

30<sup>th</sup> SCHOOL BOARD MEETING  
SCHOOL OF MANAGEMENT STUDIES

DATED: July 22, 2013

VENUE :

Conference Room, SOMS, Visvevwaraya Bhawan  
(Block C), New Academic Complex IGNOU Campus,  
Maidan Garhi, New Delhi-110068

AGENDA

Item No.	Subject
No.30.1	To confirm the minutes of the 29th Meeting of the School Board held on February 4, 2013.
No.30.2	To consider and approve the Phase-I Form for Diploma in Electronic Accounting (DEA) Programme along with the list of Experts/ Course Writers.
No.30.3	To consider and approve the course equivalence and credit transfer schemes for the students of B. Com (A&F) programme under MOU with ICAI, B. Com (F&CA) programme under MOU with ICWAI and B. Com (CA&A) programme under MOU with ICFI to normal IGNOU B.Com Programme.
No.30.4	To consider and approve the Minutes of Meeting(s) Doctoral Research Committee for Ph.D. in Commerce held on February 26, 2013, April 2, 2013, May 28, 2013 and July 3, 2013.
No.30.5	To consider and ratify the Syllabus, evaluation scheme, format of question paper and additional eligibility conditions related to Entrance Test for Ph.D./ M.Phil. in Commerce.
No.30.6	To consider and approve the List of Evaluators for Ph.D. in Commerce.
No.30.7	To consider and approve the Panel of Experts/ Course Writers for developing course content of various courses of MIB Programme.
No.30.8	To consider and approve the List of Translators for various courses of B.Com. Programme.

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No. 30.9	To consider and approve the additional list of Experts for Doctoral Committee/ Workshop for Research Methodology.
No. 30.10	To consider and ratify the List of Experts prepared by NCIDE for Question Paper of M.Com. Programme by the School Board of SOMS.
No. 30.11	To consider and approve the panel of evaluators, paper setters and moderators for the courses being offered by Commerce Discipline.
No. 30.12	To consider and approve the Minutes of Doctoral Research Committee (DRC) for admission of 04 selected candidates in PhD Management in the areas of Operations Management, Financial Management.
No. 30.13	To consider and approve the course outline of MS-05 : Operations and Manufacturing Management.
No. 30.14	To consider and approve the course outline of MS-54 : Management of Information Systems.
No. 30.15	To consider and approve the minutes of the Experts-cum-Course design committee meeting and outline of the courses of the Programme Post Graduate Diploma in Logistics and Supply Chain Management (Leading to MBA in Logistics and Supply Management).
No. 30.16	To consider and approve the Revised (New) Phase I form of the Programme Post Graduate Diploma in Logistics and Supply Chain Management (Leading to MBA in Logistics and Supply Management).
No. 30.17	Any other item with the permission of Chair.

**MINUTES OF THE 30<sup>TH</sup> SCHOOL BOARD MEETING OF THE SCHOOL OF MANAGEMENT STUDIES HELD ON JULY 22, 2013 AT 11:00 AM IN THE CONFERENCE ROOM, SOMS, VISVESWARYYA BHAWAN, BLOCK-C NEW ACADEMIC COMPLEX, IGNOU, MAIDAN GARHI, NEW DELHI-110068.**

The following members were present:

1. Prof. Nawal Kishor, Director, SOMS – Chairman
2. Prof. B. S. Rajapurohit, Vice Chancellor, J.N.V. University, Jodhpur
3. Prof. K. V. Rao, Vice Chancellor, Acharya Nagarjuna University, Guntur.
4. Prof. P. K. Singh, Professor, IIM Indore,
5. Prof. Gopa Bharadwaj, Professor, University of Delhi
6. Mr. Nesar Ahmed, President, ICSI
7. Prof. B.B. Khanna, SOMS, IGNOU
8. Prof. G. Subbayamma, SOMS, IGNOU
9. Prof. Srilatha, SOMS, IGNOU
10. Prof. K.Ravi Sankar, SOMS, IGNOU,
11. Prof. Kamal Yadava, SOMS, IGNOU,
12. Prof. Anurag Saxena, SOMS, IGNOU,
13. Prof. P.C. Basak, SOMS, IGNOU
14. Prof. T. U. Fulzele, SOMS, IGNOU,
15. Prof. Madhu Tyagi, SOMS, IGNOU,
16. Prof. Satyakam, Professor, SOH, IGNOU
17. Prof. S. R. Jha, Professor, SOS, IGNOU,
18. Prof. N. K. Dash, Professor, SOE, IGNOU
19. Dr. Manoj Kulshreshtha, Associate Professor, SOET, IGNOU
20. Dr. Neeti Agrawal, Associate Professor, SOMS, IGNOU,
21. Dr. Sunil Kumar, Asst. Professor, SOMS, IGNOU,
22. Mr. T. V. Vijay Kumar, Asst. Professor, SOMS, IGNOU
23. Dr. Madhulika P. Sarkar, Asst. Professor, SOMS, IGNOU

Prof. M. S. S. Raju, SOMS, IGNOU could not attend the meeting.

The Chairman welcomed all the members for 30<sup>th</sup> Meeting of School Board of School of Management Studies. He introduced and welcomed the following incoming Members of the School Board and solicited their cooperation and active participation in the Meeting:

1. Prof. Satyakam, Professor, SOH, IGNOU, Maidan Garhi, New Delhi
2. Prof. S. R. Jha, Professor, SOS, Maidan Garhi, New Delhi
3. Prof. N. K. Dash, Professor, SOE, IGNOU, Maidan Garhi, New Delhi
4. Dr. Manoj Kulshreshtha, Associate Professor, SOET, IGNOU, Maidan Garhi, New Delhi
5. Dr. Neeti Agrawal, Associate Professor, SOMS, IGNOU, Maidan Garhi, New Delhi
6. Dr. Sunil Kumar, Asst. Professor, SOMS, IGNOU, New Delhi
7. Mr. T. V. Vijay Kumar, Asst. Professor, SOMS, IGNOU, Maidan Garhi, New Delhi
8. Dr. Madhulika P. Sarkar, Asst. Professor, SOMS, IGNOU, Maidan Garhi, New Delhi

**The Chairman placed on record the valuable contributions made by following outgoing Members of the School Board who have completed their term and thanked them:**

9. Dr. Gopal, Reader, School of Management Studies, IGNOU, Maidan Garhi, New Delhi
10. Dr. Subodh Kesharwani, Lecturer, School of Management Studies, IGNOU, Maidan Garhi, New Delhi
11. Dr. Leena Singh, Lecturer, School of Management Studies, IGNOU, Maidan Garhi, New Delhi
12. Dr. Anupriya Pandey, Lecturer, School of Management Studies, IGNOU, Maidan Garhi, New Delhi
13. Prof. Narayan Prasad, School of Social Sciences, IGNOU, Maidan Garhi, New Delhi
14. Dr. A. K. Gaba, Associate Professor, School of Vocational Education & Training, IGNOU, Maidan Garhi, New Delhi
15. Dr. Neera Singh, Reader, School of Humanities, IGNOU, Maidan Garhi, New Delhi
16. Dr. Manasi Sharma, School of Law, IGNOU, Maidan Garhi, New Delhi

The following agenda items were taken up for discussion and necessary decision:

Item No.	Subject
No.30.1	<b>To confirm the minutes of the 29th Meeting of the School Board held on February 4, 2013.</b>
	<p>The Chairperson informed that the Minutes of the 29<sup>th</sup> meeting of School Board held on February 4, 2013 were circulated to members and there were no comments received from any member.</p> <p>The School Board approved the minutes</p>
No.30.2	<b>To consider and approve the Phase-1 Form for Diploma in Electronic Accounting (DEA) Programme along with the list of Experts/Course Writers.</b>
	<p>Prof. Nawal Kishor, Director (SOMS) presented the item and informed the Board that Faculty of Commerce proposes to offer Diploma in Electronic Accounting (DEA) Programme.</p> <p>He further informed the Board that the proposed programme will be a professional diploma programme aimed at developing the electronic accounting skill of the learners to enable them to perform the accounting functions electronically and further facilitate the learners for getting accounting related jobs in the markets.</p> <p>The Members suggested that since the detail of MoU has not been carried out, the</p>

	<p>name of Tally Software should not be mentioned. The Discipline may explore various feasibility for imparting e-accounting practical skills.</p> <p>The Board approved the Phase-1 Form for Diploma in Electronic Accounting (DEA) Programme along with the list of Experts/Course Writers and authorized the Director (SOMS) to finalize the list in the concerned discipline. (The final list of experts enclosed herewith as Appendix-1 (30.2).</p>
<b>No.30.3</b>	<p><b>To consider and approve the course equivalence and credit transfer schemes for the students of B. Com (A&amp;F) programme under MOU with ICAI, B. Com (F&amp;CA) programme under MOU with ICWAI and B. Com (CA&amp;A) programme under MOU with ICSI to normal IGNOU B.Com Programme.</b></p>
	<p>Prof. Madhu Tyagi, Coordinator for B.Com. (A&amp;F) Programme presented the item and informed the Board that SOMS is offering B.Com. (A&amp;F) and M.Com. (M&amp;T) programmes exclusively for ICAI students under MOU with Institute of Chartered Accountants of India (ICAI); B.Com (F&amp;CA) &amp; M.Com. (MA&amp;FS) exclusively for ICWAI students under MOU with Institute of Cost &amp; Works Accountants of India (ICWAI); and B.Com (CA&amp;A) &amp; M.Com (BP&amp;CG) programmes exclusively for ICSI students under MOU with Institute of Company Secretaries of India (ICSI).</p> <p>She further informed that the credit transfer policy was prepared by the Faculty of Commerce for the students of B.Com (A&amp;F) exclusively for ICAI Students who are not able to complete their B.Com. (A&amp;F) Programme and want to switch over to normal IGNOU B.Com programme. The credit transfer policy for such students was placed and approved by the School Board of School of Management Studies in its 27<sup>th</sup> Meeting held on March 12, 2012. Similarly, the credit transfer policies for B.Com (F&amp;CA) for ICWAI students and B.Com (CA&amp;A) for ICSI students were prepared which were placed and approved by the School Board of School of Management Studies in its 28<sup>th</sup> Meeting held on June 1, 2012.</p> <p>Further, when these credit transfer policies were sent for approval of Academic Council, the credit transfer policy related to B.Com (A&amp;F) was placed and discussed in the 34<sup>th</sup> Meeting of Academic Council's Standing Committee held on June 15, 2012 and the Academic Council's Standing Committee had constituted a committee comprising of Director, SOMS, Registrar, SRD and Registrar, SED, to examine the issues and make a specific recommendation with reference to the proposal vis-à-vis credit transfer policy of IGNOU and its impact, if any, on the other programmes and also to specify the course(s) with credits to be transferred.</p> <p>She further informed that the committee constituted by the ACSC to examine the issue of credit transfer for the students of B.Com. (A&amp;F) to normal B.Com. Programme, met on 30.05.2013. The programme Coordinators for B.Com. (A&amp;F), B.Com.(F&amp;CA) and B.Com. (CA&amp;A) were also present in the meeting.</p> <p>Based on the recommendations of the Committee, the Faculty of Commerce</p>

	<p>Discipline now proposes the credit transfer scheme for the courses equivalence of B.Com (A&amp;F) against the courses being offered in IGNOU normal B.Com. Programme. Similarly the courses equivalence and credit transfer scheme for B.Com (F&amp;CA) and B.Com (CA&amp;A) have also been prepared.</p> <p>The School Board approved the course equivalence and credit transfer scheme(s) for students of B.Com (A&amp;F) exclusively for ICAI Students; B.Com (F&amp;CA) for ICWAI students and B.Com (CA&amp;A) for ICSI students. The approved policies are enclosed herewith as Appendix 2, 3, &amp; 4 (30.3).</p>
<b>No.30.4</b>	<p><b>To consider and approve the Minutes of Meeting(s) of Doctoral Research Committee for Ph.D. in Commerce held on February 20, 2013, April 2, 2013, May 28, 2013 and July 3, 2013.</b></p>
	<p>Prof. Nawal Kishor, Director (SOMS) presented the item and informed the Board that the Meeting of Doctoral Research Committee for Ph.D. in Commerce held on February 20, 2013, April 2, 2013, May 28, 2013 and July 3, 2013 for various activities like the seminar presentations, presentation of pre-submission research work, requests for inclusion of external supervisors, request for extension of period for completion and submission of Ph.D. Thesis, allocation of Internal Supervisors and consideration of progress reports submitted by candidates of Ph.D. in Commerce Programme.</p> <p>School Board approved the Minutes of the Meeting of Doctoral Research Committee for Ph.D. in Commerce held on February 20, 2013, April 2, 2013, May 28, 2013 and July 3, 2013.</p>
<b>No.30.5</b>	<p><b>To consider and ratify the Syllabus, evaluation scheme, format of question paper and additional eligibility conditions related to Entrance Test for Ph.D./ M.Phil. in Commerce.</b></p>
	<p>Prof. Nawal Kishor, Director (SOMS) presented the item and informed the Board that this time University is going to hold the Entrance Examination for Admission in Research Degree Programmes in different regions of the country and to synchronize it with the OPENMAT scheduled on 08<sup>th</sup> September 2013. It is proposed to organize the Entrance Examination at 35 Centres that are located in the towns where we have Regional Centres.</p> <p>He informed the Board that the Entrance Examination will be taken by all those candidates who are post graduates in prescribed areas with at least 55% marks. Exemption from Entrance Examination will be admissible to those candidates who have qualified MPhil/NET or equivalent Examinations or have Professional/Work Experience as prescribed by the Discipline.</p> <p>He also informed the board that in view of the decision to conduct the Entrance Examination in different regions Research Unit have sought the consent of the</p>



	<p>Discipline/ School by 05<sup>th</sup> July 2013. In case of urgency the school sent the required information/material like Syllabus, evaluation scheme, format of question paper and additional eligibility conditions related to Entrance Test for Ph.D./ M.Phil. in Commerce to research unit.</p> <p>The School Board ratified the decision taken by the Faculty of Commerce regarding the Syllabus, evaluation scheme, format of question paper and additional eligibility conditions related to Entrance Test for Ph.D./ M.Phil. in Commerce, enclosed herewith as Appendix-5 (30.5)</p>
<b>No.30.6</b>	<b>To consider and approve the List of Evaluators for Ph.D. in Commerce.</b>
	<p>Prof. Nawal Kishor, Director (SOMS) presented the item and informed the School Board that the Commerce Discipline of School of Management Studies is offering Ph.D. in Commerce. Three Students of Ph.D. in Commerce Programme have presented their pre-submission presentation of research work before the Doctoral Research Committee for Ph.D. in Commerce Programme.</p> <p>He further informed the Board that the faculty of commerce discipline is proposing student wise panel(s) of Evaluators (as per the research work submitted/ to be submitted by the Ph.D. Student).</p> <p>The School Board approved the student wise panel(s) of Evaluators enclosed herewith as Appendix – 6, 7 &amp; 8 (30.6)</p>
<b>No.30.7</b>	<b>To consider and approve the Panel of Experts/ Course Writers for developing course content of various courses of MIB Programme.</b>
	<p>Prof. Nawal Kishor, Director (SOMS) presented the item and informed the Board that Faculty of Commerce proposed to offer Master in International Business (MIB) Programme. This programme will be a professional programme aimed at inculcating the professional and entrepreneurial skills of the learners to manage the international business operations effectively.</p> <p>He also informed the Board that the Phase 1 form for Master in International Business Operations (MIBO) Programme along with the list of experts was placed and got approved by the School Board in its 27<sup>th</sup> Meeting held on March 21, 2012. Due to change in the format of Phase Forms and its systems the Revised Phase 1 form with the programme title Master in International Business (MIB) was placed and approved by the School Board in its 28<sup>th</sup> Meeting held on February 4, 2013.</p> <p>He further informed the Board that Now the Faculty of Commerce is proposing the Panel of Experts/ Course Writers for conducting Course Writers Meetings for various courses of MIB Programme.</p>

	The School Board approved the Panel of Experts/ Course Writers for various courses of MIB programme and authorised the Director to finalize the list in the concerned discipline. The final list of experts enclosed herewith as Appendix -9 (30.7)
<b>No.30.8</b>	<b>To consider and approve the List of Translators for various courses of B.Com. Programme.</b>
	<p>Prof. Nawal Kishor, Director (SOMS) presented the item and informed the Board that B.Com Programme has been launched in the year 1988 by the Faculty of Commerce, SOMS. For incorporating the changes taking place, the Faculty of Commerce conducted the Expert Committee Meeting of restructuring B.Com. Programme on March 30, 2011 in the Conference Room of SOMS, IGNOU, Maidan Garhi, New Delhi.</p> <p>He also informed the Board that the Minutes of the Expert Committee Meeting of restructuring B.Com. Programme along with the list of experts were already got approved by the School Board in its 27<sup>th</sup> Meeting held on March 21, 2012. Subsequently, with the approval of Hon'ble Vice Chancellor the Expert Committee Meetings for various courses were held for revising different courses of B.Com Programme.</p> <p>He further informed the Board that now the Faculty of Commerce Discipline is proposing a panel of Hindi translators for different courses of B.Com. Programme.</p> <p>The School Board approved the Panel of Hindi translators for different courses of B.Com. Programme and authorized the Director (SOMS) to finalize the list in the concerned discipline. The final list of experts enclosed herewith as Appendix-10 (30.8).</p>
<b>No. 30.9</b>	<b>To consider and approve the additional list of Experts for Doctoral Committee/ Workshop for Research Methodology.</b>
	<p>Prof. Nawal Kishor, Director (SOMS) presented the item and informed the School Board that for registration in Ph.D. programme, the candidates have to make a presentation of their research proposals to Doctoral Committee, which shall comprise at least one external expert. After discussion with the Commerce Faculty, for the purpose of constituting Doctoral Committee in Commerce from time to time, a panel of external experts was prepared. The same was approved by the Vice Chancellor in January 2009. Further it was placed and approved by the School Board in its 24<sup>th</sup> Meeting held on November 6, 2009.</p> <p>He further informed the Board that now the faculty of Commerce proposes additional panel of external experts for Doctoral Committee in Commerce/Workshop for Research Methodology.</p>



	<p>The Members suggested that there should be separate lists for the experts for Doctoral Committee and the Experts for Workshops for Research Methodology</p> <p>The School Board approved the additional list for Panel of experts for Doctoral Research Committee for Commerce Discipline and Experts for Workshop for Research Methodology and authorized the Director (SOMS) to finalize the list in the concerned discipline. (The final list of experts enclosed herewith as Appendix-11 &amp; 12 (30.9).</p>
<b>No. 30.10</b>	<p><b>To consider and ratify the List of Experts prepared by NCIDE for Question Paper of M.Com. Programme by the School Board of SOMS.</b></p>
	<p>Prof. Nawal Kishor, Director (SOMS) presented the item and informed the School Board that with the approval of the Vice Chancellor and the Academic Council, the NCIDE was given the responsibility of getting the question bank developed for On-Demand Exam for different courses/ programmes.</p> <p>He further informed the Board that in order to develop the question bank for the Commerce programme, the work was assigned to the external as well as the internal experts with the approval of the competent authority at the approved rates. The questions have been developed by the experts and they have submitted their bills. While examining the bills, the F&amp;A Division has pointed out that the names of the experts involved for question bank development of Commerce programme should be approved by the School Board of the SOMS. List of the experts is enclosed herewith.</p> <p>The School Board approved and ratified the List of Experts to develop the question bank for the M.Com programme. The final list of experts enclosed herewith as Appendix-13 (30.10)</p>
<b>No. 30.11</b>	<p><b>To consider and approve the panel of evaluators, paper setters and moderators for the courses being offered by Commerce Discipline.</b></p>
	<p>The chairman presented the panel of evaluators moderators for the courses being offered by Commerce Discipline.</p> <p>The School Board approved the item and authorized the Director (SOMS) to the names of more experts and finalize the list with the help of concerned discipline Faculty members. The final list of experts enclosed herewith as Appendix-14 (30.11).</p>
<b>No. 30.12</b>	<p><b>To consider and approve the Minutes of Doctoral Research Committee (DRC) for admission of 04 selected candidates in PhD Management in the areas of Operations Management, Financial Management.</b></p>
	<p>Prof. P. C. Basak, Programme Coordinator presented the item and informed the</p>

Board that for the admission of Category 'A' candidates to the PhD programme in Management, the following two stage selection process shall be followed: (a) scrutiny and short listing by the Management Faculty and External expert at the first stage. (b) at the second stage selection by the Doctoral Committee in Management on the basis of presentation-cum-interview of the research proposal by the short listed candidates followed by interaction. Accordingly DRC Meetings were held for all specializations and the decisions taken therein is being summarized hereunder:

Area of Specialisation	Applications Received	1 DRC held on	No. of Short-list Candidates	2 <sup>nd</sup> DRC held on	No. of finally selected candidates
OM	23	01/02/13	02	23/04/13	02
FM	40	29/04/13	03	15/05/13	02
HRM	84	21/03/13	02	02/05/13	00
MM	37	08/01/13	03	04/04/13	00
GM	50	16/04/13	02	14/05/13	00

He further informed that total 55 applications were received without research proposal hence could not be considered. He also informed that finally 04 candidates were got selected for admission in Ph.D. in Management.

The School Board approved the Minutes of Doctoral Research Committee (DRC) for admission of 04 selected candidates in PhD Management in the areas of Operations Management and Financial Management.

**No. 30.13 To consider and approve the course outline of MS-05 : Operations and Manufacturing Management.**

Prof. P. C. Basak, Course Coordinator presented the item and informed the Board that the matter has already been placed in the 29<sup>th</sup> School Board as Item No. 29.20 for the approval. The Board recommended for presenting the revised Phase Form for the above course. Hence, it is now placed again before the School Board.

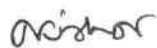
The School Board approved the Phase-0 Form and course outline of MS-05 : Operations and Manufacturing Management.

**No. 30.14 To consider and approve the course outline of MS-54 : Management of Information Systems.**

Prof. P. C. Basak, Course Coordinator presented the item and informed the Board that the matter has already been placed in the 29<sup>th</sup> School Board as Item No. 29.21 for the approval. The Board recommended for presenting the revised Phase Form for the above course. Hence, it is now placed again before the School Board.

	The School Board approved the Phase-0 Form and course outline of MS-54 : Management of Information Systems.
No. 30.15	<b>To consider and approve the minutes of the Experts-cum-Course design committee meeting and outline of the courses of the Programme Post Graduate Diploma in Logistics and Supply Chain Management (Leading to MBA in Logistics and Supply Management).</b>
	<p>Prof. Anurag Saxena, Course Coordinator presented the item and informed the Board that the meeting of Experts-cum-Course design committee to outline the courses of the Programme Post Graduate Diploma in Logistics and Supply Chain Management (Leading to MBA in Logistics and Supply Management) was held on November 5, 2012.</p> <p>The School Board approved the minutes of the Experts-cum-Course design committee meeting and outline of the courses of the Programme Post Graduate Diploma in Logistics and Supply Chain Management (Leading to MBA in Logistics and Supply Management).</p>
No. 30.16	<b>To consider and approve the Revised (New) Phase 1 Form of the Programme Post Graduate Diploma in Logistics and Supply Chain Management (Leading to MBA in Logistics and Supply Management).</b>
	<p>Prof. Anurag Saxena, Course Coordinator presented the item and informed the Board that the Phase-1 Form has already been placed in the 26<sup>th</sup> School Board as Item No. 26.6 for the approval. When discussing the minutes of meeting of Experts-cum-Course design committee to outline the courses of the Programme in the 29<sup>th</sup> School Board as item no. 29.26. The Board recommended for presenting the revised Phase Form for the above course. Hence, it is now placed again before the School Board.</p> <p>The School Board approved the Revised (New) Phase 1 form of the Programme Post Graduate Diploma in Logistics and Supply Chain Management (Leading to MBA in Logistics and Supply Management).</p>

The meeting ended with a vote of thanks to the Chair.

  
(Nawal Kishor)  
Chairman