

**MINUTES**  
**of the Forty Fourth Meeting**  
**of the**  
**BOARD OF MANAGEMENT**  
**held on**  
**DEC. 27, 1995**

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**MAIDAN GARHI**  
**NEW DELHI - 110 068**

**MINUTES OF THE FORTY-FOURTH MEETING OF THE BOARD OF MANAGEMENT OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD ON WEDNESDAY, DECEMBER 27, 1995, AT 1100 HOURS AT CONFERENCE ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI 110 068.**

The following were present:

1. Prof. R.G. Takwale, Vice-Chancellor, Chairman
2. Prof. Mihir Bhattacharya
3. Shri. N.V.K. Murthy
4. Prof. S.K. Verma
5. Dr. S.K. Gandhe
6. Shri P.R. Dasgupta
7. Prof. Prabhat Patnaik
8. Prof. B.S. Sharma
9. Prof. Pandav Nayak
10. Prof. Kapil Kumar
11. Dr. P.K. Mehta

Dr. Tilak R. Kem, Registrar      -      Secretary

Shri C.K. Birla, Shri Kapil Sibal, Ms. Nirmala Deshpande, and Shri Bhaskar Ghose could not attend the meeting.

Prof. Rakesh Khurana and Prof. Janardan Jha, Pro-Vice-Chancellors, and Shri C.R. Pillai, Director (Planning & Development) attended the meeting as special invitees.

Shri K.J.S. Prasada Rao, Dy. Registrar (Governance), was present to assist the Board.

Before the items of agenda were taken up, the Vice-Chancellor briefly explained the salient features of some of the important items of the agenda. These included proposals on mass education in computers, block grant scheme, study centres scheme, etc.

The Vice-Chancellor also informed the Board that the Annual Convocation is scheduled for April and that the University is planning to make use of the tele-conferencing facility to simultaneously hold the Convocation at six centres. He also informed the Board that he had been unanimously elected President of the AAOU for three years and that in his capacity as President he has nominated Dr. S.K. Gandhe to be the Secretary-General of the AAOU. The Secretariat of the AAOU will consequently function from IGNOU, New Delhi. The members congratulated the Vice-Chancellor for being elected as the President of the AAOU.

The following items were considered:

**ITEM NO. 1**      **TO CONFIRM THE MINUTES OF THE FORTY-THIRD MEETING OF THE BOARD OF MANAGEMENT HELD ON OCTOBER 16, 1995 AND TO NOTE THE ACTION TAKEN THEREON.**

BM 44.1.1      When the item on confirmation of the Minutes was taken up, certain views were expressed regarding recording of the decisions suggesting some changes. In this context, it was informed that, based on the comments received from a few members, a few corrections have already been made in the Minutes and a corrigendum was also issued. Taking into account the suggestions made at the meeting and the corrections already effected by way of Corrigendum, the following corrections/additions are made in the minutes of the last meeting:

**1. Para 3 of the Minutes will read as below:**

Prof. Rakesh Khurana and Prof. Janardan Jha, Pro-Vice-Chancellors, and Shri C.R. Pillai, Director (Planning & Development) attended the meeting as special invitees.

**2. BM 43.3.1 (i)**

Academic Council: The amendments proposed to Statute 9 in the Agenda Note concerning the Academic Council, with a suggestion that Sub-Clause (iv) of Statute 9(1) may provide for three Professors, three Readers and three Lecturers on a rotation basis according to seniority.

**3. Add the following words at the end of the Resolution No. BM 43.3.1(iii):**

One of the members of the Board expressed the view that the appointment of Directors of Schools should not be restricted to Professors alone but should be open to all teachers as the original Statute envisaged. He also expressed the view that re-appointment of the existing Directors of the School on completion of a period of three years may not be agreed to. The Board, however, did not accept his views.

- (175)
4. The following be added at the end of the minutes immediately before the sentence "The meeting ended with a vote of thanks to the Chair":

**Item No.26: Any other item with the permission of the Chair.**

BM 43.26.1 - One of the Members suggested that the post of Finance Officer should be advertised and filled up. It was clarified that the general practice in Central Universities is to obtain the services of senior officers from an organised Accounts Service. If this procedure fails then the post could be advertised. Since the Vice-Chancellor had two such proposals under consideration, the post has not been advertised.

BM 44.1.2 With the above corrections/additions, the Board confirmed the minutes of the 43rd Meeting held on October 16, 1995. The Board also noted the action on the Minutes.

**ITEM NO. 2 TO CONSIDER THE PROJECT FOR MASS EDUCATION IN COMPUTERS -- OPEN LEARNING APPROACH.**

BM 44.2.1 The Vice-Chancellor briefly explained the salient features of the proposal. Prof. M.M. Pant, who was invited to the meeting, presented the proposal highlighting the innovative aspects of the project. These are, briefly, Walk-in Admissions, Network based Learner Support, On-demand examination, Instant Certification, academic upgradation path, etc.

BM 44.2.2 While the Board generally accepted the proposal in principle, it was decided that a comprehensive proposal be brought before the Board after examining the following issues raised at the meeting:

- i) Is the proposal in accordance with the provisions in the Act and the Statutes of the University?
- ii) Was this proposal submitted alongwith the proposals submitted earlier to the Expenditure Finance Committee?
- iii) IGNOU having completed ten years of its existence, would a self-study necessary to find out whether the IGNOU fulfilled its mandate? Does the present proposal fits

into its mandate?

- iv) Identify possible areas of linkages with agencies like CMC/ISRO etc. in the operationalisation of the project.
- v) Would the resources of the Electronic Media Production Centre of the IGNOU be made use of?
- vi) Would it be feasible to explore the possibility of generating funds to augment the resources generated internally?

BM 44.2.3 If necessary, an extra-ordinary meeting of the Board may be convened sometime in January, 1996 to reconsider the proposal in the light of the issues raised above.

BM 44.2.4 At this point, the Education Secretary made a reference to an assurance pending with the Parliament. The issue relates to memorandum submitted by the staff associations of the IGNOU. In order to fulfil the assurance, the Education Secretary, Ministry of Human Resource Development desired that the matter may be placed before the Board and the decision communicated to MHRD.

**ITEM NO. 3 TO CONSIDER THE PROPOSAL ON ASSIGNMENT OF THE ROLES TO THE DIVISION OF ACADEMIC COORDINATION AND APPROVE THE QUALIFICATIONS FOR THE POST OF DIRECTOR, ACADEMIC COORDINATION.**

BM 44.3.1 When the item was considered, one of the members sought a clarification whether the position of Director (Academic Coordination) would conflict with the existing proviso of Statute 4. It was clarified that the proposed position of Director (Academic Coordination) does not violate the statutory provisions.

BM 44.3.2 The Board approved the proposal on assignment of the following roles (as detailed in the Agenda Note) to the Division of Academic Coordination:

Faculty Development  
Faculty Administration  
Management of Research

BM 44.3.3 The Board, while agreeing that this would be an academic position in the University, also decided that the qualifications for the above post would be the same as that of a Professor with an addition that the person would possess "proven/ demonstrated ability in administration."

17.5

**ITEM NO. 4**      **TO CONSIDER THE REPORT OF THE COMMITTEE APPOINTED BY THE VICE-CHANCELLOR TO SUGGEST THE WAYS AND MEANS TO COMMEMORATE THE MEMORY OF PROF. G. RAM REDDY, FIRST VICE-CHANCELLOR, INDIRA GANDHI NATIONAL OPEN UNIVERSITY.**

BM 44.4.1      The Board considered the report of the Committee and unanimously approved the proposals made in the report. In this context a suggestion was made that the person invited to deliver the Annual International Lecture may be a distinguished scholar of the third world countries having made significant contribution in higher education for the under privileged.

**ITEM NO. 5**      **TO CONSIDER THE REPORT OF THE COMMITTEE APPOINTED BY THE BOARD TO EXAMINE THE PROPOSAL FOR ACCEPTANCE OF THE BLOCK GRANT SCHEME.**

BM 44.5.1      The Report of the Committee was considered. After a detailed discussion it was decided as below:

"The Board noted the recommendations of the Committee and felt that the packages proposed in the Scheme be discussed with the Ministry of Human Resource Development and brought before the Board for consideration."

**ITEM NO. 6**      **TO CONSIDER THE PROPOSAL FOR CREATION OF ADDITIONAL POSTS IN THE 8TH PLAN PERIOD.**

BM 44.6.1      The Board approved the following proposals for creation of additional posts (in Group A) during the last two years of the 8th Plan period and desired that the Vice-Chancellor may take up the matter with the MHRD:

Category of Post	No. of posts to be created in		Total Number of posts
	1995-96	1996-97	
1. Teaching Posts	15	15	30
2. Other Academic Posts	8	8	16
3. Technical/Professional Staff	4	4	8
4. Administrative Positions	4	5	9



Category of Post	No. of posts to be created in		Total Number of posts
	1995-96	1996-97	
5. Specialitiests positions for new tasks (Extension Education, Research and International Role)	3	6	9
6. EMPC	-	19	19
7. STRIDE	-	3	3
8. DEC	-	3	3
<b>TOTAL</b>	<b>34</b>	<b>63</b>	<b>97</b>

**ITEM NO. 7**      **TO CONSIDER THE PROPOSAL ON AMENDMENT TO STATUTE 4 FOR THE INCORPORATION OF THE PROVISIONS FOR THE APPOINTMENT AND TENURE OF THE DIRECTORS OF SCHOOLS.**

**BM 44.7.1**      The Board considered and approved the proposed amendment to Statute 4. A statement giving details of the Amendment is placed at **Appendix-1**. While on the subject, a suggestion was made that in terms of the provisions of Statute 4, necessary ordinances may be formulated to provide for the powers and functions of Directors.

**ITEM NO. 8**      **TO CONSIDER THE GOVERNMENT OF INDIA, MINISTRY OF HUMAN RESOURCE DEVELOPMENT LETTER DATED 24.11.94 REGARDING THE STRENGTHENING OF THE VIGILANCE SET UP IN THE UNIVERSITY AND TO BRING THE UNIVERSITY UNDER THE JURISDICTION OF CENTRAL VIGILANCE COMMISSION.**

**BM 44.8.1**      The matter was considered and the Board decided that the Indira Gandhi National Open University accept the jurisdiction of the Central Vigilance Commission.

ITEM NO. 9 TO CONSIDER THE FILLING UP THE POSTS FROM GENERAL CATEGORY CANDIDATES IN THE EVENT OF NON-AVAILABILITY OF RESERVE CANDIDATE AT THE ROSTER POINT - SUPREME COURT OF INDIA DECISION DATED 10.2.95 WRIT PETITION (CIVIL) NO. 79 OF 1979 R.K SABRAWAL VERSUS STATE OF PUNJAB.

BM 44.9.1 The Board decided that the clarification sought from the Government (Department of Personnel) in the matter may be awaited.

ITEM NO. 10 TO CONSIDER THE PROCEEDINGS OF THE SELECTION COMMITTEE MEETINGS.

BM 44.10.1 The Board considered the proceedings of the following Selection Committees and approved them:

S.No.	Name of the Post	Date of the meeting
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Academic Posts

1.	Lecturer/ARD in Rural Development	19.12.95
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Non Academic Posts

2.	Software Engineer	21.11.95
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ITEM NO. 11 TO CONSIDER THE RECOMMENDATIONS OF THE DEPARTMENTAL PROMOTION COMMITTEE FOR NON-ACADEMIC GROUP 'A' EMPLOYEES.

BM 44.11.1 The Board considered and approved the recommendations of the Departmental Promotion Committee for Group A posts (Non-academic) held on December 13, 1995 regarding the promotions to the posts of Assistant Registrar.

ITEM NO. 12 TO CONSIDER THE IGNOU ASSESSMENT BY NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC).

BM 44.12.1 The Vice-Chancellor briefly explained the salient features of the proposal. He stated that the Board's approval is sought to:

(1) Assessment of IGNOU by NAAC.



- (2) Establishment of (a) Internal Quality Assurance Cell, and (b) Steering Committee for the purpose.

BM 44.12.2 In the discussion that followed, doubts were expressed about the advisability of an agency like NAAC assessing the IGNOU and whether such an arrangement would overlap the functions of DEC. It was clarified that the NAAC will function in close consultation with the DEC and hence would not overlap its functions. The Board approved the proposal.

BM 44.12.3 One of the members, however, expressed his reservations about the assessment of IGNOU by an outside agency.

**ITEM NO. 13 TO CONSIDER THE APPOINTMENT OF A DIRECTOR OF SCHOOL OF HUMANITIES.**

BM 44.13.1 The Board, on the recommendations of the Vice-Chancellor, appointed Prof Asha Kanwar, Professor of English, as the Director of the School of Humanities till further orders.

**ITEM NO. 14 TO CONSIDER THE MINUTES OF THE DISTANCE EDUCATION COUNCIL MEETING HELD ON DECEMBER 22, 1995.**

BM 44.14.1 The item was withdrawn.

**ITEM NO. 15 TO CONSIDER THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON NOVEMBER 22, 1995.**

BM 44.15.1 The Board considered and approved the minutes of the Finance Committee meeting held on November 22, 1995 (Appendix-2).

BM 44.15.2 The Board noted that the Finance Committee referred the matter concerning the extension of lease facility for hiring of residential accommodation to Group B,C and D categories of employees for a decision. The Board after careful consideration resolved that:

- i) as a short-term measure, 10% of the employees each of Group B, C and D may be extended the lease facility for hiring residential accommodation, and
- ii) to work out the long-term policy, a committee be appointed by the Vice-Chancellor to examine the issues involved in

the residential problems of the Group B,C and D employees including those stationed at the Regional Centres.

BM 44.15.3 One of the members, however, insisted that the Board should consider extending the benefit to all the Group B,C and D employees and that his view be taken on record.

**ITEM NO. 16 TO CONSIDER THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON OCTOBER 05, 1995.**

BM 44.16.1 The Board noted the minutes of the Academic Council meeting held on October 5, 1995.

**ITEM NO. 17 TO CONSIDER THE MINUTES OF THE ESTABLISHMENT COMMITTEE MEETING HELD ON DECEMBER 14, 1995.**

BM 44.17.1 The Board considered and approved the minutes of the 20th meeting of the Establishment Committee held on December 14, 1995 (Appendix-3) with the following observations:

- i) **Item No.3 of the Establishment Committee concerning the seniority in respect of Ms. Renuka Grover.**

The Board decided that the principles involved in determining the seniority may be referred to the Department of Personnel and Training for their opinion after which the matter be again placed before the Establishment Committee for consideration.

- ii) **Item No.14 of the Establishment Committee concerning the representation of Shri M.K. Murugesan.**

The Board noted the issues raised in the decisions of the Establishment Committee. Taking into account the letter received from the MHRD and the recommendation made by the Establishment Committee vide Resolution No. EC 20.14.3 concerning Shri Murugesan's seniority and other related issues, the Board decided to authorise the Vice-Chancellor to get the whole issue examined in the context of the MHRD's letter and place the matter with all details before the Establishment Committee for consideration.

The Board, however, did not agree with the recommendation of the Establishment Committee that the Board's earlier decision in respect of Shri D.K. Tetri's regularisation in the post of Dy. Registrar be kept in abeyance. The Board decided that the earlier resolution of the Board shall be implemented from the date on which the Board adopted it. In other words, the Board has not agreed to link the case of regularisation of Shri D.K. Tetri as Dy. Registrar with that of promotion of Shri Murugesan to the post of Dy. Registrar.

**ITEM NO. 18**      **TO CONSIDER THE PROPOSAL FOR 100 % PROMOTION TO THE POST OF SR PERSONAL ASSISTANT (SPA) FROM THE POST OF PERSONAL ASSISTANT GRADE II (PA-II).**

**ITEM NO. 22**      **TO CONSIDER A REFERENCE REGARDING 100% PROMOTIONAL AVENUES FOR NON-ACADEMIC STAFF POST.**

BM 44.18/22.1      Items 18 & 22 were considered together. On a request from the Vice-Chancellor, Pro Vice-Chancellor - I explained briefly details of the two proposals. After a detailed discussion, the Board resolved that:

- i) As for Group A officers, present procedure as envisaged in R & P Rules of IGNOU may continue.
- ii) The recruitment to the posts of Group D category is already being made on 100% direct recruitment, there is no need for any change in R & P Rules.
- iii) In respect of Group B and C, 100% promotion be accepted as given below:
  - 75% by promotion with seniority-cum-merit as the criteria; and
  - 25% by promotion based on a departmental written examination limited to the eligible internal candidates only.
- iv) Where there is no internal candidate of SC/ST in the 75% promotion quota such vacancies may be filled up by direct recruitment of the SC/ST candidates.
- v) The Board resolved that appropriate amendments be made in the R & P Rules.

**ITEM NO. 19** TO CONSIDER THE PROCEDURES TO BE FOLLOWED IN PLACING THE MINUTES OF THE AUTHORITIES SUCH AS PLANNING BOARD AND ACADEMIC COUNCIL BEFORE THE BOARD OF MANAGEMENT.

BM 44.19.1 The Board considered and approved the procedures to be followed in the matter of placing the minutes of the authorities like the Planning Board and the Academic Council before the Board of Management. A statement submitted to the Board of Management, giving details of the procedures, is placed at **Appendix-4**.

**ITEM NO. 20** TO CONSIDER THE MINUTES OF THE STUDENT SUPPORT SERVICES COMMITTEE MEETING HELD ON NOVEMBER 20, 1995.

**ITEM NO. 24** TO CONSIDER THE PROPOSAL ON FRANCHISED STUDY CENTRE.

BM 44.20/24.1 Items 20 & 24 were considered together. The Board approved the minutes of the Student Support Services Committee meeting held on November 20, 1995 except the Item relating to Franchised Study Centres.

BM 44.20/24.2 The Board considered the proposal on Franchised Study Centres and felt that the matter requires careful consideration in the context of the provisions in the Act & Statutes regarding Study Centres. Also the University should be cautious in enlisting private institutions/agencies for carrying out the responsibilities of a Study Centre as there is a danger of commercialisation. The Board desired that the Student Support Services Committee may examine the issues involved carefully.

**ITEM NO. 21** TO REPORT THE PLACEMENT OF GROUP D STAFF IN THE SELECTION GRADE IN THE PAY SCALE OF RS.950-1400 ON COMPLETION OF EIGHT YEARS OF REGULAR SERVICE AND TO APPROVE THE AMENDMENT TO THE RECRUITMENT AND PROMOTION RULES OF GROUP B, C AND D.

BM 44.21.1 The Board noted that the University has effected the decision on the placement of eligible Group D staff in the selection grade in the Pay Scale of Rs.950-1400/-. The Board approved the consequential amendment to the R & P Rules providing for selection grade for Group D employees as indicated below for incorporation in

the R & P Rules of Group B,C and D staff at appropriate place:

"Group D employees will be provided selection grade in the Pay Scale of Rs.950-20-1150-EB-25-1400/- on completion of 8 years of regular service and the incumbents will be called 'Attendant in Selection Grade'."

**ITEM NO. 23** ✓ **TO CONSIDER THE PROPOSAL ON UPGRADATION OF THE SIX POSTS OF REGIONAL DIRECTORS.**

BM 44.23.1 The Vice-Chancellor briefly explained the details of the proposals made in the Agenda Note. The Board considered and approved the proposal on the grouping of the Regional Centres into six zones with the Centres indicated below functioning as Zonal Headquarters:

Delhi  
Bhopal  
Calcutta  
Ahmedabad  
Hyderabad  
Shillong

BM 44.23.2 The Board further decided that a person who is appointed to head a zone will be designated as Zonal Director. The Board also approved the qualifications prescribed for the Zonal Director which is placed at **Appendix-5**.

**ITEM NO. 25** **TO REPORT ON THE VISIT OF THE VICE-CHANCELLOR, IGNOU TO YOGYAKARTA (INDONESIA), TAIPEI (TAIWAN) AND BANGKOK DURING 26TH NOVEMBER TO 8TH DECEMBER, 1995.**

BM 44.25.1 The Board noted the report of the Vice-Chancellor on his visits to the following countries during the period from 26th November to 8th December, 1995:

1. Yogyakarta, : To attend the First Indonesia International Symposium on "Networking Into the 21st Century - Prospects for Distance Education".
2. Taipei, : To attend IXth Annual Taiwan Conference of Asian Association of Open Universities (AAOU).

3. Bangkok : In connection with shifting of  
AAOU office to IGNOU.

**ITEM NO. 26**      **TO CONSIDER A PROPOSAL FOR SOME MINOR  
MODIFICATIONS IN THE QUALIFICATIONS FOR CERTAIN  
POSTS IN THE PLANNING AND DEVELOPMENT DIVISION.**

**BM 44.26.1**      The Board considered and approved the proposed  
qualifications for the post of Dy. Director  
(Planning) and Research Officer/Analyst as  
indicated below:

**Deputy Director (Planning)**

- a) A Second Class Master's degree (55% marks or equivalent grade) in any subject **OR** a first class degree in Engineering/Computer Science.
- b) 8 years professional experience (5 years in case of candidates with Ph.D), of which atleast 5 years should be in a grade equivalent to that of a Lecturer, in educational planning, management, formulation and implementation of educational development programmes or management of large educational institutions.

**Research Officer/Analyst**

- a) A Second Class Master's degree (55% marks or equivalent grade) in any subject **OR** a first class degree in Engineering/Computer Science.
- b) 2 years experience in Management Information System, Management of Data base, collection, compilation and analysis of data.

The meeting ended with a vote of thanks to the Chair.

**R.G. TAKWALE**  
**Vice-Chancellor**