

IGNOU

EIGHTH MEETING OF THE BOARD OF MANAGEMENT

HELD ON MAY 20, 1988.

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I.G.N.O.U.

MINUTES OF THE EIGHTH MEETING OF THE BOARD OF MANAGEMENT OF
INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD IN THE UNIVERSITY
OFFICE IN Y.M.C.A. CULTURAL CENTRE, 1 JAI SINGH ROAD, NEW DELHI-
110001 ON FRIDAY, MAY 20, 1988 AT 1100 HRS

The following were present :-

1. Prof. G. Ram Reddy - Chairman
2. Shri Anil Bordia
3. Prof. R.P. Bambah
4. Prof. C. Narayana Reddy
5. Dr. (Miss) Armaity S. Desai
6. Prof. Mrinal Miri
7. Shri Gurprit Singh
8. Dr. J.S. Bajaj
9. Prof. Ranjit Gupta

Shri K. Narayanan, Secretary

Shri Gopi K. Arora could not attend the meeting.

Prof. B. S. Sharma and Shri S.C. Vajpeyi, Pro-Vice-Chancellors and Shri S.N. Sharma, Finance Officer were present by special invitation.

The following matters were considered :-

ITEM NO 1 TO CONFIRM THE MINUTES OF THE SEVENTH MEETING OF THE BOARD OF MANAGEMENT HELD ON MARCH 7, 1988

8.1.1. The minutes of the seventh meeting of the Board of Management held on March 7, 1988 were confirmed subject to the following amendments.

8.1.2. Sub para 1 of minutes 7.4.1. be read as follows:

"IGNOU should insist that the State Governments consult right from the planning stage for establishment of Open Universities - consultation should be a pre-requisite condition. If necessary, this could be made

as one of the conditions of the grants to be paid to the Open Universities."

8.1.3.

In paragraph 7.7.2., the word "noted" appearing after the word "the Board" and before the words "that in addition to" be substituted by the word "desired".

8.1.4.

In paragraph 7.8.1., the word "noted" appearing after the words "The Board" and before the words "the action taken" be substituted by the word "approved".

8.1.5.

In paragraph 7.11.1., the following be added as sub-paragraph 3. :-

"3. The last pay drawn in respect of Consultants who retired from Government service before January 1, 1986 would be taken as last pay drawn plus Dearness Pay plus Additional D.A. and Adhoc D.A. appropriate to the basic pay at Index Average 608 (1960 = 100) and the amount of first and second instalments of Interim Relief admissible on the Basic Pay. on the date of retirement as recommended by the Finance Committee. No reference to the Government was necessary."

8.1.6.

Para 7.14.1. of the minutes be read as follows :

"The write-off of the loss of Rs. 10,977.85 on account of extra printing required to maintain the image of the Institution was approved. As regards the recommendations of the Finance Committee for fixing the responsibility, the Board after hearing the observations of the Pro-Vice-Chancellor (Academic) agreed not to pursue the matter in view of the clarifications given and also the exigencies under which the reprint was done."

ITEM NO 2.

TO NOTE THE ACTION TAKEN ON EARLIER DECISIONS OF THE BOARD

8.2.1.

The Board noted the action taken on earlier decisions of the Board.

8.2.2.

While noting the same, a suggestion was made that the action taken in respect of decisions of the Board be indicated precisely.

8.2.3.

While appreciating the high quality of the course material produced by the IGNOU, the Board felt that scope for economies in production be explored without, however, affecting the high quality.

8.2.4.

✓ The progress in regard to the construction of the temporary structures was reviewed. It was emphasised that a senior officer be made exclusively responsible for this and he should ensure that construction of the temporary structures is expedited. A detailed chart fixing the time limits and responsibilities of the various agencies and the concerned officers should also be prepared. A note on the present status and the expected date of completion of the temporary structures be placed before the Board.

ITEM NO 3.

TO CONSIDER AND APPROVE THE AGE OF RETIREMENT OF NON-TEACHING STAFF

8.3.1.

Deferred.

ITEM NO 4.

TO NOTE THE ACTION TAKEN BY THE VICE-CHANCELLOR IN APPOINTING MAJ. GEN. (RETD.) A. BALASUBRAHMANIAN AS PROFESSOR IN COMPUTER SCIENCES

8.4.1.

The Board approved the action of the Vice-Chancellor in appointing Maj. Gen. (Retd.) A. Balasubrahmanian as Professor in Computer Sciences on contract basis for a period of two years as per the terms and conditions indicated in Annexure I.

ITEM NO 5

✓ TO CONSIDER AND APPROVE THE CREATION OF POOL OF VISITING PROFESSORS

8.5.1.

The Board agreed to the creation of a pool of five Visiting Professors. It was further agreed that while making provision of funds for this, it may be done on the basis of total man-months and the scheme operated according to the requirements of the University. The appointment would be made in accordance with the decision taken by the Board at its meeting held on December 31, 1987. (Policy Note on Recruitment of Academic Staff.)

ITEM NO 6

✓ TO CONSIDER THE INVITATION OF ICDE TO VICE-CHANCELLOR AND OTHER STAFF MEMBERS

8.6.1.

The Board considered the proposal and approved of the Vice-Chancellor visiting Oslo, Norway, for participating in the Fourteenth World Conference from 9th to 16th August, 1988 and also in the Round Table between UNESCO and ICDE in the field of higher distance education.

8.6.2.

In regard to the participation of Prof. R.N. Mathur, Professor in Physics and Dr. (Mrs.) Renu Bhardwaj, Lecturer in English, the Board resolved that they may also participate in the Conference at Oslo subject to the condition that the

expenditure for their visit will be limited to the funding provided by the ICDE.

8.10.2.

8.6.3.

While considering the above matter, it was desired that a note be brought up before the Board, indicating the policy of the University governing the participation of its staff in international seminars/conferences, intervals at which they may participate, the nature of reports to be submitted on return and the type of leave to be sanctioned for absence to attend them.

ITEM NO 7

TO TAKE ON RECORD THE POLICY NOTE ON RECRUITMENT OF ACADEMIC STAFF

8.7.1.

The Board considered the matter and approved of the Policy Note on Recruitment of Academic Staff as per Appendix A to this minutes being taken on record.

ITEM NO 8

TO CONSIDER AND APPROVE THE VISITS OF PROF. V.R. JAGANNATHAN, PROFESSOR IN HINDI TO SINGAPORE FROM 10.4.88 TO 16.4.88 AND PROF. A.B. BOSE TO ITALY FROM 27.3.88 TO 29.3.88

8.8.1.

Approved.

ITEM NO 9

TO CONSIDER AND APPROVE THE PROPOSED RESOLUTION RELATING TO EXTENSION OF HOUSE BUILDING ADVANCE RULES OF CENTRAL GOVERNMENT EMPLOYEES TO IGNOU

8.9.1.

This item was withdrawn.

ITEM NO 10

TO CONSIDER STATUTES TO PROVIDE FOR THE COMPOSITION OF ACADEMIC COUNCIL AND SCHOOLS OF STUDIES

8.10.1.

The draft statute for the constitution of the Academic Council was considered. The Board desired that a revised statute be brought up, keeping in view the following:

- (a) The total of the Academic Council may not exceed 45,
- (b) The internal membership may not be more than 2/3rd,
- (c) The external membership be not less than 1/3rd, and
- (d) The Readers/Lecturers be nominated on the Academic Council by the Board on the recommendations of the Vice-Chancellor.

8.10.3

8.10.2.

The draft statute in regard to the Schools of Studies was considered and the following changes were made :

(a) Clause (1) of the draft statute may read as follows:-

The University shall have the following Schools of Studies, namely

1. School of Humanities.
2. School of Social sciences
3. School of Sciences.
4. School of Education.
5. School of Continuing Education
6. School of Engineering & Technology
7. School of Management Studies
8. School of Health Sciences, and
9. Such other Schools as may be set-up by the Statutes.

(b) Clause 4(v) may read as follows:

"To formulate proposals for orientation programmes for course writers in collaboration with other Schools;"

(c) Clause 4(vi) may read as follows:

"To formulate proposals for orientation programmes/summer Schools for tutors and counsellors;"

(d) Clause 4(vii) may read as follows:

"To review methodologies adopted for preparation of educational materials for the courses in the disciplines assigned to the School, to evaluate the educational material, and to make suitable recommendations to Academic Council;"

8.10.3.

The Board authorised the Vice-Chancellor to submit the statutes to the Visitor after incorporating the above changes.

ITEM NO 11	TO CONSIDER THE INSTRUCTIONS RECEIVED FROM GOVERNMENT OF INDIA REGARDING ECONOMY MEASURES TO BE TAKEN DURING 1988-89	ITEM NO
8.11.1.	The Board considered the action proposed in regard to the economy measures taken by the University referred to in letter No F.16(9)-B(CDN)/88 dated 24th March, 1988 from Secretary (Expenditure) and approved of the proposals made (i) for exemptions in regard to postage expenses for sending material to students and (ii) regarding creation of posts under Plan. As regards staff cars, while agreeing to the requirement of the Regional Centres the Board desired that it may be advisable to hire the vehicles at Headquarters till such time the permanent premises of the University are built.	8.18.1.
ITEM NO 12	TO APPROVE THE NOTE IN RELATION TO THE PERSPECTIVE PLAN IN THE SCHOOL OF MANAGEMENT STUDIES	ITEM NO
8.12.1.	The Board while approving the perspective plan of the School of Management Studies desired that the competency to be attained by the students on completion of course may be included as one of the objectives of the course. It was also suggested that the salient features of the Quality Control note, as may be approved, be reflected in detail in the plans of different academic programmes.	8.19.1.
ITEM NO 13	TO REPORT THE SETTING UP OF THE ASIAN ASSOCIATION OF OPEN UNIVERSITIES	ITEM NO
8.13.1.	Deferred.	8.20.1.
ITEM NO 14	TO APPROVE THE DIPLOMA COURSE IN CREATIVE WRITING	ITEM NO
8.14.1.	Deferred.	8.21.1.
ITEM NO 15	TO APPROVE THE POLICY NOTE ON ASPECTS OF QUALITY CONTROL	ITEM NO
8.15.1.	Deferred.	8.22.1.
ITEM NO 16	TO APPROVE THE RECOMMENDATION OF THE COMMITTEE CONSTITUTED TO CONSIDER VARIOUS ASPECTS OF THE ELIGIBILITY TEST FOR THE POST OF LECTURERS IN THE UNIVERSITY	ITEM NO
8.16.1.	Deferred.	8.23.1.
ITEM NO 17	TO CONSIDER AND APPROVE THE FORM OF CONTRACT OF EMPLOYMENT TO BE EXECUTED	ITEM NO
8.17.1.	Deferred.	8.24.1.

ITEM NO 18

TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE UNIVERSITY FOR THE YEARS 1985-86 AND 1986-87

8.18.1.

The draft of the Annual Report was considered. It was decided that as per the statutory requirements, a separate Annual Report be drafted for 1985-86 and 1986-87. In drafting the Annual Reports, as much detail as is possible in regard to the activities of the University, spelling out the efforts in qualitative and quantitative terms and other specific activities may be indicated. The Board resolved that the Annual Reports may be finalised by the Vice-Chancellor with such corrections and details as may be required and submit the same to the Central Government.

ITEM NO 19

TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEES

8.19.1.

The Board approved of the constitution of the Selection Committees and their recommendations as contained in the Annexures II to IX.

ITEM NO 20

TO NOTE THE ACTION TAKEN ON THE UNANIMOUS RECOMMENDATIONS OF THE SELECTION COMMITTEES

8.20.1.

The Board approved of the action of the Vice-Chancellor in making appointments as indicated in Annexure X.

ITEM NO 21

TO CONSIDER CONFIRMATION OF CERTAIN FACULTY MEMBERS

8.21.1.

The Board approved the confirmation of the faculty members as indicated in Annexure XI.

ITEM NO 22

TO CONSIDER THE PROPOSED VISIT OF DR. RAKESH KHURANA, DIRECTOR, SCHOOL OF MANAGEMENT STUDIES TO CANADA AND WASHINGTON D.C. FROM 2.6.88 TO 25.6.88

8.22.1.

Deferred.

ITEM NO 23

TO CONSIDER THE PROPOSAL FOR EXTENSION OF SUBSIDISED TRANSPORT FACILITIES TO THE EMPLOYEES OF THE UNIVERSITY WORKING IN A-39, KAILASH COLONY AND IN OTHER OFFICES

8.23.1.

Deferred.

ITEM NO 24

TO CONSIDER THE PROPOSAL FOR GRANT OF ADVANCE INCREMENTS TO MRS. ANITA SINGH, J.A.T. ON HER APPOINTMENT AS J.A.T. IN IGNOU

8.24.1.

Deferred.

ITEM NO 25

TO CONSIDER AND APPROVE THE DRAFT STATUTES FOR THE PROMOTION AND CO-ORDINATION OF STANDARDS OF OPEN UNIVERSITY AND DISTANCE EDUCATION SYSTEM IN THE EDUCATIONAL PATTERN OF THE COUNTRY

8.25.1.

In regard to the role of the IGNOU in determining the standards and co-ordinating them in relation to the State Open Universities, the Board was of the view that it would be useful if the matter was discussed in the CABE before the statutes were finalised.

ITEM NO 26

TO CONSIDER AND APPROVE THE POLICY OF SALE AND PRICING OF PRINTED COURSE MATERIALS

8.26.1.

The proposal regarding sale of printed course material by the University was considered. The letter No F2/KOU/IGNOU/88-89/1059 dated 7th April, 1988 received from the Kota Open University requesting for the supply of the print material of the University was also considered. ✓ The Board approved of the following:

(a) For sale of the printed material in the open market to outsiders (individuals and institutions), the price may be adopted on the advice of an expert Committee to be constituted by the Vice-Chancellor. In this regard, the University may function like any other publisher while fixing the price.

(b) In regard to sale of print material to State Open Universities, it was decided that the material be supplied to them at one and a half times the actual cost of production without reckoning the development costs.

8.26.2.

The material be distributed through a distributor(s) on the standard terms.

8.26.3.

On the course material supplied to other Universities the following should be printed :

"The material is for bonafide use of the University and is not for re-sale."

ITEM NO 27

TO CONSTITUTE SELECTION COMMITTEES FOR THE POST OF DIRECTORS

8.27.1.

The Board considered the matter and approved of the constitution of the Selection Committees for the post of Directors as under :

1. Vice-Chancellor - Chairman
2. Pro-Vice-Chancellor
3. Visitor's nominee
4. One member of the Board of Management
5. Two outside experts to be nominated by the Vice-Chancellor.

ITEM NO 28

TO FIX A DATE FOR THE FIRST CONVOCATION OF THE UNIVERSITY

8.28.1.

The Vice-Chancellor explained the proposal and it was decided to have the first convocation of the University either in November or December, 1988. The Board authorised the Vice-Chancellor to decide on the dignitary to preside at the function and also the guest to deliver the convocation address.

8.28.2.

It was also decided that Honorary Doctorate/s may be awarded at the first convocation. The names may be decided by a Committee to be constituted for the purpose.

ITEM NO 29

TO CONSIDER AND APPROVE THE PROPOSAL FOR DEDUCTION OF GPF/CPF CONTRIBUTION PENDING THE NOTIFICATION OF STATUTE AND THE SCHEMES THEREUNDER IN RESPECT OF PROVIDENT FUND-CUM-PENSION-CUM-GRATUITY AND CPF-CUM-GRATUITY SCHEME FOR THE EMPLOYEES OF IGNOU

8.29.1.

Deferred.

ITEM NO 30

TO CONSIDER AND APPROVE IN PRINCIPLE THE CO-OPERATION WITH C.O.S.T.E.D IN THE UNIVERSITY'S PROGRAMMES IN COMPUTER EDUCATION

8.30.1.

Deferred.

ITEM NO 31

TO CONSIDER THE COMPUTER SUPPORT FOR IGNOU PROGRAMMES

8.31.1.

Deferred.

ITEM NO 32

CONSIDERATION OF THE QUALIFICATION FOR THE POST OF PROFESSOR/EDITOR

8.32.1.

The Board considered the proposal and approved of re-advertising the post of Professor/Editor with the revised qualifications as indicated in Annexure XII.

DRC(9)

ITEM NO 33 TO RECEIVE THE INTERIM REPORT OF THE COMMITTEE REGARDING DECENTRALISATION OF WORK AT THE REGIONAL CENTRES

8.33.1. Deferred.

ITEM NO 34 TO CONSIDER PROPOSAL FOR UTILISATION OF JAPANESE ASSISTANCE FOR THE DEVELOPMENT OF AUDIO AND VIDEO PRODUCTION FACILITIES

8.34.1. Deferred.

DATE OF NEXT MEETING

It was decided that next meeting of the Board of Management may be held either on 26th or 29th July, 1988 as may be decided by the Chairman.

The meeting concluded with a vote of thanks to the Chair.

Sd/-

(G. Ram Reddy)
Vice-Chancellor
Chairman

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