

MINUTES OF THE TWENTY FOURTH MEETING OF THE BOARD OF MANAGEMENT OF INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD AT UNIVERSITY OFFICE AT MAIDAN GARHI, NEW DELHI-110068 ON FRIDAY, JULY 19, 1991 AT 1100 HOURS

The following were present :

1. Prof. V.C. Kulandai Swamy, Vice-Chancellor - Chairman
2. Prof. Ram G. Takwale
3. Prof. Sitanshu Mehta
4. Prof. Jamal A. Kidwai
5. Prof. Rajammal P. Devadas
6. Shri Nikhil Chakravartty
7. Prof. B.N. Koul
8. Dr. S. Kannan
9. Dr. S.N. Chaturvedi

Shri K. Narayanan, Registrar - Secretary

Shri Anil Bordia, Shri Mahesh Prasad, Dr. Gurpreet Singh, Dr. M.P. Parameswaran, Fr. T.V. Kunnunkal and Prof. D.D. Joshi could not attend the meeting.

Prof. R.J. Garde, Prof. H.P. Dikshit, Pro-Vice-Chancellors, Shri C.R. Pillai, Director (Planning & Teachers Affairs) and Shri S.N. Sharma, Finance Officer attended the meeting as special invitees.

Shri KJS Prasada Rao, Dy. Registrar (Governance) was present to assist the Secretary of the Board.

The following items were considered :

ITEM NO 1

TO CONFIRM THE MINUTES OF THE TWENTYTHIRD MEETING OF THE BOARD OF MANAGEMENT HELD ON MAY 17, 1991 AND TO NOTE THE ACTION TAKEN THEREON

24.1.1

The Vice-Chancellor informed the Board that there were certain comments on the minutes relating to items No 2, 3, 4, & 5. With regard to item No 2, the Education Secretary has informed that the minutes did not reflect certain views he had expressed about the academic programmes of the University. The Vice-Chancellor stated that normally, the minutes do not record all the views expressed by each member; only the decisions taken are recorded. Nevertheless on certain important and major items a brief summary of the views expressed by members is recorded in the minutes for appreciation of the background against which decisions were taken. In this case, the summary of

views recorded under para 23.2.2 substantially reflected the views expressed by the Education Secretary on the academic programmes, especially those in the area of Education. However, the Board agreed to the Vice-Chancellor's suggestion that under para No 23.2.2, at the end, the following sub-para be added under views expressed:

"(vii) The Board of Management should have, if necessary by holding a special meeting, an opportunity to consider the policies and programmes to be pursued by the IGNOU in the context of its broad objectives, and the priorities for new programmes to be launched".

✓24.1.2

The Vice-Chancellor informed the Board that the statute for the establishment of the Distance Education Council approved by the Board at its meeting held on May 17, 1991 was submitted to the Visitor for assent. While examining the statute, the Department of Education has suggested for consideration the rephrasing of the preamble as given below and the deletion of the clause relating to definitions:

"Consistent with the duty of the University to take all such steps as it may deem fit for the promotion of the Open University and distance education systems in the educational pattern of the country and for the coordination and determination of standards of teaching, evaluation & research in such systems; and in pursuance of the objects of the University to encourage greater flexibility, diversity, accessibility, mobility and innovation in education at the University level by making full use of the latest scientific knowledge and new educational technology, and to further cooperation between the existing Universities; it is considered necessary and expedient to establish a Distance Education Council as an authority of the University under Section 16 of the Act."

✓24.1.3

The Board accepted the modifications suggested. The statute as finally approved by the Board is at Appendix I.

24.1.4

The Vice-Chancellor informed the Board that Dr. S. Kannan, a member of the Board has communicated his reservations against appointments to teaching and other academic positions on deputation followed by absorption. These reservations were expressed in the context of the Board's decision to make certain appointments on deputation against teaching positions in the School of Health Sciences and the

School of Humanities, and to absorb the incumbents appointed on deputation against the posts of Director (Regional Services Division) and Editor. According to him, such appointments should be made through open advertisement and on the recommendations of the Selection Committee under Statute 12.

24.1.5

The Board's attention was drawn to Statute 13(2) of the Statutes of the University, which specifically provided for appointment of teachers or other academic staff working in other universities or organisations for teaching or for undertaking a project or any work in the University. The nature of work in the University demanded that services of teachers and other academic staff working in other institutions are obtained for short periods to meet specific needs. It would not be necessary to make permanent appointments in all such cases. The provision for appointment on deputation enabled the University to meet such short-term requirements.

24.1.6

The Board, while agreeing that the minutes on the decisions taken did not require any modification, noted the views expressed by Dr. Kannan.

24.1.7

With modifications mentioned above, the Board confirmed the minutes of the Twentythird meeting held on May 17, 1991.

24.1.8

The Board also noted the action taken on the minutes.

ITEM NO 2

VICE-CHANCELLOR'S NOTE ON PLANNING AND DEVELOPMENT: COURSE DEVELOPMENT IN EDUCATION

24.2.1

The consideration of the item was deferred.

ITEM NO 3

TO CONSIDER THE RECRUITMENT AND PROMOTION RULES FOR GROUPS B,C & D EMPLOYEES (DEFERRED ITEM FROM THE 23RD MEETING OF THE BOARD HELD ON 17.5.91)

24.3.1

The Vice-Chancellor explained that the item on Recruitment and Promotion Rules formulated by the Establishment Committee at its meeting held on 10.5.91 was not considered by the Board at its meeting held on May 17, 1991 as members wanted some more time for studying the proposal.

24.3.2

The Vice-Chancellor informed the Board that in the meanwhile the Recruitment and Promotion Rules were examined by the Department of Education on behalf of Secretary, Education, who is a member of the Board, and certain suggestions were communicated by them. The University has examined these

suggestions and proposed some modifications to the draft rules already circulated to the members.

24.3.3

The Board, after considering the recommendations made by the Establishment Committee on the Recruitment & Promotion Rules and also taking into account the modifications now proposed, approved the Recruitment & Promotion Rules for Group 'B', 'C' and 'D' employees. The Board further authorised the Vice-Chancellor to finalise and give effect to the Rules after incorporating the modifications and making any consequential and/or editorial changes that may be necessary. The modifications approved by the Board are at Appendix II. The Recruitment and Promotion Rules for Group B, C & D employees as approved by the Board, incorporating the modifications mentioned above, are given in Appendix III.

24.3.4

The Board also agreed to the following recommendation made by the Establishment Committee under Resolution of EC 2.2.3 regarding temporary promotions of the employees who have completed three years or more of service on 1.10.1991 as a one-time measure:

"EC 2.2.3 After approving the Recruitment and Promotion Rules, the Establishment Committee authorised the Vice-Chancellor to take the following line of action as an one-time measure for the reasons stated therein:

The Committee noted that recruitment of most categories of non-academic staff was undertaken during 1987-88 and that only a small number of such employees have so far completed 3 years or more of service in the IGNOU. There are a few vacancies in several grades at present; and it may not be advisable to fill all of them through direct recruitment. At the same time, it may also not be desirable to keep them vacant any longer, as it would adversely affect the pace of work in the University. The Committee, therefore, decided that, as an one-time measure, vacancies falling within the promotion quota may be filled by temporary promotion from among the employees of the University who have completed three years or more of service as on 1.10.1991, and who are otherwise eligible for such promotion. The promotion of such employees may be considered for

regularisation only when they complete the period of qualifying service prescribed for promotion in the rules. The Committee also decided that no such temporary promotions should be made in future and it should be ensured that all subsequent promotions are from among employees who fulfil the prescribed conditions of eligibility."

ITEM NO 4 TO CONSIDER THE AMENDMENT TO STATUTE 6A ON THE BOARD OF MANAGEMENT

24.4.1 The consideration of this item was deferred.

ITEM NO 5 TO CONSIDER THE PROCEEDINGS OF THE 14TH MEETING OF THE FINANCE COMMITTEE HELD ON 11.6.1991

24.5.1 The Board considered the proceedings of the 14th meeting of the Finance Committee held on 11.6.1991. The Board, in particular noted the recommendations of the Finance Committee with regard to the following items:

- (i) Minimum remuneration for evaluation work;
- (ii) Remuneration for transcreation of study material of IGNOU;
- (iii) Revision of pay scales of Data Entry Operators and Technical Assistants/Console Operators;
- (iv) Comments on Audit Report;
- (v) Adoption of the Accounts Code and the Book of Account Forms for the University (wef 1.8.1991);
- (vi) Remuneration for personnel involved in laboratory instruction for B.Sc. programme;
- (vii) The manner of adjustment of the amount of outstanding House Building Advance in respect of employees absorbed in IGNOU;
- (viii) Remuneration for counselling for Diploma in Computers in Office Management; and
- (ix) The revision of counselling charges in module IV of the Management Programme.

24.5.2 The Board approved the proceedings of the Finance

Committee.

ITEM NO 6. TO CONSIDER THE PROCEEDINGS OF THE THIRD MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON 27.6.1991

24.6.1 The Board considered the proceedings of the Third Meeting of the Establishment Committee held on June 27, 1991 and approved them (Appendix IV). The Board in particular approved the recommendations made by the Selection Committee for appointment to the post of Professor of Life Sciences and Reader of Life Sciences.

ITEM NO 7 TO CONSIDER THE CONSTITUTION OF SELECTION COMMITTEE FOR THE POST OF FINANCE OFFICER

24.7.1 The Board nominated the following persons on the Selection Committee for the post of Finance Officer under sub-clause (ii) (d) and (e) of clause (2) of Statute 12:

Under (d) : Shri Anil Bordia
Fr. T.V. Kunnunkal

Under (e) : Shri A.K. Mathur
(Former Financial Adviser of UGC)

24.7.2 The Board authorised the Vice-Chancellor to take necessary steps for the constitution of the Selection Committee. The Board also decided that the Selection Committee may adopt its own procedures regarding manner of selection - whether by personal interview or by considering the ACRs of the sponsored candidates.

24.7.3 It was further resolved that based on the recommendations of the Selection Committee, the Vice-Chancellor be authorised to make the appointment of the Finance Officer on deputation and report to the Board.

ITEM NO 8 TO CONSIDER THE PROCEEDINGS OF THE FIRST MEETING OF THE STUDENT SUPPORT SERVICES COMMITTEE HELD ON JUNE 10, 1991

24.8.1 The Board noted the proceedings of the first meeting of the Student Support Services Committee held on June 10, 1991 (Appendix V).

ITEM NO 9 TO CONSIDER TERMINAL BENEFITS TO PVCS ON RELINQUISHING THE POST

24.9.1 The Board decided that the Pro-Vice-Chancellors may be paid TA at the time of relinquishing the post as per Government of India Rules.

- ITEM NO 10 TO CONSIDER THE QUALIFICATIONS FOR THE POST OF PROFESSOR IN COMPUTER SCIENCE
- 24.10.1 The Board considered and approved the qualifications for the post of Professor in Computer Science (Appendix VI).
- ITEM NO 11 TO CONSIDER THE QUALIFICATIONS FOR THE POST OF DEPUTY DIRECTOR (PROJECT CONTROL)
- 24.11.1 The Board considered and approved the qualifications for the post of Deputy Director (Project Control) in the scale of pay of Rs 3700-5700 (Appendix VII).
- ITEM NO 12 TO CONSIDER THE CHANGE OF DESIGNATION OF PUBLIC RELATIONS OFFICER
- 24.12.1 The Board considered the proposal for changing the designation of Public Relations Officer and decided that the position may be redesignated as Chief Public Relations Officer.
- ITEM NO 13 TO REPORT THE RESIGNATION TENDERED BY PROF. V.R. JAGANNATHAN AS DIRECTOR, SCHOOL OF HUMANITIES AND THE ACTION TAKEN FOR MAKING ALTERNATIVE ARRANGEMENTS
- 24.13.1 The Vice-Chancellor informed the Board of the reasons given by Prof. V.R. Jagannathan for his resignation as Director, School of Humanities. The Board approved the action taken by the Vice-Chancellor in accepting Prof. Jagannathan's resignation from the office of Director and approved the alternative arrangements made to look after the work of the School of Humanities. The Board noted that Prof. H.P. Dikshit, Pro-Vice-Chancellor, was asked to look after the School.
- ITEM NO 14 TO RATIFY THE ACTION TAKEN IN RELIEVING PROF. A.B. BOSE FOR ACCEPTING THE POST OF ADVISER IN THE PLANNING COMMISSION AND THE ALTERNATIVE ARRANGEMENTS FOR LOOKING AFTER THE SCHOOL OF CONTINUING EDUCATION
- 24.14.1 The Vice-Chancellor informed the Board of the circumstances under which Prof. A.B. Bose was relieved to take up the assignment at the Planning Commission as Adviser. The Board ratified the action in relieving Prof. A.B. Bose and the alternative arrangements made to look after the work of the School of Continuing Education. The Board noted that Prof. H.P. Dikshit, Pro-Vice-

Chancellor, was asked to look after the School.

ITEM NO 15 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN DELEGATING CERTAIN FINANCIAL POWERS TO THE CHIEF PROJECT OFFICER, IGNOU

24.15.1 The Board ratified the action taken by the Vice-Chancellor in delegating financial powers to the Chief Project Officer as indicated below :

<u>Item</u>	<u>Power</u>
Purchase of fixtures and fittings required for buildings like Air-Conditioners, Fans, Heaters, Coolers, Clocks and Call Bells	Upto Rs 20,000/- in each case (Upto Rs 50,000/- on the recommendations of the Purchase Committee)

NOTE : Where the value of the purchases exceeds Rs 20,000/- or Rs. 50,000/- as the case may be, the approval of the Pro-Vice-Chancellor upto Rs. 1 lakh in each case may be obtained, beyond which the approval of the Vice-Chancellor is required.

ITEM NO 16 TO REPORT ON SHRI V. RAMA RAO'S VISIT TO BANGLA DESH ON AN ASSIGNMENT OF THE EDUCATIONAL CONSULTANTS OF INDIA LTD (EDCIL)

24.16.1 The Vice-Chancellor briefly explained that the Asian Development Bank, Manila is financing the project for the establishment of an Open University in Bangla Desh and that the EDCIL had been entrusted with the responsibility of preparing the project report for the purpose. It is in this connection, that the EDCIL had requested the University to spare the services of Shri V. Rama Rao, Engineer In-charge, Communication Division, IGNOU as a consultant. The University had agreed to the proposal and had sanctioned Shri Rao leave as admissible to him during the period of consultancy from May 13, 1991 to July 28, 1991. There would be no financial commitment on the part of the University. This was noted.

ITEM NO 17 TO RECEIVE A REPORT ON THE ANALYSIS OF STUDENT ENROLMENT IN THE IGNOU (REFERS TO ITEM NO 2 OF BOARD MEETING HELD ON MAY 17, 1991)

24.17.1 The Vice-Chancellor stated that at the 23rd meeting of the Board held on May 17, 1991, while considering the note presented by him - "A Review of Progress : Problems and Prospects", there were some discussions on the type of students who were

enrolling in various programmes of the IGNOU. The analysis now placed before the Board indicates the employment status, the age bands and the proportion of school leavers who have enrolled in various programmes. The analysis also indicated the medium of instruction opted by the students in programmes which were available in more than one language. The Board noted the information.

24.17.2

While on the subject, Prof. Sitansu Mehta suggested that IGNOU should progressively take steps to offer more and more programmes in other Indian languages and that steps need to be taken for translation of study material into different languages.

ITEM NO 18

TO CONSIDER THE QUALIFICATIONS FOR THE POST OF PROFESSOR IN HEALTH SCIENCES

24.18.1

The Board considered and approved the proposed qualifications for the post of Professor in the School of Health Sciences (Appendix VIII).

ITEM NO 19

TO CONSIDER THE APPOINTMENT OF PRO-VICE-CHANCELLORS

24.19.1

The Vice-Chancellor informed the Board that offers of appointment as Pro-Vice-Chancellors were made to Prof. H.P. Dikshit and Prof. S.K. Trehan. Prof. Dikshit joined the University on 3.6.91, while Prof. Trehan declined the offer. The offer was then made to Prof. G.J.V. Jagannadha Raju, who has also declined it.

24.19.2

On the recommendation of the Vice-Chancellor, the Board approved the appointment of the following two persons as Pro-Vice-Chancellors:

1. Dr. S.K. Gandhe
Registrar
Goa University
Goa
2. Prof. T.B. Siddalingaiah
Professor and Head
Dept. of Saiva Siddhanta Philosophy
Madurai - Kamaraj University,
Madurai

24.19.3

The appointments will be for a period of three years as per the provisions of the statute. The Board also decided that the term of office of the above persons as Pro-Vice-Chancellors will be co-terminus with the date of the incumbent Vice-Chancellor demitting office, or ceasing to be the Vice-Chancellor.

ITEM NO 20 TO CONSIDER THE REQUEST FROM THE VICE-CHANCELLOR TO SERVE AS A CONSULTANT FOR THE WORLD BANK FOR THE PREPARATION OF A REPORT AND TO RECEIVE REMUNERATION

24.20.1 The Vice-Chancellor informed the Board that the World Bank had requested him to serve as a consultant to a study on : "Accommodating the Social Demand for Higher Education : How Cost-Effective are Open Universities in Asian Countries" at an estimated cost of \$.6000 and that he had written to the World Bank for details on :

- (i) The countries to be covered;
- (ii) The nature of expert assistance to be obtained and paid for from the project for preparing material in each country; and
- (iii) The time frame for the study.

24.20.2 The Vice-Chancellor stated that he will keep the Board informed of further details and requested that he may be permitted to accept the assignment and also to receive any remuneration towards consultancy services rendered. The Board approved the proposal of the Vice-Chancellor for accepting the consultancy assignment for the World Bank and to receive remuneration from the project provision.

The meeting ended with a vote of thanks to the Chair.

(V.C. Kulandai Swamy)
Chairman