

**MINUTES OF THE SEVENTY-EIGHTH MEETING OF THE
BOARD OF MANAGEMENT HELD ON DECEMBER 27, 2003
AT 11.00 A. M. IN THE CONFERENCE ROOM,
BLOCK-8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-
110068.**

The following were present:

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|-----|--------------------------------------|---|----------|
| (1) | Prof. H.P. Dikshit, Vice-Chancellor | - | Chairman |
| (2) | Prof. S.C. Garg, Pro Vice-Chancellor | - | Member |
| (3) | Prof. (Mrs.) Surabhi Banerjee | - | Member |
| (4) | Prof. C.L. Anand | - | Member |
| (5) | Shri Y.N. Chaturvedi | - | Member |
| (6) | Prof. Kapil Kumar | - | Member |
| (7) | Prof. B.S. Saraswat | - | Member |
| (8) | Prof. Swaraj Basu | - | Member |

Prof. A.S. Narang, Registrar - Secretary

Shri R.D. Sahay, Deputy Secretary, Higher Education, MHRD attended the meeting on behalf of the Secretary, MHRD, Government of India. Shri Pawan Chopra, Secretary, Ministry of Information & Broadcasting could not attend the meeting.

Mrs. Meenakshi Mishra, Finance Officer attended the meeting as a Special Invitee.

Shri O.P. Bangia, Assistant Registrar (VCO) and Shri R.P.D. Singh, Assistant Registrar (Governance) were present to assist the Chairman and the Secretary.

At the outset, the Chairman welcomed the members to the 78th meeting of the Board of Management. The proceedings of the meeting commenced with the presentation of the **PREAMBLE** by the Chairman.

BM-78 Chairman's Preamble:

1. **DEC:** We have been continuing our aggressive efforts both proactive and corrective, to increase access and improve quality of Open and Distance Learning system in the country. DEC's decision to give greater technical support and focus on development of open universities specially in their initial stages has shown very positive results and some of the new open universities have registered a very high rate of growth in student enrolment. It is satisfying to observe that the average annual growth in student enrolment in open universities in the country is nearly 24%. For IGNOU the average annual growth in student enrolment has been nearly 27%. The average annual growth of enrollment in Institutes/Centres of Distance education (IODEs) has been about 9.5%.

The process of assessment of SOUs is in progress and completed prescribed proforma have been received from all SOUs except one, and Visiting Teams of experts are likely to complete the impact analysis within the next two months. We have also initiated a similar process for assessment and accreditation for IODEs. We are also simultaneously processing quality assessment and recognition of programmes and courses with the aim to identify high quality programmes/courses and enable improvement in the programmes/courses and their delivery, if they are deficient in quality. DEC has also recommended linking of development grants to the outcome of the above assessments. IGNOU had been conducting Peer Review from time to time and we have initiated a critical review of our programmes starting with MBA by getting independent feedback.

As a follow up to the joint letter issued by the Chairpersons of UGC, AICTE and DEC, we also intend to highlight and implement the directions contained in the following Notification issued by MHRD, Govt. of India.

THE GAZETTE OF INDIA, PUBLISHED BY AUTHORITY, NEW DELHI, SATURDAY, APRIL 8, 1995 (chaitra 18, 1917), MHRD (DEPARTMENT OF EDUCATION) The 1st March 1995 No.44, F.No.18-15/93-TD.V/TS.IV -

On the recommendation of the Board of Assessment for Educational Qualifications, the Government of India has decided that all the qualifications awarded through Distance Education by the Universities established by an Act of Parliament or State Legislature; Institutions Deemed to be Universities under Section 3 of the UGC Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognised for the purpose of employment to posts and services under the Central Government, provided it has been approved by Distance Education Council, Indira Gandhi National Open University, K 76, Hauz Khas, New Delhi-110016 and wherever necessary by All India Council for Technical Education, I.G. Sports Complex, I.P. Estate, New Delhi-110002.
-VIJAY BHARAT, Deputy Educational Adviser (T) & Secretary, Board of Assessment for Educational Qualifications.

In order to bring in greater flexibility in the system and promote credit transfer at least between the Open Universities, which generally follow the credit system, we have sent a suggestive format to all OUs for incorporating necessary provisions in their systems to ensure greater mobility and convenience to learners.

2. Satellite Television Transmission through Electronic Media Production Centre (EMPC) of IGNOU

2(i) Gyan Darshan (ISRO-IGNOU-MHRD)

CHANNEL	STATUS
Gyan Darshan (1) Distance Education, General and School education, SSA	Operational – 24 Hours
Gyan Darshan (2); Teleconferencing	Inter-active 24 Hours Capacity
Gyan Darshan (3): Eklavya Curriculum focused Technical education	Operational – 24 Hours
Gyan Darshan (4): Curriculum focused higher education	To be inaugurated on 26.1.04 by the HRM
Gyan Darshan (5), Standby to support other channels	Inter-active - 24 Hours Capacity

2(ii) Kisan Channel (ISRO-IGNOU-MoA)

Kisan Channel, For transfer of knowledge from Research Resource Centres like ICAR Institutes, Agriculture Universities etc. to the farmers	To be Inaugurated on 20.1.2004 by the Prime Minister
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2(iii) Other Channel (ISRO-IGNOU-and Ministries/ Organisations): There is considerable requirement for use of this facility for projects and plans of the MHRD like SSA, Training of Parents of the children with disability, Training of Large number of in-service untrained teachers, Programmes of the Ministry of Social Justice and Empowerment, Rehabilitation Council of India and others. We intend to expand the number of channels to accommodate the increasing requirements and demands, which compliment ISRO's goals and IGNOU's mandate envisaged in the Act: To provide education for well being of the community also using communication technology.

3. GYAN-VANI As EFC Meeting could not be held, we were not able to establish all the 40 FM Radio Stations. Thus we had to seek the permission of the Ministry of I&B to extend the date for completion. In a very recent communication from the Ministry, the last date for completion of the job has been extended till January 15, 2005. The present status is given below:

	Location	Status	AIR Consultancy and Station Setup Charges	Transmitter Status
1.	Allahabad	Operational	Paid	Arrived
2.	Bangalore	- do -	- do -	Ordered
3.	Coimbatore	- do -	- do -	Arrived
4.	Vishakhapatnam	- do -	- do -	- do -
5.	Mumbai	- do -	- do -	- do -
6.	Lucknow	- do -	- do -	- do -

	Location	Status	AIR Consultancy and Station Setup Charges	Transmitter Status
7.	Bhopal	Operational	Paid	Arrived
8.	Kolkata	- do -	- do -	- do -
9.	Chennai	- do -	- do -	- do -
10.	Delhi	- do -	- do -	- do -
11.	Raipur	3 months	- do -	- do -
12.	Jabalpur	3 months	- do -	Ordered
13.	Guwahati	3 months	- do -	Arrived
14.	Ahmedabad	3 months	- do -	Arrived
15.	Mysore		- do -	Arrived
16.	Panaji		- do -	Ordered
17.	Patna		- do -	Ordered
18.	Rajkot	3 months	- do -	Ordered
19.	Varanasi	Delay because of AIR/BHU	- do -	Arrived

Setting up of FM radio stations at the remaining 21 cities is in different stages; from placing of orders to location of buildings etc.

4. New Programmes/collaborations: We are pleased to report the following new initiatives for consideration of the Board.

- 4(i) Professional Programmes in collaboration with the Directorate of Shipping, **Ministry of Shipping** beginning with B.Sc. (Nautical Sciences)
- 4(ii) **IGNOU-Foreign Service Institute, Ministry of External Affairs** for online training of Indian Diplomats
- 4(iii) **CRPF-IGNOU** collaboration for education of CRPF Personnel
- 4(iv) **UNESCO Goodwill Ambassador Madanjeet Singh Scholarships:** We have successfully contributed to development of P.G. Diploma Programme Environment and Sustainable Development for Learners in the SAARC region with the funds provided by South Asia Foundation (SAF). On the occasion of the launch of this programme SAF Chairperson announced 10,000 merit cum means scholarships for students in SAARC countries. Of these, 6000 scholarships have been earmarked for students in Open and Distance Learning System in India under Distance Education Council for PG and Vocational programmes @ of US \$ 300 per year per student.
- 4(v) **IGNOU and Narayana Hrudayalya** – According to the available information, there is an important requirement of training of serving general medical professionals in the area of Cardiology to meet this requirement, we have initiated development of a two-year Diploma programme in Cardiology in collaboration with **Narayana Hrudayalya**, a well known Centre for Cardiology at Bangalore. The cost of Content development will be fully provided by the Narayana Hrudayalya.

5. **Phase I construction work** was given to CPWD as deposit work several years ago and our experience in getting the work completed has been very disappointing. Out of the construction work in hand, with great difficulty, Guest House, Blocks F and G of Academic Building have been handed over to the University; nearly 98% work has been completed on Blocks C and D; nearly 90% work has been completed for Blocks A and B.
6. **Phase II construction work** was assigned to EIL and the progress, so far is satisfactory. These works include 34 Staff Quarters, Convention Centre, and Administrative Building. It is estimated that the construction work should be completed by Dec 2004 at a total cost of nearly Rs. 23 Crore, if funds are made available and if we do not encounter major hassles from agencies like MCD.
7. **Regional /Sub Regional Centres:** Land for Regional Centres (RCs) at Bangalore, and Shillong are in the process of acquisition with the cooperation of the State Govt. of Karnataka and NEHU respectively. Land in the new campus of the Rani Durgawati University (RDU) Jabalpur has been assured by the RDU for the Sub Regional Centre (SRC) at Jabalpur, The State Govt. of Orissa is likely to provide one of the existing Govt buildings for the SRC at Koraput, which may need some repairs. The Saurashtra University of Rajkot is likely to provide built-up space in their campus for the SRC at Rajkot. We have received very positive response to our similar efforts for SRCs at Siliguri and Madurai.
8. **10th Plan Proposals** for support to IGNOU including those required for DEC, Gyan Darshan and Gyan Vani with the comments received from the Planning Commission were discussed in a meeting with Joint Secretaries, Financial Adviser and Chaired by the Secretary, H&S Education, MHRD on December 17, 2003 and are likely to be finalized in EFC on January 16, 2004.
9. **Alumni Association:** IGNOU has been providing education to a very large number of students. Some of our former students feel strongly that they have been able to improve their career prospects through our system and are willing to contribute to further expansion and development of the System by extending financial, professional and technical support. The Board may like to consider formation of **IGNOU Alumni Association** on the general pattern of such associations in IITs or at the IISc.
10. **Utilization of Corpus Fund:** We have put Rs. 20 Crore in the pension fund for Employees of the University to ensure timely payment of Pension to the retired employees. Due to several measures adopted during the last two years, we wish to report to the Board that our Corpus fund has grown.

The Board appreciated various steps being taken by the University for the development of Open-distance learning system and endorsed the projects and plans of the University as presented in the preamble for further action and implementation. The following decisions and observations also emerged from the discussions that followed the presentation of the Preamble.

The Board appreciated both the pro-active and corrective measures being taken by Distance Education Council. The Board also noted with satisfaction the rate of growth of enrolment in Open Universities, which was commensurate with the growth projected by the Ministry of Human Resource Development in the 10th Plan Document. Appreciating the efforts made for assessment and accreditation of SOUs, the Board decided that similar activity for IODEs should also be undertaken with due priority. The Board also decided that the process of assessment and accreditation should include a component by which individual learner could get information in identifying the most suitable institution to meet their requirement for quality education. The Board also appreciated the process of peer review undertaken by IGNOU from time to time and stressed the importance of critical review of IGNOU programmes, which has just been initiated. The Board endorsed the general concern about ensuring quality of distance education by checking the non-viable institutions and improving the quality of programmes, wherever possible and directed that Gazettee notification, mentioned in the preamble, should be given wide publicity for further necessary action by Distance Education Council.

The Board noted with satisfaction the growth of TV Transmission Channels under Gyan Darshan and the Kisan Channel and future projections and desired that IGNOU should approach ISRO for additional Transponder space on the INSAT 3 C and also for national facilities of transmission and communication through EduSat. The Board emphasized that the remaining Gyan Vani FM radio stations should also be got completed at the earliest. The management of FM radio stations should be supervised by a committee chaired by a senior faculty member of IGNOU, like the Regional Director or PVC. The members, however, could be from different organizations/ institutions like primary education, literacy and elementary education, school education, higher education, SCERTs, etc. Impact analysis of these programmes should be taken up from time to time so that we are able to consistently upgrade the quality of our programmes. The need to ensure increased access to the programmes of Gyan Darshan by exploring the possibilities of transmitting the programmes through different private channels also came for discussion.

Regarding Phase I construction work, it was decided that a meeting with higher officials of CPWD should be held to get the work expedited at the earliest. In view of the fact that construction work is in the final stages of completion, it would not be advisable to look for alternative agencies.

The progress of Phase II construction work was appreciated and the Board decided that appropriate funding as per rules should be continuously provided so that the work is completed within the prescribed target dates.

It was recommended that looking to the dimensions of Indira Gandhi National Open University, sufficient funds should be put in the Corpus Fund to meet any exigencies to support such an extensive and important national institution. The Board, therefore, directed that the Ministry of Human Resource Development be apprised with the sentiments of the Board.

It was also decided that formation of alumni association should be encouraged on the lines of similar associations formed in IIT, Mumbai or Indian Institute of Science, Bangalore at Regional Centres and national levels. The Vice-Chancellor was authorized to take further necessary action in the matter.

After consideration of the Preamble, the Chairman requested Prof. S.C. Garg, PVC to present other items on the agenda.

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 77TH MEETING OF THE BOARD OF MANAGEMENT HELD ON OCTOBER 06, 2003 AND TO NOTE THE ACTION TAKEN THEREON

BM 78.1.1

The Minutes of the 77th Meeting of the Board of Management were taken up for consideration. Prof. S.C. Garg, Pro Vice-Chancellor informed that the Minutes of the 77th Meeting of the Board were circulated to the members. Comments have been received from Prof. B.S. Saraswat, Member, in respect of Item No. 5 of the Minutes, where Dr. R. Vasum selected for the post of Lecturer in Sociology against a ST position has been, inadvertently shown to be belonging to SC category and needs to be corrected. With regard to Item No. 2 of the Minutes, Prof. S.C. Garg informed that the Board vide Resolution No.77.2.2 had nominated Prof. T. Ravi Prasad, Director, School of Distance Learning and Continuing Education, Kakatiya University on the Distance Education Council under Clause (3) (a)(vii) of Statute 28. However, it has recently been learnt that Prof. Prasad, has since been replaced, and hence, the Board may now consider fresh nomination in his place.

BM 78.1.2

The Board approved the correction in respect of Item No. 5 of the Minutes of the 77th Meeting. Regarding the fresh nomination on the Distance Education Council under clause (3)(a)(vii) of Statute 28, the Board authorized the Chairman to nominate a member on the Distance Education Council and report the matter to the Board in its next meeting.

BM 78.1.3

The Board of Management also considered the Action Taken Report on the various decisions of the 77th Meeting. With regard to Item No. 11, it was informed that a letter has been received from Prof. Menon addressed to the Chairman, Board of Management with the request that his case may be reconsidered for grant of extension of Extra Ordinary Leave for three years, failing which he may be given voluntary retirement with effect from 1-8-2003. The Board examined the matter once

again and noted that the matter has already been decided as per the rules. The University should, therefore, regret its inability to accept the request made by Professor Menon in his letter.

BM 78.1.4

The Board directed that in cases where a final decision has already been taken as per rules, particularly with the approval of the Board, normally there should be no need to put-up the same to the Board again.

With regard to Item No. 16, concerning the Career Advancement Scheme for the teachers and academics, which was deferred by the Board in its earlier meeting, it was felt that the matter may be examined in detail and brought before it in the next meeting.

As regards the action taken on University Grievance Redressal Committee under Item No. 19 of the minutes, the Board directed that copies of the Notifications be also sent to the MHRD.

BM 78.1.5

The Minutes of the 77th Meeting of the Board of Management were confirmed subject to the above specific directions.

ITEM NO. 2

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN PERMITTING TO COUNT THE PAST SERVICE RENDERED BY PROF. V.R. JAGANNATHAN, PROFESSOR OF HINDI FOR THE PURPOSE OF PENSIONARY BENEFITS IN THE IGNOU

BM 78.2.1

Prof. S.C. Garg, Pro Vice-Chancellor informed the Board that Prof. V.R. Jagannathan, Professor of Hindi had joined the University on 15th October, 1987. Prior to this, Prof. Jagannathan had worked in the Central Institute of Hindi, Agra from 1-9-1965 to 14-10-1987. The Institute has already released an amount of Rs.1,77,336/- towards commuted value of pension and gratuity in respect of the period of service rendered by him at Central Institute of Hindi. Further amount of Rs.2,01,398/-, earlier adjusted by the Central Institute of Hindi, towards HBA and Car Advances outstanding against the official, has also been deposited by the official in the University together with interest amounting to Rs.1,98,856/-. Since the condition laid under the Rules/Statutes of the University for counting of the past services were satisfied in the case, including the discharge of pro-rata retirement dues by the previous organization, the Vice-Chancellor had approved the

request for counting of period of service rendered by Prof. Jagannathan at Central Institute of Hindi for the purpose of combined pensionary benefits in the University.

BM 78.2.2

The Board ratified the action taken by the Vice-Chancellor in permitting to count the period of service rendered by Prof. Jagannathan with Central Institute of Hindi, Agra from 1-9-1965 to 14-10-1987 for the purpose of combined pensionary benefits in the University.

ITEM NO. 3

TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEE MEETINGS FOR TEACHING / ACADEMIC / NON-ACADEMIC POSTS

BM 78.3.1

The Board considered and approved the recommendations of the Selection Committees / Departmental Promotion Committee meetings as per the dates / details given below:

For Teaching / Academic Posts

Date of the Meeting	Positions	Name of the Selected Persons
31-10-2003	Recruitment to the post of Lecturer in Nursing	None found suitable
24-11-2003	(i) Recruitment to the post of Lecturer in Chemistry	None found suitable
	(ii) Recruitment to the post of Lecturer in Mathematics	Dr. Deepika
25-11-2003	Recruitment to the post of Lecturer in Physics	Dr. Sanjay Gupta
10-12-2003	(i) Recruitment to the post of Professor of Economics	None found suitable
	(ii) Recruitment to the post of Reader in Economics	Dr. Nisha Srivastava
18-12-2003	Placement of Lecturer in Computer Science in the Senior Scale under the Career Advancement Scheme	Shri P.V. Suresh

23-12-2003	(i) Placement of Assistant Regional Directors in Senior Scale under the Career Advancement Scheme.	(i) Dr. G.N. Shiv Kumar (ii) Mrs. Avani Trivedi (iii) Shri Sanjeeb Kumar Katakya
	(ii) Promotion to the post of Deputy Director and equivalent under the Career Advancement Scheme.	(i) Dr. Didcy laloo (ii) Dr. Helen Sangeeta Majhi (iii) Dr. K. Paneerselvam (iv) Dr. Ashvini Kumar
24-12-2003	(i) Placement of an Assistant Director (DEC) in Selection Grade / Promotion to the post of Deputy Director and equivalent under the Career Advancement scheme.	Not found suitable
	(ii) Recruitment to the post of Deputy Director (DEC)	None found suitable
	(iii) Placement of a Lecturer in Mechanical Engineering in Selection Grade under the Career Advancement Scheme.	Selection Committee Meeting was postponed on written request of candidate
26-12-2003	(i) Appointment of an Adjunct Professor in ERT Unit, EMPC	Shri B.S. Bhatia
	(ii) Appointment of an Adjunct Professor in School of Sciences	Dr. Ashok Jain

For Non-academic Posts

Date of the Meeting	Positions	Name of the Selected Persons
1-11-2003	Recruitment to the post of Executive Engineer (Electrical)	Sri Rajib Gupta Sarma
4-11-2003	Recruitment to the post of Executive Engineer (Civil)	Lt. Col. O.P. Sharma
11-12-2003	Recruitment to the post of Joint Registrar (Administration)	Lt. Col. S.N. Katiyar (Retd)

Date of the Meeting	Positions	Name of the Selected Persons
26-12-2003	(i) Recommendations of the Departmental Promotion Committee for Group 'A' positions.	
	(a) Promotion to the post of Deputy Registrar (Printing)	Shri B. Natarajan, Assistant Registrar (P)
	(b) Promotion to the post of Assistant Registrar (Printing)	(i) Shri Jitender Sethi (*) (ii) Shri S. Burman (*) (*) subject to the outcome of the Writ Petition filed by Shri T.R. Manoj, Section Officer (P) in the Hon'ble High Court of Delhi; observations/decisions of the SC/ST Commission; review of the candidature of the senior most Section Officer (P) after the expiry of the penalty awarded to him.
	(c) Placement of Section Officers/ Sr. Personal Assistants in the next scale of pay of Rs.8,000-13,500.	(i) Shri J.K. Chalia, SO w.e.f. 31-10-2003. (ii) Shri G.S. Bhandari, SO w.e.f. 27-12-2003. (iii) Mrs. Geeta Sharda, SO w.e.f. 27-12-2003. (iv) Mrs. Rajni A. Jeet, SPA w.e.f. 24-4-2003.

ITEM NO. 4

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 30TH MEETING OF THE PURCHASE COMMITTEE HELD ON JULY 11, 2003

BM 78.4.1

Prof. S.C. Garg, Pro Vice-Chancellor pointed out that the item should have been placed before the Board in the previous meeting but it was inadvertently left out. The Board considered and approved the Minutes of the 30th Meeting of the Purchase Committee held on 11th July, 2003. It was noted that the Finance Officer has concurred with all the recommendations.

ITEM NO. 5

**TO CONSIDER AND APPROVE THE
RECOMMENDATIONS OF THE 42ND MEETING
OF THE FINANCE COMMITTEE HELD ON
NOVEMBER 19, 2003**

BM 78.5.1

The Minutes of the 42nd Meeting of the Finance Committee held on 19th November, 2003 were considered. The Finance Officer presented :

- (i) The Annual Accounts for the year 2002-2003.
- (ii) The Revised Estimates 2003-2004 and the Budget Estimates 2004-2005 of the University.

BM 78.5.2

The Board noted that the EFC document of the 10th Five Year Plan provides for budgetary support from the Government, primarily to State Open Universities and Institute/Directorate/Centre of Distance Education (IODEs), Gyan Darshan, Gyan Vani, Infrastructure Development and establishment of Regional and Study Centres in the 10th Plan. The Board was of the view that the expenditure on the operational activities may have to be met internally. Therefore, to avoid strain on internal resources of the University, there is need for greater dynamism and automation of accounts to develop a system of monthly reconciliation.

BM 78.5.3

The Board also considered the Audit Report of the Director General of Audit, Central Revenues, on the Accounts of the Financial Year 2001-2002 and approved the replies proposed to the audit paras, therein.

BM 78.5.4

The Board desired that the University should adhere to the schedules of Government of India as far as submission of audited accounts is concerned.

ITEM NO. 6

**TO CONSIDER AND APPROVE THE
RECOMMENDATIONS OF THE 30TH MEETING
OF THE ACADEMIC COUNCIL HELD ON
NOVEMBER 21, 2003**

BM 78.6.1

The Board considered the Minutes of the 30th Meeting of the Academic Council held on November 21, 2003. Prof. S.C. Garg, Pro Vice-Chancellor informed the Board that the Academic Council, while considering the recommendations of the 9th meeting of its Standing Committee with regard to conferment of honorary degrees at the 15th Convocation of the University in February, 2004, had authorized the Chairman to recommend names to the Board for award of the

Doctorate Degrees (*Honoris Causa*) from the list of names submitted by the members for the purpose, for approval of the Board of Management. In keeping with the above decision, the Chairman recommended the names of (i) H.H. Shaikh Khalifa Bin Salman Al-Khalifa, Prime Minister, the Kingdom of Bahrain and (ii) Field Marshal SHFJ Manekshaw for award of the D.Litt. (*Honoris Causa*) at its next Convocation. The Board approved the minutes of the Academic Council with the following specific approvals:

BM 78.6.2

The Board approved the proposal for conferment of the honorary degrees as under :

- (i) Doctor of Letters (*Honoris Causa*) on H.H. Shaikh Khalifa Bin Salman Al-Khalifa, Prime Minister, the Kingdom of Bahrain
- (ii) Doctor of Letters (*Honoris Causa*) on Field Marshal SHFJ Manekshaw

The Board further resolved that its recommendations be forwarded to the Visitor for his consideration and approval.

BM 78.6.3

The Board specially noted the decision of the Academic Council that award of degree be linked to the year of successful completion of courses through TEE, if the assignments have been submitted before such examination. In case a learner has not submitted assignment before TEE or has failed to obtain qualifying grade/marks, the result may be withheld and declared with a subsequent TEE result only after successful completion of all requirements.

ITEM NO. 7

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 25TH MEETING OF THE DISTANCE EDUCATION COUNCIL HELD ON NOVEMBER 22, 2003

BM 78.7.1

The Board considered and approved the recommendations of the 25th Meeting of the Distance Education Council held on November 22, 2003. The initiatives of Distance Education Council on corrective measures to improve quality of education and discourage non-viable, sub-standard providers, impact analysis, sanction and utilization of grants, and promotion of research were highly appreciated. The minutes were approved for further necessary action.

BM 78.7.2

The Board noted the action taken by the Vice-Chancellor in entrusting the charge of the Director, Distance Education Council to Prof. S.C. Garg, Pro Vice-Chancellor.

ITEM NO. 8

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 14TH MEETING OF THE STUDENT SUPPORT SERVICES COMMITTEE HELD ON DECEMBER 24, 2003

BM 78.8.1

Prof. S.C. Garg, Pro Vice-Chancellor informed that the Student Support Services Committee in its 14th Meeting held on 24th December, 2003 has made several important recommendations. He informed that the Committee has recommended that working of the DLF Scheme be reviewed, new sub-centres be manned by (i) a DD/ARD (ii) Section Officer/Senior Assistant to be deputed from concerned Regional Centre. Moreover, a multi-skilled worker (DEO Grade C) and an office attendant be appointed locally as per practice in vogue. The Committee has also recommended extension of North-Bihar experiment for expansion of SSS network.

BM 78.8.2

The Board considered and approved the recommendations of the 14th Meeting of the Student Support Services Committee held on 24th December, 2003.

ITEM NO. 9

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 37TH MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON DECEMBER 24, 2003

BM 78.9.1

The Board considered the recommendations of the 37th Meeting of the Establishment Committee held on 24th December, 2003. The Board approved the recommendations of the Establishment Committee with specific approval for counting of past services in respect of (i) Shri T.R. Manoj, Section Officer (Publications), (ii) Dr. Sanjeev Pandey, Regional Director, RC Lucknow, and (iii) Dr. S.A. Chary, Joint Registrar, as the same are covered under the Rules.

BM 78.9.2

With regard to the recommendations on engagement of daily wage staff, the Board approved the recommendations of the Establishment Committee in that the task be outsourced at the earliest. The Board advised that abundant precautions be taken to make sure that the interests of staff engaged by different outsourced agencies are ensured and they regularly receive all their

dues on time. (Appendix-1).

BM 78.9.3

The Board approved the application of second upward scheme as proposed for Drivers. In case of R&P Rules for technical staff, the Board desired that introduction of any new scale be referred to MHRD. (Appendix-2).

ITEM NO. 10

TO RATIFY THE MODIFICATION IN THE ORDINANCE FOR REGULATING LEAVE TO EMPLOYEES (INCLUDING TEACHERS AND ACADEMIC STAFF)

BM 78.10.1

Prof. S.C. Garg, Pro Vice-Chancellor explained that recommendations of Academic Council on Ordinance on Leave Rules of the staff have been approved by the Board of Management. The University has provision for grant of Extra Ordinary Leave to the employees, including the teachers and academic staff. However, there is no provision for deputation of teachers / academics. Moreover, the amendment to the Ordinance, now proposed, envisages a restriction of 20% of the faculty strength in a discipline / academic Division, Centre or Institute for the grant of Study Leave, Sabbatical Leave, and Extra Ordinary Leave, including deputation while considering their request subject to the overall maximum of five years in the entire service. The amendment has been considered necessary so that the work of the Faculty / School / Divisions / Regional Centres does not suffer. Prof. Garg also read out the letter received from the President, IGNOUTA in this regard.

BM 78.10.2

The Board considered and approved the modifications in the Ordinance for regulating leave to the employees as under, subject to the provision that in very exceptional and important assignments, the cases for grant of Extra-Ordinary Leave beyond the ceiling of five years would be considered by the Board, on case to case basis, subject to the condition that application for leave is submitted prior to joining the assignment and the assignment is taken only after the approval of the Board. In case of extension of EOL beyond the initial approval, the employee must apply at least 3 months before the expiry of the period of sanctioned EOL.

Existing Clause	Proposed modifications	Clause after modifications
<p>8(iv) Subject to the provisions of Sub-Clause (vii) below, the total amount of extra ordinary leave granted to a teacher under sub-clauses(ii) and (iii) above shall not exceed five years during his entire service.</p>	<p>To add the words "including the period of deputation, if any," after the words extra ordinary leave and "request for exception in cases of appointments to important positions may be considered on case to case basis" at the end.</p>	<p>8(iv) Subject to the provisions of sub-clause (vii) below, the total amount of extra ordinary leave including the period of deputation, if any, granted to a teacher under sub-clauses 8(ii) and 8(iii) shall not exceed five years during his entire service. Request in exceptional cases for appointments to important positions may be considered on case to case basis by the Board of Management.</p>
<p>To add new Clauses, 8(v) and 8(vi) after the existing Clause 8(iv) and renumber the Clauses thereafter.</p>	<p>8(v) A teacher / academic may be sanctioned two, three and five years of extra ordinary leave if he/she has rendered five, seven and ten years of service in the University respectively. The service rendered shall be actual service, excluding periods of leave sanctioned to him / her such as study leave, sabbatical leave and extra ordinary leave.</p> <p>8(vi) There will be a limit of 20% of faculty strength in a discipline / strength of academics in a Division / Centre/ Institute, who may be on Study Leave /Sabbatical Leave / Extra Ordinary Leave/ Deputation while deciding the request(s) of teachers / academics for sanction of extra ordinary leave. However, important assignments, like those of Vice-Chancellor, Pro Vice-Chancellors, Heads of National Institutes, assignments in International Organisations like UN, Commonwealth and GOI assignments abroad in Embassies, etc. at a senior level and membership of State Legislature and Parliament shall</p>	<p>8(v) A teacher / academic may be sanctioned two, three and five years of extra ordinary leave if he/she has rendered five, seven and ten years of service in the University respectively. The service rendered shall be actual service, excluding periods of leave sanctioned to him/her such as study leave, sabbatical leave and extra ordinary leave.</p> <p>8(vi) There will be a limit of 20% of faculty strength in a discipline / strength of academics in a Division / Centre/ Institute while considering the request(s) of teachers / academics for sanction of extra ordinary leave. However, important assignments, like those of Vice-Chancellor, Pro Vice-Chancellors, Heads of National Institutes, assignments in International Organisations like UN, Commonwealth and GOI assignments abroad in Embassies, etc. at senior level and membership of State Legislature and Parliament shall not be reckoned while imposing the ceiling of 20 per</p>

	not be reckoned while imposing the ceiling of 20 per cent. For such important assignments, extra ordinary leave will be granted for the full term of assignment in the first instance subject to the provisions of clause 8(iv) of the Leave Ordinance.	cent. For such important assignments, extra ordinary leave will be granted for the full term of assignment in the first instance subject to the provisions of Clause 8(iv) of the Leave Ordinance.
To add a new Clause, 10.A(iv) after the existing Clause 10.A(iii) and renumber the Clauses thereafter.	10.A(iv) There will be a limit of 20% of faculty strength in a discipline/strength of academics in a Division/Centre/Institute, who may be on Study Leave/ Sabbatical Leave / Extra Ordinary Leave / Deputation while deciding the request(s) of teachers / academics for sanction of Study Leave.	10.A(iv) There will be a limit of 20% of faculty strength in a discipline/strength of academics in a Division/ Centre/Institute, who may be on Study Leave/ Sabbatical Leave / Extra Ordinary Leave / Deputation while considering the request(s) of teachers / academics for sanction of Study Leave.
To add a new Clause, 11(iii) after the existing Clause 11 (ii) and renumber the Clauses thereafter.	11(iii) There will be a limit of 20% of faculty strength in a discipline who may be on Study Leave / Sabbatical Leave/Extra Ordinary Leave/Deputation while deciding the request(s) of teachers for sanction of Sabbatical Leave.	11(iii) There will be a limit of 20% of faculty strength in a discipline who may be on Study Leave / Sabbatical Leave/Extra Ordinary Leave/ Deputation while considering the request(s) of teachers for sanction of Sabbatical Leave.

ITEM NO. 11

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ACCEPTING THE RESIGNATION OF DR. M.M. ANSARI, DIRECTOR (DEC) BY WAIVING OFF THE SHORTFALL OF NOTICE PERIOD OF TWO MONTHS AND TWELVE DAYS AND ENTRUSTING THE CHARGE OF DIRECTOR (DEC) TO PROF. S.C. GARG, PRO VICE-CHANCELLOR

BM 78.11.1

The Board ratified the action taken by the Vice-Chancellor in accepting the resignation of Dr. M.M. Ansari, Director (DEC) by waiving off the shortfall in the notice period of two months and twelve days and entrusting the charge of Director (DEC) to Prof. S.C. Garg, Pro Vice-Chancellor.

ITEM NO. 12

TO CONSIDER THE APPEAL GIVEN BY SHRI JAGDISH SINGH, SECTION OFFICER IN CONNECTION WITH THE PENALTY IMPOSED ON HIM

BM 78.12.1

The Board considered the item. It was explained that the appeal preferred by Shri Jagdish Singh, Section Officer against the penalty imposed on him was put-up to the Board of Management in its 77th Meeting. The Board noted that a decision on imposing major penalty on the official had already been taken by it and implemented by the University. Moreover, the guidelines issued by the Central Vigilance Commission in this regard were very clear and explicit and there was nothing in the appeal to indicate that punishment already decided needs mitigation / reduction/ reconsideration. The Board rejected the appeal on merit.

ITEM NO. 13

TO CONSIDER AND APPROVE PARTNER INSTITUTIONS OF IGNOU FOR OFFERING IGNOU'S ACADEMIC PROGRAMMES IN MALAYSIA AND SOUDI ARABIA

BM 78.13.1

Prof. S.C. Garg, Pro Vice-Chancellor, informed the Board that the University has received requests from the Pacific Institute of Technology (PIT), Kuala Lumpur, Malaysia and ATEICO Communications, Jeddah, Saudi Arabia, for being partner institutes of IGNOU for launch of IGNOU programmes in those countries. The Board was also informed that Indian High Commission / Embassies have certified their credentials and recommended their case.

BM 78.13.2

The Board considered and approved the proposal, alongwith the MoU. (Appendix 3 and 4). The Board, however, desired that the possibilities of translating the IGNOU course material in the Malaysian language should also be explored with a view to popularizing the IGNOU course material in that country.

ITEM NO. 14

TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN NOMINATING A MEMBER OF THE BOARD OF MANAGEMENT ON THE HOUSE ALLOTMENT COMMITTEE OF THE UNIVERSITY WHILE RECONSTITUTING THE COMMITTEE

BM 78.14.1

The Board ratified the action taken by the Vice-Chancellor in nominating Prof. Swaraj Basu, Member, Board of Management on the House Allotment Committee of the University, while reconstituting the

Committee for a period of two years with effect from 1-1-2004 to 31-12-2005.

ITEM NO. 15

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE MINUTES OF THE MEETING OF THE ADVISORY COMMITTEE OF DEP-SSA HELD ON DECEMBER 23, 2003

BM 78.15.1

The Board considered and approved the recommendations of the meeting of the Advisory Committee of DEP-SSA held on 23rd December, 2003. It was, however, emphasized that appropriate safeguards be provided to ensure that the rules adopted by the University are followed by and applied to the project staff scrupulously.

ITEM NO. 16

TO CONSIDER AND APPROVE THE PROPOSAL FOR AMENDMENT OF IGNOU EMPLOYEES WELFARE FUND RULES 1993.

BM 78.16.1

The Board considered and approved the amendments to IGNOU Employees Welfare Fund Rules 1993, including

- (i) compulsory membership of the scheme for all regular employees of the University, and
- (ii) providing financial assistance within a fortnight from the date of meeting of the Management Committee. (Appendix-5).

ITEM NO. 17

TO REPORT THE ACTION TAKEN BY THE VICE-CHANCELLOR PERMITTING PROF. KAPIL KUMAR, DIRECTOR, SCHOOL OF SOCIAL SCIENCES TO ACCEPT THE ASSIGNMENT OF HOLDING ADDITIONAL CHARGE OF THE POST OF MEMBER-SECRETARY, INDIAN COUNCIL OF HISTORICAL RESEARCH

BM 78.17.1

The Board ratified the action taken by the Vice-Chancellor in permitting Prof. Kapil Kumar, Director, School of Social Sciences to accept the membership of the Indian Council of Historical Research (ICHR), and for holding the additional charge of Member-Secretary in the Council as entrusted by Ministry of Human Resource Development, without any financial commitment on the part of the University.

ITEM NO. 18

TO CONSIDER NOMINATION OF MEMBERS OF THE BOARD OF MANAGEMENT ON THE DISTANCE EDUCATION COUNCIL AND THE STANDING COMMITTEES OF THE BOARD OF MANAGEMENT

BM 78.18.1

The Board was informed of the vacancies in the Distance Education Council (DEC) and the Standing Committees of the Board of Management. The Board authorized the Chairman to nominate members on these bodies on behalf of the Board and report the nominations made in its next meeting.

ITEM NO. 19

TO REPORT ON STREAMLINING THE SYSTEMS AND PROCEDURES FOR PROCUREMENT OF OFFSET PRINTING PAPER / ART BOARD

BM 78.19.1

The Board considered and approved the proposals worked out by the University to streamline the procedures for procurement of paper and art paper for printing at the DGS&D rate contract basis and to place the orders directly on the manufacturers. (Appendix-6). The Board noted that the University has already entered into a MoU with the Director General Supply and Disposal (DGSD) in the matter.

ITEM NO. 20

TO CONSIDER THE MATTER IN RESPECT OF PROF. MANOHAR LAL, DIRECTOR, SCHOOL OF COMPUTER AND INFORMATION SCIENCES FOR NON-COMPLIANCE OF THE RESPONSIBILITIES ASSIGNED THEREOF.

BM 78.20.1

Prof. S.C. Garg, Pro Vice-Chancellor informed the Board that Prof. Manohar Lal was appointed as Professor of Computer & Information Sciences by the Board of Management in its meeting held on 1-7-1998. Prof. Manohar Lal was subsequently entrusted with the duties of the post of Director of the School when Prof. M.M. Pant, the then Director, School of Computer & Information Sciences proceeded on leave. Prof. Garg, further informed that the Statute and the Ordinances of the University, enjoined certain duties and responsibilities on the Directors of the Schools to be discharged under the overall guidance of the authorities of the University. One of the primary responsibilities is to ensure availability of study materials. Unfortunately, Prof. Manohar Lal has failed to discharge this primary responsibility in spite of repeated assurances to this effect, with the result that the students

in the computer programme did not get their course material in time and University funds had to be diverted to procure the books from the open market. The support to the students pursuing computer programmes of the University has not been satisfactory as revealed from the complaints and feedback received from the students, the Regional Centres and the Work /Programme Centres. On several occasions, Prof. Manohar Lal was reminded of his academic and administrative responsibilities as Director (SOCIS), conduct as a responsible Officer, and above all as a teacher, but to no avail; in fact no improvements were seen in the working of Prof. Manohar Lal as the Director. The negligence on the part of Prof. Manohar Lal with regard to maintenance of secrecy in setting of question paper has already been brought to the notice of Board of Management and same was under enquiry by the Chief Vigilance Officer. The Board may, therefore, decide whether we may permit Prof Manohar Lal to continue to hold the position of Director further.

BM 78.20.2

The matter was discussed in detail. The Board took serious note of the above points and directed that the official may be relieved of the charge of the directorship of the School forthwith and Vice-Chancellor may make appropriate alternative arrangement. The Board directed that all the inquiry proceedings by the Central Vigilance Office and others may be got expedited.

The meeting ended with a vote of thanks to the Chair.

(H.P. DIKSHIT)
Chairman