



IGNOU

**MINUTES OF THE 105<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON JULY 28, 2010 AT 10.00 A.M. IN THE CONFERENCE ROOM, BLOCK NO.8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-110068**

The following members were present:

|    |   |             |
|----|---|-------------|
| 1  | Prof. V.N. Rajasekharan Pillai, Vice-Chancellor | - Chairman  |
| 2  | Prof. K.R. Srivathsan, Pro-Vice-Chancellor      | - Member    |
| 3  | Prof. B.S. Sharma                               | - Member    |
| 4  | Dr. S. B. Singh Bhadauria                       | - Member    |
| 5  | Prof. P. Purushotam Rao                         | - Member    |
| 6  | Prof. A. Kalyani                                | - Member    |
| 7  | Prof. Shafiq Parveen                            | - Member    |
| 8  | Prof. Manohar Lal                               | - Member    |
| 9  | Prof. Darvesh Gopal                             | - Member    |
| 10 | Shri Abdul Samad Ibrahim                        | - Member    |
|    | Shri Udai S. Tolia, Registrar (Admn)            | - Secretary |

The Secretary (S&HE), MHRD, the Secretary, Ministry of I&B, Dr.(Ms.) Veena Vinayakrao Thakare and Advocate, Shri Pravin Parekh, Members could not attend the meeting.

Shri N.K. Sinha, Joint Secretary (DL), MHRD attended the meeting on behalf of the Secretary (S&HE), MHRD.

Prof. M.S.S. Raju, Director, Academic Cordn. Division (ACD) and Shri Lalit Mohan Pandey, Finance Officer attended the meeting as Special Invitees.

At the outset, the Chairman welcomed the members to the 105<sup>th</sup> Meeting of the Board of Management. He specially welcomed Shri Lalit Mohan Pandey, Finance Officer, who was attending the meeting of the Board for the first time. The Chairman then requested the Registrar/Secretary, BOM to present the items on the Agenda.

The following items were taken up for consideration:

**ITEM NO. 1      TO CONFIRM THE MINUTES OF THE 104<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON APRIL 21, 2010 AND TO NOTE THE ACTION TAKEN THEREON**

**BM 105.1.1**      The Registrar informed that the Minutes of the 104<sup>th</sup> Meeting of the Board of Management held on 21.7.2010 were circulated to the members of the Board. Comments on the minutes have been received from Prof. Omprakash Mishra (Ex-PVC) and Sh. Abdul Samad Ibrahim, Members BOM. Registrar further informed that the comments of the members have been examined and clarifications to the comments have been provided in the table circulated to the members. Copies of the comments received from the above members were also tabled.

Regarding the comments from Prof. Omprakash Mishra with regard to the Board Res.No. BM 104.32.1 concerning the MOU with Global India Foundation and its suspension, the Chairman informed that in accordance with the said Board resolution, the investigations have been completed. A copy of the investigation report was also placed before the Board.

As regards his comments in respect of the MOU signed by the University with Asia-e-University, it was clarified that in keeping with the decision of the Board of Management vide Res. No. BM 104.33.2, the collaboration with the Asia-e-University has since been withdrawn. The matter of recognition of AeU for offering the programmes is under consideration by DEC.

**BM 105.1.2**      During the discussion that followed, it was highlighted that the Asia-e-University had issued advertisement of programmes mentioning the collaboration with IGNOU. They have also put an improper Advertisement on the website.

The Chairman informed that the University has taken up this matter with the Organisation. The advertisement has since been withdrawn and the organization has also regretted their action. The Chairman assured the Board that stern action will be taken against any violation, impropriety or default by any organization which may tend to misuse the name of IGNOU.

**BM 105.1.3**      As regards the comments from Sh. Abdul Samad Ibrahim,

Member, the Board noted the comments and the clarifications, item-wise, placed before the Board and approved the action proposed. The Board directed that the clarifications placed before the Board as per the table be appended with these minutes (**Appendix-1**).

**BM 105.1.4** The Board also noted the Action Taken Report on the Minutes of the 104<sup>th</sup> meeting and confirmed the minutes with the above observations/suggestions.

**ITEM NO. 2 TO CONSIDER THE PROPOSALS FOR CREATION OF CORE FACULTY IN THE DISCIPLINES OF NUTRITIONAL SCIENCES AND CHILD DEVELOPMENT AND TO RE-DESIGNATE THE EXISTING FACULTY IN THE SCHOOL OF CONTINUING EDUCATION**

**BM 105.2.1** The Board approved the proposal for creation of core Faculty in the disciplines of Nutritional Sciences and Child Development alongwith the proposal to re-designate the concerned faculty in their respective modified disciplines. The Board resolved that the proposal for creation of the faculty positions shall be subject to clearance by the relevant statutory bodies/authorities of the University.

**ITEM NO. 3 TO CONSIDER THE RECOMMENDATIONS OF THE COMMITTEE CONSTITUTED TO FRAME THE NORMS FOR PROVIDING INTERNET FACILITIES TO THE LEARNER SUPPORT CENTRES**

**BM 105.3.1** The Board considered the recommendations of the Committee constituted to frame the norms for providing Internet facilities to the Learner Support Centres. The Board noted that the connectivity of the Regional Centre with the Study Centres/Learner Support Centres of the University and with the University Hqs. will be of immense use, particularly when the assignments, the Grade Cards, Admission details and the hall tickets, results etc. are now being posted on the website/internet. The Board approved the proposal.

**ITEM NO. 4      TO CONSIDER THE PROPOSAL FOR RE-EMPLOYMENT OF PROF. PANDAV NAYAK, PROFESSOR OF POLITICAL SCIENCE**

**BM 105.4.1**      The proposal for re-employment of Prof. Pandav Nayak was considered by the Board. The Board noted that the proposal was recommended by the discipline of Political Science and the Director of the School. It was also noted that Prof. Hansra, School of Agriculture who was superannuated at 65 years has been re-employed for a period of one year.

As per the MHRD letter, the re-employment of teachers could be considered upto 70 years. However, it was clear that re-appointment beyond the age of superannuation i.e. 65 years shall be on year-to-year/case-to-case basis only and on the merit of each case; subject to availability of a sanctioned post and physical fitness of the teacher; the paramount criteria being, the contributions made by a teacher during his service time which shall be evaluated and the re-employment considered on yearly basis.

**BM 105.4.2**      The Board approved the proposal for re-employment of Prof. Pandav Nayak, for one year, following the rules and guidelines subject to the condition that he shall not be entrusted with any statutory, financial and administrative responsibilities in the University. It is mandatory for the re-employed Professor to offer/coordinate a teaching programme in the concerned School.

**ITEM NO. 5      TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEE/DPC MEETINGS FOR RECRUITMENT/CAS TO VARIOUS TEACHING, ACADEMIC AND PLACEMENT/PROMOTION TO NON-ACADEMIC GROUP-‘A’ POSTS**

**BM 105.5.1**      The recommendations of the Selection Committee/DPC meetings for recruitment / CAS to various teaching, academic and placement/promotion to the non-academic Group-A positions were placed before the Board by the Chairman. The Board approved the recommendations, as per details given below.

## 1. Teaching Positions

| Dates of Meeting | Positions  | Name of the Candidate  | Remarks   |
|------------------|--|--|---|
| 13.5.2010        | Appointment to the post of <b>Project Director (DEP-SSA)</b> in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-  | Dr. Anita Priyadarshini<br><u>Waiting List</u><br>Dr. Silima Nanda                                   | Pay fixation as per rules   |
| 15.5.2010        | Appointment to the post of <b>Director (DEC)</b> in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-<br>(This is the first post of Director, DEC: vacancy of Prof. Swaraj Basu) | Dr. R.R.Rausaria<br><u>Waiting List</u><br>1. Dr. Manjulika Srivastava<br>2. Dr. Anita Priyadarshini | --  |
| 15.5.2010        | Appointment to the <b>post of Director (International Division)</b> in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-   | Prof. Kusum Sharma*<br><u>Waiting List</u><br>Dr. Silima Nanda                                       | *The Selection Committee noted that she is a candidate for Professor in Special Education in IGNOU and she seems to be suitable for that post as well |
| 15.5.2010        | Appointment to <b>the post of Director (IUC)</b> (Reserved for ST Category) in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-   | ---  | No candidate was found suitable; may be re-advertised   |
| 15.5.2010        | Appointment to the <b>post of Director (P&amp;DD)</b> (Reserved for SC Category) in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-  | Dr. C. Sekhar  | ---   |
| 15.5.2010        | Appointment to the <b>post of Director (NCDS)</b> (Reserved for SC Category) in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-  | Dr. Arun Barik<br><u>Waiting List</u><br>Dr. Dharmendra Kumar  | ---   |
| 15.5.2010        | Appointment to the <b>post</b>   | Dr. C.K. Ghosh   | Pay fixation as per   |

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|           | <b>of Director (NCIDE)</b> in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-  |  | rules       |
| 15.5.2010 | Appointment to the <b>post of Director (SSSC)</b> in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-   | Dr. Jayashree Menon Kurup  | ----        |
| 15.5.2010 | Appointment to the <b>post of Director (CPC)</b> (Reserved for SC Category) in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-                               | Dr. G.N. Shiva Kumar   | ---         |
| 15.5.2010 | Appointment to the <b>post of Director (City Centre)</b> (Reserved for SC Category) in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-                       | Dr. S.N. Ambedkar  | ---         |
| 18.5.2010 | Promotion to the <b>post of Professor of Women's Education under CAS</b> in the Pay Band of Rs.37400-67000 (AGP Rs.10,000/-)                                     | Dr. Neerja Chadha  | Recommended |
| 25.5.2010 | Appointment to the <b>posts of Lecturer (OBC-1, UR-3) in Psychology, School of Social Sciences</b> in the Pay Band of Rs.15600-39100 with AGP Rs.6,000/-, PB-III | <p><b><u>UR</u></b></p> <ol style="list-style-type: none"> <li>1. Dr. Monika Misra</li> <li>2. Dr. Smita Gupta</li> <li>3. Dr. Bhagwanti Jadwani</li> </ol> <p><u>Waiting list</u></p> <ol style="list-style-type: none"> <li>4. Dr. Shalini Duggal Jha</li> <li>5. Ms.Saturpa Tyagi</li> <li>6. Dr. Saher Sayed</li> <li>7. Dr.Bhawana Gulati</li> </ol> <p><b><u>OBC</u></b></p> <ol style="list-style-type: none"> <li>1. Dr. Zeba Aqile</li> </ol> <p><u>Waiting list</u></p> <ol style="list-style-type: none"> <li>1. Mr.Laxminarayan</li> </ol> | ---         |

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|           |   | Rathore<br>2. Dr.Sunil Kumar Verma  |   |
| 26.5.2010 | Appointment to the <b>post of Professor of Psychology, School of Social Sciences</b> in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-                                 | Dr. H.S.Asthana   | Recommended   |
| 26.5.2010 | Appointment to the <b>post of Reader of Psychology (UR-2), School of Social Sciences</b> in the Pay Band of Rs.15600-39100 with AGP Rs.8000/-                               | 1. Dr.Jitendra Kumar Singh<br>2. Dr. Swati Patra<br><br><u>Waiting list</u><br>1. Dr.Suhas Shetgovekar<br>2. Dr.Sujatha Sathpathy   | ---   |
| 26.5.2010 | Appointment to the <b>post of Professor of Library Science (Reserved for ST Category), School of Social Sciences</b> in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/- | ---   | No candidate was found suitable. The post may be readvertised |
| 27.5.2010 | Appointment to the <b>posts of Lecturer (UR-1,OBC-1,SC-1,ST-1) in Anthropology, School of Social Sciences</b> in the Pay Band of Rs.15600-39100 with AGP Rs.6000/-          | <u><b>UR</b></u><br>1. Dr.Rukshana Zaman<br><br><u>Waiting list</u><br>2. Dr. Suresh M.<br><br><u><b>OBC</b></u><br>1.Dr.P.Venket Ramana<br><br><u>Waiting list</u><br>2. Dr. Maishnam Rustam Singh<br><br><u><b>SC</b></u><br>1.Dr.Mittooo Das<br><br><u>Waiting list</u><br>2. Dr.Sonia Kaushal<br><br><u><b>ST</b></u><br>1. Dr.K.Anil Kumar | ---   |

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|           |  | <u>Waiting list</u><br>2. Dr.N.K.Mungreiphy   |                           |
| 28.5.2010 | Appointment to the <b>post of Reader of Anthropology (UR-2), School of Social Sciences</b> in the Pay Band of Rs.15600-39100 with AGP Rs.8000/-          | Dr. Rashmi Sinha  | ---                       |
| 28.5.2010 | Appointment to the <b>post of Reader in Public Administration (ST-1), School of Social Sciences</b> in the Pay Band of Rs.15600-39100 with AGP Rs.8000/- | ---   | None found<br>suitable    |
| 5.6.2010  | Appointment to the <b>post of Professor of Statistic, School of Sciences</b> in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-                      | Prof. (Dr.) P.K.Mahajan   | Pay fixation as per rules |
| 5.6.2010  | Appointment to the <b>posts of Lecturer (UR-3,OBC-1) in Statistics, School of Sciences</b> in the Pay Band of Rs.15600-39100 with AGP Rs.6000/-          | <u>UR</u><br>1. Dr. Nitin Gupta<br>2. Dr. Neha Garg<br>3. Mr. Rajesh<br><br><u>Waiting list</u><br>1. Mr.Parbhat Kumar Sengal<br>2. Dr.Namita Jaggi<br><br><u>OBC</u><br><i>(No candidate was found suitable under the OBC Category (2 candidates appeared for the Interview)</i> | ---                       |
| 5.6.2010  | Appointment to the <b>post of Reader in Statistics (UR-1), School of</b>   | Dr. Manish Trivedi  | Pay fixation as per rules |



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|           | <b>Sciences</b> in the Pay Band of Rs.15600-39100 with AGP Rs.8000/-  |  |  |
| 6.6.2010  | Appointment to the <b>posts Reader in Geology (UR-2), School of Sciences</b> in the Pay Band of Rs.15600-39100 with AGP Rs.8000/-                               | 1. Dr. Meenal Mishra<br>2. Dr. Benidhar Deshmukh   | Pay fixation as per rules  |
| 6.6.2010  | Appointment to the <b>post of Professor of Geology, School of Sciences</b> in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-                               | ---  | None of the candidate was found suitable   |
| 6.6.2010  | Appointment to the <b>posts of Lecturer (UR-3,OBC-1) in Geology, School of Sciences</b> in the Pay Band of Rs.15600-39100 with AGP Rs.6000/-, PB-III            | <b>UR</b><br>1. Dr.Omkar Varma<br>2. Dr. M. Prashanth<br><br><b>OBC</b><br>Dr. Kakoli Gogoi    | ---  |
| 1.7.2010  | Appointment to the <b>post of Professor of Foreign Language, School of Foreign Languages</b> in the Pay Band of Rs.37400-67000 with AGP Rs.10,000/-             | Dr. G. Chaudhuri   | Recommended  |
| 1.7.2010  | Appointment to the post of <b>Lecturer (SC-1) in Foreign Language, School of Foreign Languages</b> in the Pay Band of Rs.15600-39100 with AGP Rs.6000/-, PB-III | Mr. Shivaji Bhaskar<br><br><u>Waiting list</u><br><br>Mr. Shekar Suman                         | ---  |
| 25.7.2010 | Appointment to the <b>posts of Director (DEC) (UR-3) in the Pay Band of Rs.37400-67000</b> with   | 1. Dr.Vikas Gupta<br>2. Dr. Nalini Aravind Lele<br>3. Dr. Bharat Bhushan<br>4. Dr.M.T.Sulekha* | (The creation of posts approved by the Board at its 99 <sup>th</sup> meeting held on 15.4.2009 vide Res. |

|  |                 |  |  |
|--|-----------------|--|--|
|  | AGP Rs.10,000/- |  | BM 99.17.1)<br>*(against the post<br>of Executive<br>Director on<br>temporary basis) |
|--|-----------------|--|--|

## 2. Non-Academic Group-A positions

| Dates of Meeting | Positions  | Name of the Candidate selected                                   | Remarks   |
|------------------|--|--|---|
| 09.4.2010        | Promotion to the <b>post of Assistant Executive Engineer</b> in the Pay Band-3: Rs.15600-39100+GP of Rs.5400     | 1. Sh.Rajan Sharma, AE (Elect.)<br>2. Sh. R.P. Meena, AE (Civil) | Subject to the other recommendations of the DPC meeting |
| 09.4.2010        | Placement in <b>Senior Scale i.e. PB-III: Rs.15600-39100</b> with GP of Rs.6600                                  | 1. Ms. Meera Day, AR<br>2. Sh. I.M. Dhiwan, AR                   | w.e.f.27.11.2009<br>w.e.f. 3.12.2009                    |
| 20.5.2010        | Appointment to the <b>post of Chief Project Officer in the Pay Band-IV; Rs.37400-6700</b> with GP of Rs.10,000/- | Sh.Sudheer Kumar Reddy   | Recommended   |

**BM 105.5.2** The Chairman further placed before the Board, the following proposals:

- (i) The Board at its 98<sup>th</sup> meeting held on 14.1.2009 had appointed Prof. K. Satchidanandan, Distinguished Poet & former Secretary, Kendra Sahithya Academy, New Delhi to the post of Professor in the School of Translation Studies and Training. Dr. Satchidanandan was granted extension of time for joining the post. He has now offered to join the post and it is proposed to agree to his request. The Board decided to re-invite him.
- (ii) The University had created a Tagore Chair in the year 2007 in the School of Humanities. It is now proposed to

appoint Prof. U.R. Anantha Murthy, Gyanpeeth Award winner, former President of the Kendra Sahitya Academy & Chairman of the National Book Trust as the Tagore Chair Professor in Indian Literature in the sesquicentennial (150<sup>th</sup>) birth anniversary year (2010) of Gurudev Ravindra Nath Tagore, for the period of one year, extendable upto 3 years, as a full-time Professor under re-employment benefits.

- (iii) The University has created a Bahadurshah Zafar Chair. The Ministry of Culture, Govt. of India has sanctioned a grant of Rs.2.00 crores for the activities of the Chair including the research on the freedom struggle. It is proposed to appoint Prof. Ramchandra Guha, a renowned Historian on the Chair on Bahadurshah Zafar in the University.

The Board approved the proposals at (i), (ii) and (iii) above and resolved to create Professors' positions for the Chairs (ii) & (iii) above.

### **BM 105.5.3**

As regards the post of Director, EMPC, the recommendations of the Committee were placed before the Board in a sealed cover. The Chairman explained that there was a conflict of interest, in that, the qualifications prescribed for the post of Director, EMPC included a Ph.D degree. The matter as to whether the University should relax the requirement of a Ph. D degree for the post of Director, EMPC was the issue before the Board.

To a point raised by Sh. Abdul Samad Ibrahim, Member that for the post of Director, School of Performing and Visual Arts, the Ph.D was not an essential qualification. It was clarified that the post of Director, EMPC could not be compared with the post the Director of the School of Performing & Visual Arts where the main criteria is the accomplishment of the person in the respective field of Performing Art and the academic degree was of secondary importance. Therefore, the University should not relax the qualifications of a Ph.D degree for the post of Director, EMPC, as already decided by the Board. However, relaxation can be considered for the present incumbent, who has already put in more than 16 years of service in the same post of Joint Director, as a special case, to be treated as personal to him.

### **BM 105.5.4**

The matter was discussed in detail. In view of the conflict of interests the Board resolved that the recommendations of the Selection Committee meeting for the post of Director, EMPC

need not be opened now. The matter of qualification for Director, EMPC may be examined in the first place and the post be re-advertised.

**ITEM NO. 6 TO CONSIDER AND APPROVE AMENDMENT TO STATUTE 12(2) OF THE IGNOU ACT**

**BM 105.6.1** The Board approved the proposal for amendments under Statute 12(2)(i) & (ii) of the IGNOU Act relating to the composition of Selection Committees for teaching posts and the posts of Registrars and Finance Officer. The Board further authorized that the amendments may be submitted to the Ministry for approval of the Visitor, in terms of the provisions under Section 25(3) of IGNOU Act.

**ITEM NO. 7 TO CONSIDER AND APPROVE THE  
& ITEM NO. RECOMMENDATIONS OF THE 70<sup>TH</sup> AND 71<sup>ST</sup>  
39 MEETINGS OF THE FINANCE COMMITTEE HELD ON  
02.6.2010 & 26.7.2010 RESPECTIVELY**

**BM 105.7.1** The Board considered and approved the recommendations of the Finance Committee made at its 70<sup>th</sup> and 71<sup>st</sup> meetings held on 2.6.2001 & 26.7.2010 respectively. The Board specifically approved the draft Annual Accounts of the University for the year 2009-10 with the direction that the salient features of the Annual Accounts shall be appended with these Accounts. The Board further authorized that the Annual Accounts 2009-10 be submitted to the Statutory Auditors i.e. DGACR, for audit.

During the discussion, Sh. N.K. Sinha, Joint Secretary, MHRD emphasized that the elements such as the receipts, the expenditure, the investments and the interest earned/accrued were not brought out in the Accounts clearly. Also the overall financial health of the University has not been highlighted through “financial-statements”. The members felt that there was a need to monitor the various accounts of the University more closely, so that funds are timely invested, to avoid any loss of interest, if any.

**BM 105.7.2** The Board resolved to bring out a White Paper on the overall financial status of the University as on 31.3.2010/as on date, inter-alia giving full details of the receipts, expenditure, investments, value of the assets etc. to be duly examined/certified by a reputed financial Agency/Firm and the

same may be placed before the next Board.

The minutes of the 70<sup>th</sup> & 71<sup>st</sup> Finance Committee meetings are placed at **Appendix-2 & 3** respectively.

**ITEM NO. 8      TO      CONSIDER      AND      APPROVE      THE  
RECOMMENDATIONS OF THE 61<sup>ST</sup> MEETING OF THE  
ESTABLISHMENT COMMITTEE HELD ON JUNE 18,  
2010**

**BM 105.8.1**      The Board considered and approved the recommendations of the 61<sup>st</sup> meeting of the Establishment Committee held on 18.7.2010. A copy of the Minutes of the Establishment Committee is placed at **Appendix-4**.

**ITEM NO. 9      TO NOTE THE DECISIONS OF THE ACADEMIC  
COUNCIL TAKEN AT ITS 51<sup>ST</sup> MEETING HELD ON  
MARCH 03, 2010**

**BM 105.9.1**      The Board noted the decisions of 51<sup>st</sup> meeting of the Academic Council held on 3.3.2010.

**ITEM NO. 10      TO REPORT THE VARIOUS DECISIONS OF THE  
PLANNING BOARD TAKEN IN ITS 37<sup>TH</sup> MEETING  
HELD ON 13<sup>TH</sup> APRIL, 2010**

**BM 105.10.1**      The Board noted the decisions taken by the Planning Board made at its 37<sup>th</sup> meeting held on 13.4.2010.

**ITEM NO.11      TO NOTE THE DECISIONS OF THE DISTANCE  
EDUCATION COUNCIL TAKEN AT ITS 35<sup>TH</sup> & 36<sup>TH</sup>  
MEETINGS HELD ON MARCH 10 & JUNE 17, 2010**  
(The item was discussed alongwith the Minutes of the 35<sup>th</sup> meeting of the Distance Education Council)

**BM 105.11.1**      Board noted the various decisions of the Distance Education Council taken at its 35<sup>th</sup> and 36<sup>th</sup> meetings held on 10.3.2010 & 17.6.2010 respectively. A copy each of the minutes of 35<sup>th</sup> and 36<sup>th</sup> meetings of the Distance Education Council is placed at **Appendix-5 & 6**.

**ITEM NO.12 & ITEM NO.19**      **TO CONSIDER THE RECOMMENDATIONS OF THE TECHNICAL ADVISORY AND PAPER PURCHASE COMMITTEE (TAPPC) OF THE UNIVERSITY MADE AT ITS MEETING HELD ON 04.06.2010**

**BM 105.12.1**      The item was taken up for consideration. The Board noted the minutes of the Technical Advisory and Paper Purchase Committee (TAPPC) for procurement of 80 GSM Maplitho Paper and 205 GSM Art Card/Board for the year 2010-11 and the changes required to improve the quality of print paper.

Sh. N.K. Sinha, Jt. Secretary, MHRD drew the attention of the Board to the Audit Para in respect of paper procurement from HPCL for the year 2008-09 and requested that the same be placed for information and reference of the Board in the next meeting. Registrar (MPDD) explained that the rates of NCERT were lower than the rates quoted in the tender for the year 2010-11. He further explained that IGNOU rates became higher as our rates are not exempted from the Central Exercise duty of 12.5% whereas the NCERT has the exemption of the same. The Central Excise duty is payable to the Central Govt. and therefore, it should not be construed as an extra expenditure.

It was suggested that the composition of the TAPPC may be enlarged with 2 or 3 more technical experts to provide a wider base to the Committee and the meeting of the expanded TAPPC may be convened at the earliest to make procurement of paper for 2010-11 'by circulation' to the members.

Registrar (MPDD) assured the Board that the matter will be re-examined and full facts of the matter, alongwith copy of the Audit para and our reply thereto shall be placed before the next Board for consideration, and a fresh reply to the Audit Para will be submitted to the Ministry.

**ITEM NO.13**      **TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE PURCHASE COMMITTEE MADE AT ITS 55<sup>TH</sup> MEETING HELD ON JUNE 18, 2010**

**BM 105.13.1**      The Board approved the recommendations of the 55<sup>th</sup> meeting of the Purchase Committee made in its meeting held on 18.6.2010. It was clarified that the Purchase Committee vide Item No.7 has decided that all proposals for purchases exceeding Rs.1.00 lac

shall be sent to the F&A Division in the first instance for examination/due scrutiny, in the light of provisions under the GFR and the Financial Code of the University. In fact, the Financial Code of the University also provides for a pre scrutiny of the purchase proposals by the Finance & Accounts Div. The Board approved the above recommendations of the Purchase Committee.

A copy of the minutes of the Purchase Committee is placed at **Appendix-7**.

**ITEM NO.14      TO      CONSIDER      AND      APPROVE      THE  
RECOMMENDATIONS      OF      THE      ADVISORY  
COMMITTEE      OF      DEP-SSA      MADE      AT      ITS      6<sup>TH</sup>  
MEETINGS HELD ON 30.3.2010**

**BM 105.14.1**      The Board approved the recommendations of the Advisory Committee of DEP-SSA made its 6<sup>th</sup> meeting held on 30.3.2010. Prof. K.R. Srivathsan, Pro Vice-Chancellor observed that there was need for convergence of schemes, under the DEP-SSA and those of the IGNOU for achieving the common objective of building an enlightened/educated society. Considering the urgent necessity of training, large number of teachers in the context of the Right to Education Act, it was also resolved that DEP-SSA should take up teacher training as well as Technology-enabled-Teacher Training, both at the Primary and Secondary level.

**ITEM NO.15      TO REPORT THE ANNUAL CONFERENCE OF INDIAN  
SOCIETY OF GANDHIAN STUDIES (ISGS) TO BE HELD  
DURING 29-31<sup>ST</sup> OCTOBER, 2010**

**BM 105.15.1**      The Board noted the proposal of the University to host the Annual Conference of Indian Society of Gandhian Studies (ISGS) during 29<sup>th</sup> to 31<sup>st</sup> October, 2010.

**ITEM NO.16      TO      CONSIDER      THE      MATTER      REGARDING  
APPOINTMENT      OF      DIRECTOR,      SCHOOL      OF  
MANAGEMENT STUDIES**

**BM 105.16.1**      The Board considered the request of Prof. G. Subbayamma for relief from the position of Director, SOMS and appointed Prof. Naval Kishore, as Director of the School for a tenure of three years.

**ITEM NO.17      TO RATIFY THE ACTION TAKEN BY THE VICE CHANCELLOR IN APPOINTING PROF. K. ELUMALAI AS DIRECTOR, SCHOOL OF LAW**

**BM 105.17.1**      The Board ratified the action taken by the Vice-Chancellor in appointing Prof. K. Elumalai as Director, School of Law.

**ITEM NO.18      TO CONSIDER THE REQUEST OF DR. DEBJANI ROY, OFFICER ON SPECIAL DUTY, IGNOU INSTITUTE FOR VOCATIONAL EDUCATION AND TRAINING (IIVET), SHILLONG**

**BM 105.18.1**      The Board considered the request of Dr. Debjani Roy, OSD, IGNOU Institute of Vocational Education and Training (IIVET), Shillong and approved (i) her admission to the GPF Scheme of the University and further (ii) waiver of the requirement of probation period in her case and confirmation in the University.

**ITEM NO.19      TO REPORT ON PROCUREMENT OF 80 GSM MAPLITHO PRINTING PAPER AND 205 GSM ART CARD / BOARD**

**BM 105.19.1**      The Item was considered alongwith Item No.12.

**ITEM NO.20      TO CONSIDER THE REPORT OF THE CHIEF VIGILANCE OFFICER, IGNOU IN THE MATTER OF REMOVAL OF SH. K.J.S. PRASADA RAO (RETD.) FROM THE POST OF REGISTRAR AND HIS RESTORATION TO THE SUBSTANTIVE POST**

**BM 105.20.1**      The Item was taken up for consideration. The Board noted the following facts:

- (i) The anomaly in the composition of the Selection Committee which recommended appointment of Sh. K.J.S. Prasada Rao to the post of Registrar in the University.
- (ii) The decision of the Board to remove him from the post of Registrar and reversion to his sustentative position of the Jt. Registrar.
- (iii) The court case filed by Sh. Prasad Rao, challenging the decision which he withdrew subsequently and sought voluntarily retirement in the University which was duly approved.



- (iv) That there was no appeal from Sh. Prasada Rao for review of his case by the Board and or grant of any relief.
- (v) That Sh. Rao would have superannuated already, had he not taken voluntary retirement.

**BM 105.20.2** The Board, taking cognizance of the above facts, and further, that since the case stood closed already and that no further facts justifying a review were brought in the report of the CVO, decided that no review of the case was called for.

**ITEM NO.21 TO CONSIDER THE REPORT OF THE COMMITTEE CONSTITUTED FOR THE MATTER CONCERNING THE APPOINTMENT OF DR. V.S.P. SRIVASTAVA, HEAD, COMPUTER DIVISION**

**BM 105.21.1** The Board considered and approved the Enquiry Report in the case of complaint against Prof. Janardhan Jha, former Pro-Vice Chancellor and Dr. V.S.P. Srivastava, Jt. Director, Computer Div.

As regards the recommendations of the Enquiry Committee in respect of Dr. V.S.P. Srivastava, the Board decided that a show cause notice may be served on Dr. Srivastava asking him to explain as to why the administrative action in the matter of irregularities, occurred in his appointment in the University should not be initiated. The Board further resolved that the response received from Dr. Srivastava may be examined as per the extant rules & procedures and the matter be placed before to the Board for consideration.

**ITEM NO.22 TO CONSIDER AND APPROVE THE PROPOSAL FOR ESTABLISHMENT OF (I) NATIONAL INSTITUTE FOR COMPETENCY ADVANCEMENT OF TEACHERS AND (II) COMMUNITY COLLEGE IN COLLABORATION WITH IGNOU BY THE GOVERNMENT OF HARYANA**

**BM 105.22.1** The Board approved the proposal and the Detailed Project Reports (DPRs) for establishment of the (i) Institute for Competency Advancement of Teachers and (ii) Community College in collaboration with the Govt. of Haryana. A copy each of the DPRs is placed at **Appendix-8**.

**ITEM NO.23 TO CONSIDER THE ISSUE OF ADOPTION OF UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR**

**APPOINTMENT OF TEACHERS AND OTHER  
ACADEMIC STAFF IN THE UNIVERSITY AND  
COLLEGES AND MEASURES FOR THE  
MAINTENANCE OF STANDARDS IN THE HIGHER  
EDUCATION, 2010**

- BM 105.23.1** The item was presented by the Director, Academic Cordn. Div. He explained that the UGC has notified the revised guidelines, covering various aspects, including service conditions of Teachers and copy of the notification was annexed to the agenda.
- BM 105.23.2** The Board considered and approved the adoption of UGC guidelines (wherever it is relevant to IGNOU) in principle. The Board also noted that the IGNOU was established by an Act of Parliament (No.50 of 1985) to promote open university and distance education systems in the country and further for determination of standards of teaching, evaluation and research in ODL system. The mandate of the IGNOU was thus quite distinct and therefore, the UGC regulations are not applicable as such to the teachers & other academics of the University. The provisions in the UGC regulations therefore, need to be studied thoroughly, in the light of specific provision of IGNOU Act, for its contextualization and its applicability as well as all other open universities in the country. The Board noted that a Committee was constituted by the Vice-Chancellor to recommend the modalities for adoption of these regulations in IGNOU context.

The Board accordingly resolved that:

- (i) That Prof. Shafiq Parveen, Director, Centre for Distance Education, University of Kashmir & Prof. A. Kalyani, Vice-Chancellor, TNOU may also be included as members of the said Committee.
- (ii) Till then, the provisions under the existing scheme be continued to be operative for CAS cases in the University.
- (iii) As regards the direct recruitment to the new positions yet to advertised, the revised guidelines shall be followed. However, in respect of the posts which have already been advertised the existing policy shall be adopted and legal opinion shall be obtained in the matter as recommended by the Committee.

- ITEM NO.24 TO CONSIDER AND APPROVE THE PROPOSAL FOR MODIFICATION OF GUIDELINES FOR APPOINTMENT OF EMERITUS PROFESSORS**
- BM 105.24.1** The Board considered the proposal and approved the recommendations.
- ITEM NO.25 TO CONSIDER AND APPROVE THE AMENDMENT TO THE IGNOU HOUSE ALLOTMENT RULES**
- BM 105.25.1** The Board approved the amendments proposed to the House Allotment Rules of the University. A copy of the recommendations of the Committee in this regard is placed as **Appendix-9**.
- ITEM NO.26 TO CONSIDER AND APPROVE THE PROPOSAL FOR REVISION OF THE RATE OF MONTHLY SUBSCRIPTION FROM IGNOU EMPLOYEES TOWARDS IEWF**
- BM 105.26.1** The Board approved the proposal for revision of the rate of monthly contribution by the employees towards IGNOU Employees Welfare Fund (IEWF). A copy of the recommendations of the Committee in this regard is placed as **Appendix-10**.
- ITEM NO.27 TO CONSIDER THE REQUEST OF DR. SANJAY MISHRA, READER IN DISTANCE EDUCATION TO JOIN THE POST OF DIRECTOR (ACADEMIC) IN THE NATIONAL INSTITUTE OF OPEN SCHOOLING, DELHI**
- BM 105.27.1** The Board approved the deputation of Dr. Sanjay Mishra, Reader, STRIDE as the Director (Academic) in the National Institute of Open Schooling (NIOS) for a period of three years.
- ITEM NO.28 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE WORKS COMMITTEE MADE AT ITS 58<sup>TH</sup> MEETING REGARDING (I) TO CONSIDER AND APPROVE PROPOSAL FOR STUDY MATERIAL STORE +5 FLOORS BUILDING AT REGIONAL CENTRE, COCHIN, (II) TO CONSIDER AND APPROVE THE PRELIMINARY ESTIMATE AMOUNTING TO RS. 28.81 CRORE FOR CONSTRUCTION OF RC BUILDING AT KARNAL AND**

**(III) TO CONSIDER AND APPROVE THE  
PRELIMINARY ESTIMATE FOR THE CONSTRUCTION  
OF REGIONAL CENTRE BUILDING AT BANGALORE**

**BM 105.28.1** The Board approved the following recommendations of the Works Committee, a Standing Committee of the BOM, made at its 58<sup>th</sup> meeting:

- (i) The proposal for construction of store for study material +5 floors building at Regional Centre, Cochin at the estimated cost of Rs. 9,47,24,691/-
- (ii) The preliminary estimate amounting to Rs. 28.81 crore for construction of RC building at Karnal
- (iii) The preliminary estimate for the construction of Regional Centre building at Bangalore at the estimated cost of Rs.24,41,36,589/-

**ITEM NO.29      REPORT OF THE COMMITTEE APPOINTED TO  
FINALIZE THE METHODOLOGY IN ORDER TO GIVE  
WEIGHTAGE FOR THE AD-HOC SERVICE RENDERED  
AT THE TIME OF MAKING A REGULAR  
APPOINTMENT TO DIFFERENT POSITIONS IN THE  
LIGHT OF THE JUDGMENT OF THE HON'BLE HIGH  
COURT OF DELHI PASSED IN THE CIVIL WP NO. 1471-  
72/2005 & 1230/2005**

**BM 105.29.1** The Board approved the recommendations of the Committee appointed to finalize the methodology, for giving weightage for the services rendered by an official in adhoc capacity, in the light of the Judgment of the Hon. High Court of Delhi (Civil WP No.1471-72/2005 & 1230/2005).

**ITEM NO.30      TO CONSIDER THE CASE OF SHRI D.B. RANA,  
PRODUCER (SR. SCALE), EMPC**

**BM 105.30.1** The matter was discussed in detail. The Board noted that out of the three Producers referred in the agenda, Shri D.B. Rana and Shri K. Venkataraman, Producers failed to acquire the Master Degree which was a pre-requisite for placement in the Sr. Scale. Taking a lenient view, the Board at its 82<sup>nd</sup> meeting had decided to allow a period of five years to the Producers for acquiring the Master Degree to become eligible for Sr. scale. However, Shri D.B. Rana and Shri K. Venkataraman, Producers failed to acquire the Master Degree. As such, there is no case for grant of

scale of Sr. Producer, in his case. As regards, the case of Sh. K. Venkataraman, Producer, the Board noted that the official has a good length of service available in the University. He may be considered for promotion to the Sr. Scale as and when he acquires the Master Degree, as per the decision of the Board taken at its 82<sup>nd</sup> meeting.

**ITEM NO.31      ACADEMIC REFORMS UNDER SECTION 6 (2) OF CENTRAL UNIVERSITIES ACT 2009 – CENTRAL UNIVERSITIES – TO CONSIDER ACTION PLAN OF IGNOU IN THIS REGARD**

**BM 105.31.1**      The Board was informed that the MHRD has circulated the CENTRAL UNIVERSITIES ACT, 2009. From the letter dt. 8.7.2009, it is observed that the Act was mainly applicable to 15 new Central Universities established by the Parliament in 2008. From the Ministry's letter dt. 22.6.2010 (read with their letter dt. 22.7.2010), it is observed that the Academic Reforms set out in Section 6(2) of the Central Universities Act, 2009 are applicable to the 24 existing Central Universities as well. It was clarified that the Academic Reforms from Sl. No.(i) to (viii) are already being followed in the University excepting the Reforms mentioned at Sl. No.(vi) & the 1<sup>st</sup> half of (vii). As regards the Reforms mentioned at Sl. No.(vi) dealing with the face-to-face programmes, the University proposes to work out necessary modalities in the matter.

**BM 105.31.2**      The Board resolved to propose changes in the Act and Statute of the University for implementing the reform agenda. A Committee constituted by the Vice-Chancellor may work on it and bring concrete proposals for the same. A copy each of the MHRD letters and the Central Universities Act, 2009 are placed at **Appendix-11**.

**ITEM NO.32      TO CONSIDER AND APPROVE THE NOMINATION OF PROFESSOR UNDER CLAUSE 1(IV) OF STATUTE 9 ON THE ACADEMIC COUNCIL**

**BM 105.32.1**      The Board considered & approved the nomination of Prof. Anjila Gupta, Professor of Economics, as a Member on the Academic Council under Clause 1(iv) of Statute 9 of the Statutes of the University.

**ITEM NO.33      TO CONSIDER THE RECOMMENDATIONS OF THE COMMITTEE CONSTITUTED REGARDING IGNOU MERIT SCHOLARSHIPS FOR THE POST-GRADUATE PROGRAMMES**

**BM 105.33.1**      The Board approved the recommendations of the Committee constituted for evolving guidelines for the IGNOU Merit Scholarships for the Post-Graduate programmes. A copy of the recommendations is placed at **Appendix-12**.

**ITEM NO.34      TO CONSIDER AND APPROVE THE MINUTES OF THE COMBINED MEETING OF THE COMMUNITY COLLEGE ACADEMIC BOARD (CCAB), COMMUNITY COLLEGE EXAMINATION BOARD (CCEB) AND FEE FIXATION COMMITTEE (FFC) OF COMMUNITY COLLEGE SCHEME HELD ON 2<sup>ND</sup> JUNE, 2010 AT CONFERENCE ROOM, BLOCK-8, IGNOU CAMPUS**

**BM 105.34.1**      The Board approved the recommendations of the Combined meeting of Community College Academic Board (CCAB), Community Examination Board (CCEB) and Fee Fixation Committee (FFC) for adoption by the University. Appropriate regulations/ordinance shall be promulgated based on these approved recommendations. A copy of the recommendation of combined meeting is placed as **Appendix-13**.

**ITEM NO.35      TO CONSIDER THE MATTER RELATING TO THE RECOGNITION OF HESCO (HIMALAYAN ENVIRONMENTAL STUDIES AND CONSERVATION ORGANIZATION), DEHRADUN, UTTRAKHAND AS AN IGNOU COMMUNITY COLLEGE**

**BM 105.35.1**      The Board approved the proposal of the University to grant recognition to the Himalayan Environmental Studies and Conservation Organisation (HESCO), Dehradun as a Community College of the University.

**ITEM NO.36      TO CONSIDER THE ESTABLISHMENT OF IGNOU SUB-REGIONAL CENTRE AT VATAKARA (KERALA)**

**BM 105.36.1**      The Board noted the action taken by the University for setting up of a Sub-Regional Centre of the University at Vatakara (Kerala) and approved the same.

**ITEM NO.37      TO CONSIDER THE APPOINTMENT OF DIRECTORS  
OF SCHOOL OF EDUCATION AND SCHOOL OF  
COMPUTER AND INFORMATION SCIENCES**

**BM 105.37.1**      The Board decided that the appointments of Directors in the School of Education and School of Computer & Information Sciences be made, as per the provisions under Statute 4 and reported at the next meeting of the Board.

**ITEM NO.38      TO CONSIDER AND APPROVE THE PROPOSAL OF  
SCHOOL OF ENGINEERING & TECHNOLOGY (SOET)  
REGARDING ITS DISTANCE LEARNING AND FACE-  
TO-FACE ENGINEERING PROGRAMMES**

**BM 105.38.1**      The item was taken up for consideration. Prof. Ajit Kumar, Director, SOET explained that the University has been offering its academic programmes in Engineering and Technology from 1994 through distance mode. These programmes were mainly catering to the weaker sections of the society and the working professionals aiming at their skill upgradation for enhancement of their promotional prospects. However, recently, an alarming situation has emerged out of the stand taken by the AICTE and the MHRD, Govt. of India, particularly with the issuance of letter dt. 29.7.2009 addressed to the Chairman, DEC with directions to discontinue offering of Engineering programmes through distance mode. A copy of the minutes of the MHRD-UGC-AICTE-DEC meeting is placed as **Appendix-14**.

As per the direction of the Board of Management the matter was again taken up with the MHRD with the request to reconsider their stand and keep the IGNOU outside the purview of their letter dt. 29.7.2009. The Ministry has however, not agreed to our request. As a result not only the credibility of the University shall be affected, it will jeopardize the interest of the students who have obtained degrees, diplomas from this University or other open universities and also those registered under different programmes already. As regards the quality and standard of our programmes, he explained that a close look on the delivery mechanism of Engineering programmes of IGNOU would reveal that the University has adopted a multimedia approach with greater emphasis on residential term for laboratory components of these programmes. Thus, the Engineering programmes offered by the University, both in the off-campus and on-campus mode are at par with any such programme offered by

Institutes/Universities under the conventional mode.

He further explained that the matter was referred for legal advice to Sh. Vivek K. Tankha, Addl. Solicitor General of India, as to whether the IGNOU was legally bound to take prior approval from AICTE for offering its programmes. A similar reference was also made to Sh. M. Ravindran, Addl. Solicitor General of India, Tamil Nadu. In both the cases, the expert legal opinion confirms that the IGNOU Act was not subservient to any other Act and that IGNOU (DEC) is the regulatory body in respect of the programmes offered under distance mode and thus, there is no requirement as per the IGNOU Act that University should take prior approval from AICTE for running Engineering programmes under distance mode or regular mode. The approval of the competent authority in the University only shall suffice. The matter is therefore, placed before the Board for further direction.

The Board deliberated on the issue in detail. The Board shared the concerns of the members and the faculty and felt that the Apex Ministry should have addressed the issue, particularly in view of the fact that the future of a large number of students was at stake.

**BM 105.38.2** The Board after detailed deliberations decided that:-

- (i) IGNOU shall continue offering its Engineering programmes with the approval of DEC and the other competent academic bodies in the University.
- (ii) There is no need for IGNOU to go for prior approval of its programmes by AICTE or any other regulatory body as the IGNOU in itself has set up a regulatory body namely, DEC with the approval of the Visitor, as confirmed by the legal experts.
- (iii) The University should highlight the above facts including the legal aspects, to counter any miss information, both through the media and the University publications.

**BM 105.38.3** The Board further directed that the Ministry may also be apprised of the decision suitably with the request to reconsider their stand, particularly in light of the legal opinion in the matter. A copy each of the legal opinion given by Sh. Vivek K. Tankha and Sh. N. Ravindran, Addl. Solicitor Generals of India is placed at **Appendix-15**.



**ITEM NO.39 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 71<sup>ST</sup> MEETING OF THE FINANCE COMMITTEE HELD ON JULY 26, 2010**

**BM 105.39.1** The Item was discussed alongwith Item No.7.

**ITEM NO.40 TO CONSIDER AND APPROVE THE PROPOSAL OF SOET FOR FEE SHARING ARRANGEMENT BETWEEN IGNOU AND IGNOU CENTRES FOR STUDIES IN ARCHITECTURE FOR 5-YEARS FULL TIME B.ARCH. PROGRAME**

**BM 105.40.1** The Item could not be taken up for consideration due to paucity of time.

**ITEM NO.41 TO CONSIDER THE ISSUE RELATING TO THE CADRE STRUCTURE AND R&P RULE FOR PRINTING CADRES INCLUDING THE POSITION OF NEWLY CREATED JOINT REGISTRAR (P)**

**BM 105.41.1** Registrar informed the Board that the Establishment Committee at its 60<sup>th</sup> meeting considered the R&P rules for Printing cadres including the newly created position of Joint Registrar (P). However, since the R&P rules for the other administrative cadres are under finalization, it would not be proper to notify and implement the R&P rules for the printing cadre in isolation. He informed that the R&P rules for all the cadres are in final stage, excepting some minor issues which too are being thrashed out and efforts are being made to place the R&P rules for non-academic staff including printing cadres before the next Board. The Board noted the status in the matter and agreed for the same.

**ITEM NO.42 TO CONSIDER AND APPROVE THE APPOINTMENT OF PRO VICE-CHANCELLORS**  
(The item was tabled by the Chairman)

**BM 105.42.1** As per the provisions under Statute 3(1) of IGNOU Act, every Pro-Vice Chancellor shall be appointed by the Board on the recommendations of the Vice-Chancellor. In this context, the Chairman informed the Board that Prof. Omprakash Mishra, one of the Pro-Vice Chancellor completed his term of three years on 22.7.2010 and has been repatriated to his parent Organisation. Further, the term of Prof. Pravin Sinclair, Dr. D.K. Choudhry, Pro-Vice Chancellors has expired on 2.7.2010. The term of Dr.

Latha Pillai, Pro-Vice Chancellor is expiring on 30.7.2010.

Further the Vice-Chancellor recommended the appointment of Prof. P. R. Ramanujam, Director, STRIDE as the Pro-Vice Chancellor in the University. The Vice-Chancellor further proposed appointments of Prof. Pravin Sinclair, Dr. D.K. Choudhry and Dr. Latha Pillai as Pro-Vice Chancellors in the University for a fresh term of three years, or until the expiration of the term of the Office of the Vice-Chancellor whichever is earlier, as per provisions under Clause (2) of Statute 3.

**BM 105.42.2** The Board considered the recommendations of the Vice-Chancellor and approved the appointment of following as Pro-Vice Chancellors in the University:

- (1) Dr. Latha Pillai
- (2) Prof. Pravin Sinclair
- (3) Dr. D.K. Choudhry
- (4) Prof. P.R. Ramanujam

**ITEM NO.43 IMPACT ASSESSMENT OF IGNOU'S EDUCATION PURSUITS IN LAST 25 YEARS (Tabled Item)**

**BM 105.43.1** IGNOU celebrates its Silver Jubilee this year. In last 25 years, it has served the nation in diverse areas helping lacs of learners to move on in their career pursuits. IGNOU today enjoys the status of world's largest open university. During last few years IGNOU has made conscious efforts to realign its courses to market needs giving its students much needed experience and learning in vocational and professional courses too. IGNOU has also worked very closely with most of the state and leading social ministries to train some of their manpower.

Having gained strengths from one position to other, IGNOU has also been receiving feedback from many of its students and faculty members to understand real impact that IGNOU's courses have done to increase Human Development Index, provide gainful employment, make its students move higher in their careers after passing out from IGNOU. Additionally, IGNOU also needs to understand where it stands against other leading Universities in India delivering Open education. With the advent of Internet, as paradigm of learning and training methodologies are fast changing, IGNOU also desires to

understand how its programs need to be delivered more efficiently in next 10 years.

With a view to get a professional report on “Impact Assessment of IGNOU’s Different Education Pursuits in India”, we seek Boards approval to appoint a leading Management Consulting from Big Four consulting firms to submit their independent findings in about months.

IGNOU understands that NICSI, procurement arm of NIC, (National Informatics Center), a Government of India undertaking has a panel of consultants duly registered with them who advise them on Government of India’s Mission Mode Projects at rates that have been finalized by them through an Open tendering process. NICSI also provides its diverse services to many Central Ministries, State Governments and public sector organizations.

It is proposed that IGNOU may write to NICSI requesting them to provide time bound services to IGNOU from one of the leading consulting organization that can render a detailed Impact Assessment Study as outlined above. Detailed Scope of work under this assignment is being worked out. It will help us to have an independent assessment of our programs and plan for future directions.

**BM 105.43.2**      The Board approved the proposal.

The meeting ended with a vote of thanks to the Chair.

**(V.N. RAJASEKHARAN PILLAI)**  
**Chairman**

**IGNOU**

**COMMENTS RECEIVED FROM THE MEMBERS ON THE MINUTES OF THE 104<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON APRIL 21, 2010**

The following comments have been received on the minutes of the 104<sup>th</sup> Meeting of the Board of Management held on 21.4.2010. Further clarifications/status in respect of these items are as under:

**I. The letter from Prof. Omprakash Mishra, PVC/Member BOM addressed to the Chairman BOM**

**The position in the matter/further action proposed is as follows:-**

**BOM 104<sup>th</sup> Res. No. 104.32.2:** Comments from Prof. Omprakash Mishra, PVC/Member, relate to the notification dt. 28.4.10 issued by the University suspending the operation of MoU signed by the University with M/s Global India Foundation. The said Notification was issued in accordance with the decision of the Board, taken at the 104<sup>th</sup> meeting held on 21.4.10 (vide Res. No. BOM 104.32.2.1).

A copy each of the letter dt. 30.4.10 from Prof. Mishra and the notification dt. 28.4.10 referred by to Prof. Mishra is placed as Annexure.

**II. The Comments received from Sh. Abdul Samad Ibrahim, Member BOM and further clarification/action proposed is given in the table below:**

| <b>Agenda Item</b>  | <b>Reference to Item/Resolution No.</b>   | <b>Comments from Sh. Abdul Samad Ibrahim, Member BOM</b>  |
|---|---|---|
| <b><u>Agenda Item No. 1</u></b><br><br><b>TO CONFIRM THE MINUTES OF THE 103<sup>RD</sup> MEETING OF THE BOARD OF MANAGEMENT</b> | <b><u>Item No. 24 of 103<sup>rd</sup> BoM:</u></b><br>ENHANCEMENT OF GROSS ENROLMENT RATIO AND SKILL UPGRADATION-STRENGTHENING OF THE STUDY CENTRES UNDER THE DIRECT SUPERVISION OF TEACHERS (TABLED ITEM PRESENTED BY SH. ABDUL SAMAD IBRAHIM, MEMBER, BOM)<br><br><b>BM 103.24.1 :</b> It was suggested that the Study Centre activities under the Regional Services Division be strengthened to enhance the enrolment and also to ensure retention and increased success rate of the learners. A few study centres be assigned to each of the teachers proposing a targeted, enhanced access and success rates. Strategies toward advocacy and marketing the courses and | “The undersigned had through Chairman, BO recommendations enclosed) of the Commit Teacher Silver Participation in Learner S These may please considered.” |

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|---|--|--|
|   | <p>programmes also need to be developed.</p> <p>The Board welcomed the proposal and requested to the Hon'ble Member, Mr. Ibrahim to bring out a concrete proposal, prepared with the help of a 5-Member Committee from among the teachers in the next meeting of the BOM.</p>  |  |
| <p><b><u>Agenda Item No.7</u></b></p> <p>TO CONSIDER AND<br/>APPROVE THE<br/>MANUAL OF<br/>OPERATIONS OF<br/>COMMUNITY<br/>COLLEGES</p> | <p><b>BM 104.7.1:</b> The item was taken up for consideration. The Vice-Chancellor circulated a chronology of the decisions of the academic and administrative authorities of the University (Appendix-6) in respect of institutionalization of Community Colleges in the University. It was also noted that the implementation of the scheme of Community Colleges has been considered and recommended by the national level bodies like National Knowledge Commission, the University Grants Commission and the Planning Commission.</p> <p>The members deliberated in detail on the proposed Manual of Operations &amp; the following points are noted:</p> <ul style="list-style-type: none"> <li>(i) The scheme of Community Colleges is an innovative Scheme by the University. The University should ensure that the provisions under the IGNOU Act, Statutes and Ordinances are duly observed in the process of operationalisation of the scheme.</li> <li>(ii) The Manual should also have an IT content so that the contemporary information technology is made use of for smooth conduct of the scheme of Community Colleges.</li> <li>(iii) While finalizing the draft manual the inputs relating to North East Region need to be noted / given due weightage.</li> <li>(iv) Dr. C. K. Ghosh who was invited to present the item gave a brief account of the scheme and the salient features of the draft Manual.</li> </ul> <p><b>BM 104.7.2:</b> It was decided that the points / comments raised by the Members with regard to the Manual of operations may be taken into consideration while finalizing the Manual.</p> <p><b>BM 104.7.3:</b> With the above resolutions the</p> | <p>“As the Manual was inco... it was agreed that the co... document will be placed... the Board after due disc... within the university so... take a comprehensive vi... the matter incorporating t... academic suggestions also</p> |

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|--|--|--|
|  | Board approved the Draft Manual of Operations of the Community Colleges in the University.   |  |
| <p><b><u>Agenda Item No.10</u></b></p> <p>TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 60<sup>TH</sup> MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON APRIL 05, 2010</p> | <p><b>BM 104.10.1:</b> The Board considered the recommendations of 60<sup>th</sup> meeting of the Establishment Committee held on 5.4.2010. A copy of the minutes of the Establishment Committee is placed as Appendix-8.</p> <p><b>BM 104.10.2:</b> As regards the recommendations of the Anomalies Committee meeting held on 14.01.2010 relating to the case of Sh. Ravi Kanth, Joint Director, EMPC, the Board decided that a Committee may be constituted to look into the case of Sh. Ravi Kanth which would submit its report to the Vice-Chancellor. The Committee would also include an internal expert and a member of the BOM. The Board further authorized the Chairman to constitute the Committee.</p> <p>The committee would submit its report within one month's time taking a holistic view of the case and also taking into consideration the following points:</p> <ul style="list-style-type: none"> <li>(i) the matter of stagnation of the officials in the cadre of Joint Director in EMPC.</li> <li>(ii) the relaxation of a Ph. D Degree like the post of Director, School of Performing Arts in the University</li> <li>(iii) the possibility of grant of "personal grade" or post of a Professor / Director, personal to the incumbent, stagnating in the same cadre.</li> <li>(iv) the service conditions of analogous positions in the Media Sector like AIR, DD.</li> </ul> | <p>"The particular wording of (i) should read as 'the stagnation of academic EMPC' and not 'officials in the cadre of Joint Dir. in EMPC'. The other officials are academic in the cadre of Joint Director, EMPC."</p> |
| <p><b><u>Agenda Item No.11</u></b></p> <p>TO CONSIDER AND APPROVE THE QUALIFICATIONS FOR THE POST OF DIRECTOR, EMPC</p>  | <p><b>BM 104.11.1:</b> The Board approved the qualifications for the post of Director, EMPC with the following:</p> <ul style="list-style-type: none"> <li>(i) Since the post of Director, EMPC is equivalent to that of a Professor the requirement of Ph. D shall remain as an essential qualification as already advertised in October 2009.</li> <li>(ii) Similarly, the Board decided that the qualifications for the post of Director, Academic Coordination Division and Director, Centre for Extension Education</li> </ul>  | <p>"IT was agreed that for the post of Director, EMPC the qualification of Ph.D may be waived keeping such waiver for professional based disciplines like Perf. Arts."</p>   |

|   |   |  |
|---|---|--|
|   | will also stand modified to include Ph. D as an essential qualification.  |  |
| <u><b>Agenda Item No.12</b></u><br><br><b>TO CONSIDER AND FINALIZE SHORT LISTING CRITERIA FOR THE POST OF DIRECTOR, INTERNATIONAL DIVISION</b>  | <b>BM 104.12.1:</b> The Board approved the minutes of the meeting of the Standing Screening Committee for the post of Director, International Division and the criteria adopted by the committee for shortlisting the candidates for the post.  | “For the post of D International Division condition of 5 years as Pr was to be removed; decided that Professor w be a condition.”  |
| <u><b>Agenda Item No.17</b></u><br><br><b>TO CONSIDER AND APPROVE THE PROPOSAL TO DESIGNATE THE POSITIONS OF OFFICER ON SPECIAL DUTY IN IGNOU INSTITUTE FOR VOCATIONAL EDUCATION AND TRAINING (IIVET); AND IGNOU INSTITUTE FOR PROFESSIONAL COMPETENCY ADVANCEMENT OF TEACHERS THROUGH ODL (IIPCAT) AS DIRECTOR</b> | <b>BM 104.17.1:</b> The Board approved the proposal to designate the position of Officer on Special Duty in the IGNOU Institute for Vocation Education and Training (IIVET) and IGNOU Institute for Professional Competency Advancement of Teachers through ODL (IIPCAT) as Director.   | “The matter of designating in (IIVET) as Director do conform to Statute 4(c) Ordinance 15, 3(ii) of I and the violation if any n corrected.”   |
| <u><b>Agenda Item No.20</b></u><br><br><b>TO CONSIDER THE APPOINTMENT OF SH. R.R. SINGH AGAINST THE POST OF PROFESSOR FOR THE IGNOU-NAGALAND GANDHI ASHRAM PROJECT, NAGALAND WITH RELAXATION OF AGE LIMIT</b>   | <b>BM 104.20.1:</b> The Board approved the appointment of Prof. R. R. Singh as the Project Director, IGNOU Nagaland Gandhi Ashram Project, Nagaland in relaxation of the age. The pay of Prof. R. R. Singh shall be regulated as per the extant rules for appointment of retired official i.e. Total Emolument – (minus) Pension drawn by him in the Professor’s Grade at the time of retirement. | “As Prof. R.R. Singh is c yrs of age, the matter discussed and it was dec follow the rules and esta norms. The designati Project Director has to be this light and the matter reiterated must be as pe and regulations established |

**MINUTES OF THE 70<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 2<sup>RD</sup> JUNE, 2010 AT 11.00 A.M. IN THE BOARD ROOM, IGNOU CAMPUS**

The following were present:

|    |                                 |                     |           |
|----|---------------------------------|---------------------|-----------|
| 1. | Prof. V. N. Rajasekharan Pillai | Vice Chancellor     | Chairman  |
| 2. | Prof. Parvin Sinclair           | Pro-Vice-Chancellor | Member    |
| 3. | Dr. Veena Vinayak Rao Thakre    | Member, BOM         | Member    |
| 4. | Prof. Manohar Lal               | Director, SOCIS     | Member    |
| 5. | Shri L. M. Pandey               | Finance Officer     | Secretary |

Shri S. K. Ray, AS&FA and Shri N. K. Sinha, JS, MHRD could not attend the meeting due to their pre-occupations. They were represented by Shri Navin Soi, Director (Finance) MHRD and Dr.D. K. Paliwal, DEA respectively.

Shri M. P. Gupta could not attend the meeting due to his pre-occupation.

Shri U. S. Tolia, Registrar (Admn) attended the meeting as a Special Invitee.

Mrs. Manjula Verma, Joint Registrar, Shri T. K. Kaul, Deputy Registrar and Shri S. K. Sharma, Deputy Registrar were present to assist the Committee.

The Chairman welcomed the members attending the meeting of the Finance Committee. He also welcomed Shri L. M. Pandey, Secretary who recently joined as Finance Officer of the University. The Chairman thereafter requested the Secretary to present the agenda items. The following agenda items were presented :

**FC 70.1      To confirm the minutes of the 69<sup>th</sup> meeting of the Finance Committee held on 3<sup>rd</sup> March, 2010.**

70.1.1      The Secretary informed that the minutes of the 69<sup>th</sup> meeting of the Finance Committee were circulated to all the members with request to send their comments, if any. Secretary informed that no comments have been received from any of the members of the Committee. The Secretary, therefore, suggested that the minutes of the 69<sup>th</sup> meeting of the Finance Committee may be confirmed.

70.1.2      The minutes of the meeting of 69<sup>th</sup> meeting of the Finance Committee held on 3<sup>rd</sup> March, 2010, were confirmed.

**70.2            To consider and approve the cases of Prof. Ram Bux Jat, Professor of Hindi and Dr. Gulab Jha, Regional Director for their admission to G.P.F. Scheme.**

70.2.1      The Committee noted that Prof. Ram Bux Jat, Professor of Hindi and Dr.Gulab Jha, Regional Director were borne on pension establishment in their respective



State Governments before joining IGNOU. The Committee noted that both of them opted for GPF-Cum-Pension-Cum-Gratuity Scheme of IGNOU. The Committee also noted that clarification had been sought from MHRD whether employees coming from State Governments who are governed by the Pension Scheme of the respective State Government are eligible for Pension Scheme. MHRD has clarified that there is no objection to such employees being covered under the GPF-Cum-Pension-Cum Gratuity Scheme of IGNOU, subject to the condition that the parent office will discharge its pension liability by payment in lump-sum pro-rata pension/service gratuity/terminal gratuity for the service rendered there.

70.2.2 The Finance Committee after noting that Prof. Ram Bux Jat, Professor of Hindi and Dr. Gulab Jha, Regional Director fulfill the criteria for induction into the GPF-Cum-Pension-Cum-Gratuity Scheme of IGNOU, recommended that they be admitted to this scheme after obtaining certificate from the State Governments that they would discharge pension liability of their past service by paying in lump-sum to IGNOU.

**70.3 To consider and approve the recommendations of the Committee for framing the modalities for utilization of income derived from the Endowment Fund to be instituted in the name of Sh. Y. V. Ramakrishna Rao, Ex Jt. Registrar, IGNOU.**

70.3.1 The Committee noted that Shri Y. V. Ramakrishna Rao who retired as Joint Registrar has donated a sum of Rs. 2.00 lakhs to IGNOU for instituting an Endowment Fund for payment of fee to a few daily wage/contractual staff of IGNOU for pursuing programmes of their choice from IGNOU and for payment of fee for undergoing training by regular non-academic staff from specialized institutes like NIFM/Parasam Institutes for improving their skills in the field of administration and finance.

70.3.2 The Committee also noted that the Vice Chancellor had constituted a Committee to evolve modalities for utilization of the fund. The Committee has already given its recommendations.

70.3.3 The Finance Committee considered the recommendations of the Committee constituted by the Vice Chancellor for this purpose and recommended that IGNOU may make a matching contribution of Rs. 2.00 lakhs to the fund donated by Shri Y. V. Ramakrishna Rao. The fund may be invested suitably by the Investment Committee and the returns received from investment of the fund be utilized for giving scholarship by way of re-imbursement of fee to the selected daily wage employees/contractual staff (JAT/Steno/Computer Operator etc.) for improving their educational qualifications by pursuing undergraduate programmes from IGNOU, provided they continue to work in IGNOU either as daily wager or as contractual employee. Selection of candidates may be done on the basis of applications received for this purpose by a Committee constituted by the Vice Chancellor.

**70.4 To consider and approve the proposal for the establishment of a Multimedia lab for the School of Journalism and New Media Studies, F2F PG Programmes.**

- 70.4.1 The Finance Committee noted that the School Board of School of Journalism and New Media Studies has approved launching of on-campus PG programme in Journalism and Mass Communication which has been ratified by the Academic Council in its 48<sup>th</sup> meeting. For meeting the programme component requirements, the School need to have Multimedia laboratory and electronic gadgets for imparting practicals to the students for which the School has sought allocation of Rs. 24.90 lakhs for establishment of Multimedia laboratory and Rs. 22.00 lakhs for purchase of electronic gadgets.
- 70.4.2 The Committee, after discussion, approved additional allocation of funds to the tune of Rs. 46.90 lakhs in the Budget Estimates of 2010-11 to School of Journalism and New Media Studies for establishment of Multimedia laboratory and purchase of electronic gadgets. However, the purchase procedure prescribed by IGNOU, in this regard, shall be followed.
- 70.5 To consider and approve the creation of additional budget heads- Fellowship to RTAs and Contingent Grant to RTAs in BE 2010-11 Plan at Regional Centres and other Units/Centres under EDNERU and incorporation of missing budget head Fellowship to RTAs (HQ.) in the approved Budget Estimates 2010-11 as proposed by Research Unit.**
- 70.5.1 The Committee noted that the University has engaged RTAs in different disciplines who are posted at Schools/Centres/Institutes at the Headquarters and also at Regional Centres and other Units/Centres under EDNERU in the North-East.
- 70.5.2 The Committee also noted that in BE 2010-11 allocation for fellowship to RTAs at Headquarters was not incorporated due to oversight and the Contingent Grant to the RTAs with allocation of Rs. 90.00 lakhs has been incorporated under the sub-head “Administrative Expenses”.
- 70.5.3 The Finance Committee, after detailed discussions, recommended for approval of the following :**
- i) Creation of two budget heads “Fellowship to RTAs” and “Contingent Grant to RTAs” in BE 2010-11 Plan with allocation of Rs. 153.82 lakhs and Rs. 9.40 lakhs respectively at the Regional Centres as noted in the Annexure to the agenda item.
  - ii) Incorporation of budget head “Fellowship to RTAs” at Headquarters under Research Unit in BE 2010-11 Plan with allocation of Rs. 495.00 lakhs.
  - iii) Shifting of “Contingent Grant to RTAs” with allocation of Rs. 90.00 lakhs from the “Administrative Expenses” sub-head to “All Others” sub-head in BE 2010-11 Plan under Research Unit.
- 70.6 To consider and approve Regular posts for Office-cum-Godown of the Southern Zone Regional Printing Centre at Coimbatore.**
- 70.6.1 The Committee noted that based on BOM’s decision in its 96<sup>th</sup> meeting held on 17<sup>th</sup> September, 2008, printing work has been decentralized on a pilot basis in Southern Zone. The Board of Management has noted that Southern Zone Regional Printing Centre at Coimbatore has positively impacted in terms of

savings in printing, transportation cost and the time taken in transportation from Delhi and the quality of the printed blocks.

70.6.2 The Committee also noted that the work has so far been carried out at Coimbatore by officials temporarily deputed from Headquarters or Regional Centre, Madurai etc. The Southern Zone Regional Printing Centre at Coimbatore now require regular staff for carrying out the activities.

70.6.3 Dr.D. K. Paliwal pointed out that the University may seek prior approval of Ministry of Finance through MHRD for additional posts before these are put into operation. He was apprised that the MHRD has already clarified vide letter No. F-5-39/97-Desk (U) (A) dated 18<sup>th</sup> June, 1997 which states that “as per the provision of the IGNOU Act, the University is competent to create the post (s). It was informed that the Ministry of Finance had also opined that the restrictive clauses having financial bearing issued by this Department for incorporation in the Autonomous Bodies in the Ministries/Departments are not applicable in the case of IGNOU which is a University under the Department of Education”. It may also be noted that these posts are not financed by the Plan or Non-Plan grant of the Government. Moreover, the University is creating the bare minimum number of posts following all the statutory procedures and workload assessment. The enrolment and consequently the workload of the University has increased considerably.

70.6.4 The Finance Committee, after deliberations, recommended for approval of the following positions for Southern Zone Regional Printing Centre at Coimbatore :

| Sl.No. | Designation                           | PBS         | Grade Pay | No. of Post |
|--------|---------------------------------------|-------------|-----------|-------------|
| 1.     | Deputy Registrar (Publication)        | 15600-39100 | 7600      | 01          |
| 2.     | Assistant Registrar (Publication)     | 15600-39100 | 5400      | 02          |
| 3.     | Assistant Registrar (Admn. & Finance) | 15600-39100 | 5400      | 01          |
| 4.     | Section Officer (Stores)              | 9300-34800  | 4200      | 01          |
| 5.     | Assistant                             | 5200-20200  | 2400      | 01          |
| 6.     | Computer Operator                     | 9300-34800  | 4200      | 02          |
| 7.     | JATs                                  | 5200-20200  | 1900      | 02          |

**70.7 To consider and approve the creation of post of Dy. Director in International Division.**

70.7.1 The Committee noted that the activities of the International Division since its establishment in 1997 as a Cell has increased considerably. The number of enrolment of overseas students has gone to around 28,000. The number of programmes on offer has also increased with increase in the number of Partner Institutions in different countries.

70.7.2 The Committee, after detailed discussions, recommended for approval for creation of additional post of Deputy Director in the pay band of Rs. 15,600-39,000 with grade pay of Rs. 8,000 in International Division to cope with the increased workload for carrying out day to day activities in the Division.

**70.8 To consider and approve positions for School of Social Work and Mahatma Gandhi Centre for Social Work, Nagaland.**

70.8.1 The Finance Committee, after detailed deliberations, recommended for approval of the following positions in appropriate Pay Band and Grade Pay :

- A. Faculty positions exclusively for Nagaland
  - 1) Project Coordinator in the rank of a Professor – 1
  - 2) Reader in Social Work – 2
  - 3) Lecturers in Social Work – 6
- B. Faculty in Social Work at IGNOU Headquarters
  - 1) Lecturers – 4
- C. Administrative staff for EDNERU at Headquarters
  - 1) Assistant Registrar – 1
  - 2) Computer Operator – 1
  - 3) Attendant – 1
- D. Administrative and Library Staff for Nagaland campus
  - 1. Library Staff;
    - i) Librarian – 1
    - ii) Assistant Librarian – 1
    - iii) Attendants – 2
  - 2. Administrative Staff;
    - i) Assistant Registrar – 1
    - ii) Section Officer – 1
    - iii) PA – 1
    - iv) Computer Operator – 1

The financial implication would be approximately Rs. 1.14 crore per annum.

**70.9 To report the action taken on Re-appropriation of funds since last meeting of the Finance Committee.**

70.9.1 The Committee noted the re-appropriation of funds made by the University since the last meeting of the Finance Committee.

**70.10 To consider and approve Revision of budget of SED and distribution between Evaluation Centres.**

**&**

**70.11 To consider and approve decentralization of evaluation of Answer Scripts and creation of posts.**

70.10&11.1 The Finance Committee noted that the evaluation of answer scripts have been decentralized to six Evaluation Centres which had been approved by the Academic Council in its meeting held on 8<sup>th</sup> February, 2009.

70.10&11.2 These Evaluation Centres have to be provided with the funds for evaluation of answer scripts etc. They also need to be provided with the funds for hiring of buildings and purchase of furniture and equipments.

- 70.10&11.3 The Committee, after detailed deliberations, recommended for approval of the following :
- i) Creation of budget heads as given in the annexure to the agenda note under each Zonal Evaluation Centre. Allocation to the budget head “Remuneration to the Examiners” would be provided from the budget head available with SED at Headquarters by re-appropriation.
  - ii) Allocation of additional funds of Rs. 75.00 lakhs for hiring of buildings with Rs. 15.00 lakhs each to the five Evaluation Centres and Rs. 30.00 lakhs under Capital Account for purchase of Furniture and Equipments.
- 70.10&11.4 The Committee also noted that apart from the six Zonal Evaluation Centres at Chennai, Patna, Lucknow, Pune, Guwahati and Headquarters (SED), Kolkata Zonal Evaluation Centre also needs to be created to cater to the increase in the number of students registration at Kolkata Regional Centre and the nearby Regional Centres. The jurisdiction for each Evaluation Centre, therefore, need to be re-worked.
- 70.10&11.5 The Committee, after detailed deliberations, recommended for creation of the following posts in each of the Zonal Evaluation Centre with annual financial implication being approximately Rs. 35.60 lakhs per year.
- | Designation        | No. of Posts     | Pay Band    | Grade Pay |
|--------------------|------------------|-------------|-----------|
| Deputy Registrar   | 01               | 15600-39100 | 8700/7600 |
| PA-II/Stenographer | 01               | 9300-34800  | 4200      |
| Section Officer    | 01               | 9300-34800  | 4200      |
| Sr. Asstt./Asstt.  | 02               | 9300-34800  | 4200      |
| Computer Operator  | 02               | 9300-34800  | 4200      |
| JAT                | 04               | 5200-20200  | 1900      |
| Casual Employees   | 15 to 20 persons |             |           |
- 70.12 To consider and approve revision of rates for conduct of Entrance Test.**
- 70.12.1 Registrar (SED) was requested to explain the agenda item and the need for having separate rates for Term-end Exam and for Entrance Test.
- 70.12.2 The Committee noted that the rates for Term-end Exam has been revised with 25% enhancement by the Finance Committee in its 61<sup>st</sup> meeting held on 12<sup>th</sup> September, 2008 and by the Board of Management in its meeting held on 17<sup>th</sup> September, 2009. The rates for Entrance Test had been last revised by the Finance Committee in its meetings held on 24<sup>th</sup> January, 2000 and 9<sup>th</sup> March, 2000 and Board of Management in its meeting held on 7<sup>th</sup> August, 2000.
- 70.12.3 The Committee, after detailed deliberations, approved enhancement of 25% for the Entrance Test as given in Annexure to the Agenda item. The Finance Committee also suggested to appropriately revise the cost of prospectus (Brochure) for Entrance Test.

- 70.13 To consider and approve the Norms of Payment for Term-end Practical Examination of PG Medical/PG Dental Programmes.**
- 70.13.1 Prof. T. K. Jena, School of Health Sciences, was requested to explain the agenda item and the need for revising payment norms for PG Medical and PG Dental Programmes.
- 70.13.2 Prof. Jena explained that the present rates for conduct of Practical Term-end Exams were fixed in 1998, keeping the then NBE norms as guides. They were notified on 18<sup>th</sup> December, 2000. The School is facing problems in conduct of Practical Term-end Exams for PG Medical and PG Dental Programmes as the current rates, which were fixed 12 years back, are too low. The revised rates suggested in the agenda note are based on norms followed by the National Board of Examinations for PG Medical education.
- 70.13.3 The Finance Committee, after deliberations, recommended for approval of proposed rates for payment of Practical Term-end Exams of PG Medical and PG Dental Programmes as given in the agenda note. The Finance Committee also desired that in order to have such programmes self-sufficient, the fee for these programmes need also to be revised.
- 70.14 To consider and approve the Fee Structure for payment to the artists for developing educational audio-video material (SLM) at EMPC in Performing and Visual Arts for the School of Performing and Visual Arts.**
- 70.14.1 The Coordinator of the programmes of School of Performing and Visual Arts was requested in to explain the agenda item and the proposed fee structure for various programmes.
- 70.14.2 After deliberations, the Finance Committee recommended for approval of the fee structure as proposed in the agenda item for Dance Programmes, Theatre Programmes and Programmes on Painting/Sculpture and Applied Art. The suggested rates for Art Camps need to be revised after the norms for categorizing Artists into I, II and III categories are defined by a national level committee constituted by IGNOU, with approvals of the norms from the appropriate bodies of the University. For defining such norms, members from Lalit Kala Academy, Prasar Bharati etc., may be included in the committee.
- 70.14.3 Finance Committee also suggested that in order to have self-sustaining programmes, registration fee from the students need also to be looked into for revision.
- 70.15 To report the summary of expenditure/utilization of funds under Plan & Non-Plan.**
- 70.15.1 The Finance Committee noted the expenditure of funds under Plan and Non-Plan as given in the annexure to the agenda item.
- 70.16 To consider and approve the creation of technical and non-technical positions for managing the construction activities being undertaken by the CMD/CDU.**

70.16.1 The Finance Committee noted that Works Committee in its 55<sup>th</sup> meeting had recommended for strengthening CMD/CDU. The matter was placed in the meeting of Establishment Committee meeting held on 11<sup>th</sup> March, 2010 and was thereafter placed in the Board of Management meeting held on 21<sup>st</sup> April, 2010. The strengthening of CMD/CDU is based on the new construction activities in respect of VC office, guest house, classroom blocks, underground waterline and tank and proposed construction of administrative block, extension of academic block, warehouses, residences, community centre, and Regional Centres buildings at Patna, Karnal, Bhopal, Agartala, Nagaland, Shillong etc. Shri Sudhir Reddy, CPO (I/c) was called to explain the agenda item.

70.16.2 The Committee, after deliberations, recommended for approval of the following additional posts in CMD/CDU purely on temporary/contractual basis to cater to the need which may be reviewed on year to year basis. These additional posts would be for a maximum period of five years.

| Sl. No. | Name of the Post           | No. of Post | Pay Band    | Grade Pay (Rs.) |
|---------|----------------------------|-------------|-------------|-----------------|
| 1.      | Executive Engineer (Civil) | 01          | 15600-39100 | 7600            |
| 2.      | Executive Engineer (Elec.) | 01          | 15600-39100 | 7600            |
| 3.      | Junior Engineer (Civil)    | 04          | 9300-34800  | 4200            |
| 4.      | Junior Engineer (Elec.)    | 04          | 9300-34800  | 4200            |
| 5.      | Accounts Officer (Sr./Jr.) | 02          | 9300-34800  | 4600/5400       |
| 6.      | Draftsman (Civil)-G-III    | 02          | 9300-34800  | 2800            |
| 7.      | Draftsman (Ele.)-G-III     | 02          | 9300-34800  | 2800            |
| 8.      | Sr.Assistant               | 01          | 9300-34800  | 4200            |
| 9.      | Assistant                  | 04          | 5200-20200  | 2400            |
| 10.     | JAT                        | 06          | 5200-20200  | 1900            |

**70.17 To report the Minutes of the meetings of the Investment Committee held on 26<sup>th</sup> August, 2009, 22<sup>nd</sup> February, 2010 and 6<sup>th</sup> April, 2010.**

70.17.1 Finance Committee noted the investments made by the Investment Committee in its meetings held on 26<sup>th</sup> August, 2009, 22<sup>nd</sup> February, 2010 and 6<sup>th</sup> April, 2010.

**70.18 To consider and approve the creation of budget heads for IIPCAT Cochin, BE 2010-11 Plan at Regional Centre, Cochin.**

70.18.1 The Committee noted that the Board of Management, in its 93<sup>rd</sup> meeting held on 7<sup>th</sup> January, 2008, has approved establishment of Institutes for Professional Competency Advancement of Teachers (IIPCAT) in North, South, East and West geographical regions of the country, and vide notification dated 17<sup>th</sup> May, 2010, IIPCAT has been established in Cochin Regional Centre in the Southern Region. For the activities of IIPCAT, allocation of budget need to be provided.

70.18.2 The Committee recommended for approval of allocation of Rs. 17.92 lakhs in the Budget Estimates 2010-11 Plan for IIPCAT, Cochin as per the details given in the agenda.

With the approval of the Chairman, the following table items were presented :

- 70.19 To consider and approve for organizing 25 additional guest lecture/counseling session for the Post Graduate Diploma in Clinical Cardiology (PGDCC) Programme.**
- 70.19.1 The Finance Committee recommended for approval of the additional allocation of Rs. 5.85 lakhs for conduct of additional 25 guest lecture/counseling sessions from various super specialists like cardiothoracic and vascular surgeons, diabetologists, pulmonologists, anesthesiologists, nephrologists besides the usual 50 theory counseling sessions to improve and maintain the quality of the PGDCC programme.
- 70.20 To consider and approve setting up of Psychology Laboratory at the Headquarters of IGNOU.**
- 70.20.1 The Finance Committee approved the establishment of Psychology Laboratory at IGNOU Headquarters with an additional allocation of Rs. 38,69,420/-.
- 70.21 To consider and approve the budget for the Community College Unit for the financial year 2010-11.**
- 70.21.1 The Committee, after deliberations, recommended for allocation of Rs. 3,47,60,000/- for the Community College Unit for the financial year 2010-11 under Plan.
- 70.22 To consider the revision of remuneration of part-time Sweeper and Mali engaged at the Regional Centres.**
- 70.22.1 The Committee recommended enhancement of remuneration of part-time Sweepers engaged at the Regional Centres from Rs. 1,000/- to Rs. 3,000/- per month and for part-time Mali engaged at Regional Centres from Rs. 500/-to Rs. 2,000/- per month, noting that the rates must be as per the state-wise minimum wage at least.
- 70.23 To consider and approve the proposal for creation of core faculty for the disciplines of Sanskrit and Urdu in the School of Humanities.**
- 70.23.1 The Finance Committee noted that the Planning Board in its second meeting held on 10<sup>th</sup> January, 1989 had assigned Urdu discipline to School of Humanities. The Academic Council in its 51<sup>st</sup> meeting held on 3<sup>rd</sup> March, 2010 considered and approved creation of Sanskrit as a new discipline in School of Humanities and approved creation of core faculty as per University norms for Urdu and Sanskrit disciplines in School of Humanities. The core faculty for each discipline is one Professor, two readers and four lecturers.
- 70.23.2 The Finance Committee recommended for approval of core faculty consisting of one professor, two readers and four lecturers each in the discipline of Urdu and Sanskrit in the School of Humanities.
- 70.24 Regularisation of expenditure incurred by Regional Centres in connection with evaluation of answer scripts for December 2009 TEE.**



- 70.24.1 The Finance Committee noted the decentralization of answer scripts through Zonal Evaluation Centres established at Chennai, Pune, Patna, Lucknow and Guwahati. For working arrangements, the Regional Centres concerned were requested to arrange to release payment to evaluators and incur expenditure on payment of daily wage workers, postage, transport, telephone etc.. The Regional Centres, accordingly, incurred the expenditure for the Evaluation Centres as per the details given below :

| Regional Centre | Amount (Rs.) |
|-----------------|--------------|
| Chennai         | 20,26,863/-  |
| Pune            | 31,47,320/-  |
| Patna           | 17,09,322/-  |
| Lucknow         | 35,71,243/-  |
| Guwahati        | 3,93,734/-   |

- 70.24.2 The Finance Committee recommended for regularization of expenditure incurred by the Regional Centres for the amounts as noted against each for meeting the expenditure of Evaluation Centres Chennai, Pune, Patna, Lucknow and Guwahati during the financial year 2009-10.

- 70.24.3 The Finance Committee has already considered and recommended for approval of creation of budget heads for these Evaluation Centres under item No. 70.10 for the financial year 2010-11.

**70.25 To consider the proposal from IGNOU, RC, Cochin for a Student Management System on BOT Model submitted by Coresys Infotech Pvt. Ltd.**

- 70.25.1 The item needed to be examined in detail, so the item was deferred for the present.

**70.26 Core Faculty in Mathematics Discipline in School of Science.**

- 70.26.1 The Finance Committee noted that the core faculty in Mathematics discipline in School of Sciences consist of one professor, two readers and three lecturers instead of one professor, two readers and four lecturers.

- 70.26.2 The Committee recommended for creation of one more post of lecturer in Mathematics in School of Sciences.

The meeting ended with a vote of thanks to the Chair.

**(V. N. Rajasekharan Pillai)**  
**Vice-Chancellor & Chairman, FC**

**MINUTES OF THE 71<sup>ST</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 26<sup>TH</sup> JULY, 2010 AT 10.00 A.M. IN THE BOARD ROOM, IGNOU CAMPUS**

The following were present:

|    |                                 |                     |           |
|----|---------------------------------|---------------------|-----------|
| 1. | Prof. V. N. Rajasekharan Pillai | Vice Chancellor     | Chairman  |
| 2. | Dr. Latha Pillai                | Pro-Vice-Chancellor | Member    |
| 3. | Prof. Manohar Lal               | Director, SOCIS     | Member    |
| 4. | Shri L. M. Pandey               | Finance Officer     | Secretary |

Dr. Veena Vinayak Rao Thakre and Sh. M.P. Gupta could not attend the meeting due to their pre-occupation. Shri S.K. Ray, AS & FA and Sh. N.K. Sinha, JS also could not attend the meeting due to their pre-occupations. There was a specific authorization of Shri. Satpal Sharma, AFA by AS&FA, MHRD to attend the meeting for the purpose of quorum. Sh. N.K. Sinha was represented by Dr. D.K. Palliwal, DEA, MHRD.

Shri U. S. Tolia, Registrar (Admn) attended the meeting as a Special Invitee.

Mrs. Manjula Verma, Joint Registrar; Shri T. K. Kaul, Deputy Registrar and Shri S. K. Sharma, Deputy Registrar and Sh. Aseem Kumar, Assistant Registrar were present to assist the Committee.

The Chairman welcomed the members attending the meeting of the Finance Committee. The Chairman welcomed Dr. Latha Pillai, Pro-Vice Chancellor to her first meeting after nomination to the Finance Committee. The Chairman appreciated the contributions made by Prof. Parvin Sinclair as a special member and as a member of the Finance Committee.

The Chairman thereafter requested the Secretary to present the agenda items. The following agenda items were presented :

**FC 71.1      To confirm the minutes of the 70<sup>th</sup> meeting of the Finance Committee held on 2<sup>nd</sup> June, 2010.**

71.1.1      The Secretary informed that the minutes of the 70<sup>th</sup> meeting of the Finance Committee were circulated to all the members with request to send their comments, if any. Secretary informed that no comments have been received from any of the members of the Committee. The Secretary, therefore, suggested that the minutes of the 70<sup>th</sup> meeting of the Finance Committee may be confirmed.

71.1.2      The minutes of the meeting of 70<sup>th</sup> meeting of the Finance Committee held on 2<sup>nd</sup> June, 2010, were confirmed.

- 71.2 Action Taken Report in respect of the recommendations of 69<sup>th</sup> Meeting of the Finance Committee held on 3<sup>rd</sup> March, 2010 as presented to the Board of Management in its 104<sup>th</sup> Meeting held on 21<sup>st</sup> April, 2010.**
- 71.2.1 The Finance Committee noted the action taken by the University in respect of recommendations of 69<sup>th</sup> meeting of the Finance Committee held on 3<sup>rd</sup> March, 2010.
- 71.2.2 Dr. D.K. Palliwal, DEA raised the issue of creation of posts and opined that the University may take approval of the Finance Ministry before creating new positions. He also stressed that proper analysis of requirement of additional posts be carried out and reflected in the agenda notes of the Finance Committee for consideration. While appreciating Dr. Palliwal's point, it was clarified that MHRD vide letter No. F-5-39/97-Desk (U)(A) dated 18-06-1997 have clarified that as per IGNOU Act, the University is competent to create posts. However, justification of requirement of additional posts invariably be carried out before submitting the agenda item to the Finance Committee and long term financial implications may also be ascertained.
- 71.2 To report the action taken in appointing Dr. Manju Sharma, Former Secretary, Deptt. of Biotechnology, Govt. of India on project mode in the programme "Sustainable Management of Ganga"**
- 71.3.1 The Committee noted that under the honorary chairmanship of Prof. M.S. Swaminathan of 'Chair for Sustainable Development', a number of programmes are being developed and one of those programmes is "Sustainable Management of Ganga". In this an Appreciation programme is being developed by Dr. Manju Sharma, Former Secretary, Department of Biotechnology, Govt. of India.
- 71.3.2 The Finance Committee after consideration recommended for ratification of engagement of Dr. Manju Sharma in the project 'Sustainable Management of Ganga' for a period of six months from 6<sup>th</sup> April, 2010 with an honorarium of Rs. 40,000/- per month and secretarial assistance @ Rs. 2,000/- per month and lumpsum contingency amount of Rs. 15,000/- to develop and deliver the programme.
- 71.4 To consider and approve the creation of a Separate Camera Unit and suggesting Career Advancement Scheme for Camerapersons of EMPC.**
- 71.4.1 The Committee noted that the Establishment Committee (a Standing Committee of the Board of Management) in its 60<sup>th</sup> Meeting held on 5<sup>th</sup> April, 2010 has recommended the cadre structure and R&P Rules for camera persons of IGNOU. The Board of Management in its 104<sup>th</sup> meeting held on 21<sup>st</sup> April, 2010 has approved the minutes of the meeting of Establishment Committee held on 5<sup>th</sup> April, 2010.
- 71.4.2 The Finance Committee noted that the financial implications involved in the revision of cadre structure of camerapersons would be Rs. 25.75 lakhs per annum.

71.4.3 The Finance Committee after consideration recommended for approval of revised cadre structure and R&P Rules for camerapersons as per the report of the committee which has been approved by the Establishment Committee in its 68<sup>th</sup> meeting held on 5<sup>th</sup> April, 2010 and in the Board of Management in its 104<sup>th</sup> Meeting held on 21<sup>st</sup> April, 2010.

**71.5 Determination of Pay in respect Pro-Vice Chancellor(s).**

71.5.1 The Finance Committee noted that the salary of Pro-Vice Chancellor(s) is determined by Clause 3(a) of Statute 3 of the Statutes of the University which has prescribed the pay of a Pro-Vice Chancellor in the pre revised scale of Rs.18400-500-22400 subject to a minimum of Rs. 19,900 per month. Consequent to the revision of the pay scales, on the recommendations of the 6<sup>th</sup> Central Pay Commission and the pay committee of the University Grants Commission in respect of teachers and others of Universities, the pay of the Pro-Vice chancellor(s) as per Notification issued by the MHRD under letter No.1-32/206-U.II/U.I(I) dated 31<sup>st</sup> December, 2008, shall be in the Pay Band of Rs. 34400-67000 with AGP of Rs. 10000 or Rs. 12000, as the case may be alongwith a special allowance of Rs. 4000/- per month, subject to the condition that the sum total of pay in the Pay Band, the AGP and the Special Allowance shall not exceed Rs. 80,000/- p.m.

71.5.2 The Committee also noted that the duties and responsibilities of a Pro-Vice Chancellor is higher to the post of a Professor / Director/ Registrar. The Committee also noted that in Delhi University, Pro Vice Chancellor has been given higher Academic Grade pay of Rs. 12,000/- p.m.

71.5.3 Finance Committee after consideration recommended for fixation of the salary of Pro-Vice Chancellor(s) in the Pay Band of Rs. 37400-67000 with AGP of Rs. 12000 along with a Special Pay of Rs. 4000 per month, subject to the condition that the sum total of pay in the Pay Band, AGP and the Special Allowance does not exceed Rs. 80,000/- p.m. Accordingly an amendment to the Clause 3(a) of Statute 3, which govern the salary of Pro-Vice Chancellor(s) may be carried out.

**71.6 To consider and approve the Annual Accounts of the University for the year 2009-10 to be submitted to DGACR for Audit.**

71.6.1 As per Section 29)(1) of IGNOU Act, the Annual Accounts shall be prepared as per the prescribed schedule for submission to Director General (Audit) Central Revenues after approval of the Finance Committee and the Board of Management. The Audited Accounts will then be presented to the Finance Committee and the Board of Management and submitted to the Visitor under Section 29(2) of the Act and a copy of the Annual Accounts alongwith the audited report shall be submitted to the Central Govt. (MHRD) for laying before both the Houses of Parliament under Section 24(4) and shall thereafter be published in the Gazette of India under Sub Section (5) ibid.

71.6.2 The Annual Accounts of IGNOU for the year 2009-10 consisting of Balance Sheet; Income and Expenditure Accounts; Receipt and Payment account along with 25 schedules containing full details is placed as Appendix-1 to the minutes. It also contains the Balance Sheet; Income and Expenditure account; Receipt and Payment account of Provident Funds and New Pension Schemes.

Main features of the annual accounts 2009-10 are :

- i) Academic Receipts have increased by 17.34% as compared to the preceding. Financial Year 2008-09.
- ii) Income from investments have increased by 4.25% as compared to the preceding. Financial Year 2008-09.
- iii) Establishment expenses have increased by 48.70% as compared to the preceding. Financial Year 2008-09.
- iv) Administrative expenses have increased by 50.91% as compared to the preceding. Financial Year 2008-09. However, this includes contribution from Non-Plan to Plan. The contribution from Non-plan to plan have increased from Rs. 46 crores to Rs.78 crores.

71.6.3 Finance Committee after consideration recommended for approval of the Annual Accounts 2009-10 by the Board of Management and thereafter be submitted to Director General (Audit) Central Revenues, New Delhi for conduct of Audit.

Meeting ended with a Vote of Thanks to the Chair.

**(V. N. Rajasekharan Pillai)**  
**Vice-Chancellor & Chairman, FC**

**IGNOU**

**MINUTES OF THE 61<sup>ST</sup> MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON JUNE 18, 2010 AT 11.30 A.M. IN THE BOARD ROOM, BLOCK-8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-110 068**

The following were present:

- |  |                    |
|--|--------------------|
| 1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor | - Chairman         |
| 2. Prof. Darvesh Gopal                             | - Member           |
| 3. Prof. M.K. Salooja                              | - Member           |
| 4. Dr. V. Venugopal Reddy                          | - Member           |
| 5. Shri U.S. Tolia, Registrar (Admn)               | - Member-Secretary |

Dr. D.K. Choudhry, Pro-Vice Chancellor and Prof. Manohar Lal, Members, Establishment Committee could not attend the meeting.

Shri R. Thyagarajan, Dy. Registrar (Establishment) was present to assist the Member-Secretary.

At the outset, the Chairman welcomed the members to the 61<sup>st</sup> Meeting of the Establishment Committee. Thereafter, the items on the Agenda were taken up for consideration, ad seriatim:

**ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 60<sup>TH</sup> MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON APRIL 05, 2010 AND TO NOTE THE ACTION TAKEN THEREON**

**EC 61.1.1** Registrar informed the Committee that the Minutes of the 60<sup>th</sup> Meeting of the Establishment Committee were circulated to the members. No Comments have been received on the Minutes. The Minutes were also approved by the Board of Management at its 104<sup>th</sup> Meeting held on 21.4.2010.

The Action Taken Report on various recommendations of the Establishment Committee was also placed with the agenda, for information of the Committee.

The minutes of the 60<sup>th</sup> Establishment Committee were thereafter placed for confirmation.

**EC 61.1.2** The Committee noted the action taken report and confirmed the Minutes of its 60<sup>th</sup> meeting held on 5.4.2010.

**ITEM NO. 2 TO CONSIDER THE CASE OF DR.VANDANA SINGH, LECTURER, SCHOOL OF EDUCATION FOR ADMISSION TO G.P.F. SCHEME**

**EC 61.2.1**

The Committee noted that prior to joining the IGNOU as Lecturer, Dr. Vandana Singh had worked in the Ch. Charan Singh University, Meerut from 05.05.2002 to 24.01.2006, as a Lecturer, where she was covered under the GPF-cum-Pension Scheme in the said University. Accordingly, Dr. Vandana Singh has requested for admission to the GPF-cum-Pension Scheme in this University.

In the above context, the Committee further noted that the Ch. Charan Singh University has agreed to remit the pro-rata retirement benefits in respect of the period of services rendered by Dr. Vandana Singh in that University. The Committee also noted that the case was examined as per the extant rules, in consultation with the Finance Division and the case was eligible for admission to GPF-cum-Pension Scheme of the University. The Committee approved the proposal, strictly as per rules on the subject.

**ITEM NO. 3 TO CONSIDER THE LIFTING OF PROBATION AND CONFIRMATION OF TEACHERS/ ACADEMIC STAFF OF THE UNIVERSITY**

**EC 61.3.1** The Committee approved the proposal for lifting of probation and confirmation of the following teachers / academics from their dates of the eligibility, being as per rules:

| <b>S. N</b> | <b>Name and Designation</b>  | <b>Date of Joining</b> | <b>Date of completion of Probation</b> | <b>Date of confirmation</b> |
|-------------|--|------------------------|--|-----------------------------|
| 1           | Dr. M.S. Parthasarathy, Regional Director, IGNOU RC, Goa                                   | 10.12.2008 (AN)        | 10.12.2009 (AN)                        | 11.12.2009                  |
| 2           | Dr. Yonah Bhutia, Regional Director, IGNOU RC, Siliguri                                    | 23.12.2008             | 22.12.2009                             | 23.12.2009                  |
| 3           | Dr. Nandini Sinha Kapur, Reader, School of Interdisciplinary and Transdisciplinary Studies | 15.04.2009             | 14.4.2010                              | 15.4.2010                   |

**EC 61.3.2** The Committee also noted the observations made by the Hon. Vice-Chancellor on the Performance Appraisal Reports in respect of the above teachers/academics and the clarifications/action taken by the Academic Coordination Division, copy placed as Appendix-1.

The members of the Committee felt that the Performance Appraisal Reports should have been thoroughly scrutinized by the Academic Coordination Division before processing the same for consideration of the Hon. Vice Chancellor. The Committee directed that this may be followed in future for all cases.

**ITEM NO. 4 TO CONSIDER AND APPROVE THE SHIFTING OF DATE OF PROMOTION OF DR. ANIL KUMAR DIMRI AS DY. DIRECTOR**

**EC 61.4.1** The Item was considered. The Committee noted that Dr. Anil Kumar Dimri joined the University as Assistant Regional Director on 17.4.1997. Dr. Dimri was promoted to the post of Dy. Director w.e.f. 17.4.2006 under the CAS of the University on completion of 9 years of service. Dr. Dimri had also worked as Junior Research Officer at the Centre for Micro Planning and Regional Studies, Lal Bahadur National Academy of Administration (LBSNAA), Mussorie from 24.6.1994 to 15.4.1997. The Committee further noted that the Board of Management at its 103<sup>rd</sup> meeting had approved the counting of the period of service rendered by him at LBSNAA from 24.6.1994 to 15.4.1997 for the purpose of Career Advancement in the University. Dr. Dimri has requested that his date of promotion to the post of Dy. Director be preponed to 24.6.2003, for the purpose of counting the period of service rendered by him in the Academy.

**EC 61.4.2** The Committee approved the proposal for shifting and preponing of the date of promotion of Dr. Anil Kumar Dimri, as Dy. Director from 17.4.2006 to 24.6.2003 i.e. on completion of 9 years of combined service as ARD, plus, the service rendered by him as Junior Research Officer in the LBSNAA which was equivalent to Lecturer in this University and his placement in the Pay Band-4 in the scale of Rs.37400-67000 (AGP Rs.9000/-) w.e.f. 24.6.2006.

**EC 61.4.3** The Committee noted that the cse of Dr. Subhangi Vaidya is



similarly placed, who had initially worked as ARD in the University and subsequently, selected as Lecturer. Her request for counting the period of service rendered by her as ARD in the University for the purpose of promotion to the post of Reader also needs to be reviewed in the light of the case of Dr. Dimri and put up before the competent authority for a decision.

**ITEM NO. 5 TO CONSIDER THE LIFTING OF PROBATION AND CONFIRMATION OF TEACHERS OF THE UNIVERSITY**

**EC 61.5.1** The Committee approved the proposal for lifting of probation and confirmation of the teachers / academics from the dates of the eligibility in the following cases, in accordance with prescribed rules:

| S.No. | Name and Designation                   | Date of Joining | Date of completion of probation | Date of confirmation |
|-------|--|-----------------|---------------------------------|----------------------|
| 1.    | Dr. Sushant Kumar Mishra, Reader, SOFL | 17.3.2009       | 16.3.2010                       | 17.3.2010            |
| 2.    | Dr. G. Bhardwaza, Reader, SOPVA        | 18.3.2009       | 17.3.2010                       | 18.3.2010            |
| 3.    | Dr. Seema Johari, Reader, SOPVA        | 18.5.2009       | 17.5.2010                       | 18.5.2010            |
| 4.    | Dr. Mallika Banerjee, Lecturer, SOPVA  | 1.4.2009        | 31.3.2010                       | 1.4.2010             |
| 5.    | Dr. Jadish Sharma, Reader, SOTST       | 1.5.2009        | 30.04.2010                      | 1.5.2010             |
| 6.    | Dr. P.V.K. Sasidhar, Reader, SOEDS     | 30.3.2009       | 29.3.2010                       | 30.3.2010            |
| 7.    | Dr. Nehal A. Farooquee, Reader, SOEDS  | 17.4.2009       | 16.4.2010                       | 17.4.2010            |

**EC 61.5.2** The Committee further directed that in future, a one page brief of the Performance Appraisal Report of the respective official(s) (academic/other academic & non-academic) containing salient features of work planned/achieved etc. should be appended with the proposals for lifting of probation of teachers/academics, in future.

**ITEM NO. 6 TO CONSIDER THE CASE OF LIFTING OF PROBATION AND CONFIRMATION OF GROUP-A OFFICERS**

**EC 61.6.1** The Committee approved the proposal for lifting of probation

and confirmation of the following Group-A (non-academic) officers:

| S. No. | Name & Designation                        | Period of Probation |          | Whether the controlling officer has recommended lifting of probation | Proposed date of lifting of probation |
|--------|---|---------------------|----------|--|---------------------------------------|
|        |   | From                | To       |  |                                       |
| 1.     | Sh. R. C. Dhawan<br>Deputy Registrar      | 09.02.09            | 08.02.10 | YES  | 08.02.10 (A/N)                        |
| 2.     | Sh. N. V. Sreedharan<br>Deputy Registrar  | 09.02.09            | 08.02.10 | YES  | 08.02.10 (A/N)                        |
| 3.     | Sh. D. C. Sharma<br>Deputy Registrar      | 09.02.09            | 08.02.10 | YES  | 08.02.10 (A/N)                        |
| 4.     | Sh. Suresh Kumar<br>Dy. Registrar         | 09.02.09            | 08.02.10 | YES  | 08.02.10 (A/N)                        |
| 5.     | Ms. Vidya Sonal<br>Dy. Registrar          | 09.02.09            | 08.02.10 | YES  | 08.02.10 (A/N)                        |
| 6.     | Sh. M. R. Siddiqui<br>Assistant Registrar | 23.04.08            | 22.04.09 | YES  | 22.04.09 (A/N)                        |
| 7.     | Sh. K. D. Sharma<br>Assistant Registrar   | 21.08.08            | 20.08.09 | YES  | 20.08.09 (A/N)                        |

#### **ITEM NO. 7 TO REPORT THE MATTER IN REGARD TO EXTENSION OF TERM OF ENGAGEMENT OF SOME CONSULTANTS IN F&A DIVISION & OTHERS BEYOND 62 YEARS OF AGE**

EC 61.7.1

The Committee noted the Action Taken by the University in engaging the services and extending the term of engagement of the certain officials as consultants beyond 62 years of age. The Committee was informed that these officials, most of whom have been drawn from India Audit & Accounts Department, have been deployed on certain specific jobs of critical nature which required highly experienced hands. This has been necessitated for smooth functioning of these specific areas.

The Committee appreciated the action taken by the University in engaging services of officials for certain critical activities beyond the age of 62 years. The Committee however, felt that the appointment of retired officials should be resorted to in a judicious manner, where the activities are of very critical nature, requiring highly experienced hands and only on the merit of each case, and not as a matter of routine.

**EC 61.7.2** As regards the engagement of the Consultants & Daily Wage staff in the Schools & operational Divisions, the Committee decided that in future, each & every proposal shall be routed through Registrar (Administration) who will critically examine/process the same before putting up to the Vice-Chancellor for consideration, as per merit of the case. The Administration, at its part shall ensure that the proposals are processed as expeditiously as possible, so that the activities of the operational Divisions & Schools do not suffer.

**ITEM NO. 8 TO CONSIDER THE GRANT OF (i) GRADE PAY OF RS. 4800/- TO THE SECTION OFFICERS/ SENIOR PERSONAL ASSISTANTS (& EQUIVALENT) AND (ii) UPWARD MOVEMENT SCHEME (UMS) WHICH WAS WITHDRAWN (W.E.F. 01.01.2006)**

**EC 61.8.1** The item was taken up for consideration. Sh. R. Thyagarajan, DR (Establishment) explained the background of the proposal. He informed that in accordance with the 6<sup>th</sup> Pay Commission Recommendations (accepted by Government of India), the pre-revised pay scales of Rs. 5000-8000/ Rs. 5500-9000 i.e. in respect of Sr. Assistants/ PA-II got merged with the pre-revised pay scale of Rs. 6500-10500 (i.e. Section Officers & equivalent) with the identical grade pay of Rs. 4200/- in the revised pay structure i.e. Rs. 9300-34800 (Pay Band-2) (Part-B, Section-I to be read with Annexure-I, Part-A revised scale of pay i.e. present scale and revised pay structure as per the 6<sup>th</sup> Pay Commission).

In this regard, the following was also submitted consideration of the Committee

- (i) That the Section Officers & equivalent grade in IGNOU were/ are higher posts (supervisory) with the Sr. Assistants and PA-II cadres (earlier and at present) being feeder cadres to the higher posts of Section Officers & equivalent in IGNOU;
- (ii) That the Section Officers & equivalent grades in IGNOU had the historical parity with the Section Officers & equivalent in the Central Government/ Ministries from the very initial stage;
- (iii) That as per Part-B, Section-II of the Report, the Section Officers & equivalent in the Ministries (CSS/CSSS), organizations like CVC, UPSC, etc. have already granted

the grade pay of Rs. 4800 to their Section Officers & equivalent w.e.f. 01.01.2006. Further it has been ascertained that the same has also been adopted in some other organizations viz. AIIMS, CSIR, Guru Gobind Singh Indraprastha University, Delhi etc.

- (iv) That with the adoption of grade pay of Rs. 4800, which has already been examined and recommended by the duly constituted Anomaly Committee in IGNOU (whose recommendations have been approved by the Board of Management in its 101<sup>st</sup> Meeting held on 12.08.2009) the hardship expressed by the associations shall be duly addressed & mitigated.

#### **EC 61.8.2**

After detailed discussion the Establishment Committee resolved:

- (i) That the demand of the Associations viz-a-viz the position stated as above, read with the recommendations of Anomaly Committee be agreed to and the Section Officers & equivalent cadres of the University be granted Rs. 4800 as Grade Pay w.e.f. 01.01.2006. The Finance Division has agreed to the proposal;
- (ii) That the related benefits arising out of the above decision, particularly grant of higher Grade Pay of Rs. 5400 on completion of 4 years of service shall not be applicable to the concerned employees till the matter is duly examined administratively, taking into consideration the recommendations of the Committee constituted for revision of the R&P Rules;
- (iii) The issue at (ii) above shall be decided as part of a holistic dialogue, on a package deal, between the Management and Associations in this regard as a pre-requisite for attaining the higher productivity, maintaining almost & overall discipline and all other related issues.**

#### **EC 61.8.3**

The matter related to the UMS applicable to the Non-academic cadres including the Section Officers and equivalent, was also considered by the Establishment Committee. The Committee noted-

- (i) That on the analogy of the Assured Career Progression Scheme (ACP Scheme) of the GOI, the University implemented the Upward Movement Scheme (UMS) which provided career progression at the residency period

of 8/16 years, in the respective cadres, till 31.12.2005 since the 6<sup>th</sup> CPC Report was adopted in the University w.e.f. 1.1.2006.

- (ii) That under the 6<sup>th</sup> CPC, the scheme of ACP, as adopted by the Govt. of India, provides Career progression to its employees on completion of 10/20/30 years of service in the respective cadres.
- (iii) That consequent on implementation of the recommendation of the 6<sup>th</sup> CPC in the university w.e.f. 1.1.2006, the UMS in IGNOU was withdrawn resulting in cancellation of the Office Order relating to financial upgradation in respect of 300 employees, thus creating a serious anomaly & disparity, since, the employees had been availing the financial upgradation upto 31.12.05 under the said UMS of the University till it was suddenly withdrawn w.e.f.1.1.2006.
- (iv) That the GOI, in supersession of the erstwhile ACP Scheme of 1999 notified a Modified Assured Career Progression Scheme (MACPC) under their OM No. 35034/3/2008-Estt(D) dt: 19.05.2009 for the Central Govt. Employees (Copy placed at Appendix).. This modified ACPS has been implemented in GOI w.e.f. 1.9.2008, whereas the financial up gradation i.e. the earlier ACP has been extended upto 31.08.2008

#### **EC 61.8.4**

The Establishment Committee noted the aforementioned provisions under ACP/MACP schemes of GOI vis-à-vis, the provisions under the UMS Scheme of the University. The committee after detailed deliberation resolved-

- (i) That the University in tune with the provisions of the Government of India guidelines issued under OM No. 35034/3/2008-Estt(D), dated 19.05.2009 on Modified Assured Career Progression Scheme, shall allow/extend the financial upgradation as per the provisions of the earlier UMS in IGNOU upto 31.08.2008.
- (ii) That the benefits under the earlier UMS Scheme of the University, since withdrawn in respect pf 300 employees, shall be restored and the financial benefits shall be allowed till 31.8.2008.
- (iii) That the Modified Assured Career Progression Scheme of GOI issued under OM No. 35035/3/2008-Estt(D) dt. 18.05.2009 shall be made applicable/adopted in IGNOU, in toto, w.e.f. 01.09.2008, with the residency period of 8

years & 16 years only, i.e. twice, instead of thrice (10/20/30 years) in the Central Govt.

- (iv) All the other provisions of Modified ACP of GOI, such as constitution of Screening Committees, fixation of pay (difference in Grade Pay only), number of such meetings to be held twice, in the 1<sup>st</sup> week of January and 1<sup>st</sup> week of July in a year & so on, shall also be adopted, *Mutatis, Muntandis* in the university, as provided in the Modified ACP Scheme of GOI w.e.f. 1.9.2008 (notified under OM dt.19.5.2009).
- (v) A copy of the DOPT, Govt. of India guidelines issued under OM No. 35034/3/2008-Estt(D), dated 19.05.2009 is placed as **Appendix I**. A copy of the Scheme of Upward Movement, as it existed in the university, is placed as **Appendix II** for information & ready reference.

The meeting ended with a vote of thanks to the Chair.

**(U.S. TOLIA)**  
**Member-Secretary**

**IGNOU**

**MINUTES OF THE 55<sup>TH</sup> MEETING OF THE PURCHASE COMMITTEE HELD ON JUNE 18, 2010 AT 1.00 P.M. IN THE BOARD ROOM, BLOCK- 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068**

The following were present:

- |  |                    |
|--|--------------------|
| 1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor | - Chairman         |
| 2. Prof. K. Elumalai, Director, School of Law      | - Member           |
| 3. Shri Abdul Samad Ibrahim, Dy.Director, EMPC     | - Member           |
| 4. Sh. Lalit Mohan Pandey, Finance Officer         | - Member           |
| 5. Shri Udai Singh Tolia, Registrar (Admn)         | - Member-Secretary |

Dr. D.K. Choudhry, PVC, Prof. Shafiq Parveen and Prof. Uma Kanjilal, Members could not attend the meeting.

At the outset, the Chairman welcomed the members to the 55<sup>th</sup> Meeting of the Purchase Committee, a Standing Committee of the Board of Management. The Chairman specially welcomed Prof. K. Elumalai, Director, School of Law and Shri Lalit Mohan Pandey, Finance Officer, as new members on the Purchase Committee. Thereafter, the following items on the agenda were taken up for consideration:

**ITEM NO. 1      TO CONFIRM THE MINUTES OF THE 54<sup>TH</sup> MEETING OF THE PURCHASE COMMITTEE HELD ON APRIL 15, 2010, AND TO NOTE THE ACTION TAKEN THEREON**

**PC 55.1.1**      Registrar informed the Committee that the Minutes of the 54<sup>th</sup> Meeting of the Purchase Committee held on 15<sup>th</sup> April, 2010 were circulated to the members. No comments have been received on the minutes. Further, the Minutes of the 54<sup>th</sup> meeting were placed before the Board at its 104<sup>th</sup> meeting held on 21.4.2010 and were approved by the Board. He therefore, proposed that the minutes may be considered for confirmation.

**PC 55.1.2**      The Purchase Committee noted that the Minutes of the 54<sup>th</sup> meeting have been approved by the Board. The Committee

also noted the Action Taken Report on the various decisions of the Purchase Committee taken at its previous Meeting and confirmed the minutes.

**ITEM NO.2            TO CONSIDER THE PROPOSAL FOR PURCHASE OF TWO MARUTI GYPSY FOR USE BY THE SECURITY UNIT AND THE STUDENTS EVALUATION DIVISION AT DGS&D RATE CONTRACT**

**PC 55.2.1**            The Item was taken up for consideration. The Committee approved the proposal for purchase of 02 (Two) Non-AC Maruti Gypsy, Hard Top at the estimated cost of Rs.9,23,152/- (plus, Rs. 84,966.00 towards charges for Insurance, Registration, Road Tax, Service Charges etc.), from M/s. Maruti Suzuki India under DGS&D rate contract, through M/s. Bagga Link Motors Ltd., New Delhi.

**ITEM NO. 3            TO CONSIDER FOR APPROVAL OF AN EMPANELMENT OF FIRM(S) FOR SUPPLY OF COMPUTER CONTINUOUS STATIONERY**

**PC 55.3.1**            The Purchase Committee approved the proposal for empanelment of M/s Century Continuous Stationery Pvt. Ltd. and M/s Soft Tec India, being L-1 firm, for supply of Computer Continuous stationery for a period of one year from the date of award of the Contract.

**ITEM NO.4            TO CONSIDER PURCHASE OF PHOTOCOPIER PAPER FOR USE IN THE UNIVERSITY**

**PC 55.4.1**            The item was taken up for consideration. The Purchase Committee approved the proposal for empanelment of M/s Century Continuous Stationery Pvt. Ltd. being the L-1 firm, for supply of photocopier paper (Century Brand, 80 GSM – A4 size) @ Rs.115.39 (Rupees One Hundred Fifteen & Paise Thirty Nine Only) Inclusive of VAT @5%, for a period of one year from the date of award of empanelment letter to the firm.

**ITEM NO.5            TO CONSIDER AND APPROVE THE PROCUREMENT OF OFFICE FURNITURE ITEMS – EXTENSION OF EMPANELMENT PERIOD THEREOF**



**PC 55.5.1**

The Purchase Committee approved the following proposals:

- (i) Procurement of current requirement of furniture items amounting to Rs.14,84,475/- from the empanelled firms and extending the validity of the empanelment of the firms for a period of 3 months after 5.6.2010. The additional items of furniture, if any, based on the further requirement shall also be procured from the empanelled firms on similar lines.
- (ii) Purchase of 500 Classroom Chairs, under F2F mode at the total cost of Rs. 8,89,125/- plus VAT @ 12.5% from M/s S.S. Enterprises, being L-1 firm and the empanelment of the said firm for a further period of one year. However, a Committee for assessing the exact requirement of furniture items including students chairs for F2F Classes keeping in view the availability of space & other related issues, shall be constituted.

**PC 55.5.2**

The Purchase Committee further approved the following:

- (i) Extension of the empanelment of following firms for a period of three months from the date of expiry of the present term i.e. w.e.f. 06-06-2010, for supply of the furniture items at an estimated cost of Rs. 15.00 Lacs subject to re-assessment of the requirement by a committee to be constituted with the approval of Competent Authority:-
  - (i) M/s. Methodex Systems Ltd
  - (ii) M/s. Newage Furniture Innovations Pvt. Ltd
  - (iii) M/s. Lloyd Safe Company
  - (iv) M/s. Delite Kom Limited
  - (v) M/s. Kendriya Bhandar
- (ii) To call for the limited tender enquiry under GFR-151, for fresh empanelment of firms for a period of one year from the date of award of the contract as the amount of the estimated expenditure is projected to be as Rs. 25.00 Lacs.

**ITEM NO. 6**

**TO CONSIDER AND APPROVE THE EXPENDITURE TO THE TUNE OF RS.58,80,000/- ON ACCOUNT OF EVENT MANAGEMENT FOR PCF-6 AND APPROVAL OF THE FIRM**

#### **PC 55.6.1**

The Item was taken up for consideration. Prof. P.R. Ramanujam, who was invited to present the proposal, informed the Purchase Committee that the IGNOU was successful in bidding for hosting the 'Sixth Pan Commonwealth Forum (PCF-6)' from 24 to 28<sup>th</sup> November, 2010 at the Le Meridien, Kochi, Kerala, India in partnership with Commonwealth of Learning (COL), Vancouver, Canada. This was decided in July, 2008 when the PCF5 Conference was held in the University of London, U.K. The Vice-Chancellor also explained the need for an Event Manager to organize and manage the mega event of International magnitude, it was considered necessary to engage the services of an Event Management Firm. Therefore, with the approval of the competent authority, bids were invited and M/s Conferences and Incentives Management (I) Ltd. was shortlisted through the two-bid system in the technical evaluation process. The firm was found to be the L-1 after opening the financial bid of the offers received. The firm had quoted a lump sum Rs.60.00 lacs under the bid. M/s ITDC had also been contacted to elicit their rates for comparison. M/s ITDC did not quote for certain items & for which the figures quoted by the L-1 firm, was taken into consideration to arrive at the total value of the offer of ITDC which worked out to Rs.81.48 lacs).

Since the L-1 firm had quoted a composite and lump sum figure of Rs.60.00 lacs, the firm was asked to give item-wise break-up of the rates which worked out to Rs.65,02,063.67/- (inclusive of service tax). The credibility of L-1 was ascertained and the Committee was satisfied with the reputation and competent of the firm.

The matter was discussed extensively. It was explained that considering the International importance of the Event, it was decided, in consultation with the Finance Division to negotiate the bid further. The firm confirmed that their offer for Rs.60.00 lacs, as per the bid document stands & further they offered the rebate of 2% on the amount quoted by them, inclusive of all taxes, and the Net bid worked out to Rs.58.80 lacs, finally.

#### **PC 55.6.2**

As regards the terms for payment and other conditions of the Contract, the Committee was informed that an Agreement

will be drafted, in consultation with the Finance Division & Legal Cell and signed with the firm. It has been proposed to release 10 per cent of the bid amount as an advance subject to production of bank guarantee of equivalent amount of advance to the firm after signing of the Agreement; the balance being released in suitable installments with due approval.

On a query about the contribution of the Commonwealth of Learning, the Committee was apprised that the COL has committed a grant of Rs.44.00 lacs. To a further query, it was clarified that a registration fee of US\$ 600 per participant was proposed to be charged. The Committee further suggested that the Regional Director, RC Cochin shall be actively involved in the supervision of the Event Management of this event in liaison with PCF-6 Secretariat at IGNOU, New Delhi, right from the initial stage including Liaisoning with the Govt. of Kerala officials.

**PC 55.6.3**

The Purchase Committee approved the proposal for acceptance of the offer of M/s Conferences and Incentives Management (I) Ltd. being the L-1 firm for Rs.58.80 lacs. A copy of each of the documents like comparative statement, the letter dt. 17.6.2010 from M/s Conferences and Incentive Management (I) Ltd. and a Brief presented by the Director (APC/PCF-6) are placed as **Appendix-I**. A copy of list giving the details of the work assigned to the Event Manager, the details of the organizations for whom the firm will have to organize the events, are also placed as **Appendices-2&3**.

**ITEM NO.7**

**ITEM PRESENTED BY THE MEMEBR-SECRETARY  
WITH THE PERMISSION OF THE CHAIR**

The Registrar (Admn) referred the delays taking place in finalization of the purchase proposals received from different Divisions/Units/Schools in the CPU, Admn Division. Most of these delays occurred due to the time taken in settling the objections/observations/comments from the Finance Division at the final stage when the files/proposals are forwarded to Finance Division for concurrence. He informed the Committee that the Central Purchase Unit has the responsibility of procurement and supply of all kinds of furniture, equipments, computers peripherals, photocopy machines, papers, requisitioned by the

Divisions/Schools/Units. These requirements are examined by the CPU, tenders are floated and bids evaluated by the duly constituted Committee, with a view to meet the requirements of the Indenting Units, timely. This process itself takes a lot of time.

Registrar therefore, proposed that if the proposals for purchases amounting to Rs.1.00 lac & above are scrutinized in the Finance Division in the initial stage itself, much of the delays taking place in the final stage could be eliminated. The scrutiny may cover the propriety of the proposal as per the provisions of the financial code/GFR and the best practices available for observance/guidance of the CPU to facilitate further processing of the purchases. The financial code also provides for pre-scrutiny of the purchase proposals etc. by the Finance Division. (An extract from Chapter-III, Financial Code is placed as **Appendix-4**)

The Meeting ended with a vote of thanks of the Chair.

**(U.S. TOLIA)**  
**Member-Secretary**

The Committee met in three phases on 12<sup>th</sup> March, 2010, 19<sup>th</sup> March 2010 and 12<sup>th</sup> April 2010 and discussed the various aspects of the scholarship scheme. The first meeting of the Committee was presided over by Prof. V.N. Rajasekharan Pillai, Vice-Chancellor.

The recommendations of the Committee are as under:

### **PREAMBLE**

There has been tremendous expansion of the Open and Distance Learning (ODL) System in India particularly in the recent past. This is due to the fact that on one hand, the limited availability in the infrastructure for fact-to-face instructions is unable to match the educational demands of the ever increasing number of aspiring learners, and on the other hand the affordability and convenience offered by Open Universities and Distance Education Institutions have contributed to the strengthening of the ODL system in the country. No doubt, today every fourth learner in higher education in the country is enrolled in the ODL system.

However, in spite of an enormous expansion of ODL system in the country, a large proportion of our graduates do not pursue post graduate studies or drop in between. Hence, it is important to continuously attract young and talented students to pursue higher education. One of the ways to attract talented boys and girls in the fold of Post-Graduate education is by way of providing them good incentives in the form of scholarships. The University Grants Commission has already introduced a Post-Graduate Merit Scholarship Scheme for University rank holders both in General and Honours Courses at Undergraduate level. On the same lines, the Distance Education Council has decided to constitute scholarship scheme in the name of DEC fellowship for Research and Post Graduate Studies.

Over and above these the 69<sup>th</sup> meeting of the Finance Committee of IGNOU has resolved that IGNOU would offer 100 Merit Scholarships (without any economic consideration) for the Master Degree students of the University.

In this document, the scheme of IGNOU Merit Scholarships is being discussed.

### **OBJECTIVES OF THE SCHEME:**

- To promote and nurture talent at the PG level in the concerned discipline.
- To reward meritorious students of Open Universities at the undergraduate level for pursuing postgraduate studies

### **GENERAL GUIDELINES AND NORMS:**

- The value of each scholarship would be Rs.2500 per month for a maximum period of 24 months and will be applicable with effect from the financial year 2009-10.

The Committee can suggest appropriate revision to the fellowship amount and term, for the consideration of the appropriate statutory bodies.

- The nodal unit for implementation of this scheme will be the Student Services Centre of IGNOU.
- The notification for these scholarships will be advertised (through media and website) during the months of August and February of every calendar year. The applications of the scholarships will be processed within two months.
- All gold medalists of IGOU degree programmes will be automatically eligible for these scholarships, if they choose to pursue their post graduate studies at IGNOU.
- The scholarships will be open to the students of all Master Degree programmes of IGNOU of two-year duration and MLIS. The list of programmes is given below:

| <b>S.No.</b> | <b>Discipline at PG Level</b> | <b>Feeder discipline at UG Level for being eligible to receive the fellowship</b> |
|--------------|-------------------------------|---|
| 1            | MA English                    | BA English  |
| 2            | MA Hindi                      | BA Hindi  |
| 3            | MA History                    | BA History  |
| 4            | MACS                          | BA/BSc Maths  |
| 5            | MA Economics                  | BA Economics  |
| 6            | MA Political Science          | BA Political Science  |
| 7            | MA Sociology                  | BA Sociology  |
| 8            | MA Public Administration      | BA Public Administration, or BA Political Science, or BA Sociology                |
| 9            | MSc Chemistry                 | BSc Chemistry, BSc Gen  |
| 10           | MTM                           | BTS   |
| 11           | MA Education                  | BA Education  |
| 12           | MA Social Work                | BSW   |
| 13           | MCom                          | BCom  |
| 14           | MLIS                          | BLIS  |

Among the Master Degree programme which may be launched in future, those of two years' duration will be considered.

- Students who are working and who are obtaining any other scholarships for pursuing post graduate studies are not eligible for the scholarship.
- Remaining Scholarships will be offered on the basis of the merit lists drawn by the respective Schools based on the merit list prepared for the entry into the programme. Criteria of selection will be the performance at the graduation level examination or any other criteria deemed fit by the School concerned.
- Every School will pass on the merit list to the committee constituted for this purpose, which will work out a mechanism for a facilitative break up of scholarships among the Schools and finalize the consolidated merit list. This list will be placed before the Academic Council for approval.
- Only those students will be eligible for the scholarship who have secured a minimum of sixty per cent marks at undergraduate level in the concerned discipline.
- The Scholarship is available to the students for first PG Degree only. The age limit for the student is 25 years at the time of admission in PG course.
- Since for admission to a PG degree more than one subject can be considered to be eligible for admission hence, to be eligible to receive the scholarship only such students who have secured maximum marks in the subject given in the above feeder list are eligible for admission.

For example: For seeking admission to MA History, a student who has done graduation in any subject may be the eligible for admission. However, only such students who have done graduation in the History discipline and secured minimum 60% marks are eligible to receive the scholarship. The University will draw a merit list from amongst the students of feeder discipline and the highest marks holder will be awarded the Scholarship.

### **MONITORING/OPERATION OF THE SCHEME:**

The Scholarship grant of first year will be payable after ensuring that the student who has been selected for the Scholarship has appeared in the examination of the first year of first semester whichever is earlier as per University calendar of examination.

- The first grant will be a consolidated payment as mentioned above, thereafter the awardees will be paid monthly.
- No other additional grants will be payable in lieu of hostel charges, medical charges or any other charges etc.
- IGNOU may terminate the scholarship of any student in case of:
  - Misconduct of the awardees, if any, reported by any wing the university and duly verified by the competent authority.
  - Unsatisfactory progress report (i.e. if the candidate sources less than 50% marks in the first year of PG degree programmes)
  - Candidates being found ineligible at a later date shall face the penal action and will also be liable to refund the entire Scholarship amount paid.

### **OTHER CONDITIONS:**

- Students can not leave midway without completing the PG degree.
- If any student is leaving midway he/she will be liable to return the full amount of the scholarship received and the concerned institution will be responsible for this.
- The respective Schools are to submit a certificate of completion of the PG degree in the time specified (2 years) in respect of each student availing this scholarship.
- No extension is permissible beyond two years.