

**MINUTES OF THE TWENTYNINTH MEETING OF THE BOARD OF MANAGEMENT OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD IN THE OFFICE OF THE UNIVERSITY AT K-76, HAUZ KHAS, NEW DELHI-110 016 ON WEDNESDAY, AUGUST 19, 1992 AT 1100 HOURS**

The following were present:-

1. Prof. V.C. Kulandai Swamy, Vice-Chancellor, Chairman
2. Shri S.V. Giri
3. Prof. Sitanshu Mehta
4. Dr (Mrs) Rajammal P. Devadas
5. Prof. Ram G. Takwale
6. Prof. H.P. Dikshit
7. Prof. B.N. Koul
8. Dr S. Kannan

K. Narayanan, Registrar - Secretary

Shri Ashok Chandra, Dr Gurpreet Singh, Dr M.P. Parameswaran, Fr. T.V. Kunnunkal, Dr A. Jamal Kidwai and Shri Nikhil Chakravartty could not attend the meeting.

Shri C.R. Pillai, Director, Planning and Teachers Affairs and Shri S.C. Johorey, Finance Officer, attended the meeting as special invitees.

Before the items of agenda were taken up, the Vice-Chancellor extended a warm welcome to Shri S.V. Giri, Education Secretary, and a member of the Board of Management.

The Vice-Chancellor also offered his warm felicitations and congratulations to Dr Mrs Rajammal P. Devadas who had been recently conferred the SP Hari OM Trust award.

The following items were considered:

**ITEM NO.1 TO CONFIRM THE MINUTES OF THE 28TH MEETING OF THE BOARD OF MANAGEMENT HELD ON MAY 22, 1992.**

**BM 29.1.1** The Vice-Chancellor informed the Board that Dr Kannan had made certain comments on the minutes in which he had expressed his reservations against (a) appointments on deputation in general and the appointment on deputation to the post of Regional Director at Patna in particular; and (b) implementation of the Takwale Committee Report (accepted in part).

The Vice-Chancellor clarified that under Statute 13 which provides for special modes of appointment,

the University may appoint persons working in other Universities and institutions for teaching or for undertaking a project or any work and that it might be necessary to make appointments under this provision from time to time. So far as the observation of Dr. Kannan regarding "other academic staff," the Vice-Chancellor pointed out that the Regional Services formed a very important component of the IGNOU organisational structure and, therefore, the acceptance and operationalisation of the Takwale Committee report by the Board so far as Regional Services is concerned is a necessary step.

BM 29.1.2

The Board, after taking note of the dissenting comments received from Dr. Kannan, and the clarification given by the Vice-Chancellor, confirmed the Minutes of the meeting of the Board of Management held on May 22, 1992. The Board also noted the action taken on the minutes.

ITEM NO.2

**VICE-CHANCELLOR'S REPORT ON PLANNING AND DEVELOPMENT: REGIONAL SERVICES.**

BM 29.2.1

The Vice-Chancellor explained that the Regional Services constituted an important sub-system which provides various services to the students pursuing different programmes of the University. He thought he should appraise the Board of the policy and practice so far followed in the establishment of Regional and Study Centres, and the number of such centres set up so far. For operational effectiveness it should be the endeavour of the University to have a Regional Centre in every State & Union Territory, but until this is realised efforts should be made to establish Regional Centres at least in every major State in the Country. Towards meeting this objective, the Vice-Chancellor said that the University has taken the following steps:

- (i) 16 Regional Centres and 201 Study Centres have been established till 31.7.92;
- (ii) Each of the Regional Centre is being provided with necessary staff as per recommendations of the Norms Committee which have been approved by the Finance Committee and the Board of Management;
- (iii) For the establishment of the 16 Regional Centres, the State Governments concerned provided accommodation for eleven Regional Centres (including 5 centres where University pays first and the rent so paid is recouped from the State Governments) and the University

hired accommodation for the remaining five **376**

- (iv) The Study Centres were set up in all cases in the accommodation provided by the host institutions; and
- (v) All the Study Centres, except one at Lakshadweep were manned by part-time staff drawn mainly from the host institutions.

BM 29.2.2

The Board noted the progress made so far in the establishment of the Regional and Study Centres and approved:

- (i) The establishment of one Regional Centre each at Patna and Karnal and the provision of staff to these Centres as per the norms approved by the Board in addition to the 14 Regional Centres already established. (The staff structure approved for the Regional Centres is at Appendix-1)
- (ii) The establishment of 201 study centres set up till 31.7.1992
- (iii) The establishment of 25 new Study Centres during the year 1992-93 at such places as may be decided by the Vice-Chancellor keeping all relevant factors in view;
- (iv) The Board took on record the statement showing the list of Regional Centres and the number of Study Centres assigned to each Regional Centre as on 31.7.1992. (Appendix-2).

BM 29.2.3

The Board also noted the recommendations made by the Committee on Student Support Services regarding the establishment of one or two Regional Centres in the North-east (in addition to the one at Shillong), and decided that the establishment of these centres may be settled by the Vice-Chancellor in consultation with the concerned State Governments.

BM 29.2.4

The Board authorised the Vice-Chancellor to appoint a Committee to undertake a comprehensive review of the development of the Regional Services so far and formulate guidelines for the expansion of the student support system in future with the terms of reference indicated in the agenda note.

BM 29.2.5

The Board also approved, on the recommendation of the Vice-Chancellor, that the Pro-Vice-Chancellor Incharge of Regional Services should be a member of

the Standing Committee of the Board on Student Support Services.

**ITEM NO.3      TO CONSIDER THE PROCEEDINGS OF THE ACADEMIC COUNCIL MEETING HELD ON MAY 28, 1992.**

**BM 29.3.1**      The Board noted the minutes of the meeting of the Academic Council held on May 28, 1992 (Appendix-3). The Vice-Chancellor drew special attention of the Board to the decision of the Academic Council that Nutrition for Community and Organising Child Care Services may be offered as independent courses which interested candidates may pursue for acquisition of knowledge in these fields without opting for certification and credits.

**ITEM NO.4      TO CONSIDER AND APPROVE THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON JULY 16, 1992.**

**BM 29.4.1**      The Board considered and approved the minutes of the Finance Committee meeting held on July 16, 1992 (Appendix -4). While approving these proceedings, the Board also decided that:

- (i) an honorarium of Rs.100/- be paid for every 1000 additional words beyond 6000 (the recommendation of the Finance Committee was Rs.100/- for every 1100 additional words).
- (ii) the number of posts in various categories in the Computer Division may be adjusted in such a manner that the limit of Rs.1.8 lakhs fixed by the Finance Committee is not exceeded. The modified statement of staff strength is placed at Appendix-5.

**ITEM NO.5      TO CONSIDER THE PROCEEDINGS OF THE ESTABLISHMENT COMMITTEE MEETING HELD ON JUNE 10, 1992 AND AUGUST 14, 1992.**

**BM 29.5.1**      The Board considered and approved the minutes of the Establishment Committee held on June 10, 1992 (Appendix-6).

**BM 29.5.2**      The Board also considered and approved the minutes of the 9th meeting of the Establishment Committee held on August 14, 1992 (Appendix-7). While considering the minutes, the Board also considered and approved the recommendations of the Selection Committees and the recommendations of the Committee which recommended placement of eligible lecturers in the senior scale as indicated in Item No.3 and 4 of the Minutes of the Establishment Committee.

ITEM NO.6

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TO CONSIDER THE PROCEEDINGS OF THE WORKS COMMITTEE MEETING HELD ON MAY 28, 1992.

BM 29.6.1

The Board considered and approved the minutes of the Works Committee meeting held on May 28, 1992 (Appendix-8).

ITEM NO.7

TO CONSIDER THE PROCEEDINGS OF THE STUDENT SUPPORT SERVICES MEETING HELD ON JULY 16, 1992.

BM 29.7.1

The Board considered and approved the minutes of the Student Support Services Committee Meeting held on July 16, 1992 (Appendix-9).

ITEM NO.8

TO CONSIDER THE DRAFT ORDINANCES.

BM 29.8.1

The Board noted that the Academic Council at its meeting held on May 28, 1992 had considered the ordinances indicated below and recommended them for consideration by the Board:

- (1) Conduct of Examinations & Evaluation of Student performance
- (2) Discipline among students in relation to University examinations.

BM 29.8.2

The Board approved the above two ordinances (Appendix-10).

ITEM NO.9

TO CONSIDER THE REPORT OF A COMMITTEE APPOINTED FOR THE PURPOSE OF REVIEWING THE LEAVE RULES AND VACATION FOR TEACHERS.

BM 29.9.1

The Board considered the report of the Committee appointed by it for the purpose of reviewing the Leave Rules and considering the issue of vacation for teachers. The Board, while accepting the Report of the Committee (Appendix-11), suggested that the following be incorporated in the Rules:

- (i) Teachers who are selected for appointment outside the University may be granted lien for the period of probation on the new post only if their applications have been forwarded and they have rendered a minimum period of, say, 5 years of service in the University.
- (ii) The condition of furnishing an undertaking by teachers that they will serve the University on return for twice the length of Sabbatical Leave availed of by them may be reviewed in the case of teachers who are likely to be adversely affected during the transitory period of implementation of the amended



rules.

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A statement giving the summary of important recommendations made by the Committee and accepted by the Board is at Appendix-12.

BM 29.9.2

The Board further decided that steps may be taken to amend relevant clauses of the Ordinance on leave, where considered necessary.

ITEM NO.10

TO CONSIDER THE PROPOSAL FOR DISCIPLINE-WISE ALLOCATION OF POSITIONS OF PROFESSORS AND TO APPROVE THE CREATION OF ADDITIONAL POSTS.

BM 29.10.1

The Vice-Chancellor briefly explained the proposed disciplinewise distribution of posts of Professors in the University. He mentioned that the Board had earlier approved 24 positions of Professors and that the additional 3 positions be considered for approval. The Budget for 1992-93 has provision for 27 positions of Professors. The Board approved the creation of 3 additional positions of Professors taking the total to 27. Disciplinewise allocation of Professors as approved by the Board is given in the statement at Appendix-13.

BM 29.10.2

While on the subject, the Vice-Chancellor informed the Board that Disciplinewise allocation of Lecturers / Assistant Regional Directors and Professors is now complete and that a similar exercise will be undertaken for the posts of Readers and the proposal will be brought before the Board soon.

ITEM NO.11

TO CONSIDER THE APPOINTMENT OF DIRECTORS.

BM 29.11.1

The Board, on the recommendations of the Vice-Chancellor, approved the appointment of Directors as indicated below from the date they assume charge as Director and until further Orders:

1. Prof. G.S. Rao as Director, School of Humanities.
2. Dr Devesh Kishore as Director, Communication Division.
3. Dr Ali Akbar Shamim as Director, Computer Division.

## ITEM NO.12

TO REPORT THE ACTION TAKEN IN DISCIPLINARY MATTERS  
AND TO CONSIDER FURTHER ACTION IN THE MATTER.

BM 29.12.1

The note on the subject was tabled. The Vice-Chancellor explained the circumstances which necessitated the issuance of charge sheet to Shri B. Selvaraj, Registrar (PPD), under the provisions of Section 10 (3) of the IGNOU Act. The Board was informed that Shri Selvaraj has denied each of the eight articles of charge served on him.

BM 29.12.2

The Board, after detailed consideration, resolved to:

- (i) ratify the action taken by the Vice-Chancellor in issuing the charge sheet to Shri B. Selvaraj under Section 10(3) of the IGNOU Act;
- (ii) appoint an Inquiry officer under the provisions of Rule 14 of the CCS (CCA) Rules, 1965 which has been adopted by the University to enquire into the charges;
- (iii) authorise the Vice-Chancellor to appoint the Inquiry Officer from among the following panel in order of preference:
  - (1) Justice J.D. Jain, Judge, High Court (Retd.)
  - (2) Justice D.R. Khanna, Judge, High Court (Retd.)
  - (3) Shri A.K. Garde, Jt. Secretary, CVC (Retd.)
  - (4) Shri K.L. Malhotra, OSD, CVC (Retd.)
  - (5) Shri H.C. Arora, General Manager, ONGC (Rtd.)
- (iv) appoint Shri M.L. Mukheeja, Deputy Registrar (Admn) as the presenting officer; and
- (v) authorise the Vice-Chancellor to take such steps as are necessary in giving effect to the decisions of the Board mentioned above.

BM 29.12.3

The Board further resolved that the request of Shri B. Selvaraj for a personal hearing may also be given by the Inquiry Officer.

## ITEM NO.13

TO CONSIDER THE LETTER FROM THE UGC CONCERNING  
UNIFORMITY IN THE AGE OF RETIREMENT OF TEACHERS AND  
CONSEQUENT AMENDMENT TO STATUTE 17(9).

BM 29.13.1

The Board considered the proposal and resolved that the amendment to Sub-clause (a) of Clause (9) of

Statute 17 as proposed be and is hereby approved. The details of amendment are given in Appendix 14.

**ITEM NO.14 TO CONSIDER THE NOMINATION OF A MEMBER ON THE FINANCE COMMITTEE IN PLACE OF PROF. SATYABHUSHAN.**

BM 29.14.1 The Board considered the proposal and resolved that Dr K. Gopalan, Director, NCERT, be nominated on the Finance Committee as a Member for the residual term of Prof. Satyabhushan, who had resigned his membership from the Finance Committee.

**ITEM NO.15 TO CONSIDER THE QUALIFICATIONS TO BE PRESCRIBED FOR CERTAIN GROUP A POSITIONS.**

BM 29.15.1 The Board considered the proposed qualifications for the post of Dy. Director (Planning). The Board approved the same with the modification that in para (a) "Economics, Statistics, Management and Educational Planning" be substituted for "Humanities, Social Sciences or any other area of knowledge".

Para (a), after the above modification, will read as below:

a) A Ph.D Degree, preferably with a II class Master's Degree in any of the disciplines of Economics, Statistics, Management and Educational Planning.

BM 29.15.2 The Board also considered and approved the qualifications for the posts of Research Officers and Analysts in the Divisions of Planning, Communication, Distance Education and the Project Control Unit. The approved qualifications for the post of Deputy Director (Planning) and the posts of Research Officers/Analysts are given in Appendix-15.

**ITEM NO.16 TO CONSIDER APPOINTMENT OF ASSISTANT REGIONAL DIRECTORS AT REGIONAL CENTRES AND THE NUMBER OF POSITIONS TO BE FILLED UP.**

BM 29.16.1 The Board considered and approved the proposal for filling up the 4 posts of Assistant Directors in the Regional Services Division at the Headquarters by appointing candidates recommended for the posts of Lecturers/Assistant Regional Directors. The Board also approved the disciplinewise distribution of the Lecturers/Assistant Regional Directors as per the statement.



Discipline	No. of positions already allotted	Remaining positions now proposed for subject allotment	Total no. of positions including vacancies in the Schools
1. Economics	1	3	4
2. Physics	2	1	3
3. Education	3	1	4
4. Engineering & Technology	5	3	8
5. Computer Science	2	1	3
6. Library Science	-	2	2
7. Health Sciences	3	2	5
8. Positions not allotted	-	4	4

**ITEM NO.17** TO CONSIDER AND APPROVE THE QUALIFICATIONS FOR THE POST OF JOINT DIRECTOR IN THE REGIONAL SERVICES DIVISION.

BM 29.17.1 The Board considered and approved the qualifications for the post of Joint Director in the Regional Services Division as per the details given in Appendix-16.

**ITEM NO.18** TO CONSIDER THE PROPOSAL FOR THE CONSTITUTION OF SELECTION COMMITTEES FOR THE POSTS OF DIRECTOR DY. DIRECTOR OF DISTANCE EDUCATION COUNCIL AND JOINT/DEPUTY DIRECTORS OF REGIONAL SERVICES.

BM 29.18.1 The Board noted that as per provisions of statute 4, a person from outside the University can be appointed as Director only on the recommendation of a Selection Committee constituted for the purpose. The Board had earlier approved the following constitution of the Selection Committee for the post of Directors in the University:

1. Vice-Chancellor      Chairman
2. Pro-Vice-Chancellor
3. Visitor's nominee
4. One member of the Board of Management
5. Two outside experts to be nominated by the Vice-Chancellor.

BM 29.18.2

The Board decided that the Selection Committee as per the composition indicated above may be constituted and that the Vice-Chancellor may nominate a Pro-Vice-Chancellor, a member of the Board of Management and two experts on the Selection Committee.

BM 29.18.3 The Board also approved of the constitution of a Screening Committee, for shortlisting the applications for the post of Director, Distance Education Council as under:

1. Two Pro-Vice-Chancellors of the University, nominated by the Vice-Chancellor.
2. Prof. Sitanshu Mehta, Member, Board of Management.
3. Prof. B.N. Koul, Director, Division of Distance Education

BM 29.18.4 The Board also decided that for the posts of Jt. Director, Dy. Director and Asstt. Director, which are classified as 'other academic staff', Selection Committees may be constituted as per provisions of Statute 12.

**ITEM NO.19 TO CONSIDER THE PROPOSAL OF UGC CONCERNING THE REIMBURSEMENT OF EXPENSES INCURRED BY EMPLOYEES ON STAMP DUTY ON MORTGAGE DEEDS.**

BM 29.19.1 The Board considered the proposal and resolved that the decision of the UGC contained in their letter No.F-1-11/82 (NP-1) of October 1988 for reimbursement of expenditure of stamp duty for mortgaging properties under the scheme of House Building Advance to employees of the University be and is hereby approved. The approval of the Board covers past cases as well.

**ITEM NO.20 TO CONSIDER THE PROPOSAL ON THE CONSTITUTION OF THE LIBRARY COMMITTEE.**

BM 29.20.1 The Board approved the composition of the Library Committee as given below.

- |   |          |
|---|----------|
| 1. Pro-Vice-Chancellor,<br>Incharge of Library  | Chairman |
| 2. Three Directors of Schools<br>of Studies, to be nominated<br>by the Vice-Chancellor. | Members  |
| 3. Three teachers to be nomina-   | Members. |

ted by the Vice-Chancellor from disciplines, other than those of the Directors of Schools referred to in item No.2 above.

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4. Director, Regional Services Division. Member Ex-officio
5. Finance Officer Member Ex-officio
6. Librarian Member-Secretary Ex-officio

BM 29.20.2 The term of office of the members of the Library Committee shall be 2 years.

BM 29.20.3 The Board also ratified the action taken by the Vice-Chancellor in appointing an interim Library Committee which would stand dissolved once the Library Committee as specified above is constituted.

**ITEM NO.21 TO CONSIDER A PROPOSAL ON AN INTERNATIONAL CONFERENCE ON RECENT TRENDS IN COMPUTATION OF MATHEMATICS.**

BM 29.21.1 The Board considered the proposal, tabled at the meeting. Prof. H.P. Dikshit, Pro-Vice-Chancellor, briefly explained the proposal. The Board resolved that financial assistance from IGNOU for hosting the above International Conference upto a sum not exceeding Rs.50,000/- be approved.

**ITEM NO.22 TO REPORT FOR RATIFICATION THE EXTENSION OF TIME GRANTED TO PROF. BAKSHISH SINGH FOR THE RESEARCH PROJECT ON DISTANCE EDUCATION.**

BM 29.22.1 The Board considered the proposal and ratified the action taken by the Vice-Chancellor for granting extension of time to Prof. Bakshish Singh for completing the research project on distance education for a further period of 3 months with effect from 13.8.1992 and approved of the additional expenditure of Rs.28,800/- therefor.

**ITEM NO.23 TO REPORT ON THE SUBMISSION OF UTILISATION CERTIFICATE FOR FUNDS GRANTED TO DR B.R. AMBEDKAR OPEN UNIVERSITY.**

BM 29.23.1 The Board noted the utilisation certificate furnished by Dr B.R. Ambedkar Open University in respect of grant of Rs.23 lakhs given to it by

**ITEM NO.24 TO REPORT ON COURT CASES.**

BM 29.24.1 The Board considered the note on the subject and the details furnished by the Vice-Chancellor. This was noted (Appendix 17).

**ITEM NO.25 TO CONSIDER AND APPROVE THE PARTICIPATION OF THE VICE-CHANCELLOR PROF. V.C. KULANDAI SWAMY IN ANNUAL CONFERENCE OF ASIAN ASSOCIATION OF OPEN UNIVERSITIES.**

BM 29.25.1 The Board approved of the Vice-Chancellor attending the Annual Conference of the Asian Association of Open Universities to be held during September 21st to 23rd 1992 at Seoul and consequent expenditure involved on account of TA/DA.

The meeting ended with a vote of thanks to the Chair.

(V.C. KULANDAI SWAMY)  
Chairman