INDIRA GANDHI NATIONAL OPEN UNIVERSITY
***School of Agriculture* (SOA)**

Minutes of the 17th Meeting of the School Board held on 10th December, 2010.

1. The 17th Meeting of the School Board (SB) was held on 10th December, 2010 at 11:30 AM in the Conference Room of School of Agriculture, Block G, Academic Complex, IGNOU, Maidan Garhi, New Delhi-68. The following members were present:

1.	Prof. M.K. Salooja, Professor, SoA,	Chairman
2.	Prof. B.S. Hansra, Director, SoA	Member
3.	Dr. A.K. Srivastava, Director, NDRI, Karnal	Member
4.	Dr. T.B.S. Rajput, Project Director, WTC, IARI, New Delhi	Member
5.	Mr. K.Rajeswara Rao, CVO, Container Corp. of India Ltd., New Delhi	Member
6.	Dr. M. L. Koul, Professor, SoE, IGNOU	Member
7.	Dr. Kamal Yadava, Professor, SoMS	Member
8.	Dr. Manoj Kulshreshta, Associate Professor, SoET	Member
9.	Dr. S. K Yadav, Associate Professor, SoA	Member
10.	Dr. Praveen Kumar Jain, Asstt. Professor, SoA	Member
11.	Dr. P Vijayakumar, Asstt. Professor, SoA	Member
12.	Dr. J.S. Sindhu, Sr. Consultant, SoA	Special Invitee
13.	Dr. Moumita Das, Asstt. Director, NCIDE, IGNOU	Special Invitee
14.	Dr. M. Sinhamahapatra, Asstt. Professor, SoA	Member

Dr. K.D.Kokate and Dr. K. V. Peter, members, School Board, could not attend the meeting.

At the outset, the Chairman welcomed the members to the 17th meeting of the School Board. He outlined the important activities/events undertaken by the School after the last School Board meeting held on 13th August, 2010.

The agenda items were taken in seriatim and discussion made are as follows:

Item No. SB. 17.1 : To confirm the minutes of the 16th Meeting of the School Board held on 13.08.2010 and the action taken report

SB.17.1.1 The Chairman informed that minutes of 16th Meeting of the School Board held on 13th August, 2010 were circulated to all the School Board Members and the minutes may please be confirmed.

SB.17.1.2 Action Taken Report on Minutes of the 16th School Board meeting:

SB.16.2: To consider and approve the Phase-III with revised evaluation methodology of Ph.D. in Dairy Science and Technology.

The Phase-III has been approved in Academic Council. Admissions to the January, 2011 session for the programme are going on.

SB.16.3: To consider and approve the revised eligibility requirement for Ph.D. in Dairy Science and Technology.

The Phase-III has been approved in Academic Council. Admissions to the January, 2011 session for the programme are going on.

SB.16.4: To consider and approve the implementation modalities of PG Diploma in Food Safety and Quality Management.

The Programme Coordinator explained that the need has not arisen for arranging the practical counselling sessions for the students enrolled for the programme from the

locations where the PSC does not exist for the programme. If required, the needful will be done and the counseling sessions shall be organized for the students.

SB.16.5: To consider and approve the Phase-III with revised evaluation methodology of PG Diploma in Food Science and Technology.

The Phase-III with revised evaluation methodology has been approved in Academic Council.

SB.16.6: To consider and approve the Phase-III form of Masters' in Agri-Business Management.

The Phase-III form has been approved in the 53rd Academic Council Meeting. The unit writers are being identified.

SB.16.7: To consider and approve the list of the paper setters for Ph.D in Agriculture Extension.

The term-end papers for the courses under the Ph.D in Agriculture Extension were set by the approved paper setters and the examination was conducted.

SB.16.8: To consider and approve the list of External and Internal Examiners for the programmes of SOA.

The list of External and Internal Examiners for the programmes of SOA has been forwarded to the Students Evaluation Division (SED) for further necessary action.

SB.16.9: To consider and approve the name of Editors/Vetters cum proof reader (Nine regional languages) of Certificate in Sericulture.

The Units have been allotted to the approved Editors/Vetters cum proof reader.

SB.16.10: To consider and approve the Hindi Translators of "Diploma in Fish Products Technology".

The writing of units has been allotted to the approved Hindi Translators.

SB.16.11: To consider and approve the list of the unit writers for PG Diploma in Food Science and Technology.

The writing of the units has been allotted to the writers.

SB.16.12: To consider and approve the name of Hindi Translator for translation of programme brochures, question papers and assignments of School of Agriculture.

Question papers and assignments of School of Agriculture have been allotted to the approved Hindi translators.

SB.16.13: To consider and approve the collaboration with Professional Alliance for Conservation Agriculture.

The MOU to be signed between IGNOU and PACA is being vetted by the concerned division of the University.

SB.16.14: To consider the application of Mr. Neeraj Mishra for admission in Ph. D. in Dairy Science and Technology.

Mr. Neeraj Mishra was advised to submit the revised synopsis, but he did not submit the same. .His candidature has not been recommended for admission in Ph.D in Dairy Science and Technology under the July, 2010 session.

SB.16.15: To consider and approve the applications of the candidates for admission to Ph. D. in Agriculture Extension for July 2010 Session.

The admission process has been completed and the five students have been admitted for Ph.D in agriculture extension under July, 2010 session.

SB.16.16: To consider and approve the list of paper setters for PG Diploma in Food Science and Technology (PGDFT) and other modalities for conducting the examination of on–going Face-to-Face Mode at Mar Athanasios College or Advance Studies (MACFAST), Tiruvalla, Kerala.

The papers have been set by the approved paper setters and the term-end examinations are going on.

SB.16.17: To consider and approve the editors for the Diploma in Horticulture.

The units will be sent to these editors for editing.

SB.17.1.3 The Board suggested that the programme brochures and other details may be sent to the Secretary (ies), Ministry of Agriculture and Director(s) of the State(s)/UT(s)' Agriculture Department for creating awareness about the vocational and entrepreneurial programmes in the agriculture among the target groups.

SB.17.1.4 The Board confirmed the minutes (Annexure-1) of the 16th Meeting of the School Board.

Item No. SB. 17.2: To consider and approve the Concept Note for Awareness programme on Mushroom Cultivation.

SB.17.2.1 The Programme Coordinator, Prof. B.S. Hansra presented the concept Note for Awareness programme on Mushroom Cultivation. He explained the concept of the programme, objectives, target group, medium of instruction, programme structure. eligibility criteria and the collaborative arrangements envisaged outside IGNOU for the programme.

SB. 17.2.2 The Board advised to do the cost analysis to decide the basis for the payment to the programme study centres and to fix the programme fee. The members also suggested that the fee of the programmes should be worked out in such a manner that IGNOU retains a proportion of fee and the remaining amount is given to the Programme Study Centre for delivery of the programme including conducting of counselling sessions. The framework should also ensure that the learners/students would not be overcharged and the counseling sessions are conducted properly. It was also recommended that the Chairman, District Rural Development Agencies could be contacted for delivery of the programme through Self Help Groups; and National Horticulture Mission or other agencies could be contacted for funding for development and /or for delivery of the programme.

SB. 17.2.3 The Board approved the **Concept Note for Awareness programme on Mushroom Cultivation (Annexure-2)**

Item No. SB. 17.3: To Consider and approve the Progress Report of Ph. D Students of Agriculture Extension.

SB.17.3.1 The Programme Coordinator, Prof. B.S. Hansra reported the six monthly progress report of 10 Ph. D Students of Agriculture Extension and mentioned that the progress reports have been approved by the internal and external supervisors.

SB.17.3.2 **The Board approved the Progress Report of Ph. D Students of Agriculture Extension. The list is annexed (Annexure-3).**

Item No. SB. 17.4: To consider and approve the application of the candidates for admission to Ph. D in Agriculture Extension for Jan, 2011 session.

SB. 17.4.1 The Programme Coordinator, Prof. B.S. Hansra, informed that the entrance test was conducted for admission to Ph.D. in Agriculture Extension and based on the result of entrance test, ten candidates were invited for presentation of synopsis to the Doctoral Committee. He presented the list of four selected candidates along with their topics for Ph.D and brief of research supervisors.

S.B. 17.4.2 **The Board approved the application of the candidates for admission to Ph. D in Agriculture Extension for Jan, 2011 session. The list is annexed (Annexure-4).**

Item No. SB.17.5: To consider and approve the application of the candidates for admission to Ph. D in Dairy Science and Technology for Jan, 2011 session.

SB.17.5.1 The Programme Coordinator, Dr. M. K. Salooja, presented the list of three candidates who have been selected for the admission to Ph.D. in Dairy Science and Technology after Entrance Test and Presentation of Synopsis to the Doctoral Committee. He also mentioned the approved topics of Ph.D thesis and bio-data of research supervisors of the selected candidates.

SB.17.5.2 **The Board approved the application of the candidates for admission to Ph. D in Dairy Science and Technology for Jan, 2011 session. The list is annexed (Annexure-5).**

Item No. SB.17.6: to consider and approve the names of Project Report Evaluators for PG Diploma in Plantation Management.

SB.17.6.1 The Programme Coordinator, Dr. P.K. Jain reported that PG Diploma in Plantation Management consists of a project work of 8 credits as a compulsory component and presented the list of experts for evaluation of project report.

SB.17.6.2 The Board suggested that detail information regarding the project and the evaluators may be added. Dr. Jain informed that the bio-data of the project report evaluators were with him and he would submit.

SB.17.6.3 The Board approved the names of Project Report Evaluators for PG Diploma in Plantation Management. The list is annexed (Annexure-6).

Item No. SB.17.7: To consider and approve the paper setters, moderators and evaluators for various programmes of the school.

SB.17.7.1 The Director, SOA presented the list of paper setters, moderators and evaluators for various programmes of the school.

SB.17.7.2 The members of the Board expressed that they would suggest additional names for some the programmes.

SB.17.7.3 The Board approved the paper setters, moderators and evaluators for various programmes of the school. The list is annexed (Annexure-7).

Item No. SB.17.8: To consider and approve the names of editors for PG Diploma in Food Science and Technology.

SB.17.8.1 The Programme Coordinator, Dr. M. K. Salooja presented the list of editors for PG Diploma in Food Science and Technology.

SB.17.8.2 **The Board approved the names of editors for PG Diploma in Food Science and Technology. The list is annexed (Annexure-8).**

Item No. SB.17.9: To consider and approve the Phase-1 form for PG Diploma in Medicinal Plants Products Development.

SB.17.9.1 The Programme Coordinator, Dr. Moumita Das presented the Phase-1 form for PG Diploma in Medicinal Plants Products Development. She explained the concept of the programme, objectives, target group, eligibility criteria, proposed strategies for the programme and tentative programme structure.

SB.17.9.2 The Board suggested some modification in the phase form regarding the objectives of the programme, target group and eligibility criteria and advised to submit the revised phase form incorporating the corrections.

SB.17.9.3 The Board approved the Phase-1 form for 'PG Diploma in Medicinal Plants Products Development' in principle.

Item No.SB.17.10: To consider and approve the name of new editors for Diploma in Animal Husbandry Programme.

SB.17.10.1 The Programme Coordinator, Dr. M. Sinhamahapatra presented the list of new editors for Diploma in Animal Husbandry Programme.

SB.17.10.2 The Board approved the name of new editors for Diploma in Animal Husbandry Programme. List is placed at Annexure-9.

The meeting ended with a vote of thanks to the Chair.

(Chairman)