

IGNOU  
FIFTH MEETING OF THE BOARD OF MANAGEMENT  
HELD ON SEPTEMBER 2, 1987.

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MINUTES OF THE FIFTH MEETING OF THE BOARD OF MANAGEMENT OF INDIAN  
GANDHI NATIONAL OPEN UNIVERSITY HELD IN THE UNIVERSITY OFFICE AT  
YNCA CULTURAL CENTRE, 1 JAI SINGH ROAD, NEW DELHI-110 001 ON  
WEDNESDAY, SEPTEMBER 2, 1987

The following were present :-

Prof. G. Ram Reddy - Chairman

Dr. J.S. Bajaj

Prof. R.P. Bamshah

Prof. Ranjit Gupta

Prof. Mrinal Miri

Prof. C. Narayana Reddy

Shri K. Narayanan, Secretary

Shri Anil Bordia, Shri G.N. Mehra, Dr. (Miss) Arunima S. Desai  
and Shri Gurprit Singh could not attend.

Prof. B.S. Sharma and Shri S.C. Vajpeyi, Pro-Vice-Chancellor  
and Shri S.N. Sharma, Finance Officer were present by special  
invitation.

The following matters were considered :-

ITEM No 1 TO CONFIRM THE MINUTES OF THE FOURTH MEETING OF THE  
BOARD OF MANAGEMENT HELD ON JULY 2, 1987

5.1.1. : The minutes of the Fourth meeting of the Board of  
Management held on July 3, 1987 were confirmed subject  
to the following correction :-

On page 17, in Schedule 4 of Annexure I to the  
minutes, against item No 2, column 5, the '-'  
is to be substituted by the words 'Full Powers'.

ITEM No 2 TO NOTE THE ACTION TAKEN ON THE DECISIONS OF THE BOARD  
AT ITS MEETING HELD ON JULY 2, 1987

5.2.1. : Noted.

ITEM No 3 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF  
SELECTION COMMITTEES WHICH MET AFTER THE LAST MEETING

5.3.1. : The Board considered the recommendations of the  
Selection Committee for the appointment of Professors  
and Lecturers in Hindi (Selection Committee meetings  
held on 13th & 14th July, 1987) and approved as per  
details given below :

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Basic pay</u> <u>recommended</u>
1.	Dr. V.R. Jagannathan	Professor	Pay fixation as per rules
2.	Dr. (Mrs.) Rita Rani Paliwal	Lecturer	-do-
3.	Dr. Jawarimal Parakh	-do-	-do-

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<u>S.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Basic pay recommended</u>
4.	Dr. Satyakam	Lecturer	Pay fixation as per rules
5.	Dr. Purn Chand Tandon	-do-	-do-
<u>Waiting List</u>			
	1. Shri Shatrughna Kumar (S.C.)	-do-	
	2. Dr. (Mrs) Neelam Faruqi	-do-	

However, the Board felt that while making offers, care should be taken that there is appropriate representation of Scheduled Castes and Scheduled Tribes.

ITEM No 4 TO CONSIDER THE POLICY NOTE ON RECRUITMENT OF ACADEMIC STAFF

- 5.4.1. : The Board considered the policy note on the recruitment of academic staff and approved the general philosophy governing the recruitment of academic staff, the nature of personnel required, manner of recruitment, operational aspects, facilitative mechanism etc.
- 5.4.2. : While considering the proposal, the Board accepted all aspects with the following changes :-

Procedural Aspects

- All the applications received by the University for a particular post could be placed before the Screening Committee which may be constituted by the Vice-Chancellor. The membership of the Committee may be both from the internal academic staff and those from outside.
- The number of candidates shortlisted for interview be upto 15 for one post.
- The Screening Committee while recommending persons to be called for interview will clearly indicate the criteria applied for the purpose.
- A clear three weeks notice would be given to the candidates called for interview.

Temporary Vacancies beyond six months but not more than a year

Applications may be invited locally and considered by Committee consisting of the following :-

- Pro-Vice-Chancellor
- Director of School of Studies concerned.
- One internal faculty member representing the specialisation to be nominated by the V.C.
- An expert not connected with the University nominated by the Vice-Chancellor.

If the recommendations are unanimous the Vice-Chancellor is authorised to accept the recommendations and make appointment.

Appointments under Statute 7 may be made in the following manner :-

- a. The Board of Management may create a pool of posts of Visiting Professors, Fellows, Artists and Writers together with the terms and conditions for the same.
- b. The appointment to these posts may be made for periods between six months and two years by the Vice-Chancellor on the recommendations of Committee consisting of the following :-
  - i. Vice-Chancellor
  - ii. Pro-Vice-Chancellor
  - iii. One member of the Board of Management nominated by the Vice-Chancellor.
  - iv. Director of the School of Studies concerned to be nominated by the Vice-Chancellor.
  - v. One outside expert nominated by the Vice-Chancellor.

For these posts, applications need not be invited and individual cases be brought before the Committee which may be suggested by the Vice-Chancellor or the members of the Board.

- 5.4.3. : Looking at the unique nature of this University and also requirements of flexibility in the recruitment of various types of academic personnel, the Board also suggested that the University should constitute a Talent Search Committee. Keeping in view the fact that various types of personnel are required, it may identify different kinds of personnel with different kinds of talent required for various kinds of activities in the University.

✓ ITEM No 5 TO APPROVE THE RATES OF REMUNERATION OF PAPER SETTERS AND EVALUATORS

- 5.5.1. : The Board approved the rates for paper setting at Rs 400/- per paper and for assessment of answer script at Rs 5/- per script. While discussing the rates the Board desired that an Expert Committee should be constituted for laying down policy on the methods of evaluation in Distance Education so as to ensure the quality of evaluation. It was noted that such an exercise has been done and a note on this would be circulated to the members of the Board of Management.

ITEM No 6 TO CONSIDER THE REQUEST OF DR. RANGNATH NANDYAL, LECTURER IN ENGLISH FOR GIVING HIM HIGHER START IN THE LECTURER'S GRADE

- 5.6.1. : The Board considered the proposal and agreed to fix the initial salary of Dr. R. Nandyal at Rs 980/- p.m.
- 5.6.2. : Considering the need for attracting better persons the Board authorised the Vice-Chancellor to decide on the number of increments to be given up to five advance increments beyond which the matter is to be

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referred to the Board for its consideration. In deciding on the number of increments to be given, the Vice-Chancellor may keep in mind the qualification and experience of the employees. ✓

ITEM No 7 TO CONSIDER THE VISITS OF THE VICE-CHANCELLOR, PRO-VICE-CHANCELLOR (ACADEMIC) AND REGISTRAR (ADMN) TO ATTEND THE ACU CONFERENCE OF THE EXECUTIVE HEADS OF THE COMMONWEALTH UNIVERSITIES ON 4-5 FEBRUARY, 1988 AND 14th ACU QUINQUENNIAL CONGRESS FROM 7TH TO 12TH FEBRUARY, 1988

- 5.7.1. : The Board approved the visit of the Vice-Chancellor to Perth, Australia to attend the ACU Conference of Executive Heads and also the 14th ACU Quinquennial Congress to be held at Perth immediately after the Conference of the Executive Heads of Commonwealth Universities in February, 1988.
- 5.7.2. : The Board also approved the visit of Pro-Vice-Chancellor (Academic) who has been nominated as a rapporteur in the 14th Quinquennial Congress to be held in Perth in February, 1988.
- 5.7.3. : The Board also approved the visit of V.C. and Pro-V.C. to visit enroute to the Open College in Singapore for a day or two for discussions with the University authorities in regard to common problems.
- 5.7.4. : The Board suggested that whatever reductions in the air fare that could be obtained by availing of concessional tickets should be explored.

✓ ITEM No 8 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE WORKS COMMITTEE FOR CONSTRUCTION OF TEMPORARY AND SEMI-PERMANENT STRUCTURE AT MAIDAN GARHI

- 5.8.1. : The Board considered the matter and approved of the following :-
1. Construction of the boundary wall and horticultural development at the site may be undertaken immediately.
  2. Construction of 30,000 sft of usable area for storage and distribution and 30,000 sft of usable area for office purposes may be taken up immediately.
  3. The work of construction of boundary wall and semi-permanent structures be entrusted to the Public Works Department of Delhi Administration and Vice-Chancellor was authorised to incur necessary expenditure in this behalf and take such further action as may be necessary.
- 5.8.2. : The Board also authorised the Works Committee to take decisions as may be necessary from time to time in regard to the progress in construction of semi-permanent structures.
- 5.8.3. : The Board placed on record its appreciation of the brochure for the architectural competition both in respect of its content and its production. ✓



ITEM No 9 TO CONSIDER THE PROPOSAL FOR INTRODUCTION OF EMPLOYEES' GROUP INSURANCE SCHEME FOR THE EMPLOYEES OF IGNOU

- 5.9.1. : The Board considered the proposal and approved of the scheme to provide Group Insurance cover for the employees of the Indira Gandhi National Open University as per details given in the Annexure I.
- 5.9.2. : The Board also suggested that as considerable travel of staff members would be involved in the work of the University, it may be appropriate for the University to obtain accident insurance cover for its employees. The Board desired that this may be examined.
- 5.9.3. : The Board also noted the suggestion for starting of benevolent fund for the employees and the Vice-Chancellor agreed to have the details of the scheme worked out for Board's consideration.

ITEM No 10 TO REPORT THE ACTION TAKEN BY THE VICE-CHANCELLOR IN APPOINTING DR. C.S. MOORTHY OF I.I.T. KANPUR AS PROFESSOR OF SCIENCE & TECHNOLOGY ON STANDARD DEPUTATION TERMS

- 5.10.1. : The Board considered the proposal and approved of the action taken by the Vice-Chancellor in appointing Prof. C.S. Moorthy as Professor in the University on deputation terms for one year with effect from August 24, 1987.
- 5.10.2. : The Board indicated that in respect of courses run for the Defence establishment, the internal security setting and arrangements for maintaining the desired secrecy of defence matters should be ensured and for this necessary procedures may have to be instituted and cleared by the Defence Department.

ITEM No 11 TO NOTE THE MINOR CHANGES MADE BY THE VICE-CHANCELLOR IN DELEGATION OF POWERS AFTER REVIEWING THE POWERS IN JNU, DELHI UNIVERSITY AND CENTRAL GOVERNMENT DEPARTMENTS

- 5.11.1. : The Board noted the changes made by the Vice-Chancellor in the delegation of powers and approved of the same with the following amendments :-
1. In Schedule II, the powers of POCs may be raised to Rs 6,000/- per annum.
  2. In Schedule III in regard to the hiring of taxis Vice-Chancellor was authorised to permit other Heads of Divisions this facility depending on the exigencies of work.

ITEM No 12 TO CONSIDER AMENDMENT TO STATUTE 17 REGARDING TERMS & CONDITIONS OF SERVICE AND CODE OF CONDUCT OF THE TEACHERS AND OTHER ACADEMIC STAFF OF THE UNIVERSITY

- 5.12.1. : The Board considered the proposal and approved of the amendment to Statute 17 as indicated in Annexure II. The Board authorised the Vice-Chancellor to make such changes as may become necessary in sub-clauses 12 and 13 of the proposed Statute in the light of any communication that may be received from the Government.

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ITEM No 13 TO CONSIDER AND APPROVE OF THE TERMS AND CONDITIONS OF  
APPOINTMENT OF MAJ. GEN. (RETI.) A. BALASUBRAHMANYAN

- 5.13.1. : The paper regarding the terms and conditions requested by Maj. Gen. (Retd.) A. Balasubrahmanian placed on the table at the meeting was considered by the Board. The Board considered the matter and authorised the Vice-Chancellor to finalise the terms and conditions of appointment as Professor in pursuance of Statute 13

ITEM No 14 TO CONSIDER ACCEPTANCE OF ASSISTANCE FROM THE JAPANESE  
GOVERNMENT FOR CONSTRUCTION OF STUDIOS

- 5.14.1. : The Vice-Chancellor informed the Board of the possible financial assistance to the University by the Japanese Government to the tune of Rs 7-8 crores which would be in the shape of equipment for studios etc. This was noted.

ITEM No 15 TO APPROVE OF ISRO BEING DESIGNATED AS CO-ORDINATING  
AGENCY FOR CONSTRUCTION OF TEMPORARY STUDIOS

- 5.15.1. : The Vice-Chancellor informed the Board of the tenders received for the construction of temporary studios in which parties have quoted for components of the work like wiring, acoustic treatment, air-conditioning etc. and he felt that ISRO which has considerable experience in the construction of studios should be requested to assist the University to co-ordinate this function. This was agreed to.

NEXT MEETING

It was decided that the next meeting of the Board of Management will be held on Friday, October 30, 1987 at 3.30 p.m. in New Delhi.

The meeting concluded with a vote of thanks to the Chair.

(G. RAM REDDY)  
 Vice-Chancellor  
 Chairman