



**Indira Gandhi National Open University  
(School of Continuing Education)**

**Minutes of the 70<sup>th</sup> Meeting of the School Board of SOCE held on 11<sup>th</sup> November, 2024**

The 70<sup>th</sup> Meeting of the School Board of School of Continuing Education (SOCE) was held on 11<sup>th</sup> November, 2024 from 11:30 a.m. to 2.45 p.m. in hybrid mode. The following members were present:

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| 1.  | <b>Prof. Rekha Sharma Sen</b><br>Director, SOCE, IGNOU  | Chairperson                          |
| 2.  | <b>Prof. S.P. Mishra – Joined Online</b><br>Former Founder Vice Chancellor<br>Dev Sanskriti Vishwavidyalaya<br>Haridwar   | Member [under 10A (2) (e)]           |
| 3.  | <b>Prof. Kumud Khanna</b><br>Ex-Director,<br>Institute of Home Economics<br>Hauz Khas, New Delhi  | Member [under 10A (2) (e)]           |
| 4.  | <b>Prof. Shagufa Kapadia – Joined Online</b><br>Former HOD, Department of Human<br>Development and Family Studies<br>MS University of Baroda, Vadodara                                | Member [under 10A (2) (e)]           |
| 5.  | <b>Prof. Manisha Gahlot</b><br>Department of Textiles and Apparel Designing<br>GB Pant University of Agriculture and Technology<br>Pantnagar  | Member [under 10A (2) (e)]           |
| 6.  | <b>Prof. Meenakshi Mittal – Joined Online</b><br>Dept. of Resource, Management and Design Applications,<br>Lady Irwin College, University of Delhi<br>Sikandra Road, New Delhi-110001 | Member [under 10A (2) (e)]           |
| 7.  | <b>Prof. Arbind Kumar Jha</b><br>Professor,<br>School of Education, IGNOU   | Member [under 10A (2) (d)]           |
| 8.  | <b>Dr. Anamika Shukla – Joined Online</b><br>Associate Professor<br>School of Humanities, IGNOU   | Member [under 10A (2) (d)]           |
| 9.  | <b>Dr. Monika Misra</b><br>Assistant Professor,<br>School of Social Science, IGNOU  | Member [under 10A (2) (d)]           |
| 10. | <b>Prof. Deeksha Kapur</b><br>Professor, Nutritional Science,<br>SOCE, IGNOU  | Ex-Officio [under 10(A) 2 (a) & (b)] |

*Rekha S. Sen*

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| 11. | <b>Prof. Neerja Chadha</b><br>Professor, Child Development,<br>SOCE, IGNOU               | Ex-Officio [under 10(A) 2 (a) & (b)] |
| 12. | <b>Prof. Heena K. Bijli</b><br>Professor, Home Science,<br>SOCE, IGNOU                   | Ex-Officio [under 10(A) 2 (a) & (b)] |
| 13. | <b>Dr. Priyanka Suryavanshi</b><br>Associate Professor, Child Development<br>SOCE, IGNOU | Member [under 10A (2) (c)]           |
| 14. | <b>Sh. Buta Singh</b><br>Assistant Professor, Rural Development<br>SOCE, IGNOU           | Member [under 10A (2) (c)]           |
| 15. | <b>Dr. Mcenu Verma</b><br>Associate Professor, Home Science<br>SOCE, IGNOU               | Member [under 10A (2) (c)]           |
| 16. | <b>Dr. Namrata Singh</b><br>Assistant Professor, Nutritional Sciences<br>SOCE, IGNOU     | Member [under 10A (2) (c)]           |

#### **Special Invitees**

1. **Dr. Alok Kumar Upadhyay**  
Associate Professor, Disability Studies in Child Development,  
SOCE, IGNOU
2. **Dr. Balkar Singh**  
Assistant Professor, Rural Development,  
SOCE, IGNOU
3. **Dr. Richa Prakash**  
Assistant Professor, Home Science,  
SOCE, IGNOU
4. **Dr. Preetika Badgujar**  
Assistant Professor, Child Development,  
SOCE, IGNOU
5. **Dr. Ankita Gupta**  
Assistant Professor, Nutritional Science,  
SOCE, IGNOU
6. **Dr. Anuradha Arya**  
Assistant Professor, Home Science,  
SOCE, IGNOU
7. **Dr. Hemlata Chand**  
Assistant Professor, Child Development,  
SOCE, IGNOU

*Kulcha S. Sen* 2

Prof. R. Baskar, School of Sciences, Prof. Arobindo Mahato, SOCE and Mr. Buta Singh, SOCE could not attend the meeting.

The Chairperson extended a warm welcome to all the members of the School Board and began the presentation of the Agenda Items:

**Agenda Item 1** To confirm the Minutes of the 69<sup>th</sup> Meeting of the School Board held on 9<sup>th</sup> April, 2024.

SB 70.1.1 The draft minutes of the 69<sup>th</sup> Meeting of the School Board held on 9<sup>th</sup> April, 2024 were circulated to all the members. Comments were received and after incorporating these, the minutes were circulated as Revised Final.

SB 70.1.2 The School Board confirmed the Revised Final Minutes of the 69<sup>th</sup> Meeting of the School Board.

**Agenda Item 2** To note the Action Taken Report with respect to the decisions on the Agenda Items of 69<sup>th</sup> School Board Meeting and the items approved through circulation on 6<sup>th</sup> May, 2024 & 9<sup>th</sup> July, 2024.

SB 70.2.1 The concerned Programme Coordinators informed the School Board about the Action Taken regarding the various activities approved during the 69<sup>th</sup> Meeting of the School Board and the items approved through circulation on 6<sup>th</sup> May, 2024 & 9<sup>th</sup> July, 2024, as placed below:

Item	Title of the Item	Action taken by the School
SB.69.3.2	To consider and approve the Programme Proposal Form and concept note of Four-Year Undergraduate Degree Programme Bachelor of Arts in Home Science.	In the 69 <sup>th</sup> School Board meeting of SOCE it was advised that the nomenclature of the proposed Programme shall be finalized as per the guidance of forthcoming APC where the PPF would be placed next or in the Expert Committee Meeting of this programme. The 71 <sup>st</sup> APC committee considered and approved the PPF form with the nomenclature of B.A. (Hons.) Home Science FYUP. The PPF and Concept Note of the B.A. (Hons.) Home Science FYUP was presented along with the Need Assessment study in the Expert Committee Meeting of this programme that was held on 18 <sup>th</sup> & 19 <sup>th</sup> July, 2024. The detailed syllabus was drawn up and the PDF and PPR forms are being put up in the present meeting.
SB.69.4.2	To consider and recommend the list of Expert Committee Members for Four-Year Undergraduate Degree Programme Bachelor of Arts in Home Science.	The Expert Committee Meeting for the Four-Year Undergraduate Degree Programme - B.A. (Hons) Home Science, was held on 18 <sup>th</sup> and 19 <sup>th</sup> July 2024.
SB.69.5.2	To consider and approve the Programme Proposal Form (PPF) and Concept Note of the Four-Year Undergraduate Degree Programme BSc. Hons. (Food and Nutrition).	PPF of BSc. (Food and Nutrition) FYUP submitted and was approved in the 71 <sup>st</sup> Meeting of APC held on 29 <sup>th</sup> May, 2024.

*Alkha S. Sen*<sup>3</sup>



Item	Title of the Item	Action taken by the School
SB.69.6.2	To consider and approve the Programme Development Form (PDF), Minutes of Expert Committee Meeting with detailed Programme Structure and Programme Project Report (PPR) for B.Sc. in Fabric and Apparel Design.	The Programme Development Form (PDF), Minutes of Expert Committee Meeting with detailed Programme Structure and Programme Project Report (PPR) for B.Sc. (Fabric and Apparel Design) were placed and approved in 64th ACSC meeting held on 28 <sup>th</sup> May 2024. The same was approved and course development work on courses of the first semester is in progress.
SB.69.7.2	To consider and recommend Course Team Members (Unit Writers, Block Coordinators, Course Coordinators, Course Editors, Block Editors, Practical Manual Editors) for B.Sc. (Fabric and Apparel Design).	The Units of Courses of B.Sc. (Fabric and Apparel Design) First Year, (for both the semesters) have been assigned to the course writers and Units writing is in process
SB.69.8.2	To consider and approve the addendum of MoU with NSDC for Diploma in Apparel Merchandising-(Applied).	The addendum of MoU with NSDC for Diploma in Apparel Merchandising-(Applied) has been placed in Legal Cell for n/a. after approval of the School Board. The second cycle of admission for the Diploma has not been initiated by the University due to lack of response from NSDC.
SB.69.9.2	To consider and approve the Minutes of Expert Committee meeting for the Elective – Fabric and Apparel Sciences, for the Pre-Ph.D. course work of Ph.D. in Home Science.	The Programme Revision Form (PRF) for the Elective – Fabric and Apparel Sciences (8 credits) of Pre-Ph.D. Course Work for Ph.D. in Home Science (PHDHC) along with Minutes of Expert Committee meeting were placed and approved in 82 <sup>nd</sup> Meeting of Academic Council held on 28 <sup>th</sup> June 2024. The PhD in Fabric and Apparel Sciences has been announced for the July 2024 Session.
SB.69.10.2	To consider and recommend the list of additional Translators, Vectors and Editors for translation of Certificate in Apparel Merchandising (CAPMER) and Diploma in Apparel Merchandising (DAPMER), Discipline of Home Science.	The Units of Course 1 BHC 005 have been assigned to the translators and translation of Units is in process.
SB.69.11.2	To consider and approve the Programme Revision Form, Minutes of the Expert Committee Meeting and Detailed Programme Structure for Certificate in Early Childhood Special Education Enabling Inclusion (Visual Impairment).	The Academic Council's Standing Committee (64 <sup>th</sup> ACSC) approved the revised Programme Revision Form (PRF) along with Programme Project Report (PPR) and detailed Programme Structure with 40 Credits (24 credits of Theory and 16 credits of Project work) and one tier of Evaluation for Project Work without viva-voce for Certificate in Early Childhood Special Education Enabling Inclusion (Visual Impairment). The Programme with revised credits has been launched in July, 2024 Admission Cycle.

*Altha S. Sen* 4

Item	Title of the Item	Action taken by the School
SB.69.12.2	To consider and approve the Proposal for enhancement of credits of Certificate in Early Childhood Special Education Enabling Inclusion (Hearing Impairment), Minutes of the Expert Committee Meeting and Detailed Syllabus Structure.	The Academic Council's Standing Committee (64 <sup>th</sup> ACSC) approved the Revised Programme Development Form (Revised PDF) along with Programme Project Report (PPR) and detailed Programme Structure with 40 Credits (24 credits of Theory and 16 credits of Project work) and one tier of Evaluation for Project Work without viva-voce for Certificate in Early Childhood Special Education Enabling Inclusion (Hearing Impairment). The Programme with revised credits has been launched in July, 2024 Admission Cycle.
SB.69.13.2	To consider and approve the Programme Development Form (PDF), Minutes of Expert Committee with Detailed Programme Structure and Programme Project Report (PPR) for Certificate in Early Childhood Special Education Enabling Inclusion (Intellectual Disability).	The Academic Council's Standing Committee (64 <sup>th</sup> ACSC) approved the Revised Programme Development Form (Revised PDF), Programme Project Report (PPR) and detailed Programme Structure with 40 Credits (24 credits of Theory and 16 credits of Project work) and one tier of Evaluation for Project Work without viva-voce for Certificate in Early Childhood Special Education Enabling Inclusion (Intellectual Disability). The Programme with revised credits has been launched in July, 2024 Admission Cycle.
SB.69.14.2	To consider and approve the Programme Development Form (PDF) along with Minutes of Expert Committee Meeting to develop the Programme Structure and IGNOU-RCI MoU dated 25 <sup>th</sup> April, 2023 for Awareness-cum-Training Package for Parents of Children with Disability (Intellectual Disability).	Programme Development Form (PDF) along with Minutes of Expert Committee Meeting for Awareness-cum-Training Package for Parents of Children with Disability (Intellectual Disability) were placed in 64 <sup>th</sup> ACSC for approval. The Academic Council's Standing Committee approved the Programme Development Form (PDF) with Detailed Programme Structure and Programme Project Report (PPR) for Awareness-cum-Training Package for Parents of Children with Disability (Intellectual Disability) with observations that the minimum eligibility criteria for admission and duration of the programme should be in accordance with RCI guidelines/ norms.  The Programme is in the process of Development.
SB.69.15.2	To consider and recommend the list of CRD/PGDRD/MARD Programmes for Translators, Vettors, Paper Setters, Moderators, Answer Scripts & Project Evaluation of MARD (MRDP-01) & PGDRD (MRDP205) in Bengali Language.	As per direction of the Competent Authority, the list was revised and put up for approval of the School Board through circulation.
SB.69.16.2	To consider and recommend the names of Course Team Members (Unit Writers, Block-Editors, Paper Setters, Moderators, Answer Scripts & Project Evaluation and Content-Editors), for the Courses of BRS (Bachelor of Rural Studies) Programme.	As per direction of the Competent Authority, the list was revised and put up for approval of the School Board through circulation.

*Abhinav S. Sen* <sup>5</sup>



Item	Title of the Item	Action taken by the School
SB.69.17.2	To consider and recommend the Additional names of Course Team Members (Unit Writers, Block-Editors and Content-Editors) for the Courses of DPLAD Programme, and Paper Setters, Moderators, Evaluators of Answer Scripts, Translators and Vettors for Course-BPR-005 (Basic Computer Literacy) – DPLAD Programme.	As per direction of the Competent Authority, the list was revised and put up for approval of the School Board through circulation.
SB.69.18.2	To consider and recommend the Additional list of CRD/PGDRD/MARD/DPLAD Programmes, Paper Setters, Moderators, Translators, Vettor's Answer Scripts & Project Evaluation of MARD (MRDP-01) & PGDRD (MRDP-205).	As per direction of the Competent Authority, the list was revised and put up for approval of the School Board through circulation.
SB.69.19.2	To consider and approve the Bachelor of Arts (Rural Studies) Programme Launch Form.	The School Board advised that the Launch Form has to be directly submitted to the Planning Division and is not to be put up for the approval of the School Board.
SB.69.20.2	To consider and approve the minutes of the Doctoral Committee Meeting in the Discipline of Child Development held on 28 <sup>th</sup> March, 2024.	One of the two selected candidates has taken admission and is pursuing Pre-Ph.D course work.
SB.69.21.2	To consider and approve the Minutes of Admission-cum-Doctoral Research Committee of Ph.D. Programme in Home Science held on 18 <sup>th</sup> March, 2024.	The Minutes of Admission-cum-Doctoral Research Committee of Ph.D. Programme in Home Science were approved in the 33 <sup>rd</sup> Research Council held on 18 <sup>th</sup> July 2024. The two selected candidates have taken admission and are pursuing Pre-Ph.D course work in Ph.D. ( Home Science).
SB.69.22.2	To consider and approve the minutes of the Doctoral Committee Meeting in the Discipline of Rural Development held on 20 <sup>th</sup> March, 2024.	The minutes were sent to RU for admission in Ph.D. Rural Development 05 candidates have taken admission.
SB.69.23.2	To ratify the approval of proposal of offering M.A. in Rural Development in Bengali.	The information has been sent to RSD and SED for necessary action at their end.
SB.69.24.2	To consider and approve the minutes of the Doctoral Committee Meeting in the Discipline of Nutritional Sciences held on 22 <sup>nd</sup> March, 2024.	The Minutes of Doctoral Research Committee of Ph.D. Programme in Food and Nutrition was approved in the 33 <sup>rd</sup> Research Council meeting held on 18 <sup>th</sup> July 2024. Three selected candidates have taken admission and are pursuing Ph.D course work.
SB.69.25.2	To consider and approve the Minutes of the Expert Committee Meeting, Detailed Syllabus Structure and the Programme Revision Form for Diploma in Early Childhood Care and Education.	The Programme Revision Form was approved in the 64 <sup>th</sup> ACSC meeting held on 28 <sup>th</sup> May, 2024 and revision is in progress.

*Aliba L. Sen*

Item	Title of the Item	Action taken by the School
SB.69.26.2	To consider and recommend the list of Translators and Vettors for Hindi Translation of PGDECFE, DECE and Certificate in Early Childhood Care and Education.	The translation of Certificate in Early Childhood Care and Education is in progress.
SB.69.27.2	To consider and recommend the list of Expert Committee Members for B.Sc. (Food and Nutrition).	List of Expert Committee members approved by Competent Authority and the Expert Committee meeting was held on 28 <sup>th</sup> August - 29 <sup>th</sup> August, 2024. The Minutes to be taken with the Item related to approval of PDF and PPR form in subsequent item.
SB.69.28.2	To consider and recommend the list of Evaluators for the Programme(s) at SOCE sent by Regional Centres/Regional Evaluation Centres.	The approved list has been sent to SED.
SB.69.29.2	Prof. Heena K. Bijli presented the Programme Launch Form of M.Sc. (Home Science) Community Development and Extension Management, for consideration and approval of the School Board of SOCE.	As the School Board agreed that PLF is not to be placed in the School Board the Item was withdrawn and the PLF was placed in the forthcoming 71st Meeting of the APC held on 29 <sup>th</sup> May, 2024.

Action taken report on the Minutes of the meeting of the School Board of School of Continuing Education held through circulation on 6<sup>th</sup> May, 2024

Item	Title of the Item	Action taken by the School
Item No.1	To consider and recommend the names of Course Team Members (Unit Writers, Block Editors and Content Editors) for the courses of BRS (Bachelor of Rural Studies) Programme.	The approved list has been sent to SED.
Item No.2	To consider and recommend the names of Paper-Setters, Moderators, Answer Scripts and Project Evaluation for the courses of BRS (Bachelor of Rural Studies) Programme.	The approved list has been sent to SED.
Item No.3	To consider and recommend the additional names of Course Team Members (Unit Writers, Block Editors and Course Editors) for Courses of DPLAD Programme.	Accordingly, the Unit Writing is in progress.
Item No.4	To consider and recommend the additional list of Paper-Setters, Moderators, Evaluators of Answer Scripts for Course-BPR-005 (Basic Computer Literacy) – DPLAD Programme.	The approved list has been sent to SED.

*Heena S. San?*



Item	Title of the Item	Action taken by the School
Item No.5	To consider and recommend the additional lists of Translators and Vettors for DPLAD Programme.	The approved list has been sent to SED.
Item No.6	To consider and recommend the Additional list of CRD/PGDRD/MARD Programmes, Paper Setters, Moderators, Answer Scripts & Project Evaluation of MARD (MRDP-01) & PGDRD (MRDP-205).	The approved list has been sent to SED.
Item No.7	To consider and recommend the list of Translators and Vettors of MARD (MRDP-01) & PGDRD (MRDP-205) in Bengali Language.	The approved list has been sent to SED.
Item No.8	To consider and recommend the list of Paper Setters, Moderators, Answer Scripts & Project Evaluation of MARD (MRDP-01) & PGDRD (MRDP205) in Bengali Language.	The approved list has been sent to SED.
Item No.9	To consider and recommend the list of Translators and Vettors for Hindi Translation of PGDECFE, DECE and Certificate in Early Childhood Care and Education.	The translation of Certificate in Early Childhood Care and Education is in progress.
Item No.10	To consider and recommend the list of additional Translators and Vettors for the translation of Certificate in Apparel Merchandising (CAPMER) and Diploma in Apparel Merchandising (DAPMER), Discipline of Home Science.	The translation of CAPMER and DAPMER is in progress.
Item No.11	To consider and recommend the list of Course Team Members (Unit Writers, Block Coordinators, Course Coordinators, Course Editors, Block Editors, Practical Manual Editors) for Certificate in Early Childhood Special Education Enabling Inclusion (Intellectual Disability).	The unit writing is largely completed, and some pending work is process
Item No.12	To consider and approve the revised PDF Form for Certificate in Early Childhood Special Education Enabling Inclusion (Hearing Impairment).	The Academic Council's Standing Committee (64 <sup>th</sup> ACSC dated 28-05-2024) approved the revised PDF and detailed Structure with 40 Credits (24 credits of Theory and 16 credits of Project work) and one tier of Evaluation for Project Work without viva-voce for Certificate in Early Childhood Special Education Enabling Inclusion (Hearing Impairment). The Programme with revised credits has been launched in July, 2024 Admission Cycle.

*Alhaz S. Sen* 8



**Action taken report on the Minutes of the meeting of the School Board of School of Continuing Education held through circulation on 9<sup>th</sup> July, 2024**

Item	Title of the Item	Action taken by the School
Item No.1	To recommend minor change in the title/topic of the research study of Ph.D. Scholar Mr. Vishal Mishra Enrolment No.201710005348.	The item placed for consideration and approval of Research Council (RC) in the 33 rd meeting held on 18/07/2024 vide Agenda Item No RC 33.8.1

SB 70.2.2 The School Board took note of the ATR and congratulated the faculty members on their timely progress on the various academic activities of their respective disciplines and programmes.

**Agenda Item 3 To consider and approve the Programme Development Form (PDF), Programme Project Report (PPR) Form and Minutes of the Expert Committee Meeting along with detailed syllabus for B.Sc. (Hons) (Food and Nutrition) (FYUP).**

SB 70.3.1 Prof. Deeksha Kapur presented the Programme Development Form (PDF), Programme Project Report (PPR) Form and Minutes of the Expert Committee Meeting for B.Sc. (Hons) (Food and Nutrition) (FYUP) for consideration and approval of the School Board of SOCE. The Members appreciated the detailed syllabus. Discussion took place regarding the eligibility criteria, and it was decided that the eligibility criteria may be modified as follows:

- i. 10+2 pass from Science stream **OR**
- ii. 10+2 pass from Arts stream with Home Science as one of the subject **OR**
- iii. 10+2 pass from Arts/Commerce stream (without Home Science) with Certificate in Food and Nutrition (CFN) offered by IGNOU. Simultaneous admission to CFN along with B.Sc. (Food and Nutrition) will be provided.

SB 70.3.2 The School Board considered and approved the Programme Development Form (PDF), Programme Project Report (PPR) Form and Minutes of the Expert Committee Meeting along with detailed syllabus for B.Sc. (Hons) (Food and Nutrition) (FYUP).

The members of the School Board were of the view that the objective of enrolling in CFN is lost if the student does not successfully complete it within the first year of enrolling for the B.Sc. Programme. The School Board also took cognizance of the point raised by the Nutritional Sciences Faculty that IGNOU processes allow a two-year period for completion of CFN. The Nutritional Sciences Faculty was advised to discuss with the relevant divisions (SRD/SED) whether it would be possible to stipulate completion of CFN simultaneously with the completion of first year of B.Sc. A final decision regarding this will be taken by the Nutritional Sciences Faculty as advised by the relevant Divisions of IGNOU (SED & SRD).

*Deeksha S. Sen* 9

**Agenda Item 4**

**To consider and approve the list of Course Writers for the various courses of the BSc. (Hons) (Food and Nutrition) (FYUP).**

**SB 70.4.1**

Prof. Deeksha Kapur presented the list of Course Writers for the various courses of the B.Sc. (Hons) (Food and Nutrition) (FYUP) for consideration and approval of the School Board of SOCE. Additional names suggested by the School Board members to be included were as follows:

1. Dr. Deepa Joshi  
Asstt. Professor  
Department of Home Science, SCSS  
Govt. P.G. College  
Ason, Kapkote  
Dist. Bageshwar – 263642  
[joshi.deepa23@gmail.com](mailto:joshi.deepa23@gmail.com)  
Mob – 8755333252
2. Prof. Komal Chauhan  
Department of Foods & Nutrition  
M.S University of Baroda  
Vadodara – 390 002  
[komal.chauhan-fn@msubaroda.ac.in](mailto:komal.chauhan-fn@msubaroda.ac.in)  
Mob - 9898790340
3. Dr. Vanisha S. Nambiar  
Department of Foods & Nutrition  
M.S University of Baroda  
Vadodara – 390 002  
[vanisha.nambiar-fn@msubaroda.ac.in](mailto:vanisha.nambiar-fn@msubaroda.ac.in)  
Mob – 9687605093
4. Dr. Bharti Goel  
Young Professional (Health and Nutrition)  
Department of Public Enterprises  
Ministry of Finance, New Delhi  
[bhartigoel11@gmail.com](mailto:bhartigoel11@gmail.com)  
Mob – 9041327175
5. Dr Preeti Bora  
Assistant Professor  
Department of Home Science  
School of Health Sciences  
Uttarakhand Open University  
Haldwani, Uttarakhand  
[pbora@uou.ac.in](mailto:pbora@uou.ac.in)  
Mob- 8630553531

**SB 70.4.2**

The School Board considered and approved the list of of Course Writers for the various courses of the BSc. (Hons) (Food and Nutrition) (FYUP) for consideration and approval of the School Board of SOCE along with the additional names suggested by the School Board.

*Usha S. Sen* 10



**Agenda Item 5**

**To consider and approve the Programme Development Form (PDF), Minutes of the Expert Committee Meeting along with detailed syllabus and Programme Project Report of B.A. (Hons.) Home Science (Four-Year Undergraduate Degree Programme).**

SB 70.5.1

Prof. Heena K. Bijli presented the Programme Development Form (PDF), Minutes of the Expert Committee Meeting and Programme Project Report of B.A. (Hons.) Home Science (Four-Year Undergraduate Degree Programme) for consideration and approval of the School Board of SOCE. Prof. Bijli along with the Programme Coordinators, Dr. Priyanka Suryavanshi and Dr. Hemlata Chand explained the rationale for the syllabus. They explained that in the first 3 years, all the students would study two papers from each of the five branches of Home Science (Human Development & Family Studies, Resource Management & Design Applications, Extension & Communication, Fabric & Apparel Sciences, and Food & Nutrition). In the Fourth Year, they would study one common major paper of Research Methodology and five papers (Electives) from any one of the above branches of Home Science.

The School Board members appreciated the course structure and deliberated in detail about the different reasons for providing electives in the 5 different branches in the fourth year. They expressed that given the composite nature of B.A. (Hons.) Home Science (FYUP), in the fourth year along with the choice of five Elective streams in each of the five branches of Home Science as stated above, a sixth stream be offered which could be called 'Inter-disciplinary stream' wherein the student may be allowed to choose any combination of five papers from any of the Elective papers available in the five branches of Home Science.

SB 70.5.2

The School Board considered and approved the Programme Development Form (PDF), Minutes of the Expert Committee Meeting along with detailed syllabus and Programme Project Report of B.A. (Hons.) Home Science (Four-Year Undergraduate Degree Programme) with the addition of a sixth stream in the Fourth Year called the Inter-disciplinary stream as explained above.

**Agenda Item 6**

**To consider and recommend the names of Course Writers and Editors for the B.A. (Hons.) Home Science (Four-Year Undergraduate Degree Programme).**

SB 70.6.1

The names of Course Writers and Editors for the B.A. (Hons.) Home Science (Four-Year Undergraduate Degree Programme) were presented for consideration and recommendation of the School Board of SOCE.

SB 70.6.2

The School Board considered and recommended the names of Course Writers and Editors for the B.A. (Hons.) Home Science (Four-Year Undergraduate Degree Programme).

*Heena K. Bijli* 5.5.11

**Agenda Item 7:** To consider and recommend the list of Translators (English to Hindi), and Vettors (Hindi) for the B.A. (Hons.) Home Science (Four-Year Undergraduate Degree Programme).

SB 70.7.1 The list of Translators (English to Hindi), and Vettors (Hindi) for the B.A. (Hons.) Home Science (Four-Year Undergraduate Degree Programme) were presented for consideration and recommendation of the School Board of SOCE.

SB 70.7.2 The School Board considered and recommended the list of Translators (English to Hindi), and Vettors (Hindi) for the B.A. (Hons.) Home Science (Four-Year Undergraduate Degree Programme).

**Agenda Item 8** To consider and recommend additional list of Course Writers for B.Sc. in Fabric and Apparel Design.

SB 70.8.1 The additional list of Course Writers for B.Sc. in Fabric and Apparel Design were presented for consideration and recommendation of the School Board of SOCE.

1. **Dr. Neema Papnai**  
Associate Professor  
School of Fashion & Design  
Asian Academy of Film & Television  
B-122, Udyog Marg  
Sector 5, Noida  
Pin – 201301  
Mobile No. 9887014295  
Email: [nimmi200513@gmail.com](mailto:nimmi200513@gmail.com)
2. **Dr. Reena Nrupen Bhatia**  
Assistant Professor (Stage III)  
I/C Head  
Department of Clothing and Textiles  
Faculty of Family and Community Science  
The Maharaja Sayajirao University of Baroda  
Vadodara, 390002 Gujarat  
Mobile No. : 9376235666  
Email: [reenabhatia-ct@msubaroda.ac.in](mailto:reenabhatia-ct@msubaroda.ac.in)
3. **Dr. Falguni Chirag Patel**  
Assistant Professor (Stage II)  
Department of Clothing and Textiles  
Faculty of Family and Community Science  
The Maharaja Sayajirao University of Baroda  
Vadodara, 390002 Gujarat  
Mobile No. 9825784510  
Email: [patel.falguni-ct@msubaroda.ac.in](mailto:patel.falguni-ct@msubaroda.ac.in)

SB 70.8.2 The School Board considered and recommended the additional list of Course Writers for B.Sc. in Fabric and Apparel Design along with the inclusion of the above three names.

*K. S. San* 12



**Agenda Item 9      To consider and recommend members of DRC for Ph.D. (Home Science) - PHDHC Programme, Discipline of Home Science.**

SB 70.9.1      On completion of term of the existing DRC Members of Ph.D. (Home Science) – PHDHC, as well as due to addition of new elective in ‘Fabric and Apparel Sciences’ under PHDHC, the list of new members of DRC for PHDHC was placed for consideration and recommendation of the School Board.

SB 70.9.2      The School Board considered and recommended the list of members of DRC for Ph.D. (Home Science) - PHDHC Programme, Discipline of Home Science.

**Agenda Item 10:      To consider and recommend the list of paper setters, evaluators and moderators for Pre-PhD Course Work of Ph. D. (Home Science) - PHDHC Term End Examination, Discipline of Home Science.**

SB 70.10.1      The list of paper setters, evaluators and moderators for Ph. D. Term End Examination of Pre-PhD Course Work of Ph. D. (Home Science) -PHDHC Term End Examination, were placed for consideration and recommendation of the School Board.

SB 70.10.2      The School Board considered and recommended the list of paper setters, evaluators and moderators for Pre-PhD Course Work of Ph. D. (Home Science) - PHDHC Term End Examination, Discipline of Home Science.

**Agenda Item 11      To consider and recommend the list of paper setters, evaluators and moderators of M.Sc (Home Science – Community Development and Extension Management) - MSCHSC, Discipline of Home Science.**

SB 70.11.1      Prof. Heena K. Bijli presented the list of paper setters, evaluators and moderators of M.Sc (Home Science – Community Development and Extension Management) - MSCHSC, Discipline of Home Science were placed for consideration and recommendation of the School Board of SOCE.

SB 70.11.2      The School Board considered and recommended the list of paper setters, evaluators and moderators of M.Sc (Home Science – Community Development and Extension Management) - MSCHSC, Discipline of Home Science.

**Agenda Item 12      To consider and recommend additional Course Writers for M.Sc ( Home Science – Community Development and Extension Management) - MSCHSC, Discipline of Home Science.**

SB 70.12.1      Prof. Heena K. Bijli informed the Board that few Units in M.Sc. 2<sup>nd</sup> year are to be written and expedited, and since some Course Writers have expressed their non-availability to complete those Units, names of additional Course Writers who have agreed to write the Units pertaining to their expertise were being placed for consideration and recommendation of the School Board.

SB 70.12.2      The School Board considered and recommended the list of additional Course Writers for M.Sc ( Home Science – Community Development and Extension Management) - MSCHSC, Discipline of Home Science.

*Usha S. Sen* 13

**Agenda Item 13**

**To consider and recommend the additional names of course writers for the courses of Certificate in Early Childhood Special Education Enabling Inclusion - Hearing Impairment (CESEIHI).**

SB 70.13.1

Dr. Alok Kumar Upadhyay presented that four additional unit writers were engaged as per the requirement for unit writing of second and third 8 credit theory courses of Certificate in Early Childhood Special Education Enabling Inclusion- Hearing Impairment. These names were suggested by the editor Dr. Varsha Gathoo to meet the deadline of course development. The names are now placed before the School Board for consideration and recommendation of the School Board.

SB 70.13.2

The School Board considered and recommended the additional names of course writers for the courses of Certificate in Early Childhood Special Education Enabling Inclusion - Hearing Impairment (CESEIHI).

**Agenda Item 14**

**To consider and recommend the additional list of evaluators for the Programme 'Post Graduate Diploma in Early Childhood and Foundational Stage Education' (PGDECFE).**

SB 70.14.1

Dr. Preetika Badgular presented the additional list of evaluators for the Programme 'Post Graduate Diploma in Early Childhood and Foundational Stage Education' (PGDECFE) were placed for consideration and recommendation of the School Board of SOCE. The members advised that some external evaluators be added to the list. Consequently, the following names were suggested:

**1. Prof. Veenu Wadhwa**

Institute of Home Economics  
(University of Delhi)  
F-4, Hauz Khas Enclave  
New Delhi - 110016  
[veenu.wadhwa@ihe.du.ac.in](mailto:veenu.wadhwa@ihe.du.ac.in)  
Mob - 9810303413

**2. Dr. Anubha Rajesh**

Former Chair Professor, CECDR  
Jamia Milia Islamia  
New Delhi  
[anubha\\_rajesh@yahoo.com](mailto:anubha_rajesh@yahoo.com)  
Mob - 9958050302

**3. Dr. Pranjali Dev**

Former Consultant  
Child Development Faculty  
IGNOU  
New Delhi  
[pranjali.dev@gmail.com](mailto:pranjali.dev@gmail.com)  
Mob - 9810369795

SB 70.14.2

The School Board considered and recommended the additional list of evaluators for the Programme 'Post Graduate Diploma in Early Childhood and Foundational Stage Education' (PGDECFE) along with the above-mentioned names.

*Kulhar S. Sen* 14



**Agenda Item 15**

**To consider and recommend the additional names of course writers for the Certificate in Early Childhood Special Education Enabling Inclusion - Visual Impairment.**

SB 70.15.1

Dr. Priyanka Suryavanshi presented that two additional unit writers were engaged as per the requirement for unit writing of third 8 credit theory course (BCD-103) "Early Intervention and Early Childhood Education for Children with Visual Impairment" of Certificate in Early Childhood Special Education Enabling Inclusion- Visual Impairment. These names were suggested by the editor Prof. Premawathy Vijayan to meet the deadline of course development. The unit writers were specialized for physical, cognitive and language development domains. The names are now placed before the School Board for consideration and recommendation of the School Board.

SB 70.15.2

The School Board considered and recommended the additional names of course writers for the Certificate in Early Childhood Special Education Enabling Inclusion - Visual Impairment.

**Agenda Item 16**

**To ratify the approval given by Competent Authority for names of course writers for the 8 credit course BCD-101 titled "Introduction to Disability" common to all the four Certificate Programmes in Early Childhood Special Education Enabling Inclusion Visual Impairment, Hearing Impairment, Intellectual Disability and Cerebral Palsy.**

SB 70.16.1

Dr. Alok Upadhyay presented that as per direction of the 64<sup>th</sup> ACSC held on 28<sup>th</sup> May 2024 /03<sup>rd</sup> June 2024 a theory course of 8 credits were incorporated in the Certificate Programmes in Early Childhood Special Education Enabling Inclusion -Visual Impairment, Hearing Impairment, Intellectual Disability and Cerebral Palsy. This course comprises 24 units, 10 of which are to be written by the internal Faculty and the remaining 14 must be written by external experts. Approval for the same was taken from the Competent Authority. The list of Unit Writers for the 8 credit course BCD-101 "Introduction to Disability" of the four Certificate Programmes in Early Childhood Special Education Enabling Inclusion is placed for ratification of the School Board.

SB 70.16.2

The School Board ratified the approval given by Competent Authority for names of course writers for the 8 credit course BCD-101 titled "Introduction to Disability" common to all the four Certificate Programmes in Early Childhood Special Education Enabling Inclusion Visual Impairment, Hearing Impairment, Intellectual Disability and Cerebral Palsy.

**Agenda Item 17**

**To consider and recommend the list of Discipline-wise Co-opted new External Members to the SOCE School Board under Clause 2 (e) of Statute 10 (A).**

SB 70.17.1

Prof. Rekha Sharma Sen informed that the term of the existing external members of the SOCE School Board under Clause 2(e) of Statute 10(A) is coming to an end on 11-12-2024. Consequently, new members are being proposed by the various disciplines with one external expert to be selected per discipline. The list is placed for consideration and recommendation of the School Board.

*Usha S. Sen* 15

Prof. Rekha Sharma Sen placed on record the immense contributions of the outgoing external members in supporting the School to design and conceptualize new programmes of study. The last two years have seen active programme development in all the disciplines comprising the School – Rural Development, Nutritional Science, Child Development, Home Science. She recorded that this has been possible only due to the strong academic guidance provided by each external member with a focus on arriving at consensus to facilitate finalization of diverse creative ideas.

The details of the outgoing external members under Clause 2 (e) of Statute 10 (A) whose term is ending in November/December 2024 are as follows:

S.No.	Name and Address	Term	
		From	To
1.	<b>Prof. S.P.Mishra</b> Former Founder Vice Chancellor Dev Sanskriti Vishwavidyalaya Haridwar <b>Mob No : 09711005807</b> Email: <a href="mailto:spmishra98@gmail.com">spmishra98@gmail.com</a> ; <a href="mailto:spmishra98@hotmail.com">spmishra98@hotmail.com</a>	12-12-2022	11-12-2024
2.	<b>Dr. Kumud Khanna</b> Ex-Director Institute of Home Economics Hauz Khas New Delhi <u>Residential Address:</u> B-9/21, Vasant Vihar New Delhi-110057 <b>Mob No : 09810626609</b> Email: <a href="mailto:kumudkhanna_ihc@yahoo.co.in">kumudkhanna_ihc@yahoo.co.in</a>	12-12-2022	11-12-2024
3.	<b>Prof. Shagufa Kapadia</b> Department of Human Development and Family Studies MS University of Baroda Baroda, Vadodara Email: <a href="mailto:shagufa@gmail.com">shagufa@gmail.com</a> ; <a href="mailto:shagufa.kapadia-hdfs@msubaroda.ac.in">shagufa.kapadia-hdfs@msubaroda.ac.in</a> Ph. 9825781934	12-12-2022	11-12-2024
4.	<b>Prof. Meenakshi Mital</b> Department of Resource Management and Design Applications Lady Irwin College, University of Delhi Sikandra Road, New Delhi-110001 Email : <a href="mailto:meenakshi.mittal@lic.du.ac.in">meenakshi.mittal@lic.du.ac.in</a> Ph.: 9811969842	12-12-2022	11-12-2024
5.	<b>Prof. Manisha Gahlot</b> Department of Clothing and Textiles College of Home Science G.B.Pant University of Agriculture and Technology Pantnagar Email: <a href="mailto:manishagahlot25@yahoo.co.in">manishagahlot25@yahoo.co.in</a> <b>Ph.: 086306110289</b> <a href="mailto:mailto:mancesha_shukul@yahoo.co.in">mailto:mancesha_shukul@yahoo.co.in</a> , <b>09411159529</b>	12-12-2022	11-12-2024

*Rekha S. Sen*



SB 70.17.2 The School Board considered and recommended the following names from the list of new external members to be co-opted discipline-wise to the SOCE School Board under clause 2(e) of Statute 10(A) for the approval of the Competent Authority:

S.No.	Name and Address
1.	<b>Prof. S.P.Mishra</b> (For Rural Development) Former Founder Vice Chancellor Dev Sanskriti Vishwavidyalaya, Haridwar Mob No : 09711005807 Email: <a href="mailto:spmishra98@gmail.com">spmishra98@gmail.com</a> ; <a href="mailto:spmishra98@hotmail.com">spmishra98@hotmail.com</a>
2.	<b>Prof. Shagufa Kapadia</b> (For Child Development) Department of Human Development and Family Studies MS University of Baroda Baroda, Vadodara Email: <a href="mailto:shagufa@gmail.com">shagufa@gmail.com</a> ; <a href="mailto:shagufa.kapadia-hdfs@msubaroda.ac.in">shagufa.kapadia-hdfs@msubaroda.ac.in</a>
3.	<b>Prof Kiran Bains</b> (For Nutritional Sciences) Professor and Dean, College of Community Science Punjab Agricultural University, Ludhiana (Punjab)- 141004 Mobile no.7837700617 Email: <a href="mailto:kiranbains@pau.edu">kiranbains@pau.edu</a>
4.	<b>Prof. Jyoti Aggarwal</b> (For Fabric and Apparel Sciences) Department of Fabric and Apparel Science Institute of Home Economics , University of Delhi Email: <a href="mailto:jyoti.aggarwal@ihe.du.ac.in">jyoti.aggarwal@ihe.du.ac.in</a> Phone: 9810690480
5.	<b>Prof. Lalita Vatta</b> (For Community Resource Management & Extension) Professor of Extension and Communication, Department of Home Science, Banaras Hindu University, Varanasi Email: <a href="mailto:lalitavatta@bhu.ac.in">lalitavatta@bhu.ac.in</a> Phone: 9414479231

#### Agenda Item 18

**To consider and recommend the list of Evaluators for the Programme(s) at SOCE sent by Regional Centres/Regional Evaluation Centres.**

SB 70.18.1

The list of Evaluators for the Programme(s) at SOCE sent by Regional Centres/Regional Evaluation Centres was presented for consideration and recommendation of the School Board of SOCE.

SB 70.18.2

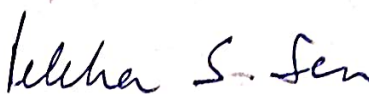
The School Board considered and recommended the list of Evaluators for the Programme(s) at SOCE sent by Regional Centres/Regional Evaluation Centres.

At the conclusion of the meeting, Director (SOCE) informed that the term of both the internal members of SOCE under Clause under 10A (2) (c) as well as the internal IGNOU faculty under Clause 10A (2) (d) will come to an end on 28-11-2024. She placed on record the constructive role played by Prof. R. Baskar (SOS), Prof. Arbind Kumar Jha (SOE), Dr. Monika Misra (SOSS) and Dr. Anamika Shukla (SOH) in enabling the School to finalize the recommendations on the various items during the two years as per IGNOU Norms and keeping the best interest of the disciplines and faculty in mind. Director (SOCE) congratulated the outgoing internal faculty members of SOCE - Mr. Buta Singh, Dr. Priyanka Suryavanshi, Dr. Meenu Verma and Dr. Namrata Singh - in supporting the development of new programmes of study in the School during their tenure as School Board members under the guidance of senior professors of their disciplines.

*Alkha L. Sen* 17

Director (SOCE) noted that during the two year tenure of the External Members as well as the internal IGNOU Members from various Schools including SOCE Members from November/December, 2022 to till date, Four Bachelor Degree Programmes have been initiated, One Master's Programme, One Diploma Programme, Three One Year Certificate Programmes, One Six Months Certificate Programme and One Awareness Programme have been launched. Guidance pertaining to each of these programmes had been provided by the Members of the School Board.

The Meeting ended with a vote of thanks to the Chair.



(Prof. Rekha Sharma Sen)

Chairperson

प्रो. रेखा शर्मा सेन  
Prof. Rekha Sharma Sen  
निदेशक (स.श.न.) / Director (SOCE)