THE SIXTY-FOURTH **MINUTES** 18, 1999 **AUGUST MANAGEMENT** HELD BOARD OF BLOCK - 8, CONFERENCE ROOM, AT 11.00 A.M. IN THE NEW DELHI - 110 068. GARHI, **MAIDAN** IGNOU CAMPUS,

The following were present:

- 1. Prof. Abdul W. Khan, Vice-Chancellor Chairman
- 2. Prof. V.S. Prasad
- 3. Prof. Habibur Rahman
- 4. Dr.(Smt.) Uma Tuli
- 5. Shri J.P. Javali
- 6. Prof. Suhash Chakravarty
- 7. Prof. A.K. Agarwal
- 8. Dr. J.M. Parakh
- 9. Dr. D.K. Choudhry
- 10. Prof. Afzal Mohammad
- 11. Prof. R.V.R. Chandrasekhara Rao
- 12. Shri Kiran Karnik

Shri K.J.S. Prasada Rao, Registrar - Secretary

Prof. K.N. Tripathi, Pro Vice-Chancellor, Shri Vikram Chandra, Finance Officer, IGNOU and Shri Amarjit Sinha attended the meeting as Special Invitees.

Shri M.K. Kaw, Secretary, Department of Education, MHRD and Dr. A.C. Muthaiah could not attend the meeting.

Shri D.Deb, Assistant Registrar (Governance), was present to assist the Board.

At the very outset, the Vice-Chancellor placed on record the appreciation of the Board for the services rendered by the following members:

- (i) Shri P.R. Dasgupta
- (ii) Shri P.G. Mankad
- (iii) Smt. Shakuntala Varma

The Vice-Chancellor also extended a warm welcome to the following new members:

- (i) Smt. Uma Tuli
- (ii) Shri K.M. Kaw, Secretary, Department of Education.

Before taking up the agenda items, the Vice-Chancellor briefly mentioned some of the initiatives taken by the University in the last few months. These are:

- (i) The University has established the Student Services Centre in the Campus for strengthening the Student Support Services. This is one of the priorities of the University. Three operational Divisions, namely, Student Registration and Evaluation Division (SR&E), Regional Services Division (RSD) and the Material Production and Distribution Division (MPDD) are linked with the Student Support Centre to give assistance to students at one place. The building is fully air-conditioned providing drinking water facilities and sitting arrangements for the students of the University.
- (ii) For the first time, the University will have a full fledged educational channel which will start broadcasting with effect from October 02, 1999.
- (iii) Two Programmes under the Virtual Campus Initiative have already been announced and launched under the funded project of Department of Electronics for the development of IT Professionals.
- (iv) The University has initiated courses in Disaster Management to train personnel to handle natural calamities/disasters.
- (v) The University has recently inaugurated a Nursery School known as Mahatama Gandhi Vidyalaya under the aegis of IGNOU Education Society formed for the purpose.
- (vi) The University has also received the approval of the Kendriya Vidyalaya Sangathan for establishing a Central School in the Maidan Garhi Campus which will become operational from April 2000.

The following items were taken up:

TO CONFIRM THE MINUTES OF THE 63RD
MEETING OF THE BOARD OF
MANAGEMENT HELD ON APRIL 28, 1999
AND TO NOTE THE ACTION TAKEN
THEREON.

BM 64.1.1 The confirmation of the Minutes of the 63rd meeting of the Board was considered. The following points were made:

- (a) The Vice-Chancellor informed that the Ministry of Urban Development has permitted the University to entrust the Phase II construction work to a public sector undertaking. The Vice-Chancellor expressed his sincere gratitude to the MHRD for its support in this regard. Members were very happy about the development.
- (b) The Secretary informed the Board that the MHRD had written to the University to place the matter of forwarding a copy of the Anand Sarup Committee (ASC) Report to the Central Vigilance Commission. The Board noted that University had already sent multiple copies to MHRD. The Board decided that a copy of ASC Report may be sent to Central Vigilance Commission if a request to this effect is received from the Central Vigilance Commission.
- (c) Regarding pay fixation of Pro Vice-Chancellors, it was clarified that the University was not introducing any new grade/pay scale for Pro Vice-Chancellors. It was only a case of pay fixation appropriate to the status and responsibilities assigned to the Pro Vice-Chancellors and that the University has powers to do so. The Vice-Chancellor hoped that the views of the Ministry on this item of pay fixation of Pro Vice-Chancellor will be made known to the University at the earliest.

BM 64.1.2 With the above observations the Minutes of the 63rd meeting of the Board of Management held on April 28, 1999 were confirmed.

TO CONSIDER AND APPROVE THE REPORT OF THE ADMINISTRATIVE REFORMS COMMITTEE.

BM 64.2.1 The item was deferred.

TO CONSIDER THE RECOMMENDATIONS OF THE COMMITTEE CONCERNING THE CAREER ADVANCEMENT SCHEME, FOR TEACHERS AND GROUP 'A' OFFICERS.

BM 64.3.1 The item was considered.

BM 64.3.2 The recommendations of the Committee in brief and decisions of the Board are as indicated below:

- (1) The qualifications for various teaching positions, viz., Professor, Reader, and Lecturer will be the same as prescribed by the UGC from time to time whereas for other positions of teachers/academic staff where the qualifications are not specified by the UGC, the qualifications shall be as approved by the BOM from time to time.
- (2) The cases of Teachers/Academic staff who are eligible for placement in senior scale/selection grade and for promotion up to the level of Reader or equivalent be implemented. So far as promotion from Reader to Professor, the Board decided to accept the proposal in principle but its implementation be effected after MHRD's clearance. Regarding Career Advancement for Academic posts from Deputy Director and above will be decided later. Formal amendments to Ordinances be placed before the Board later.
- (3) The suggested modified version of Statute 17 and the various modifications to be incorporated in the Leave Ordinance have been accepted and final amendment be brought before the Board of Management.

- (4) The matters pertaining to administrative positions as recommended by the Committee and indicated below have been accepted by the Board:
 - (i) The age of superannuation in respect of Registrars, Librarians, Physical Education Personnel, Controller of Examinations (Director, SRE at IGNOU), Finance Officer shall be 62 years as communicated by the MHRD vide their letter dated 6.11.1998.
 - (ii) The Committee noted that various issues regarding administrative positions were referred to Administrative Reforms Committee and its report is awaited. Pending receipt of the report, the committee suggested that the clarifications given by the MHRD vide its letter dated 22.4.99 addressed to the University may be followed. The clarifications are as follows:

"The benefit of 62 years will be given to only those Assistant Registrars, Dy. Registrars, Registrars, Joint Dy. Assistant Director Librarians, Physical Education and Dy. Director of Physical Education whose age of superannuation was 60 years prior to the issue of orders and who were enjoying the parity with teachers. The benefit of enhanced age of superannuation of 62 years is not available to other categories. In this case, the age of superannuation shall be 60 years".

- (iii) The scale of pay of Assistant Registrars (ARs) in Senior Scale shall be Rs. 10,000-15,200.
- (iv) The career advancement scheme for ARs etc. shall be as notified by the UGC vide its notification dated 24.12.98.

A copy of the recommendations made by the Committee is placed at Appendix 1.

TO CONSIDER THE ANNUAL REPORT FOR THE YEAR 1998-99.

BM 64.4.1

The Board considered the item. While generally commending the presentation of the Annual Report, the following views were expressed by the members relating to the draft Annual Report 1998-99:

- (i) The paragraph on disadvantaged groups could be elaborated.
- (ii) The members again desired that the University may arrange a visit to the Regional Centres of IGNOU for some of the Board members in order that the functioning and performance of the Regional Centres and Study Centres could be assessed in an objective manner.
- (iii) A brief report giving the academic activities undertaken by each Regional Centre and its performance during a particular year be considered for inclusion in the Annual Report.
- (iv) The Vice-Chancellor stated that the Report will be finalised with additions of graphs and photographs making such editorial changes as considered necessary and the final report will be submitted to the Visitor.
- BM 64.4.2 With the above observations, the Board approved in principle the Draft Annual Report 1998-99.
- TO APPROVE THE MINUTES OF THE MEETINGS OF THE SELECTION COMMITTEES.
- BM 64.5.1 The Board considered and approved the recommendations of the Selection Committees for selection of personnel for the posts on the dates

shown against each, as given under:

Academic Posts

(i)	Reader in English	19-07-1999
	1. Dr. Sham Sunder Sharma	Basic Pay as per Rules
	2. Dr. Anju Sehgal Gupta	
	3. Dr. Nisamani Kar	
	4. Dr. P. Panwar	
	5. Dr. Moon Moon Mazumdar	
(ii)	Professor/Editor (English)	20-07-1999
	1. Dr. P.N. Pandit	Basic Pay as per
	2. Dr. A.B. Sharma	Rules
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(iii)	Lecturer in English	21-07-1999
	1. Ms. Pema Eden Samdup	Three Additional Increments
	2. Ms. Mridula Rashmi Kindo	One additional Increment
(iv)	Reader in Hindi	22-07-1999
	Dr. Shatrughna Kumar Dr. Jagdishwar Prasad Chaturvedi	Basic Pay as per Rules

Non-academic Posts

(i) Executive Engineer (Civil) 16-06-1999

Shri G.S. Narang on Standard deputation terms for two years.

TO REPORT ON THE ANAND SARUP COMMITTEE REPORT.

BM 64.6.1

The Board discussed at length the report of its Sub-Committee on the Anand Sarup Committee.

BM 64.6.2

The Board resolved that this matter now be closed in an amicable manner so as to ensure and enhance the smooth academic and administrative functioning of the University. The constructive suggestions of the Anand Sarup Committee with regard to procedures, systems, etc. of the University should be taken note of by the University administration.

ITEM NO. 7

TO CONSIDER AND APPROVE:

- (a) REVISION OF RATES OF DAMAGES FOR UNAUTHORISED OCCUPATION OF GENERAL POOL ACCOMMODATION; AND
- (b) REVISION OF FLAT RATE OF LICENCE FEE FOR RESIDENTIAL ACCOMMODATIONS.

BM 64.7.1

The Board considered and approved the following:

(a) Revision of rates of damages for unauthorised occupation of general pool accommodation as communicated by Government are shown in the table below:

Type of House	Existing Rates	Revised Rates A 1.6.1994	Applicable w.e.f. 1.11.1997
Type- I, II, III	- - 	Rs.55/- per sq. meter	Rs.65/- per sq. meter
Type-IV, V	Rs.41/-	Rs.80/- per sq. meter	Rs.95/- per sq. meter

Note:

(i) The revised rates will be applicable in the University with effect from 1-9-1998 and will be read as part of Clause 22.1, Para 1 of the House Allotment Rules.

- (ii) The above rates will be applicable for a specific period on specific approval of the competent authority. Thereafter the market rates will be applied.
- (b) Revision of flat rate of Licence Fee for residential accommodations.
 - (i) The Board has approved the revised rates on Licence Fee as per the rates announced by the Government of India under Office Order No.18011/3/96-POL-III dated 2-7-1996 as applicable for the IGNOU residential accommodation.
 - (ii) These rates will be effective from 1-7-1996 retrospectively. The revised rates of Licence Fee for each category are given in the **Appendix 2.**
- BM 64.7.2 The Board also has approved that as and when Government of India and Directorate of Estates, revised their rates, the same will be made applicable to IGNOU on the same pattern.
- TO CONSIDER AND APPROVE THE REPORT ITEM NO. 8 TO THE **SPECIFIC** RELATING REGIONAL REQUIREMENTS OF THE THE **PURCHASE FOR** CENTRES FLATS/LANDS OR CONSTRUCTION BY THE UNIVERSITY.
- approved the The Board considered and BM 64.8.1 recommendations of the Sub-Committee as contained in the Report relating to the specific requirements of the Regional Centres for the purchase of flats/land or University. the construction by recommendations of the Sub-Committee are placed at Appendix -3.
- TO CONSIDER A PROPOSAL FOR IGNOU EDUCATIONAL CHANNEL.
- BM 64.9.1 The Board considered the item. In this context, the Vice-Chancellor added to say that the proposal for IGNOU Educational Channel is path-breaking step

Production Centre, IGNOU has been identified as a nodal agency for coordinating and transmitting the national educational channel of India. Doordarshan has agreed to lend its name and a transponder free of charge. He, further, informed the members that the Earth Station which is coming up can meet the requirement of the channel with modifications. The MHRD will reimburse the cost of the running the Channel. The educational TV Channel from EMPC, IGNOU is proposed to start from the day uplink facility is commissioned and the target date is 2nd October, 1999.

BM 64.9.2

The members were informed that Government of India has announced opening of the Radio Frequencies and particularly the FM Channels to the private sector, educational institutions and – NGO's. The University proposed to apply for running educational radio channels on the FM frequency.

BM 64.9.3

The Board approved the above proposals.

ITEM NO. 10

TO CONSIDER NOMINATION OF A MEMBER UNDER CLAUSE (3)(a)(vii) OF STATUTES 28 ON DISTANCE EDUCATION COUNCIL.

BM 64.10.1

The Board considered the item and nominated the Head/Director of Institute of Correspondence Courses of Madurai-Kamaraj University as a member on the Distance Education Council under Clause (3)(a)(vii) of Statute 28.

ITEM NO. 11

TO CONSIDER THE PROPOSAL FOR EXTENDING THE TERM OF OFFICE ACCOMMODATION FACILITIES FOR THE COMMONWEALTH EDUCATIONAL MEDIA CENTRE FOR ASIA (CEMCA).

BM 64.11.1

The Board considered and approved the proposal for extending the term of office accommodation facilities for the Commonwealth Educational Media Centre for Asia (CEMCA) for a period of five years w.e.f. June 08, 1999 on the existing terms and conditions.

TO NOTE THE MINUTES OF THE SPECIAL MEETING OF THE DISTANCE EDUCATION COUNCIL HELD ON 21.1.99.

BM 64.12.1 The Board noted the Minutes of the Special Meeting of the Distance Education Council held on 21.1.1999. A copy of the Minutes is placed at Appendix – 4.

TO NOTE THE MINUTES OF 27TH MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON AUGUST 11, 1999.

BM 64.13.1 The Board considered and approved the Minutes of the 27th Meeting of the Establishment Committee held on 11-08-1999. A copy of the Minutes is placed at Appendix – 5.

TO NOTE THE MINUTES OF THE 20TH AND 21ST MEETINGS OF ACADEMIC COUNCIL HELD ON 17TH FEBRUARY'99 AND 20TH MAY'99 RESPECTIVELY.

BM 64.14.1 The Board noted the Minutes of the 20th and 21st Meetings of the Academic Council held on 17th February, 1999 and 20th May, 1999 respectively.

TO REPORT ON THE OPENING OF CENTRAL SCHOOL AND THE MAHATMA GANDHI VIDYALAYA ON CAMPUS.

BM 64.15.1 The Board considered the proposals and approved the following:

The establishment of a Central School in the category of "Location of Central School in the Institutes of Higher Learning" in the Campus of the University. The School be commissioned in April 2000. The IGNOU will provide infrastructure facilities like land, buildings and furniture initially. The recurring cost of salaries, etc. will be met by Kendriya Vidyalaya Sangathan.

(ii) Approved in principle the action taken by the University to help in establishing Mahatma Gandhi Vidyalaya under the aegis of IGNOU Shiksha Samiti, a Society formed for the purpose. It was noted that the School was inaugurated on August 17, 1999. The University has provided a building for the School which was originally intended for substation. The University will provide initial expenditure on furniture and salaries of the teachers.

ITEM NO. 16

TO REPORT THE MATTER RELATING TO THE ACCEPTANCE OF CONSULTANCY ASSIGNMENT AND CONSEQUENT LEAVE BY THE VICE-CHANCELLOR FOR ASIAN DEVELOPMENT BANK (ADB) PROJECT.

BM 64.16.1

The Board noted and endorsed the following:

- (i) To treat the leave taken by the Vice-Chancellor w.e.f. 6-7-1999 to 14-7-1999 as leave in terms of the provisions of Statute 1(5)(v).
- (ii) Attendance at the SAARC meeting at Male, Maldives on 12-13 July, 1999 by the Vice-Chancellor.
- (iii) To receive the Consultancy Fee of a sum of US \$ 2800 to provide consultancy in the area of Distance Education to Tertiary Institute of Open Learning, Male, Maldives. The fee received by the Vice-Chancellor shall not be subject to 1/3r^d cut as per the provisions of SR 12 of the Government of India and the guidelines determined by the Board of Management at its meeting held on 17-08-1990 under Item No.32.

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN NOMINATING DR. J.M. PARAKH, READER, SCHOOL OF HUMANITIES AS MEMBER ON THE HOUSE ALLOTMENT COMMITTEE.

BM 64.17.1

The Board ratified the action taken by the Vice-Chancellor in nominating Dr. J.M. Parakh, Reader, School of Humanities as a member of the House Allotment Committee in terms of the House Allotment rule No.7.1(2). His membership on the Committee will be co-terminus with the term of the membership of the Board of Management.

ITEM NO. 18

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR ON THE RECOMMENDATIONS OF THE ANOMALIES COMMITTEE.

BM 64.18.1

The Board ratified the action taken by the Vice-Chancellor on the recommendations of the Anomalies Committee. The details are given in the agenda note which is placed at Appendix -6.

ITEM NO. 19

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN RELEASING ARREARS TO DR. S.S. JENA FOR THE PERIOD HE ASSISTED THE ORISSA STATE UNIVERSITY PROJECT.

BM 64.19.1

The Board ratified the action taken by the Vice-Chancellor in approving payment of arrears of pay and allowances to Dr. S.S. Jena for the period from 3-9-1997 to 9-11-1997 @ of Rs.14,100 p.m. in the revised scales of Rs.12000-18,300 when he assisted in the work related with Orissa State Open University Project, the amount on account of arrears being payable from the balance available in the project funds with a stipulation that this will not influence his pay as Regional Director on his return from deputation.

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN APPOINTING THE DIRECTORS OF SCHOOLS.

BM 64.20.1

The Board ratified the action taken by the Vice-Chancellor in appointing the Directors of Schools under the provisions of Statute 4(1) as mentioned below:

- (i) Prof. M.B. Menon, Professor of Education as Director, School of Education.
- (ii) Prof. S.C. Garg, Professor of Physics as Director, School of Sciences.
- (iii) Prof. N.V. Narasimham, Professor of Commerce as Director, School of Management Studies.
- (iv) Prof. A.K. Agarwal, Professor of Health Sciences as Director, School of Health Sciences (re-appointment).

BM 64.20.2

The term of office as Director shall commence the day they assume charge as Director of the School concerned.

ITEM NO. 21

TO REPORT ON THE CONTRIBUTIONS MADE BY THE EMPLOYEES OF THE IGNOU FOR KARGIL CONFLICT.

BM 64.21.1

The members noted with satisfaction that a sum of Rs.4,65,417/- (Rupees four lakes sixty five thousand four hundred seventeen only) has been contributed by employees which was handed over to the Central Army Welfare Fund.

TO REPORT THE ACTION TAKEN BY THE VICE-CHANCELLOR ON CONSTITUTING A TASK FORCE FOR IGNOU-CIDC SCHEME (CWVO).

BM 64.22.1

The Board noted the constitution of Task Force under the Chairmanship of Prof. K.N. Tripathi, Pro Vice-Chancellor for IGNOU-Construction Industry Development Council (CIDC) Scheme (CWVQ) for training and human resource development of construction workers.

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN SIGNING THE FOLLOWING MoU/AGREEMENT:

- a) AGREEMENT BETWEEN THE COMMONWEALTH YOUTH PROGRAMME (ON BEHALF OF THE COMMONWEALTH SECRETARIAT);
- b) MoU REGARDING LAUNCHING OF IGNOU-ARMY EDUCATION PROJECT; AND
- c) AGREEMENT SIGNED BETWEEN IGNOU AND DECU, ISRO.
- BM 64.23.1 The Board ratified the action taken by the Vice-Chancellor in signing the following MoU/Agreements:
 - (a) Agreement between the Commonwealth Youth Programme (on behalf of the Commonwealth Secretaria);
 - (b) MoU regarding launching of IGNOU-army education project; and
 - (c) Agreement signed between IGNOU and DECU, ISRO.

The MoU/Agreements are placed at Appendix -7.

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN SIGNING MoU WITH INSTITUTE OF BANKERS (IIB), MUMBAI, FOR INSTITUTING IIB CHAIR IN BANKING AND FINANCE AT IGNOU.

BM 64.24.1

The Board ratified the action taken by the Vice-Chancellor in signing MoU between IGNOU and Indian Institute of Bankers (IIB), Mumbai. A copy of MoU is placed at Appendix – 8.

ITEM NO. 25

TO REPORT ON SIGNING OF CONTRACT FOR ORGANISING A UNESCO SPONSORED REGIONAL TRAINING COURSE IN UNIVERSITY SCIENCE TEACHING FOR COLLEGE/UNIVERSITY TEACHERS.

BM 64.25.1

The Board ratified the action taken by the Vice-Chancellor in signing the contract for organising a UNESCO sponsored Regional Training Course from November 15 to 26, 1999 under the aegis of School of Sciences. UNESCO will provide financial support equivalent to US \$ 11,000.

ITEM NO. 26

TO REPORT THE MATTER REGARDING THE SHIFTING OF REGIONAL CENTRE DELHI II FROM GHAZIABAD.

BM 64.26.1

The Board raified the action taken by the Vice-Chancellor in shifting the Ghaziabad Regional Centre now converted to Delhi Regional Centre-2 (North and East) to new location at 2 Azad Bhawan Road, IP Estate, New Delhi – 110 002. The staff as well as infrastructure of the erstwhile Ghaziabad Centre will be retained for Regional Centre Delhi –2.

TO CONSIDER THE APPOINTMENT OF PROVICE-CHANCELLORS.

BM 27.1.1

The Board considered the recommendations of the Vice-Chancellor and approved the appointment of the following as Pro Vice-Chancellors under Statute 3 of the Statutes of IGNOU in the revised pay scale of Pro Vice-Chancellors, namely, Rs.18400-500-22-400.

- (1) Prof. M.M. Pant
- (2) Prof. P.K. Mehta
- (3) Prof. Asha S. Kanwar

ITEM NO. 28

TO NOTE THE MINUTES OF THE 8TH MEETING OF THE PURCHASE COMMITTEE HELD ON AUGUST 17, 1999.

BM 28.1.1

The Board noted the Minutes of the 8^{th} Meeting of the Purchase Committee held on August 17, 1998 and approved the recommendations made therein. A copy of the Minutes is placed at **Appendix** – 9.

ITEM NO. 29

TO CONSIDER AND APPROVE THE AGREEMENT TO BE SIGNED WITH EDEXCEL ENTERPRISES, LTD.

BM 29.1.1

The Board considered and approved the agreement to be signed between IGNOU and Edexcel Enterprises Ltd. A copy of the agreement to be signed is placed at Appendix -10.

ITEM NO. 30

TO CONSIDER THE PROPOSAL ON THE POSITION OF SENIOR PROJECT MANAGER AGAINST THE POSITION OF CHIEF ENGINEER AND APPROVING QUALIFICATIONS AND EXPERIENCE FOR THE POSTS.

BM 30.1.1

The Board considered the item. Keeping in view the background and rationale for the permission given to IGNOU by the Ministry of Urban Development to engage any other public sector agency involved in

construction activity to execute Phase II construction of the Campus, the Board approved the proposal for changing the designation of Chief Engineer to Senior Project Manager in the pay scale of Rs.18400-22400. The detailed qualification, experience etc. of the proposed post of Senior Project Manager are given at Appendix - 11.

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The meeting ended with a vote of thanks to the Chair.

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(ABDUL W. KHAN)
Vice-Chancellor

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