

MINUTES OF THE FORTY-SIXTH MEETING OF THE BOARD OF MANAGEMENT
OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD ON TUESDAY,
MARCH 19, 1996, AT 1100 HOURS AT THE CONFERENCE ROOM, BLOCK - 8,
THE IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI 110 068.

The following were present:

1. Prof. R.G. Takwale, Vice-Chancellor, Chairman
2. Prof. Mihir Bhattacharya
3. Shri. N.V.K. Murthy
4. Dr. S.K. Gandhe
5. Prof. Pandav Nayak
6. Prof. Kapil Kumar
7. Dr. (Ms.) Nirmala Deshpande

Dr. Tilak R. Kem, Registrar - Secretary

Shri C.K. Birla, Shri Kapil Sibal, Prof B.S. Sharma, Prof S.K. Verma, Prof Prabhat Patnaik, Dr. P.K. Mehta and Shri P.R. Dasgupta could not attend the meeting.

Prof. Rakesh Khurana and Prof. Janardan Jha, Pro-Vice-Chancellors, and Shri C.R. Pillai, Director (Planning & Development) attended the meeting as special invitees.

Before the agenda was taken up for discussion, the Chairman informed the Board of the receipt of the letter dated 7th March, 1996 from the Ministry of HRD informing the views of the Department of Legal Affairs, Govt. of India, on the matter of creation of "Zonal Centres" and "Zonal Directors" in this University. The Department of Legal Affairs has expressed the views that the relevant sections of the IGNOU Act do not authorise the university itself, or the Board of Management or the Vice-Chancellor to create "Zonal Centres" and "Zonal Directors". The Board, therefore, taking into consideration the relevant aspects, decided to retain the nomenclature of Regional Centre as provided for in the Act and to create the additional six positions of Regional Director in a higher scale of pay. The Board has also decided that the Ministry's letter may be suitably replied.

The Chairman also referred to the fax message received from the Ministry just as the meeting was about to start. This fax message communicated the views of the Ministry on various items of agenda for the meeting. The Board took into consideration the views of the Ministry on various items on the agenda as and when the relevant item came up for discussion.

The Chairman informed the Board that Prof B.N. Koul, Pro Vice-Chancellor (STRIDE) had resigned from the University and that he had accepted the resignation with effect from the end of this month, i.e. March 1996.

The agenda items were then taken up for consideration seriatim:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE FORTY-FIFTH MEETING OF THE BOARD OF MANAGEMENT HELD ON FEBRUARY 6, 1996 AND TO NOTE THE ACTION TAKEN THEREON.

BM 46.1.1 The Board was informed of the comments received from a member on the minutes of the 45th meeting of the Board regarding Item No.45.3.2. The Board noted the observations of the member. It was decided that a copy of the letter received from the member be placed on record as an Appendix. (Appendix - 1).

BM 46.1.2 The Chairman read out the comments received from the MHRD in regard to the framing of a new Statute on "Executive Director" in the University. The Board was informed that the Statute has already been submitted for the approval of the Visitor and further action thereon will be taken only after the Statute is assented to.

BM 46.1.3 Thereafter the Board confirmed the minutes of the 45th meeting held on February 6, 1996, and also noted the various actions taken thereon.

ITEM NO. 2 TO CONSIDER DRAFT RULES FOR CREATION AND OPERATION OF DEVELOPMENT FUND AT IGNOU.

BM 46.2.1 The Board considered and approved the draft rules for creation and operation of Development Fund at IGNOU. The Board also noted the observations of the MHRD on this agenda item and decided that a suitable reply may be sent to the Ministry clarifying the university's stand in this matter. The Board also approved the suggestion that a teacher may be nominated by the Vice-Chancellor on the Committee which will administer the Development Fund. The revised Constitution of the Committee will be as follows :

- | | | |
|-----|--|----------|
| i) | Vice-Chancellor | Chairman |
| ii) | A Pro Vice-Chancellor to be nominated by the Vice-Chancellor | Member |

- iii) A member of the BOM who also represents the BOM on the Finance Committee Member
- iv) One teacher to be nominated by the Vice-Chancellor. Member
- v) Finance Officer Ex-officio Member Secretary

A copy of the draft rules for IGNOU Development Fund as approved by the Board of Management is placed at **Appendix - 2.**

BM 46.2.2 The Board decided that the words "Corpus Fund" used anywhere in the Budget Estimates for 1996-97 may be replaced with the words "Development Fund".

BM 46.2.3 The Board also desired that the Staff Welfare Fund Rules may be put into operation without any delay.

ITEM NO. 3 TO CONSIDER A DRAFT STATUTE FOR RECOGNITION OF STUDY CENTRES OUTSIDE THE COUNTRY.

BM 46.3.1 The Board noted the points raised by the Ministry of Human Resource Development. It was further decided to have an Advisory Committee for international role of the IGNOU which will consider all the relevant matters and advise the Vice-Chancellor on various steps to be taken to perform its international role. The Board also authorized the Vice-Chancellor for the constitution of the Advisory Committee.

BM 46.3.2 The Board, in view of the decisions of the meeting convened on February 12, 1996, by the Minister of State for Education had approved the draft statute for recognition of Study Centres outside India. This Statute will be numbered as **Statute 29**. The Statute approved by the Board of Management is placed at **Appendix - 3.**

ITEM NO. 4 TO CONSIDER THE REPORT OF THE COMMITTEE ON EMPLOYMENT OF ACADEMIC STAFF AFTER SUPERANNUATION.

BM 46.4.1 The Board was explained in detail the background and reasons for the appointment of the Committee to decide a proper procedure for employment of academic staff on contract basis for short spells of time after superannuation. The Board also noted the comments of the Ministry of Human Resource Development on the Agenda Item and observed that a reply to MHRD's letter dated 16-1-1996 may be sent immediately.

BM 46.4.2

After a detailed discussion on the recommendations of the Committee, the Board decided to accept it. The Board also decided that if the University needs the services of the superannuated teachers, the University should honourably invite them and the terms and conditions of the contractual employment should also be decided by mutual discussion. Ordinarily no retired teacher should be made to apply for the job or plead for the terms and conditions of contractual appointment. The terms and conditions should be such as would not be detrimental to other teachers of the University. A copy of the report is placed at Appendix - 4.

ITEM NO. 5

TO CONSIDER THE NOMINATION OF MEMBERS ON THE DISTANCE EDUCATION COUNCIL UNDER THE PROVISIONS OF SUB-CLAUSE (V) AND (VII) OF CLAUSE (3)(A) OF STATUTE 28.

BM 46.5.1

The Board considered and renominated the following persons on the Distance Education Council:

Name of the member	Clause	Term of membership
1. Prof.Mihir Bhattacharya	28 (3) (a) (v)	upto 10-11-1996
2. Prof. S.K. Verma	- do -	upto 30-11-1996
3. Dr.V.Abraham, Andhra University	28 (3) (a) (vii)	Two years
OR		
till he is the Head of the CCI.		

ITEM NO. 5(A)

TO CONSIDER THE RECOMMENDATIONS OF THE COMMITTEE WHICH REVIEWED THE GUIDELINES FOR PRICING THE PRINTED COURSE MATERIALS PREPARED BY THE IGNOU FOR SALE TO THE INSTITUTIONS AND GENERAL PUBLIC.

BM 46.5(A).1

The Pro Vice-Chancellor concerned explained in detail the need for reviewing the guidelines of pricing of the printed course material prepared by the IGNOU for sale to institutions and general public.

BM 46.5(A).2 After a detailed discussion, the Board approved that discount of 25% only be given by the University to the sellers of the University print material.

BM 46.5(A).3 The range of the cost should be decided on the basis of salability of the publication. The international prices should be comparable with the prices of the books of developed countries. In general, the sale price of the print material for international market may be five times the domestic sale-price.

BM 46.5(A).4 The Board approved the recommendations of the Committee with the observation that the pricing policy of the print material will be reviewed after one year.

ITEM NO. 6 TO CONSIDER AN AMENDMENT TO STATUTE 19(6)(C) FOR PROVIDING WAIVAL OF NOTICE PERIOD IN RESPECT OF NON-ACADEMIC EMPLOYEES OF THE UNIVERSITY ON TECHNICAL RESIGNATION.

BM 46.6.1 The Board considered and approved the proposed amendment to the provisions of Statute 19(6). A statement giving the details of the existing provisions, proposed amendments and Statute after amendment is placed at **Appendix - 5**.

ITEM NO. 7 TO CONSIDER THE PROCEEDINGS OF THE SELECTION COMMITTEES FOR THE POSTS OF TEACHING, OTHER ACADEMIC STAFF AND NON-ACADEMIC STAFF.

BM 46.7.1 The Board considered and approved the proceedings of the Selection Committees for the following posts which met during the period from 13th February, 1996 to 14th March, 1996:

1. Professor of Sociology
2. Professor of Public Administration
3. Reader in Civil Engineering
4. Lecturer in Electrical Engineering
5. Lecturer in Distance Education
6. Lecturer in Communication
7. Professor of Rural Development
8. Professor of Management
9. Reader in Management
10. Lecturer in Management
11. Reader in English
12. Promotion to the post of Reader in English
13. Reader in Hindi
14. Professor in Life Sciences
15. Lecturer in Mathematics

16. Professor in Health Sciences
17. Reader in Nursing
18. Librarian
19. Reader in Computer Sciences
20. Lecturer in Computer Sciences
21. Joint Director (Programmes)
22. Joint Director (Engineering)
23. Finance Officer

ITEM NO.8 TO CONSIDER THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON FEBRUARY 16, 1996.

BM.46.8.1 The Board considered and approved the minutes of the 28th meeting of the Finance Committee held on February 16, 1996 (**Appendix - 6**).

BM.46.8.2 The Board also approved the payment norms for the delivery of Bachelor of Computer Application (BCA) and Certificate in Computing (CIC) programmes (**Appendix - 7**), Revised Estimates for the year 1995-96 and Financial Estimates for the year 1996-97.

ITEM NO.9 TO RATIFY THE ACTION TAKEN IN APPOINTING PROF.COL.DUTTA AFTER RETIREMENT.

BM.46.9.1 The Board ratified the action taken by the Vice-Chancellor in appointing Prof. Col. P.K.Dutta after superannuation for one year effective from 1.3.96 as per the terms and conditions mentioned in the Agenda note.

BM.46.9.2 The Board also decided that the pay and allowances for Prof. Col. P.K. Dutta may be fixed as per the report of the Committee appointed to decide the proper procedure for employment of academic staff after superannuation. The pay fixation cases of Prof. M.L.Bhatia and Prof. S.C. Malik whose pay fixation was done provisionally, may also be reviewed/revised in the light of the recommendations of the committee.

ITEM NO.10 TO CONSIDER THE REPRESENTATION OF SHRI M.K.MURUGESAN, ASST.REGISTRAR FOR PROMOTION TO THE POST OF DEPUTY REGISTRAR.

BM.46.10.1 The Board considered and approved that Shri Murugesan be promoted to the post of Deputy Registrar against the backlog vacancy of reserved category (Scheduled Castes) on regular basis with effect from 16th October, 1995.

ITEM NO. 11 **TO CONSIDER THE RECOMMENDATIONS OF THE EXPERT COMMITTEE SUGGESTING CHANGES IN THE PROCEDURE FOR PURCHASE OF PAPER BY THE IGNOU.**

BM 46.11.1 Reasons for appointment of a multi-member Inquiry Committee on purchase of paper by the University were discussed. The Committee also examined the issues arising out of the observations made by the Audit in the matter.

BM 46.11.2 The Board considered and approved the recommendations of the Committee. An extract from the Report is placed at **Appendix - 8.**

ITEM NO. 12 **TO REPORT ON AMENDMENT TO R & P RULES FOR GROUP B, C AND D INCORPORATING THE DECISION OF THE BOARD OF MANAGEMENT ON 100% PROMOTION.**

BM 46.12.1 The Board noted the action taken by the University in pursuance of its decision vide Item No.18 and 22 of the minutes of its meeting held on December 27, 1995. The Board also approved the amendments to the R & P Rules as per the Notification F.No.Admn(NA)/1-3/90/989 dated 15-3-1996.

ITEM NO. 13 **TO CONSIDER THE EXEMPTION IN THE CEILING LIMIT OF 650 CALLS IN RESPECT OF RESIDENTIAL TELEPHONE OF THE CHIEF ENGINEER.**

BM 46.13.1 The Board ratified the action by the Vice-Chancellor in exempting the ceiling limit of 650 calls in respect of residential telephone of the Chief Engineer in view of the heavy work load on the Construction and Maintenance Division.

ITEM NO. 14 **TO REPORT ON THE STEPS INITIATED FOR SPEEDY COMPLETION OF STOCK VERIFICATION.**

BM 46.14.1 The Board noted the steps initiated by the University for speedy completion of the stock verification and the appointment of a special squad consisting of four staff members to be headed by Shri Y.P. Sawhney, Consultant, F & A Division.

BM 46.14.2 The Board also noted the responsibilities assigned to the squad, and that the pending stock verification will be completed within a period of six months.

ITEM NO. 15 TO REPORT THE 7TH CONVOCATION OF THE UNIVERSITY.

BM 46.15.1 The Vice-Chancellor reported to the Board that though tentatively the 7th Annual Convocation of the University is scheduled to be held on April 27, 1996, the final date may vary depending upon the dates of general elections.

ITEM NO. 16 TO REPORT ON THE STEPS TAKEN FOR OUT-SOURCING THE SERVICES FOR ADMISSION ENTRANCE TEST FOR THE MANAGEMENT PROGRAMMES.

BM 46.16.1 The Board accepted the recommendations of the Co-ordination Committee appointed by the Vice-Chancellor in the matter and noted the steps taken by the University on out-sourcing the services for admission entrance test for the Management programmes.

ITEM NO. 17 TO CONSIDER THE APPOINTMENT OF DIRECTOR, COMPUTER DIVISION AND JT. DIRECTOR, COMPUTER DIVISION ON DEPUTATION TERMS.

BM 46.17.1 The Board approved the recommendations of the Selection Committee meetings held on 2-2-1996 and 6-2-1996 for the posts of Director and Joint Director in the Computer Division on deputation basis.

ITEM NO. 18 TO CONSIDER THE APPOINTMENT TO THE POST OF DIRECTOR, EMPC.

BM 46.18.1 The Board considered and approved the proceedings of the Selection Committee for the post of Executive Director, EMPC. The Board decided that the person selected for the above post may be offered the post of Director (Rs.4500-7300) in terms of the provisions of Statute 4 for the interim period till the Statute for Executive Director is assented to by the Visitor, after which the incumbent would be redesignated as Executive Director in the pay scale of Pro Vice-Chancellor of IGNOU.

BM 46.18.2 The Board also decided that Dr. Devesh Kishore may continue to hold his original post of professor of Communication and that he will be in-charge of the Education Training and Research Unit of the EMPC.

ITEM NO. 19 TO CONSIDER A PROPOSAL TO PRESCRIBE A TENURE
APPOINTMENT TO THE POSTS OF DIRECTORS.

BM 46.19.1 The Board considered and approved the proposal
that the appointment of the Directors of the
Divisions should also be on tenure basis like that
of Registrar or Finance Officer. The tenure
should be for a period of five years with a
provision of renewal of appointment by the Board
of Management for further terms of five years
each. Suitable Ordinance for this purpose may be
drafted and placed before the Board for approval.

ITEM NO. 20 PARTICIPATION OF THE VICE-CHANCELLOR IN THE
EXECUTIVE HEADS CONFERENCE ORGANIZED BY THE
ASSOCIATION OF COMMONWEALTH UNIVERSITIES IN MALTA.

BM 46.20.1 The Board approved the participation of the Vice-
Chancellor in the Executive Heads Conference
organized by the Association of Commonwealth
Universities at Malta.

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.

The issue regarding extension of the term of
deputation of Chief Engineer which was due to be
over on 3-4-1996, was raised by a member. It was
decided that such an extension may be accorded by
Vice-Chancellor only after assessing the
performance of the Chief Engineer during last one
year.

The meeting ended with a vote of thanks to the Chair.

(R.G. TAKWALE)
Vice-Chancellor