

IGNOU

MINUTES OF THE SEVENTY - SIXTH MEETING OF THE BOARD OF MANAGEMENT HELD ON JULY 03, 2003 AT 11.00 A.M. IN THE CONFERENCE ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068.

The following were present:

- (1) Prof. H.P. Dikshit, Vice-Chancellor - Chairman
- (2) Shri D.C. Pant
- (3) Prof. N.K. Ambasht
- (4) Prof. N.R.M. Menon
- (5) Shri L.N. Jhunjhunwala
- (6) Shri Y.N. Chaturvedi
- (7) Prof. C.L. Anand
- (8) Prof. Manohar Lal
- (9) Prof. B.S. Saraswat
- (10) Dr. C.K. Ghosh

Shri R.D. Sahay, Deputy Secretary, Higher Education, MHRD attended the meeting on behalf of the Secretary, MHRD.

Shri Pawan Chopra, Secretary, MOI&B, Dr. H.C. Pandey, Shri J. Veeraraghavan and Prof. A.S. Narang, Registrar (Secretary) could not attend the meeting.

Prof. S.C. Garg, Pro Vice-Chancellor, IGNOU attended the meeting as a Special Invitee.

Shri O.P. Bangia, Assistant Registrar (VCO) and Shri R.P.D. Singh, Assistant Registrar (Governance) were present to assist the Chairman.

Before taking up the agenda items, the Chairman welcomed the members to the 76th Meeting of the Board of Management. The commencement of the proceedings of the meeting started with the presentation of the **PREAMBLE** by the Chairman, as follows:

PREAMBLE

I have great pleasure in welcoming you all to the 76th meeting of the BOM. As in the earlier meeting, we would like to report some recent developments of greater significance, which took place during the last few weeks. We will also place before you some new initiatives that we intend to project and expect some new responsibilities both at national and international levels. We seek your suggestions, recommendations and decisions on these issues also.

We have been mentioning about our special drive and initiative to appropriately project and create awareness about the capabilities and capacities of Open Distance Learning (ODL) system in the country. We had also mentioned that we were in the process of negotiations with the University Grants Commission and All India Council of Technical Education for issuance of a letter to be jointly signed by the chairpersons of the two organizations along with the Vice-Chancellor of IGNOU in his capacity as Chairman, Distance Education Council. We are pleased to record that the letter has been since signed by the three Chairpersons and we have issued the letter to all the Vice-Chancellors/Heads of institutions of higher education in the country: a copy of the same is attached herewith for your kind perusal (**Appendix-1**). We intend to pursue the matter further to fulfill the mandate given by the Act to determine and maintain standards in distance education in the country. In this direction we also enclose a proposal to regulate providers of education, training and research through ODL system in our country from abroad, which has been prepared in consultation with experts for your consideration and decision (**Appendix - 2**). In the 75th meeting of the Board of Management we had mentioned about a proposal for formulating a system of assessment and accreditation of ODL Institutions. In consultation with experts we have drafted a general structure for the purpose for your consideration and suggestions so that further necessary action may be taken in the matter (**Appendix - 3**).

We have also been contacting the Governors of different States in their capacity as Chancellors of State Universities for development of quality distance education in the respective States and also to ensure expansion of quality education through open distance learning system to meet the target of enrolling 40% of students in higher education under the Open Distance Learning mode by the end of the 10th Plan period. In response to our letter, the Governor of the State of Andhra Pradesh, His Excellency Shri Surjit Singh Barnala visited our campus on June 30, 2003 to acquaint himself with the ODL system and possibilities of its further growth especially in the State of Andhra Pradesh. The Governor of Andhra Pradesh deeply appreciated our capabilities and efforts and new initiatives being taken by IGNOU in the area of agriculture, education and extension. The Governor of the State of Chattisgarh, His Excellency Lt.Gen.(Retd.) Krishna Mohan Seth would be visiting our campus on July 6, 2003 while the Governor of the State of Orissa, His Excellency Shri M.M. Rajendran will be visiting the University on July 17, 2003. The Governor of the State of Tripura, His Excellency Shri D.N. Sahai has invited a

team of experts from IGNOU for an interaction with the Governor and the Chief Minister of the State for providing certain courses and programmes through open distance learning system in the State. Meanwhile, the Principal Secretary, Higher Education, State of Uttaranchal has communicated the decision taken by the Chief Minister of the State for initiating the process of setting up a new State Open University for the State of Uttaranchal.

As reported in the 75th meeting of the Board, the Distance Education Programme - District Primary Education Programme (DEP-DPEP) was being conducted by IGNOU since April 1997 as a joint project of IGNOU and NCERT funded by the Department of Literacy and Elementary Education, Ministry of Human Resource Development (MHRD) through all the DPEP districts of 18 States. This project has been successfully completed on June 30, 2003. We are very pleased to report that on the basis of the success achieved in implementation of this project, the Ministry has decided to extend the project as a component of Sarva Shiksha Abhiyan (SSA) and to cover all districts. The MHRD has also given the responsibility of implementing the new DEP-SSA project exclusively to IGNOU from July 1, 2003 with financial support from the MHRD. The Ministry also desired that with the increased responsibility and expansion of the project, the project office should be located in IGNOU campus. We are pleased to inform that the DEP-DPEP project office has been shifted to IGNOU campus and work on the DEP-SSA is being managed from IGNOU main campus for better monitoring and more effective implementation. The ICT capabilities developed by IGNOU in the form of IT network, teleconferencing facility and FM Radio channel will all be utilized to support the project.

In the 75th meeting of the BOM we had mentioned about our initiatives in the area of IPR. We are going ahead in that direction and we intend to launch the first awareness programme on IPR in this month itself. Meanwhile we have been trying to locate sources of expertise in IPR and interacted with the Director General, CSIR. We also learnt that the EMPI - Entrepreneurship Management Process International, an AICTE approved Business School, New Delhi has amongst its foci of development identified and set up CIEPRO: Centre for Innovation, Entrepreneurship & Intellectual Property to foster a 'culture of innovation' functioning under the direction and guidance of eminent personalities with vast, rich and successful experiences drawn from the Government, Industry and Academics. The School is located in close proximity to the main campus of IGNOU and conducts Post-Graduate and Under-Graduate studies through a large fully residential campus. EMPI Business School has through its many first attempted Industry-interactive programmes of study and joint and collaborative research with well known Institutions from the US and the South East Asia as well as the International Agencies like the European Union, UNESCO etc. emerged as a high quality teaching Management Institution. IGNOU as a premier Open University is uniquely placed to reach out to practitioners at work place environment engaged in different fields of social and economic activity. In this direction EMPI-CIEPRO has highlighted that many of such practitioners, particularly in developing countries, in

the course of their professional career, would have conceptualised and implemented significant innovations (incremental in many situations leading to big identifiable advantage all around) in Projects, Products & Programme Management (PPPM). These innovators thus acquire experiential knowledge (tacit knowledge). Their tacit knowledge if linked to formal knowledge (objective knowledge) system will provide, on one hand the practitioners with systematics and theoretical models of innovative practices thereby contributing to their life long education and will enrich the formal knowledge system on the other.

In our system we have provision for inter disciplinary research programme. We propose to enter into an arrangement between IGNOU and EMPI-CIEPRO to cover under such provisions professionals who may have conceptualized and introduced significant innovations at their work place in the area of Project, Product and Programme Management (PPPM).

In view of the decision of the Government of India to make education compulsory for children in the age group of 6-14, it is desirable that we should give appropriate focus to the children and their development in the age group of 3-6 years also. It is in this background that our Diploma Programme in Early Childhood Care and Education should be propagated further to cover large cross section of our society. In order to implement this, we need the support of some of the best schools in the country so that the facility and teachers available in such schools could be utilized for actual hands-on experiences to teacher trainees. We are very pleased to inform that on June 26, 2003 we signed an MOU with the Delhi Public School Society for implementation of Diploma in Early Childhood Care and Education Programme. Thus, the facilities available in all the DPS schools within the country and several countries abroad would be available to us for conducting of project work in the form of skill development centres.

We are pleased to report that we have just completed successfully the conduct of June 2003 cycle of term-end examinations, which requires managing massive operations and efforts with extreme care and caution. The system is vast and the Examination Centres are well spread throughout the country and we take all possible care to maintain the sanctity of examinations. We keep a very strict watch as the examinations progress and receive feedback through different systems and we have been adopting new procedures to ensure fair conduction of examinations. We have also been adopting new strategies on the basis of our experience and vigilance. Sri D.C.Pant, Pro-Vice Chancellor would acquaint the Board a little later in this meeting with a confidential report about the June 2003 examination for an appropriate decision.

The Chairman also apprised the Board of the several initiatives taken by the University towards projecting appropriately the capabilities of the ODL system and to create general awareness about the system in the country. He mentioned that the letter jointly signed by the Chairman, UGC, Chairman, AICTE and Chairman, Distance Education Council addressed to the Vice-Chancellors/Heads of Institutions in the country offering programme through distance education mode, emphasises the need to ensure quality in the programmes offered by these universities/institutions. In this direction, a general structure has been drafted by the University in consultation with experts in the field for formulating a system of assessment of the quality and accreditation of the ODL institute.

The Chairman further mentioned that the Tenth Plan document of the Ministry of Human Resource Development has fixed a target of 40% enrolment in the country under the ODL system. We have emphasised in our letter written to the Vice-Chancellors of the Universities to work towards achieving this target. This effort has been responded well. The Governors of a few States have shown keen interest in our system and some of them have visited this University already and some others have consented to visit our university to further acquaint themselves with the capabilities of the system.

The Chairman informed that the DEP-DPEP Project being conducted jointly by the University and the NCERT with the funding by the Ministry of HRD has since been completed successfully. The Ministry, on the basis of this success, has decided to extend the project as a part of Sarva Shiksha Abhiyan of the Government of India to cover all districts. The Ministry of HRD has given entire responsibility of this new project to IGNOU with effect from 1st July, 2003. The DPEP office has also been shifted to the IGNOU Campus itself for more effective implementation and monitoring of the project.

The Board of Management specially appreciated the efforts being made by the University in ensuring quality of distance education in the country. The pioneering effort made by the Chairman in ensuring collaboration of UGC and AICTE with the Distance Education Council at the highest level was greatly appreciated and it was desired that this process should be continued further. The Board also approved the regulations as proposed in Appendix – 2 of the Preamble, but desired that the legal opinion may also be taken before implementing the regulations. The general structure of the proposed Assessment and Accreditation Board for Distance Education was generally agreed. It was further decided that a Draft Ordinance based on Appendix – 3 of the Preamble should be forwarded to the Ministry of

Human Resource Development. A Committee consisting of the following was constituted to accomplish these two tasks within a period of one month:

1. Shri D.C. Pant, Pro Vice-Chancellor and Member of the Board of Management
2. Prof. S.C. Garg, Pro Vice-Chancellor
3. Prof. C.L. Anand, Member of the Board of Management
4. Registrar, Secretary, Board of Management

The Board of Management appreciated the efforts being made by the University for launch of programmes on Intellectual Property Rights (IPR) and desired that this should be expedited on priority as dynamic changes are taking place in the area of IPR.

The agenda items were then taken up and the following decisions were arrived at:

ITEM NO. 1

TO CONFIRM THE MINUTES OF THE 75TH MEETING OF THE BOARD OF MANAGEMENT HELD ON MAY 24, 2003 AND TO NOTE THE ACTION TAKEN THEREON

BM 76.1.1

Minutes of the 75th Meeting of the Board held on May 24, 2003 were taken up for confirmation. Shri D.C. Pant, Pro Vice-Chancellor informed the Board that after circulating the Minutes, the University received comments from Ministry of HRD regarding two of its resolution of the 75th Meeting, viz., Resolutions No.BM 75.11.2 and No.BM 75.16.2. The University immediately responded in the matter by clarifying the issues further. The copies of the comments received from the MHRD and University's responses are placed at **Appendix – 4 and 5.**

BM 76.1.2

With regard to Resolution No.BM 75.16.2, Pro Vice-Chancellor further informed the Board that the University has put on hold the implementation of the scale of the post of Senior Translators for the present, as advised by the Ministry.

BM 76.1.3

The Board noted the action taken by the University on the decisions taken in its 75th meeting held on 24th May, 2003. The Board also noted the comments received from the Ministry of Human Resource Development and the clarifications sent by the University in the matter and confirmed the Minutes of the 75th meeting of the Board of Management.

ITEM NO. 2

TO CONSIDER AND APPROVE GUIDELINES FOR FORWARDING OF APPLICATIONS OF TEACHERS/ACADEMICS FOR FOREIGN ASSIGNMENTS, ASSIGNMENTS WITH EMBASSIES OF FOREIGN COUNTRIES, UNITED NATIONS AGENCIES AND INTERNATIONAL ORGANISATION

BM 76.2.1

It was explained that in the matter of forwarding of applications of teachers/academics for assignments with the Embassies, United Nations Agencies and other International Organisations, the University has been following the Government of India guidelines generally. However, considering the fact that the University has established its reach internationally, particularly in the area of distance education and also the fact that many of its teachers / academics are already occupying positions of eminence in these organizations, a need was being felt to streamline the procedures further, evolving clear guidelines. The recommendations of a Committee constituted to formulate such guidelines were placed for consideration. (**Appendix – 6**).

BM 76.2.2

The item was discussed in detail. With regard to the Committee's recommendation on number of applications for teaching/other assignments to be considered in a year, it was suggested that the recommendation should be applicable for all the employees of the University. These provision shall also be applicable for forwarding applications to organizations like EU and ASEAN, SAARC. It was observed that there may be certain overseas organizations with whom the Government of India may not agree to have any bilateral or multi-lateral relations. Care should, therefore, be taken by the University in deciding the applications for assignments in such countries and agencies. The Board approved the recommendations of the Committee with the above modifications.

ITEM NO. 3

TO CONSIDER THE CO-OPTION OF MEMBERS OF THE BOARD OF MANAGEMENT UNDER CLAUSE (1)(vi) OF STATUTE 6A

BM 76.3.1

The Board was informed that Dr. N.S. Ramegowda, Vice-Chancellor, Karnataka Open University was a member of the Board of Management of this University. Dr. Ramegowda, however, laid down his office as Vice-Chancellor of the Karnataka Open University on 25th June, 2003 and as such has ceased to be a member of the Board of Management. The proposal before the Board of Management was to consider co-option of a member in his place.

BM 76.3.2

The Board of Management co-opted Prof. (Ms.) Surabhi Banerjee, Vice-Chancellor, Netaji Subhash Open University, Kolkatta as a member on the Board of Management of the University for a term of three years or till her continuance as the Vice-Chancellor of the Netaji Subhash Open University whichever is earlier.

ITEM NO. 4

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE DEPARTMENTAL PROMOTION COMMITTEE (EMPC STAFF) MADE IN ITS MEETING HELD ON 27TH MARCH, 2003

BM 76.4.1

The Board considered the item and approved the recommendations of the Departmental Promotion Committee (EMPC Staff) made in its meeting held on 27th March, 2003 effective from the date of joining as under:

- (i) Promotion to the Post of Engineer-Incharge in the scale of pay of Rs.12000-18300.

Shri Vinod Mago

This case of promotion be kept in abeyance pending vigilance clearance.

- (ii) Promotion to the post of Engineer In-Charge in the scale of Rs.12000-18300.

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- (i) Shri Prashant S.V.S., Assistant Engineer
 - (ii) Shri Rakesh Chandra Sharma, Assistant Engineer

ITEM NO. 5

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL MADE IN ITS 29TH MEETING HELD ON JUNE 23, 2003

BM 76.5.1

The Minutes of the 29th Meeting of the Academic Council were taken up by the Board of Management for approval. Presenting the item, Prof. S.C. Garg, Pro Vice-Chancellor explained that the Academic Council had constituted a Standing Committee which examined various proposals before the same were placed before the Academic Council. He explained that the following important decisions have been taken by the Academic Council based on the recommendations of the Standing Committee:

- (i) Change of the academic session from January to July in line with the academic session of other Universities.
- (ii) Special launch of BDP in North Bihar and other areas on pilot basis.
- (iii) Revision of fee structure of various programmes.
- (iv) Setting up a Centre for Research and Innovations in Distance Education (RIDE).
- (v) Withdrawal of the component of Assignments from all Certificate programmes.
- (vi) Reduction in the validity period of registration for various Bachelor's Degree programmes from 8 to 6 years.
- (vii) Decentralisation of processing of project reports by the Regional Centres.

- (viii) Streamlining the procedures for grant of extra ordinary leave and deputation, etc.
- (ix) Deferring approval for development of PGDAC Programme by School of Sciences.

BM 76.5.2

The item was discussed in detail. The Board advised that the School Boards should examine the proposals for new programmes in totality including their financial viability and sustainability before recommending their development. As regards the revision of the fee by the University, the Board specifically appreciated and approved the decision. The Board, however, desired that there should be a mechanism for cost analysis of all programmes so that University keeps reviewing the fee structure from time to time. The Board noted that the Vice-Chancellor has already assigned the task to a group for analyzing the fee structure for various programmes of the University.

BM 76.5.3

Regarding grant of Extra Ordinary Leave and deputation, the Board decided that the maximum period of Extra Ordinary Leave including the period of deputation, if any, should not exceed five years in the entire service of the employee.

BM 76.5.4

With these observations, the Board approved the minutes of the 29th meeting of the Academic Council.

ITEM NO. 6

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE PLANNING BOARD MADE IN ITS 28TH MEETING HELD ON JUNE 24, 2003

BM 76.6.1

The Board considered the minutes of the 28th meeting of the Planning Board. Prof. S.C. Garg, Pro Vice-Chancellor explained that the Academic Programme Committee, which is a Standing Committee of the Planning Board examines various proposals to facilitate a decision by the Planning Board. The Committee has held three meetings and the recommendations of these meetings were considered by the Planning Board in its 28th Meeting held on 24th June, 2003.

BM 76.6.2

The Board considered and approved the minutes of the 28th Meeting of the Planning Board. The Board in particular appreciated the arrangement entered into by the University with Harish Chandra Research Institute, Allahabad (an institution supported by the Department of Atomic Energy) for offering integrated doctoral programmes in Mathematics and Physics where the cost of development and delivery of the programmes as well as fellowships to learners would all be borne by the Institute.

ITEM NO. 7

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE SELECTION COMMITTEES FOR THE POSTS OF REGISTRAR (ADMINISTRATION), REGISTRAR (SR&ED), REGISTRAR (MPDD) AND FINANCE OFFICER

BM 76.7.1

The Board considered the recommendations of the Selection Committees for the posts of Registrar (Administration), Registrar (SR&ED), Registrar (MPDD) and Finance Officer and approved the following :

27th June, 2003

(i) Registrar (Administration)

None found suitable.

28th June, 2003

(i) Registrar (SR&ED)

None found suitable

29th June, 2003

(i) Registrar (MPDD)

Col. Rajiv Kohli

(ii) Finance Officer

Smt. Meenakshi Mishra (IA & AS) on usual terms of deputation.

As regards the post at S.No. (i) and (ii), the Board further directed that these posts may be re-advertised spelling out very clearly the job requirements in each case, so as to attract suitable candidates for these posts.

ITEM NO. 8

TO CONSIDER THE MATTER RELATING TO IRREGULARITIES IN SALE OF STUDENT HANDBOOK AND PROSPECTUS COMMITTED BY DR. K.K. GAUTAM, REGIONAL DIRECTOR, REGIONAL CENTRE, JAIPUR

BM 76.8.1

The Board was informed that complaints were received by the University against Dr. K.K. Gautam, Regional Director, Regional Centre, Jaipur regarding his decision to authorize the sale of admission prospectus by private agencies, accepting payments in form of cheques instead of Demand Drafts/Cash and also the sale of B.Ed. Prospectus by the private agents at a premium in his region. The Board was further informed that a senior group 'A' level officer of the Finance & Accounts Division of the University was deputed to conduct a fact finding inquiry. The Inquiry Report submitted by the officer confirmed the facts and revealed certain serious irregularities committed by Dr. K.K. Gautam, Regional Director, RC Jaipur.

BM 76.8.2

The Board noted that despite very clear guidelines issued by the University for incurring financial transactions and sale of prospectus, Dr. K.K. Gautam, Regional Director, RC Jaipur entrusted the sale of prospectus, etc. to the private agencies and also accepted the sale proceeds in the form of cheques, contrary to the Financial Rules. The action of Dr. K.K. Gautam was a gross violation of the guidelines laid down by the University and amounted to moral turpitude. The Board, therefore, directed that the matter be referred to the Chief Vigilance Officer of the University and enquired into as per provisions under CCS (CCA) Rules.

ITEM NO. 9

TO CONSIDER AND APPROVE THE
RECOMMENDATIONS OF THE SELECTION
COMMITTEES FOR THE ACADEMIC POSTS

BM 76.9.1

The Board considered and approved the recommendations made by the Selection Committees in its meetings held on 25th and 26th June, 2003 for promotion and appointments of Academic posts:

25th June, 2003

Reader in Public Administration

✓ Dr. Manoj Dixit

26th June, 2003

Reader in Library & Information Sciences

✓ Dr. (Mrs.) Paramjeet Kaur Walia

Waiting List

Dr. Jaideep Sharma

Placement in the Lecturer (Selection Grade) in Library and Information Sciences

✓ Dr. Pravakar Rath

Lecturer in Library and Information Sciences

✓ Shri R. Sevukan (SC)

Waiting List

- (i) Dr. (Mrs.) Manorama Tripathi
- (ii) Dr. (Ms.) Leena Shah

ITEM NO. 10

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE STUDENT SUPPORT SERVICES COMMITTEE MADE IN ITS 12TH MEETING HELD ON JULY 02, 2003

BM 76.10.1

The Board considered and approved the recommendations of the Student Support Services Committee made in its 12th Meeting held on July 02, 2003 as per **Appendix – 7**.

ITEM NO. 11

TO REPORT THE APPOINTMENT OF PROF. A.R. KHAN AS CHIEF VIGILANCE OFFICER

BM 76.11.1

The Board was informed that the term of Prof. A.K. Agarwal as Chief Vigilance Officer had expired on 11th February, 2003. The Vice-Chancellor, in consultation with the Central Vigilance Commission, has approved the appointment of Prof. A.R. Khan as Chief Vigilance Officer (Part-time) of the University for a period of three years from the date of his joining.

BM 76.11.2

The Board ratified the action taken by the Vice-Chancellor in appointing Prof. A.R. Khan as Chief Vigilance Officer (Part-time) of the University.

ITEM NO. 12

TO CONSIDER THE MATTER OF IMPLEMENTATION OF PART 'B' SCALES IN RESPECT OF COMPUTER OPERATORS, JUNIOR ENGINEERS, ETC.

BM 76.12.1

Shri D.C. Pant, Pro Vice-Chancellor mentioned that the implementation of Part 'B' Scales for Computer Operators and Junior Engineers was held up in the University for all these years for want of approval of the Ministry. Though the University, with the approval of the Board of Management, has taken up the matter in the past at different levels the approval was still awaited which was causing discontent among the affected cadres.

BM 76.12.2

It was further mentioned that the University has responded to the observations communicated by the MHRD and the University has reliably learnt that the matter has also been approved by the Ministry of

Finance, in principle. Hence, the University may give effect to the implementation of Part 'B' Scales now.

BM 76.12.3

The matter was discussed in detail. Shri R.D. Sahay, Deputy Secretary, Higher Education, MHRD explained the present status of the case and confirmed the sequence of details presented.

BM 76.12.4

Considering various aspects and the fact that the matter has been discussed by the Board of Management in its previous meetings at length decided that the Part 'B' Scales for the Computer Operators and Assistant Engineers be implemented in the University with effect from the date of its implementation by the Government of India.

ITEM NO. 13

TO CONSIDER AND APPROVE AMENDMENT IN THE STATUTE 17(11) OF THE STATUTES OF THE IGNOU ACT

BM 76.13.1

The Board considered and approved the proposed amendments to the Statute 17(11) as given below and recommended it to be forwarded to the Visitor for his assent:

Existing Clause	Proposed Amendment	Clause after Amendment
Statute 17(11) : A teacher may, at any time, terminate his engagement by giving the Board of Management three months notice in writing; Provided that the Board of Management may waive the requirement of notice at its discretion.	<p>To substitute the word "the Vice-Chancellor" in place of "the Board of Management" occurring in the sentence, Provided that the Board of Management may waive the requirement of notice at its discretion;</p> <p>Replace the word "its" by the word "his".</p> <p>Add the line "and report the matter to the Board of Management".</p>	Statute 17(11) : A teacher may, at any time, terminate his engagement by giving the Board of Management three months notice in writing; Provided that the Vice-Chancellor may waive the requirement of notice at his discretion and report the matter to the Board of Management.

ITEM NO. 14

TO CONSIDER THE PROPOSAL FOR TAKING ACTION IN THE MATTER OF LEAKAGE OF QUESTION PAPER TITLED CS-71

BM 76.14.1

As desired by the Chairman, Shri D.C. Pant, Pro Vice-Chancellor apprised the members of the Board on the procedure followed and operations undertaken by the SR&E Division of the University in the conduct of examinations all over the country during the month of June and December every year. The Board was informed that during the month of June, the University conducted examination for 2,71,119 candidates at 461 Centres commencing 1st June and continuing till 28th June, 2003. The Pro Vice-Chancellor brought to the kind notice of the Board that it was in December, 2000 that for the first time some question papers belonging to the computer courses leaked out. Whereafter, a question paper leakage was reported for the course titled CS-71, one of the courses for BCA Programme of the University through the television report flashed at Patna. The Pro Vice-Chancellor read out the sequence of the events that followed thereafter.

“A case of leakage of Question Paper of CS-71 came to light on 26th June, 2003. Hand-written questions pertaining to Question Paper of CS-71, a course of BCA 5th Semester, was received in the morning in the Vice-Chancellor's Office followed by copies of the same in the Office of Pro Vice-Chancellor (P) and Pro Vice-Chancellor (G). This was immediately compared with the office copy of the manuscript of Question Paper by the Director, SR&ED and it was confirmed that the hand-written questions were exactly from the manuscript available in the SR&ED. It was observed that the manuscript was in the form of a computer print-out and the paper was set by Prof. Manohar Lal, Director (SOCIS).

Accordingly, Prof. Manohar Lal was called in the Chamber of PVC (P), and the matter was discussed with him by PVC (P) and PVC (G). During the course of conversation, Prof. Manohar Lal revealed that he had got the Question Paper word processed by his P.A. Mr. Sanjay Aggarwal who, according to him, is a highly dependable person. However, he was not aware whether the file had

been deleted by the P.A. after taking the print-out of the Question Paper. After this, both the Pro Vice-Chancellors and Director (SR&ED) went to School of Computer and Information Sciences. Pro Vice-Chancellor (G) personally went to the room of Mr. Sanjay Aggarwal (P.A.) to check the position on his computer where he admitted that all Question Papers set by Prof. Manohar Lal for the June, 2003 Term End Examination as well as the Question Paper of BIT/ ADIT Entrance Test, scheduled to be held on 3rd August, 2003, were processed by him in his computer and that the files were still there which he could not open at that time because he had forgotten the password. On this, PVC (G) ordered to seize the CPU of the Computer of Mr. Sanjay Aggarwal (PA) and it was brought to SR&ED to be kept in custody of the Director, SR&ED.

Separate written statements were obtained from Prof. Manohar Lal and Shri Sanjay Aggarwal and the same were sealed in the presence of PVC (P), PVC (G) and Director (SR&ED) to be kept in custody of the Director (SR&ED).

According to Clause 5 of Statute 17 of the Statutes of the University "Every teacher shall take part in the activities of the University and perform such duties as may be required by and in accordance with the Acts, Statutes and Ordinances framed thereunder and in particular his duties shall be:

".....(b) His academic duties shall be to give guidance, and instruction to students in the form of counselling, conducting of tutorials, seminars, practical and assessment / examination / evaluation and such other work assigned to him relevant to the academic activities of the University by its competent authority....."

Prof. Manohar Lal failed to discharge his academic duty particularly with reference to the examination work assigned to him by way of not maintaining the confidentiality of the question papers which is expected from him as a paper setter as Prof. Manohar Lal, took the assistance of

his P.A. in getting the question papers set by him typed and kept the manuscript in his Personal Computer intact against all norms of maintaining secrecy. This act of Prof. Manohar Lal amounts to misconduct which speaks on his integrity.

The Vice-Chancellor has been vested with the powers necessary for the proper maintenance of discipline in the University under Clause (5) of the Statute 2 of the Statutes of IGNOU. Having gone through the facts of the case, the Vice-Chancellor is of the opinion that disciplinary action should be initiated against Prof. Manohar Lal for this misconduct.

The Board of Management is the appointing authority in case of Directors as per the provisions of Clause (1) of the Statute 4 and the Vice-Chancellor has the powers to appoint such Professors, Readers, Lecturers and other Teachers as may be necessary with the prior approval of the Board of Management as per Clause (9)(i) of the Statute 2 of the Statutes of the University.

Therefore, the matter is placed before the Board of Management for consideration and approval for initiating disciplinary proceedings against Prof. Manohar Lal by following the due procedures envisaged in the CCS (CCA) Rules, 1965 which were adopted by the University in relation to its employees.

BM 76.14.2

Since the leakage of the question papers affects the credibility of the University and also touches the sanctity of the examination system on which the entire prestige of a University is based, the Board was requested to deliberate on the matter and give such directions as it may deem fit.

BM 76.14.3

Prof. Manohar Lal, Director, School of Computer and Information Sciences and a Member of the Board responded by mentioning that this was not the only question paper that leaked out during June, 2003 examinations but leakage of some other question papers of the computer programmes were also reported in Press. However, he admitted the lapse on his part in keeping the

entire manuscript in the electronic form in his Personal Assistant's CPU. He was of the view that keeping the manuscript in the electronic mode even in Personal Assistant's CPU was as safe as putting the written manuscript in a sealed cover since for having an access one has to have a password which indirectly acts as a deterrent to know the contents. It is another matter that as per the instruction of the University no paper setter should keep any copy of the paper set by him.

BM 76.14.4

The Board viewed the matter with a serious concern but appreciated the initiative taken by the University management to reporting the matter to the Board. In view of the seriousness of the matter it was decided that it should be enquired thoroughly and reported to the Board. In the instant case accountability may be fixed in terms of CCS (CCA) Rules of the Government of India as adopted by the University and necessary action be taken accordingly.

ITEM NO. 15

TO CONSIDER AND APPROVE THE APPOINTMENT OF A PRO VICE-CHANCELLOR

BM 76.15.1

The Chairman informed the Board that considering the growth of the University and a number of initiatives undertaken recently, there was a need to appoint one more Pro Vice-Chancellor in the University. He said that after considering several names for the task, he has decided to recommend the appointment of Dr. Prakash M. Deshpande as Pro Vice-Chancellor in the University. Dr. Deshpande is a very senior academic and has held several positions of eminence in the country. He was also the first Director, Distance Education Council in the University from the year 1993 to 1995.

BM 76.15.2

The Board approved the appointment of Dr. Prakash M. Deshpande as Pro Vice-Chancellor in the University from the date of his assumption of the charge on the terms and conditions as contained in Statute 3 of the Statutes of the University.

The meeting ended with a vote of thanks to the Chair.

sd/xx
H.P. DIKSHIT