

IGNOU

FIFTEENTH MEETING OF THE BOARD OF MANAGEMENT

HELD ON MARCH 8, 1989.

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MINUTES OF THE FIFTEENTH MEETING OF THE BOARD OF MANAGEMENT OF INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD IN THE UNIVERSITY OFFICE AT YMCA CULTURAL CENTRE, 1 JAI SINGH ROAD, NEW DELHI ON MARCH 8, 1989 AT 1100 HOURS.

The following were present:

1. Prof. G. Ram Reddy, Vice-Chancellor - Chairman
2. Shri Anil Bordia
3. Prof. C. Narayana Reddy
4. Prof. Mrinal Miri
5. Prof. B.S. Sharma
6. Dr. J.S. Bajaj
7. Dr. Gurpreet Singh
8. Prof. Ranjit Gupta

K. Narayanan, Registrar

Secretary

Shri P. Murari, Prof. R.P. Bambah, and Dr. (Miss) Armaity S. Desai could not make it convenient to attend the meeting.

Prof. D.D. Joshi, Prof. R.J. Garde, Pro Vice-Chancellors and Shri S.N. Sharma, Finance Officer were present as special invitees.

At the outset, the members of the Board of Management congratulated the Vice-Chancellor and his colleagues for the excellent arrangements made for the First Convocation of the University held on 21st February, 1989. The members wished to place on record their appreciation of hard work done by the officers and staff of the University under the leadership of the Vice-Chancellor and desired that the same be conveyed to them.

The Chairman informed the Board of Management that the Board of Governors of the Commonwealth of Learning would be meeting in New Delhi on the 20th and 21st of March, 1989. The Board noted this and desired that the University should extend the necessary courtesies to them for holding the meeting. The University should utilise the occasion to establish closer interaction between the two Institutions to facilitate cooperation in distance education.

ITEM NO.1

TO CONFIRM THE MINUTES OF THE 13TH AND 14TH MEETINGS OF THE BOARD OF MANAGEMENT HELD ON DECEMBER 30, 1988 AND JANUARY 25, 1989 AND TO NOTE THE ACTION TAKEN THEREON.

15.1.1

The minutes of the 13th meeting of the Board of Management held on December 30, 1988 were confirmed subject to the following corrections.

15.1.2

In paragraph 13.3.1, the words "report creates a better professional and visual impact" be deleted and in their place, the following be added in the first sentence of this paragraph:

"report creates a better projection of multi-faceted contributions of IGNOU and a more discernible impact regarding its structural organisation and operational frame-work"

15.1.3

In paragraph 13.9.3 of the minutes, the words 'learning resource' be added after the words "IGNOU could develop" and before the word "materials" in the first sentence of this paragraph.

15.1.4

In paragraph 13.14.1, the word "gratified" appearing in the first line be substituted by the word "happy".

15.1.5

In paragraph 13.14.2, the last sentence beginning with the words "Since IGNOU was already planning...add to the prestige of the University" be deleted and in its place, the following be substituted:

"Since IGNOU was already planning to start the courses outlined by the UNESCO and the ITU, testing of such materials in the international fora will facilitate this process".

15.1.6

The minutes of the 14th meeting held on January 25, 1989 were confirmed.

15.1.7

The Board also noted the action taken on the minutes as per the notes given in the agenda papers.

ITEM NO.2

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TO CONSIDER AND APPROVE THE FINANCIAL ESTIMATES FOR THE YEAR 1989-90 AND & REVISED ESTIMATES FOR 1988-89.

ITEM NO.13

TO CONSIDER THE RE-SCHEDULING OF ACADEMIC PROGRAMMES DURING 89-90.

15.2.1)

&)

15.13.1)

The Board considered the recommendations of the Finance Committee on the revised estimates for year 1988-89 and the financial estimates for 1989-90. The Board noted that in view of the very stringent financial situation, there was no likelihood of any significant increase in the grants to the University during 1988-89 or 1989-90 and that some of the programmes scheduled to be launched in this and the next year would have to be deferred.

15.2.2)

15.13.2)

The Board considered and approved the proposals as per Appendix-I for rescheduling the programmes. The Board also approved the provisional ceilings of expenditure recommended by the Finance Committee in the revised estimates for 1988-89 at Rs.14.04 crores and budget estimates for 1989-90 at Rs.14.68 crores. The Board desired that the detailed financial estimates for 1989-90 and revised estimates for 88-89 should be recast taking into account the postponement of some of the academic programmes and possible economies that could be effected in expenditure.

15.2.3)

15.13.3)

The Board considered at length the various implications of these decisions and made the following observations:-

(i) Care should be taken to ensure that the postponement of the introduction of some academic programmes does not lead to any frustration for the academic staff and that all efforts are made to complete the preparation and production of the course materials for the new programmes well before admissions are made;

(ii) Within the estimates approved, University should explore the possibility for launching the diplomas in Higher Education and Computer Applications earlier.

(iii) The course packages for the Diploma in Nutrition and Health Education and the Diploma in Early Child Care and Education might be referred to Dr.J.S. Bajaj and his associates in the Health Department before they are finalised.

(iv) Within the ceilings of expenditure now approved, the University will not be able to reimburse the rupee equivalent of the Japanese Grant. It will therefore be necessary to (explain) the possibility of the Japanese grant flowing directly to the University, or the Government providing the required amount as an additionality to the approved ceiling for expenditure in 1989-90. The University should formally take up this matter with the Govt.

ITEM NO.3

TO CONSIDER THE AUDIT REPORT OF THE DIRECTOR OF AUDIT-I, CENTRAL REVENUES, APPENDED TO THE ACCOUNTS FOR THE YEAR 1987-88.

15.3.1

The Board considered the observations of the Director of Audit contained in the Audit Report appended to the accounts for 1987-88 and approved the comments of the University on them. The Board observed that the repayment of a sum of Rs.4.44 lakhs by the Delhi PWD should be followed up effectively. The Board suggested that in order to minimise the number of audit observations, it might be a useful practice to prepare a check-list of the audit requirements and verify the accounts in the light of such a check-list before the accounts are submitted for audit.

ITEM NO.4

TO CONSIDER AND APPROVE THE REMUNERATION PAYABLE TO THE EVALUATORS OF PROJECT REPORTS/DISSERTATIONS.

15.4.1

The Board considered the proposal and approved the recommendations of the Finance Committee that the evaluators of project reports be paid a sum of Rs.40/- per project/dissertation undertaken by students in Diploma in Distance Education.

ITEM NO.5

TO CONSIDER THE LETTER RECEIVED FROM MINISTRY OF HUMAN RESOURCE DEVELOPMENT ON THE ALLOCATION OF CONSTRUCTION WORK OF THE MAIN CAMPUS TO THE CPWD.

15.5.1

The Board noted the Government decision that the work of construction of the permanent campus of the University be entrusted to the CPWD as per letter No.F.5-11/88-U.I(Desk) dated 16th December, 1988.

ITEM NO.6

TO CONSIDER THE LETTER RECEIVED FROM THE MINISTRY OF HUMAN RESOURCE DEVELOPMENT ON THE INSTITUTION OF A FACULTY IN THE NAME OF POET VEMANA AT IGNOU.

15.6.1

The Board considered the suggestion made in Parliament for the institution of a Vemana Faculty in the University. The Board while appreciating the suggestion resolved that it should be kept in view as and when a Chair is established in the University on Comparative Theology or Religion.

ITEM NO.7

TO CONSIDER THE REPORT OF THE COMMITTEE APPOINTED ON TRANSPORT ARRANGEMENTS FOR IGNOU STAFF.

15.7.1

The Board considered the report of the committee on transport arrangements for the University staff. The Chairman explained that certain Central Universities like the University of Hyderabad and NEHU were providing such facilities to their staff. Further, the staff of IGNOU have to work much longer than those in conventional universities and that they are due to move to the new Campus which is not well served by the public transport system. The matter was considered at length and it was decided that a more detailed note indicating the dates by which the offices of the University are likely to shift to Maidan Garhi site, and detailed financial implications of implementing the proposal including the details of comparable facilities provided by other Central Universities, etc. be prepared and placed before the Board for consideration.

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ITEM NO.8

TO CONSIDER THE RETENTION OF THE SERVICES OF SHRI S.N. SHARMA, FINANCE OFFICER.

15.8.1

The Board approved the proposal for the reappointment of Shri S.N. Sharma as Finance Officer on the expiry of his present term on 20.7.1989 till 31.8.1991. The Board decided that Shri Sharma will continue to be on deputation till his superannuation from Government Service on 31.8.1989 and that thereafter he will continue on re-employment terms.

ITEM NO.9

TO CONSIDER THE PROPOSAL OF PROVIDING RENT FREE HARD FURNISHED RESIDENTIAL ACCOMMODATION TO DR. R.V. VYAS, REGIONAL DIRECTOR, SHILLONG.

15.9.1

The Board considered the matter and, taking into account the special circumstances prevailing in the North East Region, Dr.R.V. Vyas, Regional Director, Shillong, may be provided with rent-free hard-furnished residential accommodation at Shillong.

ITEM NO.10(i)

TO CONSIDER RATIFICATION OF THE ACTION TAKEN BY THE VICE-CHANCELLOR IN AUTHORISING THE PURCHASE OF PCXTS FROM KELTRON.

15.10(i).1

The Board ratified the action taken to purchase ten PCXTS with printers from Keltron, a Public Sector Undertaking, at a cost of Rs.5,31,500/-.

ITEM NO.10(ii)

TO REPORT FOR RATIFICATION THE APPOINTMENT OF PROF. B.N. KOUL AS DIRECTOR, SCHOOL OF EDUCATION.

15.10(ii).1

The Board ratified the action taken by the Vice-Chancellor in appointing Prof. B.N.Koul as Director, School of Education.

ITEM NO.10(iii)

TO REPORT FOR RATIFICATION THE ACTION TAKEN BY THE VICE-CHANCELLOR IN AUTHORISING EXPENDITURE FOR SITE PREPARATION FOR THE INSTALLATION OF THE VAX COMPUTER.

15.10(iii).1

The Board ratified the action taken by the Vice-Chancellor in executing the agreement with M/s Computer Maintenance

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Corporation Limited for site preparation at a cost of Rs.33,26,490/- for the installation of the VAX Computer at K-76 Hauz Khas.

ITEM NO.10(iv) TO REPORT THE EXTENSION OF LEASE AGREEMENT IN RESPECT OF THE BUILDING AT 9/2 SARVAPRIYA VIHAR.

IS.10(iv).1 The Board noted that the lease of the premises at 9/2 Sarvapriya Vihar, had been extended for a further period of three years with effect from 1.11.88 on a monthly rent of Rs.16,500/-.

ITEM NO.10(v) TO REPORT FOR INFORMATION THE CHANGE MADE IN RESPECT OF THE STATUTE TO BE AMENDED TO PROVIDE FOR THE SELECTION COMMITTEES FOR THE POSTS OF REGISTRARS & FINANCE OFFICER.

IS.10(v).1 The Board noted the amended Statute 12 as per Appendix-II in place of the amendments to Statutes 5 and 6 approved at the twelfth meeting held on October 7, 1988 and incorporated in Appendix V & Appendix VI to the minutes of that meeting.

ITEM NO.10(vi) TO REPORT FOR INFORMATION THE REVISED REGULATIONS ON THE PROCEDURE TO BE FOLLOWED AT THE CONVOCAATION.

IS.10(vi).1 The Board noted the Regulations on the Convocation as per Appendix-III to these minutes.

ITEM NO.11 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE SELECTION COMMITTEES AND TO NOTE THE ACTION TAKEN THEREON.

IS.11.1 Deferred.

ITEM NO.12 TO CONSIDER THE CONFIRMATION OF TEACHERS WHO HAVE COMPLETED THE PROBATION PERIOD.

IS.12.1 Deferred.

ITEM NO.14 LETTER RECEIVED FROM MINISTRY OF HUMAN RESOURCE DEVELOPMENT ON THE STATUTE RELATING TO THE DATE OF SUBMISSION OF THE ANNUAL REPORT.

IS.14.1 Deferred.

- ITEM NO.15 TO CONSIDER FOR INFORMATION THE AGREEMENT SIGNED BETWEEN THE IGNOU AND THE ASSOCIATION OF AUDIO VISUAL CONSULTANT CENTRE, JAPAN, FOR TECHNOLOGY EQUIPMENT OF THE IGNOU.
- 15.15.1 Deferred.
- ITEM NO.16 TO CONSIDER THE REQUEST FOR ASSISTANCE BY THE KOTA OPEN UNIVERSITY.
- 15.16.1 Deferred.
- ITEM NO.17 TO CONSIDER THE REQUEST FROM DR. ASHA S. KANWAR, READER IN ENGLISH FOR GRANT OF LEAVE FOR PURPOSES OF RESEARCH IN BRITAIN.
- 15.17.1 Deferred.
- ITEM NO.18 TO REPORT FOR INFORMATION THE APPOINTMENT MADE TO THE POSTS OF DIRECTOR (TEACHERS AFFAIRS) AND DIRECTOR (EVALUATION) AND PAY FIXATION IN RESPECT OF DIRECTOR (TEACHERS AFFAIRS).
- 15.18.1 Deferred.
- ✓ ITEM NO.19 TO CONSIDER A NOTE ON THE CONSULTANTS IN THE UNIVERSITY.
- 15.19.1 Deferred.
- ITEM NO.20 ABSORPTION OF EMPLOYEES OF CENTRAL/STATE GOVTS. CENTRAL/STATE UNIVERSITIES, CENTRAL AUTONOMOUS BODIES, IN IGNOU.
- 15.20.1 Deferred. ✓
- ITEM NO.21. TO CONSIDER THE RECRUITMENT TO THE POST OF REGIONAL DIRECTORS, ASSISTANT REGIONAL DIRECTORS AND THE CONSTITUTION OF THE SELECTION COMMITTEES.
- 15.21.1 The proposal was considered by the Board. In view of the fact that the role of the Regional Directors was crucial to the efficient functioning of the University, the Board felt that it was necessary to recruit them with the utmost care. The Vice-Chancellor informed the Board that in several cases, the Regional Directors had been appointed on deputation basis and that

their deputation period was coming to an end. The University had therefore advertised these posts and it was necessary that selections are made early. Many of the existing incumbents had also applied for regular appointment and it was necessary to take a view on their continuance or otherwise. The Board decided that the Selection Committees may be constituted by the Vice-Chancellor as was done for the posts of Deputy Registrars and Assistant Registrars.

Date of the next meeting

It was decided that the next meeting of the Board of Management would be held on Friday, April 28, 1989 at New Delhi at 11.00 hours.

The meeting concluded with vote of thanks to the Chair.

Prof. G. Ram Reddy
Chairman