

IGNOU  
SECOND MEETING OF THE BOARD OF MANAGEMENT  
HELD ON MARCH 19, 1987.

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MINUTES OF THE SECOND MEETING OF THE BOARD OF MANAGEMENT  
OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD IN  
NEW DELHI ON MARCH 19, 1987 AT 1130 HOURS

The following were present :-

Prof. G. Ram Reddy, Chairman

Shri G.N. Mehra, Member

Prof. R.P. Bambah, Member

Prof. C. Narayana Reddy, Member

Prof. Mrinal Miri, Member

Prof Ranjit Gupta, Member

Shri K. Narayanan, Secretary

Shri S.N. Sharma, Finance Officer, IGNOU was present while item No 5 was considered.

Shri Anand Sarup, Dr. (Miss) Armaity S. Desai, Shri Gurpreet Singh and Dr. J.S. Bajaj expressed their inability to attend.

At the outset the Chairman welcomed Shri G.N. Mehra and Prof. R.P. Bambah who attended the meeting of the Board of Management for the first time. He also informed the members of the Board of Management that the O.D.A. assistance to the University was of the order of £ 3.5 million sterling for the period upto 1990. A copy of the O.D.A. mission's report was circulated to the members. This was noted by the Board.

ITEM No 1      TO CONFIRM THE MINUTES OF THE FIRST MEETING  
OF THE BOARD OF MANAGEMENT HELD ON  
JANUARY 30, 1987

2.1.1.      :      The minutes of the first meeting of the Board of Management held on January 30, 1987 were confirmed.

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ITEM No 2TO CONSIDER AND APPROVE OF THE CONSTITUTION  
OF THE FINANCE COMMITTEE2.2.1. :

The Board considered the constitution of the Finance Committee and resolved that Statute 11 (1) be amended as follows :

Amendment to Clause (1) of Statute 11 of the Statutes of the University.

Existing Clause :

11 (1) The Finance Committee shall consist of not more than seven members.

Amendment proposed.

Substitute the following for the above :

" 11 (1) The Finance Committee shall consist of the following members, namely:-

(i) Vice-Chancellor.

(ii) A Pro-Vice-Chancellor of the University, by rotation according to seniority.

(iii) a Director of School of the University by rotation according to seniority.

(iv) one person to be appointed by the Board of Management, from among its members other than an employee of the University

(v) one person, who is not an employee of the University nominated by the Board of Management.

(vi) two persons to be nominated by the visitor.

(1) (a) The Finance Officer shall be ex-officio Secretary of the Finance Committee, but he shall not be deemed to be a member of that Committee."

The Board further resolved that if the above Statute is approved by the Visitor the following be nominated on the Finance Committee under categories (iv) and (v) of the proposed Statute :

1. Shri Gurpreet Singh, Member, Board of Management
2. Prof. Satya Bhushan, Director, NIEPA

ITEM No 3 TO CONSIDER AND APPROVE THE REPORT OF THE COMMITTEE REGARDING ASSISTANCE TO OPEN UNIVERSITIES/INSTITUTES/DEPARTMENTS OF CORRESPONDENCE COURSES IN UNIVERSITIES AND APPROVAL OF THE DRAFT STATUTE IN THIS BEHALF

- 2.3.1. : The Board considered the report of the Committee and agreed to provide assistance to the Open Universities/Correspondence Institutes/Departments of Correspondence Courses in Universities as suggested.
- 2.3.2. : The Board also approved the following statute under Sec 5(2) and desired that the same may be referred to the Visitor for approval :-

The following be added after Statute No 20 :

"Statute No 21.

Promotion of the Open University and distance education systems and determination of standards of teaching, evaluation and research therein.

- 1 (a). Indira Gandhi National Open University, may, after assessing the needs of a State Open University established by an Act of the Legislature, provide grants for such purposes and on such conditions as it may decide from time to time.

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- 1(b). Indira Gandhi National Open University, may, after assessing the needs of a Department/Institute of Correspondence Courses of a University established by Law other than a Central University or an Institution deemed to be a University under Section 3 of the University Grants Commission Act, provide grants for such purposes and on such conditions as it may decide from time to time."

2.3.3. : The Board also noted that collaboration with other Universities and Institutions is possible in organising programmes.

2.3.4. : In regard to introducing courses in classical dance/classical music, the possibilities of collaboration with other State Open Universities will be explored and brought before the Board for its consideration.

ITEM No 4

TO CONSIDER AND APPROVE THE APPOINTMENT OF CONSULTANTS IN THE UNIVERSITY

2.4.1. : The Board considered the proposal and approved of the appointment of Consultants in the University in principle. The Board noted that remuneration to whole-time and part-time Consultants was being paid in accordance with the Govt. guidelines on the matter. However, the Board felt that the sum of Rs 100/- per day fixed for part-time Consultants being rather low in relation to current prices, the same are to be collected from other institutions for similar appointments and put up with the Board of Management for consideration. The Board also noted that when Government revises the rates based on the recommendations of the Fourth Pay Commission, the same will be made applicable in the University.

- 2.4.2. : The Board noted the offer of the Secretary, Information and Broadcasting in providing assistance in locating Consultants needed by the University.

ITEM No 5 TO CONSIDER AND APPROVE THE FINANCIAL ESTIMATES FOR 1987-88 AND REVISED ESTIMATES FOR 1986-87

- 2.5.1. : The Finance Officer who was present explained the main features of the budget.

- 2.5.2. : The Board approved the financial estimates for 1987-88 as contained in the papers presented to the Board, and fixed the ceiling of expenditure at Rs 645.04 lakhs for recurring and Rs 656.00 lakhs for non-recurring items.

- 2.5.3. : The Board also approved the revised estimates for 1986-87.

- 2.5.4. : In this connection, the Board of Management suggested that the norms for staffing pattern should be evolved as far as possible.

ITEM No 6 TO CONSIDER AND APPROVE THE APPOINTMENT OF PROF. D.S. SHARMA AS PRO-VICE-CHANCELLOR  
(Item No 7 of the agenda)

- 2.6.1. : The Board on the recommendation of the Vice-Chancellor approved that the appointment of Prof. B.S. Sharma as Pro-Vice-Chancellor be for a period of 3 years with effect from 14th November, 1985 on deputation terms, such appointment being governed by the statutes of the University in this behalf.

ITEM No 7 TO CONSIDER AND APPROVE THE APPOINTMENT OF SHRI S.C. VAJPEYI AS PRO-VICE-CHANCELLOR  
(Item No 6 of the agenda)

- 2.7.1. : The Board on the recommendation of the Vice-Chancellor approved that the appointment of Shri S.C. Vajpeyi as Pro-Vice-Chancellor be for a period of 3 years with effect from 1st August, 1986 such appointment being governed by the statutes of the University in this behalf.

2.7.2. : In this connection, the Board noted that earlier Shri Vajpeyi was appointed as Chief Consultant on 1st February, 1986 and worked in that capacity till 31st July, 1986.

2.7.3. : The Vice-Chancellor informed the members of the need for appointing a third Pro-Vice-Chancellor. It was noted that a provision has been made for this in the Budget for 1987-88. The Board while accepting the appointment of another Pro-Vice-Chancellor requested the Vice-Chancellor to bring up his recommendations for this appointment in the light of the discussions held at the meeting.

ITEM No 8 TO CONSIDER AND DECIDE ON THE REPRESENTATION OF DR. B.N. KOUL FOR HIGHER STARTING SALARY

2.8.1. : The Board considered the request and in view of the hardships explained by Dr. B.N. Koul in his representation, it was resolved to fix his pay at Rs 2,000/- p.m. instead of Rs 1,800/- p.m. as decided earlier with effect from the date of appointment.

2.8.2. : In this connection, the Board desired that incentives for retaining the people who are doing good work should be thought of.

ITEM No 9 TO CONSIDER AND DECIDE ON THE FIXATION OF PAY OF MRS. RENU BHARDWAJ

2.9.1. : The Board considered the proposal and approval of the fixation of pay of Mrs. Renu Bhardwaj on appointment at Rs 900/- p.m. instead of Rs 700/- p.m.

2.9.2. : The Board authorised the Vice-Chancellor to fix the pay of selected candidates to protect their pay, wherever necessary.

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ITEM No 10 TO CONSIDER AND APPROVE OF THE REMUNERATION PAYABLE TO COURSE WRITERS, COUNSELLORS, EXAMINERS, INVIGILATORS ETC.

- 2.10.1. : The Board approved the rates of fees payable to experts, lesson writers, theme paper writers, aide-memoire writers, editors, chief editors, coordinators and counsellors, and the schedule of fee structure for video and audio production as recommended by the Planning Board, as per Appendices I, II and III enclosed.

ITEM No 11 TO CONSIDER AND APPROVE THE CONTINUANCE OF APPOINTMENT OF S/SHRI K.K. SHARMA AND S.C. GUPTA AS DEPUTY REGISTRAR AND DEPUTY FINANCE OFFICER RESPECTIVELY IN IGNOU

- 2.11.1. : The Board considered the proposal and approved of the retention of S/Shri K.K. Sharma, Deputy Registrar and S.C. Gupta, Deputy Finance Officer in the above posts till they attain the age of 60 years, on usual terms of re-employment.

ITEM No 12 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE SELECTION COMMITTEES

- 2.12.1. : The Board considered the recommendations of the Selection Committee for appointments which were tabled at the meeting and approved the panel as per details given below :

<u>S.No.</u>	<u>Name</u>	<u>Post</u>	<u>Initial pay</u>
<u>Physics</u>			
1.	Dr. Rajeshwar Narain Mathur	Professor	With pay protection
2.	Dr. Naresh Kumar	-do-	-do-
3.	Dr. Krishna Charan Sharma	Lecturer	Minimum of the scale
4.	Dr. (Mrs.) Vijay Shri	-do-	-do-
5.	Dr. Rajagopalan Ramenathan	-do-	-do-

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<u>S.No.</u>	<u>Name</u>	<u>Post</u>	<u>Initial pay</u>
<u>Political Science</u>			
1.	Shri Darvesh Gopal	Lecturer	Minimum of the scale
2.	Dr. Raja Joyce Singh	-do-	With two increments.
3.	Dr. Brahmananda Satpathy	-do-	Minimum of the scale
<u>Communication Division</u>			
1.	Dr. Abdul Waheed Khan	Professor	With pay protection
<u>Reserve</u>			
1.	Dr. Prakash M. Deshpande	-do-	-do-
2.	Dr. Valicha Kishore	-do-	-do-
2.	Ms. Girija Devi	Lecturer	Rs 1100/- p.m.
3.	Shri G.K. Shurejit	-do-	Minimum of the scale
4.	Shri Sanjay Kumar Sharma	-do-	-do-
<u>Reserve</u>			
1.	Ms. Meera Agarwal	-do-	Minimum of the scale
2.	Ms. Radhika Mullick	-do-	-do-
5.	Shri Rakesh Jain	Technical Assistant	With five advance increments
6.	Shri M. Upender Nath	-do-	-do-
7.	Mrs. Azra Arshad	-do-	Protection of pay
8.	Miss Neena Jain	-do-	Minimum of the scale
9.	Shri Sant Raj Maurya	-do-	-do-
10.	Mrs. Saroj Jain	-do-	-do-

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<u>S.No.</u>	<u>Name</u>	<u>Post</u>	<u>Initial pay</u>
11.	Shri Vinod.Sonyawel	Technical Assistant	Minimum of the scale
12.	Shri Shyam Behari Saxena	-do-	-do-
13.	Shri Satnam Singh	-do-	-do-
14.	Shri Y. Alphense	Camaraman	Minimum of the scale
15.	Shri N.V. Prasad	-do-	-do-
16.	Shri Alphones Vimal Raj J.	-do-	-do-
17.	Shri N. Srinivasan	-do-	-do-
18.	Shri G. Prasad	-do-	-do-
19.	Shri Subhash Jain	Production Assistant	Minimum of the scale
20.	Miss Sangeeta Saxena	-do-	-do-
21.	Shri Sunil Kumar Das	-do-	-do-
22.	Shri Vinod Prasad Gupta	-do-	-do-
23.	Shri Waris Ahmed Khan	-do-	-do-
24.	Shri Sangameshwar Rao T.	-do-	-do-
25.	Shri Daljeet Sachdeva	-do-	-do-
26.	Shri Sanjay Saxena	-do-	-do-
27.	Shri Mahipal Singh Dhapola	-do-	-do-
28.	Miss Amrita Schamy	-do-	-do-
29.	Shri Tilak Raj Malhotra	-do-	-do-
30.	Shri Mahabir Singh	Selection Committee recommended for appointment as Floor Assistant if acceptable to the individual.	.....10..

<u>S.No.</u>	<u>Name</u>	<u>Post</u>	<u>Initial pay</u>
<u>Botany</u>			
1.	Dr. (Mrs.) Swadesh Taneja	Lecturer	With five advance increments.
2.	Dr. (Miss) Jaswant Sokhi	-do-	Minimum of the scale
3.	Dr. (Mrs.) Geeta Mathur	-do-	-do-
4.	Dr. (Mrs.) Savitri Singh	-do-	-do-
<u>Mathematics</u>			
1.	Dr. (Ms.) Praveen Kiran Sinclair	Lecturer	V.C. is authorised to negotiate the salary.
2.	Dr. (Mrs.) Manik Dilip Patwardhan	-do-	Minimum of the scale.
3.	Dr. (Ms.) Purnima Mital	-do-	-do-
<u>Zoology</u>			
1.	Dr. (Mrs.) Geeta Kaicker	Lecturer	Rs 900/- p.m.
<u>Education</u>			
1.	Dr. Mohan Dass Bala Krishna Menon	Reader	With pay protection
2.	Dr. Shyam Das Menon	-do-	-do-
3.	Dr. Ved Prakash Goel	-do-	Minimum of the scale
<u>History</u>			
1.	Dr. Ahmed Raza Khan	Lecturer	With pay protection
<u>Reserve</u>			
1.	Dr. Surender Kumar	-do-	Minimum of the scale
2.	Dr. T.R. Gheble (S.C.)	-do-	-do-

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<u>S.No.</u>	<u>Name</u>	<u>Post</u>	<u>Initial pay</u>
<u>Administration</u>			
1.	Shri R. Neelakanta Iyer	Deputy Registrar	Minimum of the scale
2.	Shri K. Laxman	-do-	According to rules.
3.	Shri Manohar Lal Mukheija	-do-	Minimum of the scale
4.	Shri S. Agaiah Chari	-do-	According to rules
5.	Shri R.K. Arora	Assistant Registrar	With pay protection
6.	Shri Sunder Sham Pruthi	-do-	-do-
7.	Shri Prithpal Singh Rajpal	-do-	-do-
8.	Shri M.K. Murugesan (S.C.)	-do-	-do-

Reserve

- |    |                             |      |                      |
|----|-----------------------------|------|----------------------|
| 1. | Shri Sardar Singh           | -do- | Minimum of the scale |
| 2. | Shri Parvesh Chander Sharma | -do- | -do-                 |

- 2.12.2. : The Board approved of the creation of the posts as per Appendix IV enclosed.
- 2.12.3. : The Board also approved the obtaining of services of selected candidates on deputation basis wherever considered necessary on the usual deputation terms.
- 2.12.4. : The Board noted the recommendations of the Selection Committees to readvertise the posts of lecturer in Chemistry, Professor in Political Science, /and lecturer in Economics

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ITEM No 13

TO NOTE THE ACTION TAKEN ON THE DECISIONS OF THE PREVIOUS MEETING OF THE BOARD OF MANAGEMENT

2.13.1. : The Board noted the action taken.

ITEM No 14

TO CONSIDER AND APPROVE THE DAILY ALLOWANCE RATES FOR FOREIGN TOURS UNDERTAKEN BY THE OFFICERS OF IGNOU

2.14.1. : The Board considered the proposal and it was decided that the rates adopted by the Indian Institute of Management, Ahmedabad for foreign travel be obtained and submitted to the Board for consideration. In the meanwhile the Board approved of the rates of DA as released by the Reserve Bank of India from time to time for the visits abroad of the officers of the Indira Gandhi National Open University.

ITEM No 15

TO CONSIDER AND APPROVE THE PROPOSED ARRANGEMENTS FOR PROVIDING RESIDENTIAL ACCOMMODATION TO THE UNIVERSITY STAFF

2.15.1. : The Chairman explained the difficulties experienced by the staff members in locating suitable residential accommodation and proposed that about 50 to 60 flats from N.O.I.D.A. be obtained either on outright purchase basis or on rental basis. The Board approved of the proposal and requested the Vice Chancellor to negotiate with the N.O.I.D.A. authorities in this behalf.

2.15.2. : The Board also approved the rental ceiling indicated in the agenda note which would apply in cases where the buildings are hired from outside parties as follows :-

Rental ceiling

Professors and equivalent rank	Rs 1900/- p.m.
Readers and equivalent rank	Rs 1500/- p.m.
Lecturers and equivalent rank	Rs 1200/- p.m.

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ITEM No 16 TO CONSIDER AND APPROVE THE FEES AND EXPENSES FOR VARIOUS SERVICES CONNECTED WITH THE ARCHITECTURAL COMPETITION FOR THE IGNOU

2.16.1. : This item was withdrawn as the question of land use had not been settled.

ITEM No 17 TO CONSIDER AND DECIDE ON THE EXTENSION OF THE OPEN UNIVERSITY EDUCATIONAL FACILITIES FOR THE INDIANS, BHUTANESE AND NEPALESE IN BHUTAN

2.17.1. : The Board considered the proposal and decided that in principle the proposal contained in the letter of Shri T.R. Sree Rama be agreed to. However, the details be worked out and brought before the Board for a decision before this is implemented.

ITEM No 18 TO CONSIDER AND APPROVE OF THE SCALE OF FURNISHING PROVIDED AT THE RESIDENCE OF PRO-VICE-CHANCELLOR (ACADEMIC) ||

2.18.1. : The Board noted that in accordance with Statute 3(3)(b), a Pro-Vice-Chancellor is entitled to a free furnished accommodation. Since Prof. B.S. Sharma, Pro-Vice-Chancellor was residing in his own house, the Board approved an expenditure of Rs 35,118.55 incurred in providing furniture, furnishing at his residence.

ITEM No 19 TO CONSIDER AND DECIDE ON THE REQUEST OF A FACULTY MEMBER FOR HIGHER BASIC PAY

2.19.1. : The Board considered the proposal and in as much as the Vice-Chancellor has been earlier authorised by the Board to fix the pay of employees in pay protection cases, this matter may be decided by the Vice-Chancellor.

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ITEM No 20      TO CONSIDER AND APPROVE THE BANKING ARRANGEMENTS FOR COLLECTION OF STUDENTS FEES ETC.

2.20.1. :      The Board considered the proposal and approved of the banking arrangements with the State Bank of India in addition to Punjab National Bank and Andhra Bank for [the purpose of collection of fees.] - Deleted Supra

ITEM No 21      TO CONSIDER AND APPROVE OF THE FEES STRUCTURE FOR THE UNDERGRADUATE PROGRAMMES

2.21.1. :      The Board considered the proposed fee structure for the undergraduate programme placed on the table at the meeting and accepted in principle that the fees be charged at Rs 15/- per credit, the total amount payable for 96 credits would be Rs 1440/- over a period of 3 years and where preparatory courses were also involved an addition of Rs 180/- is payable.

NEXT MEETING

It was decided that the next meeting of the Board of Management will be held on 30th April, 1987.

The meeting concluded with a vote of thanks to the Chair.

Sd/-  
(Prof. G. Ram Reddy)  
Vice-Chancellor &  
Chairman