

MINUTES OF THE FORTIETH MEETING OF THE BOARD OF MANAGEMENT OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD ON MONDAY, MARCH 13, 1995, AT 1100 HOURS IN THE CONFERENCE ROOM, BLOCK NO.8, IGNOU CAMPUS, NEW DELHI.

The following were present:

1. Prof. R.G. Takwale, Vice-Chancellor, Chairman
2. Prof. Mihir Bhattacharya
3. Ms. Nirmala Deshpande
4. Prof. Prabhat Patnaik
5. Prof. S.K. Verma
6. Shri N.V.K. Murthy
7. Dr. S.K. Gandhe
8. Prof. Pandav Nayak
9. Dr P.K. Mehta
10. Prof. Kapil Kumar

Shri D.C. Pant, Registrar, (Acting)

Shri S.V. Giri, Shri Bhaskar Ghose, Shri Kapil Sibal and Shri C.K. Birla could not attend the meeting.

Shri C.R. Pillai, Director (Planning & Teachers Affairs) attended the meeting as a special invitee.

Shri K.J.S. Prasada Rao, Dy. Registrar (Governance), was present to assist the Registrar (Acting).

At the outset, the Vice-Chancellor extended a cordial welcome to the newly nominated members to the Board of Management, namely, Prof. Pandav Nayak, Prof. Kapil Kumar and Dr P.K. Mehta.

Before the items on the agenda were taken-up for consideration the Vice-Chancellor tabled a brief note titled "Major Concerns of IGNOU." He stated that, after assuming charge as Vice-Chancellor, IGNOU, he had visited all the Schools and Divisions and held discussions with both academics and officers. Based on these discussions, he had identified the following areas as major concerns for the development and management of IGNOU in the next three to five years.

1. Consolidation and System Development.
2. Role Clarifications
3. Development of extension and Continuing Education
4. Widening National Role of IGNOU.
5. International Role of IGNOU

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He briefly highlighted the salient features of each of the above areas and requested the members to go through the note and offer their comments and suggestions, if any, so that the University's role could be properly defined. A copy of the Vice-Chancellor's note referred to above is placed at Appendix-1.

The following items were considered:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 39TH MEETING OF THE BOARD OF MANAGEMENT HELD ON NOVEMBER 25, 1994 AND TO NOTE THE ACTION TAKEN THEREON.

BM 40.1.1 The Vice-Chancellor informed that certain comments from Shri S.V. Giri, Education Secretary, a member of the Board of Management, were communicated to the University and that these points were placed before the Board in a tabulated statement giving details on the item referred, the decision of the Board in brief, the comments received from the Education Secretary and the decisions / comments of the University thereon. The Vice-Chancellor also briefly explained/ clarified the points raised by the Education Secretary vis-a-vis the comments of the University.

BM 40.1.2 While accepting the comments of the University on the points raised by the Education Secretary, the following views were expressed :

- (i) Drivers have to work many a time beyond the call of normal duty and therefore due consideration is required to be given to their promotional opportunities. Cases of drivers who stagnate at a particular level even after completing the required number of years for placement in the next higher scale for want of vacancies in the promotional quota require sympathetic consideration. The University may examine the possibility of considering any such hard cases for the promotion to the next stage by treating such promotions as personal to the person concerned ;
- (ii) A clarification was sought by one of the members regarding the functions of the Chief Engineer vis-a-vis the Chief Project Officer and whether there is overlapping of the responsibilities. In this context, a point was also made whether a person taken on deputation to the post of Chief Engineer from CPWD could have functional autonomy when dealing with his senior officials in the CPWD.

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(iii) It was clarified that there is a clear demarcation of functions of the Chief Engineer and the Chief Project Officer because the Chief Engineer's primary role would be to oversee the construction programme of the main campus whereas the Chief Project Officer's responsibility relate to the maintenance functions of the existing buildings and future campus infrastructure. It was pointed out that as an officer of the University, the Chief Engineer, though taken on deputation from the CPWD, will have no problem in coordinating with the officials of that organisation ;

(iv) It was suggested that the directions given by the Board of Management at its earlier meeting for strengthening the vigilance set up in the University be expedited.

(v) It was suggested that the school concerned be consulted for allocation of posts for various disciplines in the School.

BM 40.1.3

The Board, having noted the above observations, confirmed the minutes of the 39th meeting of the Board of Management held on November 25, 1994. The Board also noted the action taken on the minutes.

ITEM NO. 2

TO CONSIDER THE REPORT OF THE COMMITTEE ON LEGAL EDUCATION PROGRAMME.

BM 40.2.1

The Vice-Chancellor briefly explained the main recommendations made by the Committee on legal education programmes. The recommendations cover the following areas:

- (1) Establishment of a School of Legal Studies.
- (2) Steps to be taken to develop the structure and content of professional legal education programmes in consultation with the Bar Council of India.
- (3) Identify and initiate non-professional legal education programmes which may include such areas as para legal education in court administration, law office management, legal aid administration and management oriented legal education for middle and top level personnel in Government, etc.

BM 40.2.2

In the course of the discussion that followed, the following views were expressed:

- i) The programmes suggested by the Committee could be offered by some of the existing schools.
- ii) As outlined in the Vice-Chancellor's note tabled at the meeting, consolidation of existing programmes should be the priority concern rather than undertaking new programmes.
- iii) The IGNOU should consider offering innovative awareness programmes in legal education specifically designed for the disadvantaged sections of the society rather than conventional LLB programme.
- iv) Since the Bar Council of India is not favourably inclined to recognise LLB programmes offered through the correspondence and distance education mode, it may be necessary to get the matter settled with the Bar Council of India in the first instance before the programmes are launched.

BM 40.2.3

Considering the views expressed at the meeting as also the recommendations made in the report by the Madhava Menon Committee, it was felt appropriate that a separate Committee be appointed to examine all the issues involved. The Board authorised the Vice-Chancellor to appoint such a committee to examine the matter in depth and submit its report to the Board for further consideration.

ITEM NO.3

TO CONSIDER THE PROPOSAL FOR RELEASE OF GRANT TO STATE OPEN UNIVERSITIES DURING THE EIGHTH PLAN PERIOD.

BM 40.3.1

The Vice-Chancellor briefly explained that the Visiting Committee appointed by the DEC visited Dr B.R. Ambedkar Open University and the YCMOU and after scrutiny of the 8th plan development proposals submitted by these Universities had recommended grants ranging between Rs.1.50 and Rs.1.60 crores as development grants to each of these two Universities during the 8th plan period. The recommendation of the DEC, which was duly approved by the Board, was that the total allocation for these two Universities be restricted to 1.25 crores each and that they

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should indicate their urgent requirements and priorities in the implementation of their development proposals. As an interim measure, the DEC had also recommended Rs.30 lakhs each to the two Universities for the year 1993-94, which was already released with Board's approval.

BM 40.3.2

The proposal now before the Board is that an amount of Rs.30 lakhs each to BRAOU and YCMOU be released during the current year, i.e., 1994-1995 out of their total allocation of Rs.125 lakhs. It was further stated that release of any grant to Kota Open University will be considered in 1995-96 after receipt of their revised proposals, and scrutiny thereof by the Visiting Committee.

BM 40.3.3

The Board approved the release of Rs.30 lakhs each to the BRAOU and YCMOU during the current year, i.e., 1994-95 as part of the development grants of these Universities for the Eighth plan.

ITEM NO.4

TO CONSIDER NOMINATION OF MEMBERS TO THE ACADEMIC COUNCIL UNDER THE PROVISIONS OF CLAUSES (1)(iv) & (1)(vi) OF STATUTE 9 OF THE STATUTES OF THE UNIVERSITY.

BM 40.4.1

The Vice-Chancellor recommended the following under clause (1)(iv) and (1)(vi) of the Statute 9 for nomination to the Academic Council:

Under Clause (1)(iv)

- (1) Prof. Asha Kanwar, School of Humanities
- (2) Dr (Mrs) Madhulika Kaushik, School of Management Studies
- (3) Dr (Mrs.) Geeta Kaickar, School of Sciences
- (4) Shri Akshay Kumar, School of Computer and Information Sciences

Under Clause (1)(vi)

Shri C.R. Pillai, Director, Teachers Affairs.

BM 40.4.2 The Board, accepting the recommendation of the Vice-Chancellor, nominated the above persons to the Academic Council in terms of Clauses 1 (iv) and (1) (vi) of Statute 9.

ITEM NO.5

TO CONSIDER THE NOMINATION OF A MEMBER TO THE DISTANCE EDUCATION COUNCIL UNDER THE PROVISIONS OF CLAUSE (3) (a)(vii) OF STATUTE 28.

BM 40.5.1

The Board considered the matter. The Board was informed that, in addition to the vacancy of Dr.

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K. Ayyakannu, Dr (Mrs) Upinderjit Kaur, a member of the DEC under the provisions of Clause 3 (a) (vii) of Statute 28, has also ceased to be a member of the DEC having relinquished the post of Director, Directorate of Correspondence Courses at Punjabi University. The Board nominated the following two persons on the Distance Education Council under the provisions of Clause 3 (a) (vii) of Statute 28 :

- i) Dr. (Mrs) Jyostna Dhuru, Director, Deptt. of Correspondence and Distance Education Courses, SNDT Women's University, Bombay **vice** Dr. K. Ayyakannu, for a two year period.
- ii) Dr. V. Abraham, Director, School of Correspondence Courses, Andhra University, **vice** Dr. Upinderjit Kaur, for the residual term, i.e., till 23.2.1996.

ITEM NO.6 TO CONSIDER THE NOMINATION OF A MEMBER TO THE PLANNING BOARD UNDER THE PROVISIONS OF CLAUSE (1) (iv) OF STATUTE 10.

BM 40.6.1 The Board considered the matter and nominated Prof. D.D. Joshi as a member of the Planning Board representing the area of Distance Education for the residual term of Professor R.G. Takwale i.e., upto 4.10.96.

ITEM NO.7 TO CONSIDER COOPTION OF A MEMBER ON THE BOARD OF MANAGEMENT IN PLACE OF PROF. T.N. BHARDWAJA UNDER CLAUSE (1) (vi) (a) OF STATUTE 6A.

BM 40.7.1 The Board coopted Prof. B.S. Sharma, Vice-Chancellor, Kota Open University as a member of the Board of Management under the provisions of Clause (1)(vi)(a) of Statute 6A for the residual term of the earlier nominee i.e., upto 30.11.96.

ITEM NO.8 TO CONSIDER THE NOMINATION OF MEMBERS ON DIFFERENT STANDING COMMITTEES OF THE BOARD OF MANAGEMENT.

BM 40.8.1 The Board considered the proposal of nomination of members to its various Standing Committees. The following nominations were made:

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Standing Committee	Persons nominated	Constituency
1. Purchase Committee	Dr S.K. Gandhe Sh N.V.K. Murthy	Members of the BOM.
2. Student Services Committee	Prof. Mihir Bhattacharya	-do-
3. Works Committee	Prof. Kapil Kumar Dr P.K. Mehta	-do-
	Shri M.L. Sareen Shri V.K. Aggarwal Shri D.D. Aggarwal Shri Shibal Ganjoo	Experts in the areas of Engi- neering, Constru- ction, Archi- tecture, etc.

ITEM NO.9

TO REPORT THE APPOINTMENT OF DR S.K. GANDHE AS PRO-VICE-CHANCELLOR.

BM 40.9.1

The Board ratified the action taken by the Vice-Chancellor in appointing Dr S.K. Gandhe to the post of Pro-Vice-Chancellor w.e.f. 12th January, 1995 under the powers vested in him under Section 10(3) of the IGNOU Act. The Board noted that the terms and conditions of his appointment will be same as already prescribed by the Board of Management and as provided in the Act and Statutes and Ordinances of the University and that he will draw a basic pay of Rs.7,300/- p.m.

ITEM NO.10

TO CONSIDER AND APPROVE THE DRAFT ANNUAL REPORT OF THE UNIVERSITY FOR THE YEAR 1993-94.

BM 40.10.1

The Board considered the draft Annual Report. The Vice-Chancellor, while regretting for the delay in placing the Annual Report before the Board, informed that the report needs further editing and incorporation of certain graphs, charts etc. The Board approved the Annual Report for the year 1993-94 and authorised the Vice-Chancellor to finalise the report after proper editing and submit it to the Visitor in terms of the provisions in the Act.

ITEM NO.11

TO CONSIDER THE MINUTES OF THE DISTANCE EDUCATION COUNCIL MEETING HELD ON OCTOBER 21, 1994.

BM 40.11.1

The Board considered and approved the minutes of the 8th meeting of the Distance Education Council held on October 21, 1994. A copy of the minutes is placed at Appendix II.

ITEM NO.12

TO CONSIDER AND APPROVE THE MINUTES OF THE 24TH AND 25TH MEETINGS OF THE FINANCE COMMITTEE HELD ON 7.12.94 AND 16.2.95 AND APPROVAL OF SPECIFIC ITEMS.

BM 40.12.1

The Board considered the minutes of the 24th and 25th meetings of the Finance Committee held on December 7, 1994 and February 16, 1995. Dr S.K. Gandhe Pro-Vice-Chancellor explained that the Ministry of HRD had sent certain comments on the agenda of the Finance Committee while the meeting was in progress and that the Finance Committee considered these observations.

BM 40.12.2

So far as the item on payment of arrears to Senior Assistants and PA-II is concerned, the Finance Committee, while approving the proposal, decided that the matter be referred to MHRD for its clearance. The Board noted the fact that the Central Universities located in the National Capital Territory of Delhi have agreed to pay the arrears to their employees belonging to these categories and that the method of releasing the arrears is done differently in different Universities. For example, while the Jamia Millia Islamia had paid the arrears w.e.f. 1.1.86, Delhi University and Jawaharlal Nehru University have agreed to pay the arrears w.e.f. 1.1.1986 but decided to release the arrears to the employees in instalments.

BM 40.12.3

Considering the fact that other Central Universities located in Delhi have agreed to pay the arrears and in order to avoid the avoidable staff-agitation and frustration on this account, the Board decided that IGNOU too should release the arrears w.e.f. 1.1.1986 and the payment be released on the pattern of the JNU.

BM 40.12.4

The Board approved the minutes of the 24th and 25th meeting of the Finance Committees held on 7.12.94 and 16.2.95 which are placed at Appendix III and IV.

BM 40.12.5

While on the subject, a view was expressed that the recommendation/decision of the Finance Committee with regard to 10% enhancement on the existing ceiling of lease amount and non-acceptance by the Finance Committee for the supply of Newspapers to certain categories of employees of the University needs review. It was suggested that the rental structure in Delhi has soared very high in the last 3/4 years, i.e., since the last revision of the lease rates and therefore the Board may consider enhancement of 40% increase in the existing ceilings of lease facility. The Board, after detailed discussion, decided to accept the recommendation/decision of the Finance Committee on both these subjects.

ITEM NO.13 TO CONSIDER THE MINUTES OF THE 4TH MEETING OF THE STUDENT SERVICES COMMITTEE HELD ON SEPTEMBER 13, 1994.

BM 40.13.1 The Board considered and approved the minutes of the 4th meeting of the Student Services Committee held on September 13, 1994.

ITEM NO.14 TO REPORT THE RESIGNATION OF PROF. P.M. DESHPANDE AS DIRECTOR, DISTANCE EDUCATION COUNCIL AND CONSEQUENTIAL ARRANGEMENT TO DESIGNATE A REGISTRAR/DIRECTOR AS SECRETARY OF THE DISTANCE EDUCATION COUNCIL.

BM 40.14.1 The Board ratified the action taken by the Vice-Chancellor:

- (i) in accepting the resignation of Prof. P.M. Deshpande w.e.f. 31.1.95;
- (ii) in entrusting the additional charge of the post of Director, DEC to Shri C.R. Pillai; and
- (iii) designating Shri C.R. Pillai, Director (Teachers Affairs) as Secretary of the DEC.

ITEM NO.15 TO CONSIDER THE APPOINTMENT OF DIRECTOR, SCHOOL OF CONTINUING EDUCATION.

BM 40.15.1 The Board approved the proposal to appoint Dr (Mrs) Prabha Chawla, Professor, Women's Education, as Director of the School of Continuing Education until further orders. While on this subject, one of the members made a reference to the committee appointed in May 1994 concerning the terms and conditions of Directors and requested that the submission of the report may be expedited.

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ITEM NO.16 TO CONSIDER THE LEASE AGREEMENT CONCERNING THE PREMISES AT K-76, HAUZ KHAS.

BM 40.16.1 The action taken by the Vice-Chancellor in approving an increase of Rs.27,849/- over the existing rent (inclusive of all taxes) for the premises at K-76, Hauz Khas on the basis of the recommendations made by a committee appointed by the Vice-Chancellor for discussing the matter with the landlord, was ratified by the Board. It was noted that this increase works out to 40% over the existing rent which would be effective from 1.2.95.

ITEM NO.17 TO CONSIDER THE PROPOSAL CONCERNING DELEGATION OF POWERS TO CERTAIN OFFICERS IN THE ADMINISTRATION DIVISION.

BM 40.17.1 On a request from the Vice-Chancellor, Dr S.K. Gandhe briefly explained the proposal which proposed delegation of powers to certain officers in the Administration Division. He explained that the delegation of powers provided in the Financial Code required a comprehensive review but, as an interim measure, it has become necessary to delegate powers to some of the officers in the Administration, for efficient management and speedier disposal of cases. It was also pointed out that the present delegations do not interfere with the delegations already made in the Financial Code.

BM 40.17.2 The Board approved the delegation of powers, a copy of which is placed at Appendix-V.

ITEM NO.18 TO REPORT ON THE JAPANESE AIDED PROJECT FOR "IMPROVEMENT OF EDUCATIONAL MEDIA PRODUCTION FACILITIES OF IGNOU" PHASE-II.

BM 40.18.1 The Board noted the report on Phase-II of the Japanese aided project for the improvement of educational media facilities. While on the subject, the members felt that the new facilities should be put to optimum use. The IGNOU may also consider extending these facilities to other educational agencies by charging appropriate fees. While doing so it must take care not to commercialise the operations. Also mechanisms should be developed so that depreciation is worked out on the equipment since electronics is a fast growing area where the rate of obsolescence is high.

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BM 40.18.2 The Vice-Chancellor informed the Board that a committee has been constituted with experts in the field for optimum utilisation of these educational media facilities.

ITEM NO.19 TO REPORT FOR APPROVAL THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ABSORBING DR A.S. GUHA, ASST. REGIONAL DIRECTOR, SHILLONG, IN THE SERVICES OF IGNOU.

BM 40.19.1 The Board ratified the action taken by the Vice-Chancellor in absorbing Dr A.S. Guha, Assistant Regional Director, Regional Centre, Shillong on the basis of the report of the committee concerned. It was noted that he was placed in the senior scale of Lecturer, namely, Rs.3000-5000.

ITEM NO.20 TO REPORT THE ACTION TAKEN IN MAKING INTERIM ARRANGEMENTS TO LOOK AFTER THE WORK IN THE FOLLOWING SCHOOLS/DIVISIONS: ADMISSIONS DIVISION, COMPUTER DIVISION, SCHOOL OF CONTINUING EDUCATION.

BM 40.20.1 The Board noted and approved the interim arrangements made by the Vice-Chancellor to look after the work in the following School/Divisions:

1. School of Continuing Education - Prof. Prabha Chawla
w.e.f. 17.8.94.
2. Admissions Division - Dr P.K. Mehta,
Director, RSD w.e.f.
30.8.94.
3. Computer Division - Prof. M.M. Pant
Director, School of
Computer & Information
Sciences w.e.f.
24.1.95

ITEM NO.21 TO REPORT ON THE 6TH CONVOCATION OF THE UNIVERSITY.

BM 40.21.1 The Board noted that the 6th Convocation of the University will be held on April 29, 1995. The Vice-Chancellor requested all the members of the Board of Management to keep the date free and attend the Convocation.

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ITEM NO.22 TO CONSIDER AND APPROVE THE PROPOSAL CONCERNING PURCHASE OF PAPER AND PRINTING OF THE INDIAN JOURNAL OF OPEN LEARNING.

BM 40.22.1 The Board considered and approved the proposal to allow the printer to procure the paper and art card and claim the cost of the same along with his bill for printing at Rs.950/- per Ream and Rs.750/- per Gross respectively for July, 1994 and January 1995 issues of the Indian Journal of Open Learning.

ITEM NO.23 TO REPORT ON THE GIFT MADE TO IGNOU BY MR E.A. JONES, ASSOCIATE DIRECTOR, INTERNATIONAL ACTIVITIES, UKOU FOR USE BY THE UNIVERSITY FOR THE SUPPORT OF DISABLED STUDENTS.

BM 40.23.1 The Board noted that Mr E.A. Jones, Associate Director, International Activities, UKOU, has gifted US \$ 100 for the support of disabled students of IGNOU. The Board accepted the gift with appreciation.

ITEM NO. 24 TO CONSIDER THE RECOMMENDATIONS OF SCREENING COMMITTEES FOR PLACEMENT OF LECTURERS/ARDS IN SENIOR SCALE.

BM 40.24.1 The Board considered and approved the recommendations of the Screening Committees for placement of Lecturers in the senior scale of Rs.3000-100-3500-125-5000, details of whom are given below :

S.No.	Name of the person/ Discipline	With effect from
1.	Dr.E. Vayunandan,Public Admn.	27.1.94
2.	Dr.Uma Kanjilal,Library Science	18.8.94
3.	Dr.Narayan Prasad, Economics	13.11.93
4.	Dr.P. Ashok Kumar, Economics	25.8.94
5.	Dr. Anurag Joshi,Political Sc.	25.12.93
6.	Ms. Poonam Bhushan, Political Sc.	2.3.94
7.	Dr(Mrs) Neeta Kapai,Life Science	8.8.94
8.	Dr.B.M. Agarwal,Physics	8.9.92
9.	Dr.(Mrs)Sunita Malhotra,Chemistry	4.1.94
10.	Dr.(Mrs) Lalita S. Kumar,Chemistry	18.1.94
11.	Dr. S. Peppin, Rural Development	16.2.94
12.	Dr.S.K. Panda,Distance Education	13.3.89

S.No.	Name of the person/ Discipline	With effect from
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13.	Dr. V. Ranga, Distance Education	7.12.94
14.	Dr. (Mrs) Anju Sehgal Gupta, English	19.4.93
15.	Dr. Neelam Faruqui, Hindi	6.3.94
16.	Mrs. Annu J. Thomas, Women's Edn.	2.9.93
17.	Shri Pankaj Khare, Applied Geology	1.1.94

ITEM NO.25 TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEES.

BM 40.25.1 The Board considered and approved the recommendations of the following Selection Committees:

S.NO.	Name	Basic pay recommended
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Asstt. Production Officer

1.	Shri Ajay Kumar Gupta	Rs.2200/-
2.	Shri Rajiv Girdhar	Rs.2200/-
3.	Shri Ravinder Kaul	Rs.2200/-

Dy. Registrar

1.	Shri Ashok Kumar	Rs.3700/-
2.	Shri Rama Lingaiah Billa	Pay to be protected

BM 40.25.2 It was pointed out that the recommendations of the Selection Committee in respect of a Senior Producer will be brought before the Board in the next meeting since certain verifications need to be made.

ITEM NO. 26 APPOINTMENT OF TWO PRO-VICE-CHANCELLORS

BM 40.26.1 The Vice-Chancellor tabled an item concerning the appointment of two Pro-Vice-Chancellors. He stated that in response to request made to the Vice-Chancellors of leading Universities and Executive Heads of some other leading educational institutions of the country, 40 nominations were received. The Vice-Chancellor stated that he appointed a committee to carefully examine the bio-data of the nominations. The committee, after

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carefully examining the nominations, recommended a panel of the following four persons arranged in an alphabetical order :

1. Prof. Janardhan Jha
2. Prof. Rakesh Khurana
3. Prof. V.S. Prasad
4. Prof. D.D. Sharma

BM 40.26.2

The Vice-Chancellor requested the Board to approve the panel of 4 names suggested above and further that he be authorised to offer the appointment to any two of them after he had an opportunity to meet and have a discussion with them. The Board approved the panel and authorised the Vice-Chancellor to select any two of them for appointment as Pro-Vice-Chancellor.

The meeting ended with a vote of thanks to the Chair.

(R.G. TAKWALE)
Vice-Chancellor