

MINUTES OF THE TWENTY SECOND MEETING OF THE BOARD OF MANAGEMENT OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD AT K-76, HAUZ KHAS, NEW DELHI 110 016 ON FEBRUARY 18, 1991 AT 11.00 HOURS. 15

The following were present:

1. Prof. V.C. Kulandai Swamy
Vice-Chancellor Chairman
2. Prof. Jamal A.Kidwai
3. Prof. Ram G. Takwale
4. Prof. (Mrs) Rajammal P. Devadas
5. Prof. D.D. Joshi
6. Prof. B.N. Koul
7. Dr. S.N. Chaturvedi

Shri K. Narayanan, Registrar

Secretary

Shri Anil Bordia, Shri Mahesh Prasad, Dr Gurpreet Singh, Dr M.P. Parameswaran, Shri Nikhil Chakravartty, Prof. Sitanshu Mehta, Fr. T.V. Kunnunkal and Dr S. Kannan could not attend the meeting.

Prof. R.J. Garde, Pro-Vice-Chancellor, Shri C.R. Pillai, Director (Planning and Teachers Affairs) and Shri S.N. Sharma, Finance Officer, attended the meeting as special invitees.

Shri K.J.S. Prasada Rao, Deputy Registrar (Governance), was present to assist the Secretary of the Board.

The following items were considered:

ITEM NO.1 TO CONFIRM THE MINUTES OF THE TWENTYFIRST MEETING OF THE BOARD HELD ON DECEMBER 14, 1990 AND TO NOTE THE ACTION TAKEN THEREON.

22.1.1 The Minutes of the 21st Meeting of the Board of Management held on December 14, 1990 were confirmed, with the correction of the date "12.10.90" to "22.10.90", appearing at the end of para 21.8.1.

22.1.2 The Board also noted the action taken on the Minutes.

ITEM NO.2

16 VICE-CHANCELLOR'S NOTE ON PLANNING & DEVELOPMENT-
DEVELOPMENT OF MAIN CAMPUS.

22.2.1

The Vice-Chancellor gave a brief account of the steps so far taken for the development of the main Campus. The Vice-Chancellor's report is given in Appendix-I.

22.2.2

The Vice-Chancellor expressed unhappiness over the tardy progress made in planting trees and greening the campus. He said that the entire work relating to horticulture was assigned to the Delhi Administration as far back as in 1987, at an estimated cost of Rs.10.37 lakhs. The progress of the work was far from satisfactory despite the persistent efforts made by the University. The Board authorised the Vice-Chancellor to take all appropriate steps, including if necessary, the cancellation of the contract with the Delhi Administration, recovery of the deposit made with them and assigning the entire project to other agencies like the Social Forestry Department etc./

ITEM NO.3

TO CONSIDER THE DRAFT STATUTES FOR
OPERATIONALISATION OF THE PROVISIONS CONTAINED IN
SECTION 5(2) OF THE IGNOU ACT.

22.3.1

The Vice-Chancellor informed the Board that a Committee appointed by the UGC, consisting of the Education Secretary, MHRD, the Vice-Chairman, UGC, and the Vice-Chancellor, IGNOU, is scheduled to meet on 22nd February, 1991 to consider the modalities for operationalising the provisions for promotion and coordination of the distance education system by the IGNOU. He expressed the view that it would be advisable to await the outcome of the meeting before the Board finalised the draft statutes.

22.3.2

The Board expressed concern that a major provision in the IGNOU Act had not been given effect to even five years after the Act had come into force, and that discussions on the subject at the meeting of the Board on several occasions in the past had remained inconclusive. The Board however agreed that the draft statutes prepared by the University may be reviewed in the light of the decisions taken at the meeting to be held on 22.2.1991 and they may be placed before the Board at its next meeting.

✓ ITEM NO.4 ✓

TO CONSIDER THE PROPOSAL FOR
CENTRE FOR EDUCATION IN COMPUTER AND INFORMATION
SCIENCES TO A SCHOOL OF COMPUTER AND INFORMATION
SCIENCES

17

22.4.1

The Vice-Chancellor briefly explained the proposal for the establishment of a School of Computer and Information Sciences. Programmes in computer education were presently organised by the School of Engineering and Technology. However, considering the importance of Computer and its applications in other fields of study, and the need to develop interdisciplinary programmes involving several Schools of Studies, it was essential to set up a separate School in Computer and Information Sciences.

22.4.2

The Board approved the establishment of a School of Computer and Information Sciences and also approved the consequent amendment to Statute 10A as indicated at Appendix II.

✓ ITEM NO.5

TO CONSIDER CREATION OF FACULTY POSITIONS FOR THE
SCHOOL OF HEALTH SCIENCES.

22.5.1

The Board was informed that the Indian Nursing Council had suggested that the University should consider the introduction of a B.Sc.(Nursing) Programme for serving nurses. The Planning Board and the Academic Council, in their meetings held on November 19, and November 30, 1990 respectively, had accepted the proposal in principle and decided that further consultations should be made with the Indian Nursing Council to formulate a detailed plan of action.

22.5.2

The Board was further informed that proposed programme would be offered by the School of Health Sciences, which, though provided in the Statutes, has not yet been set up. It was therefore necessary to create some faculty positions and fill them up so that the School can start functioning. The Board approved the creation of the following positions for the School of Health Sciences:

Professor - 1

Reader - 2

Lecturers - 4

22.5.3

The Board decided that of the above positions one of Reader and two of Lecturers will be in the area of Nursing. The Board also approved the qualifications for the posts of Reader and Lecturer.

in Nursing as indicated in Appendix III. The Board suggested that the post of Professor in the School might be filled by securing the services of a senior person in the medical profession who has specialised in Preventive and Social Medicine. The Board authorised the Vice-Chancellor to take appropriate steps for this purpose.

ITEM NO.6

TO CONSIDER THE PROCEEDINGS OF THE FINANCE COMMITTEE MEETING.

22.6.1

The Board noted the proceedings of the 12th Meeting of the Finance Committee held on December 27, 1990. The Board, in particular, approved the following recommendations of the Finance Committee (the item number in the parenthesis refers to the item of the minutes of the Finance Committee meeting held on 27.12.90):

- (i) Investments made on the recommendations of the Investment Committee (item No.3);
- (ii) The adoption of the Financial Code of the University along with the appendix relating to delegation of powers (effective 1.4.91) (item No.4);
- (iii) The increase in the quantum of subsidy from the University towards transport charges of employees from the existing 50% to 60% (item No.5);
- (iv) The remuneration for guidance and evaluation of projects included in the Integrative Module of the Management Programme at Rs.300/- per project for guidance and Rs.100/- per project for evaluation with the provision that the School faculty could also be assigned the evaluation work (item No.6);
- (v) The raising of the pay scale of the posts of Production Assistants and Technical Assistants in Communication Division from the present scale of Rs.1400-2300 to Rs.1640-60-2600-EB-75-2900 and make it applicable to the present incumbents with effect from the date of satisfactory completion of probation period (item No.8); and
- (vi) The creation of the following posts and abolition of corresponding posts shown there against (item No.9):

Post Created

Post Abolished

- | | |
|--|---|
| (1) Book-Designer
cum-lay out Artist
(Rs.2200-4000) | Cartographer
(Rs.1400-2300) |
| (2) Junior Engineer
(Civil)
(Rs.1400-2300) | Technical Super-
visor
(Rs.1320-2040) |
| (3) Full time Coordinator
(Lakshadweep Study
Centre)
(Rs.2200-4000) | inlieu of the
normal position
of a Part-time
coordinator |
| (4) Security Officer
(Rs.2200-4000)
(Additional Post) | (Post newly
created) |

22.6.2 The proceedings of the Finance Committee are given in Appendix IV.

ITEM NO.6A TO NOTE THE PROCEEDINGS OF THE FINANCE COMMITTEE MEETING HELD ON FEBRUARY 5, 1991 AND APPROVAL THERETO.

22.6A.1 The Board noted the proceedings of the 13th meeting of the Finance Committee held on February 5, 1991 and approved, in particular, the following recommendations of the Committee (the item No. in parenthesis refers to the item of the Minutes of the Finance Committee meeting held on February 5, 1991):

- (i) The modifications suggested to Schedule III in the Appendix to the Financial Code (item No.3); and
- (ii) The financial estimates for the year 1991-92 and revised estimates 1990-91 (item No.5).

22.6A.2 The Vice-Chancellor also mentioned that the Finance Committee had agreed that, in case the University could raise any additional resources by raising the fees for various programmes, such additional resources could be set apart for construction and campus development projects.

22.6A.3 The Board noted that the expression, 'Controller of Examinations' wherever it appears in the Financial Code, shall be read as 'Director (Evaluation)/controller of examinations'.

20

ITEM NO.7

22.7.1

The proceedings of the Finance Committee are given in Appendix V

TO CONSIDER THE PROCEEDINGS OF THE WORKS COMMITTEE HELD ON 9.1.91.

The Board considered and approved the proceedings of the meeting of the Works Committee held on January 9, 1991 (Appendix VI).

ITEM NO.7A

22.7A.1

TO CONSIDER THE PROCEEDINGS OF THE WORKS COMMITTEE HELD ON 8.2.91.

The Board considered and approved the proceedings of the meeting of the Works Committee held on February 8, 1991 (Appendix VII).

ITEM NO.8

22.8.1

TO CONSIDER THE PROCEEDINGS OF THE ESTABLISHMENT COMMITTEE HELD ON 11.01.1991.

The Board considered and approved the proceedings of the 1st meeting of the Establishment Committee held on January 11, 1991 (Appendix VIII).

ITEM NO.9

22.9.1

TO CONSIDER THE PROCEEDINGS OF THE PURCHASE COMMITTEE HELD ON 12.01.1991.

The Board considered and approved the proceedings of the Purchase Committee Meeting held on January 12, 1991 (Appendix IX).

ITEM NO.10

22.10.1

TO CONSIDER THE RECOMMENDATIONS OF THE ABSORPTION COMMITTEE APPOINTED BY THE VICE-CHANCELLOR VIDE LETTER NO.AD/3/1/16/579 DATED 21.6.1989.

The Vice-Chancellor informed the Board that the decisions of the Absorption Committee constituted by the Vice-Chancellor on 21st June 1989 should have been placed before the Board earlier but, regrettably, this was not done. The Board :

- (i) approved the principles of absorption formulated by the Absorption Committee (Appendix X);
- (ii) approved the recommendations of the Absorption Committee regarding the absorption of employees (Appendix XI); and
- (iii) noted that the recommendations of the Committee at the level of Reader have not yet been finalised and that cases of employees whose pay scale is Rs.3700 and

above shall henceforth be considered by the Absorption Committee appointed by the Board at its meeting held on August 17, 1990.

✓ ITEM NO.11

TO CONSIDER THE RECOMMENDATIONS OF THE ABSORPTION COMMITTEE APPOINTED TO CONSIDER THE CASES OF ABSORPTION OF DEPUTATIONISTS OF GROUP 'A' OFFICERS (SR. LEVEL) IN THE PAY SCALE OF RS.3700/- AND ABOVE.

22.11.1

The Vice-Chancellor explained that as a result of the decision of the Board at its meeting held on May 16, 1989 regarding the proposal for absorption of deputationists, the Vice-Chancellor had appointed a Committee under the Chairmanship of the Pro-Vice-Chancellor, Professor. R.J. Garde. This Committee had suggested that the absorption cases of employees in the rank of Professor and equivalent grade might be considered by another Committee with the Vice-Chancellor as the Chairman. The Board at its meeting held on August 17, 1990 appointed such a Committee under the Chairmanship of the Vice-Chancellor to consider cases of persons in the scale of pay of Rs.3700 or more. In view of this, the cases of deputation of employees in the pay scale of Rs.3700 and above shall, henceforth, be decided by the Absorption Committee whose Chairman is the Vice-Chancellor.

22.11.2

The Absorption Committee under the Chairmanship of the Vice-Chancellor met twice, once in October 1990 and again in January 1991. At these meetings, the Committee had finalised the principles of absorption of deputationists which the Board approved (Appendix XII).

22.11.3

The Vice-Chancellor stated that the Committee, at its meeting held in January 1991, could not finalise all the cases referred to it and that the Committee is expected to give its recommendations after another meeting and that the matter will be brought before the Board thereafter. This was noted.

ITEM NO.12

TO CONSIDER THE PROPOSAL ON TERMINAL BENEFITS TO VICE-CHANCELLOR/PRO-VICE-CHANCELLOR.

22.12.1

The Vice-Chancellor informed the Board that a detailed note on this item could not be placed, as the information received from other Universities was not adequate. It appeared that most Central Universities have not formulated specific provisions for sanctioning terminal benefits to their Vice-Chancellors. It is possible that some of these Universities might be following certain

The manner or practices for sanctioning such benefits. It was felt that information on such practices need to be collected.

22.12.2

The Government of India and the UGC, with whom the matter is pending, has not, so far, it appears, taken any decision in the matter of providing terminal benefits to Vice-Chancellors. In the light of these, the Vice-Chancellor suggested that the item be withdrawn for the present and that it may be considered later by the Board when full information is available. The Board agreed to the withdrawal of the item.

ITEM NO.13

TO CONSIDER THE PROPOSAL ON EXTENDING TA, LTC AND MEDICAL ATTENDANCE FACILITIES ETC., TO THE VICE-CHANCELLOR.

22.13.1

The Board considered and approved the proposed amendment to sub-Clause (iv) of Clause (5) of Statute 1 to provide for Leave Travel Concession and Medical Facilities to the Vice-Chancellor. The relevant sub-clause as it exists, the proposed amendment and the clause after amendment is placed at Appendix XIII.

22.13.2

The Board also decided that, as an interim measure, the University may follow the Government procedures in extending the facilities like TA, LTC and Medical Facilities to the Vice-Chancellor.

22.13.3

The Board also observed that when the rules on travelling allowance are finalised, provision should be made for the Vice-Chancellor to claim the cost of hotel accommodation appropriate to his status.

ITEM NO.14

TO CONSIDER A PROPOSAL TO SANCTION FINANCIAL ASSISTANCE TO TEACHERS AND OTHER ACADEMIC STAFF OF THE UNIVERSITY TO MEET THE EXPENDITURE ON CONTINGENCIES IN CONNECTION WITH THE FINALISATION AND SUBMISSION OF THEIR PH.D. THESES.

22.14.1

The Board approved the proposal as part of faculty development programme to provide financial assistance not exceeding Rs.5000/- to teachers and other academic staff of the University to meet the expenditure on items like (i) purchase of stationery, (ii) typing, (iii) preparation of charts and drawings, (iv) making copies and binding etc. in connection with the finalisation and submission of their Ph.D. theses to the Universities in which they are registered for Ph.D. The Board desired that one copy of the thesis shall be kept in the Library.

22.14.2 The Board also decided that teachers and other academic staff of the University who are recipients of fellowships for doing their Ph.D. will not be eligible for this assistance.

ITEM NO.15 TO REVIEW THE CHARGING OF RENT FOR FURNITURE AND FURNISHINGS PROVIDED AT THE ASIAN GAMES VILLAGE FLATS.

22.15.1 The Board considered the proposal and decided that:

- (i) The furniture and furnishings may be withdrawn from the flats of those employees who have represented for their withdrawal;
- (ii) Steps be taken soon to auction such withdrawn furniture and furnishings; and
- (iii) Till such time as the furniture is withdrawn from the flats of those employees referred to in para (ii) above, the earlier rate of rent, i.e., Rs.50/- for 3 bed room flats and Rs.40/- for two bed room flats may continue to be levied.

22.15.2 The Board decided that the question of maintenance of the furniture and furnishings in the flats of those employees who have agreed to pay the revised rates of rent may be examined separately.

ITEM NO.16 TO REPORT FOR APPROVAL IN GIVING THE BENEFIT OF HIGHER PAY TO DR.(MRS) NEELA JAGANNATHAN, DEPUTY LIBRARIAN FOR DISCHARGING THE FULL DUTIES OF REGULAR LIBRARIAN IN ADDITION TO HER OWN DUTIES.

22.16.1 The Vice-Chancellor explained that Dr.(Mrs). Neela Jagannathan, Dy. Librarian, has been discharging the full duties of the Librarian in addition to her own duties w.e.f. 28.7.89. She was permitted by the Vice-Chancellor in accordance with FR 49 (i), to draw the minimum of the scale of pay of the post of Librarian as admissible under the rules for a period of six months. The Board approved the decision taken by the Vice-Chancellor and decided that the benefit may be extended to her beyond 28.1.90 until a Librarian joins the University.

22.16.2 The Board was informed that the process for selecting the Librarian has been initiated and that the interview for the post is scheduled in the last week of February 1991.

- 24
ITEM NO.17 TO CONSIDER THE EXTENSION OF TERM OF APPOINTMENT OF SHRI H.N. BISWAS, CONSULTANT BEYOND 28.2.91.
- 22.17.1 The Board noted that Shri H.N. Biswas's term as Consultant will come to an end on 28.2.91 and extended it for a further period of six months beyond 28.2.91 under the same terms and conditions.
- ITEM NO.18 TO REPORT FOR APPROVAL THE EXTENSIONS OF APPOINTMENT GIVEN TO CONSULTANTS.
- 22.18.1 The Board noted that the Vice-Chancellor has extended the terms of consultants indicated at Appendix XIV and approved it.
- ITEM NO.19 TO REPORT THE EXTENSION OF TERM OF APPOINTMENT OF DR DEEPAK CHAWLA, CONSULTANT IN THE SCHOOL OF MANAGEMENT STUDIES.
- 22.19.1 The Board noted and approved the extension given to Dr Deepak Chawla, Consultant in the School of Management Studies for a period of six months w.e.f. 5.2.91.
- ITEM NO.20 TO REPORT THE EXTENSION OF THE TERM OF APPOINTMENT OF MAJ. GEN (RETD.) A. BALASUBRAHMANIAN AS PROFESSOR IN COMPUTER SCIENCE UPTO MARCH 31, 1991.
- 22.20.1 The Board noted that the Vice-Chancellor had extended the term of appointment of Major General (Retd.) A. Balasubrahmanian as Professor upto March 31, 1991. The Board approved the action taken by the Vice-Chancellor.
- ITEM NO.21 TO CONSIDER AND APPROVE THE REVISION OF THE SCALE OF PAY OF SENIOR ASSISTANTS AND PERSONAL ASSISTANTS GRADE II IN THE UNIVERSITY TO RS.1640-2900.
- 22.21.1 The Vice-Chancellor explained at length the issues involved in the requests made by the Senior Assistants and Personal Assistants Grade-II for revision of their pay scale to Rs.1640-2900 from the existing scale of Rs.1400-2600. The Vice-Chancellor also informed the Board of the decisions taken by the Department of education, Ministry of Human Resource Development, Government of India in this behalf.
- 22.21.2 The Board, after considering carefully the facts presented to it, and also having taken into account the fact that the revision of pay scale had already been effected in organisations like the University Grants Commission, Indian Council of Agricultural Research and in Central Universities, like the Jamia Millia Islamia, Jawaharlal Nehru

University and University of Delhi, decided that the Senior Assistants and Personal Assistants Grade-II, whose present basic pay is Rs.1400-2600, be given the revised pay scale of Rs.1640-60-2600-EB-75-2900, with effect from 1st February, 1991.

ITEM NO.22

TO CONSIDER AND APPROVE THE PROPOSAL FOR INVITING A DISTINGUISHED PERSON TO BE THE CHIEF GUEST AT THE CONVOCATION SCHEDULED TO BE HELD ON APRIL 27, 1991.

22.22.1

The Vice-Chancellor informed the Board that the Vice-President is being invited as the Chief Guest to deliver the Convocation Address, and not to preside over the Convocation as indicated in the agenda note. The Board noted that the Convocation will be held on 27th April 1991 at the Siri Fort Auditorium and that the Vice-President has been requested to grace the occasion as the Chief Guest and deliver the Convocation Address.

ITEM NO.23

TO CONSIDER THE EXTENSION OF THE APPOINTMENT OF PRO-VICE-CHANCELLORS.

22.23.1

On the recommendations of the Vice-Chancellor, the Board approved the extension of the appointment of Prof. D.D. Joshi and Prof. R.J. Garde as Pro-Vice-Chancellors, till 31st August, 1991, on the same terms and conditions as hithertofore.

The meeting ended with a vote of thanks to the Chair.

Prof. V.C. Kulandai Swamy
Vice-Chancellor