



**Indira Gandhi National Open University  
(School of Continuing Education)**

**Minutes of the 57<sup>th</sup> Meeting of the School Board of SOCE held on 17<sup>th</sup> January, 2018.**

The 57<sup>th</sup> Meeting of the School Board of SOCE was held on 17<sup>th</sup> January, 2018 at 11:30 am in the Conference Room of SOCE, Block-G, New Academic Complex, IGNOU, Maidan Garhi, New Delhi-110068. The following members were present:

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| 1. | <b>Dr. Heena K. Bijli</b><br>Director, SOCE, IGNOU  | Chairperson<br>[under 10A (2) (a)]       |
| 2. | <b>Prof. Rekha Sharma Sen</b><br>Professor, SOCE, IGNOU   | Ex-officio Member<br>[under 10A (2) (b)] |
| 3. | <b>Prof. R.P. Singh</b><br>Professor, SOCE, IGNOU   | Ex-officio Member<br>[under 10A (2) (b)] |
| 4. | <b>Prof. Sudesh Gandhi</b><br>Professor & Former Head<br>Dept. of Family Resource Management<br>College of Home Science, CCHAU<br>Hissar                            | Member<br>[under 10A (2) (e)]            |
| 5. | <b>Dr. Veena Gupta</b><br>Associate Professor (Retd.)<br>Lady Irwin College<br>New Delhi.   | Member<br>[under 10A (2) (e)]            |
| 6. | <b>Prof. Hilarius Beck</b><br>Centre for Community Organisation<br>And Development Practice<br>School of Social Work<br>Tata Institute of Social Sciences<br>Mumbai | Member<br>[under 10A (2) (e)]            |
| 7. | <b>Dr. Neerja Sharma</b><br>Associate Professor (Retd.)<br>Lady Irwin College<br>New Delhi  | Member<br>[under 10A (2) (e)]            |
| 8. | <b>Prof. M.K. Salooja</b><br>Professor & Director<br>School of Agriculture<br>IGNOU, New Delhi  | Member<br>[under 10A (2) (d)]            |

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| 9.  | <b>Prof. Neeti Agrawal</b><br>Professor<br>School of Management Studies<br>IGNOU, New Delhi | Member<br>[under 10A (2) (d)] |
| 10. | <b>Prof. Rashmi Sinha</b><br>Professor<br>School of Social Sciences<br>IGNOU, New Delhi     | Member<br>[under 10A (2) (d)] |
| 11. | <b>Dr. Neha Garg</b><br>Assistant Professor<br>School of Sciences<br>IGNOU, New Delhi       | Member<br>[under 10A (2) (d)] |
| 12. | <b>Dr. Gurupada Saren</b><br>Assistant Professor, SOCE, IGNOU                               | Member<br>[under 10A (2) (c)] |

Prof. (Dr.) Jagmeet Madan, SVT College of Home Science, Mumbai; Prof. Deeksha Kapur, SOCE; and Prof. Neerja Chadha, SOCE could not attend the meeting.

At the outset, the Chairperson extended a warm welcome to all the members of the School Board. The Chairperson proudly informed the Board about Prof. Rekha Sharma Sen and Prof. R.P.Singh becoming Professors of the School of Continuing Education. All Board members applauded the same. Before presenting the agenda of the meeting, there was a brief round of introduction by all the School Board members present, following which the Chairperson apprised the members about the developments in digital learning at IGNOU and its benefits in a flexible and open learning environment. The existing academic programmes, enrollments in the programmes of study and programmes under development in the School were also highlighted.

The following Agenda Items were then placed in the meeting:

**Item No.1 Confirmation of the Minutes of the 56<sup>th</sup> Meeting of the School Board.**

SB 57.1.1 The Chairperson informed the School Board that the draft minutes of the 56<sup>th</sup> Meeting of the School Board of SOCE, held on 24<sup>th</sup> August, 2017, were circulated to the members. The Chairperson further informed that the comments received with regard to the Minutes of the 56<sup>th</sup> School Board meeting were incorporated and the Final Minutes are placed herewith for confirmation.

SB 57.1.2 The School Board confirmed the Minutes of the 56<sup>th</sup> Meeting of the School Board.

**Item No.2 Action Taken Report**

SB 57.2.1 The School Board was informed about the Action Taken regarding the various activities approved during the 56<sup>th</sup> Meeting of the School Board, as follows:

SB 56.3 **To consider and recommend the list of additional Course Writers for Advanced Diploma in Early Childhood Development and Education (ADECDE).**

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Names of three course writers had got approved for writing the Units of Block 1 and 2 of Course 8 pertaining to Language and Literacy. The unit writing work has yet to be initiated by them. One of the three course writers has not made any contact subsequent to approval of her name. Consequently, only one unit each is being given to the two unit writers. Other Units are being assigned to other writers, the approval of whose names is being sought in the 57<sup>th</sup> School Board, SOCE.

**SB 56.8 To consider and approve Phase-Zero Form of Pre Ph.D Courses in Rural Development.**

The Phase-Zero Form related to Pre Ph.D Course Work will be placed in the forthcoming meeting of the Academic Council. As per observations of 56<sup>th</sup> School Board of SOCE, Computer Applications and Ethics in Research have been included in the Pre-Ph.D Course Work.

**SB.56.11 To consider and approve the Phase-Zero Form for Ph.D Course Work in Nutritional Sciences.**

The Phase-Zero Form for Ph.D Course Work in Nutritional Sciences will be placed in the Academic Council for information.

**SB 56.12 To consider and approve the Phase-Zero Form for the revision of "Certificate Programme in Food Safety" (CFS).**

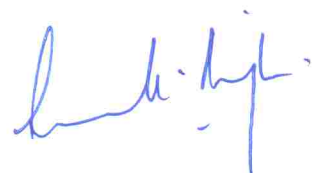
The revision work for "Certificate Programme in Food Safety" (CFS) is in progress.

**SB 56.14 To consider and approve list of Course Writers and Editors for Internship Course and Practical Course of Diploma in Apparel Merchandising.**

Writing of Internship and Practical activities has been initiated. The name of Dr. Veena Gupta, Associate Professor (Retd), Lady Irwin College, New Delhi was added to the List of Editors.

**SB 56.15 To consider and approve remuneration payments to the Course Writers and Editors for Internship Course and Practical Course of Diploma in Apparel Merchandising.**

Payments to Course Writers and Editors will be initiated once work is received.



*SB 56.16*      **To consider and approve the Phase-Zero Form for minor revision of Post Graduate Diploma in Counselling and Family Therapy (PGDCFT).**

**&**

*SB 56.17*      **To consider and approve the Phase-Zero Form for minor revision of Master of Science in Counselling and Family Therapy (MSCCFT).**

**&**

*SB 56.18*      **To consider and recommend the list of Experts for minor revision of PGDCFT and MSCCFT.**

The Expert Committee Meeting for minor revision of PGDCFT and MSCCFT was held on 12-10-2017 & 13-10-2017. The revision of course material for PGDCFT & MSCCFT is in progress and the revised course material is proposed to be sent to the learners from July 2018 batch onwards.

*SB 56.19*      **To consider and recommend the list of Experts for the Subject Expert Committee for Pre-Ph.D course work of Ph.D (Child Development).**

The Note seeking approval of the Vice Chancellor for convening the Subject Expert Committee for Pre-Ph.D course work of Ph.D (Child Development) has been initiated. The said meeting is proposed to be held shortly.

*SB 57.2.2*      The School Board noted the Action Taken with respect to the various items.

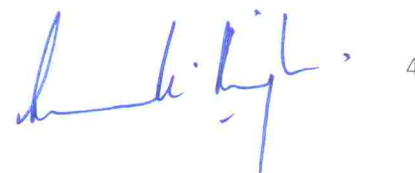
**Item No.3**      **To consider and recommend the list of additional Course Team members (Unit Writers, Block and Course Editors) for Advanced Diploma in Early Childhood Development and Education (ADECDE).**

*SB 57.3.1*      Prof. Rekha Sharma Sen, Programme Coordinator placed the list of additional Course Team members (Unit Writers, Block and Course Editors) for Advanced Diploma in Early Childhood Development and Education (ADECDE). She also informed the Board about the special expertise required from the above list of additional course team members in developing the aforesaid programme.

*SB 57.3.2*      The School Board considered and recommended the same.

**Item No.4**      **To consider and approve Phase-3 (Programme Launch) Form of Diploma in Event Management.**

*SB 57.4.1*      The Programme Coordinator, Dr. Heena K. Bijli presented Phase-3 (Programme Launch) Form of Diploma in Event Management for consideration and approval of the School Board. She informed the School Board about the relevance and major requirement of this Programme in creating professionals for the event industry, which is in great demand. The Phase-3 Form was placed for the launch of Diploma in Event Management in July, 2018.

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- SB 57.4.2 The School Board considered and approved the same.
- Item No.5 To consider and recommend list of Paper Setters, Moderators and Evaluators for Diploma in Event Management.**
- SB 57.5.1 Dr. Heena K. Bijli, Programme Coordinator presented a list of Paper Setters, Moderators and Evaluators for Diploma in Event Management for consideration and recommendation of the School Board.
- SB 57.5.2 The School Board considered and recommended the same.
- Item No.6 To consider and recommend new Editors for Diploma in Apparel Merchandising.**
- SB 57.6.1 Dr. Heena K. Bijli, Programme Coordinator presented a list of new Editors for Diploma in Apparel Merchandising for consideration and recommendation of the School Board.
- SB 57.6.2 The School Board considered and recommended the same.
- Item No.7 To consider and recommend the Evaluators for the Programme(s) at SOCE, sent by Regional Centres/Regional Evaluation Centres.**
- SB 57.7.1 A list of Evaluators for the Programme(s) at SOCE, sent by Regional Centres/Regional Evaluation Centres was placed for consideration and recommendation of the School Board. Prof. Rekha Sharma Sen informed the Board that some of the evaluators could also serve as evaluators for the courses DECE-1, DECE-2, DECE-3 and CNCC-2.
- SB 57.7.2 The School Board agreed to the above and with the addition of DECE-1, DECE-2, DECE-3 and CNCC-2 against the names of some evaluators as suggested by Prof. Rekha Sharma Sen, considered and recommended the list.
- Item No.8 Any other item(s) with the permission of the Chair.**
- Item No.8(i) To consider and recommend additional course writer for the programme - Diploma and Masters in Rural Entrepreneurship and Management.**
- SB 57.8(i).1 The Item was presented before the Board for consideration and recommendation.
- SB 57.8(i).2 The School Board considered and recommended the same.
- Item No.8(ii) To consider and approve Phase-I Form for Ph.D in Home Science, and Phase-Zero Form for Pre-Ph.D Course Work for Ph.D in Home Science.**
- SB 57.8(ii).1 The Programme Coordinator, Dr. Heena K. Bijli informed the Board that the Ph.D Programme in Home Science (Community Resource Management and Extension) is highly relevant as it is seeing an emerging class of professionals who lead research projects in government departments, and national and international agencies. She further informed that the Ph.D Programme is also in great demand by Academicians and Post Graduates in the field. It is driven by the need for community mobilization, participatory development and management of human resources. The Ph.D Programme aims to raise the standards of the profession of Home Science with a thrust on Family and Community Sciences for sustainable development and to promote responsible citizenship. Phase-I Form for Ph.D in Home Science, and Phase-Zero Form for Pre-

Ph.D Course Work for Ph.D in Home Science was placed for consideration and approval of the School Board

SB 57.8(ii).2 The School Board considered and approved the same.

**Item No.8(iii) To consider and recommend the list of experts for the Expert Committee of Pre-Ph.D Course Work for Ph.D in Home Science.**

SB 57.8(iii).1 The Programme Coordinator, Dr. Heena K. Bijli Coordinator presented the list of experts for the Expert Committee of Pre Ph.D Course Work for Ph.D in Home Science for consideration and recommendation of the School Board. The Board members suggested that the title of the list of Experts should read as 'List of Experts for the Expert Committee to design the Pre-Ph.D Course outline/structure of the Pre-Ph.D Course Work for Ph.D in Home Science'.

SB 57.8(iii).2 The School Board considered and recommended the list of experts with the above change in the title.

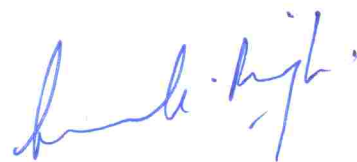
**Item No.8(iv) To consider and recommend experts for the Doctoral Committee of Ph.D in Home Science.**

SB 57.8(iv).1 The Programme Coordinator, Dr. Heena K. Bijli, presented the list of experts for the Doctoral Committee of Ph.D in Home Science for consideration and recommendation of the School Board. Prof. R.P.Singh suggested that more names of experts from Delhi be included in the list. Prof. Sudesh Gandhi suggested that the name of Dr. Lali Yadav, Professor of Home Science Extension (Retd.) from Gurgaon, and Dr. Veena Gupta suggested that the name of Dr. Sushma Goel, Associate Professor from Lady Irwin College, be added to the list.

SB 57.8(iv).2 With the above suggestions, the School Board considered and recommended the list.

The Chairperson appreciated the contribution of all the members in making the meeting a success.

The meeting ended with a vote of thanks to the Chair.



**(DR. HEENA K. BIJLI)**

Chairperson

डॉ. हिना के बिजली / Dr. Heena K. Bijli  
निदेशक (स.शि.वि.) / Director (SOCE)