

## IGNOU

### **96<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON SEPTEMBER 17, 2008 AT 11.00 A.M. IN THE CONFERENCE ROOM, BLOCK NO. 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI- 68**

The following members were present:

1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor - Chairman
2. Prof. Omprakash Mishra, Pro Vice-Chancellor - Member
3. Prof. K.R. Srivathsan - Member
4. Prof.(Ms.) Shafiqa Parveen - Member
5. Prof. Manohar Lal - Member
6. Prof. Shatrughna Kumar - Member
7. Dr. V. Venugopal Reddy - Member

Shri K. Laxman, Registrar - Secretary

Shri R.P. Agrawal, Secretary (S&HE), MHRD, the Secretary, Ministry of I & B and Shri V.S. Dubey (IAS), members could not attend the meeting. Sh. N.K. Sinha, Joint Secretary, MHRD represented the Secretary (S&HE) Ministry of Human Resource Development.

Shri R. Chauhan, Finance Officer, attended the meeting as special invitee.

At the outset, the Chairman welcomed the members to the 96<sup>th</sup> Meeting of the Board of Management. The Chairman introduced Prof. Manohar Lal, Director, School of Computer & Information Sciences as the new member on the Board of Management of the University. The Chairman also welcomed the nomination of Sh. V.S. Dubey (IAS), Vice-Chancellor, Nalanda Open University on the Board of Management, who could not attend the meeting. On behalf of the Board of Management, the Chairman recorded his deep appreciation for the significant contribution made by Prof. N.V. Narasimham whose term as member on the Board of Management of the University ended on 11-8-2008.

Before the items on the agenda were taken up Prof. Shatrughna Kumar, Member brought to the notice of the Board the atrocities caused to him and his family by some of the staff of the University since 2005 as he belongs to Scheduled Caste category. Prof. Shatrughna Kumar mentioned that he had also reported this matter to the Police Station, Asiad Village Society, National

Commission for Scheduled Castes and the University authorities. He further added that his life is at stake. The Board noted the matter.

The Board noted that Prof. Shatrughna Kumar, has already approached the National Commission for Schedule Castes and the Commission has taken up the issue and has also conducted an inquiry. The Inquiry is still in progress. The Chairman, BOM informed the Board that the University has also constituted an Inquiry Committee under the chairmanship of Prof. Omprakash Mishra, Pro-Vice Chancellor to enquire into the alleged discrimination and atrocities caused to Prof. Shatrughna Kumar. It will be ensured that full justice is done in the matter once the enquiry report is received. Prof. Mishra, Member, BOM informed the Board that the enquiry is in progress and the Committee will submit its report shortly. Prof. K.R. Srivathsan, Member mentioned that there are enough safeguards for the protection of SC/ST community in the Constitution of the country and action can be taken on the lines laid down. Prof. Shatrughna Kumar thanked the Chairman and the Board for listening to his problem.

The Chairman then requested the Secretary, Board of Management to present the items on the Agenda. The following items on the agenda were taken up:

**ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 95<sup>TH</sup> MEETING OF THE BOARD OF MANAGEMENT HELD ON AUGUST 04, 2008 AND TO NOTE THE ACTION TAKEN THEREON.**

**BM 96.1.1** The item was taken up for consideration. Shri K. Laxman, Secretary, Board of Management informed the Board that the Minutes of the 95<sup>th</sup> Meeting of the Board of Management were circulated to the members. He informed that a report on the action taken on various decisions of Board taken at its 95<sup>th</sup> meeting have been given in a separate report, placed before the Board (**Appendix-1**).

**BM 96.1.2 (i)** He further informed that while finalizing the minutes of the 52<sup>nd</sup> meeting of the Establishment Committee held on 22.7.2008, the R&P Rules in respect of the Printing Cadre, framed by the Committee, constituted in the matter were not appended to the Minutes. Therefore, the following additions/modifications are proposed in the minutes of the Establishment Committee meeting (52<sup>nd</sup>) in the last line of the Resolution No. EC 52.11.2.

***“The Establishment Committee approved the Revised R&P Rules for printing staff. The recommendations of the Committee made at its meeting held on 01.5.2008 relating to the revised Cadre structure & qualifications for the Printing Cadre are placed at Appendix –A & B”***

- (ii) The Board considered the above modifications in the minutes of the Establishment Committee (Res. No.EC 52.11.2) and approved the revised cadre structure and the qualifications for the printing staff.
- (iii) The Board noted the resolution in respect of Item No. 13 of the 95<sup>th</sup> meeting regarding grant of exemption to Dr. Sanjaya Mishra, Reader, in respect of the fee/fellowship offered by the Commonwealth of Learning, Vancouver on the project ‘Moodle in the Commonwealth. Shri N.K. Sinha, Joint Secretary, MHRD mentioned that for any creative work there will be an owner and incorporation of the Intellectual Property Right (IPR) with the owner should be followed in the case.

**BM 96.1.3**

Shri N.K. Sinha, Joint Secretary, MHRD also pointed out that under the Item No.95.18.1, the Board constituted a Committee to review the progress of the work done under the ERP Modules, of which he himself is a member. He desired that in the composition of the Committee, the words ***‘representative of the Ministry of HRD’*** may be added after his name and designation. This was agreed by the Board.

Shri N.K. Sinha further informed the Board that there is a data base related to the agriculture and soil conservation maintained by one of the organizations in Noida under the Ministry of Agriculture which may be utilized for ‘Sakshat’ for the benefit of farmers in the country. Sh. Sinha also emphasized to fill up the posts sanctioned for ‘Sakshat’ and ‘e-Gyankosh’. The Chairman explained that the posts sanctioned for e-Gyankosh have already been filled. In this context, Sh. Sinha requested the Chairman to look into these matters and initiate further action for approval of the posts for Sakshat, if already not done for better functioning of the ‘Sakshat’ portal. Prof. K.R. Srivathsan also mentioned that a considerable work has been done on the agricultural activities by the above organization and the suggestion given by Sh. Sinha to utilize the work done by the organization and the Ministry of Agriculture, Govt. of India by the School of

Agriculture of IGNOU for the benefit of the farmers in the country be considered for implementation. The Board agreed to the suggestions in the matter.

**BM 96.1.3** The Board further noted the Action Taken Report by the University on the various decisions taken at its 95<sup>th</sup> meeting and confirmed the minutes of the previous meeting.

**ITEM NO. 2 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MADE AT ITS 61ST MEETING HELD ON SEPTEMBER 12, 2008**

**BM 96.2.1** The Minutes of the Finance Committee meeting held on 12.9.2008 were taken up for consideration. With regard to Resolution No.61.8.1 relating to the implementation of the recommendations of the VIth Central Pay Commission in the University, the Board directed that the Notification from MHRD in this regard, for implementation of VIth Pay Commission for the employees of the University may be obtained. Meanwhile, the University may explore the source of funds from which the arrears and the expenditure in this regard in future is to be met.

**BM 96.2.2** As regards the creation of the budget head 'Reprinting of Course Material' in MPDD, Sh. N.K. Sinha, Joint Secretary, MHRD observed that the University has adopted two heads of expenditure for the same purpose i.e. printing and reprinting which refer to the same meaning i.e. printing. Sh. R. Chauhan, Finance Officer explained that it was similar to the heads, registration and re-registration and Plan and Non-plan as per the existing practice followed in the University. Registrar, MPDD who was invited to explain the logic behind this explained that the Head 'printing' was used to book the expenditure for printing of the course material for new programme/courses while the 'reprinting' was used for booking the expenditure of the course material of existing programmes/courses. It was finally resolved that the existing heads 'printing' and 'reprinting' for booking the expenditure may continue to be followed as changing/merging/adding new heads of expenditure may create complication and confusion in booking of expenditure, at this stage.

Dr. Venugopal Reddy, Member mentioned of the overall

expansion of the University, the number of academic programmes and courses, and accordingly, the growth of the University in terms of the student enrolment which has also gone up tremendously, during the last 2 to 3 years. For example, an increase of 14.5% (70,000+ students) enrolment has been seen between 2006-2007 and 2007- 2008. This increase may touch 20-25% by the end of 2008-2009 and 2009-2010. With such growth and expansion, the University may encounter large number of issues regarding ‘central printing and distribution’ of printed materials, and related logistics in printing and supplying the materials to the Regional Centres and in turn to distance learners. In this context Dr. Reddy requested the Chairman to look into the matter with a view to consider decentralized printing through zonal centres or any other mechanism for decentralized printing and distribution taking into consideration the fast expansion of the University.

The Chairman informed the Board that the matter relating to the ‘de-centralized printing of material’ has been under consideration of the University and necessary steps for its implementation have already been taken up. The Chairman further informed that the University has already decentralized the distribution of course material through the RCs, in accordance with the decision taken in the previous meeting of the BOM. In this context, the following recommendations and observations of the Parliamentary Committee were brought to the notice of the Board:

***‘The Committee had raised the issue of non-availability of Internet and of books and study material in rural areas on time. The Department has made efforts towards providing a single window web based support services to the learners, network of 26 Gyan Vani FM Radio Stations, making available audio-video facility, tele-conferencing sessions etc. These efforts of the department would not help students having no access to Internet or students living in remote areas. The Committee is of the opinion that the IGNOU should ensure that required books and reading material are sent on time to the students. The Committee also recommends for expanding the network of Study Centres and improving the infrastructure of Centres for increased number of beneficiaries’***

### **BM 96.2.3**

The Board, in the light of the above recommendations of the Parliamentary Committee, decided that the printing of the course material and its distribution to the students be decentralized in the University and arranged at Regional/Zonal level. To start with, one of the Regional Centres in Southern India, where infrastructure facilities of printing are already available, be identified and initiate the process starting from June 2009 Session, on pilot basis which will also take care of the requirements of marketing.

Dr. Venugopal Reddy also mentioned that University may consider new measures in view of increasing enrolments year after year. In this context he suggested that the distribution of DVDs/DVDs alongwith SLMS be arranged in respect of those students who take on walk-in-Admission/On-the-spot Admission at the Regional Centres. He mentioned that giving DVDs (SLMS) alongwith Identity Cards and Confirmation of Admission Letters may help learners in many ways till he/she gets printed SLMS. Further this may reduce drastically student queries for SLMS and improve the student satisfaction as many of the students would be receiving DVDs on the spot through RCs/ Study Centres.

Prof. Shatrughna Kumar suggested that the aspect of distribution of SLMS should be continued to those students who live in rural, and disadvantaged areas as many of these students do not have the required IT facilities for using DVDs. Sh. N.K. Sinha also pointed out that the University should consider both options, taking into consideration the requirements of students for DVDs as well as SLMS. Accordingly, it was suggested that in a phased manner the University should adopt, wherever it is possible, DVDs as well as other media material, besides supply of SLMS to the students.

The Chairman informed the Board that he will take up all these matters in such a way that the students are supplied DVDs during Walk-in-Admission. He further informed that students will also be supplied SLMS. In view of the importance of the issue, the Chairman appointed a Committee to look into the various aspects with the following members:

- (i) Dr. K.R. Srivathsan
- (ii) Dr. V.Venugopal Reddy

(iii) Dr. R.R. Rausaria

The Committee shall look into the various aspects relating to:

- i) Distribution of DVDs at the time of Walk-in-Admission/On-the-Spot-Admission.
- ii) Distribution of DVDs to every student along with SLMS.
- iii) DVDs/SLMs option for those students who are interested to opt any one of the two.
- iv) Mechanism to identify stock requirements and on-line stock taking of Hqs. and Regional Centres for timely printing and distribution of study material.
- v) De-centralised printing as well as printing of material using e-Gyankosh resources through RCs and other sources.
- vi) Any other related matters.

With regard to the manpower requirement at the Students Services Centre in the light of the new task profile, the Board deliberated the issue in detail. Sh. N.K. Sinha, emphasized that the 'City Centre' being set up by the University should be provided proper IT facilities with State of Art Technology that would help large number of students who approach the City Centre. Further, Sh. Sinha mentioned that the City Centre should help students as well as public in getting most of the information instead of their coming to the University Headquarters in Maidan Garhi.

In this context, Sh. Sinha also mentioned that University should look for a bigger office, with better space and facilities in the heart of the City itself. The Chairman explained that an office with 1300 sq. ft. area has already been taken from the YMCA, New Delhi on rental basis and this will be put to use for City Centre with immediate effect. He further assured that the office will be provided with the State of Art facilities with latest technologies. Sh. N.K. Sinha also suggested that the University may consider acquiring some space for this purpose, especially from the property being built by Delhi Govt. for Commonwealth Games. The members unanimously agreed to the proposal and suggested that the University should approach DDA for this purpose. The Members further mentioned that the University should approach the Commonwealth Games Authority requesting it to allot some

space for the University's 'Second Campus' as well as for a bigger 'City Office'.

**BM 96.2.4** With the above deliberations and decisions, the Board approved the recommendations of the Finance Committee made at its 61<sup>st</sup> meeting held on 12.9.2008. A copy of the Minutes of the 61<sup>st</sup> meeting of the Finance Committee is placed as **Appendix-2**.

**ITEM NO. 3 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE PURCHASE COMMITTEE MADE AT ITS 49<sup>TH</sup> MEETING HELD ON AUGUST 20, 2008**

**BM 96.3.1** The Board considered and approved the recommendations of the Purchase Committee made at its 49<sup>th</sup> Meeting held on August 20, 2008. A copy of the recommendations is placed as **Appendix - 3**.

**ITEM NO. 4 TO CONSIDER AND APPROVE THE ORDINANCE ON NOMINATION OF EXPERTS ON SELECTION COMMITTEES UNDER CLAUSE (2)(I)(D) OF STATUTE 12 OF THE STATUTES OF THE UNIVERSITY**

**BM 96.4.1** The item was taken up for consideration. The Board noted the provisions under Clause (2)(i)(d) of Statute 12 of the IGNOU Act which provide that three experts not in the service of the University shall be nominated by the Vice-Chancellor in such manner as may be specified in the Ordinances on each of the Selection Committees for appointment to the posts of Professors, Readers, Lecturers and Academic Staff in the University. The Ordinance has not been framed so far under this Clause. Therefore, a Committee was constituted to look into the matter with Prof. Parvin Sinclair, Pro Vice-Chancellor, as the Chairperson. The Committee formulated a draft Ordinance on nomination of experts to the Selection Committee under Statute 12(2)(i)(d) of Statutes of the University taking into consideration the views/suggestions received in this regard.

**BM 96.4.2** The Board considered the proposal in detail and approved the draft Ordinance on nomination of experts to the Selection Committee as per the recommendations of Prof. Parvin



Sinclair Committee under Statute 12(2)(i)(d). The Board further directed that the Ordinance be forwarded to the Ministry of HRD for assent of the Visitor, as required under Section 26(4) of IGNOU Act.

**ITEM NO. 5 TO APPROVE THE RECOMMENDATION OF THE VICE-CHANCELLOR TO NOMINATE PROF. PITY KOUL, SOHS AND PROF. SUBHASIS MAJI, SOET AS A MEMBER OF THE ACADEMIC COUNCIL IN TERMS OF PROVISIONS OF STATUTE 9(1)(IV) FOR THE RESIDUAL TERM OF PROF. BIMLA KAPOOR AND PROF. P. SRINIVAS KUMAR**

**BM 96.5.1** The Board approved the recommendations of the Vice-Chancellor to nominate Prof. Pity Kaul, School of Health Sciences and Prof. Subhasis Maji, School of Engineering & Technology under the provisions of Statute 9(1)(iv) of the statutes of the University, for the residual term upto 28.8.2009.

**ITEM NO. 6 TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEE MEETINGS FOR APPOINTMENTS**

**BM 96.6.1** The recommendations of the Selection Committee meetings/Departmental Promotion Committees were placed before the Board and presented by the Chairman. The Board considered and approved the recommendations, as per details given below:

**1. Teaching/Academic Positions**

<b>Dates of Meeting</b>	<b>Positions</b>	<b>Names recommended</b>	<b>Remarks</b>
16.9.2008	Appointment to the post of <b>Programme Officer</b> in DEP-SSA in the scale of pay of Rs.12000-420-18300	--	None was found suitable. Posts should be re-advertised.

## 2. Selection Committee meeting for Non-Academic Group ‘A’ positions

<b>Date of Meeting</b>	<b>Positions</b>	<b>Names recommended</b>
26.8.2008	Appointment to the Post of <b>Registrar, Administration</b>	Sh. Udai Singh Tolia  <u>Waiting List</u>  Sh. Udai Singh Rawat
10.6.2008	Selection to the post of <b>Joint Director</b> in Engineering, EMPC	Resolved to re-advertise the post since both the candidates were not found suitable for selection. However, considering the need to EMPC we may get in touch with Doordarshan for an Engineer on deputation.
16.9.2008	Appointment for the post of <b>Admn-cum-Finance Officer</b> in DEP-SSA in the scale of pay of Rs.12000-420-18300	Mrs. Ranjana Parihar, AIU, New Delhi

### ITEM NO.7 TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE DEPARTMENTAL PROMOTION COMMITTEE MEETINGS FOR NON-ACADEMIC GROUP ‘A’ POSTS

**BM 98.7.1** The recommendations of the Departmental Promotion Committee meeting for Non-Academic Group ‘A’ posts were placed before the Board. The Board considered and approved the recommendations, as per details given below:

#### Departmental Promotion Committee meeting for Non-Academic Group ‘A’

<b>Date of Meeting</b>	<b>Positions</b>	<b>Names recommended</b>
12.9.2008	Regularization in the post of <b>Dy.Registrar</b>	1. Sh.O.P. Bangia
	Regularization in the post of <b>Assistant Registrar</b>	Ms. Shanti Ramachandran
	Promotion to the post of <b>Assistant Registrar</b>	1. Sh. Sharad Kumar(*) 2. Ms. Lalita Sharma 3. Sh. Papu Singh Sapriban
26.2.2008	Reconsideration of date of effect of regularization in the post of	1. Sh. D. Moulik, w.e.f. 04.10.2007

	<p><b>Assistant Registrar</b></p> <p>Placement in the <b>Senior Scale of Rs. 8000-13500</b> under Upward Movement Scheme</p>	<p>2. Sh. Mohan Veer Gautam, w.e.f. 04.10.2007</p> <p>1. Sh. Sharad Kumar, SPA (*)</p> <p>2. Sh. A.K. Das, SO</p> <p>3. Sh. P.S. Sapriban, SO</p> <p>4. Ms. Sandhya Mishra, SO</p> <p>5. Sh. Lakshmi Pati Rao, SO</p> <p>6. Sh. V. Gowri Shankar, SO</p> <p>7. Sh. T.Pokhan Lal, SO</p> <p>8. Sh. Tilak Raj, SO(P)</p> <p>9. Sh. Kulwant Singh , SO(P)</p>
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**BM 98.7.2** (\*) As regards the case of Sh. Sharad Kumar, Sr. Personal Assistant at S.No.1 above, the Board noted that Sh. Sharad Kumar was placed under suspension w.e.f. 16.7.2004. Further, Sh. Sarahad Kumar has been awarded a major penalty of reduction of basic pay for a period of 03 years and 06 months w.e.f. 12.5.2008, which expires only on 11.11.2011. At present he has been issued a charge sheet for unauthorized absence for which disciplinary proceedings are pending. The Board considered the recommendations of the DPC and noted that his candidature for promotion as well as placement under the UMS be kept under a sealed cover.

**ITEM NO. 8 TO CONSIDER THE PROPOSAL FOR AMENDMENT OF IGNOU EMPLOYEES WELFARE FUND RULES.**

**BM 96.8.1** The item was taken up for consideration. Prof. Omprakash Mishra, Pro-Vice Chancellor explained the reason behind the proposal for revision of financial assistance from IGNOU EWF. He informed that IGNOU EWF has accumulated large amount over a period and is lying without much utilization. Therefore, the Managing Committee of EWF has recommended for increasing the amount to be paid under IGNOU Employee Welfare Fund in the event of death of the employee, serious illness, permanent disability and on retirement.

**BM 96.8.2** The Board approved the recommendations of the Managing Committee of IGNOU Employees Welfare Fund with regard to i, ii, iii, and iv (**Appedix-4**).

**BM 96.8.3** In respect of item-v, in the case of retirement on superannuation, the amount recommended by the Managing Committee was Rs. 10,000/-. However, Sh. Venugopal Reddy mentioned that proposed amount of Rs.10,000/- is too small for an employee who serves the University for almost 20-35 years and retires. Therefore he suggested to enhance the amount reasonably. The Chairman considered the suggestion positively and agreed to enhance from 10,000/- to 15,000/- on the retirement on superannuation of an employee.

**BM 96.8.4** The Board deliberated the issue in detail and approved the recommendations of the Committee to amend the IGNOU Employees Welfare Fund Rules 1993 with further enhancement of Rs.10,000/- to 15,000/- on retirement of superannuation of the employees.

**ITEM NO. 9 TO CONSIDER THE PROCEDURE FOR ENTERING INTO MOUS/MOCS/AGREEMENTS WITH EXTERNAL AGENCIES FOR PROMOTION OF OPEN AND DISTANCE LEARNING ACTIVITIES AND FOR COLLABORATION IN THE TEACHING/ TRAINING/ EXTENSION/RESEARCH ACTIVITIES.**

**BM 96.9.1** The Item was taken for consideration. The Board considered the recommendations of the Committee constituted by 93<sup>rd</sup> BOM for developing comprehensive guidelines and procedures for entering into the MOUs etc by the University in future. The Chairman explained that there were no such guidelines for MOUs/MOCs/Agreements in the University in the past.

Continuing the discussion on this item Sh. N.K. Sinha, Joint Secretary, MHRD mentioned that the University should also follow the guidelines below:

- i) the University can enter into any MOUs/MOCs/Agreements with any university (Central/State), Deemed universities, IIIM, IITs, Colleges and Institutions approved/recognized by the State/Central Govts, State/Centre autonomous Bodies, ICTE, UGC or any other such bodies of State/Centre Govt.

ii) However, he mentioned that the University should be careful before entering into any MOUs etc with any Private organizations as some of the private educational institutions/organizations are involved in some kind of unethical practices. Sh. Sinha mentioned that some institutions are such with which the MHRD is facing certain issues. He therefore, suggested that the following guidelines be taken into consideration in these cases:

- (a) Every private education institution should be required to establish its credentials and worthiness.
- (b) University should evolve/develop a mechanism to assess such institutions credibility and if required University may consult MHRD.
- (c) The University may advertise inviting applications for entering into MOUs with private organizations /institutions.

**BM 96.9.2** The Members deliberated in detail and agreed to all the above suggestions made by Sh. Sinha except item (c) pertaining to inviting applications through advertisement, as it may involve lots of litigations, complications and invite cases under the RTI as well as court cases.

**BM 96.9.3** Having deliberated on the suggestions and the guidelines for entering into MOUs/MOCs/MOAs in the University, the Board unanimously approved the recommendations of the Committee for entering into MOUs/MOCs/MOAs by the University as recommended by the Committee (**Appendix-5**).

**ITEM NO. 10 TO CONSIDER THE NORMS FOR CREATION OF VARIOUS TEACHING, NON-TEACHING AND TECHNICAL POSITIONS ON THE BASIS OF WORKLOAD, NUMBER AND NATURE OF COURSES/PROGRAMMES AND THE ENROLMENT OF STUDENTS**

**BM 96.10.1** The item was taken for consideration. The Chairman explained that the University has grown in every respect in terms of the programmes, courses and number of Regional Centres, Study Centres and the student enrolment. He further informed that existing faculty strength in the University Hqs and at Regional Centres was based on the Faculty Work Load

Norms of 1991. The Chairman informed that lots of deliberations were held with faculty and academics on 8<sup>th</sup> September, 2008 regarding enhancement of faculty and academics and the methods/mechanism to further strengthen the student support system in the University.

The Chairman further informed that with a view to workout the details, the Project Facilitation Unit of the University was required to examine in detail the requirements of the faculty for various Schools and Regional Centres. The Members have gone through the document prepared by Dr. C.G. Naidu, Head, Project Facilitation Unit. The Chairman also invited Dr. Naidu, to explain the work load norms adopted for developing faculty requirement for each school. Dr. Naidu explained the justification of the formula adopted for increasing the faculty strength for Schools and RCs.

It was further informed that based on the above work load norms of 1991, an attempt was made to assess the additional faculty requirement, School-wise, Discipline-wise. Based on the requirement of faculty for maintenance of courses/programmes and one faculty member for every 18 credit of course maintenance, the Project Facilitation Unit has prepared an estimate of 320 additional faculty for all Schools/disciplines and Regional Centres. **(Appendix-6)**.

Dr. Venugopal Reddy mentioned that tremendous growth and expansion has taken place in the University in terms of programmes, courses and students especially in the past few years. This expansion has led to increasing work load on all fronts. The University has the following faculty and student strength with the facts given below:

- The University has established 11 new Schools which may introduce another 50-60 academic programmes in the next 12 to 18 months.
- Many RCs are developing, large number of credit and non-credit programmes. Some of them have already introduced a few courses/programmes.
- Thus, the University may touch 200 academic programmes, 1500 courses, enrolling close to 700 thousand students by 2009-10 with a proposed network of 100 RCs and 3000 Study Centres (estimates) by the

time.

- Thus there will be an overall increase of 20-25% students in the next two years.

Dr. Reddy further mentioned that:

- (i) Computer programmes (CIC, BCA, MCA) have more than 85,000 students in 2007-08 with a faculty strength of less than 10. Prof. Manohar Lal, Member, also mentioned that the faculty student ratio in the SOCIS is close to one faculty with 10,000 students.
- (ii) Management programmes enrolled close to 75000 students with a faculty of 15.
- (iii) B.Ed alone enrolled more than 21000 students (excluding M.A Education, M.Ed, DPE etc.) with less than 15 faculty strength.
- (iv) Social Sciences (excluding Library & Tourism Studies) enrolled more than 100 thousand students (UG and PG) with a faculty of about 7 in each discipline.

Dr. Reddy added that four of the above disciplines have more than 60% of the total strength of the student enrollment in the year 2007-08. Therefore, he suggested that there was a strong case to enhance the faculty at Hqs/RCs, with a view to improving the teaching-learning methodology, student satisfaction and student success rate.

The Chairman informed that many of the Regional Centres have a large number of students, ranging from 10000-40000 excluding DPE students (which itself was close to 150 thousand students). The University has also introduced round the year admissions adopting walk-in-admission as well as two cycle admissions (January and July every year). However, the Regional Centres do not have sufficient faculty/academics for any of the disciplines introduced by the University so far. He explained that 4 to 6 major disciplines such as Computer, Management, Social Sciences and Education need maximum support of faculty at the Regional Centres to attend to increasing students demands in variety of disciplines.

The Chairman informed that the demand for the faculty at

Schools as well as Regional Centres is on high priority as the workload at various schools (Hqs) and the Regional Centres has increased, manifold. The appointment of faculty on priority is certainly required taking into consideration the increase in the workload. The Chairman further informed that the estimates made by the Project Facilitation Unit of the University are based on 1991 Workload Norms and the number may go up if University considers the present workload norms of the previous year.

Sh. Sinha requested the Chairman to forward to the Ministry the University financial estimates for the additional teaching posts alongwith the formula to be adopted based on 2007-08 faculty workload.

Dr. V.Venugopal Reddy, informed that the University has adopted UKOU Model initially for its establishment in 1985. However, in recruiting the faculty and academics, it has adopted stringent measures in such a way that the number of faculty/academics should not become too big. However, University has grown from few thousand students to few lakhs between 1987 to 2008 without much increase in the faculty and academics. Comparing the situation of IGNOU with UKOU he mentioned that UKOU has recruited close to 2000 teachers (with 40000 students plus) compared to less than 500 faculty at IGNOU with 535000 students enrolled in 2007-08.

**BM 96.10.2**

Sh. N.K. Sinha, Joint Secretary, MHRD emphasized that while preparing the faculty requirements, the University should take into consideration composite index which includes courses, faculty workload and student enrolment discipline wise.

The Board approved the proposals for additional faculty requirements finalized by the Planning & Development Unit based on the 1991 norms. The Chairman assured that a revised composite index will be developed and accordingly the estimated requirements of faculty and academics for Headquarters as well as for Regional Centres will be sent to the MHRD along with justification and the formula adopted.

**BM 96.10.3**

Further to the above Dr. Venugopal Reddy further added that acute shortage of faculty and academics is being noticed in



Hqs as well as RCs. Proposal of submitting requirement of additional faculty as well as academics to the MHRD and getting approval may take considerable time. The Chairman explained the difficulties in getting Consultants as the rates of honorarium presently being offered by the University is less attractive and therefore the University is not able to attract good talent. Dr. Reddy suggested that the salaries/honorarium/remuneration of consultants be enhanced at least by 50% of the present rate with a view to attract Consultants with good talent (at Hqs/RCs). The Chairman agreed to the suggestion.

**BM 96.10.4** The Board considered the matter and approved the proposal for enhancement of the salaries/honorarium/remuneration of the Consultants by 50% with immediate effect.

**ITEM NO. 11 TO CONSIDER AND APPROVE THE EXTENSION OF VALIDITY PERIOD OF ADVERTISEMENT FOR RECRUITMENT TO THE POST OF DIRECTOR, COMPUTER DIVISION.**

**BM 96.11.1** The Item was discussed. It was explained that the validity of the Advertisement No.37/Recruitment/2006 for recruitment to the post of Director, Computer Division was already over. As only two applicants were found eligible, Shri Sinha, Joint Secretary, MHRD opined that it will not be proper to extend the time to conduct the interview, again and again; it is better to re-advertise the post to attract better talent in the field. He further mentioned that more number of applicants must have become eligible by this time. Sh. Sinha also suggested that the University should consider these two applicants along with the fresh applications, to be invited through fresh advertisement.

**BM 96.11.2** The Board therefore, decided that the post of Director, Computer Division be re-advertised by the University.

**ITEM NO. 12 TO CONSIDER AND APPROVE THE EXTENSION OF VALIDITY PERIOD OF ADVERTISEMENT ISSUED BY NORTH EASTERN STATES & JAMMU FOR RECRUITMENT OF VARIOUS POSTS**

**BM 96.12.1** It was informed that the advertisements were issued by the Regional Centres of the University in the North Eastern

States & Jammu for recruitment to various posts, in the cadres of Junior Assistant-cum-Typist, Stenographer, Personal Assistant-II, Semi-Professional Assistant and Data Entry Operator Grade-C, in 2006. The process in respect of Semi-Professional Assistants and Data Entry Operators Grade-C has been completed and the offers of appointment issued. However, in the case of Junior Assistants-cum-Typists, Stenographers and Personal Assistants –II, the process could not be completed due to number of applications being very large. It has therefore, been decided to conduct written test and skill test afresh. The process for setting of question papers is in the final stage. However, the process may take more than three months to complete, as already 18 months have passed, since the advertisements were released.

**BM 96.12.2** After detailed discussion it was decided to re-advertise the post, as already decided in the case of Director, Computer Division. It was further decided that the applications which were received earlier, may also be considered alongwith the fresh applications.

**ITEM NO. 13 TO CONSIDER AND APPROVE THE APPOINTMENT OF PRO-VICE-CHANCELLOR**

**(The item was tabled by the Vice-Chancellor/Chairman)**

**BM 96.13.1** The item was presented by the Chairman. The Chairman requested Prof. K.R. Srivathsan, Member Board of Management to kindly withdraw from the meeting for a while. It was discussed in the meeting to offer the post of Pro-Vice-Chancellor to Prof. K.R. Srivathsan. The Chairman accordingly circulated the Bio-data of Prof. Srivathsan to the members. The Chairman explained that Prof. Srivathsan was earlier appointed by the Board as the Director of the Advance Centre for Informatics and Innovative Learning in the University, which he had accepted. In view of the vacancy arising from the superannuation of Prof. Basir Ahmad Khan as Pro-Vice-Chancellor on 15th September, 2008, it was proposed to offer Prof. K.R. Srivathsan the post of Pro-Vice-Chancellor in the University.

**BM 96.13.2** The Board appreciated the proposal and unanimously approved the appointment of Prof. K.R. Srivathsan, as Pro-Vice-Chancellor in the University for a period of 3 years

from the date of joining, in terms of the provisions under Statute 3 of IGNOU Act.

**ITEM NO. 14 TO CONSIDER AND APPROVE THE PROPSOAL TO ASSIGN THE CHARGE OF REGISTRAR, STUDENT REGISTRATION DIVISION**

**BM 96.14.1** The item was presented by the Chairman. It was informed that the Board of Management at its 93rd meeting held on 7.1.2008 approved the proposal for bifurcation of Student Registration & Evaluation Division. The Student Registration Division has to be headed by a Registrar. The Chairman recommended the name of Shri K. Laxman, Jt. Registrar for assigning the charge of the post of Registrar, Student Registration Division.

**BM 96.14.2** The Board approved the recommendations of the Chairman to assign the charge of Registrar of Student Registration Division to Shri K. Laxman, Senior-most Joint Registrar till further orders. He will continue to draw the current emoluments with increments as and when due, in the scale of pay of Rs.16400-22400.

**ITEM NO. 15 TO CONSIDER THE NOMINATION FOR DR. B. R. AMBEDKAR CHAIR ON SOCIAL CHANGE AND DEVELOPMENT.**

**BM 96.15.1** The Chairman informed that the BOM at its 91<sup>st</sup> meeting held on 02.07.2007 approved creation of Dr. B. R. Ambedkar Chair on Social Change and Development in the University. Prof. Kishor Chand Samal who is an eminent economist is identified for the Chair. He has worked extensively in the fields such as poverty, disaster management, industry, informal sector, natural resources, rural livelihood displacement/resettlement and rehabilitation etc. He has completed more than 25 research projects funded by International Organizations such as the World Bank, UNDP, ODI (London), SICI (Canada), RAS (Moscow) etc. In view of his erudite scholarship his C.V is placed before the Board for consideration for this Chair.

The Chairman clarified that to identify and nominate a eminent person for the chair he had appointed a committee headed by Prof. Parvin Sinclair. The Chairman invited Prof.

Parvin Sinclair to explain the procedure followed by the Committee. Prof. Sinclair informed that she had contacted eminent personalities in the field and recommended Prof. Kishor Chand Samal, working in Nabakrushna Choudhary Centre for Development Studies, ICSSR Institute, Bhubaneswar for the Chair.

**BM 96.15.2** The Board unanimously approved the name of Prof. Kishor Chand Samal for **Dr. B. R. Ambedkar Chair on Social Change and Development** in the University.

**ITEM NO. 16 PLACEMENT OF IGNOU RADIO CHANNEL “GYAN VANI” ON DD DIRECT PLUS ON DTH PLATFORM OF PRASAR BHARATI.**

**BM 96.16.1** The Chairman informed that after a great deal of persuasion with the Ministry of Information and Broadcasting, the CEO Prasar Bharati and Director General All India Radio, New Delhi, for two years the Prasar Bharati now has issued letter on 10<sup>th</sup> September 2008 allowing IGNOU to place Gyan Vani Radio Channel on their DTH platform at a cost of Rs. 4 lakhs per annum. This will facilitate Interactive Radio Counseling (IRC) on all the 26 Gyan Vani stations from Delhi as well as relay of the important events and broadcast of National Programmes through Gyan Vani Delhi. This will also enable the students to participate in the national IRC as well as access to the Gyan Vani Programmes originating from Delhi through DTH receive system across the country. Chairman, further informed that Ministry of Information and Broadcasting has allowed networking facilities of Gyan Vani Stations to IGNOU as a special case and Prasar Bharati has allowed a satellite radio slot to IGNOU only by withdrawing one of their radio channels on their DTH platform.

The Gyan Darshan Channels (GD-1 & GD-2) are already on the DTH platform of Prasar Bharati with reach of more than 8.5 million homes at a cost of Rs. 60 lakhs per annum. The Gyan Darshan Channels (GD-1 & GD-2) as well as Gyan Vani Delhi is being webcast from in-house facilities since 9<sup>th</sup> June 2008 which has facilitated the students to participate in the live teleconferencing without any limitation of geographical boundaries.

Sh. N.K. Sinha, Jt. Secretary, MHRD mentioned that

University should also explore possibilities of using ISRO network for this purpose as AIR is charging large sums for the facility. He further mentioned that AIR is increasing fee gradually, to the University which is serving large number of students in the University.

**ITEM NO. 17 TO INFORM THE ACCEPTANCE OF DR. K. KASTURIRANGAN, MEMBER OF PARLIAMENT – RAJYA SABHA AND EX-CHAIRMAN, ISRO AS CHAIRMAN OF THE THIRD REVIEW COMMITTEE OF THE UNIVERSITY.**

**BM 96.17.1** The Vice Chancellor informed the members of the Board that the Planning Board of the University in its Thirty third meeting held on September 17, 2007 approved the formation of the University **Third Review Committee** and authorized the Vice Chancellor to constitute a Committee. Subsequently, he had written a letter to Dr. K. Kasturirangan, Member of Parliament – Rajya Sabha and Ex-Chairman, ISRO and requested him to Chair the proposed Third Review Committee. Dr. K. Kasturirangan has kindly agreed to Chair the Committee.

**BM 96.17.2** The Board welcomed the initiative taken by the Vice Chancellor and approved the acceptance of Dr. K. Kasturirangan as Chairman of the Third Review Committee.

**ITEM No. 18 PROPOSED ACTIVITIES OF ADVANCED CENTRE FOR INFORMATICS AND INNOVATIVE LEARNING.**

**BM 96.18.1** The Board considered and approved the proposed activities of advanced centre for informatics and innovative learning as given below:

- (i) R& D, development and capacity building in technology enhanced education. Conceptualize, guide and build the various systems and components of the National Education Grid (NEG).
- (ii) Develop and service the emerging Technology Enhanced Learning, Teaching and Evaluation (TELTE) needs of the Open University Systems in their different courses.

- (iii) Support advanced scientific research of relevance to development through applications of ICT, Computer Sciences, Information Systems and Sciences and Computational Sciences.
- (iv) Promote developments of Scientific Database, Web Resources, collaborative open/web community publishing in diverse areas of importance to socioeconomic development like education, agriculture, health e-Governance, community development programs, and such others.
- (v) Support developments in systems of community knowledge management and knowledge empowerment.
- (vi) Enhance quality of education offered in the conventional education system of colleges and universities by effective use of NPTEL and open content and through subject experts groups assisting communities of teachers in each subject area.
- (vii) Work jointly with and build upon development like the National Program on Technology Enhanced Learning (NPTEL) and offer capacity building and education programs in areas of science, engineering, technology and arts.

The primary objective of ACIIL is to raise the quality and standards of higher and tertiary education, postgraduate education and research through effective design, development and wide adoption of TELTE systems and processes in the various subject areas. In the process, it will modernize the present Open University education systems and guide the development of a range of hybrid models between ODL (may we say ODL should change from ‘Open Distance Learning’ to ‘On-Demand Learning’?) and conventional classroom education. These are to be done in ways that serve the following vision.

Quality Education to all, Independent of Geography and Connect Education with Development.

ACIIL will focus on modernizing IGNOU’s educational programmes through a national education grid.

The following action points and initial staffing strategy to get

speedy commencement of its operations are proposed:

Action Point 1: IGNOU should make available an appropriate budget provision for the commencement of the ACIIL and for the initial year of operation. This is for preparatory works for the ACIIL central campus and enhancement of infrastructure related to its functioning both at Delhi and in the new place.

Action Point 2: IGNOU shall create initially a total of 25 academic/professional posts on a tenure basis for the ACIIL.

- (a) 9 full time faculty members at the level of Professors/Associate Professors/ Assistant Professors in the above topics.
- (b) 8 full time Professional Staff ranging from Chief Technology Officer for the Advanced Informatics Lab; Chief Information Analyst in charge of Informatics Systems for Extension Services; Senior Librarian well conversant with state-of-the-art Online Library, E-Publications services; E-Learning Systems and Management Expert; Network and Systems Administrations (at least two persons), Multimedia content development and posting, E-Learning Systems Administration; Extensions related systems development manager; Online Academic Programs Coordinator.
- (c) 5 full time technical staff trained in systems and desktop servicing, multimedia systems servicing, networks servicing, and general technical support.
- (d) One Deputy Registrar (from IGNOU) to handle finance and administration.

Action Point 3: Related to the above three, ACIIL should start Ph.D. programs under its faculty at the earliest. They will be part time engaged in the ACIIL based technology/content development and course management services. Also, like the IUCAA, ACIIL should have a strong Visiting Scholars and Faculty program.

## **BM 96.18.2**

Besides the above core staff and their activities, ACIIL will support and service major projects related to the National Education Grid, linkages with established key universities and institutions.

**ITEM NO. 19 TO CONSIDER THE WAIVER OF FEE TO INMATES LODGED IN PRISONS TO PURSUE HIGHER EDUCATION ACROSS THE COUNTRY.**

**BM 96.19.1** The Chairman informed the Board that for encouraging the prisoners in pursuing higher education, the University had initiated the process to offer a programme in Computer literacy to inmates lodged in prisons in the country by waiving the fee. He proposed that it would now be extended to all other courses offered by IGNOU through distance education. In this regard, the Chairman informed that the Director-General of Prisons Shri R. Natraj had appreciated the efforts of the University and was of the opinion that the move would encourage prisoners to pursue higher education. At present about 940 inmates have enrolled for different programmes including under-graduate and post-graduate courses. Many more were studying through the Adult and Continuing Education schemes. Sh. Natraj had assured that they will be ready to provide space to IGNOU for establishing extension centres in all central prisons and also extend logistic support. Apart from education, the Prisons Department was also keen on integrating prisoners with the mainstream of society after their release.

**BM 96.19.2** The Board welcomed the initiatives taken by the Vice-Chancellor and unanimously approved the proposal.

The meeting ended with a vote of thanks to the Chair.

**(V.N. RAJASEKHARAN PILLAI)**  
**Chairman**