

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
(School of Foreign Languages)**

F.No: IG/SOFL/D23/2015/  
Dated: 9<sup>th</sup> Sept, 2015

MINUTES OF THE 18<sup>TH</sup> (EIGHTEENTH) SCHOOL BOARD MEETING OF THE SCHOOL OF FOREIGN LANGUAGES (SOFL) HELD ON 7<sup>TH</sup> SEPTEMBER, 2015 AT 11:00 A.M. IN CLASSROOM NO.2, SOFL, BLOCK 15/D, IGNOU, MAIDAN GARHI, NEW DELHI-110068.

The following members were present:

1. Prof. Anju Sahgal Gupta, Director i/C	Chairperson
2. Mr. Vikash Kr. Singh	Member
3. Dr. Deepanwita Srivastava	Member
4. Dr. Mohammad Saleem	Member
5. Mr. Shivaji Bhaskar	Member
6. Prof. B.B. Khanna	Member
7. Dr. Shubha M. Gokhale	Member
8. Dr. G. Mahesh	Member
9. Dr. Indranil Sanyal	Member
10. Dr. Shyama Joshi	Member
11. Prof. S.P. Ganguly	Member
12. Dr. A.K. Lal	Member

Prof. M. Aslam Islahi could not attend the meeting.

At the outset, the chairperson welcomed the members to the 18<sup>th</sup> meeting of the School Board. Before the Items on the Agenda were taken for consideration, the Chairperson presented before the School Board a brief account of the activities undertaken by SOFL since the 17<sup>th</sup> meeting of SOFL's School Board which was held on 23<sup>rd</sup> February 2015.

The chairperson informed the members that five SOFL students were awarded Ph.D Degree during this period, the Certificate programme in French was re-started from July 2015 session and two workshops were organized in Arabic and French by SOFL faculty. Expert Committee meeting was also held for the proposed Diploma in Arabic Language programme.

Thereafter the members discussed the agenda items one by one and resolved the following:

**Item No. 1: Confirmation of the Minutes of 17<sup>th</sup> School Board held on 23<sup>rd</sup> February 2015 (Annexure -1)**

S.B.18.1: The School Board confirmed the Minutes of 17<sup>th</sup> School Board meeting, as per Annexure -1

**Item No. 2: Action Taken Report on the 17<sup>th</sup> School Board held on 23<sup>rd</sup> February 2015  
[Annexure -2]**

S.B.18.2: The School Board took note of the Action Taken Reports (ATRs) on the recommendations of the 17<sup>th</sup> School Board. (Annexure -2)

**Item No. 3:** **To consider and approve (post facto) the name of Ms. J. Monika Sharma, Dept. of Russian, University of Delhi as course editor for Certificate in Russian Language (Annexure -3)**

S.B.18.3: The School Board considered and approved (post facto) the name of Ms. J. Monika Sharma, Dept. of Russian, University of Delhi as course editor for Certificate in Russian Language.

**Item No. 4:** **To consider and approve the revised Evaluation Methodology of Certificate in Russian Language Programme (Annexure -4)**

S.B.18.4: The School Board considered and approved the revised Evaluation Methodology of Certificate in Russian Language Programme as per Annexure -4

**Item No. 5:** **To consider and approve Phase-I, II & III forms for launching of Certificate in Russian Language Programme in ODL mode (Annexure -5)**

S.B.18.5: The School Board considered and approved the revised Phase-I, II & III forms for Certificate in Russian Language Programme as per Annexure-5. It was suggested that detailed syllabus be enclosed with the Phase forms.

**Item No. 6:** **To consider and approve the minutes of Experts Committee for Diploma in Arabic Language Programme (Annexure -6)**

S.B.18.6: The School Board members discussed the minutes of Experts Committee meeting held on 3<sup>rd</sup> August 2015 for Diploma in Arabic Language Programme as per annexure -6.

S.B.18.6.1: Some suggestions were made pertaining to the syllabus which were noted by the Programme Coordinator, Dr. Md. Saleem.

S.B.18.6.2: The School Board approved the minutes of the Expert Committee for Diploma in Arabic.

**Item No. 7:** **To consider and approve the minutes of Doctoral Committee for Ph.D. in Arabic held on 5<sup>th</sup> May, 2015 (Annexure -7)**

S.B.18.7: The School Board considered and approved the minutes of Doctoral Committee meeting for Ph.D. in Arabic held on 5<sup>th</sup> May, 2015 as per Annexure -7

**Item No. 8:** **To consider and approve the proposal of IAF to offer short-term non credit training programme in foreign languages in workshop mode for IAF personnel (Annexure -8)**

S.B.18.8: The School Board welcomed the proposal and approved the proposal of IAF to offer short-term non credit training programmes in foreign languages in workshop mode for IAF personnel as per Annexure -8

माननीय विद्यालय के लिए बहुत धन्यवाद  
इ.मो.संख्या. ३२११३३, नई दिल्ली-११००६८  
IGNOU/ Malviyan Gachi, New Delhi-110068

**Item No. 9: To consider and approve the minutes of Doctoral Committee for Ph.D. in French held on 13<sup>th</sup> April, 2015 (Annexure -9)**

S.B.18.9: The School Board considered and approved the minutes of Doctoral Committee meeting for Ph.D. in French held on 13<sup>th</sup> April, 2015 as per Annexure -9

**Item No. 10: To consider and approve the concept proposal of Diploma in French Language Programme (Annexure - 10)**

S.B.18.10: The School Board discussed and approved the concept proposal of Diploma in French Language Programme as per Annexure - 10

S.B.18.10.1: The School Board further suggested that while preparing the syllabus for the proposed programme, the issue of credit and minimum duration as proposed by UGC Curriculum Framework for Diploma level programmes should be kept in mind.

**Item No. 11: To consider and approve the names of Experts/Course Writers of Diploma in French Language Programme (Annexure-11)**

S.B.18.11: The School Board considered and approved the names of Experts for conducting Expert Committee Meeting for Diploma in French Language Programme as per Annexure-11

**Item No. 12: To consider and approve the minutes of the Doctoral Committee for Ph.D. in French Language for evaluation of progress reports and seminar presentation held on 19<sup>th</sup> August 2015 (Annexure -12)**

S.B.18.12: The School Board considered and approved the minutes of the Doctoral Committee meeting for Ph.D. in French Language for evaluation of progress reports and seminar presentation held on 19<sup>th</sup> August 2015 as per Annexure -12

**Item No. 13: To consider and approve the minutes of the Doctoral Committee for considering Ph.D Research Guidelines as proposed by the Research Unit, held on 19<sup>th</sup> August 2015 (Annexure -13)**

S.B.18.13: The School Board considered and discussed the Agenda item no.1 of the minutes of the Doctoral Committee meeting held on 19<sup>th</sup> August 2015 for reviewing the issues raised by the Research Unit. The School Board opined that Dr. Sushant Kr. Mishra may continue as Supervisor till the period of his EOL, subject to IGNOU norms.

S.B.18.13.1: With regard to the Agenda item no. 2 of the minutes of the Doctoral Committee held on 19<sup>th</sup> Aug. 2015, i.e. the issue of eligibility criteria for admission to Ph.D. programme in French, the School Board suggested that till the new Guidelines for IGNOU Research programmes are approved by the Statutory Bodies, this matter be kept in abeyance.

**Item No. 14:** **To consider and approve initiating the process of relaunching of Certificate in German Language (CGL) Programme (Annexure - 14)**

S.B.18.14: The School Board members considered and approved the revised Phase-III form for relaunching Certificate in German Language (CGL) Programme as per Annexure-14.

S.B.18.14.1: The School Board also recommended appointment of a regular faculty member of German Language and till the regular faculty is appointed, one German language expert may be engaged as Consultant for smooth running of the programme.

S.B.18.14.2: The School Board also approved the proposal to renew the License Agreement with Max Muller Bhavan for the broadcast of audio lessons for CGL programme, as per IGNOU norms with same terms and conditions as the previous one.

**Item No. 15:** **To consider and approve initiating the process of relaunching of Diploma in Teaching German (DTG) programme (Annexure -15)**

S.B.18.15: The School Board considered and approved the revised Phase-III form for relaunching Diploma in Teaching German (DTG) Programme as per Annexure-15.

S.B.18.15.1: The School Board further recommended appointment of regular faculty member of German Language and till the regular faculty is appointed, one German language expert may be engaged as Consultant for smooth running of the programme.

**Item No. 16:** **To consider and approve initiating the process of relaunching of Certificate in Japanese Language (CJL) Programme (Annexure -16)**

S.B.18.16: The School Board considered and approved the revised Phase-I, II & III forms for relaunching Certificate in Japanese Language (CJL) programme as per Annexure-16.

S.B.18.16.1: The School Board also recommended appointment of a regular faculty member of Japanese Language and till the regular faculty is appointed, one language expert may be engaged as Consultant for smooth running of the programme.

**Item No. 17:** **To consider and approve the proposal to start Foreign Language courses in partnership with School of Tourism and Hospitality Service Management (SOTHSM) (Annexure -17)**

S.B.18.17: The School Board welcomed the proposal and approved the same to start Foreign Language courses in partnership with School of Tourism and Hospitality Service Management (SOTHSM) as per Annexure -17

**Item No. 18:** **To consider and approve the names of Experts/Course Writers for the foreign language courses in partnership with SOTHSM (Annexure -18)**

S.B.18.18: The School Board considered and approved the names of Experts for conducting Expert Committee meeting and developing the foreign language courses in partnership with SOTHSM as per Annexure -18

**Item No.19:** **To consider and approve the names of Question paper Setters, Moderators and Evaluators for Certificate in French Language (CFL). (Annexure -19)**

S.B.18.19: The School Board considered and approved the names of Question paper Setters, Moderators and Evaluators for Certificate in French Language (CFL) as per Annexure -19

**Item No.20:** **To consider and approve the names of Question paper Setters, Moderators and Evaluators for Certificate in Arabic Language (CAL) (Annexure -20)**

S.B.18.20: The School Board considered and approved the names of Question paper Setters, Moderators and Evaluators for Certificate in Arabic Language (CAL) as per Annexure -20

**Item No.21:** **To consider and approve the names of Question paper Setters, Moderators and Evaluators for Certificate in Russian Language (CRUL) (Annexure - 21)**

S.B.18.21: The School Board considered and approved the names of Question paper Setters, Moderators and Evaluators for Certificate in Russian Language (CRUL) as per annexure - 21.

**Item No.22:** **To consider and approve the name names of persons to be co-opted as members of School Board of SOFL under the provisions of clause (2) (d) of Statute 10 (a) of the Statutes of the University. (Annexure -22)**

S.B.18.22: The School Board members recommended that the following names be proposed to the Vice Chancellor for nomination as members to the School Board of School of Foreign Languages under clause (2) (d) of Statute 10 A of the Statutes of the University as per annexure -22

**Professor**

1. Prof. Uma Kanjilal (SOSS)
2. Prof. A.K. Singh (SOTST)
3. Prof. Ravindra Kumar (SOTHSM)

**Associate Professor**

4. Dr. Eisha Kannadi (SOE)
5. Dr. P. Venkata Suresh (SOCIS)
6. Dr. Rekha Sen (SOCE)

**Assistant Professor**

7. Dr. Smita M. Patil (SOGDS)
8. Dr. Geetika S. Johri (SOVET)
9. Dr. Pramod Kumar (SOH)

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इ.मॉ.स.मू.वा. नई दिल्ली - 110068  
IGNOU, मैडल एवं नेवी लू, नई दिल्ली - 110068

**Item No.23: To consider and approve new names of course writers for the Certificate in Spanish Language & Culture Studies programme (ODL mode) (Annexure - 23)**

**S.B.18.23:** The School Board considered and approved the new names of Course Writers for the Certificate in Spanish Language & Culture Studies programme (ODL mode) as per Annexure - 23

The meeting ended with a vote of thanks by the chair.

*Anju Sahgal Gupta*

(Anju Sahgal Gupta)  
Chairperson  
School Board of SOFL

14/10/15

अनु सहगल गुप्ता Prof. Deepanwita Srivastava  
सोफल संस्कृत विद्यालय  
प्रबन्ध विभाग  
दिनांक 14/10/2015  
संस्कृत विद्यालय  
गोपनीय डॉ. दीपनविता श्रीवस्तवा

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