

IGNOU

MINUTES OF THE SIXTY-SIXTH MEETING OF THE BOARD
OF MANAGEMENT HELD ON AUGUST 7, 2000, AT 10.00
A.M. IN THE CONFERENCE ROOM, BLOCK - 8,
IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068.

The following members were present:

- (1) Prof. Abdul W. Khan, Vice-Chancellor - Chairman
- (2) Prof. V.S. Prasad
- (3) Shri M.K. Kaw
- (4) Prof. A.K. Agarwal
- (5) Dr. J.M. Parakh
- (6) Dr. D.K. Choudhry

Shri K.J.S. Prasada Rao, Registrar - Secretary

Shri Y.N. Chaturvedi, Secretary, Information & Broadcasting could not attend the meeting.

Shri Vikram Chandra, Finance Officer, IGNOU attended the meeting as a Special Invitee.

Shri D. Deb, Assistant Registrar (Governance) was present to assist the Board.

At the outset the Vice-Chancellor placed on record the significant contributions made by the following members of the Board of Management whose term had ended prior to the present meeting:

- (i) Shri J.P. Javali
- (ii) Prof. Suhash Chakravarty
- (iii) Prof. Habibur Rahman
- (iv) Dr.(Smt.) Uma Tuli
- (v) Dr. A.C. Muthaiah
- (vi) Prof. R.V.R. Chandrasekhara Rao
- (vii) Prof. Afzal Mohammad
- (viii) Shri Kiran Karnik

The following items were considered:

ITEM NO. 1

TO CONFIRM THE MINUTES OF THE 65TH MEETING OF THE BOARD OF MANAGEMENT HELD ON DECEMBER 31, 1999 AND TO NOTE THE ACTION TAKEN THEREON.

BM 66.1.1

The confirmation of the Minutes of the 65th meeting of the Board was considered. Registrar read out the observations made by one of the members on the Board's Resolutions No. BM 65.1.1(f), BM 65.1.1 and BM 65.5.5.

- (a) Regarding Resolution No. BM 65.1.1(f), it was clarified that the matter was discussed at the instance of Secretary, Education, while the Minutes being confirmed and therefore, appending the letters referred to as part of the Minutes was not feasible. This was noted.
- (b) Regarding Resolution No. BM 65.1.1 the point raised was whether the temporary and ad-hoc appointment of the Director formed part of the Statutes for the appointment of Directors. It was clarified that the provisions of the Statutes do not specifically envisage any temporary or ad-hoc appointments.
- (c) Regarding Resolution No. BM 65.5.5, it was informed that the University had already constituted a committee on medical and health facilities for making its recommendations. The apprehensions expressed by the member will be taken care of by the Committee.
- (d) Registrar read out the letter of Prof. Kapil Kumar regarding Resolution No. BM 65.18.2(3). The matter was considered and it was resolved to modify the above mentioned Resolution. The modified Resolution is quoted hereunder:

"BM 65.18.2(3) Further resolved that such grievances will have no occasion to recur."

BM 66.1.2

With the above observations the Minutes of the 65th meeting of the Board of Management held on December 31, 1999 were confirmed.

ITEM NO. 2

TO CONSIDER AND APPROVE THE PROCEEDINGS OF THE SELECTION COMMITTEES.

BM 66.2.1

The recommendations of the Selection Committees along with the profiles of candidates called for interviews were tabled. The Board considered and approved the recommendations of the Selection Committees. A Statement showing the recommendations made by the Selection Committees is placed at **Appendix-1**.

ITEM NO. 3

TO CONSIDER THE PROPOSAL TO PROVIDE FOR RESERVATION OF PHYSICALLY HANDICAPPED CANDIDATES IN APPOINTMENT (I) TO THE POSTS OF LECTURER AND EQUIVALENT AND (II) NON-ACADEMIC POSTS.

BM 66.3.1

The Board considered and approved the proposal to provide reservation upto 3% for Physically Handicapped persons in recruitment/appointment to the posts of Lecturer and equivalent.

BM 66.3.2

The Board also approved reservation upto 3% for Physically Handicapped persons in recruitment/ appointment to the non-academic posts as laid down in Government of India Rules on the subject and as amended from time to time.

BM 66.3.3

As suggested by a member, it was agreed that roster should be maintained for the relevant posts relating to physically handicapped persons.

ITEM NO. 4

TO CONSIDER AND APPROVE THE QUALIFICATIONS FOR THE POST OF DIRECTOR, STUDENTS REGISTRATION AND EVALUATION.

BM 66.4.1

The Board considered the Item. In this context, it was mentioned that the post of Director, Student

Registration and Evaluation Division was earlier a non-academic post which was converted to the academic post with the approval of the Board of Management. It was informed that owing to urgency, the post of Director (SRE) has been advertised with the qualifications as proposed hereunder. This was noted.

BM 66.4.2

The Board approved the qualifications and experience for the post of Director, Student Registration and Evaluation as given under:

Essential Qualifications

- (a) A Ph.D. Degree and a Masters' Degree in any discipline with at least 55% marks or its equivalent;
- (b) At least 15 years experience of teaching and/or administration in a University of which at least 8 years should be in the grade of Reader/Deputy Registrar.

Desirable Qualifications

- (a) Experience in the Management of University Examinations and application of Evaluation Technologies;
- (b) Experience in or knowledge of Open and Distance Learning Systems in India/Abroad;
- (c) Proficiency in Computer Applications;
- (d) Proven administrative and organisational competence.

ITEM NO. 5

TO CONSIDER AND APPROVE THE PROPOSAL OF PURCHASE OF BUILDINGS FOR REGIONAL CENTRES IN THE NORTH - EAST.

BM 66.5.1

The Board considered the Item. In this context, it was informed that there is a Committee already constituted for the acquisition of property for

Regional Centres in different States. Members agreed with the suggestion of Secretary, Education, that two more members be added to the Committee; one from the MHRD and the other from the CPWD.

BM 66.5.2

The Board was informed that acquisition of Government property in the North-Eastern States may not always be feasible and it may be necessary to go for acquiring property owned by private parties where Government properties are not available at easily accessible locations. Such property will be considered based on open advertisement in local papers and the responses received from non-government agencies could be got valued by the CPWD. The Board was informed that this modification with regard to acquisition of property from private parties will be only for the North-Eastern States.

BM 66.5.3

With the above observations, the Board approved the proposal.

ITEM NO. 6

TO CONSIDER THE REPORT OF THE COMMITTEE ON COMPUTER OPERATORS.

BM 66.6.1

After detailed discussion, the Board accepted the following recommendations of the Committee:

- (i) A Pay Scale of Rs.1350-2200 (pre revised scale) to all Graduate Data Entry Operators and re-designating them as Computer Operator I.
- (ii) A Pay Scale of Rs.1150-1500 (pre revised scale) to all Non-Graduate Data Entry Operators and re-designating them as Computer Operator II.
- (iii) Extension of the Scale of Rs.1350-2200 and designation of Computer Operator I to all graduate Computer Operators of the subsequent batches. This benefit may be given to them with effect from 15-7-1999. (the date of the constitution of the Agarwal's Committee).

- (iv) Fixation of seniority in accordance with the Government of India Rules vide Order No.220011/7/Sb-Estt(D), dated 3-7-1986 and strictly following the quota-rota system as per Recruitment and Promotion Rules 1991.

BM 66.6.2

The Board considered the other two recommendations and decided that they be referred to the Ministry of Human Resource Development. These recommendations are as under:

- (i) Regularisation of ad-hoc service.
- (ii) Granting of the Pay Scale of Rs.4000-6000 with effect from 1-1-1996 to the JATs who were appointed as Computer Operator II and revision of the Pay Scale of Computer Operators in accordance with the Part (B) recommendations of the 5th Pay Commission.

ITEM NO. 7

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TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR REGARDING THE IMPLEMENTATION OF THE ACCEPTED RECOMMENDATIONS OF THE ADMINISTRATIVE REFORMS COMMITTEE (ARC).

BM 66.7.1

It was informed that the Board had, in principle, accepted the Report of the Administrative Reforms Committee. While doing so, the Board had referred certain recommendations to Finance Committee which have financial implications and suggested referring certain other recommendations to Government/UGC which require such reference. The Finance Committee considered the recommendations of Administrative Reforms Committee referred to it and has given its approvals/observations on the issues referred. Taking into account the approval of Board of Management given earlier and also taking into account the approvals/observations given by the Finance Committee at its meeting held on January 24/March 9, 2000, the Vice-Chancellor had notified the accepted recommendations of the Administrative Reforms Committee.

BM 66.7.2

The Board considered the recommendations of the Anomalies Committee on the following two issues and decided that these be referred to Government/UGC:

- (i) The recommendation made by the Administrative Reforms Committee concerning the age of retirement of employees; and
- (ii) The recommendations made by the Administrative Reforms Committee concerning career advancement of Assistant Registrars and above.

BM 66.7.3

The Board was informed that the Staff Associations expressed apprehensions on certain recommendations of the Administrative Reforms Committee. Based on a discussion with the representatives of four Associations, certain issues were referred to an Anomalies Committee as provided in the Administrative Reforms Committee's Report. The Board considered the Minutes of the Anomalies Committee held on July 31, 2000.

BM 66.7.4

The Board of Management, having considered the issues arising out of the implementation of the recommendations of the Administrative Reforms Committee, decided:

- (1) To ratify the action taken by the Vice-Chancellor in notifying the accepted recommendations; and
- (2) To refer to Government/UGC the issues concerning age of retirement and Career Advancement of Assistant Registrar and above.

BM 66.7.5

The Board also considered the Minutes of the meeting of the Anomalies Committee held on 31-7-2000. The decisions/observations of the Board on the Anomalies Committee are as indicated below:

(i) Multi-Skilled Workers

The Board decided that the modalities for instituting the cadres of Multi-skilled workers be finalized after due consultations. Pending this exercise the Board decided that the existing and resultant vacancies be filled up through the cadres of Junior Assistant-cum-Typist, Stenographer and Computer Operator Gd II.

(ii) Revised Criteria for higher posts to non-academic cadres.

The Board considered the matter and decided that the matter be referred to Government/UGC.

(iii) Revised quota for appointment of non-academic cadres (Group 'A' posts)

The Board considered the matter and decided that the matter be referred to Government/UGC.

(iv) Scheme of upward movement for non-academic staff.

The Board considered the matter. Taking into account the recommendations of the Administrative Reforms Committee, the decisions on this subject by the Finance Committee, the Board decided to accept the recommendations of the Finance Committee on this Subject.

(v) Completion of training as a condition for promotion/lifting of probation.

The Board accepted the recommendation made by the Anomalies Committee and decided to delete the precondition of examination after completion of prescribed training for declaration of probation.

(vi) Revised Staffing Norms

The Board agreed to the suggestion made by the Anomalies Committee for the appointment of a small Committee by the Vice-Chancellor to review the existing staffing norms.

(vii) Incentives to personal staff to Senior Officers

The Board approved the proposal for out of turn allotment in residential accommodation by the Vice-Chancellor to staff attached with senior officers for not more than three persons under this category subject to the condition that an employee who got allotment under this category shall vacate the accommodation on ceasing to hold the post.

(viii) Rewarding the Best Workers, etc.

The matter of rewarding best workers and rewards for best innovative suggestions was considered by the Board and accepted the recommendations made by the Anomalies Committee that tangible parameters be worked out to make the scheme more transparent and that representatives of Associations may be involved in the process. The Board further decided to modify that --

"the Best Worker of the Month be called as the Best Worker of the Quarter."

(ix) Proposal on isolated cadres/scales of pay to be given, etc.

The Board considered and accepted the proposals made under this item.

ITEM NO. 8

**TO CONSIDER AND APPROVE THE
ORDINANCE ON DESIGNATING PERSONS AS
ACADEMIC STAFF.**

BM 66.8.1

The Board considered the Item. With the permission of the Chairman, the Registrar gave brief account of the need and necessity for formulating the Ordinance under consideration. He made a reference to the

Provisions contained under Section 2(p) of the IGNOU Act which defines the "teachers" indicating broadly who could be classified as other academic positions. The Registrar also stated that the University had appointed various Committees from time to time for identifying positions as academic posts. On the recommendations of these Committees, the Board of Management classified and declared certain positions in different Divisions as academic positions. The present Ordinance on designating persons as academic staff is framed in the context of summation of earlier decisions of the University on the matter. The Secretary, Education has cautioned that the definition as contained in IGNOU Act on "teachers" is very nebulous and any decision of extending the benefits available to teachers needs to be examined thoroughly before extending the benefits on par to other academic staff.

BM 66.8.2

It was clarified to the Secretary, Education that certain positions in the University have already been designated as belonging to academic positions based on the decisions of the Board at different meetings and the present proposal is to bring all such positions in the Ordinance on designating person as academic staff. The draft Ordinance, as proposed (a copy of the draft Ordinance is placed at **Appendix - 2**) is approved for reference to the Ministry of Human Resource Development for placing before the Visitor as required under the Statutes of the University.

ITEM NO. 9

TO CONSIDER AND RATIFY THE LETTER OF INTENT SIGNED BETWEEN THE COMMONWEALTH OF LEARNING AND IGNOU AND ACTION TAKEN THEREAFTER.

BM 66.9.1

The Board considered the Item. Registrar explained the background of the proposed Item. In this context, a reference was made to the Letter of Intent signed by four Open Universities, namely, Bangladesh Open University, Indira Gandhi National Open University, Allama Iqbal Open University and Open University of Sri Lanka and the Commonwealth of Learning. The Indira Gandhi National Open University became a signatory to the Letter of Intent on April 6, 1998. A

copy of the Letter of Intent is Placed at **Appendix - 3**. The Board has taken note of the Letter of Intent signed and ratified the action taken.

BM 66.9.2

The Board approved in principle the Programme Proposal for the delivery of Commonwealth Executive MBA/MPA Programmes, and suggested that this being an academic programme, it may be processed in appropriate bodies.

ITEM NO. 10

TO CONSIDER THE PROPOSAL FOR SELLING STUDY MATERIAL TO NON-GOVERNMENTAL ORGANISATIONS.

BM 66.10.1

The Board considered the proposal. After some discussion on the Item, the Board approved the proposal to sell the study material to those non-governmental organizations (NGOs) which are non-profit and registered societies at the same rate as it has been selling to the other educational institutions in India and abroad. It was suggested that a standard list of NGOs should also be generated under the above norms both at Headquarters and Regional Centres.

ITEM NO. 11

TO NOTE THE MINUTES OF THE 10TH, 11TH, 12TH AND 13TH MEETINGS OF THE PURCHASE COMMITTEE HELD ON JANUARY 7, 12, MARCH 21 AND JUNE 13, 2000 RESPECTIVELY.

BM 66.11.1

The Board noted and approved the Minutes of the 10th, 11th, 12th and 13th meetings of the Purchase Committee held on January 7, January 12, March 21 and June 13, 2000 respectively. Copies of the Minutes of all these meetings are placed at **Appendix-4(a) to 4(d)**.

ITEM NO. 12

TO NOTE THE MINUTES OF THE 23RD AND 24TH MEETINGS OF THE PLANNING BOARD HELD ON 10TH AND 27TH MARCH, 2000 RESPECTIVELY.

BM 66.12.1

The Board noted the Minutes of the 23rd and 24th meetings of the Planning Board held on 10th and 27th March, 2000 respectively.

ITEM NO. 13

TO NOTE THE MINUTES OF THE 29TH MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON APRIL 10, 2000.

BM 66.13.1

The Board noted and confirmed the Minutes of the 29th Meeting of the Establishment Committee held on April 10, 2000. A copy of the Minutes is placed at **Appendix - 5.**

BM 66.13.2

One of the members raised a point concerning the Resolution of Establishment Committee under Resolution No.EC 29.11.1 stating that the decision taken on Dr. S.B. Arora be re-considered for modification as the present decision debarred him getting any benefit other than pay fixation after condoning break in service. The Board considered and decided that Dr. S.B. Arora may not be debarred from getting benefits for pensionary purposes, etc. but with a condition that the condoning of the break in service shall not give the benefit of seniority.

ITEM NO. 14

TO CONSIDER AND APPROVE THE MINUTES OF 37TH MEETING OF THE FINANCE COMMITTEE HELD ON 24TH JANUARY, 2000 AND CONTINUED ON 9TH MARCH, 2000.

BM 66.14.1

The Board considered and approved the Minutes of the Finance Committee. (**Appendix - 6**) While considering the Item on Financial Estimates, Secretary Education made a reference to the favourable observations made by the 11th Finance Commission on Distance Education. He desired to have more details including the Highlights of the Budget estimates for the year 2000-2001 and revised estimates 2000-2001. Education Secretary also suggested that Rs.7.00 Crores on non-plan side needs to be claimed which could, if necessary, be transferred to plan side. It was decided that the proposed Budget needs to be discussed at the meeting to be held between the Ministry of Human Resource Development and the University. Finance Officer, IGNOU was asked to take note of this observation and take follow up action.

BM 66.14.2

With regard to the specific proposals of the Finance Committee seeking Board's approval, the Board accorded its approval to the following:

- (i) Reimbursement of cost of newspapers to IGNOU employees. (Item No.4 of the Agenda Note 14)
- (ii) Payment of remuneration of Rs.50/- for supervision of Project work of two credits for the course of "Teaching of Primary School Mathematics". (Item No.6 of the Agenda Note 14)
- (iii) Revision of rates for assignment handling charges. (Item No.7 of the Agenda Note 14).
- (iv) Financial Estimates for the year 2000-2001 and Revised Estimates 1999-2000. (Item No.8 of the Agenda Note 14).
- (v) Fixation of remuneration for writing of experimental portion of Post Graduate Diploma in Analytic Chemistry (PGDAC). (Item No. 9 of the Agenda Note 14)
- (vi) Financial support to Mahatma Gandhi Vidyalaya. (Item No.12 of the Agenda Note 14)
- (vii) Creation of Development Fund. (Item No.13 of the Agenda Note 14)
- (viii) Payment of Rs.21.2 lacs to DDA for conversion of residential flats at AGVC from lease hold to free hold. (Item No.14 of the Agenda Note 14)
- (ix) Rates for Post Graduate Diploma in Maternal and Child Health (PGDMCH) Programme. (Item No.15 of the Agenda Note 14)
- (x) Central Air-conditioning of blocks in the Academic Complex. (Item No. 16 of the Agenda Note 14)

- (xi) Annual Accounts for the year 1998-99. (Item No.17 of the Agenda Note 14)
- (xii) Revision of rates of remuneration for term end practicals, setting of question papers and conduct of term end examination/entrance test. (Item No.20 of the Agenda Note 14)
- (xiii) Audit Report of the Director General of Audit, Central Revenues, New Delhi on the accounts for 1997-98. (Item No.21 of the Agenda Note 14)
- (xiv) Revised delegation of financial powers to the officers of the University. The details are given at **Appendix -7**.
- (xv) Revised procedures for regulating of interest on Provident Fund.
- (xvi) Revision of Finance Code, computer based accounting and to strengthen the divisions with tools of management.

BM 66.14.3

With regard to the Report of Administrative Reforms Committee (Item No. 11 of the Agenda Note 14) the Board considered and approved the proposals as recommended by the Finance Committee. These have to be read with the decisions taken by the Board on Administrative Reforms Committee Report under item No.7 of these Minutes.

BM 66.14.4

The Board approved the proposals as approved by the Finance Committee pertaining to Report of the Administrative Reforms Committee:

- (i) Creation of new cadres of multi-skilled workers, intensive training to the staff and to preserve the existing promotional avenues for those who failed to get inducted into the new stream.
- (ii) Norms for staff for admission 'work at Regional Centres.

- (iii) Staffing pattern for Secretarial Assistance (additional requirements to senior officers).
- (iv) Incentives for staff attached to the Senior Officers.
- (v) Allocation of Rs.20.00 lacs for software package, etc. to encourage Information Technology based management and Human Resource Development.
- (vi) Allocation of Rs.20.00 lacs for training of non-academic staff.
- (vii) Outsourcing of certain activities to be financed by matching saving from the existing operations.
- (viii) Allocation of Rs.1.5 lacs per annum for establishing of Human Resource Development Cell.
- (ix) The Scheme for medical facilities subject to the following requirements:
 - a) The University should negotiate institutional rates with the hospitals recognized for treatment of IGNOU employees. Till this is done, the existing arrangements would continue.
 - b) For Super Specialized Hospitals, Indoor and Outdoor treatment may be restricted to specific diseases.
 - c) Medical facility may be extended to the pensioner and spouse through panel doctors and approved hospitals only.
 - d) Doctors may be empanelled for Dental and Eye diseases and re-imbursement done on realistic basis.
 - e) Empanelment of more private hospitals/registered nursing homes, Diagnostic Centres, Clinical/Radiological Laboratories to

cater to the needs of the employees.

- f) Revision of the rates of consultation fees.
- g) Extension of the facility of Panel Doctors and Hospitals to Regional Centres in consultation with these Centres.
- h) Authorised the Vice Chancellor to constitute Standing Committee for periodical review of the medical facilities.

BM 66.14.5

The Board also approved the following recommendations of the Finance Committee:

- a) Transport arrangement by hiring of bus/es to increase the frequency up to four buses from Maidan Garhi to Saket and Vice versa.
- b) Setting up of a Dispensary with a full time Nursing hand and necessary equipment at an estimated expenditure of Rs. 1.5 lac per annum on salary etc.
- c) Establishment of Sports and Recreation facilities at estimated cost of Rs. 1.5 lac per annum.
- d) Approval in principle for Establishment of a Shopping Centre at the residential complex, Maidan Garhi and the proposal to be re-submitted after the cost involved is available.
- e) Landscape development - cost to be met from the approved budget for Development of Campus.
- f) Establishment of a Kendriya Vidyalaya in the campus.

BM 66.14.6

While approving the proposals on incentives for staff attached to senior officers (for reimbursement of telephone charges) as approved by the Finance Committee, the Board decided to include one employee under Director (Regional Services).

BM 66.14.7

With regard to the proposal for implementation of the recommendations of Cadre Review Committee of EMPC Staff, the Board approved the proposal. It was also clarified that the requirement of M.Phil/Ph.D. of Producers and any issues arising out of implementation of Cadre Review Committee recommendations, may be referred to Anomalies Committee for consideration.

BM 66.14.8

It was clarified that if any difficulty arises out of the merger of cadre of Junior Translator with the cadre of Senior Translator (Hindi) it may be referred to the Anomalies Committee for examination.

BM 66.14.9

The Board modified the proposal of Rewarding of Merit as under:

- (i) Best and innovation employee = Rs.25,000/-
(in each service Group (A,B,C & D) per annum
- (ii) For 'Worker of the Quarter' = Rs.10,000/-
(For one person in each service per quarter
Group (A,B,C & D)

The other conditions will remain the same.

ITEM NO. 15

TO NOTE THE MINUTES OF THE 23RD MEETING OF THE ACADEMIC COUNCIL HELD ON FEBRUARY 09, 2000.

BM 66.15.1

The Board noted the Minutes of the 23rd Meeting of the Academic Council held on February 09, 2000.

ITEM NO. 16

TO NOTE THE MINUTES OF THE SPECIAL MEETING OF DISTANCE EDUCATION COUNCIL HELD ON MARCH 23, 2000.

BM 66.16.1

The Board noted and approved the recommendations and action taken arising out of the Minutes of the Special Meeting of the Distance Education Council held on March 23, 2000. A copy of the Minutes is placed at **Appendix - 8**.

ITEM NO. 17

TO NOTE THE MINUTES OF THE 3RD MEETING OF THE EXTENSION COUNCIL HELD ON DECEMBER 07, 1999.

BM 66.17.1

The Board noted the Minutes of the 3rd Meeting of the Extension Council held on December 07, 1999.

ITEM NO. 18

TO REPORT THE MATTER RELATING TO THE AWARD OF VISITING FELLOWSHIP AT IGNOU.

BM 66.18.1

The Board noted the matter relating to the award of visiting fellowships at IGNOU. The Indira Gandhi National Open University shall offer two to four short-term visiting fellowships to Distance Education professionals working in Asian Open Universities for carrying out a small project connected with the promotion and development of Distance Education. Academics and other staff working in Distance Education Institutions are eligible for the fellowship. The following four Open University professionals have been awarded the fellowship for the year 2000, each for a period of four weeks:

Dr. Margret Lilian Taplin, Research Fellow, Centre of Research in Distance and Adult Learning, Open University of Hong Kong.

Dr. Arsalan Sabet Seidi, Dean, Faculty of Humanities, Payame Noor University, Tehran, Iran.

Dr. G. Kulathunga, Sr. Lecturer, Agricultural Engineering, Open University, Sri Lanka.

Dr. Mahbubul Alam, Programmer, Bangladesh Open University, Bangladesh.

ITEM NO. 19

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ACCEPTING THE REQUEST OF SHRI. G.S. VIJAIPAL, JOINT REGISTRAR, SEEKING VOLUNTARY RETIREMENT.

BM 66.19.1

The Board ratified the action taken by the Vice-Chancellor in accepting the request of Shri G.S.

Vijaipal, Joint Registrar, seeking voluntary retirement and relieving him with effect from 30-04-2000 (AN).

ITEM NO. 20

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ESTABLISHING THE REGIONAL CENTRE AT RANCHI.

BM 66.20.1

The Board ratified the action taken by the Vice-Chancellor in approving the proposal for the establishment of IGNOU's Regional Centre at Ranchi along with the staff as per the approved norms.

ITEM NO. 21

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN

(a) SIGNING MoUs/AGREEMENTS.

(b) RENEWAL OF MoUs UNDER MEIDS.

BM 66.21.1

The Board ratified the action taken by the Vice-Chancellor in signing some MoUs and Agreements as also renewing some MoUs under MEIDS. A list showing these MoUs and Agreements is placed at **Appendix - 9.**

BM 66.21.2

It was clarified that MoUs having academic programme proposals will be placed before appropriate academic bodies of the University, where considered necessary.

ITEM NO. 22

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN PLACING DR. K.K. BHAT UNDER SUSPENSION.

BM 66.22.1

- (i) The Board ratified the action taken by the Vice-Chancellor in placing Dr. K.K. Bhat, In-charge of the IGNOU Regional Centre, Jammu under suspension.
- (ii) It was also informed that on the advice of the Central Vigilance Commission, the suspension order has since been revoked. The enquiry, however, is proceeding.

ITEM NO. 23

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN PERMITTING DR. T.U. FULZULE, DEPUTY DIRECTOR, RSD TO RETAIN LIEN IN THE UNIVERSITY FOR A FURTHER PERIOD OF SIX MONTHS.

BM 66.23.1

The Board ratified the action taken by the Vice-Chancellor in permitting Dr. T.U. Fulzule, Deputy Director, Regional Services Division to retain lien in the University for a further period of six months with effect from 9-3-2000 on the existing terms and conditions.

ITEM NO. 24

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ACCEPTING THE RESIGNATION OF PROF. RAKESH KHURANA, PROFESSOR OF MANAGEMENT.

BM 66.24.1

The Board ratified the action taken by the Vice-Chancellor in accepting the resignation of Prof. Rakesh Khurana, Professor of Management with effect from 13-3-2000 (AN).

ITEM NO. 25

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN REIMBURSING EXPENSES INCURRED FOR PURCHASE OF NEWS PAPERS TO THE TEACHERS/OFFICERS AT THEIR RESIDENCE.

BM 66.25.1

The Board ratified the action taken by the Vice-Chancellor in implementing the proposal on reimbursing expenses incurred for purchase of News Papers to the Teachers/Officers at their residence.

ITEM NO. 26

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN EXTENDING THE PERIOD OF PROBATION IN RESPECT OF MS. ANJANA VERMA, DEPUTY DIRECTOR, COMPUTER DIVISION.

BM 66.26.1

In considering the ratification, a point was raised by a member that the verbal warnings should have been

followed by warning in writing to the staff member. It was clarified that the performance of the staff member has been reviewed in the context of the University interests and it has been found that the probation needed to be extended.

BM 66.26.2

The Board ratified the action taken by the Vice-Chancellor in extending the period of probation in respect of Ms. Anjana Verma, Deputy Director, Computer Division by one more year.

ITEM NO. 27

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN LIFTING THE PROBATION IN RESPECT OF CERTAIN GROUP 'A' OFFICERS.

BM 66.27.1

The Board ratified the action taken by the Vice-Chancellor in lifting the probation of following Group 'A' Officers:

I.No.	Name & Designation	Probation Period		Pay Scale of Rs.
		From	To	
1.	Shri G.S. Vijaipal Joint Registrar (relieved on voluntary retirement)	18-11-1998	17-11-1999	16400-450-20900
2.	Shri M.P.S. Puri Assistant Registrar	25-06-1998	24-06-1999	8000-275-13500
3.	Shri Gulshan Kumar Software Engineer	21-01-1998	20-01-1999	8000-275-13500
4.	Shri Sanjeev Kapoor Software Engineer	21-01-1998	20-01-1999	8000-275-13500
5.	Shri Y. Nooruddin Assistant Engineer	30-03-1999	29-03-2000	8000-275-13500
6.	Shri Sanjay Jasola Deputy Director (Computer)	27-04-1999	26-04-2000	12000-420-18300
7.	Shri Sushil Chander Assistant Engineer (Electrical)	30-03-1999	29-03-2000	8000-275-13500

ITEM NO. 28

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN EXTENDING THE PERIOD OF PROBATION IN RESPECT OF SHRI GOPAL, LECTURER IN THE SCHOOL OF MANAGEMENT STUDIES.

BM 66.28.1

The Board ratified the action taken by the Vice-Chancellor in extending the period of probation in respect of Shri Gopal, Lecturer in the School of Management Studies by one more year from 27-5-2000 to 26-5-2001.

ITEM NO. 29

TO CONSIDER THE CONFIRMATION OF TEACHERS/ACADEMIC STAFF.

BM 66.29.1

The Board considered and approved the confirmation of Teachers/Academic Staff as given under:

Sl. No.	Name and Designation	Date of Joining	Date of completion of probation
01.	Prof. Manohar Lal, Professor of Computer Science	30.07.98	29.07.1999
02.	Prof. B.B. Khanna, Professor of Management Studies	29.04.99	28.04.2000
03.	Dr. Anurag Saxena, Deputy Director (C-DET)	17.02.99	16.02.2000
04.	Ms. Anjali C. Ramteke, Lecturer in Management	24.05.99	23.05.2000
05.	Shri R. Panchalan, Lecturer in Commerce	19.05.99	18.05.2000
06.	Dr. M.S.S. Raju, Lecturer in Commerce	26.05.99	25.05.2000

ITEM NO. 30

TO CONSIDER THE MINUTES OF THE 29TH MEETING (SPECIAL) OF THE WORKS COMMITTEE HELD ON AUGUST 01, 2000.

BM 66.30.1

The Board considered and approved the Minutes of the 29th Meeting (Special) of the Works Committee held on August 01, 2000. (Appendix -10)

ITEM NO. 31**TO CONSIDER NOMINATION OF MEMBERS
OF THE COMMITTEE FOR SELECTION OF
THE VICE-CHANCELLOR.****BM 66.31.1**

The Board considered the Item. Members were asked to suggest names of persons. A number of names were suggested by members.

BM 66.31.2

The Board after considering the suggestions received from members nominated the following names under the provisions of Statute 1(3):

- (i) Mr. Justice J.S. Verma, Retired Chief Justice of India.
- (ii) Prof. V.C. Kulandai Swamy, Ex Vice-Chancellor of IGNOU.

The Meeting ended with a vote of thanks to the Chair.

(ABDUL W. KHAN)
Vice-Chancellor