

IGNOU

TWENTIETH MEETING OF THE BOARD OF MANAGEMENT

HELD ON OCTOBER 5, 1990.

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## IGNOU

MINUTES OF THE TWENTIETH MEETING OF THE BOARD OF MANAGEMENT OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD AT K-76, HAUZ KHAS, NEW DELHI-110016 ON OCTOBER 5, 1990 AT 1100 HRS

The following were present :

1. Prof. V.C. Kulandai Swamy, V.C. - Chairman
2. Shri Anil Bordia
3. Dr. (Mrs) Rajammal P. Devadas
4. Dr. M.P. Parameswaran
5. Shri Nikhil Chakravartty
6. Fr. T.V. Kunnunkal
7. Prof. D.D. Joshi
8. Dr. S. Kannan
9. Dr. S.N. Chaturvedi

Shri K. Narayanan, Registrar - Secretary

Shri Suresh Mathur, Dr. Gurpreet Singh, Prof. Sheetanshu Mehta, Prof. Ram G. Takwale, Dr. A. Jamal Kidwai and Prof. B.N. Koul could not attend the meeting.

Prof. R.J. Garde, Pro-Vice-Chancellor, Shri C.R. Pillai, Director (Plg & T.A.) and Shri S.N. Sharma, Finance Officer, attended the meeting as special invitees.

Shri K.J.S. Prasada Rao, Deputy Registrar (Governance), was present to assist the Secretary of the Board.

Before the items of agenda were taken up, the Chairman welcomed the new members, viz., Shri Nikhil Chakravartty, Fr. T.V. Kunnunkal, Dr. S.N. Chaturvedi and Dr. S. Kannan.



The following items were considered:

## ITEM NO.1

TO CONFIRM THE MINUTES OF THE 19TH MEETING OF THE BOARD HELD ON AUGUST 17, 1990 AND TO NOTE THE ACTION TAKEN THEREON

## 20.1.1

The minutes of the 19th meeting of the Board of Management held on August 17, 1990 were confirmed.

## 20.1.2

The Board also noted the action taken on the minutes.

## ✓ ITEM NO 2

VICE-CHANCELLOR'S NOTE ON PLANNING AND DEVELOPMENT: "THE ROLE OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY IN PROMOTION, COORDINATION AND MAINTENANCE OF STANDARDS OF DISTANCE EDUCATION"

## 20.2.1

The Policy Note on Promotion, Coordination and Maintenance of Standards of Distance Education was considered by the Board at length. The following points emerged from the discussion :

- a) Sections 4 and 5 (2) of the IGNOU Act vest in the IGNOU the functions of promotion, coordination and maintenance of standards of the distance education system in the country. It is, therefore, necessary that early steps are taken to operationalise these provisions in the IGNOU Act.
- b) According to the scheme of the Act, the Board of Management is the principal executive body of the University and, therefore, was responsible for all the functions assigned to the University. If any new structures are developed for promotion, coordination and maintenance of standards for the distance education system, the relationship of such structures and mechanisms with the Board of Management will have to be clearly spelt out.
- c) The composition of any mechanism to be established for performance of the coordination functions, and the powers and functions to be assigned to it will have to be carefully worked out, as it may not be legally feasible for the Board to delegate any of its substantive functions to another body established under a statute.

## 20.2.2

The Board decided that in the light of the discussions at the meeting, the University should now prepare detailed proposals for operationalising the provisions contained in Sections 4 and 5(2) of the Act including the establishment of necessary



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mechanisms for the purpose, their composition, their powers & functions and their relationship with the Board of Management, and bring up such proposals before the Board.

ITEM NO 3

TO CONSIDER THE NOMINATIONS TO THE PLANNING BOARD

20.3.1

The Board considered the matter and nominated the following persons, representing the areas of specialisation as indicated, to the Planning Board:

(a) Management

Prof. T.V. Rao  
Behavioural Scientist,  
Chairman of Ph.D. Programme,  
Indian Institute of Management  
Ahmedabad

(b) Learned Professions

Dr. L.M. Nath  
Professor & Head,  
Centre for Community Medicine  
A.I.I.M.S.  
New Delhi

(c) Education

Dr. A.K. Jalaluddin  
Former Addl. Director, NCERT

(d) Distance Education

Prof. M. Shanmugam  
Director  
Directorate of Distance Education  
University of Madras  
Madras

(e) Commerce & Industry

Dr. N.C.B. Nath  
Formerly Commercial Director  
Hindustan Steel Ltd. ✓

ITEM NO 4

TO CONSIDER AND APPROVE NOMINATION OF MEMBERS TO THE ACADEMIC COUNCIL

20.4.1

The Board, on the recommendations of the Vice-Chancellor, nominated the following members to the Academic Council under Sub-clauses(iv) and (vi) of Clause (1) of Statute 9:



(a) Sub-Clause (iv)

- (i) Dr. M.L. Bhatia, Reader, School of Management Studies
- (ii) Dr. M.B. Menon, Reader, School of Education
- (iii) Shri K. Murugan, Lecturer, Madras Regional Centre
- (iv) Dr. (Mrs) S. Taneja, Lecturer, School of Sciences

(b) Sub-Clause (vi)

- (i) Dr. M.M. Pant, Director, Computers Division
- (ii) Dr. A.W. Khan, Director, Communication Division

## ITEM NO 5

20.5.1

## TO CONSIDER NOMINATION OF MEMBERS TO THE STANDING COMMITTEES OF THE BOARD OF MANAGEMENT

The Board nominated, from among its members, the following persons to the Standing Committees as indicated below :

(a) Establishment Committee

- (i) Dr. A. Jamal Kidwai
- (ii) Fr. T.V. Kunnunkal

(b) Purchase Committee

- (i) Prof. D.D. Joshi
- (ii) Shri Nikhil Chakravartty

(c) Works Committee

- (i) Prof. Sheetanshu Mehta
- (ii) Prof. R.G. Takwale

(d) Students Services Committee

- (i) Dr. S. Kannan
- (ii) Dr. (Mrs) Rajammal P. Devadas



- ✓ ITEM NO 6 TO CONSIDER AND APPROVE THE DRAFT AGREEMENT TO BE ENTERED INTO WITH THE ARCHITECT
- 20.6.1 The Board considered the draft agreement and approved it.] The approved agreement is at Appendix I.
- ITEM NO 7 TO CONSIDER CONFERMENT OF HONORARY DEGREE OF D. LITT. (HONORIS CAUSA) ON THE PRESIDENT OF THE REPUBLIC OF SENEGAL
- 20.7.1 The Board considered the recommendation of the Vice-Chancellor that the University may confer the degree of D. Litt. (Honoris Causa) on the President of the Republic of Senegal, H.E. Mr. Abdou Diouf, and authorised the Vice-Chancellor to take all steps necessary for holding a special convocation for the purpose. The Board noted that no consultation with the Academic Council was possible as it had not been fully constituted yet.
- ITEM NO 8 TO CONSIDER THE QUESTION OF QUALIFYING TEST FOR RECRUITMENT OF LECTURERS IN THE UNIVERSITY
- 20.8.1 The Board considered the proposal and resolved that the University may not conduct a separate qualifying test for recruitment of Lecturers. The Board further resolved that the recruitment of Lecturers may be made from among those candidates who have qualified in the test conducted by the UGC/CSIR in those disciplines in which such tests are held and also those who have been exempted by the UGC from appearing in the qualifying test vide letters No F.4-12/86(NET) dated 30th January, 1990 and letter No F.4-12/86(NET) dated 14th June, 1990.
- 20.8.2 The Board noted that the AICTE has not yet prescribed any qualifying test for recruitment to the posts of Lecturer in engineering, technology, computer science, management and other technical education subjects, and resolved that as per its earlier decision taken at the 16th meeting held on 16th May, 1989, the requirement of a qualifying test for recruitment of Lecturers in these subjects may be dispensed with.
- ✓ ITEM NO 9 TO CONSIDER A NOTE ON BROADCASTING OF IGNOU'S PROGRAMMES ON AKASHVANI AND DOORDARSHAN
- 20.9.1 The Board noted the significant progress made by the University in the development of extensive infrastructure, consisting of production and post-



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production facilities, and in ensuring a steady output of high quality audio and video programmes to supplement the print material of all its programmes. The Board was of the view that the immense potential of the electronic media should be pressed into service for mass education programmes like those of the IGNOU. The Board felt that broadcast/telecast of curriculum based educational materials should be high on the priority areas of both AIR and Doordarshan and strongly endorsed the University's proposal that, to begin with, a half-an-hour broadcast/telecast of IGNOU programmes on alternate days should be implemented as soon as possible. The Board resolved that the matter may be taken up with the Ministry of Information and Broadcasting and the Prasar Bharati Corporation as soon as it is set up.

ITEM NO 10

TO CONSIDER THE REPORTS OF THE VISITING COMMITTEE ON ANDHRA PRADESH AND KOTA OPEN UNIVERSITIES

20.10.1

The Board considered the reports of the Visiting Committee on Andhra Pradesh Open University and Kota Open University, and resolved that :

(a) the Andhra Pradesh Open University may be given a grant of Rs. 23 lakhs (Rs. 20 lakhs for strengthening computer facility and Rs. 3 lakhs for staff development) and Rs. 22 lakhs to Kota Open University (Rs. 20 lakhs for computer facility and Rs. 2 lakhs for staff development);

(b) the two State Open Universities be requested to furnish details of utilisation of their surplus funds before IGNOU releases the grants;

(c) the two State Open Universities be requested to furnish utilisation certificates with full details of expenditure for the grants given by IGNOU ; and

(d) the Vice-Chancellor be authorised to take all necessary steps in the matter.

ITEM NO 11

TO CONSIDER AND APPROVE THE QUALIFICATIONS FOR THE POSTS OF PRODUCTION OFFICER AND ASSISTANT PRODUCTION OFFICER

20.11.1

The Board considered and approved the qualifications as proposed for Production Officer/Jt. Registrar (Production) and Assistant Production Officer with certain modifications. The qualifications as approved are placed at Appendix II.



- ITEM NO 12 TO CONSIDER THE EXTENSION OF THE TERM OF SELECTION PANEL
- 20.12.1 The Board noted that the University has been following the practice of preparing panels for appointment against various categories of posts, and making appointments as and when need arose during the period of validity of these panels. In the case of the post of Deputy Registrar, a panel was prepared in March 1988, and the vacancies immediately available were filled up. In November, 1988, the scale of pay and qualifications for the post of Deputy Registrar were upgraded. Although subsequent to this upgradation more positions of Deputy Registrar became available, no new appointments were made from the existing panel. Considering the totality of the circumstances, the Board took a liberal view and resolved that the existing vacancies in the post of Deputy Registrar be filled up from the panel prepared in March, 1988, and that these appointments should be effective only from the date(s) on or after the offers are made.
- ITEM NO 13 TO CONSIDER AND APPROVE THE REGULATIONS FOR THE CONDUCT OF THE MEETINGS OF THE BOARD OF MANAGEMENT
- 20.13.1 The Board approved the regulations for the conduct of the meetings of the Board of Management as proposed (Appendix III).
- ITEM NO 14 TO CONSIDER THE REQUESTS RECEIVED FROM THE EMPLOYEES REGARDING: (i) ENHANCEMENT OF RENTAL CEILINGS; AND (ii) EXTENDING THE FACILITY OF LEASED RESIDENTIAL ACCOMMODATION TO TEACHERS, OTHER ACADEMIC STAFF AND OFFICERS OF EQUIVALENT GRADE POSTED AT REGIONAL CENTRES
- 20.14.1 The Board considered the proposal and approved the following enhanced rates :
- (a) Professors & Equivalent grade - Rs.2400/-p.m.
  - (b) Readers & Equivalent grade - Rs. 2000/-p.m.
  - (c) Lecturers & Equivalent grade - Rs.1700/-p.m.
- 20.14.2 The Board also noted the levy of licence fee based on living area for houses hired on lease basis by the employees eligible for hired accommodation.



20.14.3

The Board further resolved that the facility of leased residential accommodation be made applicable to teachers, other academic staff and officers of equivalent grade posted at Regional Centres located in 'A' Class Cities/Metropolitan Cities on the same pattern as obtaining at Headquarters (Delhi).

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ITEM NO 15

TO CONSIDER THE CONFIRMATION OF TEACHERS AND OTHER EMPLOYEES

20.15.1

The Board confirmed the following teachers and other employees as per the details given below : --

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S.No.	Name & Designation	Date of joining	Date of confirmation
1.	Sh. Pula Srinivas Kumar Lecturer in Engg & Tech	15.09.1989	15.9.1990
2.	Mrs. Seema Chandok Asstt. Librarian	28.09.1988	28.12.1989
3.	Sh. C R K Moorthy Analyst	24.11.1988	24.11.1989

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20.15.2

It was decided that the case of Sh. Rampelli Satyanarayana, Academic Associate in Political Science may be taken up later as his probation period will end only on 29th October, 1990.

20.1

ITEM NO 16

TO CONSIDER AND APPROVE THE NORMS FOR ADDITIONAL STAFF AT THE STUDY CENTRES

20.16.1

The Board considered the proposal for additional staff at the Study Centres and approved the following staff pattern :

	<u>Asstt. Coord.</u>	<u>Class-III</u>	<u>Class-IV</u>
Centres between 500 to 850 students	3rd Asstt. Coordinator	-	-
Centres between 850 to 1200 students	4th Asstt. Coordinator	1 part time	-
Centres above 1200 students	5th Asstt. Coordinator	1 part time for longer hrs	1 part time



ITEM NO 17 TO CONSIDER AND APPROVE THE COURSE FEE FOR MODULE IV (INTEGRATED MODULE) IN MANAGEMENT AND TO REPORT ON THE COURSE FEE PRESCRIBED FOR DIPLOMA IN COMPUTERS IN OFFICE MANAGEMENT

20.17.1 The Board considered the proposal and approved the proposed course fee of Rs. 1,000/- (inclusive of examination fee) for Module IV (Integrated Module) for the management programme.

20.17.2 The Board also ratified the action taken by the Vice-Chancellor under Section 10 (3) of IGNOU Act in fixing the Course fee of Rs. 2,000/- (which includes examination fee) for Diploma in Computers in Office Management.

ITEM NO 18 TO REPORT FOR INFORMATION THE PROVISION OF RESIDENTIAL ACCOMMODATION TO THE VICE-CHANCELLOR

20.18.1 The Board approved the action that has been taken in designating Flats B 801 and C 800 in the Asian Games Village as Vice-Chancellor's residence (area 229 sqm. )

20.18.2 The Board further decided, in view of the fact that part of accommodation is being used for office purposes, 50% of the electricity charges of the VC's residence will continue to be paid by the University, as in the past.

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The meeting concluded with a vote of thanks to the Chair.

Sd/-  
(V.C. KULANDAI SWAMY)  
Chairman