academic programme must come from a School.

AC 55.74.2 During the discussions it was pointed out that an item pertaining to give the status equivalent to School of Studies to the centers was approved by the Academic Council at its 51<sup>st</sup> Meeting held on 3<sup>rd</sup> March, 2010 and the proposal for amendment was submitted for approval of the Board of Management vide this office note No. IG/ACD/BOM-Item /2010/1473 dated 6<sup>th</sup> June 2010. The status regarding approval and the further action in this regard is not available.

AC 55.74.3 In view of the above discussions the Academic Council approved the proposal for giving the status of the School to the NCDS in principle and directed that necessary proposal for amending the Statue 10A – School of Studies may be brought before it for consideration with the status of the earlier proposal giving the status of the school to centre as mentioned above.

**ITEM NO. 75 To consider and approve the proposal for shifting of B.Tech in Air Craft Technology and Maintenance programme from SOET to a new Centre to be proposed by the Regional Centre, Bangalore.**

AC 55.75.1 Dr. B.S. Sudindra, Director, Regional Service Division informed the Council about the proposal for shifting of B.Tech. in Air Craft Technology and Maintenance programme from SOET to a new Centre to be proposed by the Regional Centre, Bangalore. He informed that the School Board of School of Engineering and Technology has approved Phase 1, Phase 2 and Phase 3 Forms for the programme in its 29<sup>th</sup>, 34<sup>th</sup> and 38<sup>th</sup> meeting respectively and the Phase 3 Form was approved by the Academic

Council at its 53<sup>rd</sup> meeting in which under the details of collaborative arrangement with the external agencies and for the delivery of programme it is stated that engineering institution and industry (for the present with existence study centre) there aeronautical society of India, branches exist and or aircraft repairing/maintenance branches are available both private and public like HAL, NAL etc. for Jet , Kingfisher etc under the nature of collaboration it is stated “delivery, progress and monitoring through programmes specific study centers (PSSC).

The proposal for creation of posts and laboratories for the programme at RC, Bangalore was considered by the School at it 41<sup>st</sup> meeting held on 14<sup>th</sup> March, 2011. The School Board members pointed out that the Phase 3 Form presented earlier has given an impression that the programme will be delivered through collaborative arrangements making programme specific centers. The members of the School Board suggested that it is difficult to establish and monitor a centre including labs at Bangalore by the School housed at Delhi. The School Board also recommended that the programme should be launched under IGNOU Center of Excellence (COE) in maintenance and reliability engineering at RC, Bangalore.

AC 55.75.2 The Academic Council deferred the above decisions and decided that the status quo shall be maintained.

**ITEM NO. 76 To consider and approve proposal for establishment of a Centre for System Maintenance and Research (CSMAR), creation of teaching and non-teaching positions and for establishment of laboratories for running B.Tech. (Aircraft technology and Maintenance) programme at Bangalore Regional Centre.**

AC 55.76.1 Dr. B.S. Sudindra informed that the Regional Center, Bangalore has developed a need based academic programme in B.Tech. (Aircraft Technology and Maintenance) with the support of SOET and the approval of relevant statutory bodies. The programme is to be offered in as per the AICTE norms and will be delivered in face to face mode at the campus of RC Bangalore and informed that the proposed fees structure of the programme, the programme fee which will be collected from the learners will made the operational cost of the programme. The School Board of SOET at its 41<sup>st</sup> meeting recommended that since it is an initiative of the Regional Centre, Bangalore, the centre should take up the issue to establishing the new centre, RC Bangalore for running the programme.

AC 55.76.2 The Academic Council deferred the proposal.

**ITEM NO. 77 To consider and approve the proposal for engagement of Full Time principal consultant for B.Tech. (ATM) programme at the Regional Centre Bangalore.**

AC 55.77.1 Dr. B.S. Sudindra, Director, Regional Service, informed that there is a need for engagement of Full Time Principal consultant for B.Tech. (ATM) programme at the Regional Centre Bangalore.

During the discussions the Member Secretary informed that there are norms for payment of Honorarium to the academic consultants in the University which has been approved by the Board of Management from time to time. There has been a Committee appointed by the Vice Chancellor to look into these norms and make recommendations

to the Board of Management for revision of guidelines and honorarium for the consultants in the present scenario. In the meanwhile if a consultant is to be engaged he should be paid honorarium as per the University norms.

AC 55.77.2 The Academic Council approved the proposal for engagement of Dr. R. Balasubramaniam as Senior Consultant Full Time at IGNOU Regional Centre with the honorarium ₹ 37500 per month as per University norms.

**ITEM NO. 78 To consider and approve the proposal for augmentation of teacher activities at the Regional Centres by creating 374 posts of teacher at 22 Regional Centres.**

AC 55.78.1 Dr. B.S. Sudindra, Director, Regional Service, informed that the academic activities of the Regional Centres i.e. monitoring of counseling session, evaluation of assignments, establishment of study centres and examination centres, conduct of practical, finalization of admissions etc. are being carried out by the Regional Director/Assistant Regional Directors. With the increase in number of Schools from 09 to 21 and decentralization of most of the activities to be undertaken at the Regional Centres, the academic activities at the Regional Centres have also increased manifold. In order to provide effective support services to the learners enrolled with all the Schools. It is proposed to create atleast 17 positions of teachers at each of 22 Regional Centres (22 Regional Centres X 17 teacher posts = totaling to 374 positions of the teachers in addition to the existing four teacher positions of RD/ARDs at each of the Regional Centres.

During the discussions Professor. K.R. Srivatsan, PVC, informed that the Vedyadhara Open Learning Environment (VOLE) proposed by him can take care of and help the students for resolving their queries in this regard instead of creation of such a big number of academic positions in the Regional Centres

AC 55.78.2 The Academic Council in view of the above discussions deferred its decision relating to creation of positions in the Regional Centres as proposed in the agenda item.

**ITEM NO. 79 To consider and approve the proposal for establishment of “Information-cum-Admission Centres” (IACs) in remote rural pockets unrepresented in the LSC network map of IGNOU.**

AC 55.79.1 Dr. B.S. Sudindra, Director, Regional Service, informed that proposal is for establishment of “Information-cum-Admission Centres” (IACs) in remote rural pockets unrepresented in the LSC network map of IGNOU”.

AC 55.79.2 During the discussions Professor. K.R. Srivathsan, PVC, informed that the Vedyadhara Open Learning Environment (VOLE) proposed by him can take care of and help the students for resolving their queries in this regard.

AC 55.79.3 The Academic Council considered and decided that the RSD should work in collaboration with VOLE project before establishment of IACs in the remote rural pockets of the countries.

**ITEM NO. 80 To consider and approved the proposal for establishment of Medical Cell in the School of Health Sciences.**

AC 55.80.1 Prof. T.K Jena informed that a meeting was held in the Chairmanship of the Hon'ble Vice-Chancellor on 06<sup>th</sup> February, 2011 in which decision was taken to develop three full time two year Post Graduate Diploma in Medical Programmes for MBBS doctors. To develop these programmes in a fast track mode, Hon'ble Vice-Chancellor has approved creation of a Medical Cell under School of Health Sciences.

The Medical Cell will be responsible to develop and launch the full time medical programmes. It will also conduct entrance examination for PG medical education through IGNOU. To manage the activities of Medical Cell, a full time medical specialist will be appointed as a Programme Officer.

AC 55.80.2 The Academic Council considered and approved the establishment of the Medical Cell for which the budgetary programmes has been made under the budge provisions of the School of Health Sciences. The details of the budget provisions along with the minutes of the meeting held on 06<sup>th</sup> February, 2011 under the Chairmanship of Hon'ble Vice Chancellor is placed at (**Annexure 46**). In which the decision for development of three full time, two years PG Diploma Medical programmes for MBBS doctors has been taken.

The meeting ended with a vote of thanks to the Chair.

**(V.N. Rajasekharan Pillai)**  
**Chairman**