

**IGNOU  
SCHOOL OF SOCIAL WORK**

**Minutes of the 33<sup>rd</sup> meeting of the School Board of SOSW held on 11<sup>th</sup> April, 2025 at 11:00 A.M. in School of Social Work, Conference Room, Block – 15, IGNOU, New Delhi**

The following members attended the meeting:

- |     |                                      |   |                          |
|-----|--------------------------------------|---|--------------------------|
| 1.  | Dr. Saumya , Director, SOSW, IGNOU   | : | Chairperson              |
| 2.  | Prof. Manish Kumar Jha, TISS, Mumbai | : | Member (Attended Online) |
| 3.  | Prof. Sanjoy Roy, DU, Delhi          | : | Member (Attended Online) |
| 4.  | Prof Sigamani Paneer, JNU, New Delhi | : | Member (Attended Online) |
| 5.  | Prof. Deepika Garg, SOS, IGNOU       | : | Member                   |
| 6.  | Prof. Rose Nembiakkimm, SOSW, IGNOU  | : | Ex-officio Member        |
| 7.  | Dr. Sonia Sharma , SOTHSM, IGNOU     | : | Member                   |
| 8.  | Dr. Sayantani Guin, SOSW, IGNOU      | : | Member                   |
| 9.  | Dr. Dilip Diwakar G, SOSW, IGNO      | : | Member                   |
| 10. | Dr. Konde Lingaswamy, IGNOU          | : | Member                   |
| 11. | Dr. Binod Kumar, SOSW, IGNOU         | : | Member                   |
| 12. | Dr. Avdhesh Kumar, SOH, IGNOU        | : | Member (Attended Online) |
| 13. | Dr. Balkar Singh, SOCE, IGNOU        | : | Member                   |

The following members could not attend the meeting:

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|----|--|---|--------|
| 1. | Prof. Ushvinder Kaur Popli, JMI, Delhi         | : | Member |
| 2. | Prof. K. G. Parashuram, TU, Tumkuru, Karnataka | : | Member |

At the outset, the Chairperson welcomed all the members of the School Board to the 33<sup>rd</sup> School Board Meeting of SOSW. The agenda items were then taken up one by one for the consideration and approval of the School Board.

Item No.33.1	Confirmation of the Minutes of 32 <sup>nd</sup> School Board Meeting of School of Social Work held on 4 <sup>th</sup> December, 2024
33.1.1	The Chairperson informed that the Minutes of the 32 <sup>nd</sup> School Board meeting of School of Social Work held on 4 <sup>th</sup> December 2024 were circulated to all the members of the School Board. No comments were received on the minutes of 32 <sup>nd</sup> School Board meeting.

33.1.2	School Board confirmed the minutes of 32 <sup>nd</sup> School Board meeting held on 4 <sup>th</sup> December, 2024 ( <b>Annexure – 33.1.1</b> ).
<b>Item No. 33.2</b>	<b>Action Taken Report on the Minutes of 32<sup>nd</sup> School Board Meeting of SOSW held on 4<sup>th</sup> December, 2024</b>
33.2.1	Action Taken Report was placed before the School Board.
33.2.2	School Board noted the Action Taken Report.
<b>Item No. 33.3</b>	<b>Reporting of the School Board approval through circulation on 28<sup>th</sup> January, 2025 and 7<sup>th</sup> February, 2025</b>
33.3.1	Chairperson reported the School Board Approval through circulation.
33.3.2	School Board noted the same.
<b>Item No. 33.4</b>	<b>To consider and approve the Programme Launch Form (PLF) for Master of Social Work Online (MSWOL) programme.</b>
33.4.1	The Chairperson informed that the School Board approved the Online Programme Approval Form (OPAF) for MSW Online programme in its 32 <sup>nd</sup> Meeting held on 4 <sup>th</sup> December, 2024. Subsequently, it was placed and approved by 65 <sup>th</sup> Meeting of the Academic Council Standing Committee (ACSC) held on 17 <sup>th</sup> January, 2025.
33.4.2	She further stated that the school proposes to launch MSWOL programme from July 2025 session and presented the Programme Launch Form (PLF) of Master of Social Work Online Programme.
33.4.3	After detailed deliberations, the School Board approved the PLF of the new proposed programme 'Master of Social Work Online Programme' (MSWOL) ( <b>Annexure 34.4.3</b> )
<b>Item No. 33.5</b>	<b>To consider and approve the Programme Launch Form (PLF) for Certificate in Criminal Justice Social Work (CCJSW) programme</b>
33.5.1	The Programme Coordinator, Dr Binod Kumar informed that the Programme Revision Form (PRF) of CCJSW Programme was approved in the 30 <sup>th</sup> School Board Meeting held on 26 <sup>th</sup> September 2023. Subsequently, it was approved by the 64 <sup>th</sup> Academic Council Standing Committee (ACSC) held on 28 <sup>th</sup> May 2024. The name of the original programme was Certificate in Social Work and Criminal Justice System (CSWCJS) which has been renamed as Certificate in Criminal Justice Social Work on the recommendation of the Expert Committee held on 5 <sup>th</sup> April 2023.
33.5.2	He further stated that the school proposes to launch CCJSW Programme from January, 2026 session and presented the Programme Launch Form



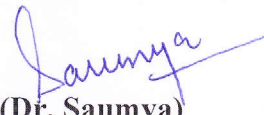
	(PLF) of Certificate in Criminal Justice Social Work (CCJSW) programme.
33.5.3	After detailed deliberations, the School Board approved the PLF of the new proposed programme 'Certificate in Criminal Justice Social Work (CCJSW) programme ( <b>Annexure 33.5.3</b> ).
<b>Item No. 33.6</b>	<b>To consider and approve List of Course Writers, Editors, Translators, Vettors, Typists, and Proofreaders for MSW (Labour Welfare and Personnel Management)</b>
33.6.1	The Programme Coordinator, Dr Binod Kumar presented the list of course writers, editors, translators, proof readers, vettors and typists for course development of Master of Social Work (Labour Welfare and Personnel Management).
33.6.2	School Board approved the list of course writers, editors, translators, proof readers, vettors and typists for course development of Master of Social Work (Labour Welfare and Personnel Management) Programme ( <b>Annexure 33.6.1</b> ).
<b>Item No. 33.7</b>	<b>To consider and approve Programme Revision Form (PRF) for initiating design and development of additional courses in existing BFSW programme</b>
33.7.1	The Programme Coordinator, Dr Sayantani Guin informed that four-year Bachelor of Social Work (BFSW) programme was launched in January 2024 as per NEP 2020. In the fourth year of BFSW, two theory courses of 4 credit each viz. MSW-032: Social Work and Criminal Justice and BFEE 104: Communication and Counselling in HIV were included. She further stated that the School proposes to replace these two theory courses with two new 4 credit courses. This is because the eligibility for MSW-032 is graduation and in BFEE-104, there is repetition in units with the existing offered courses. Further, a research project of 12 credits has to be developed for the 8 <sup>th</sup> semester. She added that to finalize the course content, an Expert Committee meeting was held on 29 <sup>th</sup> January, 2025 from 11 am to 4 pm in the Committee Room, School of Social Work.
33.7.2	She presented the Programme Revision Form (PRF) for initiating design and development of additional courses in existing BFSW programme.
33.7.3	School Board approved the Programme Revision Form (PRF) for initiating design and development of additional courses in existing BFSW programme ( <b>Annexure 33.7.1</b> .)
<b>Item No. 33.8</b>	<b>To consider and approve the List of Course Writers, Editors, Translators, Vettors, Typists, and Proofreaders pertaining to BFSW programme.</b>

33.8.1	The Programme Coordinator, Dr Sayantani Guin informed that the school has to develop two new theory courses of 4 credits each and one 12 credits social work research project for the 4 <sup>th</sup> year of BFSW programme.
33.8.2	She presented the List of Course Writers, Editors, Translators, Vettors, Typists, and Proofreaders for course development.
33.8.3	The School Board approved the List of Course Writers, Editors, Translators, Vettors, Typists, and Proofreaders for course development of BFSW Programme ( <b>Annexure 33.8.1.</b> )
<b>Item No. 33.9</b>	<b>To consider and approve the names of Field Work Journal Evaluators for the programmes of School of Social Work</b>
33.9.1	The Chairperson presented the additional list of external examiners for the evaluation of field work journal of all programmes of School of Social Work.
33.9.2	The School Board approved the additional List of external examiners for the evaluation of field work journal of all programmes of School of Social Work.( <b>Annexure 33.9.1.</b> )
<b>Item No. 33.10</b>	<b>To consider and approve the names of Translators for Assignments and Term End Exams for the programmes of School of Social Work</b>
33.10.1	The Chairperson presented the list of translators for assignments and Term End Examination for the programmes of School of Social Work.
33.10.2	The School Board approved the list of translators for assignments and Term End Examination for the programmes of School of Social Work ( <b>Annexure 33.10.1</b> )
<b>Item No. 33.11</b>	<b>To consider and approve the List of Moderators for all courses of School of Social Work</b>
33.11.1	The Chairperson presented the additional list of Moderators for moderating Question Papers of all courses of School of Social Work.
33.11.2	The School Board approved the additional list of Moderators for moderating Question Papers of all courses of School of Social Work ( <b>Annexure 33.11.1</b> )
<b>Item No. 33.12</b>	<b>To consider and approve the name of Fieldwork Journal Evaluators for MSWOL programme</b>
33.12.1	The Chairperson presented the list of external examiners for the evaluation of field work journals of Master of Social Work Online programme (MSWOL).
33.12.2	The School Board approved the list of external examiners for the evaluation of field work journals of Master of Social Work Online programme (MSWOL) ( <b>Annexure 33.12.1</b> )



<b>Item No. 33.13</b>	<b>To consider and approve checklist proforma for Academic Counsellor/Fieldwork Supervisor for field work practicum supervision and evaluation</b>
33.13.1	The Programme Coordinator, Dr Dilip Diwakar G. informed that the School of Social Work is offering field work practicum in almost all their programmes. To make the payment of academic counsellor/Fieldwork Supervisor for field practicum supervision and evaluation, presently there is no checklist proforma available in the existing practicum journal. The Regional Centres face difficulties while making payment to the academic counsellor/Fieldwork Supervisor.
33.13.2	He presented a checklist proforma to be included in the fieldwork journal.
33.13.3	After detailed deliberation, school board members referred the item ( <b>Annexure 33.13.1</b> ) to Regional Services Division for discussion and preparation of checklist proforma.
<b>Item No. 33.14</b>	<b>Any other item with the permission of the Chair.</b>
33.14.1	Dr. Binod Kumar, Programme Coordinator of MSW (Labour Welfare and Personnel Management) proposed exit option after first year of MSW (Labour Welfare and Personnel Management) programme.
33.14.2	He stated that the students who completes 40 credits of first year of MSW (Labour Welfare and Personnel Management) programme can exit with Post Graduate Diploma (Labour Welfare and Personnel Management) in line with NEP 2020.
33.14.3	After deliberation, School Board approved the exit option for students who complete 40 credits of first year of MSW (Labour Welfare and Personnel Management) programme with Post Graduate Diploma (Labour Welfare and Personnel Management) in line with NEP 2020.

The meeting ended with a vote of thanks to the Chair.

  
**(Dr. Saumya)**  
**Chairperson**