

IGNOU
SOFL

F. No.IG/SOFL/D1/2021
Dated: 8th September 2021

Minutes of the 28th School Board Meeting of the School of Foreign Languages (SOFL) held on 8th September 2021 at 11:00 A.M. (Online Mode)

The following members were present:

1.	Prof. Sunil Kumar Gupta, Director I/c	Chairperson
2.	Prof. Shyama Prasad Ganguly	Member
3.	Prof. Sushant Kumar Mishra	Member
4.	Prof. Habibullah Khan	Member
5.	Dr. Arunim Bandopadhyay	Member
6.	Prof. Madhu Tyagi	Member
7.	Ms. Poonam Bhushan	Member
8.	Dr. Ramesh Yadav	Member
9.	Dr. Sonia Sharma	Member
10.	Dr. Deepanwita Srivastava	Member
11.	Dr. Mohammad Saleem	Member
12.	Mr. Vikash Kumar Singh	Member
13.	Mr. Shivaji Bhaskar	Member

Prof. Sukhbir Singh could not attend the meeting.

At the outset, Chairperson welcomed the new School Board Members of SOFL. He expressed his deep sense of gratitude towards the former members of the School Board of SOFL for their immense contribution during their term. Prof. Sunil Kumar Gupta, Director, SOFL apprised School Board Members about the new initiatives of the School. All School Board Members appreciated the new initiatives taken by the faculty members of the School.

Thereafter, the members discussed the agenda items one by one and resolved the following:

- SB 28.1** **Confirmation of the Minutes of 27th Meeting of School Board of SOFL held on 30th December 2020. (as per Annexure – 1)**
SB 28.1.1 The School Board confirmed the minutes of the 27th meeting of the School Board of SOFL as per Annexure-1.

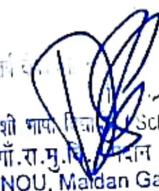
SB 28.2 **Action Taken Report on the Minutes of the 27th Meeting of the School Board of SOFL held on 30th December, 2020 (as per Annexure – 2)**
SB 28.2.1 The School Board took note of the Action Taken Report on the Minutes of the 27th meeting of the School Board of SOFL as per Annexure-2

- SB 28.3** **To consider and approve the Concept Note along with the need assessment report for initiating design and development of M.A. in Arabic (ODL Mode) (as per Annexure-3)**
- SB 28.3.1** The School Board discussed the item in detail and considered & approved the Concept Note along with the need assessment report for initiating design and development of M.A. in Arabic (ODL Mode) with the following observations and recommendations:
- (i) The concept note for initiating design and development of M.A. in Arabic (ODL Mode) needs to be elaborated more as per the requirement of M.A. level objectives of the programme.
 - (ii) NEP 2020 objectives may also be referred to.
 - (iii) Keeping in mind IGNOU's open, flexible and inclusive approach for reaching the unreached, the eligibility for admission in M.A. in Arabic (ODL Mode) may be considered as:
- "Graduate in any discipline with adequate knowledge of the language concerned (Arabic) with an entrance test"*
- The above observations and recommendations were agreed upon by Dr. Mohd. Saleem, Programme Coordinator.
- SB 28.4** **To consider and approve Programme Proposal Form (P.P.F.) for initiating design and development of M.A. in Arabic (ODL Mode) (as per Annexure -4)**
- SB 28.4.1** The School Board considered and approved the Programme Proposal Form (P.P.F.) for initiating design and development of M.A. in Arabic (ODL Mode) with the same observations and recommendations as given on Item No.SB 28.3.1
- SB 28.5** **To consider and approve the Concept Note along with the need assessment survey report for initiating design and development of M.A. in Russian (ODL Mode) (as per Annexure -5)**
- SB 28.5.1** The School Board considered and approved the Concept Note along with the need assessment survey report for initiating design and development of M.A. in Russian (ODL Mode) with the same observations and recommendations as given on Item No. SB 28.3.1, with the following eligibility criteria for admission in M.A. in Russian (ODL Mode):
- "Graduate in any discipline with adequate knowledge of the language concerned (Russian) with an entrance test"*
- The above observations and recommendations were agreed upon by Mr. Shivaji Bhaskar, Programme Coordinator.
- SB 28.6** **To consider and approve Programme Proposal Form (P.P.F.) for initiating design and development of M.A. in Russian (ODL Mode) (as per Annexure -6)**
- SB 28.6.1** The School Board considered and approved the Programme Proposal Form (P.P.F.) for initiating design and development of M.A. in Russian (ODL Mode) with the same observations and recommendations as given on Item No.SB 28.5.1
- SB 28.7** **To consider and approve the additional names of paper-setters, moderators and evaluators for German language programmes [DTG and CGL]. (as per**

Annexure -7)

- SB 28.7.1** The School Board considered and approved the additional names of paper-setters, moderators and evaluators for German language programmes [DTG and CGL].
- SB 28.8** To consider and approve the Programme Revision Form (PRF) for initiating design and development of an additional skill enhancement course "Elementary Spanish" [BSLS-183] in the existing B.A. (General) programme under CBCS. (as per Annexure-8)
- SB 28.8.1** The School Board considered and approved the Programme Revision Form (PRF) for initiating design and development of an additional skill enhancement course "Elementary Spanish" [BSLS-183] in the existing B.A. (General) programme under CBCS.
- SB 28.9** To consider and approve the additional names of paper-setters, moderators and evaluators for Spanish language courses [BSL001 and BSL002]. (as per Annexure -9)
- SB 28.9.1** The School Board considered and approved the additional names of paper-setters, moderators and evaluators for Spanish language courses [BSL001 and BSL002].
- SB 28.10** Programme Development Form [PDF] of "Diploma in Spanish Language and Culture" (as per Annexure -10)
- SB 28.10.1** The School Board considered and approved the Programme Development Form [PDF] of "Diploma in Spanish Language and Culture".
- SB 28.11** Minutes of the Expert Committee Meeting for the design of syllabus of "Diploma in Spanish Language and Culture" (as per Annexure-11)
- SB 28.11.1** The School Board considered and approved the Minutes of the Expert Committee Meeting for the design of syllabus of "Diploma in Spanish Language and Culture".
- SB 28.12** Programme Project Report [PPR] of "Diploma in Spanish Language and Culture". (as per Annexure-12)
- SB 28.12.1** The School Board considered and approved the Programme Project Report [PPR] of "Diploma in Spanish Language and Culture".
- SB 28.13** Names of the Course Writers for the "Diploma in Spanish Language and Culture" Programme. (as per Annexure-13)
- SB 28.13.1** The School Board considered and approved the Names of the Course Writers for the "Diploma in Spanish Language and Culture" Programme.
- SB 28.14** To consider and approve the Concept Note for initiating design and development of MA in Spanish (ODL Mode) (as per Annexure-14)
- SB 28.14.1** The School Board considered and approved the Concept Note for initiating design and development of M.A. in Spanish (ODL Mode) with the same observations and recommendations as given on Item No. SB 28.3.1, with the following eligibility criteria for admission in M.A. in Spanish (ODL Mode):

"Graduate in any discipline with adequate knowledge of the language concerned (Spanish) with an entrance test"


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The above observations and recommendations were agreed upon by Mr. Vikash Kumar Singh, Programme Coordinator.

- SB 28.15** **To consider and approve names of experts for designing M.A. in Arabic (ODL Mode) syllabus and detail roadmap for the development and implementation of the programme. (as per Annexure-15)**
SB 28.15.1 The School Board considered and approved the names of experts for designing M.A. in Arabic (ODL Mode) syllabus and detail roadmap for the development and implementation of the programme.
- SB 28.16** **To consider and approve the names of experts for considering one project work in Diploma in Modern Arabic and to discuss evaluation methodology. (as per Annexure-16)**
SB 28.16.1 The School Board considered and approved the names of experts for considering one project work (08 credits) in Diploma in Modern Arabic and to discuss evaluation methodology.
- SB 28.17** **To consider and approve the names of paper setters, moderators and evaluators for Certificate in Arabic Language (Online) (as per Annexure-17)**
SB 28.17.1 The School Board considered and approved the names of paper setters, moderators and evaluators for Certificate in Arabic Language (Online)
- SB 28.18** **To consider and approve additional names of paper setters, moderators and evaluators for Certificate in Arabic (ODL) (as per Annexure-18)**
SB 28.18.1 The School Board considered and approved additional names of paper setters, moderators and evaluators for Certificate in Arabic (ODL).
- SB 28.19** **To consider and approve the additional names of paper setters, moderators and evaluators for Certificate in Persian Language (ODL) (as per Annexure-19)**
SB 28.19.1 The School Board considered and approved the additional names of paper setters, moderators and evaluators for Certificate in Persian Language (ODL).
- SB 28.20** **To consider and approve additional Experts' names to list of MOOCS (French) revision. (as per Annexure-20)**
SB 28.20.1 The School Board considered and approved the additional Experts' names to list of MOOCS (French) revision.
- SB 28.21** **To consider and approve PRF form for CBCS Elementary French Programme to be launched from January 2022. (as per Annexure-21)**
SB 28.21.1 The School Board considered and approved the Programme Revision Form (PRF) form for CBCS Elementary French Programme to be launched from January 2022.
- SB 28.22** **To consider and approve names of Experts for holding virtual Experts' Meeting for credit enhancement (12-16 credits) in Certificate in French Language Programme CFL. (as per Annexure-22)**
SB 28.22.1 The School Board considered and approved the names of Experts for holding virtual Experts' Meeting for credit enhancement (12-16 credits) in Certificate in French Language Programme CFL.

विशेषज्ञता के लिए Prof. Deepanwita Srivastava
विद्यालय Director
विशेषज्ञता के लिए Prof. Deepanwita Srivastava
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- SB 28.23** **To consider and approve Feedback Analysis Report on feedback form received from subject experts (CIQA). (as per Annexure-23)**
SB 28.23.1 The School Board considered and approved the Feedback Analysis Report on feedback form received from subject experts (CIQA).
- SB 28.24** **To consider and approve list of experts for Expert Committee Meeting, Course Writing and Editing for the design and development of MA in Russian (as per Annexure-24)**
SB 28.24.1 The School Board considered and approved list of experts for Expert Committee Meeting, Course Writing and Editing for the design and development of MA in Russian Language (ODL Mode).
- SB 28.25** **To consider and approve list of experts for Paper Setting, Moderation and Evaluation of Certificate in Russian language (Online Mode) (as per Annexure-25)**
SB 28.25.1 The School Board considered and approved the list of experts for Paper Setting, Moderation and Evaluation of Certificate in Russian language (Online Mode).
- SB 28.26** **To consider and approve proposal received from MP Govt. regarding offering of IGNOU's Japanese language programmes to MP Govt. Schools/Teachers (as per Annexure-26)**
SB 28.26.1 The School Board considered and approved the proposal received from MP Govt. regarding offering of IGNOU's Japanese language programmes to MP Govt. Schools/Teachers with the following observations and recommendations:
(i) The existing Certificate in Japanese Language programme may be offered to teachers of MP Govt. Schools.
(ii) MP Govt. should be kept in loop for all academic, administrative and financial resources of the project.
(iii) The proposed project modalities may be discussed with MP Govt. The School Board may be informed about the development in the next School Board Meeting.
- SB 28.27** **To consider and approve Programme Proposal Form (P.P.F.) for initiating design and development of M.A. in Spanish (ODL Mode) (as per Annexure-27)**
SB 28.27.1 The School Board considered and approved the Programme Proposal Form (P.P.F.) for initiating design and development of M.A. in Spanish Language (ODL Mode) with the same observations and recommendations as given on Item No. SB 28.14.1
- SB 28.28** **To consider and approve the Concept Note for initiating design and development of M.A. in French (ODL Mode) (as per Annexure-28)**
SB 28.28.1 The School Board considered and approved the Concept Note for initiating design and development of M.A. in French Language (ODL Mode) with the same observations and recommendations as given on Item No. SB 28.3.1, with the following eligibility criteria for admission in M.A. in French Language (ODL Mode):

"Graduate in any discipline with adequate knowledge of the language concerned (French) with an entrance test"

The above observations and recommendations of the School Board were NOT agreed

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by Dr. Deepanwita Srivastava, Programme Coordinator. Further, she categorically mentioned to minute that the eligibility criteria for M.A. in French Language (ODL Mode) should be Bachelor's Degree in French from any recognized University and/or Bachelor's Degree in any discipline with B1 level of language competence in French or Advance Diploma of Proficiency in French language from any recognized institution/university.

- SB 28.29** **To consider and approve Programme Proposal Form (P.P.F.) for initiating design and development of M.A. in French (ODL Mode) (as per Annexure-29)**
SB 28.29.1 Dr. Deepanwita very strongly expressed to the Chairperson to minute her opinion on not changing the eligibility criteria as recommended by the School Board Members in case of Item No. SB 28.3, SB 28.5 and SB 28.14. She recommended the eligibility for M.A. in French should remain the same as:

Bachelor's Degree in French from any recognized University and/or Bachelor's Degree in any discipline with B1 level of language competence in French or Advance Diploma of Proficiency in French language from any recognized institution/university.

- SB 28.30** **To consider and approve Minutes of the Expert Committee Meeting for the credit enhancement (24 to 32) of Diploma in French Language & Culture (as per Annexure-30)**

SB 28.30.1 The School Board considered and approved the Minutes of the Expert Committee Meeting for the credit enhancement (24 to 32) of Diploma in French Language & Culture.

- SB 28.31** **Names of foreign language experts for providing academic support (paper setting, moderation, evaluation, counselling etc.) (as per Annexure-31)**

SB 28.31.1 The Chairperson informed the School Board Members regarding receipt of a few CV/Bio-data of foreign language experts. He requested the School Board Member to authorize him to seek expertise and academic support of foreign language experts for official academic activities like paper setting, moderation, evaluation, counselling etc. The School Board Members authorized the Chairperson to utilize the academic services of foreign language expert as submitted by him.

The meeting ended with a vote of thanks to the Chair.

Sunil Kumar Gupta 9/9/2021
(Sunil Kumar Gupta)

Director (SOFL) & Chairperson, School Board

Dr. Sunil Kumar Gupta / Prof. Sunil Kumar Gupta

Director / Director

School of Foreign Languages / School of Foreign Languages

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