

**Minutes of the 25th School Board Meeting of the School of Foreign Languages (SOFL)
held on 26th April 2019 at 11:00 A.M. in Committee Room, SOFL, IGNOU, New Delhi.**

The following members were present:

1. Prof. Anju Sahgal Gupta, Director I/c	Chairperson
2. Dr. Deepanwita Srivastava	Member
3. Dr. Mohammad Saleem	Member
4. Mr. Vikash Kumar Singh	Member
5. Mr. Shivaji Bhaskar	Member
6. Prof. D. Gopal	Member
7. Prof. Neera Singh	Member
8. Dr. V.V. Subrahmanyam	Member
9. Prof. P.C. Singh	Member
10. Prof. Rizwanur Rahman	Member
11. Dr. T. Srivani	Member
12. Ms. Shatabdi Ghosh	Member
13. Dr. Smita Patil	Member

Dr. Sarwarul Haque, Persian Language Consultant attended the meeting as Special Invitee.

Prof. Chitra Krishnan could not attend the meeting.

The Chairperson while welcoming the members to the 25th meeting of the School Board of SOFL, gave a brief account of the academic activities and achievements of SOFL.

Thereafter, the members discussed the agenda items one by one and resolved the following:

S.B.25.1 Confirmation of the Minutes of 24th Meeting of School Board of SOFL held on 31st October 2018. (Annexure-1)

S.B.25.1.1 The School Board confirmed the minutes of the 24th meeting of the School Board of SOFL as per Annexure-1.

S.B.25.2 Action Taken Report on the minutes of the 24th meeting of the School Board of SOFL held on 31st October, 2018. (Annexure-2)

S.B.25.2.1 The School Board took note of the Action Taken Report on the minutes of the 24th meeting of the School Board of SOFL as per Annexure-2.

S.B.25.3 To ratify the approval received from School Board members through circulation for offering online certificate programmes in French, Arabic, Spanish and Russian languages from July 2019 Session. (Annexure-3)

✓ S.B.25.3.1 The School Board ratified the approval received from School Board members through circulation for offering online certificate programmes in French, Arabic, Spanish and Russian languages from July 2019.

S.B.25.4 To consider and approve Programme Proposal Forms (PPF) for offering the following online programmes. (Annexure-4)

- (i) Certificate in French Language (CFL)
- (ii) Certificate in Arabic Language (CAL)
- (iii) Certificate in Spanish Language & Culture (CSLC)
- (iv) Certificate in Russian Language (CRUL)

S.B.25.4.1 It was suggested that online courses would be facilitated in a better way if additional infrastructure/academic is provided. The chairperson informed the School Board that only those Programme Coordinators who wish to offer these online programmes can do so. Some faculty members of SOFL expressed their keenness to offer online programmes and some of them have already prepared MOOCs programme on SWAYAM platform.

S.B.25.4.2 The School Board considered and approved the Programme Proposal Forms (PPF) for offering Certificate in French Language (CFL); Certificate in Arabic Language (CAL); Certificate in Spanish Language & Culture (CSLC) and Certificate in Russian Language (CRUL).

S.B.25.5 To ratify the approval received from School Board members through circulation for names of foreign language Experts for development of Skill enhancement courses for CBCS in Elementary French, Russian Japanese, Korean, Arabic and Spanish (Annexure-5)

S.B.25.5.1 The School Board ratified the approval received from School Board members through circulation for names of foreign language Experts for development of Skill enhancement courses for CBCS in Elementary French, Russian Japanese, Korean, Arabic and Spanish as per Annexure-5.

✓ S.B.25.6 To consider and approve minutes of meeting held on 05-04-2019 for design and development of an Elementary course in Russian Language to be offered under CBCS to the learners of BA (General) Programme. (Annexure-6)

S.B.25.6.1 The School Board considered and approved the minutes of meeting held on 05-04-2019 for design and development of an Elementary course in Russian Language to be offered under CBCS to the learners of BA (General) Programme (Annexure-6).

S.B.25.7 **To consider and approve the syllabus of Elementary Arabic in CBCS programme of IGNOU.(Annexure-7)**

S.B.25.7.1 The School Board considered and approved the syllabus of Elementary Arabic in CBCS programme of IGNOU (Annexure-7).

S.B.25.8 **To consider and approve the minutes of the expert committee meeting for the design of syllabus for "Elementary Spanish" (BSLS 183) under CBCS. (Annexure-8)**

S.B.25.8.1 The School Board considered and approved the minutes of the expert committee meeting for the design of syllabus for "Elementary Spanish" (BSLS 183) under CBCS. (Annexure-8)

S.B.25.9 **To consider and approve the syllabus and launching of Elementary French in CBCS programme of IGNOU.(Annexure-9)**

S.B.25.9.1 The School Board considered and approved the syllabus and launching of Elementary French in CBCS programme of IGNOU.(Annexure-9)

S.B.25.10 **To consider and approve setting up of a Multimedia Language Laboratory in School of Foreign Language (SOFL). (Annexure-10)**

S.B.25.10.1 The School Board was informed by the chairperson that the idea of setting up of Multimedia Language Laboratory was mooted in the year 2016. It was felt very necessary to have Language Laboratory to enhance teaching-learning facilitation.

S.B.25.10.2 After deliberations, the School Board approved setting up of a Multimedia Language Laboratory in School of Foreign Language (SOFL).

S.B.25.11 **To consider and approve list of Paper Setters, Moderators and Evaluators for Certificate in Japanese Language (CJL). (Annexure-11)**

S.B.25.11.1 The School Board considered and approved list of Paper Setters, Moderators and Evaluators for Certificate in Japanese Language (CJL). (Annexure-11)

S.B.25.12 **To consider and approve list of Paper Setters, Moderators and Evaluators for Certificate in Russian Language (CRUL). (Annexure-12)**

S.B.25.12.1 The School Board considered and approved list of Paper Setters, Moderators and Evaluators for Certificate in Russian Language (CRUL). (Annexure-12)

S.B.25.13 **To consider and approve list of Paper Setters, Moderators and Evaluators for Certificate in Korean Language & Culture Programme (CKLC). (Annexure-13)**

S.B.25.13.1 The School Board considered and approved list of Paper Setters, Moderators and Evaluators for Certificate in Korean Language & Culture Programme (CKLC). (Annexure-13)

S.B.25.14 To consider and approve minutes of Exploratory Expert Committee meeting to design and develop Diploma in Russian Language held on 04-04-2019. (Annexure-14)

S.B.25.14.1 The School Board considered and approved minutes of Exploratory Expert Committee meeting to design and develop Diploma in Russian Language held on 04-04-2019. (Annexure-14)

S.B.25.15 To consider and approve Programme Proposal Form (PPF) of Diploma in Russian Language (Annexure-15)

S.B.25.15.1 The School Board considered and approved Programme Proposal Form (PPF) of Diploma in Russian Language (Annexure-15)

S.B.25.16 To consider and approve Programme Proposal Form (PPF) and Programme Project Report (PPR) for Diploma in Modern Arabic (Annexure-16)

S.B.25.16.1 The School Board considered and approved Programme Proposal Form (PPF) Programme Project Report (PPR) for Diploma in Modern Arabic (Annexure-16)

S.B.25.17 To consider and approve list of Paper Setters, Moderators and Evaluators for Certificate in Arabic Language (Annexure-17)

S.B.25.17.1 The School Board considered and approved list of Paper Setters, Moderators and Evaluators for Certificate in Arabic Language (Annexure-17)

S.B.25.18 To consider and approve names of Experts for audio programmes for CBCS Arabic. (Annexure-18)

S.B.25.18.1 The School Board considered and approved names of Experts for audio programmes for CBCS Arabic. (Annexure-18)

S.B.25.19 To consider and approve names of Experts for audio programmes for Diploma in Modern Arabic. (Annexure-19)

S.B.25.19.1 The School Board considered and approved names of Experts for audio programmes for Diploma in Modern Arabic. (Annexure-19)

S.B.25.20 To consider and approve changes in Course titles of Diploma in Modern Arabic. (Annexure-20)

S.B.25.20.1 The School Board considered and approved changes in Course titles of Diploma in Modern Arabic. (Annexure-20)

S.B.25.21 To consider and approve the Programme Proposal Form (PPF) for Diploma in Spanish Language & Culture and the minutes of the Exploratory Committee Meeting and the proposed syllabus. (Annexure-21)

S.B.25.21.1 The School Board considered and approved the Programme Proposal Form (PPF) for Diploma in Spanish Language & Culture and the minutes of the Exploratory Committee Meeting and the proposed syllabus. (Annexure-21)

S.B.25.22 To consider and approve the names of Paper Setters, Moderators and Evaluators for Certificate in German Language (CGL). (Annexure-22)

S.B.25.22.1 The School Board considered and approved the names of Paper Setters, Moderators and Evaluators for Certificate in German Language (CGL). (Annexure-22)

S.B.25.23 To consider and approve the Names of course writers for Elementary French for CBCS programme. (Annexure-23)

S.B.25.23.1 The School Board considered and approved the Names of course writers for Elementary French for CBCS programme. (Annexure-23)

S.B.25.24 To consider and approve the Change of block titles in 01 course of Diploma in French Langauge & Culture Programme.(Annexure-24)

S.B.25.24.1 The School Board decided to retain the old titles as planned earlier and hence no change in Block titles in 01 course of Diploma in French Langauge & Culture Programme.

S.B.25.25 To consider and approve the post of full time Academic Associate/Consultant for Russian, Korean, French, Arabic, Spanish and German at SOFL.

S.B.25.25.1 The School Board considered and approved the post of full time

Academic Associate/Consultant for Russian, Korean, French, Arabic, Spanish and German at SOFL.

S.B.25.26 To consider and approve names for assisting in preparation of Audio Video material for French Language.

S.B.25.26.1 The School Board considered and approved the following names assisting in preparation of Audio Video material for French Language.

S. No.	Names of experts	Affiliation/Institution
1.	Prof. Kiran Chaudhary	CFFS, SLL&CS J.N.U. New Delhi-67
2.	Dr. Vidya Vencakesan	Department of French, University of Mumbai, Mumbai
3.	Prof. Abhijit Karkun	CFFS, SLL&CS JNU New Delhi-67
4.	Prof. Vijay L Rao	CFFS, SLL&CS JNU New Delhi-67
5.	Mr. Manmeet Singh (Research Scholar)	CFFS, SLL&CS JNU New Delhi-67
6.	Prof. Nirupama Rastogi Professor (Retd.) French	Department of French English & Foreign Languages University Hyderabad
7.	Mr. Jaivardhan Rathore, Assistant Professor (French)	Amity University, Jaipur

The meeting ended with a vote of thanks to the Chair.

Anju Sahgal Gupta
30/4/19 (Anju Sahgal Gupta)
Director &
Chairperson, School Board