

IGNOU

MINUTES OF THE SIXTY-THIRD MEETING OF THE BOARD OF MANAGEMENT OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD ON WEDNESDAY, APRIL 28, 1999 AT 11.00 A.M. IN THE CONFERENCE ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068.

The following were present:

1. Prof. Abdul W. Khan, Vice-Chancellor - Chairman
2. Prof. V.S. Prasad
3. Shri P.R. Dasgupta
4. Prof. R.V.R. Chandrasekhara Rao
5. Prof. Habibur Rahman
6. Prof. Afzal Mohammad
7. Prof. A.K. Agarwal
8. Dr. J.M. Parakh
9. Dr. D.K. Choudhry
10. Prof. Suhash Chakravarty

Shri K.J.S. Prasada Rao, Registrar - Secretary

Shri J.P. Javali, Dr. A.C. Muthaiah, Shri P.G. Mankad, Dr. (Mrs.) Shakuntala Varma and Shri Kiran Karnik could not attend the meeting.

Shri D. Deb, Assistant Registrar (Governance), was present to assist the Board.

At the outset, Shri P.R. Dasgupta, on behalf of the members of the Board of Management and on his own behalf, expressed deepest condolences to Prof. A.W. Khan for the untimely and sad demise of his wife on April 7, 1999. Responding to this kind gesture, the Vice-Chancellor expressed his gratitude to the members for the solidarity shown in his bereavement.

Before the items of agenda were taken up, the Vice-Chancellor, on behalf of the Board of Management and on his own behalf, placed on record the appreciation for the contributions made by the outgoing members, namely, Prof. M.M. Pant, Dr. A.R. Khan and Dr. D.D. Kaushik. The Vice-Chancellor also extended welcome to the new members of the Board of Management, namely, Prof. A.K. Agarwal, Dr. J.M. Parakh and Dr. D.K. Choudhry.

The following items were considered:

**ITEM NO. 1**      **TO CONFIRM THE MINUTES OF THE 62ND MEETING OF THE BOARD OF MANAGEMENT HELD ON FEBURARY 5, 1999 AND TO NOTE THE ACTION TAKEN THEREON.**

BM 63.1.1      The confirmation of the Minutes of the 62nd meeting of the Board of Management was considered. The Secretary informed the Board that no comments have been received from any member. However, he brought to the notice of the Board of a letter from Shri M.M. Jha, Joint Secretary, MHRD who had attended the meeting of the Board held on February 05, 1999 as a special invitee. In the context of the observation made by Shri M.M. Jha that his attendance at the meeting was as a representative of Education Secretary, the Vice-Chancellor clarified the point that Statutes of the University do not provide such an arrangement and, therefore, he observed that the Minutes as recorded need no revision. However, Shri Jha's observations made in his letter were noted and a copy of his letter is attached with the Minutes at **Appendix - 1.**

BM 63.1.2      Shri P.R. Dasgupta informed the Board that he had written to the Ministry of Urban Development concerning the slow progress of construction on the Campus and the possibility of awarding the construction work to other Agencies other than CPWD. He desired that the University may also write to the Ministry of Urban Development and Vice-Chancellor had agreed to do so.

BM 63.1.3      To a query about making copies of the Anand Sarup Committee Report available to MHRD and Central Vigilance Commission, Registrar informed that two copies of Report were sent to MHRD as desired by them.

BM 63.1.4      With the above observations, the Minutes of the 62nd meeting of the Board of Management held on February 5, 1999 were confirmed.

**ITEM NO. 2**      **TO CONSIDER THE NOMINATION OF MEMBERS ON THE STANDING COMMITTEES OF THE BOARD OF MANAGEMENT.**

BM 63.2.1      The Board nominated on the Standing Committees the

following of its members as indicated below:

Name of the Member	Term upto	Relevant Clause
<u>Establishment Committee</u>		
Prof. A.K. Agarwal	Co-Terminus with that of the membership of the Board.	Two members of the Board nominated by it (Existing Vacancy - one).
<u>Purchase Committee</u>		
Prof. V.S. Prasad Dr. D.K. Chaudhary	Co-Terminus with that of the membership of the Board.	Two members of the Board nominated by it.
<u>Student Support Services Committee</u>		
Dr. D.K. Chaudhry	Co-Terminus with that of the membership of the Board.	Two members of the Board nominated by it. (Existing Vacancy - one)
<u>Works Committee</u>		
Dr. J.M. Parakh	Co-Terminus with that of the membership of the Board.	Two members of the Board nominated by it. (Existing Vacancy - one)
Shri G. Antony Dr. S.A. Reddy Shri O.P. Goel Shri C.P. Kukreja	Two years	Four members not in the service of the university for their expertise in the areas connected with Architecture, engineering, Construction, etc. nominated by the Board.

BM 63.2.2      Shri P.R. Dasgupta suggested that Shri Pawan Agarwal, Deputy Secretary, may be invited to the meetings of the Works Committee as special invitee. This was noted.

## ITEM NO. 3

## TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEES FOR RECRUITMENT OF TEACHERS.

BM 63.3.1

The Board considered and approved the recommendations of the Selection Committees as indicated below:

Post with Pay Scale	Date of Selection Committee	Persons recommended (Panel)	Remarks
Lecturer in Commerce	7-4-1999	Dr. M.S.S. Raju Sh. R. Panchalan Sh. S.S. Saha	Basic pay as per rules
Lecturer in Management	8-4-1999	Smt. Anjali Chhabilal Ramteke Sh. Gopal	Basic pay as per rules
Professor in Management	8-4-1999	Dr. Anand Mohan Agrawal Dr. B.B. Khanna	Basic pay as per rules

BM 63.3.2

The Board was informed that owing to the sudden demise of Mrs. Khan on 7-4-1999, Prof. A.W. Khan could not attend the Selection Committee on 8-4-1999 and as a consequence the senior most Pro Vice-Chancellor, officiating as Vice-Chancellor, chaired the Selection Committee on 8-4-1999. Apart from this change, no other change was effected in the composition of the Selection Committee as constituted earlier. This was noted.

## ITEM NO. 4

## TO CONSIDER AND APPROVE THE RECOMMENDATIONS AND THE ACTIONS FOLLOWING FROM THE 7TH MEETING OF THE PURCHASE COMMITTEE OF THE BOARD REGARDING THE ACQUISITION OF IT PRODUCTS AND SERVICES.

BM 63.4.1

The Board considered the item. A supplementary note indicating the proposals on purchase of IT Products and Services was tabled. The Vice-Chancellor invited Dr. Ratan Dutta (Former Chief of Super Computer Project, Government of India), Chairperson of the IT Task Force of IGNOU, to give a presentation of the IT strategy and the proposal for the acquisition of IT Products and Services. He stated further that IT Task Force has done a commendable job and that the services rendered by each members of IT Task Force merit appreciation and that it be put on record.

BM 63.4.2

Shri Ratan Dutta, in his presentation has given an account of the background and objective for the constitution of IT Task Force. He stated that, as per the request of the University, the IT Task Force has also shouldered the responsibility of acquiring IT products and services and had constituted for the purpose Committees like a technical Sub-Committee, a Tender Evaluation Committee and a Purchase Committee to deal with the purchases of the IT Products and services. He explained in sequence the processes followed in the purchase procedures, salient features of the Tender processing, highlights of technical aspects, etc.

BM 63.4.3

While appreciating the steps being taken by the University in this regard, Shri P.R. Dasgupta desired that the observations of the Standing Finance Committee be followed in the purchase procedures of IT products. The Vice-Chancellor clarified that the observations made by the Standing Finance Committee of the MHRD pertains to the proposal of IGNOU on Interactive Media Technology. However, the Vice-Chancellor said that all codal provisions are being followed.

BM 63.4.4

In the course of the discussion, the following views were expressed:

- (i) While the proposal has great relevance to the emergent information technology area, there is a need to examine the academic dimensions of it through the Academic Council;
- (ii) the proposal appears to be biased towards benefiting the middle class segments of the society; Care should, therefore, also be taken to reach out to the disadvantaged groups;
- (iii) there is a need for a representative from the academic community of the university on the IT Task Force;
- (iv) in clarification, the Vice-Chancellor pointed out that the University has at present about 26 programmes which cater to the disadvantaged segments of the society, some of which cover the areas of extension activities of such areas as Health (including HIV), Panchayati Raj, Empowerment of Women, etc.

- (v) It was also clarified that the composition of the Task Force on IT was kept primarily as a professional body to advise the University on IT strategy.

BM 63.4.5 The Board generally welcomed the initiative and congratulated the IT Task Force for a job well done. Taking into account the recommendations made by the Purchase Committee of the IT Task Force as also the Purchase Committee of the Board, the Board of Management approved the proposals made in the note circulated at the meeting regarding the acquisition of IT Products and services (Appendix - 2).

ITEM NO. 5 TO CONSIDER THE REPORT OF THE COMMITTEE FOR THE ESTABLISHMENT OF CENTRE FOR WOMEN STUDIES.

BM 63.5.1 The item was considered. Prof. V.S. Prasad gave a brief summary of the report.

BM 63.5.2 In the course of the discussion, the following views were expressed:

- (i) If a new School is to be established what would be the staff requirements? Would it be only bifurcation of the existing staff to the two Schools or would there be any additional requirement.
- (ii) There is a mismatch between the terms of reference indicated in the notification constituting the Committee and the actual recommendations made by the Committee in its report. For example, there is no mention of establishing a School for Women's Studies in the Notification at all.
- (iii) Was the proposal discussed in appropriate bodies like the Academic Council, School Board, etc.

BM 63.5.3 Taking into account the observations made above, the Board decided that the matter of establishing either a School of Women's Studies or a Centre for Women's Studies be discussed first at the School level and thereafter through other bodies like the Academic Council. In the context of the above decision, the item was deferred for taking up at an appropriate time when other bodies had an opportunity to examine the issues involved.

ITEM NO. 6

TO CONSIDER THE NOMINATIONS OF MEMBERS ON THE ACADEMIC COUNCIL UNDER CLAUSE (1) (iv), (vi) & (ix) OF STATUTE 9.

BM 63.6.1

The Board considered the item and made the following nominations to the Academic Council on the recommendations of the Vice-Chancellor:

(1) Professors

- Prof. Rakesh Khurana (Management), SOMS
- Prof. (Mrs.) Prabha Chawla (Women's education), SOCE
- Prof. S.C. Garg (Physics), SOS

(2) Readers

- Dr. A.R. Khan (History), SOSS
- Dr. P.N. Pandit (English), SOH
- Dr. Subhashish Majhi (Mechanical Engineering, SOET

(3) Lecturers

- Shri M.V.L. Reddy (Education), SOE
- Dr. (Mrs.) Ruchika Kuba (Medicine), SOHS
- Shri P.V. Suresh (Computer Science), SOCIS

(4) Three Directors, other than the Directors of Schools of Studies.

- Director, Electronic Media Production Centre
- Director, Centre for Extension Education
- Director, Regional Services Division

(5) Two members from among the academics other than teachers.

- Dr. R.R. Rausaria, Distance Education Council
- Ms. Kameshwery Murthy, ARD, Hyderabad

BM 63.6.2

While making the recommendations regarding the Professors, Readers and Lecturers, the Vice-Chancellor informed that the principles of seniority and representation of Schools and disciplines was taken into account. The criteria as evolved and which has been followed is appended at **Appendix - 3** which would be the basis for nominations in future as well.

ITEM NO. 7

TO CONSIDER SUB-COMMITTEE'S REPORT ON THE ANAND SARUP COMMITTEE.

BM 63.7.1

The Board considered the item. At the outset, with the permission of the Chair, Shri P.R. Dasgupta, Secretary, MHRD, stated that in the context of the Anand Sarup Committee Report, the Visitor had asked the MHRD to give a detailed report on the issues raised in the Report. Shri Dasgupta also made a reference to a representation submitted to the Visitor by Shri S.S. Ahluwalia, MP. Although the University had replied to that letter, in the context of certain points raised by Shri Ahluwalia having commented upon in the Anand Sarup Committee Report, a further reply on the subject by the University may be sent to the MHRD. In his view, Shri P.R. Dasgupta, said that the reply to be sent by MHRD to the Visitor would be complete if the reply of MHRD is based on the decisions taken by the Board of Management on the observations/issues made in the Anand Sarup Committee Report.

BM 63.7.2

In the context of the above observations of Shri P.R. Dasgupta it was decided by the Board of Management that the University may prepare a tabular statement on the 14 issues discussed in the Anand Sarup Committee Report, indicating the University/the Sub-Committee's observations on each of the items and remedial measures taken or proposed to be taken by the University. Such a tabulated statement may first be considered by the Board of Management and with its observations sent to the MHRD to facilitate the Ministry to respond to the Visitor.



**ITEM NO. 8 TO CONSIDER CONFIRMATION OF TEACHERS/ACADEMIC STAFF.**

BM 63.8.1 The Board considered and approved the confirmation of the teachers/academic staff as stated hereunder:

Sl. No.	Name & Designation	Date of Joining	Date of Completion of Probation
1.	Sh. Pankaj Khare, * Dy. Director, PCU	07-01-1998	06-01-1999
2.	Dr. G. Subbayamma, Reader in Management (SOMS)	03-10-1997	02-10-1998
3.	Dr. S. Srilatha, Reader in Management	09-12-1997	08-12-1998
4.	Dr. (Mrs.) Madhu Tyagi, Reader in Commerce (SOMS)	29-10-1997	28-10-1998
5.	Sh. Sunil Kumar, Analyst, Plg. & Dev. Division	28-01-1998 (AN)	28-01-1999 (AN)
6.	Dr. (Mrs.) Asha Sharma, ARD, RC Delhi	01-04-1998	31-03-1999
7.	Dr. M. Chandrasekharan Nair, Dy. Director, Centre for Extension Education	24-02-1998	23-02-1999
8.	Sh. R. Sudarshan, Analyst, Plg. & Dev. Division	06-04-1998	05-04-1999
9.	Dr. G.H. Imrapur, ARD, RC Bangalore	17-04-1997	16-04-1998
10.	Ms. Pity Koul, Reader, SOHS	04-03-1998	03-03-1999

\* Subject to his enrolment to the PGDDE Programme of IGNOU.

**ITEM NO. 9 TO CONSIDER AND APPROVE THE LOCAL RECRUITMENT TO FILL UP VACANCIES IN GROUP C AND D AT REGIONAL CENTRE, GUWAHATI.**

BM 63.9.1 The Board considered and approved the local recruitment to fill up vacancies in Group C and D at Regional Centre, Guwahati on the lines being followed in respect of Shillong and Shimla Regional Centres.

BM 63.9.2

While on the subject, the Vice-Chancellor suggested that similar procedures be adopted for the Regional Centres of Jammu and Srinagar as problem of recruitment is same as those obtaining in the North-East. The Board approved the proposal on local recruitment of Group C & D staff at the Regional Centres of Jammu and Srinagar also.

ITEM NO. 10

TO CONSIDER THE CONDONATION OF BREAK IN SERVICE IN RESPECT OF DR. S.B. ARORA FOR THE PURPOSE OF PAY FIXATION.

BM 63.10.1

The Board considered the item. It was decided that legal opinion be obtained in the matter and that if the legal opinion is favourable the Vice-Chancellor be authorised to take further action and report the matter to the Board.

ITEM NO. 11

TO CONSIDER THE PAY FIXATION OF PRO VICE-CHANCELLORS.

BM 63.11.1

The Board considered the matter. While the item was under consideration, both Pro Vice-Chancellors, Prof. V.S. Prasad and Prof. K.N. Tripathi, withdrew from the meeting.

BM 63.11.2

The Board, taking into account the responsibilities assigned to the Pro Vice-Chancellors in IGNOU and after a detailed consideration, approved the fixation of the pay of the Pro Vice-Chancellors at the maximum of the pay scale of Pro Vice-Chancellors, that is, Rs.22,400/- P.M. This fixation would be effective from 1.1.1996. So far as the present two Pro Vice-Chancellors are concerned, the date of effect will be from the dates of their joining the post of Pro Vice-Chancellor.

ITEM NO. 12

TO NOTE THE DECISIONS TAKEN IN THE SPECIAL MEETING OF THE DISTANCE EDUCATION COUNCIL HELD ON JANUARY 21, 1999 AND TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN RELEASING THE DEVELOPMENT GRANTS AND PROJECT FUNDS ASSISTANCE TO 1998-99.

BM 63.12.1

The Board noted that the Vice-Chancellor had released developmental grants to State Open Universities and Correspondence Course Institutes as per the recommendations made by the special meeting of the Distance Education Council held on January 21, 1999. The Board considered and

ratified the action taken by the Vice-Chancellor in releasing the grants as per the Statement placed at **Appendix - 4.**

**ITEM NO. 13**      **TO CONSIDER AND APPROVE THE DECISIONS TAKEN IN THE 6TH AND 7TH MEETINGS OF THE PURCHASE COMMITTEE HELD ON FEBRUARY 4, 1999 AND MARCH 26, 1999 RESPECTIVELY.**

BM 63.13.1      The Board considered and approved the decisions taken in the 6th and 7th meeting of the Purchase Committee held on February 04, 1999 and March 26, 1999 respectively. A copy each of the Minutes of the Purchase Committee meetings indicated above are appended at **Appendix - 5 and 5A.**

**ITEM NO. 14**      **TO CONSIDER THE LEGAL OPINION ON APPOINTMENT OF DIRECTORS OF SCHOOLS.**

BM 63.14.1      The Board considered the item. The Registrar stated that the points submitted for legal opinion were very specific to the calculations made for the term of appointment of Directors of School given in the provisions of Statute 4(i)(ii) and the Board's decisions at its 48th meeting held on July 30, 1996. He further stated that the Board had authorised the Vice-Chancellor to make the appointments of Directors of Schools under the provisions of Statute as and when necessary and the action so taken be reported to the Board.

BM 63.14.3      Taking into consideration the legal opinion, the Board noted that the tenure counted in the case of Prof. M.M. Pant, Director, School of Computer & Information Sciences and Prof. V.V. Mandke, Director, School of Engineering & Technology is in consonance with the decision taken by the Board on introduction of tenureship.

**ITEM NO. 15**      **TO CONSIDER AND APPROVE THE MINUTES OF THE 25TH MEETING OF THE WORKS COMMITTEE HELD ON 23-2-1999.**

BM 63.15.1      The Board considered and approved the decisions taken in the 25th meeting of the Works Committee held on 23-02-1999. A copy of the Minutes is appended at **Appendix - 6.**

- ITEM NO. 16      TO REPORT THE ACTION TAKEN IN SIGNING THE MEMORANDUM OF UNDERSTANDING (MoU) BETWEEN IGNOU AND OTHER INSTITUTIONS.
- BM 63.16.1      The Board, ratified the action taken by the Vice-Chancellor in signing the MoU with the Department of Personnel and Training, Government of India, which is placed at **Appendix - 7.**
- ITEM NO. 17      TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ACCEPTING PROF. V.V. MANDKE'S REQUEST SEEKING VOLUNTARY RETIREMENT FROM THE SERVICES OF IGNOU.
- BM 63.17.1      The Board considered and ratified the action taken by the Vice-Chancellor in accepting Prof. V.V. Mandke, Director, School of Engineering and Technology's request seeking voluntary retirement from the services of the University with effect from 3-6-1999.
- ITEM NO. 18      TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ACCEPTING THE RESIGNATION OF DR. PAWAN KUMAR SINGH, READER IN MANAGEMENT STUDIES.
- BM 63.18.1      The Board considered and ratified the action taken by the Vice-Chancellor in accepting the resignation of Dr. Pawan Kumar Singh, Reader in Management Studies with effect from 15-4-1999.
- ITEM NO. 19      TO CONSIDER THE ACTION TAKEN REPORT OF THE UNIVERSITY ON THE REVIEW AUDIT CONDUCTED BY DIRECTOR GENERAL OF AUDIT, CENTRAL REVENUES (DGACR) FOR THE PERIOD 1990-91 TO 1996-97.
- BM 63.19.1      The Board considered the item. The Finance Officer briefly explained the issues raised in the Audit Report and the summary of points on action taken report of the University.
- BM 63.19.2      The Board approved the Action Taken Report on the Performance Appraisal of DGACR and the University's reply along with the Audit comments as appended with Agenda note.
- ITEM NO. 20      TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN FIXING THE PAY OF CERTAIN TEACHERS/ACADEMICS IN THE REVISED SCALES OF PAY.
- BM 63.20.1      The Board considered and ratified the action taken

by the Vice-Chancellor in fixing the pay as stated hereunder:

Names of Persons and Designation	Pay Scales	Pay
Dr. R. Sreedher Director, EMPC	Rs.16400-450- 20900-500-22400	Rs.18200/- P.M.
Prof. B.K. Passi Professor Education (UNESCO Chair)	Rs.16400-450- 20900-500-22400	Rs.22400/- P.M.
Prof. Manohar Lal Professor of Computer Science	Rs.16400-450- 20900-500-22400	Rs.18650/- P.M.

**ITEM NO. 21**

**TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN EXTENDING THE TERM OF CONTRACTUAL APPOINTMENT OF SUPERANNUATED TEACHERS.**

BM 63.21.1

The Board considered and ratified the action taken by the Vice-Chancellor in extending the term of contractual appointment of the following superannuated teachers:

Sl.No.	Name	Period
1.	Prof. R. Satyanarayana, Library Science	One Year w.e.f. 2-4-99
2.	Prof. R.K. Grover, Management Studies	One year w.e.f. 1-5-99

**ITEM NO. 22**

**TO REPORT ON THE ACTION TAKEN BY THE VICE-CHANCELLOR IN TRANSFERRING BACK DR. D.B. DAMLE TO THE REGIONAL SERVICES DIVISION.**

BM 63.22.1

The Board considered the item and ratified the action taken by the Vice-Chancellor in transferring back Dr. D.B. Damle from STRIDE to Regional Services Division, IGNOU as a special case.

ITEM NO. 23 TO REPORT THE CANCELLATION OF TENDERS RECEIVED FOR OPENET.

BM 63.23.1 The Board noted the report as appended with agenda note for the cancellation of tenders received for OPENET and ratified the action taken.

ITEM NO. 24 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN REVERTING BACK DR. S.V.S. CHAUDHARY, JOINT DIRECTOR (RESEARCH) IN EMPC AS READER IN EDUCATION IN THE SCHOOL OF EDUCATION AT HIS REQUEST.


BM 63.24.1 The Board considered and ratified the action taken by the Vice-Chancellor in reverting back Dr. S.V.S. Chaudhary as Reader in the School of Education.

ITEM NO. 25 TO CONSIDER AND APPROVE THE REIMBURSEMENT OF THE EXPENDITURE INCURRED BY THE STAFF OF IGNOU TOWARDS COST OF NON-JUDICIAL STAMP PAPER USED ON MORTGAGE DEED IN THE CASE OF HBA - REGARDING.

BM 63.25.1 The Board considered the item. Based on the review of the decision by the University Grants Commission on the matter of reimbursement of the expenditure incurred by the employees towards the cost of non-judicial stamp paper used on Mortgage Deed in the case of house building advances vis-a-vis the provisions contained in the G.O.I. OM No.1/17015/4/89-H III dated 28th February, 1989, the Board decided that the reimbursement of expenditure for cost of non-judicial stamp paper on Mortgage Deed in the case of HBA be stopped. This decision will be effective from 28th April, 1999 (the date on which the Board of Management was held).

Before the meeting concluded, some members made a reference to the distribution of material by some employee representatives just before the meeting commenced. The Board expressed its displeasure and desired that such practices should not be allowed in future.

The meeting ended with a vote of thanks to the Chair.

  
(ABDUL W. KHAN)  
Vice-Chancellor