

IGNOU

SIXTH MEETING OF THE BOARD OF MANAGEMENT

HELD ON DECEMBER 31, 1987.

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IGNOU

MINUTES OF THE SIXTH MEETING OF THE BOARD OF MANAGEMENT OF THE
INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD IN THE UNIVERSITY
OFFICE AT YMCA CULTURAL CENTRE, 1 JAI SINGH ROAD, NEW DELHI-
110001 ON THURSDAY, DECEMBER 31, 1987 AT 1100 HOURS

The following were present:-

Prof. G. Ram Reddy - Chairman

Shri Anil Bordia

Dr. J. S. Bajaj

Prof. Ranjit Gupta

Prof. Mrinal Miri

Prof. C. Narayana Reddy

Shri Gurprit Singh

Shri K. Narayanan, Secretary

Prof. R.P. Bambah, Dr. (Miss) Armaity S. Desai and Shri G.N. Mehra could not attend.

Prof. B.S. Sharma and Shri S.C. Vajpeyi, Pro-Vice-Chancellors and Shri S.N. Sharma, Finance Officer were present by special invitation.

The following matters were considered:-

ITEM No 1 TO CONFIRM THE MINUTES OF THE FIFTH MEETING OF THE
BOARD OF MANAGEMENT HELD ON SEPTEMBER 2, 1987

6.1.1. The copy of the minutes circulated earlier to the members of the Board as well as the note proposing amendments to Item No 4 of the minutes regarding Policy Note on Recruitment of Academic Staff was considered by the Board. The minutes of the meeting held on September 2, 1987 were confirmed subject to the following changes :-

In Appendix I of the minutes (referred to in paragraph 5.4.1 of the minutes), following amendments were approved:-

1. Under 'FACILATING MECHANISM'Para 1

i) Delete the words "who may not have applied on the recommendation of the Selection Committee concerned" and in its place substitute the words "on the recommendation of the Selection Committee even if he/she has not applied"

ii) Delete clause (d) and substitute the following as clause (d) :

"(d) A minimum of four weeks notice would be given to the candidates called for interview."

iii) Delete the following sentence appearing after clause (d)

"The experts of the Selection Committee shall be nominated by the Vice-Chancellor."

and in its place substitute the following :

"The experts shall be nominated as members of the Selection Committee by the Vice-Chancellor."

2. Under 'III Appointments under Statute 7'

i) Delete the existing clause (b) (iii) and in its place substitute the following as clause (b):-

"(b) One member of the Board nominated by the Board of Management on the recommendation of the Vice-Chancellor."

ii) Delete the words "to be nominated by the Vice-Chancellor" appearing at the end of clause (b) (iv).

✓ ITEM No 2 TO NOTE THE ACTION TAKEN ON THE DECISIONS OF THE BOARD AT PREVIOUS MEETINGS

6.2.1. The action taken on the decisions of the Board at the earlier meetings was noted.

6.2.2. The Board reviewed the progress in regard to the steps taken for the construction of permanent and semi-permanent structures for the University. The Board noted that the first stage of the architectural competition had been concluded. In regard to the

construction of temporary structures, the Board while noting that the work had been entrusted to the Delhi Public Works Department, expressed the view that alternate methods for quicker construction should be explored by using pre-fabricated structures.

6.2.3. The Board was of the opinion that in regard to the construction of permanent premises, it would be better if the works were entrusted to an agency other than the Central Public Works Department to ensure speedy completion and desired that this may be taken up with Government.

6.2.4. The Board also noted that the University had been allotted an additional area of 50 acres, over and above 100 acres allotted earlier.

ITEM No 3 TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS OF THE UNIVERSITY FOR THE FINANCIAL YEAR 1986-87

AND

ITEM No 25 AUDIT COMMENTS ON THE ANNUAL ACCOUNTS OF THE UNIVERSITY FOR THE FINANCIAL YEAR 1986-87

6.3.1. The above items were considered together and the Board resolved that the accounts would be considered by the Board after the replies on the audit objections have been finalised by the Finance Committee and the recommendations of the Finance Committee are placed before it. The Board desired that the question of investing funds which are not immediately required, possibilities may be explored to invest them in short-term fixed deposits.

6.3.2. The suggestion that the University should consider the possibilities of minimising library space by adoption of modern technological processes like micro-fiche and computer for storage and retrieval of data including on-line approach with access to world's leading data bases using the satellite communication should be explored. The Chairman informed the members that an expert of the British Open University was examining the matter and his final report was awaited. It was decided that a position paper on the library indicating the present status and the future plans be submitted to the Board.

ITEM No 4 TO APPROVE OF THE PURCHASE OF EPABX FROM M/s UPTRON

6.4.1. The Board approved of the purchase of EPABX systems from M/s Uptron at a cost of Rs. 8,89,840/- plus cost of cabling as per actual expenditure.

ITEM No 5 TO APPROVE CREATION OF POSTS FOR INTERNAL AUDIT OF THE ACCOUNTS OF THE UNIVERSITY

6.5.1. The proposal for creation of posts for internal audit cell of the University was considered. It was suggested that the possibility of using firms of Chartered Accountants to carry out the internal audit may be explored as this method had other advantages. In case it is not feasible to entrust the internal audit to a firm of Chartered Accountants, the following posts be created to undertake the work:-

<u>Sl No.</u>	<u>Name of the post</u>	<u>Scale of pay</u>	<u>No of posts</u>
1.	Asstt. Finance Officer	Rs. 700-40-1100-50-1600(Pre-revised)	One
2.	Section Officer	Rs. 2000-60-2300-EB-75-3200-100-3500	One
3.	Senior Asstt.	Rs. 1400-40-1600-50-2300-EB-60-2600	Two
4.	Jr. Asstt-cum-Typist	Rs. 950-20-1150-EB-25-1500	One

ITEM No 6 TO APPROVE CREATION OF POSTS OF ASSTT. CO-ORDINATORS IN STUDY CENTRES

6.6.1. The Board considered the proposal for creating the post of Asstt. Co-ordinators at the rate of one for each Study Centre and the second Asstt. Co-ordinator at Centres where the number of students would be more than 350 and approved of the same.

6.6.2. The desirability of having full time co-ordinators may be considered where the number of students touched 500 per Study Centre.

6.6.3. The number of students at a Study Centre be limited to 500 and if the number increased beyond 500, the establishment of a separate Study Centre be explored. Economics of such a proposal may be worked out.

6.6.4. The Board also approved the remuneration of Rs. 500/- per month for the Asstt. Co-ordinators.

✓ ITEM No 7 TO CONSIDER AND APPROVE OF THE SET-UP FOR SURVEY AND EVALUATION UNIT

- 6.7.1. The proposal for setting up the Survey and Evaluation Unit for the University to assess the educational needs of the community, to develop new programmes as well as to study the impact of the course material was considered. The Chairman explained the broad features of the functioning of the Survey and Evaluation Unit. The suggestion that the Survey and Evaluation unit should function as a task-force with a time-bound and task-bound programme was accepted.
- 6.7.2. The Survey and Evaluation Unit will enlist the co-operation of the concerned Schools of Studies or Division depending upon the nature of work.
- 6.7.3. The Board approved of the proposal to set up the Survey and Evaluation unit with the minimum staff required in the light of the above recommendations.
- 6.7.4. The need to strengthen the inter-linkages of health and education for the development of manpower development of appropriate courses etc. was emphasised. It was agreed that the Open University should develop such courses. It was suggested that at least one course for primary health care should be launched immediately. The Chairman informed the members that the matter came up for discussion in the Planning Board's last meeting when the Planning Board had agreed that in this area courses need to be developed and approved of the setting up of the School of Health Sciences. The Board resolved that a Committee should be constituted so that the work in this area could commence. The Board requested Dr. J.S. Bajaj to suggest a few names and also to render help in carrying out the above task.
- 6.7.5. The Board approved the recommendations of the Planning Board at its meeting held on December 28, 1987 for setting up of the following Schools :-
1. School of Engineering & Technology
 2. School of Health Sciences.
 3. School of Defence Studies
 4. School of Fine Arts.
- 6.7.6. Similarly Engineering and Technology programmes be developed with the help of experts.

ITEM No 8 TO CONSIDER AND APPROVE OF THE COLLABORATION WITH FOREIGN UNIVERSITIES FOR THE PRODUCTION OF MASTER'S LEVEL COURSES IN DISTANCE EDUCATION.

6.8.1. The proposal for collaboration with foreign Universities for the production of Master's level courses in distance education was considered by the Board. The suggestion that by and large we should be very selective in the choice of partners from the international sphere was noted. It was decided that the Board will consider each request on merits so that all aspects are considered before a decision is taken.

6.8.2. The Chairman clarified that the suggestion for collaboration emanated from the foreign Universities who had assessed the work done by the Indira Gandhi National Open University in this area and found the work to be of good quality.

ITEM No 9 TO CONSIDER AND APPROVE REVISION OF PAY SCALES OF SR. PERSONAL ASSISTANTS

6.9.1. The Board considered the proposal as recommended by the Finance Committee and approved of the revision of the pay scales of Senior Personal Assistants to Rs. 2000-60-2300-EB-75-3200-100-3500. This will take effect in the University from the date of adoption of the revised pay scales as recommended by the 4th Pay Commission.

ITEM No 10 TO NOTE THE CHANGES MADE BY GOVERNMENT IN REVISION OF PAY SCALES OF TEACHERS IN THE UNIVERSITY

6.10.1. The Board noted the changes made by the Department of Education, Ministry of Human Resource Development vide their letter No F.1-21/87-I. dated 7th September, 1987.

6.10.2. It was noted that the final decision regarding Professor of Eminence is yet to be taken and, therefore, the proposed Statute needed amendment. This was being done.

ITEM No 11 TO CONSIDER AND APPROVE OF THE AMENDMENT TO STATUTE 1(5)(i)

6.11.1. The Board considered the proposal and approved of the following resolution :

"RESOLVED that sub clause (i) of Clause 5 of Statute 1, be and is hereby amended to read as follows:-

- (i) There shall be paid to the Vice-Chancellor a salary per month in the scale of pay of Rs. 7300-100-7600 and he would be entitled to the free use of the University car, and without payment of rent to the use of furnished residence throughout his term of office and no charge shall fall on the Vice-Chancellor personally in respect of the maintenance of such residence."

Note: The above will be effective from 1.1.1986.

ITEM No 12 TO CONSIDER AND APPROVE OF THE SERVICE CONDITIONS OF TEACHERS

- 6.12.1. The proposal to compensate the teachers in this University either by giving additional earned leave equivalent to 1/3 of the total period of vacation provided in other Universities or one month's salary in lieu thereof was considered. The Board desires that the question of compensating the teachers of this University for non-provision of vacations may be further examined in the light of discussions at the meeting and brought before the Board.

ITEM No 13 TO APPROVE OF THE PROVISION OF TRANSPORT FACILITY TO THE EMPLOYEES OF THE UNIVERSITY IN COMMUNICATION DIVISION AT SUBSIDISED RATES

- 6.13.1. The Board considered the proposal and approved of the provision of subsidised transport to the employees of the University in the Communication Division and charging of subsidised rates for transportation at Rs. 40/- per month from each one of Group 'A' and 'B' category employees and Rs. 25/- per month from each one of Group 'C' and 'D' employees.

ITEM No 14 TO CONSIDER AND APPROVE OF PAYMENT OF BAGGAGE AND OTHER ALLOWANCES TO EMPLOYEES FROM OUTSIDE DELHI ON THEIR FIRST JOINING THE UNIVERSITY

- 6.14.1. The proposal for payment of TA to the employees and the members of their family and the cost of transportation of personal effects, baggage and other allowances on par with similar provision in the Jawaharlal Nehru University to the teachers and non-teaching staff of level of Asstt. Registrar and above already working in other Universities, research institutions or Government Departments who are appointed in the University on the basis of an All India advertisement or under Statute 13 of the Statutes of the University was approved.

ITEM No 15 TO CONSIDER AND ACCORD POST-FACTO APPROVAL FOR THE PAYMENT OF ADVANCE OF Rs. 25,000/- TO DR. S.C. GOEL, PROFESSOR IN LIFE SCIENCES, IGNOU TOWARDS MEDICAL TREATMENT

- 6.15.1. The Board approved ex-post-facto sanction for payment of an advance of Rs. 25,000/- to Prof. S.C. Goel.

ITEM No 16 TO CONSIDER THE DECISION TAKEN AT THE JOINT MEETING OF REPRESENTATIVES OF DEPARTMENT OF EDUCATION. GOVERNMENT OF INDIA, U.G.C. AND IGNOU REGARDING CO-ORDINATION IN THE OPEN UNIVERSITY SYSTEM

- 6.16.1. The Board noted the decision taken at the joint meeting of the representatives of the Department of Education, Govt. of India, U.G.C. and IGNOU regarding co-ordination of the Open University system held on 28th August, 1987 and deferred decision in regard to the assistance to be provided by IGNOU to the Open Universities to the next meeting.

- 6.16.2. Arising out of the above, the Board agreed that in pursuance of the recommendations of the Central Advisory Board of Education, a Co-ordinating Council may be set up in Indira Gandhi National Open University consisting of the following members :-

- | | | |
|--|---|----------|
| 1. Vice-Chancellor
IGNOU | - | Chairman |
| 2. Vice-Chancellors of
State Open Universities | - | members |
| 3. Representative of the
Ministry of Human Resource
Development (Department
of Education) | - | member |
| 4. Representative of the
University Grants
Commission | - | member |

The functions of the Council would be to make recommendations regarding co-ordination of distance education in the Universities.

ITEM No 17 TO CONSIDER STATUTES TO PROVIDE FOR THE COMPOSITION OF BOARD OF MANAGEMENT, ACADEMIC COUNCIL AND PLANNING BOARD

- 6.17.1. The proposed draft Statutes providing for the constitution of the Board of Management, Academic Council and the Planning Board was considered and desired that the revised statutes be brought up before the Board keeping in view the suggestions made in the meeting.

ITEM No 18 TO CONSIDER AND APPROVE THE VISITS ABROAD UNDERTAKEN BY THE OFFICIALS OF THE UNIVERSITY

- 6.18.1. The Board considered the proposal and accorded ex-post-facto approval for the visit of Dr. K. Anjanappa, Joint Director, IGNOU and Dr. S.C. Gupta, Regional Director, Lucknow to Bangkok from 10th October 1987 to 17th October 1987 involving a total expenditure of Rs. 28,144/-.
- 6.18.2. The Board also accorded ex-post-facto approval for the visit of Prof. S.C. Goel, Professor in Life Sciences, IGNOU to Bangkok from 21 to 29 September, 1987 involving a total expenditure of Rs. 4,945/-.

ITEM No 19 TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEES

- 6.19.1. The Board considered the recommendations of the Selection Committees that met on 4th September, 19th November, 20th November, 21st November, 22nd November, 30th November and 1st December 1987 and approved of the recommendations made therein as indicated in Appendix I.
- 6.19.2. In regard to Prof. Suresh Prasad Verma, who has been selected to the post of Professor in Public Administration, the pay to be fixed will be as per normal Govt. rules for retired persons who are re-employed,
- 6.19.3. In addition to readvertising the posts, the Board noted the suggestion that the mechanism for talent search may be activated to locate suitable candidates.

ITEM No 20 TO CONSIDER AND APPROVE THE PROPOSED RESOLUTION REGARDING THE RULES TO BE FOLLOWED BY INDIRA GANDHI NATIONAL OPEN UNIVERSITY FOR THE GRANT OF VARIOUS ADVANCES TO THEIR EMPLOYEES

- 6.20.1. This item was deferred.

ITEM No 21 TO CONSIDER AND APPROVE THE PROPOSED RESOLUTION RELATING TO EXTENSION OF LEAVE TRAVEL CONCESSION OF INDIRA GANDHI NATIONAL OPEN UNIVERSITY

6.21.1. This item was deferred.

ITEM No 22 TO CONSIDER AND APPROVE THE AGE OF RETIREMENT OF TEACHING STAFF

6.22.1. This item was withdrawn.

ITEM No 23 TO CONSIDER AND APPROVE THE VISITS OF MRS. VANAJA IYENGAR, CONSULTANT AND MRS. PRABHA CHAWLA DIRECTOR TO PAKISTAN ON STUDY TOUR FOR SEVEN MONTHS DURING JANUARY-FEBRUARY, 1988

6.23.1. The Board considered and approved the study tour of Mrs. Vanaja Iyengar and Mrs. Prabha Chawla to Pakistan for seven working days during January-February, 1988.

ITEM No 24 TO CONSIDER AND APPROVE OF THE CREATION OF POSTS ON THE ACADEMIC SIDE

6.24.1. The Board considered and approved the creation of one post of Professor in Public Administration and one additional post of Lecturer in Hindi.

OTHER ITEMS

ITEM No 25 TO CONSIDER AND APPROVE OF THE APPOINTMENT OF MAJ. GEN. (RETD.) A. BALASUBRAHMANIAN ON CONTRACT BASIS

6.25.1. The note tabled at the meeting on the remuneration to be paid to Maj. Gen. (Retd.) A. Balasubrahmanian was considered. It was decided that the matter may be referred to the Ministry of Defence or the Defence Department for a clarification.

6.25.2. The Board also noted the suggestion that permissible avenues of compensating Maj. Gen. A. Balasubrahmanian may be explored.

6.25.3. Other items tabled at the meeting were deferred.

NEXT MEETING

It was decided that the next meeting of the Board will be held on Friday, March 11, 1988 at New Delhi.

The meeting concluded with a vote of thanks to the Chairman.

Sd/-
(G. Ram Reddy)
Vice-Chancellor
Chairman