

## IGNOU

### MINUTES OF THE 90<sup>th</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON 22<sup>nd</sup> MAY, 2007 AT 2.00 P.M. IN THE CONFERENCE ROOM, BLOCK NO. - 8 , IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI – 110 068

The following were present:

1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor - Chairman
2. Prof. (Mrs.) Surabhi Banerjee - Member
3. Prof. C.L. Anand - Member
4. Dr. K.Vishwanathan - Member
5. Shri Rajendra Singh Pawar - Member
6. Dr. N.S. Rame Gowda - Member
7. Prof. Pardeep Sahni - Member
8. Shri V.K. Arora - Member
9. Smt. Poonam Bhushan - Member
10. Shri Dalip Kumar Tetri, Registrar - Secretary

Shri N.K. Sinha, Joint Secretary, Bureau of Distance Learning represented the Ministry of Human Resource Development.

Shri R.P. Agrawal, Secretary (S&HE), MHRD, Prof. Y.K. Alagh, Dr. Devi Shetty and Shri Pawan Chopra members could not attend the meeting.

Shri R. Chauhan, Finance Officer, Prof. B.S. Saraswat, Director, Academic Coordination Division and Shri S. Mohapatra, Registrar, SR&E Division attended the meeting as special invitees.

At the outset, the Chairman welcomed the members to the 90<sup>th</sup> Meeting of the Board of Management. The proceedings of the Meeting started with the following remarks by the Chairman:

The Chairman highlighted the ever-increasing role of the ODL system in higher and continuing education. He also informed about the dialogues

initiated by IGNOU with UGC and AICTE for the much required convergence of the multi-channels of learning. A mention about the national seminar on “Convergence of Conventional and Distance Modes of Education” on May 12, 2007 at the IGNOU Campus was also made. The inauguration of the Seminar coincided with the inauguration of the National Launch of the workshop “Training of Academic Counsellors for the ODL System” (May 12-26, 2007). The Seminar and the National Workshop were inaugurated by Smt. D. Purandeswari, the Hon’ble Minister of State for HRD, Government of India. The Hon’ble Minister underlined the importance of effective deployment of technology, especially the Internet and compressed video conferencing for effective distance learning and also for convergence of systems and strategies for greater learners benefit. Sh. R.P. Agrawal, Secretary, MHRD highlighted the salient features of the expansion of the Higher Education System in the XIth plan and the role of IGNOU in contributing to the qualitative and quantitative growth of the system.

The occasion was marked by bringing together the MHRD, UGC, AICTE and IGNOU on one platform for dialogue and plan of action on convergence. IGNOU’s involvement in the capacity building for the entire higher education system in the country was appreciated; emphasis on greater sharing of infrastructure and human resource between conventional and distance education systems; greater involvement and collaboration of the Adult and Continuing Education Centres of various universities in distance education with IGNOU; offer of UGC-IGNOU Research Fellowships; involvement of IGNOU in improving the quality of textbooks of colleges and universities; collaboration between IGNOU studios and teleconferencing centres with the UGC media centres of conventional universities; greater involvement of conventional university teachers in ODL; a comprehensive national credit transfer policy; increasing use of IGNOU multi-media learning materials for conventional university students; and working together towards blended learning and blended training were discussed in detail. It was recognised that the role of IGNOU in bringing this synergy was vital. Mr. N.K. Sinha, Joint Secretary, MHRD explained the proposed activities of ‘Sakshat’, the one-stop portal of education in his keynote address in the seminar.

The Chairman further mentioned that the university has developed national resource materials towards empowerment of distance learners as also further capacity building of teachers and academic counsellors. The efforts already made by the university in this direction shall be useful in further

forging the kind of collaborations and synergy between the conventional and open learning systems in future.

The Board unanimously lauded the initiatives of the university in bringing together the conventional and the Distance Learning infrastructure for the benefit of the masses.

Shri Dalip Kumar Tetri, Secretary, then presented the agenda items as follows:

**ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 89<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON FEBRUARY 26, 2007 AND TO NOTE THE ACTION TAKEN THEREON**

**BM 90.1.1** The Minutes of the 89<sup>th</sup> Meeting of the Board of Management were taken up for consideration. The Secretary informed that the Minutes of the 89<sup>th</sup> Meeting were circulated to the members. No comments have been received from the members. However, corrections/ modifications have been suggested in certain resolutions of the Minutes of the 89<sup>th</sup> Meeting of the Board as placed as **Appendix – 1**.

The Secretary informed the Board that in respect of Resolution No.89.15.2, the Academic Coordination Division suggested certain modifications. The modifications have been adopted with the approval of the Chairman. Further, in respect of Resolution No.89.34.1(3), the correct name, Prof. Subhash Dhulia has since been adopted. Similarly, in respect of Resolution No.89.20.1.C, the typographical error in the serial numbers which started from S.No. 2 instead of S.No. 1, stands corrected.

**BM 90.1.2** The Secretary informed that the rate of sitting fee of Rs.1000/- per day payable to external experts invited by the University was approved by the Board vide item No. 89.25.1.

With the approval of the Vice Chancellor, the rate has been modified as Rs.1000/- per committee per day instead of Rs.1000/- per day as sometimes the same experts are invited for more than one meeting per day. The Board considered and ratified the action taken in the matter.

**BM 90.1.3**

The Board noted that no comments have been received on the Minutes of the previous meeting. The Board approved the modifications/corrections in the Minutes of the 89<sup>th</sup> Meeting of the Board. The Board further noted the action taken on the various decisions of the 89<sup>th</sup> meeting. With regard to the Report of Shri P. R. Dasgupta Inquiry Committee into the charges of allegations against Prof. H.P. Dikshit, former Vice-Chancellor, the Chairman recalled that the members in the previous meeting suggested that the University should request the MHRD to provide full text of the charges against Prof. Dikshit and the response of Prof. Dikshit to the allegations against him. The Ministry was accordingly approached to provide the text of the Report and the same has been received in the University. The Chairman circulated the report of Shri P R Dasgupta Committee in sealed covers to the Hon'ble Members and invited their comments/suggestions.

In the discussion that followed, the members emphasized that the IGNOU Act and Statutes and the Government of India Rules provide adequate mechanism within the institution to address the issues involved and as far as possible the University should follow the rules and the mechanism available within the system, and that as far as possible, the University should not involve outside agencies to intervene in such matters. The Chairman explained that the intention of the University was to place the findings of the Committee before the Board and the views expressed by the members shall be taken into consideration while proceeding further in the matter. The Chariman also brought into notice the necessity of engaging a full-time officer on deputation to look after the Vigilance Wing of the University considering the size and complexity of the University. In this connection he

informed that senior teachers from the University, who were entrusted with this responsibility on a purely part-time basis were finding it difficult to deal with these internal matters which are very sensitive.

**BM 90.1.4** After detailed discussion the Board resolved that the report may be administratively dealt with by the University executive. The proposal to appoint a full-time CVO for the University on deputation from the Government was also accepted.

**BM 90.1.5** The Board confirmed the Minutes of the 89<sup>th</sup> Meeting with the above suggestion.

**ITEM NO. 2 TO CONSIDER THE PROPOSAL TO MODIFY THE QUALIFICATIONS FOR THE POST OF DEPUTY DIRECTOR, CENTRE FOR DEVELOPMENT OF EVALUATION TECHNOLOGY (C-DET)**

**BM 90.2.1** The item was taken up for consideration. The Secretary informed the Board that the post of Deputy Director, Centre for Development of Evaluation Technology (C-DET) was created in 1997 with the qualifications as a good academic record with a doctoral degree preferably in the field of Evaluation Technology and 05 years experience of teaching/research (excluding the time taken for Ph.D), of which atleast 03 years as Lecturer or in an equivalent grade/post. The post was initially filled in 1999 but the incumbent vacated the post in May, 2003 and the post is lying vacant since then. Subsequently, the post was identified as Orthopeadically Handicapped (OH) category and advertised in July, 2005. In response, 13 applications were received, of which, 05 belonged to the OH category. However, since none of the applicants fulfilled the prescribed qualifications with specialization in the area of Evaluation Technology, the post was re-advertised in December, 2006. In all 07 applications

were received against the advertisement. Since again none of the candidates was found fulfilling the eligibility criteria it was suggested that the post be shifted to other categories and the qualifications prescribed for the post be modified as no candidates with Doctoral Degree in Evaluation Technology were forthcoming. The Screening Committee, therefore, recommended that the post be re-advertised. The Committee also recommended to modify the qualifications for the post.

**BM 90.2.2**

The matter was discussed in detail. Several suggestions were put forward by the members. It was suggested that the post be de-reserved for the present and the reservation for PH (OH) Category be made in some other equivalent grade. It was further informed that one of the candidates filed a writ petition in the Delhi High Court and the matter has become subjudice. The Board finally resolved that the post of Deputy Director (C-DET) may be re-advertised based on the existing qualifications, treating the post as unreserved enabling the candidates belonging to all the categories to apply and that an additional reservation post for PH (OH) Category be created in some other equivalent grade.

**ITEM NO. 3 TO CONSIDER THE RECOMMENDATIONS OF THE COMMITTEE REGARDING CLASSIFICATION OF THE POST OF PRODUCER IN EMPC**

**BM 90.3.1**

The item was taken up for consideration. Prof. B.S. Saraswat, Director, Academic Coordination Division informed that the Board at its 74<sup>th</sup> Meeting held on 28-02-2003 approved the recommendations of the Sub-Committee appointed to examine the Report of the Cadre Review Committee of the EMPC. He informed that the Board at its 81<sup>st</sup> Meeting held on 16-11-2004 decided that the issue of classification of post of Producer in EMPC may be reexamined by a Committee taking into consideration their work profile, the qualifications and the classification of similar positions in other sister organizations. Accordingly, the matter was examined by a Committee appointed by the Vice-Chancellor which *inter alia*

recommended that the Producers in the EMPC should have academic background and professional ability to produce educational audio/video (A/V) materials for teaching through distance mode and to stimulate the distance learner. The Committee further recommended that since it was difficult to have the Producers with teaching as well as production capabilities, it is necessary to have a separate cadre of Producers equipped with production skills only. He explained that the Committee has focused mainly on development of systems with a view to formulate a mechanism to equate the contribution of Producers with research work. The Committee was of the opinion that alternative set of qualifications, which may be in the modular form, be prescribed on lines of the Ph.D for the Producers. The Committee has also recommended that a PG Diploma Programme could be developed for those who do not have the required educational qualifications. The Diploma may consist of modules and the incumbent may be given the weightage for completion of the said Diploma for the sole purpose of career advancement. He further explained that since alternative qualifications in place of M.Phil/Ph.D have been recommended, the CAS as applicable to teachers/ academics may be made applicable to Producers also. The case of a Producer without a M.Phil/Ph.D may, however, be considered under CAS with reference to the number of years of service rendered as is done in the case of teachers.

**BM 90.3.2** The matter was discussed in detail. The members felt that ideally a mechanism should be evolved for Producers in the University to enroll for M.Phil/Ph.D degree while working in the University on completion of which they may be categorized as academic. However, such Producers who could not improve their qualifications may continue to be classified as non-academics.

**BM 90.3.3** The Board after detailed discussion approved the proposal. However, the Board decided that the Producers being classified as academic in the University should improve their academic qualifications including higher degrees such M.Phil/Ph.D in the field of media studies. Since the

University has proposed setting up of a School of Performing and Visual Arts, the above proposition will not be difficult. It may also be ensured that the School provides a structure to nurture the talent.

**ITEM NO. 4 TO CONSIDER THE PROPOSAL TO GRANT RELAXATION IN AGE FOR RECRUITMENT TO CERTAIN POSTS**

**BM 90.4.1** The item was taken up for consideration. The Secretary informed that some persons working as Head Mali, Electrician and Junior Engineer (E) on daily-wage in the University applied against the posts advertised by the University. The Secretary informed that the persons have already crossed the maximum permissible age prescribed for the posts under the R&P Rules of the University. As the persons are working in the University for a very long time, it is proposed that they may be granted relaxation in the age to the extent of their working in the University on daily wage for their eligibility as a candidate. He further informed that similar relaxation has been given in the appointment of certain categories of staff at the Regional Centres vide decision taken by the Board at its 89<sup>th</sup> Meeting held on 26-02-2007.

The Secretary further informed that as per Government of India, Deptt. of Personnel & Training OM No.43013/2/95-Estt(SCT) dated 7-2-1995 and OM dated 10-4-1997, period of service rendered in the category may be taken into account for the purpose of age relaxation for regular appointment provided one stretch of such service is more than six months, which all the candidates under consideration qualify.

**BM 90.4.2** The Board considered and approved the proposal for grant of relaxation to the candidates working as Head Mali, Electrician and Junior Engineer (E) in the University as per **Appendix – 2.**



**ITEM NO. 5 TO REPORT THE STATUS OF RATIONALIZATION OF CADRES IN THE TRANSLATION CELL**

**BM 90.5.1** The item was taken up for consideration. The Secretary informed that the Board of Management at its 75<sup>th</sup> Meeting held on 24-05-2003 approved the recommendations of the Establishment Committee on rationalization of cadres in the Translation and Hindi Cell. Certain observations were, however, made by the MHRD, which desired that a detailed proposal should be sent to the Ministry. Accordingly, a comprehensive proposal was submitted to the Ministry on 2-7-2003. Subsequently, a comprehensive proposal giving justifications and financial implication, as desired, was submitted to the Ministry on 28-04-2005. Some additional information desired by the Ministry vide their letter dated 28-12-2006, was also furnished on 26-04-2007. The matter of rationalization of the cadre of Translation Cell/ Hindi Cell has, thus, been pending since June, 2003.

**BM 90.5.2** The Board after detailed discussion desired that the matter be taken up at a higher level with the Ministry.

**ITEM NO. 6 TO REPORT ON THE STATUS OF THE DELAYS IN RELEASE OF ARREARS OF PAY AND ALLOWANCE TO PROF. R.G. TAKWALE, FORMER VICE-CHANCELLOR AND DR. S.K. GANDHE, FORMER PRO VICE-CHANCELLOR**

**BM 90.6.1** The item was taken up for consideration. The Board was informed that Prof. R.G. Takwale, former Vice Chancellor and Dr. S.K. Gandhe, former Pro-Vice Chancellor retired from the services of the University in April 1998 on attaining the age of superannuation. In the same year the University adopted the revised pay scales as recommended by the V Pay Commission. However, the arrears of pay due to them for the period from 1-1-1996 till retirement were withheld on the advise of the Ministry of Human Resource Development vide their letter dated 24-11-1998. He further informed that the two officers have been requesting the University to settle their

dues and have also submitted petitions to the Hon'ble President of India, who is the Visitor of the University, Hon'ble Minister, HRD, the Secretary, Higher Education and also sought information under the RTI Act. Since the matter is pending for the last 08 years, it has become increasingly difficult for the University to withhold the payment, more so in the absence of plausible justification.

**BM 90.6.2** The matter was discussed in detail. The Board unanimously expressed its deep concern on the inordinate delay in releasing the arrears and resolved that the Chairman should take up the matter with the Chief Vigilance Commissioner for an early disposal of the issue.

**ITEM NO. 7 TO CONSIDER THE MATTER OF RECLASSIFICATION OF COMPUTER PROFESSIONALS IN THE UNIVERSITY AS ACADEMICS STARTING FROM THE POST OF PROGRAMMER**

**BM 90.7.1** The item was taken up for consideration. Dr. V.S.P. Srivastava, Head, Computer Division, who was invited to present the item, informed that the computer professionals in the University have submitted a representation for re-classification of the posts, starting from the Programmer onwards as academics. The computer professionals have cited the cases of IIT, Delhi, the Delhi University where these positions starting from Junior Programmer level are treated as Academic Staff (Non-Vocational). He informed that the staff positions from the Programmer onwards and upto the Director, Computer Division have, however, been classified as Non-Academic. During discussion, a view was expressed that reclassification of the posts as Academic may effect the promotional avenues of the staff in the lower grades as these grades would continue to remain Non-Academic in the University.

**BM 90.7.2** The Board discussed the matter and decided that the issue needs further examination and resolved to defer for a detailed study.

**ITEM NO. 8 TO CONSIDER THE PROPOSAL FOR AMENDMENT OF IGNOU HOUSE ALLOTMENT RULES – RESERVATION OF STAFF QUARTERS FOR SC/ST EMPLOYEES**

**BM 90.8.1** The item was taken up for consideration. The Secretary informed the Board that the UGC has circulated certain guidelines in the matter of reservation of staff quarters in the Universities under SC & ST categories. As per Paragraph 12 of the Guidelines, 15% of the Staff Quarters are required to be reserved for SC employees and 7.5% for ST employees. He further informed that the matter was considered by the House Allotment Committee at its meeting held on 8<sup>th</sup> March, 2007, which recommended implementation of the above policy and to amend the House Allotment Rules of the University suitably. It was informed that the University is following the House Allotment Rules of the Govt. of India.

**BM 90.8.2** The matter was discussed in detail. The Board resolved that the latest orders of reservation of staff quarters for these categories may be ascertained from the Ministry of Urban Development and be adopted in the University.

**ITEM NO. 9 TO NOTE THE DECISIONS OF THE DISTANCE EDUCATION COUNCIL TAKEN AT ITS 28<sup>TH</sup> MEETING HELD ON MARCH 23, 2007**

**BM 90.9.1** The item was taken up for consideration. The Secretary informed that the 28<sup>th</sup> Meeting of the Distance Education Council was held on March 23, 2007. A copy of the Minutes is placed as **Appendix - 3**. The important decisions taken by the Distance Education Council at the meeting included:

- (a) that the financial assistance will not be provided to a self financing private university as per existing norms and guidelines.

- (b) to sanction additional grant to SOUs under the heads: (i) Inter-University Consortium for Technology-Enabled Flexible Education for Development (One Stop Educational Portal); (ii) Consultants; and (iii) Vocational Education & Training through Open & Distance learning mode.
- (c) in the matter of Recognition of Open and Distance Learning Institutions, the Council decided that the comments from MHRD be placed in its next meeting.
- (d) in the matter of on territorial jurisdiction, the Council decided that the DEC shall not insist on territorial jurisdiction in offering programmes under distance mode and the universities should be governed by their own Acts and Statutes.
- (e) all the existing universities/institutions offering distance education programmes must submit their proposals to the DEC for ex-post-facto approval by 31<sup>st</sup> May, 2007, and no institution be allowed to offer distance education programmes without Council's recognition from the coming academic session, i.e., July 2007 onwards. Further, the distance education programmes of the existing universities/institutions cannot be considered approved till they are formally cleared by the Distance Education Council.
- (f) the Council decided that there should not be any time frame for any institution to seek recognition from DEC for offering programmes through distance mode. However, in deciding such proposals or requests, the Council shall take note of the credentials and credibility of the institutions.
- (g) it was reiterated that Distance Education Council being the Statutory Authority, decision in the matter of recognition is the prerogative of the Council.

**BM 90.9.2**

The Board noted the various decisions taken by the Distance Education Council. As regards the decision of the Council to fix a time limit of May 31, 2007 to consider grant of ex-post facto approval to the programmes being offered by the existing universities/institutions under distance education system, it was clarified that the ex-post facto approval was aimed at regularizing the programmes already on offer under distance mode. It was clarified that no institution would be allowed to offer distance education programmes without the Council's recognition from the next academic session, i.e., July, 2007. At this point, the Secretary, DEC informed the Board that a MOU has been signed between the Distance Education Council, the UGC and the All India Council for Technical Education (AICTE), which is aimed mainly at jointly developing and implementing the norms and standards of technical and general education through distance and mixed mode and formulate guidelines for the process of approval of programmes. Responding to the apprehensions expressed by a member regarding the ex-post facto approval, it was clarified that proper guidelines shall be evolved by the DEC and observed in the matter of according ex-post facto approval to the programmes under distance mode.

**ITEM NO. 10 TO NOTE THE DECISIONS OF THE ACADEMIC COUNCIL TAKEN AT ITS 39<sup>TH</sup> (SPECIAL) MEETING HELD ON MARCH 17, 2007**

**BM 90.10.1** The item was taken up for consideration. The Board noted the various decisions taken by the Academic Council at its 39<sup>th</sup> (Special) Meeting held on March 17, 2007. A copy of the Minutes of the meeting is placed as **Appendix – 4**.

**ITEM NO. 11 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE WORKS COMMITTEE MADE AT ITS 48<sup>TH</sup> MEETING HELD ON MARCH 10, 2007**

**BM 90.11.1** The item was taken up for consideration. The Board considered and approved the recommendations made by the

Works Committee at its 48<sup>th</sup> Meeting held on March 10, 2007. A copy of the Minutes of the meeting is placed as **Appendix - 5**. The Board accorded specific approval to the following:

- (i) To follow the CPWD formats, manual and code etc. for execution of works in IGNOU
- (ii) The estimate amounting to Rs.5,35,700/- and NIT amounting to Rs.5,10,154/- for the work of 'Operation and Maintenance of Electric Sub-Station No. 4 at IGNOU Campus'.
- (iii) To purchase electrical items for day to day maintenance work through limited quotations.
- (iv) To ratify the action taken by the Vice-Chancellor to approve construction of compound wall at Sub-Regional Centre at Madurai.
- (v) To get the lift/ramp work at Regional Centre, Bhubaneshwar and Cochin completed at the earliest.
- (vi) To award the work of construction of Regional Centre building at Lucknow to CPWD as the UP Housing Board levy around 10% of the cost as departmental charges.
- (vii) To ratify the action taken by the Vice-Chancellor to approve the extra items and additional quantity with regard to shifting of Regional Centre II at Rajghat at the cost of Rs.30,359/- and additional quantity for Rs.34,326/-.
- (viii) The estimate of Rs.59.00 Crore for Phase-II and Rs.14.00 Crore for Phase-III housing work, Rs.6.00 Crore for Scholar Hostel and National Centre, Rs.9.00 Crore for Convention Centre, remaining part and Rs.1.5 Crore for underground water tank and pump house, etc.

- (ix) To release the payment of Rs. 1.46 Crore to the CPWD representing the balance amount due after deducting the cost of removal of defects and unspent balances lying with the CPWD.
- (x) The estimate of Rs.35,56,718/- towards the cost of raising the boundary wall of IGNOU Campus.
- (xi) The final cost of construction of staff quarters types II, III (Part A) amounting to Rs.5,55,10,751/- and also the final cost of construction of Convention Centre amounting to Rs.4,92,15,752.95 inclusive of the cost of extra items, deviation, etc.
- (xii) The additional cost of Rs.25,95,369/- in respect of air conditioning work for Convention Centre.
- (xiii) The deviation, extra items, etc. amounting to Rs.1,51,15,612/- for the work done under Part-A in respect of L.T.H.T. Distribution & Sub-station work for Convention Centre.
- (xiv) The SOR items/extra items and extra rate for variations in quantity at a total cost of Rs.83,34,355/- relating to interior and acoustical work of the Convention Centre.
- (xv) The release of the payment of Rs.31,42,674/- to M/s. EIL relating to the Phase II construction.
- (xvi) The estimate of Rs.1,07,47,189/- for the civil/electrical work and the NIT for Rs.73,24,369/- and Rs.6,43,415/- for civil and electrical works respectively, in connection with the work of construction of underground water tank.
- (xvii) The proposal for Civil and Electrical work in 'C' Block at the Academic Complex at an estimated cost of Rs.27,02,600/- and Rs.5,16,943/- respectively with the NIT for civil work at Rs.19,25,465/-.

- (xviii) The estimates of Rs.17,02,130/- and NIT amounting to Rs.11,40,748/- for civil work and the electrical work at a tentative cost of Rs.6,21,323/- for partitioning work at 'G' Block.
- (xix) The estimates of Rs.45.00 Lakhs and Service Charges @ 3.5% for construction of parking sheds at 'AB', 'C' and 'F' Blocks, at the Academic Complex.
- (xx) The proposal for construction of Scholars Hostel and Vice Chancellors Office on the basis of revised estimates and drawings.

**ITEM NO. 12 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE PURCHASE COMMITTEE MADE AT ITS 43<sup>RD</sup> AND 44<sup>TH</sup> MEETINGS HELD ON MARCH 28, 2007 AND MAY 12, 2007 RESPECTIVELY**

**BM 90.12.1** The item was taken up for consideration. The Board approved the recommendations of the Purchase Committee made at its 43<sup>rd</sup> and 44<sup>th</sup> Meetings held on March 28, 2007 and May 12, 2007, respectively. (**Appendix- 6**) The Board accorded specific approval to the following:

**1. Recommendations made at 43<sup>rd</sup> Meeting**

- (i) Purchase and installation of compactors from M/s. New Age Industries Ltd. at the total cost of Rs.47,27,086/- (Rupees forty seven lakh twenty seven thousand eighty six) only.
- (ii) Purchase of 11 D.G. Sets for Gyan Vani Stations for the total amount of Rs.82.5 Lakhs (Rupees eighty two lakhs fifty thousand) only.
- (iii) To the release the balance amount withheld from the bills of M/s Godrej & Boyce Mfg. Co. Ltd. towards supply of furniture to the Special Study Centres, etc.



earlier.

## **2. Recommendations made at 44<sup>th</sup> Meeting**

- (i) Purchase of Stack Racks from M/s Standard Stamping (India) at the total cost of Rs.10,34,000/- (Rupees ten lakhs thirty four thousand) only.
- (ii) In principle approval to the proposal involving expenditure of Rs.21,19,50,000/- (approx.), subject to evolution of proper norms for augmentation of infrastructure facilities at the Study Centres.
- (iii) Approval of the payment of Rs.20,73,791/- only, to M/s Cosmic Infosystems Pvt. Ltd.

### **ITEM NO. 13 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE GRIEVANCE REDRESSAL COMMITTEE MADE AT ITS 9<sup>TH</sup> MEETING TO HELD ON MAY 15, 2007**

**BM 90.13.1** The item was taken up for consideration. The Secretary briefly informed the members of the recommendations made by the Grievance Redressal Committee at its 9<sup>th</sup> Meeting held on May 15, 2007. (**Appendix-7**) The Board considered and approved the recommendations.

### **ITEM NO. 14 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE ESTABLISHMENT COMMITTEE MADE AT ITS 48<sup>TH</sup> MEETING HELD ON MAY 17, 2007**

**BM 90.14.1** The item was taken up for consideration. The Secretary briefly informed the members of the recommendations made by the Establishment Committee at its 48<sup>th</sup> Meeting held on May 15, 2007. (**Appendix – 8**) The Board considered and approved the recommendations. The Board accorded specific approval to the following:

- (i) Counting of the past service rendered by Prof. Pandav Nayak in NEHU from 1-6-1985 to 7-5-1989 in this University for pensionary benefits.
- (ii) Lifting of probation of Shri K. Laxman, Joint Registrar and his confirmation in the post.
- (iii) The proposals for lifting of probation and confirmation of 22 academics / teachers. **(Appendix– 9)**
- (iv) The qualifications recommended by the Expert Committee for computer personnel.
- (v) Counting of past services rendered by Prof. H.P. Dikshit, Former Vice-Chancellor in Rani Durgavati University, Jabalpur for pensionary benefits in this University.

**ITEM NO. 15 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 54<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON MAY 14, 2007**

**BM 90.15.1** The item was taken up for consideration. The Board noted and approved the recommendations of the 54<sup>th</sup> Meeting of the Finance Committee held on May 14, 2007 as at **Appendix – 10**. The Board accorded specific approval to the following recommendations of the Finance Committee:

- (i) Creation of 50% of the posts recommended by the Norms Committee to meet the immediate requirement of the University considering the fact that since 1991 there has not been any creation of posts and appointments in the University, even though the enrolment and workload has increased by more than ten-fold.
- (ii) Draft replies to the SAR.

- (iii) The Committee approved the payment norms for Master's Programme in Mathematics with Computer Applications.
- (iv) In the matter of staffing pattern of SAKSHAT, it was suggested that approval of the Ministry of Finance was needed for additional funds. The Board approved the recommendations of the Finance Committee that other modalities may be worked out in consultation with the Project Coordinator, SAKSHAT (Director, RSD) and MHRD.
- (v) The Board approved the revised rates for term-end practical examination for BCA/MCA and BIT/ADIT.
- (vi) The revised rates for payments for content editing of the course material.
- (vii) The Board approved the adoption of the following revised para, below resolution No. FC 54.10 in minutes of the 54 Meeting of the Finance Committee :

**Revised para 2 Resolution No. FC 54.10**

*“While approving the Audited Accounts, the Committee directed that action as advised above should be suitably incorporated in the reply to the SAR. The reply to the SAR alongwith the Accounts and the Audit Certificate should be placed at the Meeting of the Board of Management for approval.”*

**BM 90.15.2**

Recommendations of the Finance Committee with regard to the proposal for Back Office Automation and budget provision therefor (Res. No. FC 54.11. and 54.11A), were also taken-up discussion. A power point presentation was made by the Head, Computer Division, supplemented by Sh. M.P. Gupta, Retd. Additional Secretary, Ministry of Finance and Member Finance Committee with elaborate technical and financial detail. Sh. M.P. Gupta explained that in the normal circumstances the General Financial Rules of the Govt of

India provide for selection of L-1 firm from amongst the technically qualified bids. But in view of the highly technical and complex nature of the job of the office automation, the Manual of Policies and Procedures for Employment of Consultants brought out by the Ministry of Finance, Deptt. of Expenditure, Govt. of India and World Bank's Manual of Selection of Consultants 2006 have been adopted by the Expert Committee for formulation of the tender Documents. Sh. Gupta further explained the salient points of the two manuals highlighting that the Manual of Policies and Procedures for Employment of Consultants suggests a 70% technical and 30% financial bid evaluation criteria. However, to give more weightage to the technical aspect, the criteria of 80% technical and 20% financial as per the World Bank Manual has been adopted and recommended by the Expert Committee. In the discussion that followed emphasis was made on the appropriate solutions, selection of right hardware/software taking into consideration the requirements of different units/divisions of the University.

**BM 90.15.3** The matter was discussed in detail. It was emphasized that standard softwares (people-soft, etc.), customized to the specific requirements of the University with provision for hand holding exercise and adequate training to the employees of the university should be adopted. The members particularly suggested that in view of the fact of long term delays taking place in completion of such projects, provision for penal clauses be made in the terms and conditions of the contract. The Board considered and approved the recommendations of the Finance Committee in the matter.

**ITEM NO. 16 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE STUDENT SUPPORT SERVICES COMMITTEE MADE AT ITS 25<sup>TH</sup> MEETING HELD ON MAY 18, 2007**

**BM 90.16.1** The recommendations were approved except for the proposal of shifting the placement unit from RSD to Student Support Services unit. (**Appendix – 11**)

**ITEM NO. 17 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE SELECTION COMMITTEE MEETINGS FOR RECRUITMENT/CAS TO VARIOUS TEACHING AND ACADEMIC POSTS**

**BM 90.17.1** The recommendations of the Selection Committee meeting were placed before the Board. The Board considered and approved the recommendations for Recruitment/Promotions under CAS to various teaching and academic posts as per details given below:

<b>Date of the Meeting</b>	<b>Positions</b>	<b>Names Recommended</b>
14-3-2007	Promotion to the post of Professor in Mechanical Engineering under CAS	Dr. Subhasis Maji
14-3-2007	Promotion to the post of Reader in Mechanical Engineer under CAS	Dr. Ashish Agarwal
28-3-2007	Appointment to the post of Deputy Director, Project Control Unit (PCU)	1. Sh. Pankaj Khanna 2. Sh. Anil Sharma
28-3-2007	Appointment to the post of Deputy Director, Quality Assurance	No candidate was found suitable for the post.
18-4-2007	Promotion to the post of Professor of Management under CAS	1. Dr. G.Subbayamma 2. Dr. Srilatha 3. Dr. K.Ravi Sankar 4. Dr.Kamal Yadava
23-4-2007	Promotion to the post of Professor of Mathematics under CAS	1. Dr. Poornima Mittal 2. Dr. Sujatha Varma

23-4-2007	Placement in Selection Grade/Promotion to the post of Reader in Mathematics under CAS	Dr. S. Venkataraman
23-4-2007	Selection to the post of Lecturer in Mathematics	None found suitable. The post to be readvertised.
23-4-2007	Promotion to the post of Professor of Life Science under CAS	Dr. Neera Kapoor
25-4-2007 to 27-4-2007	Appointment to the posts of Regional Directors	<p><b>(1) General Category</b></p> <p><b>Selected Candidates</b></p> <ol style="list-style-type: none"> <li>1. Dr. M. Shanmugham</li> <li>2. Dr. Gulab Jha</li> <li>3. Dr. Jayashri Kurup</li> <li>4. Dr. Ashok Sharma</li> <li>5. Dr. A.N. Tripathi</li> </ol> <p><b>Waiting List</b></p> <ol style="list-style-type: none"> <li>1. Dr. B. Sukumar</li> <li>2. Dr. S. Ganesan</li> <li>3. Dr. R. Satyanarayana</li> </ol> <p><b>(2) SC Category</b></p> <p><b>Selected Candidates</b></p> <ol style="list-style-type: none"> <li>1. Dr. Jonson Neethirajan</li> <li>2. Dr. Sole Nagendra Ambedkar</li> <li>3. Dr. G.N. Sivakumar</li> <li>4. Dr. Panneerselvam</li> <li>5. Dr. S. Mohanan</li> </ol>

		<p><b>Waiting List</b></p> <p>1. Dr. Devanand Pandhari Nagdev 2. Dr. Raja Rao 3. Dr. Santhosh Kumari</p> <p><b>(3) ST Category</b></p> <p><b>Selected Candidates</b></p> <p>1. Dr. Sathish Kumar Negi 2. Dr. D. Laloo</p> <p><b>Waiting List</b></p> <p>1. Dr. Helen Sangita Majhi</p>
27-4-2007	Assistant Regional Director, RSD for placement in Selection Grade under the CAS	Shri A. Varadarajan
30-4-2007	Promotion to the post of Professor of Distance Education under CAS	1. Dr. C.R.K. Murthy 2. Dr. Madhu Parhar 3. Dr. Basanti Pradhan 4. Dr. P.K. Biswas
17-5-2007	Promotion to the post of Professor of Education under CAS	1. Dr. C.B. Sharma 2. Dr. N.K. Dash 3. Dr. Vibha Joshi
17-5-2007	Lecturer in Education for placement in Senior Scale	Dr. Eisha Kannadi

**ITEM NO. 18 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE SELECTION COMMITTEE/DEPARTMENTAL PROMOTION COMMITTEE MEETINGS FOR NON-ACADEMIC GROUP-A POSITIONS IN THE UNIVERSITY**

**BM 90.18.1** The Secretary informed the Board that no meetings of the Selection Committee/Departmental Promotion Committee for Non-Academic Group-A positions could be held during the period. The item tentatively provided in the agenda was allowed to be withdrawn.

**ITEM NO. 19 TO CONSIDER AND APPROVE THE DRAFT MOUS/MOCS/ AGREEMENTS SIGNED/ENTERED BY THE UNIVERSITY**

**BM 90.19.1** The Board considered and approved the draft MOUs/MOCs/Agreements signed/to be signed by the University as detailed below:

1. MOU with Institute of Chartered Accountants of India (ICAI), Indraprastha Marg, New Delhi, for cooperation for commerce and management education.
2. MOU with Indian Council of Medical Research (ICMR), Ansari Nagar, Delhi for cooperation and support the development of medical education.
3. Agreement with Pt. Sundarlal Sharma (Open) University, Chhattisgarh, Bilaspur for bulk purchase of B.Ed. course material.
4. Agreement with Kannur University, Mangattuparamba, Kannur University Campus (PO), Kannur, Kerala for acquisition of reproduction rights of M.A. Political Science programme.
5. MOC with Open University of Sudan (OUS) for recognizing the common goals of higher education, etc.



6. Agreement with Haramaya University, Ethiopia, Africa for setting up an e-network for providing tele-education, etc.
7. Agreement with Addis Ababa University, Ethiopia, Africa for setting up an e-network for providing tele-education, etc.
8. MOU with UGC, AICTE and DEC to work in close cooperation in pursuit of excellence in technical & general education through distance and mixed mode.

**ITEM NO. 20 TO REPORT THE ACTION TAKEN BY THE VICE-CHANCELLOR TO APPROVE THE RETENTION OF THE ITEMS OF FURNITURE AT THE 13 SPECIAL STUDY CENTRES AND RELEASE OF PAYMENT TO M/S. GODREJ & BOYCE MFG. CO. LTD.**

**BM 90.20.1** The Board ratified the action taken by the Vice-Chancellor in approving retention of the excess furniture items supplied to the 13 Special Study Centres and to release the payment of Rs.9,68,809.46 to M/s Godrej & Boyce Mfg. Co. Ltd.

**ITEM NO. 21 TO CONSIDER AND RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN EXTENDING THE AGE OF SUPERANNUATION OF PROF. PANDAV NAYAK, PROFESSOR OF POLITICAL SCIENCE AND PROF. B.S. HANSRA, PROFESSOR OF AGRICULTURE**

**BM 90.21.1** The Secretary informed the members of the enhancement in the age of retirement of teachers from 62 years to 65 years by the Government of India and the action initiated by the University for amendment to the Statute of the University. The Board ratified the action taken by the Vice-Chancellor in extending the age of superannuation of Prof. Pandav Nayak and Prof. B.S. Hansra from 62 years to 65 years subject to approval by the Visitor of the proposed amendment in Statute 17(9) of IGNOU Act.

**ITEM NO. 22 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ACCEPTING THE RESIGNATION TENDERED BY SHRI NAVEEN PHOUGAT, LECTURER IN COMPUTER SCIENCE**

**BM 90.22.1** The Secretary explained the provisions of the Statutes in the matter of resignation by the permanent and temporary employees of the University and the resignation tendered by Shri Naveen Phougat. The Board considered and ratified the action taken by the Vice-Chancellor in accepting the resignation of Shri Naveen Phougat, Lecturer in Computer Science with effect from 20-03-2007 (AN) by waiving the shortfall in the notice period by 22 days.

**ITEM NO. 23 TO CONSIDER THE PROPOSAL FOR FRAMING A STATUTE TO CREATE A BOARD OF RECOGNITION AND ADMISSION OF INSTITUTES/ COLLEGES INTO THE ODL PRIVILEGES OF IGNOU**

**BM 90.23.1** The item was taken up for consideration. The Chairman informed the Board that Section 16 of the IGNOU Act enumerates the various Authorities of the University and the Clause (4) thereof lays down that there shall be a Board of Recognition, as one of the Authorities of the University. The Section 20 of the Act further defines the area of responsibility of the Board of Recognition, which include admitting the colleges, for which a Statute is required to be made to specify the composition, powers and functions of the Board of Recognition. He informed the Board that the University has so far not exercised this power and no Statute has been framed so far to define the powers and functions of the Board of Recognition. It was now proposed to invoke the above provisions of the Act and to frame a Statute to create a Board of Recognition to specify the composition, powers and functions of the Board in fulfillment of the provisions under Section 20(1) and (2) of the IGNOU Act to seek cooperation of the universities and institutions of higher level, professional bodies and organizations under

Section 5(1)(vii) and further to recognize the institutions of higher learning to create a network of ODL institutions under Section 5(1)(xxi). The following composition of the Board of Recognition was proposed:

1. Vice-Chancellor – *Chairman*
2. One Vice-Chancellor of a Conventional University nominated by the BOM.
3. One Vice-Chancellor of an Open University nominated by BOM.
4. One Member of the BOM.
5. Two Members from the Academic Council
6. One Member from the Planning Board
7. Five experts nominated from ODL and the Conventional Collegiate/ University education system nominated by VC.
8. Two outside experts in ODL nominated by VC
9. An officer from the IGNOU designated as Secretary of the Board by the VC.

**BM 90.23.2**

The Chairman proposed that the quorum for the meeting of the Board of Recognition, the term of the members other than the Chairman, ex-officio shall be defined by the Statute. The Chairman further proposed that the powers and functions of the Board of Recognition, may be as follows:

- 1) To prescribe the eligibility criteria for an institution to be admitted to the privileges of the ODL system of IGNOU.
- 2) To appoint expert and visiting committees to examine the facilities and recommend institutions to be admitted to the privileges of the ODL system of IGNOU.
- 3) To admit college/ institute of Distance mode/ open and mixed mode/ or convergent mode of education to the privileges of the Indira Gandhi National Open University as per Section 5 (1) (xxvii) of the Act.
- 4) To prescribe conditions for affiliation/certification/ accreditation of the institutions/programmes offered by the institutions admitted to the privileges of the ODL

system of University.

- 5) To confer autonomy to the institutions admitted to the privileges of the University following the prescribed norms.
- 6) To lay down guidelines for coordination and determination of standards and allocation and disbursement of grants for colleges offering ODL programmes.

**BM 90.23.3** The Board lauded the efforts being made by the University to fulfill its mandate and achieve the objectives as enshrined in the First Schedule to the IGNOU Act and approved the proposal.

**ITEM NO. 24 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN APPOINTING PROF. SRIKRISHNA DEVA RAO, PROFESSOR OF LAW AS DIRECTOR, SCHOOL OF LAW**

**BM 90.24.1** The Secretary briefed the members of the provisions of the Statutes and the appointment of Prof. Srikrishna Deva Rao as Director, School of Law made by the Vice-Chancellor. The Board ratified the action taken by the Vice-Chancellor in appointing Prof. Rao as Director, School of Law for a period of three years with effect from 3-5-2007 or till he holds the post of Professor in the School of Law, whichever is earlier.

**ITEM NO. 25 TO CONSIDER THE PROPOSAL FOR CONTINUANCE OF THE EXISTING RESIDENTIAL TELEPHONE FACILITY**

**BM 90.25.1** The item was taken up for consideration. The Secretary informed that the Board at its 12<sup>th</sup> meeting held on 7-10-1988 had approved the facility of residential telephone without any ceiling to the Vice Chancellor, the Pro-Vice Chancellor, Registrar (Admn), Registrar (SR&E), Finance

Officer, Director, RSD and Director, EMPC. He further informed that the provision was reviewed by the Board at its 89<sup>th</sup> meeting held on 26-2-2007. The Board while considering the recommendations of the 53<sup>rd</sup> meeting of the Finance Committee, approved a composite residential telephone facility, to the entitled officers, as per the norms prescribed by the Govt. of India OM No.7(14)C&V/2006 dated 14-11-2006, with certain ceilings. However, it has been felt that the ceilings, if applied, will adversely affect the working of the University, which functions under distance mode requiring constant outside contact. It is, therefore, proposed that the earlier practice of reimbursement of all the official calls without any ceilings as approved by the BOM at its 12<sup>th</sup> Meeting may continue in respect of these officers. It is further proposed to continue the facility of reimbursement to the SPAs to the Registrar, SR&E and Director, EMPC who have been allowed the facility under essential category as per the decision of the Board at the 19<sup>th</sup> Meeting held on 17-8-90.

**BM 90.25.2** The Board considered the proposal and in view of the requirement for extensive use of telephone, internet, etc. to reach to a large number of people, approved residential telephone facility to these officers and reaffirmed its earlier decision in the matter.

**ITEM NO. 26 TO REPORT THE ISSUE OF ADVERTISING THE POST OF READER IN DISABILITY**

**BM 90.26.1** The item was taken up for consideration. Prof. B.S. Saraswat, Director, Academic Coordination Division informed that the post of Reader in Disability in the University has been reserved for Visually Impaired person. The post was advertised in the year 2005 and again in the year 2006. The interview was also held on 26-03-2006 but the Selection Committee did not recommend any candidate and decided that the post be re-advertised. He further informed that in August, 2006, the University Grants Commission circulated the decision of the Government of

India vide their Letter No.F.1-5/2006(SCT) dated 25-8-2006 introducing the reservations in the teaching posts, including the posts at Readers and Professors levels, for the SC/ST. With a view to give effect to the above decision and to identify the positions of Professors and Readers, a Committee was constituted by the Vice-Chancellor. The Committee was apprised of the number of vacancies including the reservations for the various categories. He informed the Board that the existing roster of the post of Lecturer and equivalent positions in vogue since 2-7-1997 and the draft rosters drawn as on 25-08-2006 in respect of the post of Professor/equivalent were submitted to the Vice-Chancellor explaining the various points related to reservation. The matter was also referred to the same Committee with two more experts on it, one from ISTM and the other from SC/ST Commission and Liaison Officer, IGNOU. Further the ISTM and the SC/ST Commission were requested to make nominations on the Committee vide our letter dated 29-01-2007. He explained that the Committee at its meeting held on 19-2-2007 resolved that the action taken by the University to allocate the post of Reader in disability in the School of Continuing Education to the area of social work was justified. The Committee further recommended that the legal aspects of implementing reservation in the cadre of Professor/equivalent, Reader/equivalent may be got examined so as to avoid any legal tangles in future. The Committee has recommended that the flexible policy of reservations should be worked out so as to fulfill both the constitution requirements as well as the needs of the University.

**BM 90.26.2**

The matter was discussed in detail. The Board after detailed deliberations decided that the post should not be de-reserved.

**ITEM NO. 27 TO CONSIDER FOR APPROVAL THE PROPOSAL FOR PURCHASE OF PAPER FOR PRINTING AS PER THE CURRENT REQUIREMENT AND TO NOTE THE STATUS OF THE PURCHASES MADE AS PER EARLIER ORDERS**

**BM 90.27.1** The item was taken up for consideration. The status of requirement, specifications of the paper needed and the tender process was explained by the Secretary. The Board noted that orders for 2400 MT Offset Printing Paper were placed on the Firm as per its approval, and that 1400 MT of Printing Paper out of 2400 MT ordered with the firm, has been received by the University. Since the firm failed to comply with the conditions and did not meet the deadlines stipulated for supply, the order for remaining supply of 1000 MT has been cancelled. The Board further noted the projections of requirements for July, 2008 printing cycle and approved the proposal for purchase of printing paper as per the specifications detailed below through open tenders at an estimated cost of Rs.16.5 Crore approximately:

- |    |                                |         |          |           |
|----|--------------------------------|---------|----------|-----------|
| a. | 70 GSM Maplitho Printing Paper | reams   | 2,00,000 | (3680 MT) |
| b. | 80 GSM Maplitho Printing Paper | reams   | 5,000    | ( 105 MT) |
| c. | 205 GSM Art Board              | packets | 30,000   | ( 504 MT) |

**ITEM NO. 28 TO CONSIDER THE REQUEST OF MS. MADHAVI SHARMA, SOFTWARE ENGINEER FOR PROMOTION TO THE POST OF SENIOR SOFTWARE ENGINEER IN THE PAY SCALE OF RS.12000-18300**

**BM 90.28.1** The item was taken up for consideration. The Secretary informed that the position of a Senior Software Engineer in the Computer Division fell vacant on retirement of Shri A.J. Rao with effect from 31-03-2007. Ms. Madhavi Sharma who is the senior-most Software Engineer in the Computer Division has requested for promotion to the post of Senior Software Engineer. He further explained that as per the extant R&P Rules, a Software Engineer is required to

complete 13 years of service in the cadre, i.e., 08 years in the pay scale of Rs.8000-13500 and 05 years in the senior scale of Rs.10000-15200 to become eligible for promotion to the post of the Senior Software Engineer. He informed that Ms. Madhavi Sharma has completed total service of 10 years and 11 months in the cadre as against the period of 13 years prescribed under the R & P Rules. Ms. Sharma has requested that her promotion to the post of Senior Software Engineer against the vacancy may be considered granting relaxation of 02 years and 01 month on the pattern of promotion of certain Assistant Registrars as Deputy Registrars and Deputy Registrars as Joint Registrars in the recent past by relaxation of the eligibility period ranging 02 years 06 months to 02 years 08 months by the Board of Management. The Secretary informed that the matter was placed before the Establishment Committee at its 48<sup>th</sup> Meeting held on 17-05-2007. The Committee, however, recommended that since the proposal involved relaxation in the minimum qualifying period of service in the feeder cadre, the matter may be placed before the Board for a decision.

**BM 90.28.2** The matter was discussed and the Board approved the proposal for promotion of Ms. Madhavi Sharma to the post of Senior Software Engineer in the pay scale of Rs.12000-18300 granting relaxation in the qualifying period of 02 years and 01 month.

**ITEM NO. 29 TO CONSIDER THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL ON ESTABLISHING THE SCHOOL OF PERFORMING AND VISUAL ARTS AND INCORPORATION OF THE SCHOOL IN THE STATUTE 10A OF IGNOU ACT AND STATUTES**

**BM 90.29.1** The item was taken up for consideration. The Secretary informed that the performing and visual arts education is part of the disciplines of visual arts which include painting, sculpture, art history & aesthetics, applied arts and



traditional arts and Performing Art which includes music, musicology, dance, theater/drama and traditional arts. It was further explained that one of the objectives of the University as envisaged in the IGNOU Act is to provide education and training in various arts, crafts and skills of the country raising their quality and improving their availability to the people. In fulfillment of the above objectives, the Vice-Chancellor appointed a Committee of Experts to examine the proposal and to make suitable recommendations. A copy of the recommendations of the Expert Committee is placed as **Appendix - 12**. The Committee identified the main activities that can be undertaken by the Schools as -

- To impart education in the areas of performing arts and fine arts
- To develop high quality programmes in the areas of performing arts and fine arts.
- To upkeep the Indian traditional arts of great value, their expressions and heritages.
- To cultivate and improve the skills among the students in the areas of performing and visual arts.

**BM 90.29.2**

It was further explained that the matter was placed before the Academic Council at its 40<sup>th</sup> Meeting held on 17-5-2007 and the Academic Council approved the proposal for establishment of a School of Performing and Visual Arts as part of the 11<sup>th</sup> Five Year Plan Proposals.

**BM 90.29.3**

The Board considered the proposal. The Board noted that the matter has already been decided by the Academic Council and approved the proposal for establishment of a School of Performing and Visual Arts and its incorporation in the Statute 10A of IGNOU Act. The Board authorized that the addition to the Statute 10A of the IGNOU Act may be submitted to the Visitor for approval.

**ITEM NO. 30 TO REPORT THE FINALISATION OF THE ACTIVITIES OF THE PILOT PROJECT 'E-GYANKOSH'**

**BM 90.30.1** The item was taken up for consideration. Prof. Pardeep Sahni informed the Board that the University initiated the process of developing a National Digital Repository in October, 2005 under the EDUSAT programme and the pilot project was launched by the name "e-GyanKosh" on June 6, 2006. The Advisory Committee of e-GyanKosh estimated that a total amount of Rs.11,50,47,700/- will be needed in the next Five Year Plan period to institutionalize the repository activities. He further informed that to finance the activities of e-GyanKosh, a separate budget head with an initial allocation of Rs.2.75 Crores for 2007-08 has been approved by the Finance Committee (53<sup>rd</sup> Meeting). It is now proposed to run the activities of e-GyanKosh in the project mode for duration of five years with the staff to be recruited on contractual basis. The activities of e-GyanKosh will be supervised by the Coordinator, e-GyanKosh. Prof. Sahni further apprised the Board of the main objectives of the pilot project e-GyanKosh. The recommendations of the Advisory Committee meeting, creation of a new budget head for e-GyanKosh as approved by the Finance Committee at its 53<sup>rd</sup> meeting, the requirement of funds during the next 5 years and the staff requirements, which were mentioned briefly in the meeting, are detailed in **Appendix - 13 to 17.**

**BM 90.30.2** The Board deliberated on the proposal at length. The Board noted the initiative of the University to create a National Digital Repository to store, index, preserve, distribute and share the digital learning resources developed by the ODL institutions in the country and approved the proposal and allocation of Rs.2.75 Crores in the budget estimate for the years 2007-2008 and the requirement of funds for the next 5 years of Rs.11.50 Crores (approx.).

**ITEM NO. 31 TO CONSIDER THE PROPOSAL FOR INCREASING THE AMOUNT OF HONORARIUM PAYABLE TO EXPERTS FOR EVALUATION OF PUBLICATIONS OF THE TEACHERS IN CONNECTION WITH THEIR PROMOTION UNDER CAS**

**BM 90.31.1** The Board considered and approved the proposal to increase the amount of honorarium payable to the external experts for evaluation of publications of the teachers for promotion under CAS from the existing Rs.500/- to Rs.2000/- per publication.

**ITEM NO. 32 TO CONSIDER AND APPROVE THE ORDINANCE ON DESIGNATING CERTAIN POSITIONS IN THE UNIVERSITY AS TEACHERS**

**BM 90.32.1** The item was taken up for consideration. Prof. B.S. Saraswat explained the provisions under various sections of the IGNOU Act defining the term 'Teachers' meaning Professors, Readers, Lecturers and such other persons as may be designated as such by the Ordinances for imparting instructions in the University or for giving guidance or rendering assistance to students for pursuing any course of study in the University. He explained that the University has been empowered under the IGNOU Act to institute professorships, readerships, lectureships and other academic positions necessary for imparting instructions or for preparing education material or for conducting other academic activities including guidance, designing and delivering of course, evaluation of the work done by the students and to appoint persons to such professorships, readerships, lectureships and other academic positions. He explained that the provisions under the Act assume that teaching in an open university is different from that of a conventional university, that the pedagogy in a ODL institution compasses to the activities such as delivery of content and services to the evaluation of the students performances, development of the systems and programme planning, preparation and production of study material both

in print and audio video forms. Keeping this in view and provisions under Sections 2 and 5 of the IGNOU Act, the University has made no distinction in the selection procedures for the teacher and academics. The above view has been further corroborated by several committees appointed by the University in the past. The Takwale Committee, appointed in 1992 has given a very clear and categorical opinion that IGNOU Act permits inclusion of all categories of persons participating in the process of guiding and assistance to students within the meaning of the term 'teachers'. In the opinion of the Takwale Committee the role of an academic in the context of distance education system cannot be conceived only in the teaching associated with a class-room but he has to be a distance educator in the first place while also being a subject specialist or an experienced professional. The Takwale Committee, therefore, recommended that this change in the role should be reflected progressively in the qualification, methods of selection and the professional development of the academics in the distance education system.

**BM 90.32.2**

He informed that keeping in view the above provision under the IGNOU Act and the recommendations of the various committees appointed by the University in the past, a proposal to consider an Ordinance on designating certain positions in the University as teachers was placed before the Academic Council at its 40<sup>th</sup> Meeting held on 17-5-2007. The Council after a detailed discussions agreed that certain positions other than professors, readers, lecturers and those engaged in guidance or rendering assistance to students for pursuing a course of study in the University including designing, delivery of courses, evaluation of the students performances should be designated as teachers as the activities of such academics falls in the preview of the term 'teachers' as defined under Sections 2 and 5 of IGNOU Act. The Academic Council therefore, recommended that the Ordinance on designating a person holding certain positions as teachers under Section 2(p) of IGNOU Act be approved with modifications as given in the **Appendix - 18**. The Academic Council has further suggested that in future,

positions with nature of duties, such as, giving guidance or rendering assistance to students in pursuit of their study in the University including the activities related to designing, delivery of programmes, evaluation of the student performance, etc. may also be considered for inclusion in the category of teachers.

**BM 90.32.3** The Board noted the provisions under the IGNOU Act under Section 2(p) and Section 5(1) and the recommendations of the Academic Council and approved the modified draft Ordinance on designating certain positions in the University as teachers and directed that the Ordinance be submitted to the Visitor as per rules.

**ITEM NO. 33 TO CONSIDER THE PROPOSAL FOR RECOGNITION OF AIWC COMMUNITY COLLEGE, NEW DELHI**

**BM 90.33.1** The item was taken up for consideration. It was informed that Section 16 of the IGNOU Act enumerates the various authorities of the University and the Board of Recognition is one of the authorities of the University in the purview of Section 16 of the Act. The responsibilities of the Board of Recognition have further been outlined under Section 20 of the Act with the provision that a Statute shall be framed to specify the composition, powers and functions of the Board of Recognition. It was further explained that the term 'College' as defined in the Section 2(d) of the IGNOU Act as a college or other academic institutions established or maintained or admitted to the privileges of the University. However, the University has so far not exercised this power and also no Statute has been framed by the University to define the powers and functions of the Board of Recognition. As a number of conventional universities and colleges are seeking collaboration and support from IGNOU for capacity building, joint course delivery and offering joint degree programmes, it has now become necessary to invoke the provisions of the IGNOU Act opening the doors for collaboration with the conventional universities and

colleges. Keeping all this in view, a proposal has been placed before the Board for framing a Statute to provide for powers and functions of the Board of Recognition paving the way for admission of institutes/ colleges into the ODL system under the privileges of IGNOU. It was further explained that the University has already received a proposal from the Secretary General, All India Women's Conference, for recognition of AIWC Community College, New Delhi.

**BM 90.33.2** The Board appreciated the proposal and approved consideration of the proposal for recognition of the AIWC Community College, New Delhi, following the provisions in the Act.

**ITEM NO. 34 ENTERPRISE RESOURCE PLANNING (ERP) FOR BACK OFFICE AUTOMATION WITH INTEGRATED MANAGEMENT SOLUTION LEADING TO MANAGEMENT INFORMATION SYSTEM (MIS)**

**BM 90.34.1** The Item was taken up for consideration. A "Powerpoint" presentation on behalf of the Expert Committee was made by Dr VSP Srivastav, Head, Computer Division supplemented by Sh M P Gupta, Former Addl Secretary, Min. of Finance & Member of the Expert Committee for selection of the firm. It was explained that in its 88<sup>th</sup> meeting held on 27-11-2006 the Board approved the proposal for "Administrative Staff Training in Application of Information Management and Technology for Enhanced Efficiency in the Divisions of Administration, Finance, Examination and Student Support in the Delhi Main Office and the Regional Centre". Accordingly, Expression of Interest (EOI) were invited through Advertisement on 11.01.07 in leading daily newspapers. Also, Press Release was issued. The total scope of work involved use of ERP Modules, state-of-the-art IT infrastructure, extended OFC networking, data storage & security, short & long term training to administrative and technical staff and, MSP (managed service provisioning) for five years.

**BM 90.34.2** The comprehensive exercise for selection of a firm was undertaken by an Expert Committee appointed by the University. The selection process was based on Combined Quality Cum Cost Based System(CQCCBS) in accordance with Para 1.5.2 of Manual of Policies and Procedures of Employment of Consultants 2006 issued by Dept. of Expenditure, Ministry of Finance, Govt of India. Also World Bank Manual of Selection of Consultants 2006 was consulted and a weightage of 80% to quality and 20% to cost was considered by the Expert Committee for selection of the firm.

**BM 90.34.3** It was further explained that a total of 15 firms had responded. Only four firms namely, WIPRO, HCL, TCS and CMC were found qualified for providing the requirements in terms of RFP (Request for Proposal) for Admin, F&A, and CMD Divisions towards back office automation. However, M/s CMC did not submit bid in response to RFP. After going through the Technical presentation and the financial bids of the three firms i.e. HCL, WIPRO and TCS the Committee recommended the offer of TCS for a total cost of Rs 27,13,44,268 (twenty seven crores thirteen lacs forty four thousands two hundreds and sixty eight) subject to negotiation with the firm. The Committee also recommended providing of a dedicated team within the Computer Division for the execution of the entire job and periodic monitoring through technical and managerial committees which may have some outside experts from leading institutions and organizations. The following detailed points were presented:

**Salient points of the advertisement (EOI):**

- the agency should be well reputed and credible to evolve and suggest a mechanism for effective MIS.
- creating automated office management and ICT infrastructure
- imparting short and long term training to administrative and technical staff
- networking connectivity and integration with computing facilities leading to consistent and

automated MIS and ICT enabled learner support system

### Scope of Work:

- use of ERP Modules
- state-of-the-art IT infrastructure
- extended OFC Networking
- Data Storage & Security
- MSP (managed service provisioning) one plus 4 years
- Short & Long Term Training to administrative and Technical Staff

### Expert Committee Members

- Sh MP Gupta , Addl Secretary(Retd.), Min. of Finance
- Prof MP Gupta, Deptt. Of Mgt. Studies, IIT Delhi
- Dr N Janardhan, Haselfre , Chennai
- Dr Gulshan Rai, Executive Director, ERNET India
- Sh K Narayanan, Computer Service Centre, IIT Delhi
- Sh Dalip Kumar Tetri, Registrar, Administration, IGNOU
- Sh R Chauhan, Finance Officer, IGNOU
- Dr VSP Srivastav, Head, Computer Division, IGNOU

### Sort Listing Criteria

- The bidder should be a Registered Company in India
- National level I.T. organization with international experience of at least ten years as on 31st March 2006
- Turnover exceeding Rs.250 crores per annum for each of the last three years ended on 31st March 2006.
- Shall not have been black listed by any State or Central Government in India.
- Consortium Bids can be considered, only if the primary bidder in their own strength meets the above requirements
- technically qualified software work force of at least 300 in National Capital Region
- Certified at SEI CMM level 4 or above
- at least 5 projects in last 2 years in the area of introduction of ICT for modernization and computerization of government entities for central or state governments in India, with each project not being less than Rs.5 crores in value



## Request for Proposal (RFP)

- for Admin, F&A, and CMD Divisions
- The RFP has 369 requirements covering total requirements of Administration, F&A , and CMD Divisions with digitization of 1,500,000 records/document pages.
- Total scope of work is “agreement” based with scope of expansion, scalability, networking, data storage, security, and training.
- The work will be executed as Managed Service Provisioning (MSP) with one plus four years of the total services with short and long terms training to all administrative and technical staff.
- Payment terms are : 30% advance and 70% on delivery of Hardware and licenses. For services the payment will be : 30% after signing of contract, 30% on completion of elaborated study, 30% on acceptance, testing and submission of test results and 10% on deployment

## Technical presentation to EC

- before opening of Financial bids, RECORDING by EMPC (11:00AM to 9:00PM)

## Pre Bid Meeting

- Before submission of bids pre-bid meeting was held & queries replied

## Grading

- Grading as ‘Poor’, ‘Satisfactory’, ‘Good’, ‘and ‘Very Good’
  - Poor : (15/100) of weightage
  - Satisfactory : (40/100) of weightage
  - Good : (70/100) of weightage
  - Very Good : (100/100) of weightage

## Technical Scores awarded

M/s WIPRO - 61.0  
M/s HCL - 64.5  
M/s TCS - 92.5

Technical Qualification - 60

The formula for converting into financial score

$$\frac{L 1}{L 2} \times 100$$

L 1 = Lowest bid; L2=Bid under consideration

The financial scores –

		Amount	Fin. Score
1.	WIPRO	183,093,489	92.08
2.	HCL	168,593,904	100
3.	TCS	271,344,268	62.13

The weighted scores (80:20)

	Tech	Fin	Total
WIPRO	48.80	18.42	67.22
HCL	51.60	20.00	71.60
TCS	74	12.43	86.43

Highest score by TCS

The weighted scores (70:30)

	Tech	Fin	Total
WIPRO	42.70	27.63	70.33
HCL	45.15	30.00	75.15
TCS	64.75	18.645	83.395

Highest score by TCS

Analysis on Major Difference in Prices

1. IT Infrastructure

- M/s TCS has quoted for HP server while M/s HCL and Wipro have quoted for their own product (HCL Infinity and Wipro netBlade). HP servers are world class servers and user base is quite large.
- M/s TCS have quoted for additional servers for Antivirus, LDAP (authentication) and document servers while others have not
- M/s TCS has also quoted separately for Development servers while HCL and WIPRO have not.

## 2. Software Development

- M/s TCS has also considered automation of STRIDE and Library while others have not. It was communicated in Pre bid meeting for not including STRIDE and Library but addendum did not state this.

## 3. Programme Management

- M/s HCL has not quoted for Training under Programme Mgt. It has quoted 8.6 Lacs as against 1.348 Lacs by TCS and 13.5 Lacs by WIPRO
- Change Management (future software changes) has been quoted only by TCS as 40.4 Lacs of rupees

## EC recommendations

- M/s TCS may be invited for negotiations of the contract.
- Negotiations by a technical committee may be done on the scope of the work, prices and payment schedule. The technical committee should have experts from the following fields:
  - Software Solution in academic environment
  - Network & Security
  - Hardware and infrastructure.
  - Finance
- A technical review committee may also be setup with technical staff from Computer Division, representatives from user divisions (Back Office) and representatives from TCS. This committee should meet every week and report the progress to the project monitoring committee
- IGNOU should set up a project monitoring committee for fortnightly review of the project
- Computer Division must have a dedicated team towards ERP implementation. The team should have one Joint Director/Dy. Director as Team Leader. The other team members should be as below:
- Two - Dy. Directors/Sr. Software Engineer in the payscale of Rs.12000-375-16500/-
- Three – Software Engineers in the payscale of Rs.8000-275-13500/-

- Five – DPA/DEO for the support at Programmer and Operators level

**BM 90.34.4** The item was discussed at length. Queries related to software to be used as ERP and bid pricing matching one-to-one with scope of the work were addressed. After seeing the presentation and discussion it was resolved to accept the recommendations of the Expert Committee subject to implementation of the same after a final scrutiny and vetting by a three member high level expert committee consisting of members from the following panel :

1. Prof. Ashok Jhunjhunwala, IIT Chennai
2. Prof. B H Jajoo, IIM Ahmedabad
3. Prof. N Balakrishnan, II Sc Bangalore
4. Prof. Balasubramanian, Bangalore University

**ITEM NO. 35 TO CONSIDER AND APPROVE AMENDMENT TO STATUTE 17 (9) OF THE IGNOU ACT**

**BM 90.35.1** The item was taken up for consideration. The Secretary explained that Statute 17 of IGNOU Act prescribes the terms and conditions of service, etc. of teachers and academic staff of the University. The Clause (9) of the Statute 17 deals with the age of retirement of the teachers of the University with the provision that all the teachers of the University shall retire from the service on the afternoon of the last date of the month in which he/she attains the age of superannuation. He explained that under the provisions of Fundamental Rules 56 (a) approved by the Government of India, a proviso has been made to the effect that every government servant, whose date of birth falls on the 1<sup>st</sup> of the month, shall retire from the service on the afternoon of the last day of the preceding month on attaining the age of superannuation, However, this second part of the provision under FR 56 (a) was not incorporated under the provisions of Statute 17(9) leading to an anomaly that a teacher whose date of birth falls on the 1<sup>st</sup> of a month shall also retire in the afternoon of the last date of the month in which he or she

attains the age of superannuation. The anomaly is now sought to be rectified as per the draft amendment to the Statute 17(9)(a) of the IGNOU Act placed as **Appendix – 19.**

**BM 90.35.2** The Board approved the proposal and authorized that the amendment to the provisions of Statute 17(9)(a) of the IGNOU Act, be submitted to the Visitor for his approval.

**ITEM NO. 36 TO CONSIDER THE APPEAL SUBMITTED BY SH. K. V. D. S. PRAKASH RAO, ASSTT. REGISTRAR AGAINST THE DECISION OF THE DISCIPLINARY AUTHORITY**

**BM 90.36.1** The item was taken up for consideration. The Secretary apprised the Board of the grounds on which Shri K.V.D.S. Prakash Rao has submitted his appeal for consideration. The Board considered the appeal and decided to revoke the penalty imposed on Shri Rao with the decision that the suspension period of Shri Rao be regularized as duty for the purpose of retirement benefits, increments and grant of senior scale in the cadre.

**ITEM NO. 37 TO CONSIDER THE ARRANGEMENTS MADE FOR JUNE 2007 TERM-END EXAMINATION**

**BM 90.37.1** The item was taken up for consideration. Registrar, SR&E explained that the June, 2007 term-end examinations of the University will be starting from 1<sup>st</sup> June, 2007 and will continue till 28<sup>th</sup> June, 2007 for which elaborate preparations have been made. The examinations will be conducted at 570 Examination Centres throughout the country. He informed that the expenditure on conduct of the examinations on account of remuneration, payment of conveyance charges to observers, hiring of the vehicles for delivery of the question papers, etc. will be Rs.66.2 Lakhs approximately.

**BM 90.37.2** The Board noted the arrangements made for the June, 2007 term-end examinations and approved the estimated expenditure of Rs.66.2 Lakhs.

**ITEM NO. 38 TO CONSIDER THE PROPOSAL FOR INTRODUCTION OF NON-FUNCTIONAL SCALE OF RS.8000-275-13500 TO SECTION OFFICERS/ SENIOR PERSONAL ASSISTANTS OF THE UNIVERSITY**

**BM 90.38.1** The item was taken up for consideration. The Secretary informed that the Govt. of India, Department of Personnel and Training vide OM Nos. 21/36/03-CS.I dated 13.11.2003 and No. 10/3/2004-CS-II (Part-I) dated 24.06.2005, introduced a non functional scale of Rs. 8000-275-13500 to Section Officers and the Private Secretaries on completion of four years of service in the respective cadres. The non functional scale has been implemented notionally from 01.01.1996 with provision of financial benefit w.e.f. 03.10.2003. He further explained that in IGNOU, the Section Officers and the SPAs are in the same scale as the Section Officers and Private Secretaries under the CSS of the Govt. of India. The Section Officers and the SPAs in the University have been pressing for the implementation of the non-functional scale of Rs. 8000-275-13500 from the date the scheme has been implemented under the Govt. of India. The Secretary further informed the Board that the University had already extended the benefit of two advance increments to the SOs and SPAs as was available to the SOs and Private Secretaries under CSS, Govt. of India and the extension of the non-functional scale of Rs. 8000-275-13500 to the SOs and SPAs from the date the scheme has been implemented by the Government is culmination of the review process started as a result of arbitration extending grant of two advance increments on promotion to SOs and SPAs. Considering the persistent demand of these cadres the matter was also place before the Finance Committee and the Board of Management at the earlier meetings and was also referred to the Ministry as per the decision of the Board.

The Secretary further informed that some of the organizations viz. Central Pollution Control Board an autonomous body under Planning Commission Govt. of India and Central Water Commission have already implemented the non-functional scale of Rs.8000-275-13500. Further, in a recent case filed by some Assistants in the Ministry of Information & Broadcasting, Govt. of India for grant of parity with the scales of Central Secretariat Staff (CSS), the Central Administrative Tribunal (CAT), has given direction to Government to consider granting parity in the pay scales keeping in view the right of equal pay for equal work. The Secretary informed that the Financial implication involved towards arrears from October 2003 to December 2006 are around Rs.7.00 lacs only and Rs. 4.00 lacs annually.

**BM 90.38.2** The Board reiterated the earlier resolution in this case and unanimously resolved to request the Government for implementation of the non-functional scale in the University. The Board also noted that this non-functional scale has been implemented in the Govt. and a number of other autonomous organizations and that this implementation is necessary considering the stagnation in these categories of posts for several years.

**ITEM NO. 39 TO CONSIDER AND APPROVE A PROPOSAL OF JOINT IGNOU-DEC-UGC-AICTE SCHEME FOR CONVERGENCE OF ODL AND CONVENTIONAL SYSTEM OF EDUCATION**

**BM 90.39.1** The Board considered and approved the proposal for joint IGNOU-DEC-UGC-AICTE Scheme for convergence of ODL and conventional system of education. (**Appendix-20**)

The meeting ended with a vote of thanks to the Chair.

**(V.N. RAJASEKHARAN PILLAI)**  
**Chairman**