



**MINUTES OF THE 131<sup>ST</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON DECEMBER 22, 2018 AT 04.30 P.M. IN THE BOARD ROOM, NEW VCO BLOCK, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-110068**

The following were present:

1	Prof. Nageshwar Rao, Vice Chancellor	- Chairman
2	Shri Madhu Ranjan Kumar, Joint Secretary (DL & Admin), MHRD	- Representative, Secretary, MHRD
3	Dr. Hitesh Deka	- Member
4	Prof. Satyakam	- Member
5	Prof. Debal K. Singharoy	- Member
6	Dr. Ranjan Kumar	- Member
	Ms. Vidya Sonal, Registrar, Admn.(I/c)	- Secretary

The Secretary, Ministry of Information & Broadcasting, Govt. of India vide his office letter No.28018/26/2018-IP&MC dated 12.12.2018 expressed his inability to attend the said Board meeting due to his pre-occupations. Dr. A. Surya Prakash, Member also could not attend the meeting.

Shri Vinod Kumar, Deputy Registrar (Governance) was present to assist the Board.

The meeting of the Board of Management began with a welcome note by Registrar(Admn) I/c. Thereafter, Chairman of the Board welcomed all the members. The Chairman especially welcomed Prof. Satyakam Director, School of Humanities, IGNOU on the Board as new member.

The Chairman also placed on record the appreciation for valuable contributions made by the outgoing members of the Board, namely, Prof. J.S. Rajput, Prof. Vasudha Kamat and Prof. Swaraj Basu.

Before the items on the Agenda were taken up for consideration, the Chairman presented before the BOM a brief account of the developments that had taken place in the University since the last meeting of the Board (130<sup>th</sup>) held on 08.9.2018, as under:

1. One day Conference of Academic Leadership on Education for Resurgence was organised on 29<sup>th</sup> September 2018 in collaboration with RFRF, UGC, AICTE, JNU etc. The Hon'ble Prime Minister

Shri Narendra Modi ji inaugurated the Conference. In his inaugural address, he said “Life building, character building and innovation are the three pillars of education system. Education should be innovative and research based.” He further added “Higher education should have the features of higher thinking, superior character, higher culture and higher behaviour.” Hon’ble Human Resource Minister Shri Prakash Javadekar and Hon’ble Minister of State, MHRD Dr. Satya Pal Singh have also addressed the academic leaders and have given their valuable inputs.

2. On the initiative of Hon’ble Human Resource Minister Shri Prakash Javadekar, the Vice Chancellor, IGNOU made a presentation on 18.10.2018 on the issues confronting IGNOU. During the presentation Shri R. Subrahmanyam, Secretary, Higher Education, MHRD, Prof. D.P Singh, Chairman University Grants Commission and Shri Madhu Ranjan Kumar, Joint Secretary (DL & Admn.), MHRD were also present. The Vice Chancellor highlighted the four important issues viz., ODL regulations, autonomous status of IGNOU, international operations and implementation of Choice Based Credit System (CBCS). Hon’ble Minister has given his valuable insights for the concerns.
3. Shri R. Subrahmanyam, Secretary, Higher Education, MHRD along with Shri Madhu Ranjan Kumar, Joint Secretary (DL & Admn.), MHRD interacted with IGNOU fraternity on 14.12.2018. The vision for the growth of the University was discussed. The Secretary inspired us to reshape the roadmap to be laid for the IGNOU in tune with the emerging national aspirations and priorities. They suggested that University can play an important role in promoting online courses. The University fraternity felt greatly motivated by their presence and fruitful interactions.
4. The UGC has initiated the process of formulating the norms for accreditation of Open and Distance institutions in May 2018. IGNOU, Other Open Universities and DDEs have contributed their valuable inputs. Report of NAAC Accreditation Process for Open Universities contains 157 pages. Further, 147 pages are devoted to NAAC Accreditation Process for DDEs. Prof. Manjulika Srivastava and her team have submitted these two draft reports to NAAC on 20<sup>th</sup> December 2018 for their subsequent processing. The Vice Chancellor appreciated their contribution.
5. IGNOU was rated the 5<sup>th</sup> Rank in the Swachh Bharat Abhiyan Ranking 2018 by the MHRD. This honour was conferred by the Hon’ble Minister of HRD on 01.10.2018.

6. The faculty of all Schools are working sincerely on war footing with a target to implement Choice Based Credit System (CBCS) for its Undergraduate programmes from July 2019 session.
7. The University is now visible on various Social media platforms like Face book and Twitter. IGNOU has also launched Digi News to disseminate its day to day activities to all Schools, Divisions and Regional Centres.
8. A complaint redressal mechanism has been developed on iGRAM. It receives nearly 8 to 9 thousands complaints in a month of which 80 to 85% grievances are redressed in the same month. The complaints are also directly dealt with and redressed by the concerned Schools and Divisions on regular basis.
9. Efforts are being made by EMPC through the MHRD to get the Channel carried by the Swayam Prabha platform for wider access. The Channel is being broadcast 24x7. Live interactive teleconferencing programmes are conducted by IGNOU Schools daily between 3 to 5 p.m. on weekdays.
10. The study materials of January 2018 batch (both annual and semester) and study materials of July Semester 2018 batch were dispatched to learners. The despatch of study materials of annual examinations of July batch has already started and it will be completed by January 2019 end. The digital study material is also available for the learners (free of cost) on e-Gyankosh. Regarding Integrated Printing Mechanism, Tender document has already been finalised.

The following Agenda was, subsequently, transacted by the Board:

**ITEM NO. 1 TO CONFIRM THE MINUTES OF 130<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON SEPTEMBER 08, 2018 AND**

- a) **TO CONSIDER THE OBSERVATIONS/ COMMENTS OF THE MEMBERS**
- b) **TO NOTE THE ACTION TAKEN REPORT**

**BM 131.1.1** The Secretary informed the Board that the Minutes of 130<sup>th</sup> Meeting of the Board of Management held on 08.9.2018 were circulated to the members of the Board on 18.9.2018. The MHRD vide its letter No.F.5-14/2018-DL dated 27.9.2018 had communicated the observations/ comments on the minutes of the 130<sup>th</sup> BOM meeting.

Dr. Ranjan Kumar, BOM member had also sent his comments vide letter dated 25.9.2018. The comments/ observations were placed before the Board for its consideration as per Annexures placed along with the Agenda Items.

**BM 131.1.2**

The Board deliberated the aforesaid observations/comments point-wise received from MHRD/ BOM member and the Board suggested action as per details given below:

1. In Point No.(iii) of VC's presentation, the following sentence may be deleted .

*'The Supreme Court of India in its judgment dated 30.7.2017 recognized the Engineering Degree Programmes run by the University.'*

It was agreed to delete it from VC's presentation.

2. In Resolution No.130.21.2, the following may be added:

*'CVO, IGNOU is however, expected to submit the explanation w.r.t. Para 4 of CVC letter dated 09.8.2018.'*

In this regard, the Board was informed that the CVO has already sent the related information to the CVC and hence no modification on the above Resolution is required.

3. Resolution No.130.22.2 may be replaced with the following:

*'In the light of the fact that all recovery has been made on his retirement, the Board considered and approved the proposal.'*

It was agreed to add this para.

4. Resolution No.130.28.1 may be replaced with the following:

*'The Board deliberated the matter in detail and decided that family pension in respect of Late Prof. H.P. Dikshit be continued as Prof. Dikshit was in receipt of pension from IGNOU.'*

The MHRD's suggestions were accepted and accordingly, the Resolution be *added*

*" as Prof. Dikshit was in receipt of pension from IGNOU."*

5. Resolution No.130.38.2 may be replaced with the following:

*‘The Board was apprised of the recommendations of the Committee. The Board approved the recommendation of the Committee for integrative process of procuring paper and printing of study material (Appedix-7). Further, as far as possible digital study learning material can be put on IGNOU website.’*

The Board was informed that the digital study learning material has already uploaded long back and available for the use of the students. However, the part of this resolution be added as: *‘Further, as far as possible digital study learning material can be put on IGNOU website.’* as suggested by MHRD.

6. In Res. No.BM 130.19.1, the last sentence i.e. *‘However, since 1994, the appointments conditions were changed for the academic staff’* be deleted.

The Board considered the comments of Dr. Ranjan Kumar and agreed to delete the last sentence of the Resolution as mentioned above.

**BM 131.1.3**

The Chairman informed that the MHRD vide its letter No. F.5-26/2018-DL dated 20.12.2018 has forwarded their observations/comments on some of the agenda items of 131<sup>st</sup> BOM (**Appendix-1**). The Board deliberated in detail on the contents of the said letter and accordingly, these were kept in view while taking up the agenda items.

**BM 131.1.5**

The Board also noted the Action Taken Reports and confirmed the Minutes of the 130<sup>th</sup> Board Meeting with the above observations / directions.

**ITEM NO. 2**

**TO CONSIDER AND APPROVE THE MINUTES OF THE FINANCE COMMITTEE MADE IN ITS 94<sup>TH</sup> MEETING HELD ON 07.9.2018**

**BM 131.2.1**

The Board considered and approved the recommendations of the Finance Committee made at its 94<sup>th</sup> Meeting held on 07.09.2018. A copy of the Minutes of the 94<sup>th</sup> Meeting of the Finance Committee is placed as **Appendix-2**.

**ITEM NO. 3 TO CONSIDER THE ADOPTION OF UNIVERSITY GRANTS COMMISSION (ONLINE COURSES OR PROGRAMMES) REGULATIONS, 2018**

**BM 131.3.1** The Item was taken up for consideration. The Joint Secretary appreciated the University's efforts for launching online courses. He informed that the Government of India is very keen to impart online education using information technology to the students.

**BM 131.3.2** The Board approved the adoption of UGC (Online Courses or Programmes) Regulations, 2018.

**ITEM NO. 4 TO RATIFY THE ACTION TAKEN BY THE UNIVERSITY IN AWARDING THE DEGREES/ DIPLOMAS/CERTIFICATES IN ABSENTIA TO THE ELIGIBLE STUDENTS WHO HAVE SUCCESSFULLY COMPLETED THEIR PROGRAMMES DURING DECEMBER 2016 AND JUNE 2017 TERM END EXAMINATIONS**

**BM 131.4.1** The Board ratified the action taken by the Vice Chancellor.

**ITEM NO. 5 TO CONSIDER THE REQUEST OF MINISTRY OF HUMAN RESOURCE DEVELOPMENT FOR EXTENSION OF TENURE OF DEPLOYMENT OF DR. SHAKILA T. SHAMSU, DEPUTY DIRECTOR, P&DD, IGNOU ON LOAN BASIS IN THE DEPARTMENT OF HIGHER EDUCATION, MHRD TO ASSIST IN THE FORMULATION OF NEW EDUCATION POLICY**

**BM 131.5.1** The Item was taken up for consideration. The Board was informed that Dr. Shakila T. Shamsu, Deputy Director, P&DD is presently working in the Department of Higher Education, MHRD as Officer on Special Duty for the work related to formulation of New Education Policy (NEP) on loan basis w.e.f. 05.01.2015. She continues to draw her pay and allowances from the University during the period of her assignment with MHRD. On the request of MHRD, her term has been extended three times on yearly basis and her deployment in MHRD is upto 04.01.2019. It was further informed that the MHRD vide D.O. letter No. 13-36/2015-

PN.I dated 19.11.2018, has requested her extension for one more year on existing terms and conditions.

**BM 131.5.2** The Board accepted the request of MHRD for extension of tenure by one more year w.e.f. 05.01.2019 of Dr. Shakila T. Shamsu, Deputy Director, P&DD, IGNOU on loan basis to the Department of Higher Education, MHRD on existing terms & conditions.

**ITEM NO. 6** **TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN WAIVING OFF THE SHORT FALL IN NOTICE PERIOD OF THREE MONTHS AND ACCEPTING THE REQUEST OF DR. B.P.R NARASIMHA RAO, REGIONAL DIRECTOR FOR VOLUNTARY RETIREMENT FROM THE SERVICES OF IGNOU**

**BM 131.6.1** The Board ratified the action taken by the Vice Chancellor in waiving off the short fall in notice period of three months and accepting the request of Dr. B.P.R. Narasimha Rao, Regional Director for voluntary retirement from the services of IGNOU.

**ITEM NO. 7** **TO RATIFY THE ACTION TAKEN BY THE VICE CHANCELLOR IN APPOINTMENT/GIVING CHARGE OF DIRECTORS OF SCHOOLS/DIVISION/CENTRE**

**BM 131.7.1** The Board ratified the action taken by the Vice Chancellor in giving charge of Directorship of following Schools/ Divisions/Centres to the following Teacher/Academic as per details given below.

#	Name of the Teacher/Academic	School/ Division/Centre/Unit/ Cell	Period of Appointment/ Charge given
1.	Prof. Madhu Parhar, Professor, STRIDE	Staff Training and Research Institute of Distance Education (STRIDE)	02.11.2018 for 3 years
2.	Prof. K. Elumalai, Professor, SOL	School of Law	11.10.2018 to till further orders
3.	Dr. O. P. Sharma, Deputy Director, NCIDE	National Centre for Innovations in Distance Education	12.10.2018 to till further orders

The Board was informed that Prof. K. Elumalai, Director, School of Law has requested to consider the period of his assignment as Director as per statutory provisions for three years instead of 'till further orders'. The Board agreed to the request of Prof. Elumalai.

**BM 131.7.2** Besides above, the Board also ratified the action taken in giving charge of the Registrar, Student Evaluation Division (SED) to Shri S.G. Swami, Joint Registrar w.e.f.13.9.2018 (A/N) till further orders.

**ITEM NO. 8 TO CONSIDER THE GIST OF THE REPORT ON THE MATTER RELATED TO REPORT SUBMITTED BY HON'BLE JUSTICE V B GUPTA ON COMPREHENSIVE ENQUIRY ON THE FUNCTIONING OF CMD**

**BM 131.8.1** The Board directed that a copy of the Report be given to the concerned official for his response. The Board also directed that a Committee be constituted to prepare a comparative statement by including the recommendations of the report and the response of the concerned official. The Committee shall also submit its observations in the next BOM for consideration and further directions.

**ITEM NO. 9 TO CONSIDER AND APPROVE THE ELIGIBILITY CONDITIONS FOR THE POSTS OF REGIONAL DIRECTOR AND ASSISTANT REGIONAL DIRECTOR AT REGIONAL CENTRE, SRINAGAR ON DEPUTATION BASIS**

**BM 131.9.1** The Board was informed that a proposal was considered and approved in its 130<sup>th</sup> meeting held on 08.9.2018 vide Res. No.BM130.41.1 to fill up the posts of Regional Director, Assistant Regional Director and Assistant Registrar at Regional Centre, Srinagar on deputation basis following the laid down procedure. The Board further resolved that the deputation period could be initially for not more than 2 years which may later be extended further with the approval of the Competent Authority.

A copy of the eligibility conditions of the academic posts i.e. Regional Director and Assistant Regional Director on deputation basis at Srinagar were placed before the Board for consideration as per the 7<sup>th</sup> CPC, UGC Regulation on Minimum Qualification for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards of Higher Education, 2018 (**Appendix-3**).

The Board deliberated the matter and approved the following Eligibility Conditions for the posts of Regional Director and Assistant Regional Director on deputation basis:

### **1. Regional Director:**

#### **A. Essential qualifications:**

A person in regular service holding analogous post on permanent basis in the same Scale of Pay in an Higher Education Institution/ University/ College/ Accredited Research Institution/Institution of National Importance etc.

Or

A person in regular service working on permanent basis in an Higher Education Institution/University/College/ Accredited Research Institution/Institution of National Importance etc. and fulfilling following qualifications:

- (i) A good academic record, with a Ph.D. Degree in any subject.
- (ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
- (iii) A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor/Assistant Regional Director/ Assistant Director in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy five (75) as per the criteria given in the Appendix I of the Application form.

**B. Desirable:**

- (i) Contribution in the educational innovation, design of courses & curricula, Curriculum transaction, Students support Service etc.
- (ii) Experience of Open and Distance Learning System

**2. Assistant Regional Director:**

A person in regular service holding analogous post as Asst Professor/Asst Director/Asst Regional Director/ equivalent Academic post on permanent basis in the same Scale of Pay in an Higher Education Institution/University/College/Accredited Research Institution/Institution of National Importance etc.

**BM 131.9.2** The Board while considering the qualifications for the administrative posts vide Item No.27 in the present Board, also resolved that the post of Assistant Registrar at RC Srinagar on deputation basis may be filled up from amongst a person in regular service holding analogous post as Assistant Registrar/equivalent post on permanent basis in the same Scale of Pay in a Higher Education Institution / University/ College/ Accredited Research Institution/ Institution of National Importance / Govt. Organization etc.

**BM 131.9.3** The Board approved the above qualifications for the post of Regional Director, Assistant Regional Director and Assistant Registrar on deputation basis for Regional Centre, Srinagar. The Board agreed to **issue the part-minutes to this effect immediately.**

**ITEM NO. 10 TO RATIFY THE ACTION TAKEN BY THE VICE CHANCELLOR IN GRANTING EXTRA ORDINARY LEAVE TO PROF. NEENA TALWAR KANUNGO, PROFESSOR, SOSS**

**BM 131.10.1** The Board ratified the action taken by the Vice Chancellor in granting Extra Ordinary Leave to Prof. Neena Talwar Kanungo, Professor, SOSS.

**ITEM NO. 11 TO CONSIDER THE REQUEST OF DR NAVEEN KUMAR, ASSOCIATE PROFESSOR, SOCIS FOR GRANTING EXTRA ORDINARY LEAVE OF TWO YEARS ON PERSONAL GROUNDS**

**BM 131.11.1** The Board directed that the matter be dealt as per the provisions of IGNOU Leave Ordinance.

**ITEM NO. 12 TO CONSIDER THE RE-CONSTITUTION OF THE GRIEVANCE REDRESSAL COMMITTEE, A STANDING COMMITTEE OF THE BOARD OF MANAGEMENT**

**BM 131.12.1** The Board approved the re-constitution of the Grievance Redressal Committee (GRC) as per the agenda note. The Board further authorized the Vice Chancellor to nominate members on the Committee.

**ITEM NO. 13 TO CONSIDER THE REQUEST OF OFFICE OF THE CHIEF COMMISSIONER FOR PERSONS WITH DISABILITY (DIVYANGJAN) FOR EXTENDING THE TENURE OF DEPUTATION OF DR. SANJAY KANT PRASAD, DY DIRECTOR, NCDS PRESENTLY ON DEPUTATION AS DEPUTY CHIEF COMMISSIONER IN THE OFFICE OF THE CHIEF COMMISSIONER FOR PERSONS WITH DISABILITY (DIVYANGJAN) FOR ANOTHER PERIOD OF TWO YEARS**

**BM 131.13.1** The Item was taken up for consideration. It was informed that Dr. Sanjay Kant Prasad was allowed deputation for 03 years to join the position of Deputy Chief Commissioner in the Office of the Chief Commissioner for persons with Disability (Divyangjan) w.e.f. 27.04.2016. The Office of the Chief Commissioner for persons with Disability (Divyangjan) vide letter No. 1-2/CCD/2016/R13210 dated 4.12.2018 has requested for extension of deputation term of Dr. Sanjay Kant Prasad for two more years citing the OM of DOP&T No.2/6/2016-Estt(Pay-II) dated 18.5.2018 regarding amended provisions relating to Tenure of deputation/Foreign service and level of approval for the same as mentioned in Para 8.1 of DOPT's O.M. No.6/8/2009-Estt(Pay-II) dated 17.6.2010.

The issue of deputation vs. EOL was discussed at length. The Board was informed that the University has a provision of Extra Ordinary Leave for considering the cases of Teachers/Academics getting assignments outside the University. The Board, however, was of the opinion that standard deputation terms of DoPT, Govt. of India should be applicable and such cases should be dealt with accordingly on case to case basis.

**BM 131.13.2** The Board directed that the matter be dealt administratively.

**ITEM NO. 14 TO CONSIDER THE MATTER RELATED TO UNAUTHORIZED ABSENCE OF DR. BHAGWANTI JADWANI, ASSISTANT PROFESSOR, SOSS, FROM HER DUTIES**

**BM 131.14.1** The Director, ACD was invited to present the Item. The Board was informed that Dr. Bhagwanti Jadwani, Assistant Professor, School of Social Sciences joined the University as Lecturer, Psychology. In April 2017, the Director of School of Social Sciences brought the matter to the notice of Vice Chancellor regarding unauthorized absence of Dr. Jadwani as well as non-cooperation of Dr. Jadwani with faculty members of the School and therefore, requested to initiate the disciplinary action against Dr. Jadwani for her continuous absence and defying all work assigned to her despite repeated efforts. Accordingly, the Vice Chancellor constituted a Committee vide notification dated 31.5.2017 to look into the complaints against Dr. Bhagwanti Jadwani, under the Chairpersonship of Prof. Anju Sahgal Gupta, Director (I/c), SOFL. The Committee has submitted its report on 12.12.2018. In its report, the Committee has mentioned that it had requested Dr Jadwani to appear before the committee on several occasions. The Committee has observed that Dr Jadwani had not attended office for a long period and had not taken leave of absence or even informed the Director or her faculty. In order to interact with Dr. Jadwani personally to understand her point of view, the Committee also sent emails to her on three occasions and requested her to come before the Committee. However, she did not appear on any of these occasions nor did she acknowledge or respond to the emails. The Committee has also informed that the Chairperson of the Committee on 09.12.2018 managed to speak to her on her

mobile number, she picked up the phone but when the Chairperson identified herself and requested her to come before the committee, she immediately cut the call. The Committee recommended that the Competent Authority may take any action that deems fit.

The Board was further informed that with the approval of the Vice Chancellor, her salary has been stopped by the Academic Coordination Division w.e.f. March 2018 onwards.

**BM 131.14.2** The Board, after detailed deliberations, directed that the disciplinary action be initiated against Dr. Bhagwanti Jadwani, Assistant Professor, SOSS for the issues raised against her.

**ITEM NO. 15 TO CONSIDER AND APPROVE THE RECOMMENDATION BY THE VICE CHANCELLOR FOR NOMINATION OF MEMBERS TO THE ACADEMIC COUNCIL OF THE UNIVERSITY UNDER CLAUSE (1)(IV),(VI) AND (IX) OF STATUTE 9 OF THE IGNOU ACT**

**BM 131.15.1** The Item was taken up for consideration. The Board authorized the Vice Chancellor to nominate the members to the Academic Council of the University under Clause (1)(iv)(vi) and (ix) of Statute 9 of the IGNOU Act.

**ITEM NO. 16 TO CONSIDER CO-OPTION OF A MEMBER TO THE BOARD OF MANAGEMENT UNDER CLAUSE (1)(VI)(B) OF STATUTE 6A**

**BM 131.16.1** The Board co-opted Prof. P. Prakash, former Pro Vice Chancellor, IGNOU to the Board of Management as Member under Clause (1)(vi)(b) of Statute 6A for a term of three years.

**ITEM NO. 17 TO RATIFY THE DECISION TAKEN BY THE VICE CHANCELLOR IN NOTIFYING THE ORDINANCE ON CAREER ADVANCEMENT OF TEACHERS AND ORDINANCE ON CAREER ADVANCEMENT OF ACADEMICS AS PER UGC REGULATION 2010 ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER**

**ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION, 2010 UNDER 6<sup>TH</sup> CPC**

**BM 131.17.1**

The Board discussed the matter in detail and was apprised that in its 105<sup>th</sup> Meeting held on 28<sup>th</sup> July, 2010 and 109<sup>th</sup> meeting held on 27<sup>th</sup> August 2011, the Board had considered and approved the adoption of the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education), Regulations 2010 issued vide UGC notification dated 30<sup>th</sup> June 2010. Accordingly, Ordinance on Career Advancement of Teachers and Ordinance on Career Advancement of Academics were submitted to the MHRD for obtaining approval of the Visitor on 7.6.2012 which were subsequently revised on MHRDs instructions and submitted again on 6.12.2012. Based on the suggestions of the UGC, the API score sheets for promotion of Teachers and Academics under CAS were revised and submitted to the UGC in March 2016. Meanwhile, the UGC brought out 4<sup>th</sup> amendment to the UGC Regulations 2010. The Board of Management in its 127<sup>th</sup> meeting held on 13<sup>th</sup> February 2017 approved the adoption of the UGC (4<sup>th</sup> Amendment Regulations), 2016, read with UGC Regulations 2010. Accordingly, the University vide its notification dated 07.03.2017 has notified the adoption of UGC (4<sup>th</sup> Amendment) Regulations 2016 along with the API score sheets for APIs in recruitments and CAS of (i) IGNOU Teachers, and (ii) IGNOU Academics along with the requisite proformas. Based on the 7<sup>th</sup> March 2017 notification, the CAS of teachers and academics have been conducted as per the 6<sup>th</sup> CPC Regulations of UGC which were placed before the 129<sup>th</sup> BOM. The Board of Management in its 130<sup>th</sup> meeting held on 8<sup>th</sup> September, 2018 while confirming the minutes of its 129<sup>th</sup> meeting regarding recommendations of the Selection Committees for CAS of teachers and academics, had noted that the CAS for Teachers and Academics were conducted under UGC Gazette Notification 2010 and its subsequent amendments.

Accordingly, the Vice Chancellor constituted a Committee dated 20.11.2018 to suggest an action plan with regard to CAS Ordinances for Teachers and Academics, in conformity with UGC Regulations 2010, alongwith amendments thereof. With the approval of the Vice Chancellor, the 6th CPC Ordinance on Career Advancement of Teachers and Ordinance on Career Advancement of Academics as per UGC Regulation 2010, under Statute 17(14) of the Statutes of the University read with Section 2(p) of the IGNOU Act, 1985 have been notified vide dated 07.12.2018 in exercise of powers vested with the Board of Management under the provisions of Section 26(2) of IGNOU Act 1985 and Clause (1), (3) and (4) of Statute 26 of the Statutes of the University.

### **BM 131.17.2**

*(Revised by the Board in its 134<sup>th</sup> Meeting, as per the MHRD letter dt.14.01.2019)*

With the approval of VC, the ordinance dated 07.12.2018 was put before BoM for adoption. After deliberations and in light of the fact as brought out before the BoM that the ordinance placed in the meeting is fully in compliance with UGC regulation 2010 and also UGC (4th amendment) regulation 2016 {dealing with API score sheets for API in recruitment and CAS}, under the authority conferred upon Board under clauses (1), (3), and (4) of section 26 of the statute, the Board agreed to adopt the ordinance placed in meeting (**Appendix-4**) with effect from 07.03.2017 and the date on which UGC (within amendment regulation 2016) was adopted earlier (based on the 127th meeting of BoM held on 13.02.2017). Further the Board directs that the same be forwarded to the MHRD for assent to the Visitor as per the provision under statute 26 (4) of the IGNOU Act.

### **BM 131.17.3**

*(Revised by the Board in its 134<sup>th</sup> Meeting, as per the MHRD letter dt.14.01.2019)*

In this connection Board observed that revision of minimum qualifications for appointment, promotion, pay etc. is a periodic activity which UGC does from time to time and which is fully binding upon IGNOU. Thus instead of episodic adoption of UGC regulation IGNOU, IGNOU should adopt UGC regulation as a standing provision. Accordingly just as there is a standing provision under 23 (7) in statute which stipulates that Government of India pension rules is deemed to have been incorporated in statute IGNOU should frame similar provision in statute 17(1) and 18 with the stipulation that for qualifications, promotion, pay etc., IGNOU will be governed by UGC

regulation issued from time to time, which will be deemed to have been incorporated in the Statute (with suitable fine tuning for open universities aspects which will influence API score etc.). Accordingly the Board desires that suitable “standing” provisions can be incorporated in the Statute.

**ITEM NO. 18 TO RATIFY THE ACTION TAKEN ON THE RECOMMENDATIONS OF THE STUDENT SERVICES COMMITTEE (SSC), A STANDING COMMITTEE OF BOARD OF MANAGEMENT MADE AT ITS 43<sup>RD</sup> MEETING HELD ON 5<sup>TH</sup> OCTOBER, 2018**

**BM 131.18.1** The Item was taken up for ratification. The Board ratified the action taken by the vice chancellor on the minutes of the Student Services Committee at its 43<sup>rd</sup> meeting held on 05.10.2018.

**ITEM NO. 19 TO CONSIDER THE REQUEST MADE BY DR. R. SUDARSAN, FORMER DEPUTY DIRECTOR (P&DD) TO REVIEW THE DECISION OF 126<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON 18.10.2016 AWARDED HIM THE PENALTY OF COMPULSORY RETIREMENT – AGENDA DEFERRED IN 130<sup>TH</sup> BOM**

**BM 131.19.1** The Board directed that the matter be examined in the light of provisions contained in CVC Manual.

**ITEM NO. 20 TO CONSIDER THE REPORT OF THE COMMITTEE CONSTITUTED BY THE VICE CHANCELLOR TO RE-EXAMINE THE MATTER OF ‘IRREGULARITIES IN LAUNCHING OF M.SC. VALUATION OF REAL ESTATE PROGRAMME’ BY DR. AS GUHA, REGIONAL DIRECTOR AND THE THEN OSD, IIVET**

**BM 131.20.1** The Board was informed that the with the approval of the Board of Management at its 93<sup>rd</sup> meeting held on 7.1.2008 the National Institute for Vocational Educational & Training (NIVET) along with other Two Units for the educational development of North East Region was established. Later, the nomenclature of NIVET was changed to IGNOU

Institute for Vocational Education & Training (IIVET) and a regular position of OSD was created in the 101<sup>st</sup> meeting of BOM held on 12.8.2009. Dr. A.S. Guha, Regional Director was appointed as Officer on Special Duty in IIVET w.e.f. 13.11.2009. Dr A S Guha is due to retire on 28<sup>th</sup> February 2019.

Dr. A.S. Guha, while working as OSD, IIVET, Shillong launched M.Sc. Valuation (Real Estate) programme through an MoU with Institute of Estate Management & Appraisers (IESMA), Kolkata on 15.11.2011. A Memorandum of Understanding (MoU) was signed between the erstwhile IIVET, Shillong and Institution of Estate Managers and Appraisers (IESMA) on 15<sup>th</sup> November, 2011 for launching M.Sc. (Valuation of Real Estate) programme. Dr. A.S. Guha signed the MOU on behalf of IGNOU. As per the MoU, the fee sharing of the 2 year online programme was in the ratio of 30% (IIVET, Shillong): 70% (IESMA, Kolkata) and the University received more than 7 lacs out of the fee share.

The University put on hold all the programmes run under collaboration on the recommendation of the High Power Committee constituted by the BOM in 2012. The University came to know about this programme when Institute of Estate Management & Appraisers (IESMA), Kolkata informed that Certificate of 41 students of the course was required to be issued by IGNOU as per provisions of the MoU signed earlier. The Vice Chancellor had appointed a Committee to find out the facts in this case. The Committee submitted its report. The report of the Committee was placed before the Board of Management at its 126<sup>th</sup> meeting held on 19.10.2016. After due deliberations, the Board recommended that the case of Dr A S Guha be re-examined in the light of details of the case. Accordingly, a Committee was constituted which has found irregularities primarily of academic nature.

**BM 131.20.2**

The Board was informed that there is no financial angle. Dr. A S Guha has already apologized for the transgressions. The matter being academic in nature is perhaps an outcome of the over enthusiasm and immature administrative behaviour of Dr. A S Guha.

**BM 131.20.3** After detailed deliberations, the Board decided to issue a warning to Dr. A S Guha asking him to be careful in future.

**ITEM NO. 21 TO CONSIDER THE ADOPTION OF UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN THE HIGHER EDUCATION, 2018**

**BM 131.21.1** The Board approved the adoption of UGC Regulations of the Minimum Qualifications for Appointment of Teachers and Other academic staff in Universities and Colleges and Measures for the Maintenance of Standards in the Higher Education 2018 which shall come into effect from the date of its notification by the UGC in the gazette i.e. 18th July, 2018.

*(Revised by the Board in its 134<sup>th</sup> Meeting, as per the MHRD letter dt.14.01.2019)*

However, inline with the suggestions given in para 131.17.3 above, if a standing provision is incorporated, this kind of piece meal adoption can be altogether eliminated. The VC was authorized to take necessary action in this regard.

**ITEM NO. 22 TO CONSIDER THE MATTER AND THE REPLY RECEIVED FROM DR. M.V. LAKSHMI REDDY, ASSOCIATE PROFESSOR, SCHOOL OF EDUCATION IN CONTEXT WITH THE OBSERVANCE OF VIGILANCE AWARENESS WEEK**

**BM 131.22.1** The Board was informed that in response to an e-mail dated October 24, 2018 from Chief Vigilance Officer (CVO) regarding Observance of Vigilance Awareness Week, 2018 from 29.10.2018 to 03.11.2018 forwarding therewith the pledge provided by the CVC, Dr. M.V. Lakshmi Reddy, Associate Professor, School of Education (SOE) on October 29, 2018 sent an e-mail to the employees of the University at Headquarters and Regional Centres of the University. Through the above referred email, Dr M.V. Lakshmi Reddy passed comments about the current and former officials of

the University and about functioning of Central Vigilance Commission on the matter related to the Vikram Sahay Committee Report.

Taking a serious view of the contents of his email, the University vide its letter No.IG/TA/1/574/06/2018/2845 dated 08.11.2018 sought his comments on the following:

1. Passing comments about CVC as well as making his communication intended for CVO on social platform, including those who do not deal with the matter directly or indirectly.
2. The timing of sending the email at 12:55 AM at midnight on 29<sup>th</sup> October 2018, the day on which Vigilance Awareness Week was to be started by taking the Pledge on 29<sup>th</sup> October 2018 at 10:45 am.
3. Making allegations without providing copies of his previous representations/reminders sent by him to CVC/CVO/ACD/VC etc. on the allegations levelled by him.

**BM 131.22.2** After perusing the response of Dr. M.V. Lakshmi Reddy and the contents of his e-mail, the Board took a serious view on this whole issue. The Board decided that the University fraternity may be cautioned of Do's and Don'ts as per CCS (Conduct) Rules and a notification be issued accordingly.

**ITEM NO. 23** **TO CONSIDER AND APPROVE THE AMENDMENTS TO THE IGNOU RESEARCH ORDINANCE AND IGNOU REGULATIONS FOR CONDUCTING RESEARCH DEGREE PROGRAMMES IN THE LIGHT OF COMMENTS RECEIVED FROM UGC/MHRD**

**BM 131.23.1** The Item was taken up for consideration. The Board approved the amendments to the IGNOU Research Ordinance and IGNOU Regulations for conducting Research Degree Programme in the light of comments received from UGC/MHRD.

**BM 131.23.2** The Board further suggested that it should be in line with the UGC Regulations issued from time to time which will be deemed to have been incorporated in the relevant Ordinance/Regulations. The Board agreed for the same.

**ITEM NO. 24 TO APPRISE THE CURRENT STATUS OF LAND AND BUILDINGS AT VARIOUS IGNOU REGIONAL CENTRES**

**BM 131.24.1** The Item was deferred.

**ITEM NO. 25 TO CONSIDER THE ESTABLISHMENT OF CENTRE FOR ONLINE EDUCATION AT THE UNIVERSITY**

**BM 131.25.1** The Board approved the proposal to establish a Centre for Online Education at the University with the requisite manpower as per UGC (Online) Regulations, 2018 utilizing the services of the existing teachers/academics and administrative manpower initially. The Board also approved the creation of a separate Budget Head and infrastructure for the Centre.

**ITEM NO. 26 TO CONSIDER THE COMPLAINT UNDER PUBLIC INTEREST DISCLOSURE RESOLUTION (PIDR) IN P/L DENSE BITUMINOUS CONCRETE ON INTERNAL ROADS AT IGNOU HEADQUARTERS**

**BM 131.26.1** The Item was taken up for consideration. The Board was informed that the Central Vigilance Commission (CVC) vide its Office Memorandum(OM) dated 10.3.2006 forwarded a complaint to Prof. A.K. Agarwal, the then CVO, IGNOU regarding defective & below specifications work of P/L Dense Bituminous concrete lying on internal roads of IGNOU at Maidan Garhi, New Delhi and misappropriation of Govt. Funds. The CVC vide its letter dated 04/09/2006 requested the University to provide the related records alongwith agreement of M/s. Y D Builders and Hotels (P) Ltd and report on the points raised in the letter. The CVC (Chief Technical Examiner's Organization) deputed its team in IGNOU which physically verified the IGNOU road and inspected all the related files/documents on 26 to 30 October 2006 and submitted its report on 12.4.2007. As per report of the Committee, the CVC informed that the responsibility for lapses pointed may be fixed and refer the matter to the Commission for its first

stage advice.

It was further informed that the CVO, IGNOU vide its letter dt.18.9.2007 submitted a preliminary investigation report. In response to IGNOU's letter No. IG/CVO/CDU/155/06/247 dt.20.6.2011, CVC vide its OM dated 8.9.2011 conveyed that the Report had been examined and observed that it does not contain any specific recommendation of CVO and the Disciplinary Authority. The CVC desired that a proposal for the first stage advice in the prescribed format be furnished to the CVC within 7 days. The CVC vide its letter dt.16.9.2016 has further reiterated to respond to its earlier letter dated 8.9.2011 to expedite the case to Commission as per the prescribed format for its advice without further delay.

**BM 131.26.2** The Board was apprised about the issues raised in the complaint and the subsequent findings and observations. The road laid in the University was in use for last 10 years.

**BM 131.26.3** The Board opined that the complaint does not have substance and directed that this may be conveyed to CVC accordingly.

**ITEM NO. 27 TO CONSIDER AND APPROVE THE QUALIFICATIONS OF THE POSITIONS OF REGISTRARS (ADMN./SED/SRD/MPDD), DEPUTY REGISTRARS, ASSISTANT REGISTRARS AND FINANCE OFFICER IN IGNOU AS PER THE MHRD NOTIFICATION NO.1-7/2015-U.II(2) DATED 2<sup>ND</sup> NOVEMBER, 2017**

**BM 131.27.1** The Board was apprised that as per the provisions of Paras 3 of the Ordinances Nos.10 & 11, the qualifications for the posts of Registrar and Finance Officer, respectively, shall be as prescribed by the Board of Management from time to time. Accordingly, the Board has prescribed the minimum qualifications for these posts from time to time. In this context, the Board considered the MHRD notification No.1-7/2015-U.II(2) dated 02.11.2017 (**Appendix-5**) regarding the qualifications for the posts of Registrars, Finance Officer, Deputy Registrar and Assistant Registrar under direct recruitment. The Board approved the adoption of the same in IGNOU, as per details given below:

- **Registrars and Finance Officer:**

- a) Master's Degree with at least 55% of the Marks or an equivalent grade in a point scale wherever grading system is followed
- b) At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration, OR
- c) Comparable experience in research establishment and/or other Institutions of higher education, OR
- d) 15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.

- **Deputy Registrar:**

- a) Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.
- b) 9 years of experience as Assistant Professor in the academic level 10 and above with experience in educational administration, or
- c) Comparable experience in research establishment and / or other institutions of higher education, or
- d) 5 years of administrative experience as Assistant Registrar or in equivalent post

- **Assistant Registrar:**

Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.

(The relaxation for the above posts be given as per the extant rules of the Govt. of India.)

**BM 131.27.2**  
*(Revised by the Board  
in its 134<sup>th</sup> Meeting, as  
per the MHRD letter  
dt.14.01.2019)*

The revised qualification for posts of Deputy Registrar and Assistant Registrar stands amended in the relevant portion of IGNOU R&P Rules 2010 based on MHRD notification No.1-7/2015-U.II(2) dated 02.11.2017.

**ITEM NO. 28 TO CONSIDER AND APPROVE THE MINUTES OF THE FINANCE COMMITTEE MADE IN ITS 95<sup>TH</sup> MEETING HELD ON 22.12.2018**

**BM 131.28.1** The Board considered and approved the minutes of the 95<sup>th</sup> Finance Committee held on 22.12.2018. A copy of the Minutes of the 95<sup>th</sup> Meeting of the Finance Committee is placed as **Appendix-6**.

The Board authorized the Vice Chancellor to take further necessary action with reference to the recommendations of 95<sup>th</sup> meeting of the Finance Committee.

The Board also agreed to issue **the part-minutes of this Item be issued immediately**.

**ITEM NO. 29 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE PURCHASE COMMITTEE, STANDING COMMITTEE OF THE BOM MADE IN ITS 65<sup>TH</sup> MEETING HELD ON 20.12.2018**

**BM 131.29.1** The Board opined that the Vice Chancellor chaired the 65<sup>th</sup> meeting of the Purchase Committee held on 20.12.2018 and hence its recommendations be placed for ratification. Accordingly the Board ratified the minutes of the Purchase Committee. A copy of the minutes of 65<sup>th</sup> Purchase Committee meeting is placed as **Appendix-7**.

**ITEM NO.30 TO CONSIDER AND APPROVE THE RECOMMENDATION OF THE VICE CHANCELLOR FOR APPOINTMENT OF PRO VICE-CHANCELLOR**

(The Item was tabled by the Vice-Chancellor/Chairman)

**BM 131.30.1** The item was presented by the Chairman. It was informed that the University has the provision to appoint the Pro Vice-Chancellors under Section 11 of the IGNOU Act read with further provisions under Statute 3. It provides that the Pro Vice-Chancellor shall be appointed by the Board on the recommendations of the Vice-Chancellor.

The Vice-Chancellor recommended the name of Prof. Ravindra Ramchandra Kanhare, Ex-Vice Chancellor, MP Bhoj Open University, Bhopal and presently associated with Madhya Pradesh Public Service Commission, for appointment to the post

of Pro Vice-Chancellor for consideration of the Board.

The Chairman also read the brief resume of Prof. Ravindra Ramchandra Kanhare to the Board for consideration.

**BM 131.30.2** The Board approved the appointment of Prof. Ravindra Ramchandra Kanhare as Pro Vice-Chancellor in the University from the date of joining in terms of the provisions under Statute 3 (2) of the IGNOU Act.

The meeting ended with a vote of thanks to the Chair.

**(Nageshwar Rao)**  
Chairman