

IGNOU
THIRD MEETING OF THE BOARD OF MANAGEMENT
HELD ON APRIL 30, 1987.

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ConfidentialIGOU

Minutes of the Third meeting of the Board of Management of the Indira Gandhi National Open University held in the University Office at Y.M.C.A. Cultural Centre, Jai Singh Road, New Delhi-110001 on Thursday, April 30, 1987 at 1100 hours.

The following were present :-

Prof. G. Ram Reddy, Vice-Chancellor - Chairman

Shri Anil Bordia, Member

Dr. (Miss) Armaity S. Desai, Member

Prof. C. Narayan Reddy, Member

Prof. Mrinal Miri, Member

Prof. Ranjit Gupta, Member

Shri K. Narayanan, Secretary

Prof. B.S. Sharma and Shri S.C. Vajpeyi, Pro-Vice Chancellors attended by special invitation.

Shri G.N. Mehra, Prof. R.P. Bambah, Shri Gurprit Singh and Dr. J.S. Bajaj, Members expressed their inability to attend.

At the outset, the Chairman extended a warm welcome to Shri Anil Bordia, Secretary, Dept. of Education and sought his guidance and advise in the task of building the University.

It was decided that the agenda for the meeting be taken up first to be followed by the presentation on the programmes of the University.

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ITEM No 1 TO CONFIRM THE MINUTES OF THE SECOND MEETING
OF THE BOARD OF MANAGEMENT HELD ON MARCH 19,
1987

- 3.1.1. : The minutes of the second meeting of the Board of Management held on March 19, 1987 were confirmed subject to the following correction:
- 3.1.2. : In para 2.20.1. of the minutes, the words "for the purpose of collection of fees" appearing at the end of the paragraph be deleted.
- 3.1.3. : While confirming the minutes, the widening of the role of IGNOU in the matter of assistance to Open Universities was considered and it was noted that the IGNOU would be to Open Universities what the UGC is to the traditional Universities. Government's further advice in the matter would be awaited.

ITEM No 2 TO NOTE THE ACTION TAKEN ON THE DECISIONS
OF THE BOARD AT EARLIER MEETINGS

- 3.2.1. : Noted.

ITEM No 4 TO CONSIDER AND APPROVE OF THE DESIGN FOR THE
COMMON SEAL OF THE UNIVERSITY

- 3.4.1. : The Board considered the design for the Common Seal of the University as per specimen placed before the Board incorporating the logo of the University and authorised the use of the seal of such documents as is statutorily required, such seal to be affixed in the presence of the Vice-Chancellor and the Registrar.

ITEM No 5 TO CONSIDER AND APPROVE OF THE INDIRA GANDHI
NATIONAL OPEN UNIVERSITY FOLLOWING THE SERVICE
REGULATIONS OF THE JAWAHARLAL NEHRU UNIVERSITY
IN THE INTERIM PERIOD TILL IGNOU SERVICE
REGULATIONS ARE FRAMED

- 3.5.1. : This item was deferred for consideration.

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ITEM No 6 TO CONSIDER LETTER No F.5-13/87-U.1 (DESK)
DATED 26TH MARCH, 1987 RECEIVED FROM
MINISTRY OF HUMAN RESOURCE DEVELOPMENT

3.6.1. : It was decided to defer the item for
 consideration at a later date.

ITEM No 7 TO CONSIDER AND APPROVE OF THE RATES OF
DAILY ALLOWANCE FOR UNIVERSITY EMPLOYEES
ON TOUR ABROAD

3.7.1. : The Board considered the matter and desired
 that information on the rates of Daily
 Allowance in other organisations like U.G.C.,
 Government, C.S.I.R., J.N.U., I.C.S.S.R.
 and Tata Institute of Social Sciences be
 obtained and submitted to the Board for
 consideration.

ITEM No 8 TO APPROVE THE RATES OF REMUNERATION PAYABLE
TO THE FUNCTIONARIES OF THE EXAMINATION CENTRES

3.8.1. : The Board considered the proposal and approved
 the rates of remuneration for the
 functionaries of the Examination Centres
 as per details given below :

<u>S.No.</u>	<u>Category</u>	<u>Honorarium</u> <u>per shift</u>	<u>Conveyance</u> <u>applicable</u>
A.	<u>RATES OF REMUNERATION</u>		
1.	Centre Superintendent	Rs 80/-	Actual expense by Taxi
2.	Dy. Superintendent (In case number of candidates allotted to the Centre is more than 200)	Rs 60/-	Actual expense by Scooter.
3.	*Invigilators	Rs 50/-	Actual expense by Scooter
4.	**Clerks (two)	Rs 40/-	Rs 6. - per day

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<u>S.No.</u>	<u>Category</u>	<u>Honorarium per shift</u>	<u>Conveyance applicable</u>
5.	**Class IV employees	Rs 15/- each	Rs 5/- per day
	i) Daftari - 1		
	ii) Peons - 3		
	iii) Waterman - 1		
	iv) Sweeper - 1		
	v) Farash - 1		

B. OTHER EXPENSES

1. Maintenance of furniture and seating arrangements - Rs 2/- per candidate
2. Contingency charges - Actual expenses.

Notes: In addition to the actual examination days, remuneration and conveyance allowance will be admissible for one day in advance and one day subsequent to the examination if the presence is required at the centre for arrangements.

* One for every 20 candidates but minimum of two invigilators for each room.

** The above staff is upto 500 candidates in a Centre. If the number increases the Centre Superintendent be authorised to increase the number of supporting staff proportionately for every additional 200 students.

ITEM No 9 TO APPROVE THE BACHELORS DEGREE PROGRAMME,
THE FEE STRUCTURE AND OTHER MATTERS

3.9.1. : The Board considered the matter and approved of the launching of the Bachelors Degree Programme as given in the agenda note.

3.9.2. : The Board also approved the fee schedule as given in Appendix 1 to these minutes.

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3.9.3. : The Board noted that the launching of the Bachelors Degree Programme and the fee schedule had been earlier approved by the Planning Board at its meeting held on April 24, 1987.

3.9.4. : The Board noted that a provision should be made to enable candidates with 10+2 qualification with Science back-ground to appear for B.A. or B.Com. Degree Programme.

ITEM No 10 TO NOTE THE EXAMINATION FEE TO BE LEVIED FOR THE DIPLOMA IN MANAGEMENT PROGRAMME

3.10.1. : The Board noted that the Planning Board had approved of the levying of examination fee of Rs 20/- per course for the Diploma in Management Programme and approved of the same.

ITEM No 11 TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEES

3.11.1. : The Board considered the recommendation of the Selection Committees and approved of the same as per details indicated below:-

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Basic pay recommended</u>
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Computer Science

1.	Shri Baij Nath	Lecturer/ Software Engineer	Rs 1100/- per month.
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3.11.2. : The Board also approved of the creation of one post of Lecturer/Software Engineer in Computer Science.

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ITEM No 12 TO CONSIDER AND APPROVE OF THE RENT TO BE CHARGED FROM SHRI R.K. CHHABRA, CONSULTANT

3.12.1. : The Chairman explained the circumstances under which the flat in Asiad Village was allotted to Shri R.K. Chhabra on a purely temporary basis and that the flat is likely to be vacated by the middle of May 1987. It was also indicated that levying of market rent would cause considerable hardship to the occupant as it had not been indicated to him at the time of allotment. The Board considered the matter and decided that it would not be correct to charge market rent and felt that rent at a reasonable rate may be levied from Shri R.K. Chhabra.

3.12.2. : The Board also noted that for Consultants coming from outside Delhi for the University's work, short term transit accommodation may be provided to them.

OTHER MATTERS

ITEM No 13 TO CONSIDER AND APPROVE OF THE POSTS FOR THE HINDI TRANSLATION UNIT

3.13.1. : The Chairman informed the Members of the need to build up the core staff for the Hindi Translation Unit, even while bulk of the work would be got done by outsiders on contract basis. The Board considered the matter and felt that the staff in the Hindi Unit should be academic staff like Professors, Readers and Lecturers, who should be able to handle the translation work. It was decided that a detailed self-contained note on the subject be presented to the Board for its consideration and decision.

Done at the meeting

ITEM No 14 TO CONSIDER THE DEVELOPMENT OF CAMPUS FOR INDIRA GANDHI NATIONAL OPEN UNIVERSITY AND PROMOTION OF TWO STAGE ARCHITECTURAL DESIGN COMPETITION

3.14.1. : The note circulated to the Members of the Board at the meeting on the above subject was considered. While it was necessary to make progress in the

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civil construction work of the University, it was decided that a detailed paper on the plans of the University for construction indicating the programme for completion of temporary structures, its use after the permanent structures are built up, the programme for construction of permanent buildings, the plan of action with estimates of expenditure and detailing the advisory bodies that would advise the Vice-Chancellor in this behalf etc. should be presented to the Board at the next meeting.

3.14.2. : The possibilities of co-opting other eminent architects should also be considered in order to ensure that the final plans of the University truly reflect the open character of the institution.

3.14.3. : The Board noted that the University would be approaching the Government for the waiver of the condition that the execution of the works should be through CPWD.

ITEM No 15 TO CONSIDER APPOINTMENTS

3.15.1. : The question of appointment of academic staff was considered and it was decided that the appointments be made after consideration by the Selection Committee, and their recommendations placed before the Board of Management.

ITEM No 3 PRESENTATION OF THE UNIVERSITY'S ACADEMIC PROGRAMMES

3.3.1. : The Board noted the presentation of the academic programmes of the University as per details given below :-

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1. Prof. B.S. Sharma - General Educational
Pro-V.C. (Acad) Programmes of the
University.
2. Prof. Rakesh Khurana- Diploma in
Director, School Management
of Management Studies Programme.
3. Dr. B.N. Koul, - Diploma in
Director, Distance Education
Distance Education Programme.
4. Prof. B.S. Sharma - Undergraduate
Pro-V.C. (Acad.) Programmes.

3.3.2. : The clarifications desired by the Members
were furnished in regard to the various
aspects of the above programmes.

3.3.3. : In order to maintain the character of openness
of the University, it was suggested that
as far as possible, all applicants to the
under-graduate programmes should be admitted.
It was noted that while this would be the
objective to be achieved in future years,
in the beginning the limitation of resources
and logistical support would necessitate
restriction in admissions. Also it was
noted that a high drop-out rate may perhaps
cause harm to the University in the beginning.

3.3.4. : The Board also noted the suggestion that
innovative ideas should be introduced in
the beginning before the institution
develops inertia and resistance to change.

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- 3.3.5. : The Board also took note of the fact that the University should cater to the deprived groups and the thrust of the University's programmes should be directed to these areas.

NEXT MEETING

It was decided that the next meeting of the Board of Management be held either on 29th June, 1987 or 30th June, 1987, the date to be decided by the Chairman.

The meeting concluded with a vote of thanks to the Chair.

Sc/- x x x
(C. Ram Reddy)
Vice-Chancellor
Chairman