



**Indira Gandhi National Open University
(School of Continuing Education)**

Minutes of the 64th Meeting of the School Board of SOCE held on 13th May. 2022

The 64th Meeting of the School Board of School of Continuing Education (SOCE) was held on 13th May. 2022 from 11:00 a.m. to 2.30 p.m. through virtual mode via google meet. The following members were present:

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| 1. | Prof. R.P.Singh
Director, SOCE, IGNOU | Chairperson |
| 2. | Prof. Deeksha Kapur
Professor, SOCE, IGNOU | Ex-officio Member
[under 10A 2(a) & (b)] |
| 3. | Prof. Rekha S. Sen
Professor, SOCE, IGNOU | Ex-officio Member
[under 10A 2(a) & (b)] |
| 4. | Prof. Neerja Chadha
Professor, SOCE, IGNOU | Ex-officio Member
[under 10A 2(a) & (b)] |
| 5. | Prof. Heena K. Bijli
Professor, SOCE, IGNOU | Ex-officio Member
[under 10A 2(a) & (b)] |
| 6. | Prof. (Dr.) Meenakshi Bakshi Mehan
Department of Foods & Nutrition
MS University of Baroda
Baroda, Gujarat | Member [under 10A (2) (e)] |
| 7. | Prof. Vinita Bhargava
Dept. of Human Development and
Childhood Studies,
Lady Irwin College,
Delhi University, New Delhi. | Member [under 10A (2) (e)] |
| 8. | Prof. Alka Goel
Dean, College of Home Science
Professor of Clothing and Textiles
GB Pan University of Agriculture and Technology
Pantnagar, Uttarakhand. | Member [under 10A (2) (e)] |
| 9. | Prof. P.V. Suresh
Professor
School of Computer and Information Sciences, IGNOU | Member [under 10A (2) (d)] |
| 10. | Dr. K.S. Arul Selvan
Associate Professor
School of Journalism and New Media Studies, IGNOU | Member [under 10A (2) (d)] |
| 11. | Dr. Bishnu Mohan Dash
Associate Professor, Rural Development,
SOCE, IGNOU | Member [under 10A (2) (c)] |

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12. **Dr. Shalini Kushwaha**
Assistant Professor, Nutritional Sciences,
SOCE, IGNOU
13. **Dr. Richa Prakash**
Assistant Professor, Home Science,
SOCE, IGNOU
14. **Dr. Balkar Singh**
Assistant Professor, Rural Development,
SOCE, IGNOU

Member [under 10A (2) (c)]

Member [under 10A (2) (c)]

Member [under 10A (2) (c)]

Prof. Lali Yadav, Retd. Professor of Home Science Extension, Chaudhary Charan Singh Haryana Agriculture University, (CCSHAU), Hisar, **Prof. S.P.Mishra**, Former Founder Vice Chancellor, Dev Sanskriti Vishwavidyalaya, Haridwar, **Prof. Vijayshri**, School of Sciences, IGNOU, **Prof. Mohammad Saleem**, School of Foreign Languages could not attend the meeting

The Chairperson extended a warm welcome to all the members of the School Board and began the presentation of the Agenda Items:

Item No.1 To confirm the Minutes of the 63rd Meeting of the School Board held on 14th January, 2022.

SB 64.1.1 The Chairperson informed the School Board that the draft minutes of the 63rd Meeting of the School Board of SOCE, held on 14th January, 2022, were circulated to the members. Since no comments were received, the Minutes were considered as final and circulated to all the School Board members.

SB 64.1.2 The School Board confirmed the Minutes of the 63rd Meeting of the School Board.

Item No.2 To note Action Taken Report with respect to the decisions on the Agenda Items of 63rd School Board Meeting.

SB 64.2.1 The School Board was informed about the Action Taken regarding the various activities approved during the 63rd Meeting of the School Board, in the tabular format placed below:

Item	Title of the Item	Action taken by the School
SB.63.5	To consider and approve of additional list of Evaluators/ Paper Setters/ Moderators/Project Evaluators for MARD/CRD/PGDRD Programmes.	Approved list forwarded to the Student Evaluation Division for necessary action.
SB.63.6	To consider and approve of additional list of Evaluators/ Paper Setters/ Moderators/Project Evaluators for DPLAD Programme.	Approved list forwarded to the Student Evaluation Division for necessary action.
SB.63.7	To consider and approve of list of Evaluators/Paper Setters/Moderators/Project Evaluators for IGNOU-GOAL DCYP Programme.	Approved list forwarded to the Student Evaluation Division for necessary action.
SB.63.8	To consider and approve the list of Examiners for the Evaluation of Ph.D Thesis in the Discipline of Rural Development.	Approved list forwarded to the Research Unit for necessary action.

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SB.63.12	To consider and approve the Programme Proposal For (PPF) of M.Sc. in Community Development and Extension Management in the Discipline of Home Science.	The PPF form of M.Sc. in Community Development and Extension Management was approved in the 63 rd meeting of APC, which was held on 22 nd February, 2022.
SB.63.13	To consider and recommend the List of Experts for the Expert Committee Meeting of M.Sc. in Community Development and Extension Management in the Discipline of Home Science.	After the approval of the PPF form of M.Sc. in Community Development and Extension Management by the 63 rd School Board of SOCE and 63 rd meeting of APC, Expert Committee Meetings for this M.Sc. Programme were held on 18 th and 19 th April, 2022.
SB.63.15	To consider and recommend the List of paper setters, evaluators and members of the moderation Board for PhD Course Work for Term End exam of PhD in Home Science.	Names of paper-setters, evaluators and moderators related to Ph.D. Term End exam of Ph.D. in Home Science were forwarded to the Student Evaluation Division.
SB.63.16	To consider and recommend the List of paper setters and members of the moderation Board for PhD entrance exam in Home Science.	Names of paper-setters and moderators of Ph.D. entrance exam in Home Science were forwarded to the Student Evaluation Division.
SB.63.17	To consider and recommend the List of paper setters, evaluators and members of the moderation board for Diploma in Event Management (DEVMT) Programme, Discipline of Home Science.	Names of paper-setters, members of the moderators for DEVMT programme, discipline of Home Science were forwarded to the Student Evaluation Division.
SB.63.18	To consider and recommend additional Course Writers for Diploma in Apparel Merchandising, Discipline of Home Science.	The relevant Units were assigned to the additional Course Writers and unit writing is in progress.
SB.63.21	To report the approval of PDF and PPR by Competent Authority, Launch form and evaluation methodology for Ph.D. in Child Development.	The interviews for admission in PhD Child Development has been done and the matter is reported in DRC minutes placed before the 64 th School Board.
SB.63.22	To report the approval of minutes of the meeting between RSD and SOCE for restructuring activities related to Project Work of DECE and the changed evaluation methodology.	The portal is active and evaluation is being done through it.
SB.63.23	To report the approval of PPF form for 4 credit course offered under CBCS titled "Development during Early Childhood Years".	The course material is under development.
SB. 63.24	To consider and recommend the list of paper setters, evaluators and members of the moderation Board for Pre-Ph.D. Course work in Child Development.	The office of the SOCE has communicated the approval to SED.
SB. 63.25	To consider and recommend additional names of the members for the Doctoral Committee for Ph.D. in Child	Doctoral Research Committee meeting has been held.

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	Development.	
SB. 63.26	To consider and recommend names of Course Writers (Content Editors) for the revision of Units of Course 1 (DECE 1) of the Diploma in Early Childhood Care and Education.	Work allotted to editors is complete and payment done.
SB. 63.27	To consider and approve Programme Revision Form for Major revision of DECE-1, DECE 2, DECE 3 and DECE 4 of the Diploma in Early Childhood Care and Education.	The PPR for major revision of all four courses of DECE has been put up to AC/ACSC. The revision work is in progress.
SB. 63.28	To consider and approve the PPF, PDF and PPR forms of the Post Graduate Diploma in Early Childhood and Foundational Stage Education.	The PPF form for the PG diploma has been approved in the 63 rd APC. The PDF and PPR forms have been put up to the AC/ACSC. Course e development is in progress .
SB. 63.29	To consider and approve the PDF and PPR forms of the Master's of Science in Early Childhood Care and Education.	The PDF and PPR forms have been put up to the AC/ACSC. Course Team members have been identified and are being put up for approval in present School Board.
SB.63.9	To report the approval of the Vice Chancellor for the Certificate Programme in Food and Nutrition	The Board noted the launch of CFN Online programme from January 2022 cycle. The Board advised the coordinator to fill the OPAF form and get the requisite statutory approvals. The OPAF form is placed at <i>Annexure-XX</i> and submitted to Centre for Online Education (COE) for ratification of Academic Programme Committee (APC)/Planning Board and Academic Council Standing Committee (ACSC)/Academic Council (AC) as communicated by COE vide notification IG/COE/IOP/2022/964 dated April 13, 2022.
SB.63.31(b)	To report the approval of PPF form for 4 Credit Courses BFNS183 (Nutrition Concepts) and BFNS184 (Community Nutrition) offered under CBCS.	The Course(s) are under development for launch in July 2022 cycle.

SB 64.2.2 The School Board noted the Action Taken with respect to ATR Items.

Item No.3 To consider and recommend the Online Programme Approval Form (OPAF) for the launch of the Diploma in Nutrition and Health Education programme Online.

SB 64.3.1 Prof. Deeksha Kapur, Programme Coordinator, informed the members that the Discipline of Nutritional Sciences proposes to offer the DNHE programme online along with the ODL mode (since 1992) for students.


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SB 64.3.2 The School Board considered and recommended the Online Programme Approval Form (OPAF) for the launch of the Diploma in Nutrition and Health Education programme Online.

Item No.4 To consider and recommend the Minutes of the Doctoral Committee Meeting of the Discipline of Nutritional Sciences.

SB 64.4.1 Prof. Deeksha Kapur, Research Coordinator informed the members that the Doctoral Committee meeting for the Discipline of Nutritional Sciences was held on May 9, 2022 in the Conference Room, SOCE. Four items were deliberated including the Progress Report of the Research Scholars, withdrawal of Ms. Arpita Pal, Enrolment No.202493688 from Research Degree Programme (Food & Nutrition) admitted for Academic Cycle, July 2020 on personal grounds. Dr. Shalini Kushwaha and Dr. Namrata Singh, Faculty, Discipline of Nutritional Sciences have been recommended as Research Supervisor for Ph.D. in Food and Nutrition (PHDFN) by the DRC. Presentation of topic by Research Scholar, Mr. Vilas Raghunath Malkar, Enrolment No.:173101560 admitted in Academic Cycle January 2017 (Registration Date 3/5/2017) Registration valid upto 2/5/2023.

SB 64.4.2 The School Board considered and recommended the Minutes of the Doctoral Committee Meeting of the Discipline of Nutritional Sciences.

Item No.5 To consider and approve the Minutes of the Expert Committee Meeting of M. Sc. in Community Development and Extension Management, Discipline of Home Science.

SB 64.5.1 Prof. Heena K. Bijli, Programme Coordinator, presented the agenda item and informed the Board that Expert Committee Meeting of M. Sc. in Community Development and Extension Management was held online on 18th and 19th April, 2022. The Minutes of Expert Committee Meeting of M. Sc. in Community Development and Extension Management along with the approval of Expert Committee Members was placed for consideration and approval of the School Board.

The School Board appreciated the efforts made by the Programme Coordinator for the initiation and development of M.Sc in Community Development and Extension Management, keeping in view its significance for national development. Dr. Vinita Bhargava suggested incorporating the topic of migration in the course content, upon which the programme coordinator informed that this aspect was already incorporated while designing the curriculum in Expert Committee Meeting. Based upon deliberations, it was also clarified that the number of Units have been rationalised based on the credit distribution in the 1st year and IInd year of M.Sc respectively.

SB 64.5.2 The School Board considered and approved the Minutes of Expert Committee Meeting of M. Sc. in Community Development and Extension Management.

Item No.6 To consider and approve the PDF (along with PPR) form for M. Sc. in Community Development and Extension Management, Discipline of Home Science.

SB 64.6.1 Prof. Heena K. Bijli, Programme Coordinator, informed that the PPF Form of M. Sc. in Community Development and Extension Management was approved by the 63rd School Board of SOCE held on 14th January 2022 and by the 63rd APC held on 22nd February 2022. The PDF and PPR Forms of M. Sc. in Community Development and Extension Management were presented and placed for consideration and approval of the School Board.



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- SB 64.6.2 The School Board considered and approved the PDF (along with PPR) form of M. Sc. in Community Development and Extension Management.
- Item No.7 To consider and recommend Course writers for M. Sc. in Community Development and Extension Management, Discipline of Home Science.**
- SB 64.7.1 The list of Course Writers for M. Sc. in Community Development and Extension Management was placed for consideration and recommendation of the School Board.
- Prof. Alka Goel suggested Faculty from Fabric and Apparel Sciences namely Dr. Gauri, Dr. Saurabh, Dr. Pooja Singh, Dr. Isha Tyagi, Dr. Deepti Bhargava, Dr. Mansi Hans, Dr. Rachna Sharma and Dr. Ruchi Kholiya as additional Course writers for the programme.
- SB 64.7.2 With the above additions, the School Board considered and recommended the list of Course writers for M. Sc. in Community Development and Extension Management.
- Item No.8 To consider and recommend Editors for M. Sc. in Community Development and Extension Management, Discipline of Home Science.**
- SB 64.8.1 The list of Editors for M. Sc. in Community Development and Extension Management was placed for consideration and recommendation of the School Board.
- SB 64.8.2 The School Board considered and recommended the list of Editors for M. Sc. in Community Development and Extension Management.
- Item No.9 To consider and approve the Programme Proposal Form (PPF) for Certificate in Event Management, Discipline of Home Science.**
- SB 64.9.1 The Programme Coordinator, Dr. Suman Singh presented the agenda as special invitee. The Diploma in Event Management Programme is on offer by the School of Continuing Education. It was informed that in order to bring in modularity as per NEP 2020 guidelines, exit option as Certificate in Event Management was being proposed. The PPF Form for Certificate in Event Management was placed for consideration and approval of the School Board.
- SB 64.9.2 The School Board considered and approved the Programme Proposal Form (PPF) for Certificate in Event Management.
- Item No.10 To consider and approve the Programme Launch Approval Form (PLAF) for Certificate in Apparel Merchandising.**
- SB 64.10.1 The Programme Coordinator, Dr. Richa Prakash informed the Board that the PPF, PDF and PPR Forms of Certificate in Apparel Merchandising were approved in the 62nd APC and 55th AC. The Programme Launch Approval Form (PLAF) for Certificate in Apparel Merchandising was presented and placed for consideration and approval of the School Board.
- SB 64.10.2 The School Board considered and approved the Programme Launch Approval Form (PLAF) for Certificate in Apparel Merchandising.
- Item No.11 To consider and approve additional names of Course writers for Diploma in Apparel Merchandising.**



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SB 64.11.1 The Programme Coordinator, Dr. Richa Prakash informed that the Diploma in Apparel Merchandising is in an advanced stage of development. The additional names of Course Writers were placed for consideration and recommendation of the School Board.

Prof. Alka Goel appreciated the efforts of the Programme Coordinator and suggested the names of Dr. Gauri, Dr. Saurabh, Dr. Pooja Singh, Dr. Isha Tyagi, Dr. Deepti Bhargava, Dr. Mansi Hans, Dr. Rachna Sharma and Dr. Ruchi Kholiya as additional Course writers for the programme.

SB 64.11.2 With the above additions, the School Board considered and recommended the list of additional Course writers for Diploma in Apparel Merchandising.

Item No.12 To consider and approve the Programme Revision Form for major revision of the programme Post Graduate Diploma in Counselling and Family Therapy (PGDCFT).

SB 64.12.1 The Programme Coordinator, Prof. Neerja Chadha, presented the rationale for revision, stating that the total credits needed to be enhanced due to changed UGC guidelines. She presented the detailed programme structure.

SB 64.12.2 The School Board considered and approved the Programme Revision Form for major revision of the programme Post Graduate Diploma in Counselling and Family Therapy (PGDCFT).

Item No. 13 To consider and approve the Programme Revision Form for major revision of the programme Master of Science in Counselling and Family Therapy (MSCCFT).

SB 64.13.1 The Programme Coordinator, Prof. Neerja Chadha, presented the rationale for revision, stating that the total credits needed to be enhanced due to changed UGC guidelines. Prof. Vinita Bhargava suggested that a course on 'Counseling for Adoption' may be added in the course structure, which could later be enhanced as a certificate programme.

SB 64.13.2 The School Board considered and approved the Programme Revision Form for major revision of the programme Master of Science in Counselling and Family Therapy (MSCCFT).

Item No.14 To consider and recommend the list of Experts for the Revision of the modular Programmes PGDCFT and MSCCFT.

SB 64.14.1 The Programme Coordinator, Prof. Neerja Chadha, presented the list of experts and mentioned that she had inadvertently left out the name of Prof. Vinita Bhargava and that the same may also be included in the list.

SB 64.14.2 The School Board considered and recommended the list of Experts for the Revision of the modular Programmes PGDCFT and MSCCFT and recommended the addition of the name of Prof. Vinita Bhargava.

Item No. 15 To consider and approve the Minutes of Doctoral Committee Meeting of Discipline of Child Development.

SB 64.15.1 The Programme Coordinator, Prof. Rekha Sharma Sen, presented the Minutes of the Doctoral Committee Meeting of Discipline of Child Development which had been organized to conduct the interviews for selection of candidates for the Ph.D. programme. She stated that the minutes contained the list of selected candidates. She also informed that as per direction of the Competent Authority, the list of candidates who appeared for the interview and did not have the eligibility qualifications required for Ph.D. in Child



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Development has been put up to the Competent Authority. She informed that Dr. Preetika Badgujar had been recommended as Research Supervisor for Ph.D. in Child Development by the DRC.

SB 64.15.2 The School Board considered and approved the Minutes of Doctoral Committee Meeting of Discipline of Child Development.

Item No.16 To consider and recommend the names of Course Team Members (Unit writers, Block editors, Course editors, Supervised Practicum Writers) for Master's Programme in Early Childhood Care and Education.

SB 64.16.1 The list of Course Team Members (Unit writers, Block editors, Course editors, Supervised Practicum Writers) for Master's Programme in Early Childhood Care and Education was placed for consideration and recommendation of the School Board.

SB 63.16.2 The School Board considered and recommended the names of Course Team Members (Unit writers, Block editors, Course editors, Supervised Practicum Writers) for Master's Programme in Early Childhood Care and Education.

Item No. 17 To consider and approve the PPF form for the Certificate programme in Early Childhood Care and Education.

SB 64.17.1 The Programme Coordinator, Prof. Rekha Sharma Sen, presented the rationale and objectives of the proposed Certificate programme in Early Childhood Care and Education. She stated that the NEP, 2020 has laid great emphasis on early childhood education for children between 3 to 6 years of age and has mandated that distance mode/ digital channels be used for training of teachers/ *anganwadi* workers who are engaged with teaching children in this age group in varied contexts. In this context a Certificate programme of 6 months duration can find wide acceptability across states. She also mentioned that the program would be developed in collaboration with UNICEF, Delhi and 21 e-modules developed by UNICEF on early childhood education would be part of the programme structure.

SB 64.17.2 The School Board welcomed the timely proposal of the Certificate Programme and appreciated the collaboration with UNICEF. The School considered and approved the PPF form for the Certificate programme in Early Childhood Care and Education.


Item No.18 To consider and recommend the additional list of Paper Setters/Moderators/Evaluators of CRD/PGDRD/MARD Programme.

SB 64.18.1 Sh. Buta Singh, Programme Coordinator, MARD and Dr. Balkar Singh, Programme Coordinator, CRD/PGDRD presented the additional list of Paper Setters/Moderators/Evaluators of CRD/PGDRD/MARD Programme (**Annexure-XXI**)

SB 64.18.2 The School Board considered and recommended the additional list of Paper Setters/Moderators/Evaluators of CRD/PGDRD/MARD Programme.

Item No. 19 To consider and approve the Minutes of Expert Committees Meeting related to Course Structure, Course Preparation Team and Content Editors of DPLAD Programme.

SB 64.19.1 Dr. Bishnu Mohan Dash, Discipline Coordinator presented the revised course structure of DPLAD as well as list of Unit Writers and Content Editors (**Annexure-XXII**).



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SB 64.19.2 The School Board considered and recommended the list of Units Writers/Content Editors for DPLAD Programme.

Item No.20 Any other item(s) with the permission of the Chair.

SB 64.20(a) To consider and recommend names of Experts for Expert Committee Meeting for Certificate in Early Childhood Care and Education.

SB 64.20(a).1 The Programme Coordinator, Prof. Rekha Sharma Sen, proposed the names of Experts for Expert Committee Meeting for Certificate in Early Childhood Care and Education (**Annexure-XXIII**).

SB 64.20(a).2 The School Board considered and recommended the proposed list of names. After deliberations, the School Board authorized the Chairperson of the School Board to add additional names to the list in consultation with Programme Coordinator, as appropriate for programme development.

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(Prof. R.P. Singh)

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