



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**SCHOOL OF FOREIGN LANGUAGES**

F.No.IG/SOFL/23/2022

Dated: 21<sup>st</sup> July, 2022

**Minutes of the 31<sup>st</sup> School Board Meeting at the School of Foreign Languages (SOFL) held on 15<sup>th</sup> July, 2022 at 11:30 A.M. (Online Mode).**

The following members were present:

1. Prof. Malati Mathur, Director I/c	Chairperson
2. Prof. Shyama Prasad Ganguly	Member (Clause (2) (e) of Statue 10A)
3. Prof. Sushant Kumar Mishra	Member (Clause (2) (e) of Statue 10A)
4. Prof. Habibullah Khan	Member (Clause (2) (e) of Statue 10A)
5. Dr. Arunim Bandopadhyay	Member (Clause (2) (e) of Statue 10A)
6. Prof. Archana Shukla	Member (Clause 2(d) of Statue 10A)
7. Prof. Arbind Kumar Jha	Member (Clause 2(d) of Statue 10A)
8. Dr. Ramesh Yadav	Member (Clause 2(d) of Statue 10A)
9. Dr. Devesh Kumar Mishra	Member (Clause 2(d) of Statue 10A)
10. Dr. Deepanwita Srivastava	Member (Clause 2(c) of Statue 10A)
11. Dr. Mohammad Saleem	Member (Clause 2(c) of Statue 10A)
12. Mr. Vikash Kumar Singh	Member (Clause 2(c) of Statue 10A)
13. Mr. Shivaji Bhaskar	Member (Clause 2(c) of Statue 10A)

Mr. Nawneet Kumar (Consultant, Korean Language) was a special invitee.

Prof. Sukhbir Singh, Member (Clause (2) (e) of Statue 10A) could not attend the meeting.

Prof. Malati Mathur, Director, SOFL and Chairperson of the School Board, welcomed the School Board Members and apprised them about the latest activities of the School, namely, a webinar on Haiku; a webinar on Pushkin; fruitful meetings with representatives of Max Mueller Bhawan, N Delhi, Mr Ktitorov (Counsellor at the Russian Embassy), and Mr Koji Sato (Director-General, Japan Foundation, N Delhi). All the School Board Members appreciated the initiatives taken by the faculty members & Programme Coordinators of the School.

The following agenda was then taken up for consideration, discussion and approval:

<b>S.B.31.1</b>	<b>Confirmation of the Minutes of the 30<sup>th</sup> Meeting of School Board of SOFL held on 28<sup>th</sup> February, 2022.</b>
	The School Board confirmed the minutes of the 30 <sup>th</sup> meeting of the School Board of SOFL held on 28 <sup>th</sup> February, 2022.
<b>S.B.31.2</b>	<b>Action Taken Report on the minutes of the 30<sup>th</sup> meeting of the School Board of SOFL held on 28<sup>th</sup> February, 2022.</b>
	The School Board noted the Action Taken Report on the Minutes of the 30 <sup>th</sup> meeting of the School Board of SOFL held on 28 <sup>th</sup> February, 2022.
<b>S.B.31.3</b>	<b>To consider and approve the Programme Development Form (PDF), Minutes of the Expert Committee and Programme Project Report (PPR) of M.A. in Spanish Programme.</b>
	The Programme Coordinator Mr. Vikash Kumar Singh elaborated upon the modalities of the programme. The School Board considered and approved PDF, Minutes of the Expert Committee and the PPR of M.A. in Spanish Programme.
<b>S.B.31.4</b>	<b>To consider and approve the names of Course Writers for the MA in Spanish Programme.</b>
	The School Board approved the names of Course Writers for the MA in Spanish Programme.
<b>S.B.31.5</b>	<b>To consider the name of Mr. Dhritabrata Bhattachariya, Consultant French SOFL, IGNOU for developing video Lectures for SWAYAM courses of French Language - BFLI 003, BFLI - 004.</b>
	The School Board considered and approved the name of Mr. Dhritabrata Bhattachariya, Consultant French SOFL, IGNOU for developing video lectures for SWAYAM courses of French Language - BFLI 003, BFLI - 004.
<b>S.B.31.6</b>	<b>To consider and approve Mr. Dhritabrata Bhattachariya as an evaluator for program CFL.</b>
	The School Board considered and approved the name of Mr. Dhritabrata Bhattachariya Consultant, French Language, SOFL as an evaluator for program CFL with the proviso that it was approved if the rules of the university permitted it.
<b>S.B.31.7</b>	<b>To consider and approve Concept Note and PPF of MA in Japanese language.</b>
	The Programme Coordinator, Mr. Shivaji Bhaskar apprised the members of the School Board that the proposal to initiate design and development of MA in Japanese language has been approved by the Competent Authority. A member of the School Board opined that a Need Assessment Survey may be conducted as the proposal was in the initial stage. The Programme Coordinator said he would seek the directions from the Competent Authority in this regard and do the needful.

	The School Board considered and approved the Concept Note and PPF of MA in Japanese language.
<b>S.B.31.8</b>	<b>To consider and approve Concept Note and PPF of MA in Korean Language.</b>
	The Programme Coordinator, Shri Shivaji Bhaskar apprised the members of the School Board that the proposal to initiate design and development of MA in Japanese language has been approved by the Competent Authority. Answering a query regarding Need Assessment Survey as the proposal was in the initial stage, the Coordinator said he would seek the directions from the competent Authority in this regard and do the needful.  The School Board considered and approved the Concept Note and PPF of MA in Korean language.
<b>S.B.31.9</b>	<b>To consider and approve Concept Note and PPF of Certificate in Japanese Language (online mode).</b>
	The School Board considered and approved the Concept Note and PPF of Certificate in Japanese Language (online mode).
<b>S.B. 31.10</b>	<b>To consider and approve Concept Note and PPF of Certificate in Korean Language and Culture (online mode).</b>
	The School Board considered and approved the Concept Note and PPF of Certificate in Korean Language and Culture (online mode).
<b>S.B.31.11</b>	<b>To consider and approve list of Experts for Paper Setting/Moderation and Evaluation of CRUL.</b>
	The School Board considered and approved the list of Experts for Paper Setting/Moderation and Evaluation of CRUL.
<b>S.B.31.12</b>	<b>To consider and approve list of Experts for Paper Setting/Moderation and Evaluation of CKLC.</b>
	The School Board considered and approved the list of Experts for Paper Setting/Moderation and Evaluation of CKLC.
<b>S.B.31.13</b>	<b>To consider and approve list of Experts for Paper Setting/Moderation and Evaluation of CJL.</b>
	The School Board considered and approved the list of Experts for Paper Setting/Moderation and Evaluation of CJL
<b>S.B.31.14</b>	<b>To consider and approve list of Course Writers and Editors for MA in Russian.</b>
	The School Board considered and approved the list of Course Writers and Editors for MA in Russian.

S.B.31.15	<b>To consider and approve Programme Launch Form of MA in Russian.</b>
	The School Board considered and approved the Programme Launch Form of MA in Russian.
S.B.31.16	<b>To ratify launch of M.A. in Arabic approved by Hon'ble Vice Chancellor.</b>
	The School Board ratified the launch of M.A. in Arabic approved by the Hon'ble Vice Chancellor.
S.B.31.17	<b>To consider and approve names of Experts for audio/video for M.A. in Arabic.</b>
	The School Board considered and approved names of experts for audio/video lectures for M.A. in Arabic.
S.B.31.18	<b>To consider and approve names of two additional course writers for M.A. Arabic 2<sup>nd</sup> Year.</b>
	The School Board considered and approved names of two additional course writers for M.A. Arabic 2 <sup>nd</sup> year.
S.B.31.19	<b>To consider and approve the Evaluation Methodology for M.A. in Arabic.</b>
	The School Board considered and approved the Evaluation Methodology for M.A. in Arabic.
S.B.31.20	<b>To consider and approve the name of Dr. Tufail Ahmad (Arabic Consultant) as Editorial assistant for M.A. in Arabic SLM.</b>
	After considerable discussion, the members expressed the opinion that, as a consultant employed by the university, Dr Tufail Ahmad's services could be availed of with due credit given, and that it was not necessary to approve his name as an editorial assistant.
S.B.31.21	<b>To consider and approve the names of QP setters, Moderators &amp; evaluators for M.A. in Arabic.</b>
	The School Board considered and approved the names of QP setters, Moderators & evaluators for M.A. in Arabic.
S.B.31.22	<b>To consider and approve the name of Dr. Tufail Ahmed as moderator for QPs of Certificate in Arabic online (CALOL).</b>
	The School Board considered and approved the name of Dr. Tufail Ahmed as moderator for QPs of Certificate in Arabic online (CALOL) with the proviso that it was approved if the rules of the university permitted it.
S.B.31.23	<b>To consider and approve the LOCF document for all the UG Programmes offered by SOFL.</b>

	The School Board considered and approved the LOCF document for all the UG Programmes offered by SOFL.
S.B.31.24	<b>To consider and approve the Subject Expert's Feedback Report in respect of all SOFL programmes.</b>
	The School Board considered and approved the Subject Expert's Feedback Report in respect of all SOFL programmes.

Prof. Malati Mathur, Director (SOFL) expressed her gratitude towards the outgoing School Board Members from within the University for their contribution to the overall academic development of the School and appreciated the involvement and commitment displayed by the Board members in ensuring that the agenda items were discussed thoroughly.

The meeting ended with a vote of thanks to the Chair.

प्रो. मालती माथुर / Prof. Malati Mathur  
 निदेशक / Director  
 विदेशी भाषा विषयालय / School of Foreign Languages  
 इ.गॉ.रा.मु.वि., मैदान गढ़ी, नई दिल्ली-110068  
 IGNOU, Maidan Garhi, New Delhi-110068

(Prof. Malati Mathur)  
 Director (SOFL) & Chairperson  
 School Board of SOFL

ज्ञानर्थ दिल्ली विश्वविद्यालय / IGNOU  
 निदेशक / Director  
 विदेशी भाषा विषयालय / School of Foreign Languages  
 इ.गॉ.रा.मु.वि., मैदान गढ़ी, नई दिल्ली-110068  
 IGNOU, Maidan Garhi, New Delhi-110068