

**MINUTES OF THE TWENTY FIFTH MEETING OF THE BOARD OF MANAGEMENT OF
INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD AT UNIVERSITY OFFICE
AT MAIDAN GARHI, NEW DELHI-110 068 ON MONDAY, SEPTEMBER 30, 1991
AT 1100 HOURS**

The following were present :

1. Prof. V.C. Kulandai Swamy, Vice-Chancellor - Chairman
2. Shri Anil Bordia
3. Dr. Gurpreet Singh
4. Prof. Rajammal P. Devadas
5. Prof. Ram G. Takwale
6. Prof. Jamal A. Kidwai
7. Prof. H.P. Dikshit
8. Prof. B.N. Koul
9. Dr. S. Kannan
10. Dr. S.N. Chaturvedi

Shri K. Narayanan, Registrar - Secretary

Shri Mahesh Prasad, Prof. Sitanshu Mehta, Dr M.P. Parameswaran, Shri Nikhil Chakravartty, Fr. T.V. Kunnunkal could not attend the meeting.

Dr S.K. Gandhe, Pro-Vice-Chancellor, Shri C.R. Pillai, Director (Planning & Teachers Affairs) attended the meeting as special invitees.

Shri KJS Prasada Rao, Dy. Registrar (Governance) was present to assist the Secretary of the Board.

The following items were considered:

**ITEM NO.1 TO CONFIRM THE MINUTES OF THE TWENTY FOURTH
MEETING OF THE BOARD OF MANAGEMENT HELD ON JULY 19,
1991 AND TO NOTE THE ACTION TAKEN THEREON.**

25.1.1 The Board noted the correction in the date of the meeting mentioned in the agenda note, which should read as 'July 19, 1991' instead of 'May 17, 1991'.

25.1.2 While considering the confirmation of the minutes, reference was made by Education Secretary to a letter written by Department of Education on September 17, 1991 to the Registrar of the University regarding the approval accorded by the Board of Management to the Recruitment and Promotion Rules of the Groups B,C & D employees of the University at the last meeting of the Board of Management held on July 19, 1991 inviting attention to the resolution of the Board to give temporary promotions to employees who have completed three years or more of service on 1.10.1991 as an one

203

time measure, stating that this significant relaxation of the Rules would create complications for the University in future. The letter desired to know the rationale for the above decision and also to indicate the number of employees who would be benefitted by the Board's decision to give temporary promotions; it was suggested therein that it would appear to be advisable to hold the implementation of this decision in abeyance until the Government have had an opportunity to consider its implications fully. The Education Secretary was of the view that the implementation of the above decision would have implications for the promotion policies pursued by other Central Universities. Since the Department of Education has been attempting to evolve some uniformity in the recruitment and promotion policies of all Central Universities, he was of the view that this decision of the Board will have to be further examined.

25.1.3

The Vice-Chancellor explained at length the various steps taken - the consideration of the Recruitment & Promotion Rules by the Establishment Committee, its being brought before the Board at the meeting held on 17th May 1991, and its being deferred for consideration at the next meeting, the examination of the Rules by the officers of the Department of Education and their suggestions, which were largely accepted, and with the changes proposed, the Rules were approved by the Board including the specific recommendation of the Establishment Committee to give one time relaxation for temporary promotion to those who have completed three years of service on 1.10.91. The Vice-Chancellor also explained that in Jawaharlal Nehru University, until recently, the promotion to employees was given after three years of service and while five years service was the general requirement for promotion in IGNOU, he stated that since the posts that were to be filled by promotion would be vacant anyway, the temporary promotion on completion of three years service was reasonable, which would be regularised only on completion of the required five years of service.

25.1.4

The Board considered the matter at length and decided that in the light of the implications and possible repercussions mentioned by the Education Secretary this provision should be examined and discussed between the Vice-Chancellor and the Education Secretary and the modalities for giving effect to this provision be decided. In the meantime, the Board's decision in so far as this provision is concerned be kept in abeyance.

- 25.1.5 Subject to the above, the minutes of the twenty fourth meeting of the Board of Management, held on July 19, 1991 were confirmed and action taken thereon was noted.

ITEM NO.2 VICE-CHANCELLOR'S NOTE ON PLANNING AND DEVELOPMENT: STATUS PAPER ON THE NEW UNIVERSITY CAMPUS AT MAIDAN GARHI, NEW DELHI.

- 25.2.1 The Vice-Chancellor briefly explained the progress made so far regarding the construction of main campus at Maidan Garhi. The members desired to see the architectural models of the proposed buildings when these are ready. The Vice-Chancellor agreed that as soon as the designs are ready, they will be displayed at one of the future meetings of the Board of Management.

ITEM NO.3 TO CONSIDER THE ANNUAL REPORT FOR THE YEAR 1990-91

- 25.3.1 The Vice-Chancellor informed that it is only a draft and requested that the members may study the Report and offer their comments or suggestions for inclusion in, or improvement of, the report, and send such suggestions to the University so that they may be incorporated in the report to be brought before the Board in the next meeting. A suggestion was made that the report may have more visual representation like graphs, charts etc. for attractive presentation.

ITEM NO.4 TO CONSIDER AMENDMENT TO STATUTE 3 (3) (A) CONSEQUENT TO THE REVISION OF PAY SCALES OF PRO-VICE-CHANCELLORS

- 25.4.1 The Board considered the proposed amendment to sub-clause (a) of clause (3) of Statute 3 concerning the salary of Pro-Vice-Chancellors consequent to the revision of pay scales of Pro-Vice-Chancellors by the Government. It was agreed that in place of Professors we may have Professor/Director of Schools and Divisions. The Board approved the amendment to the statute as proposed which is placed at Appendix-I.

ITEM NO.5 TO CONSIDER AND APPROVE THE PROCEEDINGS OF THE ESTABLISHMENT COMMITTEE MEETING HELD ON 6.9.91

- 25.5.1 The Board considered and approved the proceedings of the Fourth Meeting of the Establishment Committee meeting held on September 6, 1991. (Appendix II)

- 25.5.2 The Board also considered and approved the recommendations made by the selection committees

for the posts of Professor and Reader in Mathematics, Reader in Hindi and Research Officer for Communication Division.

25.5.3

The Board further considered the recommendations of the Establishment Committee made vide resolution No.EC 4.3.2 concerning the suggestion made by the Selection Committee on offering an administrative position to one of the internal candidates who appeared for the post of Professor in Mathematics. The Board felt that the above suggestion was not well within the scope of the Selection Committee. However, the Board agreed that a Committee, as suggested by Establishment Committee, consisting of the following members may consider the suggestion made by the Selection Committee and report the matter to the Board:

1. Prof. H.P. Dikshit
2. Prof. Ram G Takwale
3. Fr. T.V. Kunnunkal
4. Prof. B.N. Koul

25.5.4

While on this subject a suggestion was made by one of the members that a teacher, who is not a member of the Board, may also be associated with the above committee and that all the issues involved may be examined in depth. However, the Board felt that the composition of the Committee as proposed above was adequate for the purpose and that it may examine the specific issue involved with reference to the suggestion made by the Selection Committee. One of the members also suggested that if the candidate is to be considered for a higher position, it may better be after a review /interview by an appropriate committee.

ITEM NO.6**TO CONSIDER AND APPROVE THE PROCEEDINGS OF THE WORKS COMMITTEE**

25.6.1

The Vice-Chancellor informed the members that the Works Committee had met only on 24th September 1991 and, therefore, it was not possible to circulate the proceedings in time. He suggested that the item may not be taken up in this meeting and that it would be brought before the Board at the next meeting. This was noted.

ITEM NO.7**TO CONSIDER THE PROPOSAL ON THE CAMPUS CONSTRUCTION AND ESTATE MANAGEMENT DIVISION**

25.7.1

The Board considered and approved the proposal for the creation of an integrated Division, combining the functions of Estate Management and Campus Construction, to be known as "Campus Construction

and Estate Management Division". It was further decided that the Chief Engineer shall be the Head of the above unified Division.

ITEM NO.8

TO CONSIDER THE PROPOSAL FOR CONSTRUCTION OF A BUILDING FOR BANKING FACILITIES AT UNIVERSITY CAMPUS, MAIDAN GARHI

25.8.1

The Board considered the proposal regarding the construction of a building for banking facilities and decided that the cost of construction may be met by the University instead of raising a loan from the bank. The possibility of raising a loan from the Provident Fund Account of the University for this purpose may be considered so that the Provident Fund may benefit by the interest paid by the University on the loan taken.

ITEM NO.9

TO CONSIDER AND APPROVE THE SELECTION OF FINANCE OFFICER AND REPORT THE ACTION TAKEN IN OFFERING THE POST TO THE SELECTED CANDIDATE

25.9.1

The Board approved the recommendations made by the Selection Committee for the post of Finance Officer which met on 14.8.91. The Vice-Chancellor informed the Board that Shri R.C. Chauhan, one of the persons in the panel, to whom the post was offered on deputation terms, has declined the offer and that the next person, Shri S.C. Johorey, in the panel was offered the post by taking up the matter with his parent organisation to obtain his services on deputation.

ITEM NO.10

TO CONSIDER CONSTITUTION OF AN UNIVERSITY PUBLICATION BOARD.

25.10.1

The Board considered the proposal on the constitution of a University Publication Board. The Chairman tabled a list of names in some of the specialised areas like publication, printing, distribution, production technology etc. The Board decided that the following persons may be included as members of the University Publication Board:

Area of expertise

Member

Academics

1. Prof. H.P. Dikshit
Pro Vice-Chancellor,
IGNOU.
2. Prof. B.N. Koul
Director, School of
Education

Management

1. Shri C.N. Rao
Head, publications,
NCERT

2. Dr S.G. Lele
IIM, Bangalore

Printing

1. Shri H.H.N. Tandon
Dy. Director,
Printing, DAVP

Publication

1. Shri N. Subramanian
Gen. Manager
Tata Mc Graw Hill

2. Shri M. Muthiah
T.T. Maps Pvt Ltd,
Madras

Sales & Distribution

1. Dr G.P. Phondke
Publication Dept
ICAR, New Delhi

2. One nominee from
the National Book
Trust by name

Paper Production
Technology

-

1. Director
Institute of Paper
Technology
Saharanpur

2. One expert from
Hindustan Paper
Corporation

25.10.2

The Board authorised the Vice-Chancellor to finalise the full membership of the University Publication Board and report it at the next meeting of the Board of Management.

ITEM NO.11

TO AUTHORISE THE LIBRARIAN TO ISSUE RECEIPTS FOR MONEY RECEIVED FOR THE REPROGRAPHIC WORK DONE IN THE LIBRARY

25.11.1

The Board authorised the Librarian to collect the cash for the repographic services rendered by the University to the non-members and to issue receipts for the cash received.

ITEM NO.12 TO CONSIDER THE PROPOSAL FROM COMMUNICATION DIVISION REGARDING SALE OF AUDIO/VIDEO CASSETTES.

25.12.1 The proposal on the sale of audio/video cassettes by the University was considered and approved by the Board as indicated below:

- 1) 30 minute cassettes may be made (rather than longer ones with 2-4 programmes recorded) so as to enable students to buy individual cassettes of a course instead of buying a package.
- 2) The price of the cassettes be fixed at Rs.140/- and Rs.35/- for video and audio cassettes respectively which includes packing and forwarding charges but excluding taxes, if any. For sales abroad the corresponding prices for video and audio cassettes will be Rs.500 and Rs.100 respectively.

ITEM NO.13 TO CONSIDER THE RECOMMENDATIONS MADE BY THE HOUSE ALLOTMENT COMMITTEE IN RESPECT OF DR P. RENGARAMANUJAM

25.13.1 The Board approved the recommendation made by the House Allotment Committee for allotting a three bed room flat on ground floor to Dr P. Rengaramanujam in view of his physical disability. The Board also decided that reserving a certain percentage of accommodation for the physically handicapped may be examined separately which may be incorporated in the House Allotment Rules.

ITEM NO.14 TO CONSIDER THE LEGAL OPINION ON THE RECOMMENDATIONS MADE BY THE SELECTION COMMITTEE FOR THE POST OF READER IN POLITICAL SCIENCE.

25.14.1 The Vice-Chancellor informed the Board that Legal opinion was sought as suggested by the Establishment Committee on the issue arising out of the recommendations made by the Selection Committee for the post of Reader in Political Science held on 19.4.91. According to the legal opinion, "it was not legally permissible for the University to offer appointment to the post of Lecturer to a candidate in a situation where applications were called for posts of Reader without any reservation or stipulation that the lower post of Lecturer may be offered at the discretion of the University."

25.14.1 The Board, in view of this legal infirmity, decided that the recommendation of the Selection Committee

to appoint Shri R.K. Barik for the post of Lecturer in Political Science may not be accepted and that the matter may be submitted to the Visitor for final orders in terms of the provisions of clause (5) of Statute 12 of the Statutes of the University.

ITEM NO.15 TO CONSIDER THE EXTENSION OF TIME SOUGHT BY THE KOTA OPEN UNIVERSITY FOR UTILISATION OF GRANTS SANCTIONED TO IT BEFORE 31.7.1991.

25.15.1 The Board considered the request of the Kota Open University for extension of time in utilisation of the grants sanctioned to it and agreed to extend the time till July 31, 1991. A suggestion was made that in future grants sanctioned to the Universities may be released in stages so that funds allotted may be spent within the specified time frame.

ITEM NO.16 TO REPORT ON SPACE PROVIDED FOR THE OFFICE OF THE COMMONWEALTH OF LEARNING AT IGNOU

25.16.1 The Board noted that the University has provided space and furniture to the Coordinator in India of the Commonwealth of Learning.

ITEM NO.17 TO REPORT ON THE INSTRUCTIONAL CONFERENCE ON COMPUTATIONAL AND FINITE ELEMENT METHODS

25.17.1 The Board noted that the National Board for Higher Mathematics is planning to hold an Instructional Conference of Computational and Finite Element Methods in India from October 22 to November 2, 1991. While the organisers will meet all the expenses of the conference, it was proposed that the IGNOU may extend courtesies like providing free Guest house Accommodation, Local Transport etc. The organizers requested that IGNOU may extend financial help to the extent of Rs.15,000/- if expenses exceed Rs.1.5 lakhs for which provision has been made by them. This was agreed to by the Board.

ITEM NO.18 TO CONSIDER THE REPRESENTATION RECEIVED FROM SECRETARIAL STAFF.

25.18.1 The Board considered the representation made by the IGNOU Secretarial Staff Association (IGNOSSA) and desired that the points raised in the representation may be referred to the Committee appointed by the Vice-Chancellor for determination of norms for the creation of posts. The Committee may also take these points into account while recommending the staff strength and the norms for

creation of posts in future.

210

ITEM NO.19 TO REPORT ON THE RELINQUISHING OF OFFICE OF PRO-VICE-CHANCELLOR BY PROF. D.D. JOSHI AND PROF. R.J. GARDE ON 31.8.1991 AND THE APPOINTMENT OF NEW PRO-VICE-CHANCELLORS

25.19.1 The Board noted that Prof. D.D. Joshi and Prof. R.J. Garde relinquished the office of the Pro-Vice-Chancellor at IGNOU after completing their respective terms on 31.8.91. The Board also noted that Prof. H.P. Dikshit and Dr. S.K. Gandhe joined the University as Pro-Vice-Chancellors w.e.f. 3.6.91 and 3.9.91 respectively. The Vice-Chancellor informed the Board that Prof. T.B. Siddalingaiah, who was offered the position of Pro-Vice-Chancellor, had expressed his inability to accept the assignment.

ITEM NO.20 TO CONSIDER THE QUALIFICATIONS FOR THE POST OF DIRECTOR, COMMUNICATION DIVISION.

25.20.1 The Board considered and approved the qualifications for the post of Director (Communication) as indicated below:

1. Atleast a Masters Degree in any discipline such as Arts, Science and professional fields.
2. Atleast 8 years of professional experience at a senior (supervisory) level in areas like the use of media for education and development, production of programmes for Radio & T.V., communications technology and management of media centres.

The University might consider conferring the status of Professor on the person if he has also a Ph.D. degree and considerable teaching/research experience.

ITEM NO.21 TO CONSIDER NOMINATION OF CERTAIN MEMBERS TO THE WORKS COMMITTEE AND THE PURCHASE COMMITTEE, STANDING COMMITTEES OF THE BOARD OF MANAGEMENT.

25.21.1 The Board nominated the following members to the Works Committee and the Purchase Committee, the standing committees of the Board:

Works Committee

1. Dr S.K. Gandhe Vice Prof. R.J. Garde

2. Finance Officer - Ex-officio
(in place of Shri S.N. Sharma who retired from the service)
3. Chief Engineer, IGNOU, Ex-officio, Member-Secretary

The Chief Project Officer will continue to be a member of the Works Committee.

Purchase Committee

1. Prof. H.P. Dikshit Vice Prof. D.D. Joshi

ITEM NO.22

TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEES.

25.22.1

The Board considered the recommendations of the Selection Committees and approved them as indicated below:

Date of the Selection Committee	Post	Recommendations
24-25 Sept 91	Professor English	1. Dr (Mrs.) Jasbir Jain Basic pay Rs.4950/- 2. Dr Devindra Kohli may be invited as a Visiting Professor.
24-25 Sept 91	Professor (Editor)	Dr. G. Sambasiva Rao Present pay and date of increment to be protected
24 Sept 91	Promotion to the post of Reader/ placement of Lecturer in Selection grade	Dr Amiya Bhushan Sharma to be placed as Lecturer in Selection grade
24-25 Sept 91	Reader in Creative Writing in English	None were recommended

24-25 -26
Sept 91

Reader in
English

Dr Ranganath Nandyal
Basic pay as per rules.

24-25-26
Sept 91

Readerr in
English
(Editing)

Dr (Mrs) Shashi Prabha
Kamra
Basic pay as per rules.

The meeting ended with a vote of thanks to the Chair.

V.C. Kulandai Swamy
Chairman