



Indira Gandhi National Open University
(School of Continuing Education)

Minutes of the 59th Meeting of the School Board of SOCE held on 05th October, 2018

The 59th Meeting of the School Board of SOCE was held on 5th October, 2018 at 11:30 am in the Conference Room of SOCE, Block-G, New Academic Complex, IGNOU, Maidan Garhi, New Delhi-110068. The following members were present:

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| 1. | Dr. Heena K. Bijli
Director, SOCE, IGNOU | Chairperson |
| 2. | Prof. Deeksha Kapur
Professor, SOCE, IGNOU | Ex-officio Member
[under 10A 2(a) & (b)] |
| 3. | Prof. Rekha Sharma Sen
Professor, SOCE, IGNOU | Ex-officio Member
[under 10A 2(a) & (b)] |
| 4. | Prof. R.P. Singh
Professor, SOCE, IGNOU | Ex-officio Member
[under 10A 2(a) & (b)] |
| 5. | Prof. Neerja Chadha
Professor, SOCE, IGNOU | Ex-officio Member
[under 10A 2(a) & (b)] |
| 6. | Prof. Sudesh Gandhi
Professor & Former Head
Dept. of Family Resource Management
College of Home Science, CCHAU
Hissar | Member [under 10A (2) (e)] |
| 7. | Prof. Hilarius Beck
Centre for Community Organisation
And Development Practice
School of Social Work
Tata Institute of Social Sciences
Mumbai | Member [under 10A (2) (e)] |
| 8. | Dr. Neerja Sharma
Associate Professor in Human Development
and Childhood Studies (Retd.)
Lady Irwin College
University of Delhi
New Delhi | Member [under 10A (2) (e)] |
| 9. | Dr. Veena Gupta
Associate Professor in Fabric
& Apparel Sciences (Retd.)
Lady Irwin College
University of Delhi
New Delhi. | Member [under 10A (2) (e)] |

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| 10. | Prof. B.K.Pattanaik
Professor
School of Extension & Development Studies
IGNOU, New Delhi | Member [under 10A (2) (d)] |
| 11. | Dr. Praveen Kumar Jain
Assistant Professor
School of Agriculture
IGNOU, New Delhi | Member [under 10A (2) (d)] |
| 12. | Dr. G. Mahesh
Assistant Professor
School of Social Work
IGNOU, New Delhi | Member [under 10A (2) (d)] |
| 13. | Dr. S.K.Palit
Associate Professor, SOCE, IGNOU | Member [under 10A (2) (c)] |
| 14. | Ms. Santosh Tanwer
Associate Professor, SOCE, IGNOU | Member [under 10A (2) (c)] |
| 15. | Dr. Gurupada Saren
Assistant Professor, SOCE, IGNOU | Member [under 10A (2) (c)] |

Prof. Jagmeet Madan, Principal, SVT College of Home Science, SNDT Women's University and Prof. Madhu Tyagi, Director, School of Management Studies could not attend the meeting.

At the outset, the Chairperson extended a warm welcome to all the members of the School Board. This was followed by a brief round of introduction by all the School Board members present. The Board acknowledged the same.

The following Agenda Items were then placed in the meeting:

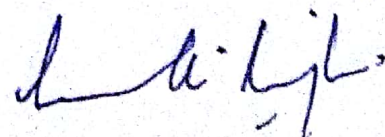
Item No.1 Confirmation of the Minutes of the 58th Meeting of the School Board.

- SB 59.1.1 The Chairperson informed the School Board that the draft minutes of the 58th Meeting of the School Board of SOCE, held on 26th April, 2018, were circulated to the members. The Chairperson further informed that the comments received with regard to the Minutes of the 58th School Board meeting were incorporated and the finalized Minutes were circulated to all the School Board members.
- SB 59.1.2 The Board confirmed the Minutes of the 58th Meeting of the School Board.

Item No.2 Action Taken Report

- SB 59.2.1 The School Board was informed about the Action Taken regarding the various activities approved during the 58th Meeting of the School Board, as follows:

- SB 58.4 To consider and recommend the list of additional Course Team members (Unit Writers) for Advanced Diploma in Early Childhood Development and Education (ADECDE)

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The School Board was informed by the Programme Coordinator, Prof. Rekha S. Sen that the unit writers for Course 6, Block 2; Unit 10: Working with Children with Hearing impairment, Ms. Punam Mhatre & Ms. Anushree Goyal have submitted the Unit written under the guidance of Unit editor Dr. Varsha Gathoo.

SB 58.6 To consider and recommend the payment norms for counselling sessions of Diploma in Event Management.

The School Board was informed by the Programme Coordinator, Dr. Heena K. Bijli that the payment norms after incorporating the suggested changes were forwarded to the Regional Services Division for further necessary action.

SB.58.7 To consider and recommend offering of PDGGPN Programme independent to MSCDFSM Programme.

The School Board was informed by the Programme Coordinator, Prof. Deeksha Kapur that the Expert Committee Meeting will be held shortly.

SB 58.8 To consider and recommend the review of the Dissertation Course (MFNP-012) for MSCDFSM Programme.

The School Board was informed by the Programme Coordinator, Prof. Deeksha Kapur that the Review Committee Meeting will be held shortly.

SB 59.2.2 School Board noted the Action Taken with respect to ATR Items.

Item No.3 To consider and recommend the list of Course Writers and Content Editors for two Elective Courses in Rural Development under CBCS.

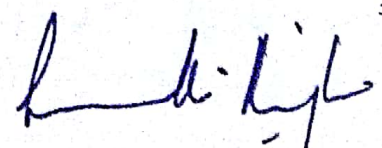
SB 59.3.1 Prof. R.P.Singh, the Programme Coordinator informed the School Board that SOCE in its 56th School Board Meeting held on 24th August, 2017 had approved Phase-Zero Form for two Elective/Generic Courses in Rural Development in compliance with CBCS. In this context, he presented the list of Course Writers and Content Editors for two Elective Courses in Rural Development under CBCS.

The School Board considered the list and Prof Gandhi suggested the name of Dr. Sushma Kaushik, Professor and Head, Department of Extension Education and Communication Management, College of Home Science, CCSHAU, Hissar, to be added to the list of Course Writers.

SB 59.3.2 With the above addition to the list, the School Board considered and recommended the same.

Item No.4 To consider and approve Phase-Zero Form for the revision of six Courses related to P.G. Diploma in Rural Development (CRD/PGDRD/MARD).

SB 59.4.1 The Discipline Coordinator, Prof. R.P.Singh presented the Phase-Zero Form for the revision of six courses related to P.G. Diploma in Rural Development



(CRD/PGDRD/MARD). He informed the Board that the content of these programmes were not up to date and many courses were not revised since more than one decade. The School Board noted that the detailed tentative structure and syllabus was attached with the Phase-Zero Form. However, this structure will undergo changes once the Expert Committee has reworked on the structure and syllabus.

SB 59.4.2 The School Board considered and approved the Phase-Zero Form, with the clause that the structure of the six courses related to P.G. Diploma in Rural Development (CRD, PGDRD/MARD) that is attached with the Phase-Zero Form will have to be placed again in the next School Board of SOCE after it has been restructured by the Expert Committee, for consideration and approval.

Item No.5 To consider and recommend the list of Expert Committee Members (for six courses) related to CRD/PGDRD/MARD.

SB 59.5.1 Prof. R.P.Singh placed the list of Expert Committee Members (for six courses) related to CRD/PGDRD/MARD.

SB 59.5.2 The School Board considered and recommended the same.

Item No.6 To consider and recommend the pre-submission seminar of Ph.D Scholar Ms. Meenakshi Garg (Enrol. No.138000633) approved by the Doctoral Committee Meeting for Ph.D in Food and Nutrition (PHDFN), Discipline of Nutritional Sciences held on 21-08-2018.

SB 59.6.1 Prof. Deeksha Kapur, Programme Coordinator, Ph.D. in Food and Nutrition (PHDFN) informed the School Board that the pre-submission seminar of Ph.D Scholar Ms. Meenakshi Garg (Enrol. No.138000633) was approved by the Doctoral Committee Meeting for Ph.D in Food and Nutrition (PHDFN), Discipline of Nutritional Sciences held on 21-08-2018.

SB 59.6.2 The School Board considered and recommended the same.

Item No.7 To consider and approve the Minutes of the Doctoral Committee Meeting for Ph.D in Food and Nutrition, Discipline of Nutritional Sciences held on 21st August, 2018.

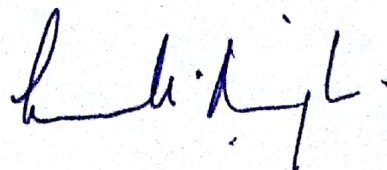
SB 59.7.1 Prof. Deeksha Kapur, Programme Coordinator, Ph.D. in Food and Nutrition (PHDFN) presented the Minutes of the Doctoral Committee Meeting for Ph.D in Food and Nutrition, Discipline of Nutritional Sciences, held on 21st August, 2018.

SB 59.7.2 The School Board considered and recommended the same.

Item No.8 To consider and recommend the list of External Evaluators for evaluation of Ph.D Thesis of Ph.D Scholar Ms. Meenakshi Garg, Enrol. No.138000633.

SB 59.8.1 Prof. Deeksha Kapur presented the list of External Evaluators for evaluation of Ph.D Thesis of Ph.D Scholar Ms. Meenakshi Garg, Enrol. No.138000633.

SB 59.8.2 The School Board considered and recommended the same.



Item No.9 To consider and approve the Minutes of the Doctoral Committee Meeting of the Discipline of Rural Development.

SB 59.9.1 Dr. Gurupada Saren, Programme Coordinator, Ph.D. in Rural Development presented the Minutes of the Doctoral Committee Meeting of the Discipline of Rural Development that was held on 14th September, 2018.

SB 59.9.2 The School Board considered and approved the Minutes with the condition that the Minutes have to get the approval of the Doctoral Committee members.

Item No.10 To consider and approve the Minutes of the Expert Committee Meeting for minor revision of PGDCFT and MSCCFT held on 12.10.2017 and 13.10.2017.

SB 59.10.1 The Programme Coordinator, Prof. Neerja Chadha informed the School Board that the programmes PGDCFT & MSCCFT were launched in 2010, and thus it is important to update the programmes of study based on contemporary developments in the field as well as feedback obtained from the stakeholders. The Phase-Zero form for minor revision of PGDCFT and MSCCFT was approved by the School Board of SOCE in its 56th meeting held on 24.7.2017 and by the ACSC in its 46th meeting held on 24.5.2018. The Expert Committee Meeting for Minor Revision of the Modular Programmes Post Graduate Diploma in Counselling and Family Therapy (PGDCFT) and Master of Science in Counselling and Family Therapy (MSCCFT) was held on 12th and 13th October, 2017 (Minutes attached at Annexure). Prof. Chadha further added that the Expert Committee, *inter alia*, made the following major recommendations:

- (i) To update the study material and add to it information on relevant policies and Acts that came up later.

In the meeting, the content of the theory blocks was discussed thoroughly and it was agreed to include in the programmes of study, information on the following:

Protection of Children from Sexual Offences (POCSO) Act, 2012 [*to be added to Unit 1 of MCFT-004 (of PGDCFT/MSCCFT 1st Year course material), and Unit 1 of MCFT-007 (of MSCCFT 2nd Year course material)*]

National Mental Health Policy of India, 2014 [*to be added to Unit 1 of MCFT-002 (of PGDCFT/MSCCFT 1st Year course material), and Unit 17 of MCFT-007 (of MSCCFT 2nd Year course material)*]

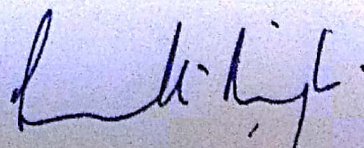
Mental Healthcare Act, 2017 [*to be added to Unit 6 of MCFT-002 (of PGDCFT/MSCCFT 1st Year course material), and Unit 17 of MCFT-007 (of MSCCFT 2nd Year course material)*]

Juvenile Justice (Care and Protection of Children) Act, 2015 [*to be added to Unit 15 of MCFT-001 (of PGDCFT/MSCCFT 1st Year course material), and Unit 2 of MCFT-007 (of MSCCFT 2nd Year course material)*]

Rights of Persons with Disabilities Act, 2016 [*to be added to Unit 15 of MCFT-002 (of PGDCFT/MSCCFT 1st Year course material), and Unit 4 of MCFT-007 (of MSCCFT 2nd Year course material)*]

National Policy for Children, 2013 [*to be added to Unit 14 of MCFT-001 (of PGDCFT/MSCCFT 1st Year course material), and Unit 1 of MCFT-007 (of MSCCFT 2nd Year course material)*]

National ECCE Policy, 2013 [*to be added to Unit 13 of MCFT-001 (of PGDCFT/MSCCFT 1st Year course material), and Unit 1 of MCFT-007 (of MSCCFT 2nd Year course material)*]



Transplantation of Human Organs and Tissues Rules, 2014 [to be added to Unit 5 of MCFT-002(of PGDCFT/MSCCFT 1st Year course material), and Unit 10 of MCFT-007 (of MSCCFT 2nd Year course material)]

Safety and security of children in schools [to be added to Unit 14 of MCFT-001(of PGDCFT/MSCCFT 1st Year course material), and Unit 3 of MCFT-007 (of MSCCFT 2nd Year course material)]

For old students, it was recommended that the above be printed as a separate booklet and mailed to them.

- (ii) To render admission to PGDCFT and MSCCFT open to all graduates. In view of the academic content of the programmes being exhaustive, comprehensive, and complete in itself, the Expert Committee strongly recommended the eligibility criteria for PGDCFT and MSCCFT to be changed to "Bachelor's degree in any subject from a recognized University".
- (iii) To rationalize the quantum of practical reports required to be submitted for evaluation by stipulating that for each two credit Supervised Practicum course, the learner may submit three practicals for evaluation. Further, for the Supervised Practicum of the elective courses (4 credits) and Internship (6 credits), the learner may observe, assist, or conduct the counselling and family therapy sessions. The Expert Committee recommended that these benefits also be extended to old students who are yet to complete these courses. An increase in remuneration for Academic Counsellors, particularly with respect to practical courses, was also recommended.

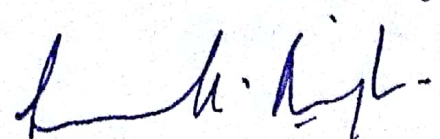
The Minutes of the Expert Committee Meeting for minor revision of PGDCFT and MSCCFT held on 12.10.2017 & 13.10.2017, including the above major recommendations, were placed for consideration and approval of the School Board.

SB 59.10.2 The above recommendations were discussed extensively by the School Board, and the School Board approved the Minutes of the Expert Committee Meeting for minor revision of PGDCFT and MSCCFT held on 12.10.2017 & 13.10.2017

Item No.11 To consider and recommend the list of Experts for the Expert Committee of Ph.D Course Work for Ph.D in Child Development.

SB 59.11.1 The Programme Coordinator, Prof. Neerja Chadha presented to the School Board the proposed list of Experts for the Expert Committee of Ph.D Course Work for Ph.D in Child Development. The list was deliberated upon and it was recommended that the following experts be added to the list:

- Prof. Venita Kaul
Professor Emeritus
Centre for Early Childhood Development and Research,
Ambedkar University,
Delhi
Tel: 9810191928
E mail: vkaul54@gmail.com



- Prof. Adarsh Sharma
Former Director, NIPCCD (National Institute of Public Cooperation and Child Development)
Hauz Khas, New Delhi
Tel: 9810206006
Email: sharma_adarsh@hotmail.com
- Prof. Vrinda Dutta
Director
Centre for Early Childhood Development and Research,
Ambedkar University,
Delhi
Email: vrinda@aud.ac.in

SB 59.11.2 With the addition of the above names, the School Board recommended the list of Experts for the Expert Committee of Ph.D Course Work for Ph.D in Child Development.

Item No.12 To consider and recommend additional Course Writer for Diploma in Apparel Merchandising (DAPMER).

SB 59.12.1 Dr. Heena K. Bijli, Programme Coordinator informed that an additional Course Writer has been identified for two Units that needed further enrichment of Block-4 in Course 2, of Diploma in Apparel Merchandising (DAPMER) under development in the Discipline of Home Science. Dr. Bijli placed the name and details of additional Course Writer for consideration and recommendation of the School Board.

SB 59.12.2 The School Board considered the additional Course Writer and recommended the same.

Item No.13 To consider and recommend additional moderators and evaluators for Diploma in Event Management (DEVMT).

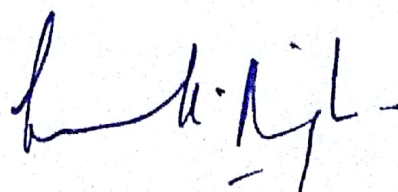
SB 59.13.1 Dr. Heena K. Bijli, Programme Coordinator presented the names of additional moderators and evaluators for Diploma in Event management (DEVMT).

SB 59.13.2 The School Board considered and recommended the same.

Item No.14 To consider and approve the Minutes of the Expert Committee Meeting for Ph.D Course Work for Ph.D in Home Science.

SB 59.14.1 Dr. Heena K. Bijli, Programme Coordinator presented the Minutes of the Expert Committee Meeting for Ph.D Course Work for Ph.D in Home Science, held on 04.09.2018.

SB 59.14.2 The School Board considered and approved the same.



Item No.15 To consider and recommend names of translators and vettors for Hindi Translation and Vetting of the revised version of Diploma in Early Childhood Care and Education (DECE) – course 3 (DECE 3).

SB 59.15.1 Prof. Rekha Sharma Sen, Programme Coordinator presented the names of translators and vettors for Hindi Translation and Vetting of the revised version of Diploma in Early Childhood Care and Education (DECE) – course 3 (DECE 3). Prof. Pattanaik and Prof. Sen suggested that the names of Dr. Sarika Muthu, St. Stephens College, University of Delhi (Sarika Muthu, C-103, Trinity Tower, DLF City, Phase-V, Gurugram-122009, Haryana, Mobile No.9810077080) and Ms. Jyoti Malik (Retd) (School of Humanities, IGNOU, New Delhi-110018) be added to the list of translators. Prof. Sen further suggested that the rates of translators and vettors be enhanced.

SB 59.15.2 The School Board agreed to the above suggestions, and with the above additions to the list, the School Board considered and recommended the list.

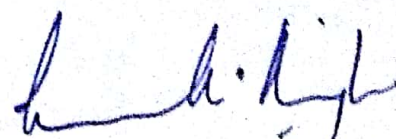
Item No.16 Co-option of new External Members to the SOCE School Board under Clause 2(e) of Statute 10(A).

SB 59.16.1 The Chairperson informed the School Board that the term of the existing External Members of the School Board of SOCE co-opted under Clause 2(e) of Statute 10(A) is going to expire on 30.10.2018. Since the next School Board meeting may not be held before this date, the Chairperson requested the School Board to co-opt the External Members as per Clause 2(e) of Statute 10(A) so that the same may be processed and notified in time.

The Chairperson placed the list of the External Members recommended by the various Disciplines of the School for consideration and approval of the School Board.

SB 59.16.2 The School Board considered the names proposed by the various disciplines and approved co-option of the following:

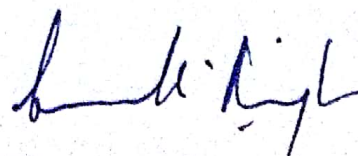
Sl.No.	Experts	Discipline
1.	Prof. Rita Singh Raghuvanshi Dean, College of Home Science G B Pant University of Agriculture and Technology, Pantnagar-263145 Uttarakhand Mobile No.: 7500241406 Phone No.: 5944233637/235753 Email: rita_raghuvanshi@yahoo.com	Nutritional Sciences
2.	Prof. Vrinda Datta Director Centre for Early Childhood Development and Research, Ambedkar University, Delhi (Formerly at Tata Institute of Social Sciences, Mumbai) Phone No.: 09819632503 Email: data.vrinda@gmail.com, vrinda@aud.ac.in	Child Development



3.	<p>There are 2 sub-disciplines in Home Science (1) Community Resource Management and Extension, (2) Fabric and Apparel Sciences. Hence, as per previous practice, two names are proposed, one in each sub-discipline.</p> <p>Prof. Farzana Alim (Community Resource Management and Extension) Department of Home Science (Faculty of Agricultural Sciences), Aligarh Muslim University, Aligarh-202002 Phone No.: 9412545761 Email: abdulalim_dr@rediffmail.com</p>	Home Science
4.	<p>Prof. Anjali Karolia (Fabric and Apparel Sciences) Dean Faculty of Family and Community Sciences & Professor of Textiles and Clothing, The M.S.University of Baroda, Vadodara Phone No.: 9824012643 Email: anjalikarolia@hotmail.com</p>	
5.	<p>Prof. S.P.Mishra Former Vice Chancellor (DEVA Sanskrit Vishwavidyalaya, Haridwar) B-42, Parivahan Apartment, Sector-5, Vasundara, Ghaziabad Mobile No.: 09711005807 Email: spmishra98@hotmail.com</p>	Rural Development

In case any one of the above is not available, the School Board accorded approval for co-option of the following:

Sl.No.	Experts	Discipline
1.	<p>Dr. Kumud Khanna Ex. Director (Retired) Institute of Home Economics, B-9/21, Vasant Vihar, New Delhi-110057. Mobile No.: 9810626609 Email: kumudkhanna_ihe@yahoo.co.in</p>	Nutritional Sciences
2.	<p>Dr Raj Pathania Prof & Head Department of Human Development College of Home Science , CSKHPKV Palampur, HP 176062. Phone No.: 9418218118 Email: rajpathania8899@gmail.com.</p>	Child Development



3.	Dr. Chitra Arora (Fabric & Apparel Sciences) Retired Associate Professor – Fabric and Apparel Sciences Institute of Home Economics University of Delhi New Delhi Phone No.: 9810312758 Email: chitraarora@yahoo.com	Home Science
4.	Dr. Mridula Seth (Community Resource Management and Extension) Secretary Richmond Fellowship Society Delhi Mobile No.: 9811158447 Email: sethmridula@yahoo.co.in	
5.	Prof. Ehsanul Haq Prof. Sociology (Retired), JNU Flat No. E – 13-C, DDA Flats Munirka New Delhi-110067 Mobile No.: 09868663944 Email: haqinu@yahoo.com	Rural Development

Item No.17 Any other item(s) with the permission of the Chair.

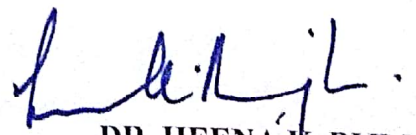
Item No.17(i) To consider and recommend additional evaluator for CFN, DNHE, ANC-1, CNCC-1 and M.Sc.(DFSM) programme.

SB.59.17(i).1 Prof. Deeksha Kapur, Programme Coordinator placed the name and details of additional evaluator for CFN, DNHE, ANC-1, CNCC-1 and M.Sc.(DFSM) programme.

SB 59.17 (i).2 The School Board considered and recommended the same.

The Chairperson appreciated the contribution of all the members in making the meeting a success.

The meeting ended with a vote of thank to the Chair.


DR. HEENA K. BIJLI
Chairperson

डॉ. हिना के. बिजली / Dr. Heena K. Bijli
निदेश (स.प्र.वि.) / Director (SOCE)