

**Minutes of the
FORTY EIGHTH MEETING
of the
Board Of Management
held on
July 30, 1996**



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI
NEW DELHI - 110 068**

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MINUTES OF THE FORTY-EIGHTH MEETING OF THE BOARD OF MANAGEMENT OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD ON TUESDAY, JULY 30, 1996, AT 10.30 HOURS AT CONFERENCE ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI 110 068.

The following were present:

1. Prof. R.G. Takwale, Vice-Chancellor, Chairman
2. Dr. S.K. Gandhe
3. Prof. Mihir Bhattacharya
4. Prof. Prabhat Patnaik
5. Ms. Nirmala Deshpande
6. Prof. B.S. Sharma
7. Prof. Pandav Nayak
8. Prof. Kapil Kumar
9. Dr. P.K. Mehta

Dr. Tilak R. Kem, Registrar - Secretary

Shri P.R. Dasgupta, Shri C.K. Birla, Shri Kapil Sibal, Prof. S.K. Verma and Shri N.V.K. Murthy could not attend the meeting.

Prof. Rakesh Khurana and Prof. Janardan Jha, Pro-Vice-Chancellors, Shri C.R. Pillai, Director (Planning & Development) and Ms. Jai Chandiram (Director, EMPC) attended the meeting as special invitees.

Shri K.J.S. Prasada Rao, Dy. Registrar (Governance), was present to assist the Board.

The Secretary informed the Board that a fax message has just been received from the MHRD conveying the views of the Education Secretary, a member of the Board of Management, on certain items of the Agenda. The Vice-Chancellor suggested that the comments of the Education Secretary be taken up while considering the agenda items concerned.

The following items were considered:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 47TH MEETING OF THE BOARD OF MANAGEMENT HELD ON MAY 17, 1996 AND TO NOTE THE ACTION TAKEN THERE ON.

BM 48.1.1 The Vice-Chancellor informed the Board that the post "Reader in English" listed at Sl.No.10 of Item No. 7 of the Minutes of the 46th meeting held on March 19, 1996 was to have been recorded as

"Reader in English (Editing)". Although the Board noted this correction in the last meeting of the Board, it was not recorded in the Minutes through oversight. The Board noted the correction.

BM 48.1.2

The Board was informed of the comments received from the Education Secretary conveyed through MHRD's Letter No.F.5-38/96-U.1(Desk) dated 26-6-96. The Board noted these comments. The Board's observations on the points raised by the Education Secretary are as under:

Item No. 3

The comments of the Education Secretary relate to the report of the Committee on Orientation Programmes/Refresher Courses/Summer Institutes, etc. especially with regard to the teachers of State Open Universities and correspondence institutions.

The Board was informed that the University will consult the DEC/UGC in the matter with reference to programmes for the teachers of the State Open Universities and Correspondence Course Institutes.

Item No. 5

The comments of the Education Secretary refer to furnishing adequate justification for increase in the membership of the Academic Council as proposed in the amendment to Clause (1) of Statute 9.

The Vice-Chancellor informed the Board that the clarifications/justifications for the increase in the membership of the Academic Council is being separately communicated to the MHRD.

Item No. 9

The comments of the Education Secretary relate to (i) creation of posts and (ii) the establishment of a School/Institution of Communication.

The Board noted that the decisions of the EMPC taken at its meeting held on 9-4-96 and approved by the Board have to be viewed in the context of the functional autonomy granted to EMPC so as to enable it to function with professional competence. So far as the point relating to the establishment of a School or an Institute is concerned, such proposals require making a new Statute or amending the existing Statutes. These proposals, when made, will be brought before the Board with full details.

Item No. 20

The Education Secretary's comments relate to the establishment of a branch of ICDE General Secretariat at IGNOU. It was clarified that what is proposed is not an institute like CEMCA but only an administrative set up entirely looked after by certain designated staff within the University. However, the matter will be taken up with the MHRD to ascertain whether any approvals of the Govt. are needed for the present arrangement.

BM 48.1.3

The Vice-Chancellor informed the Board that the Academic Council at its meeting held on April 22, 1996, laid down the general policy guidelines for transfer of credits of the courses qualified by the students in the Management programmes. These policy guidelines were appended at Appendix - 2 to the Minutes of the Academic Council. Para 10 of the said Appendix talks about charging a fee of Rs.100/- per course for credit transfer. However, the Board of Management at its meeting held on May 17, 1996, while noting the Minutes of the Academic Council, decided that Para 10 in the Appendix of the Academic Council be deleted and that the matter be brought to the notice of the Academic Council. In the meantime, based on the decision of the Academic Council, the credit transfer fee of Rs.100/- per course has been realised from the students by the University. The amount so collected is over Rs.97,000/-. Since the Academic Council is the authority to decide about charging of fees, and since the above credit transfer fees is charged as a service charge, the Vice-Chancellor suggested that Board may review its decision concerning the credit transfer fee. By taking into account the Board of Management's view, general issue will again be placed before the Academic Council.

BM 48.1.4

The Board, taking into account the position explained above, decided that its decision vide Resolution No.BM 47.8.2 be treated as withdrawn.

BM 48.1.5

The Board, with the above observations, confirmed the Minutes of its 47th Meeting held on May 17, 1996. The Board also noted the action taken thereon.

ITEM NO. 2

TO CONSIDER AN AMENDMENT TO STATUTE 9A ON ACADEMIC COUNCIL TO PROVIDE FOR A RESEARCH COUNCIL.

BM 48.2.1

The Vice-Chancellor briefly explained the salient features of the proposal. The Board approved the

proposed amendment to provide a proviso to Statute 9A(a). A Statement giving details of the existing provisions of the Statute, the proposed amendment and the Statute after amendment is placed at Appendix - 1. So far as the comments of the Education Secretary are concerned, necessary clarifications are being sent to him separately.

ITEM NO. 3 TO CONSIDER THE APPOINTMENT OF DIRECTORS OF SCHOOLS.

BM 48.3.1 The Board considered the item on the appointment of the Directors of the Schools. It was pointed out that the details given in the Annexure to the Note have certain anomalies. These were:

- The listing of Professors in the School of Social Sciences is not according to seniority.
- No mention is made of the vacant position of a Professor in the School of Engineering and Technology.
- While details of persons who are on leave were indicated for other Schools, the name of Prof. Rakesh Khurana, who is presently holding the post of Pro Vice-Chancellor and a lien on the post of Professor of Management, is not indicated against the School of Management Studies.

The Board noted these corrections,

BM 48.3.2 The Board, on the recommendations of the Vice-Chancellor, approved the appointment/reappointment of the following as Directors of School of Studies, for a period of three years from the date they assume the charge as Director:

School of Engg. & Tech.	: Prof V.V. Mandke (Re-appointment)
School of Social Sciences:	Prof S.K. Singh
School of Management Studies	: Prof Madhulika Kaushik
School of Sciences	: Prof B.S. Saraswat
School of Computer & Information Sciences	: Prof M.M. Pant (Re-appointment)
School of Health Sciences:	Prof A.K. Aggarwal

BM 48.3.3 The Board further resolved to authorise the Vice-Chancellor to make appointments to the posts of Directors of Schools under the provisions of Statutes as and when necessary in future and report to the Board.

BM 48.3.4 While on the subject, one of the members suggested that the University may consider the possibility of establishing a School for Women's Studies. The Vice-Chancellor stated that it was a good suggestion and that a proposal on this by including similar areas and appropriate institutional/structural units may be brought before the Board some time later.

ITEM NO. 4 TO CONSIDER THE SUGGESTION MADE BY THE DEPARTMENT OF EDUCATION, MHRD, CONCERNING THE NEW STATUTE 29.

BM 48.4.1 The Board considered the letter from the Secretary (Education), suggesting certain modifications to the heading and Sub-Clause (2)(b) of the proposed new Statute 29. The Board accepted the suggested modification to the heading and Sub-Clause (2)(b). The modified heading and Sub-Clause (2)(b) would be as under:

"29. Extension of IGNOU Programmes abroad."

"(b) Before a decision is taken to recognise an institution, body or organisation outside the country as a study centre, the University shall consult the Govt. of India, Ministry of External Affairs, Ministry of Finance, Ministry of Human Resource Development and Planning Commission and the concerned Indian Missions abroad and seek their advise about the suitability or otherwise of the institution, body or organisation."

ITEM NO. 5 TO CONSIDER THE DRAFT ANNUAL REPORT OF THE UNIVERSITY FOR THE YEAR 1995-96.

BM 48.5.1 The comments of the MHRD on the submission of the Annual Report in time were noted.

BM 48.5.2 It was explained that the draft Annual Report, placed before the Board, would require filling up of certain gaps and inclusion of tables, charts and graphs. The Board, having considered the draft Annual Report, authorised the Vice-Chancellor to finalise it incorporating such changes/additions as considered necessary and

submit it to the MHRD within the stipulated date.

ITEM NO. 6 TO CONSIDER THE RECOMMENDATIONS OF THE SEARCH COMMITTEE FOR THE POST OF EXECUTIVE DIRECTOR/DIRECTOR OF STRIDE.

BM 48.6.1 The item was withdrawn.

ITEM NO. 7 TO CONSIDER THE RULES FOR THE ACCPETANCE OF ENDOWMENTS FOR INSTITUTION OF FELLOWSHIPS, MEDALS, PRIZES, RESEARCH CHAIRS AND FOR OTHER AWARDS.

BM 48.7.1 The Board considered the item and approved the Rules for the Acceptance of Endowments for institution of Fellowships, Medals, Prizes, Research Chairs and for other Awards (Appendix - 2). The Board, with regard to the comments of the MHRD, noted that the rules deal with acceptance of endowments, donations from other sources. There are no financial implications on the part of the University.

ITEM NO. 8 TO CONSIDER THE APPOINTMENT OF SHRI C.R. PILLAI ON CONTRACT BASIS.

BM 48.8.1 When the item was taken up, Shri C.R. Pillai, who was a Special Invitee to the meeting, left the room. The Board noted the comments of the MHRD on the item.

BM 48.8.2 The Vice-Chancellor explained in brief the need for retaining the services of Shri C.R. Pillai after his superannuation for looking after the important areas specified in the Agenda Note. The Board unanimously decided that the services of Shri C.R. Pillai should be retained and that he should be offered a suitable position. The Board further authorised the Vice-Chancellor to appoint Shri C.R. Pillai on contract basis and negotiate the terms and conditions of appointment with him.

BM 48.8.3 The Board placed on record its deep appreciation to the significant contributions made by Shri C.R. Pillai to the growth and development of the University.

ITEM NO. 9 TO CONSIDER THE DRAFT ORDINANCE ON EMOLUMENTS, TERMS AND CONDITIONS OF SERVICE OF DIRECTORS (OTHER THAN THE DIRECTORS OF SCHOOLS) AND THEIR POWERS AND FUNCTIONS.

BM 48.9.1 The Board considered the draft Ordinance on Emoluments, Terms and Conditions of Service of Directors (Other than the Directors of Schools) and their Powers and Functions. It was stated

that the proposed draft Ordinance is generally based on the Ordinances which provide for the Terms and Conditions of service of Registrars and Finance Officer.

BM 48.9.2

The Board approved the above draft Ordinance with a suggestion that wherever the word "He" appears in the Ordinance it should be replaced with the words "He/She". The corrected copy of the draft Ordinance is placed at **Appendix - 3**.

ITEM NO. 10

TO CONSIDER THE MINUTES OF THE FINANCE COMMITTEE HELD ON JUNE 28, 1996.

BM 48.10.1

The Chairman informed that slight modification has been effected to Item No. 3 of the Minutes of the Finance Committee. Consequently, the Board was requested to consider the modified copy of the minutes tabled at the meeting. The Board also noted the comments of the MHRD. Separate action is being taken to provide the necessary information to the Financial Advisor, MHRD.

BM 48.10.2

While discussing the Minutes, one of the members expressed a view that the Audit Reports with the comments of the University should be placed before the Board. It was clarified that the final Audit Report together with the comments of the University as considered by the Finance Committee are placed before the Board.

BM 48.10.3

The Board approved the Minutes of the Finance Committee Meeting held on June 28, 1996 (**Appendix - 4**).

ITEM NO. 11

TO CONSIDER THE MINUTES OF THE MANAGEMENT COMMITTEE OF THE EMPC HELD ON 30.5.1996.

BM 48.11.1

The comments of the MHRD on the subject were noted. A similar point was raised by the Education Secretary on the Minutes of the 47th Meeting of the Board and this has been considered and clarified under Item No. 1.

BM 48.11.2

A view was expressed that there needs to be clarity in the matter of autonomy given to the EMPC since, decisions taken by the EMPC Management Advisory Committee on personnel matters will have bearing on the corresponding staff in other units of the University. Also, in the matters of academic policy the supremacy of the Academic Council should not be compromised.

BM 48.11.3 It was pointed out that the functional autonomy given to the EMPC is for evolving a professional approach to work and inculcating a better work culture. The Vice-Chancellor opined that, despite the initial "teething problems", the EMPC should endeavour to evolve appropriate practices and procedures to make its functioning more efficient and professional. The Board suggested that while placing the Minutes of the Management Advisory Committee of the EMPC, the supporting Agenda Note should specifically indicate in detail the points on which the Board's approval is sought. There should also be an action-taken report on the Minutes of the earlier meeting.

BM 48.11.4 With the above observations, the Board approved the Minutes of the Management Advisory Committee of the EMPC held on May 30, 1996.

ITEM NO. 12 TO CONSIDER THE MINUTES OF THE WORKS COMMITTEE MEETING HELD ON JANUARY 18, 1996.

BM 48.12.1 The Board considered the Minutes of the 21st Meeting of the Works Committee held on January 18, 1996.

BM 48.12.2 The Board was informed of the delays in the construction work on the main campus relating to housing and that the revised date given by the CPWD for handing over the possession of the completed houses is March, 1997. The Vice-Chancellor also informed the Board that he had personally written to the Director General, CPWD, requesting him to expedite the construction work and complete it within the target date.

BM 48.12.3 Noting that the Minutes were issued under the signature of the Chief Engineer, the Board decided that in future the proceedings of Standing Committees like the Works Committee should normally be issued under the signature of the Chairman. This was noted.

BM 48.12.4 The Board approved the Minutes of the 21st meeting of the Works Committee held on January 18, 1996.

ITEM NO. 13 TO CONSIDER THE MINUTES OF THE ESTABLISHMENT COMMITTEE HELD ON JULY 18, 1996.

BM 48.13.1 The Comments from the MHRD were noted. The Board considered and approved the Minutes of the 21st Meeting of the Establishment Committee held on July 18, 1996. A Copy of the Minutes of the

Establishment Committee is placed at Appendix - 5.

ITEM NO. 14

TO CONSIDER THE SCHEME OF DECENTRALISATION OF FINANCE, ACCOUNTS AND ADMINISTRATIVE MATTERS AND THE REVISED DELEGATION OF POWERS TO THE REGIONAL DIRECTORS.

BM 48.14.1

The Board was informed that as a process of decentralisation, several functions relating to Finance, Accounts and Administrative matters with appropriate delegation of powers to the Regional Directors is being implemented. The proposal before the Board was a continuation of this process. While the Board generally agreed that delegation and decentralisation is necessary, such delegations should be brought before the Board as amendment to the existing Financial Code. While approving the proposal in principle, the Board desired that the matter relating to amendment to Financial Code be examined and brought before the Board again if such amendment is required.

ITEM NO. 15

TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEES.

BM 48.15.1

When the matter relating to the Selection Committees' proceedings was taken up, Dr. P.K. Mehta, withdrew from the meeting.

BM 48.15.2

The Board considered and approved the Selection Committee proceedings of the post of Regional Director in the Pay Scale of Rs.4500-7300/- held on 24th and 25th July, 1996.

BM 48.15.3

The Board considered the proceedings of the Selection Committee for the post of Chief Engineer held on 16-10-1996 and approved the appointment of Shri A. Chattopadhyaya on deputation terms in the Pay Scale of Rs.5900-6700/- with a minimum pay of Rs.6700/-. The Board was informed that the appointment of Shri Chattopadhyaya will be on deputation initially, i.e., till he continues to be in the service of the CPWD, and on contract basis after his superannuation.

BM 48.15.4

The Board considered the proceedings of the Selection Committee Meeting held on 29-7-1996 and approved the appointment of Prof S.B. Menon, Professor of Education in Delhi University, as Professor of Education and Director of the School of Education on deputation terms.

BM 48.15.5

At this point the Vice-Chancellor stated that he was constrained to bring an unfortunate incident to the notice of the Board. He mentioned that a couple of days prior to the meeting of the Selection Committee for the posts of Regional Director, Dr. M.L. Koul, Reader in Education, telephoned to him seeking an appointment to see him. The Vice-Chancellor told Dr. M.L. Koul that he would not see him if the matter to be discussed is connected with the Selection Committee since he is a candidate for that post. Thereupon, the Vice-Chancellor stated that Dr. M.L. Koul used very objectionable and threatening language on the telephone. The Vice-Chancellor felt that he should bring this fact to the notice of the Board.

BM 48.15.6

The Board took a very serious view of the incident. While condemning strongly the unbecoming behaviour of the teacher, the Board authorised the Vice-Chancellor to initiate appropriate action against the person in accordance with the provisions of the Act and the Statutes.

ITEM NO. 16

TO CONSIDER THE QUALIFICATIONS FOR THE POSTS OF DIRECTOR (PLANNING & DEVELOPMENT) AND DIRECTOR (MPDD).

BM 48.16.1

The Board noted that two separate agenda notes have been tabled, one prescribing the qualifications for the post of Director (Planning & Development) and the other prescribing the qualifications for the post of Director (MPDD). The Board approved the qualifications as proposed in the agenda notes for the two posts, details of which are placed at Appendix - 6.

ITEM NO. 17

TO NOMINATE BOARD OF MANAGEMENT'S NOMINEE ON THE TRIBUNAL ARBITRATION UNDER SECTION 31 OF THE IGNOU ACT IN RESPECT OF THE REQUEST MADE BY SHRI B. SELVARAJ, PUBLICATION OFFICER, MPDD.

BM 48.17.1

The comments of the MHRD were noted. The Board considered the proposal and nominated Dr. M.L. Mehta, former Additional Secretary, UGC, as its nominee on the Tribunal of Arbitration.

ITEM NO. 18 TO CONSIDER THE INVITATION FROM OPEN LEARNING INSTITUTE OF HONG KONG TO THE VICE-CHANCELLOR, IGNOU.

BM 48.18.1 The Board considered and approved the participation of Prof R.G. Takwale in the academic symposium being organised by the Open Learning Institute, Hong Kong at its Campus in Hong Kong during October 31st to November 1st, 1996. The Board also approved his proposed visit to Malaysia on his way back. The Board approved the proposed estimated expenditure of Rs. 25,000/- on this account.

ITEM NO. 19 TO RATIFY THE ACTION TAKEN IN THE APPOINTMENT OF AN OFFICER IN THE INTERNATIONAL CELL.

BM 48.19.1 The Board ratified the action taken in the appointment of Dr. V. Veera Raghavan, Reader, School of Sciences as Deputy Director in the International Cell in the Pay Scale of Rs.3700-5700/- initially for a period of three years.

ITEM NO. 20 TO CONSIDER THE PROPOSAL FOR EXTENSION OF THE VALIDITY PERIOD OF THE MINUTES OF THE SELECTION COMMITTEE MEETINGS.

BM 48.20.1 The Board considered the matter and taking into account the reasons put forth in the agenda note approved the extension of the validity period of the panels listed in the Minutes of the following Selection Committees for a period of six months with effect from 16-10-1996. These panels were approved by the Board on 16-10-1995 for one year:

Post

Reader in Chemistry
Reader in Women's Education
Jt. Director (RSD)
Regional Director/Deputy
Director (RSD)

The meeting ended with a vote of thanks to the Chair.

(R.G. TAKWALE)
Vice-Chancellor