



IGNOU

**MINUTES OF THE 101<sup>ST</sup> MEETING OF THE BOARD OF MANAGEMENT, HELD ON AUGUST 12, 2009 AT 11.00 A.M. IN THE CONFERENCE ROOM, BLOCK NO.8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-110068**

The following members were present:

1	Prof. V.N. Rajasekharan Pillai, Vice-Chancellor	- Chairman
2	Prof. Omprakash Mishra, Pro-Vice Chancellor	- Member
3	Prof. K.R. Srivathsan, Pro-Vice Chancellor	- Member
4	Prof. B. S. Sharma	- Member
5	Prof. P. Purushotam Rao	- Member
6	Dr. S. B. Singh Bhadauria	- Member
7	Dr. Veena Vinayakrao Thakare	- Member
8	Prof. Manohar Lal	- Member
9	Prof. Shatrughna Kumar	- Member
10	Dr. V. Venugopal Reddy	- Member
11	Shri Udai S. Tolia, Registrar (Admn)	- Secretary

Smt. Stuti Narain Kacker, Additional Secretary, Ministry of I & B, Govt. of India represented the Secretary, Ministry of I & B.

Shri R.P. Agrawal, Secretary (S&HE), MHRD\*, Advocate Shri Pravin Parekh and Prof. Shafiqa Parveen, Members could not attend the meeting. (\*The MHRD has sent inputs on the agenda items as per letter No.F.5-50/2009-DL dt. 11.8.2009.

At the outset, the Chairman welcomed the members to the 101<sup>st</sup> Meeting of the Board of Management. The Chairman then requested the Registrar (A) and Secretary, Board of Management to present the items on the Agenda.

**ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 100<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON JULY 04, 2009 AND TO NOTE THE ACTION TAKEN THEREON**

**BM 101.1.1** The Registrar & Secretary, Board of Management informed

that the Minutes of the 100<sup>th</sup> Meeting of the Board of Management held on 4.7.2009 were circulated to the members of the Board. No comments have been received on the Minutes of the 100<sup>th</sup> meeting of the Board.

**Comments/suggestions** have however, been received from the Ministry of HRD vide their letter No.F.5-50/2009-DL dt. 11.8.2009 on the various proposals included **in the agenda for the 101<sup>st</sup> meeting**. A copy of the aforesaid comments received from the Ministry was placed before the members for information along with a copy of the **Action Taken Report** on the minutes of the 100<sup>th</sup> meeting.

The Registrar (Admn) informed the Board that the Ministry has considered the minutes of the 100<sup>th</sup> meeting (Item No.1 of the Agenda for 101<sup>st</sup> meeting) and has agreed to confirm the minutes of the previous meeting. He proposed that the minutes of the 100<sup>th</sup> meeting may be confirmed. A copy of the Ministry's letter is placed at **Appendix-I**

**BM 101.1.2** The Board considered the minutes of the 100<sup>th</sup> meeting. The Board noted the comments of the Ministry received vide their letter dt. 11.8.2009. The Board further noted the Action Taken Report on the minutes of the 100<sup>th</sup> meeting and confirmed the minutes.

**ITEM NO. 2 TO CONSIDER THE RECOMMENDATIONS OF THE COMMITTEE APPOINTED TO EXAMINE THE MATTER DEFINING THE TERMS 'DIVISION', 'CENTRE', 'INSTITUTE' & COUNCIL IN THE IGNOU ACT/STATUTES**

**BM 101.2.1** The Item was taken up for consideration. The Board considered the recommendations of the Committee constituted by the University to examine the matter of defining the terms 'Division', 'Centre', 'Institute', 'Council'. The Registrar explained that these terms have been used frequently in the IGNOU Act/Statutes & Ordinances of the University, but have not been defined in any of the Statutes or Ordinances. The Committee constituted in the matter has examined these terms and has brought out a comprehensive recommendation defining the terms 'Division', 'Centre', 'Institute', 'Council'. The Board agreed to the recommendations of the Committee defining the terms 'Division', 'Centre', 'Institute', 'Council' in

principle. It was however, decided that since a number of sub-committees have been constituted by the University to revisit the various provisions under the statutes & ordinances the recommendations of the Committee defining the various terms may also be referred to the sub-committees in order to obviate any inconsistency vis-à-vis the provisions under statutes & ordinances.

**ITEM NO. 3 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR OF CO-HOSTING AND PARTNERSHIPS OF IGNOU WITH ORGANISER TERI FOR INTERNATIONAL CONFERENCE ON DIGITAL LIBRARIES (ICDL) FROM FEBRUARY 23-26, 2010**

**BM 101.3.1** The Board noted the action taken by the University in the matter of co-hosting and partnership of IGNOU with Organisers, TERI for International Conference on Digital Libraries (ICDL) from February 23-26, 2010. The Board further noted the provisioning of Rs.25 lakhs towards the expenses on hosting the International Conference with TERI and ratified the action of the University. The Board also noted the comments from the Ministry on this proposal.

**ITEM NO. 4 TO RATIFY THE ACTION TAKEN BY THE UNIVERSITY ON THE RECOMMENDATIONS OF THE COMMITTEE CONSTITUTED BY THE VICE CHANCELLOR FOR WRITTEN TEST FOR THE POSTS OF JUNIOR ASSISTANT-CUM-TYPIST, STENOGRAPHER, DATA ENTRY OPERATOR (DEO) GRADE-C, SEMI PROFESSIONAL ASSISTANT**

**BM 101.4.1** The Board noted the University's decision for conducting written tests for filling-up the post of JATs, Stenographers, Data Entry Operators (Gr.-C), Semi Professional Assistants and Assistant Registrar as per the R&P Rules and through Open & Direct Recruitment mode as well as the decision to outsource the conduct of examination to M/s EdCil, a Public Sector Undertaking (PSU) under MHRD. The Board further noted the Agreement signed with EdCil on 31.7.2009 spelling out the terms & conditions of the scheme of examination and also the conditions for release of the payment to the EdCil and ratified the action in the matter. The Board ratified the action taken by the University including the eligibility criteria, syllabus for various posts prescribed by the University, R&P Rules relating

to the post and the advertisement issued to the Press.

**ITEM NO. 5 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 66<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE TO BE HELD ON AUGUST 03, 2009**

**BM 101.5.1** The Board approved the recommendations of the 66<sup>th</sup> meeting of the Finance Committee held on 3.8.2009. A copy of the minutes of the Finance Committee is enclosed as **Appendix-2**.

**ITEM NO. 6 TO CONSIDER CO-OPTION OF A MEMBER ON THE BOARD OF MANAGEMENT UNDER CLAUSE (1)(VI)(A) OF STATUTE 6A**

**BM 101.6.1** The Item was taken up for consideration. The Board noted the vacancy of a Member under Clause (1)(vi)(a) of Statute 6A dealing with composition of the Board of Management. The Board authorized the Chairman to nominate a member under the aforementioned Clause of Statute 6A and report the nomination so made at the next meeting of the Board of Management. In this regard, the Board desired that the nominations on the Board from amongst the Open universities may be made after taking into account their date of establishment, in a transparent manner

**ITEM NO. 7 TO CONSIDER THE LIFTING OF PROBATION AND CONFIRMATION OF TEACHERS/ACADEMIC STAFF OF THE UNIVERSITY**

**BM 101.7.1** The Board considered the proposal. The Board noted that the proposal was as per extant rules and approved the lifting of probation and confirmation in respect of the teachers/academics, as follows:

S.N.	Name and Designation	Date of Joining	Date of completion of probation	Date of confirmation
1.	Dr. Dev Kant Rao, Deputy Director, Distance Education Council	29.5.2008	28.5.2009	29.5.2009
2.	Dr. Hemlata, Deputy Director, National Centre for Disability Studies	14.5.2008	13.5.2009	14.5.2009
3.	Dr. Sanjay Kant Prasad, Deputy	14.5.2008	14.5.2009 (AN)	15.5.2009

	Director, National Centre for Disability Studies	(AN)		
4.	Dr. Sanjiv Kumar, Reader in Physical Chemistry	24.4.2008 (AN)	24.4.2009 (AN)	25.4.2009
5.	Dr. Oum Prakash Sharma, Deputy Director, National Centre for Innovation in Distance Education	15.5.2008	14.5.2009	15.5.2009
6.	Dr. Archana Shukla, Lecturer in Library Science	30.4.2008	29.04.2009	30.4.2009
7.	Dr. Rabindra Kumar, Reader in Sociology	29.4.2008	28.4.2009	29.4.2009
8.	Prof. K. Elumalai, Professor of Law	15.5.2008	14.5.2009	15.5.2009
9.	Prof. T.U. Fulzule, Professor of Management	16.4.2008	15.4.2009	16.4.2009
10.	Dr. Leena Singh, Lecturer in Management	5.5.2008	4.5.2009	5.5.2009
11.	Dr. S. Mohanan, Regional Director, IGNOU RC, Vijayawada	31.3.2008	30.3.2009	31.3.2009
12.	Dr. S. Ganesan, Regional Director, IGNOU RC, Rajkot	1.4.2008	31.3.2009	1.4.2009
13.	Dr. Helen Sangeeta Majhi, Regional Director, IGNOU RC, Raipur	12.12.2007	11.12.2007	12.12.2008
14.	Dr. S.J. Neethirajan, Regional Director, IGNOU RC, Itanagar	21.6.2007	20.6.2008	21.6.2008
15.	Dr. Jayashree Menon Kurup, Dy. Director, EDNERU	31.5.2007	30.5.2008	31.5.2008
16.	Dr. B. Sukumar, Regional Director, IGNOU RC, Thiruvananthapuram	26.12.2007	25.12.2008	26.12.2008
17.	Dr.A.N. Tripathi, Regional Director, IGNOU Regional Centre, Dharbhanga.	19.10.2007	18.10.2008	19.10.2008

**ITEM NO.8 TO REPORT THE NOMINATION OF FOUR MEMBERS TO THE PLANNING BOARD UNDER CLAUSE (1) (IV) (A) (B) (C) (D) OF STATUTE 10**

**BM 101.8.1** The Board noted the following nominations made by the Vice Chancellor on the Planning Board of the University under Clause (1)(iv)(a)(b)(c)(d) of Statute 10:

**Nominations**

- (i) Prof. S.P. Narang
- (ii) Prof. Kiran Karnik
- (iii) Prof. A. Sukumaran Nair

**Expertise**

- Management
- Learned Profession
- Education

**ITEM NO. 9 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN PLACING DR. KALPANA MISHRA, REGIONAL DIRECTOR, IGNOU REGIONAL CENTRE, AHMEDABAD IN THE SENIOR SCALE OF RS.16400-450-20900-500-22400**

**BM 101.9.1** The Board ratified the action taken by the Vice Chancellor in placing Dr. Kalpana Mishra, Regional Director in senior scale of Rs.16400-450-20900-500-22400 (pre-revised) w.e.f. 01.10.2008.

**ITEM NO. 10 TO CONFIRM THE RECOMMENDATIONS OF THE 12<sup>TH</sup> MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE, A STANDING COMMITTEE OF THE BOARD HELD ON 12.7.2009**

**BM 101.10.1** The item was taken up for consideration. The Board considered the various recommendations of the Grievance Redressal Committee made at its 12<sup>th</sup> Meeting held on various dates; the last being the 12<sup>th</sup> July, 2009. The Registrar informed the Board that a provisional consolidated inter-se seniority list of Section Officer and Sr. PA cadre was circulated to the concerned employees and pursuant to the representations received in the matter, the GRC finalized the inter-se seniority for the two cadres namely Section Officer and Sr.PAs

**BM 101.10.2** The Board approved the recommendations of the Grievance Redressal Committee made in its 12<sup>th</sup> meeting. The Board specifically approved the list of inter-se seniority of the Section Officers/Sr. PA cadre as drawn by the GRC. A copy of the recommendations of the GRC and the seniority list are placed as **Appendices-3&4**.

**ITEM NO.11 TO CONFIRM THE RECOMMENDATIONS OF THE 57<sup>TH</sup> MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON JULY 23, 2009**

**BM 101.11.1** The minutes of the 57<sup>th</sup> meeting of the Establishment Committee were taken up for consideration. The Secretary informed that the Establishment Committee is a Standing Committee of the Board which has examined the various proposals before it, extensively. The Ministry of HRD in their

comments, received vide letter dt. 11.8.2009 has also conveyed that the recommendations of the 57<sup>th</sup> meeting of Establishment Committee may be considered. The Board confirmed the recommendations of the Establishment Committee. A copy of the recommendations is placed as **Appendix-5**.

**ITEM NO.12 TO RATIFY THE ACTION TAKEN BY THE UNIVERSITY REGARDING APPOINTMENT OF DR. GAIL OMVEDT AS PROFESSOR, DR. B.R. AMBEDKAR CHAIR FOR SOCIAL CHANGE AND DEVELOPMENT**

**BM 101.12.1** The Item was taken up for consideration. It was explained that the Board of Management at its 91<sup>st</sup> meeting held on 02.7.2007 approved the creation of Dr. B.R. Ambedkar Chair on Social Change and development with the objective to work towards dissemination of ideas and thoughts of Dr. B.R. Ambedkar on issues of concern, including areas such as administration, constitutional studies, human rights, religion, philosophy, economics, history & political sciences with the Indian perspective. The Chair is also to undertake research & development programmes in the above areas for the benefit of society as a whole.

The University was in the search of an eminent scholar for the Chair on B.R. Ambedkar, for social change & development in the University. Accordingly, the University has appointed Dr. Gail Omvedt as a Professor on the Chair. The Board noted that Dr. Gail Omvedt has been working already on several projects related to Dr. Ambedkar and has a number of publications/papers on social aspects relating to Dalit, Buddhism and the issues relating land, cost & politics in India. The Board also noted the comments received from the Ministry regarding the process followed by the University in appointing Dr. Gail Omvedt as a Professor in the University. It was informed that the Chair has to work towards development of exclusive courses to be offered at under-graduate & post-graduate levels in furtherance of the commandments of Dr. B.R. Ambedkar in order to sensitize the society in general about the ideas cherished by him so as to imbibe true values of life as envisioned by the great social scientist. The Board ratified the action by the University in appointing Dr. Gail Omvedt, an eminent scholar on the subject initially for a period of two years with a view to give fillip to the various activities

undertaken/to be undertaken by Dr. B.R. Ambedkar Chair. A copy of the Bio-data of Dr. Gail Omvedt is placed as **Appendix-6**.

**ITEM NO.13 TO CONSIDER THE REQUEST OF PROF. D.S. BHATTACHARJEE, WHO WAS OFFERED THE POST OF OSD FOR THE IGNOU, INSTITUTE FOR PROFESSIONAL COMPETENCY, ADVANCEMENT OF TEACHERS THROUGH ODL**

**BM 101.13.1** The Registrar explained that the University has created 3 institutes namely National Institute for Vocational Education and Training (NIVET), North East Centre for Research and Development (NECRD) and Institute for Professional Competency, Advancement of Teachers (IPCAT) through ODL for development of educational opportunities in the North East Region. The Board had also approved two posts of Officer on Special Duty, one each for NIVET and IPCAT to be filled in on deputation/transfer basis. The posts were also advertised accordingly. In response Prof. D.S. Bhattacharjee of the North East Regional Institute of Education of NCERT, Shillong was also offered the post of Professor on deputation. However, he has subsequently informed that his parent Organisation was not prepared to relieve him on deputation terms and insists that he should resign the post to join IGNOU. He has stated that he can join the University resigning his post in the NCERT if the IGNOU considers his appointment on regular basis.

**BM 101.13.2** The matter was discussed in detail. It was explained that though originally these posts were created to be filled in on deputation basis but the activities of these centres/institutes are of regular and permanent nature. Moreover, the chances of getting proper persons on deputation at the Sr. level of a Professor for North East was also very remote. The Board therefore, decided that the post may be offered to Prof. D.S. Bhattacharjee on regular basis. Similarly, the post of other OSDs sanctioned for the remaining institutes in the North East and other 4 geographical regions may also be converted/filled in on regular basis, following R&P Rules.



**ITEM NO.14 TO CONSIDER AND APPROVE THE SANCTION OF ADDITIONAL DUTY ALLOWANCE TO TWO TEACHERS AND FOUR ACADEMICS FOR DISCHARGING ADDITIONAL CHARGE**

**BM 101.14.1** The Board noted the proposal for sanction of additional duty allowance to the teachers and academics for discharging the duties for additional charge. The Board taking also the note of the wider implications of the application of FR-49 decided that the Govt. of India rules for grant of additional duty allowance may be followed in toto and considered on merit of each case with the approval of the Vice Chancellor.

**ITEM NO.15 TO CONSIDER APPLICATION FEE AND WAIVE OFF SECURITY FOR BECOMING IGNOU'S INTERNATIONAL PARTNER INSTITUTE**

**BM 101.15.1** The Item was taken up for consideration. The Board decided that the implementation of the decision taken by the Board at its 98<sup>th</sup> meeting held on 14.1.2009 be postponed and the status quo ante i.e. the position obtaining before the 98<sup>th</sup> meeting of the Board, be restored.

**ITEM NO.16 TO CONSIDER AND APPROVE THE AWARD OF WORK TO M/S ROSHAN REAL ESTATE (P) LTD. IN RESPECT OF WORK 'C/O VIP GUEST HOUSE AND VICE CHANCELLOR'S OFFICE AT IGNOU CAMPUS' AT A NEGOTIATED COST OF RS.10,67,38,025/-**

**BM 101.16.1** The Item was taken up for consideration. The Board noted that the tender process for construction of the VIP Guest House and the Vice Chancellor's Office at the IGNOU Campus was started in 2005. The proposal was approved by the 54<sup>th</sup> meeting of the Works Committee. The Board noted that the necessary procedures prescribed for processing the tenders, including the procedures laid down under DSR 2007 for the schedule items, the budget provision under the FC document of the University and approval by the Finance Committee to incur the expenditure has been duly followed in this case. The Board further noted the comments received from the Ministry in this regard and resolved to approved the award of work of construction of a VIP Guest House and Vice Chancellor's office in the IGNOU Campus to M/s Roshan Real Estate (P) Ltd. at the negotiated cost of Rs.10,67,38,025/-.

**ITEM NO.17 TO CONSIDER THE RECOMMENDATIONS OF THE TECHNICAL ADVISORY AND PAPER PURCHASE COMMITTEE (TAPPC) MADE AT ITS MEETING HELD ON 21.1.2009 AND TO RATIFY THE ACTION TAKEN IN RESPECT OF PROCUREMENT OF 70 GSM MAPLITHO PRINTING PAPER & 205 GSM ART BOARD**

**BM 101.17.1** The Board considered the recommendations of the Technical Advisory and Paper Purchase Committee meeting held on 21.1.2009. The Board further noted that in the matter of purchase of Printing Paper and Art Board, the procedure followed by the University was in line with that followed by NCERT which also has voluminous consumption of papers yearly as in the case of IGNOU, as mentioned by the Ministry in their letter dt. 11.8.2009. The Board also noted the University's decision to decentralize the printing of IGNOU study material in southern region and approved the proposal.

**ITEM NO.18 TO DECIDE THE CASE OF PROF. RAKESH VATS, PROFESSOR OF HINDI WHO IS ON EXTRA ORDINARY LEAVE**

**BM 101.18.1** The Board considered the request of Prof. Rakesh Vats, Professor of Hindi for extension of this Extra Ordinary Leave till December, 2009 to complete his current assignment in Beijing, China. The Board however, decided that the further extension of EOL beyond 31.5.2008 shall not be granted in this case.

**ITEM NO.19 TO CONSIDER THE REQUEST OF DR. M.V. LAKSHMI REDDY, LECTURER (SENIOR SCALE), SCHOOL OF EDUCATION FOR WITHDRAWAL OF DISCIPLINARY PROCEEDINGS WHICH WERE KEPT IN ABEYANCE**

**BM 101.19.1** The Board considered the request of Dr. M.V. Lakshmi Reddy, Lecturer (Sr. Scale), School of Education for withdrawal of disciplinary proceedings which was kept in abeyance. The Board noted that Dr. Lakshmi Reddy was reinstated in the services of the University on the strength of the un-conditional apology tendered by him to the University. The Board resolved that the case stood closed and shall not be opened again.

- ITEM NO.20 TO CONSIDER THE REQUEST OF DR. RANGANATH NANDAYAL TO REVIEW THE PENALTY IMPOSED ON HIM**
- BM 101.20.1** The Board considered the request of Dr. Ranganath Nandayal to review the penalty imposed on him. The Board however, decided that the case stood closed and shall not be reopened.
- ITEM NO.21 TO CONSIDER THE MATTER RELATING TO AWARD OF THE WORK ORDER OF MEDIA CONSULTANCY TO M/S IANS AND SIGNING OF THE AGREEMENT WITH THE FIRM**
- BM 101.21.1** The Board considered the matter relating to award of work of Media Consultancy services to M/s IANS. The Board noted that the University has entered into an Agreement with the firm M/s IANS for modernization and improvement of University website, University publications and other publicity literature as per the approval of the Board at its 93<sup>rd</sup> meeting held on 7.1.2008 and approved the proposal for award of the contract to the firm at the total cost of Rs.5,29,41,000/- for which the firm has also deposited the Bank Guarantee equal to 5% of the value of the bid valid for one year to be re-pledged by the firm in case the contract given by the University is renewed for another year and similarly for the 3<sup>rd</sup> year.
- ITEM NO.22 TO CONSIDER THE REQUEST OF PROF. M.B. MENON, PROFESSOR OF EDUCATION FOR EXTENSION OF EXTRA ORDINARY LEAVE**
- BM 101.22.1** The Board considered the request of Prof. M.B. Menon, Professor of Education for extension of Extra Ordinary Leave upto 30<sup>th</sup> April, 2010. The Board decided not to grant extension of EOL beyond 31.7.2009.
- ITEM NO.23 TO CONSIDER PROPOSAL FOR GIVING THE PERSONAL DESIGNATION AS SR. ASSISTANT AND SECTION OFFICER TO SH. I.S. KAPASIA, ASSISTANT AND EXTEND FUNCTIONAL BENEFIT OF UMS FOR THE PERIOD FROM 27.09.1997 TO 30.08.2008**
- BM 101.23.1** The Item was taken up for consideration. It was explained that in pursuance of the decision of the Board taken at its 95<sup>th</sup> meeting, the services of Sh. I.S. Kapasia were regularized as

Assistant w.e.f. 12.4.1988 as personal to him in the pay scale of Rs.1200-30-560-EB-40-2040 (pre-revised)/Rs.4000-100-6000. Sh. Kapasia was given the benefit of one Upward Movement w.e.f. 27.9.1997 in the pay scale of 5500-175-9000 and Second Upward Movement w.e.f. 27.9.2005 in pay scale of Rs.6500-200-10500. However, the benefits under 1<sup>st</sup> & 2<sup>nd</sup> Upward Movement scheme were given on notional basis from 27.9.1997 to 3.8.2008 with financial benefit with effect from 4.8.2008 i.e. the date of approval by the Board of Management.

The Board noted that Sh. Kapasia had already rendered 21 years of service and was due for retirement in August, 2009. The Board further noted that though he was granted two higher stages under UMS no financial benefit was allowed to him for the period. The Board therefore, approved that the financial benefit may be allowed to the official from the dates of grant of 1<sup>st</sup> & 2<sup>nd</sup> UMS to him i.e. from 27.9.1997 to 3.8.2008. The Board further agreed to grant him the designation of Sr. Assistant and Section Officer from dates of 1<sup>st</sup> & 2<sup>nd</sup> UMS as personal to him so as to retire the official as Section Officer.

**ITEM NO.24 TO CONSIDER THE REPORT OF THE COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR TO GIVE RECOMMENDATIONS FOR PLACING POSTS SUCH AS RESEARCH OFFICER AND ANALYSTS AT THE APPROPRIATE LEVELS OF TEACHERS**

**BM 101.24.1** The Board considered the recommendations of the Committee constituted by the University to examine & recommend placing of the posts such as Research Officer and Analysts at the appropriate level of teachers and approved the proposal. A copy of the Report of the Committee is placed at **Appendix-7**.

**ITEM NO.25 TO CONSIDER “RECRUITMENT RULES” FOR THE POST OF THE FINANCE OFFICER**

**BM 101.25.1** The Item was taken up for consideration. The Board noted that the post of Finance Officer has fallen vacant w.e.f. 1.5.2009 on repatriation of Sh. R. Chauhan, I&AS to his Parent Deptt and the Vice Chancellor assigned the charge of the Finance Officer to Sh. Cherian Thomas, Jt. Registrar, F&A Div. from that date. The Board further noted that under Statute 6, the Finance Officer is to be appointed by the Board of Management on the recommendations of the Selection Committee and the

emoluments & other conditions of service of the Finance Officer shall be decided by an Ordinance. As per provision under Clause 3 of Ordinance No.11 on Emoluments, Terms & Conditions of service of Finance Officer, qualification for the post of Finance Officer shall be as prescribed by the Board of Management from time to time.

The Board noted that detailed Recruitment Rules for the post of Finance Officer, experience and mode of appointment has however, not been prescribed as yet. It was therefore, proposed to prescribe proper qualifications/experience & mode of selection and related matters for the post.

The Board considered the proposal and after detailed deliberations, decided that the University should not restrict selection of the Finance Officer to the Member of an organized Account Service of Govt. of India, and the post should be opened to any officer of the Govt. of India at appropriate level with 15 years of service with sufficient exposure in the financial matters. The Board approved the following qualification & experience for the post of Finance Officer including the mode of appointment:

### **Qualification & Experience**

A Member of the Organised Central Govt. services (Group-A) with at least 15 years of service of which 5 years in field/discipline of financial management

Or

- i) Post Graduate Degree with at least 55% marks or equivalent preferably in the areas related to Accounts; and
- ii) At least 15 years of experience in Accounts & Audit in Govt./Autonomous Organisations or University as a Group A officer with at least 8 years of experience as Deputy Registrar/Deputy Finance Officer or equivalent level.

Or

- i) Chartered Accountant/Cost & Works Accountant/MBA with specialization in Financial Management; and
- ii) At least 15 years of experience in a responsible capacity (Group-A level) preferably in Govt. or Autonomous Organisations, with at least 8 years of experience at Deputy Secretary or equivalent level.

### **Composition of Selection Committee**

Composition of Selection Committee for the post of Finance Officer shall be the same as is for Group A (Non-Academics) posts for open recruitment.

### **Mode of Recruitment**

Any one of the following shall be adopted:

- i) Appointment on standard deputation terms as prescribed by the Govt. of India for its employees. The deputation shall be initially for one year, extendable upto five years; or
- ii) Appointment for tenure of five years, extendable for another term on yearly basis.

### **ITEM NO.26 MINUTES OF THE 32<sup>ND</sup> MEETING OF THE DISTANCE EDUCATION COUNCIL HELD ON AUGUST 5, 2009.**

**BM 101.26.1** The Board noted the various decisions of the Distance Education Council taken at its 32<sup>nd</sup> meeting held on 5.8.2009. A copy of the minutes of the Distance Education Council is placed as **Appendix-8**.

### **ITEM NO.27 LETTER RECEIVED FROM THE MINISTRY OF HRD IN THE MATTER OF OFFERING OF B.TECH/B.E. PROGRAMME THROUGH DISTANCE MODE.**

**BM 101.27.1** The Item was taken up for consideration. The Board was apprised of the demi-official letter received from Sh. N.K. Sinha, Jt. Secretary, MHRD directing the DEC to immediately withdraw permission given to various institutions to conduct B.Tech/B.E. programmes through distance mode and the reply thereto sent by the Chairman, DEC vide letter No.DEC/2009/2418 dt. 11.8.2009. It has been emphasized in the letter that the implementation of the above directive of MHRD was not a correct proposition. It was noted that world renowned Technological Institutes offer Engineering programmes through ODL Mode without compromising on quality. Therefore, the emphasis should be on ensuring the quality and rigour comparable to the face to face component, for conduct of B.Tech and B.E. programmes under ODL mode. The Board was further informed that the Chairman, DEC had also decided to constitute a Committee to examine the quality aspect of B.Tech & B.E. programme to ensure that they are at par with these programmes under the conventional mode and

report of the Committee would be made available to the Ministry. It was also observed that the suggestion of finding out whether the entire practicals were conducted for all these candidates who studies in various institutions all through these years is not possible.

**BM 101.27.2** The matter was discussed in detail. The Board was of the view that the Ministry’s letter was not applicable to the B.Tech & B.E. programmes offered by IGNOU. The Board therefore, resolved that the University need not withdraw its own B.Tech & B.E. programmes and write to the Ministry clarifying its stand suitably at appropriate level inter-alia to “consider Open Universities out of the ambit of MHRD letter dt. 29.7.2009 and separate policy may be evolved in this regard”. A copy each of the letter from the MHRD and the reply to it from Chairman, DEC is placed as **Appendix-9**.

**ITEM NO.28 TO CONSIDER THE “RECOMMENDATIONS” OF THE SELECTION COMMITTEE MEETINGS FOR RECRUITMENT/CAS/APPOINTMENTS TO VARIOUS TEACHING, ACADEMIC AND PROMOTION TO NON-ACADEMIC GROUP-‘A’ POSTS**

**BM 101.28.1** The recommendations of the Selection Committee meetings for recruitment / CAS / appointments to various teaching, academic and promotion of non-academic Group-A positions were placed before the Board. The Board considered and approved the recommendations, as per details given below.

**1. Teaching/Academic Positions**

<b>Dates of Meeting</b>	<b>Positions</b>	<b>Names recommended</b>	<b>Remarks</b>
14.5.2009	Appointment to the posts of <b>Lecturer in School of Extension &amp; Development Studies (SOEDS)</b> in the scale of Rs.8000-13500 (UR-02,SC-01,ST-01)	<b>UR</b> 1. Dr. Pradeep Kumar 2. Dr. Nisha Verghese  <u>Waiting List</u> 3. Dr. Ram Chandra Dash 4. Dr. Benny Joseph 5. Dr. Amar Deo 6. Dr. Sadananda Sahoo	--

		<p><b><u>SC</u></b> 1. Dr. Debasish Saha</p> <p><u>Wailing List</u> 2. Dr. Pankaja Deep</p> <p><b><u>ST</u></b> 1. Dr. Grace Don Nemching</p> <p><u>Waiting List</u> Dr.R.Lusome</p>	
30.6.2009	Appointment to the posts of <b>Lecturer in School of Interdisciplinary and Transdisciplinary Studies (SOITS)</b> in the scale of Rs.8000-13500 (OBC-01,UR-03)	<p><b><u>UR</u></b> 1. Dr.Shubhangi Vaidya 2. Dr.P.K.Ratheesh Kr. 3. Dr.Kavitha Arora</p> <p><u>Waiting List</u> 4. Dr.Subhakanta Mohapatra</p> <p><b><u>OBC</u></b> 1. Dr. Sadananda Sahoo</p> <p><u>Waiting List</u> 2. Dr. Rajiya Sahani 3. Dr.Utpola Borah</p>	--
3.7.2009	Appointment to the posts of <b>Lecturer in the School of Social Work</b> in the scale of Rs.8000-13500(pre-revised) ( <b>SC-01,OBC-01,UR-02</b> )	<p><b><u>UR</u></b> 1. Dr. Saumya 2. Dr.Sayanthani Guin</p> <p><u>Waiting List</u> 1. Mr.Joseph Varghese 2. Mr. Anish K.R.</p> <p><b><u>OBC</u></b> 1. Mr.G.Mahesh</p> <p><u>Waiting List</u> 2. Aseeya Nasreen</p> <p><b><u>SC</u></b> 1. N. Ramya</p>	--



		<u>Waiting List</u> 2. Santhosh M.R.	
24.7.2009	Appointment to the post of <b>Reader in Commerce, School of Management Studies (SOMS)</b> in scale of Rs.12000-18300(pre-revised)	Dr. Sunil Kumar	Recommended
24.7.2009	Placement of <b>Lecturer(s) in Commerce in the Pay Band of Rs.15600-39100</b> (with an Academic GP of Rs.7000/-p.m.)	1. Dr. Subodh Keshewani 2. Dr.Sunil Kumar	Recommended as per CAS rules from the date of eligibility
24.7.2009	Promotion to the post of <b>Rader in Management/ Placement of Selection Grade under the CAS in the Pay Band of Rs.15600-39100</b> (with an AGP of Rs.8000/-p.m.)	Dr. Gopal	Recommended  (The Committee was unanimous in recommending that his performance in the Interview was not good at all. An advisory from VC should be sent for improvement)

## 2. Non-Academic Group-A posts

22.7.200	1. Promotion of the to the post of <b>Assistant Registrar</b>	1. Sh. S.M.Fazil, SO 2. Ms.Neelam Kohli, SPA 3. Ms.Shashi P.Khurana, SO 4. Ms.Renu Katyal, SPA 5. Ms.Kailash Saluja, SPA 6. Ms.Priscila Khairnaior, SO 7. Ms.Maya Kumari, SPA 8. Sh.Ram Kishan, SO	In respect of Shri Sharad Kumar, SPA, the recommendations of the DPC is kept in a sealed cover
	2. Placement of a <b>Assistant Registrar in Senior Scale</b>	Sh. Y.S. Bhambulkar	w.e.f. 31.1.2004

	3. Placement of <b>Graphic Artist in the Senior Scale of Rs.1000-15200</b>	Sh. Ravinder Kumar Tomar	
	4. <b>Advancement of the date of Regularization</b> of promotion to the post of Assistant Registrar	Sh. Mohan Veer Gautam	w.e.f. 31.8.2007

**ITEM NO.29 PROGRAMME ON SUSTAINABLE DEVELOPMENT IN ERA OF CLIMATE CHANGE AND APPOINTMENT OF SUITABLE FACULTY HAVING EXPERIENCE IN FIELD OF CLAIMATE CHANGE AND SUSTAINABLE DEVELOPMENT  
(Item presented by the Chairman)**

**BM 101.29.1** The Item alongwith the Minutes of the Chair for Sustainable Development (CSD) Committee headed by Prof. M.S. Swaminathan dt. 10.7.2009 was placed before the Board. It was explained that the Chair for Sustainable Development under the Honorary Chairmanship of Prof. M.S. Swaminathan is engaged in development of a number of Programmes on Sustainable Development in the era of Climate Change. In the meeting of the Chair for Sustainable Development held on 10.7.2009, the Committee inter-alia has decided to develop more programmes such as PG Certificate on Sustainability Science (to be developed at later stage to a Degree and Post Master level) and Leadership Programme on Nutrition Security, Appreciation Programme in Community Climate Management, Bio-Diversity etc. The Chair has recommended that to undertake the developmental activities relating to these programmes a Core Faculty of Assistant Professor/Associate Professor, Geography or in any associated discipline with experience in the field of Climate Change and Sustainable Development be appointed. The Board appreciated the efforts of the Chair for Sustainable Development and approved the programmes in principle. The Board also approved the proposal for appointment of one Assistant Professor/Associate Professor in Geography or associated Discipline with specialization in the field of Climate Change and Sustainable Development and also the appointment of Dr. M. Prashanth, Lecturer, Deptt. of History, Kakatiya University, Warangal as Assistant Professor under the Chair. A copy of the minutes of the CSD meeting held on 10.7.2009 is placed as **Appendix-10**.

**ITEM NO.30 APPOINTMENT OF PROF. VIJAY KAPUR (FORMER IAS), AS ADVISER TO THE VICE CHANCELLOR (SPECIAL PROJECTS)**

**BM 101.30.1** The Chairman mentioned that the academic & allied activities in the University have increased manifold. The Chairman therefore, proposed to appoint Prof. Vijay Kapur (former IAS), Professor FMS, Delhi University on deputation for a period of two years in the scale of pay of Rs.37400-67000 with AGP of Rs.12,000/-(PB-4) to work as Adviser to the Vice Chancellor (Special Projects). The Board appreciated the proposal and unanimously approved the appointment of Prof. Vijay Kapur in the University. A copy of the Bio-data of Prof. Vijay Kapur is placed as **Appendix-11**.

**ITEM NO. 31 ENHANCEMENT OF THE FELLOWSHIP AMOUNT FOR THE RTA SCHEME FROM RS.14000/- TO RS.21000/- (PLUS ADMISSIBLE HRA) PER MONTH. (Special Item)**

**BM 101.31.2** The Item was presented by the Vice Chancellor. The Board resolved to enhance the amount of fellowship for the Research and Training Associates (RTAs) from Rs.14000/- to Rs.21000/- (plus HRA as admissible) per month in line with the recommendations of the UGC/MHRD for enhancement of research fellowships. The date of effect of this enhancement shall be the date of implementation of the enhancement of the research fellowship in other Central universities, as per the UGC guidelines.

The meeting ended with a vote of thanks to the Chair.

**(V.N. RAJASEKHARAN PILLAI)**  
**Chairman**