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**INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
SCHOOL OF TOURISM AND HOSPITALITY SERVICE SECTORAL MANAGEMENT**

**Minutes of the First School Board Meeting held on December 04, 2007 at 3.00 p.m. in the Board Room, Block No. 8, IGNOU, New Delhi – 110068**

The following were present:

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| 1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor, IGNOU | - Chairman        |
| 2. Prof. Parvin Sinclair, PVC, IGNOU                      | - Special Invitee |
| 3. Dr. Latha Pillai, PVC, IGNOU                           | - Special Invitee |
| 4. Prof. N.V. Narasimham, Professor, SOMS                 | - Member          |
| 5. Prof. Srikrishnadeva Rao, Professor, SOL               | - Member          |
| 6. Prof. Sujata Varma, Professor, SOS                     | - Member          |

The following could not attend:

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| 1. Prof. Omprakash Mishra, PVC, IGNOU | - Special Invitee |
| 2. Dr. D.K. Choudhary, PVC, IGNOU     | - Special Invitee |
| 3. Prof. Basir Ahmed Khan, PVC, IGNOU | - Special Invitee |
| 4. Prof. Kapil Kumar, SOSS            | - Member          |

Dr. C.G. Naidu, Nodal Officer, New Schools was present to assist the Chairman of the School Board.

At the outset, the Chairman welcomed the members to the first meeting of the School Board. He briefed the members about the Expert Committee recommendations on establishing the new school and the approval process involving the Planning Board, Academic Council Standing Committee, Academic Council, Board of Management and the Visitor. The University has already initiated the process of appointing the regular faculty in the new School.

The following are the Agenda items for discussion and consideration of the School Board:

1. Vision of the new School as recommended by the Expert Committee on establishing the new School.
2. Programmes being developed for the School.
3. To consider 'Not more than five persons, who are not the employees of the University, co-opted by the Board for their specialized knowledge in any discipline assigned to the School or in any allied branch of knowledge.' Under Clause (3) of Statute 10A of University Act and Statutes.
4. Any other item with permission of the Chair.

The item-wise discussions and recommendations of the School Board are as follows: -

**STHSSM 1.1: Vision of the new School as recommended by the Expert Committee on establishing the new School.**

STHSSM 1.1.1: The School Board took note of the recommendations made by the Expert Committee on establishing the new School of Tourism and Hospitality Service Sectoral Management. There is a need for the preparation of Vision Document to decide on the programmes & activities and draw a roadmap for the new School. We may engage outside experts also to coordinate this activity. Prof. Parvin Sinclair has suggested that a Workshop/Brainstorming Session may also be conducted to make recommendations and for giving directions to the new School that could help the preparation of the Vision Document.

STHSSM 1.1.2: The School Board authorised the Vice-Chancellor to take appropriate steps for this purpose.

**STHSSM 1.2: Programmes being developed for the School.**

STHSSM 1.2.1: Dr. C.G. Naidu said that the Vice Chancellor constituted a Joint Committee to explore the possibility/feasibility of offering programmes in Hospitality Administration in collaboration with American Hotel and Lodging Association – Educational Institute (EIAHLA), Mumbai. The Joint Committee recommended to offer a three year Degree programme. Also, on the recommendations of the Joint Committee a Sub-Committee under the Chairmanship of Prof. Basir Ahmed Khan met twice for further discussions. The Sub-Committee once visited Mumbai for visiting some prospective Programme Centres. The Sub-Committee made a recommendation to offer BA in International Hospitality Administration programme (in collaboration with EIAHLA) and the programme fee would be Rs. 1,00,000 per annum. The Sub-Committee also submitted detailed programme structure and the other details of the programme. The Course material is already available.

An MOU was signed between IGNOU and EIAHLA on September 17, 2007 to offer BA in International Hospitality Administration programme. Based on the MOU, a Joint Coordination Committee (JCC) was constituted by the Vice Chancellor. The JCC met once and approved the parameters of identifying the Programme Centres. The JCC also decided that the IGNOU's share of programme fee shall be Rs. 10,000 per annum.

A Committee constituted by the Vice Chancellor visited Chennai for discussion on implementation of the programme. The Committee recommended to go-ahead with the programme and made recommendations on inviting the applications for the Programme Centres among others but could not decide on the fee sharing of EIAHLA and Programme Centres. The Vice Chancellor referred the concerned file to the Director, Planning and Development Division for his opinion on the fee structure of similar programmes in the University. The Director submitted to the Vice Chancellor that the fee recommended by the Sub-Committee is much less than what is

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charged for Diploma in Nautical Science and in line with the fee charged by the private partners of B.Sc. Hospitality and Hotel Administration that is being offered by IGNOU in collaboration with NCHMCT. Since the Sub-Committee already made a recommendation on the total fee and the JCC on the IGNOU's share, the remaining Rs. 90,000 could be shared by EIAHLA and the Programme Centres. The Vice Chancellor has approved the above fee for the Programme.

STHSSM 1.2.2: The Academic Council in its 41<sup>st</sup> meeting held on August 27, 2007 approved the Phase-3 Form of B.A. (International Hospitality Administration). The Planning Board also approved the programme in its meeting held on September 17, 2007

STHSSM 1.2.3: The School Board took note of the above and approved B.A. (International Hospitality Administration) in collaboration with EIAHLA.

STHSSM 1.3: To co-opt 'Not more than five persons, who are not the employees of the University, co-opted by the Board for their specialized knowledge in any discipline assigned to the School or in any allied branch of knowledge.' Under Clause (3) of Statute 10A of University Act and Statutes.

STHSSM 1.3.1: The Vice-Chancellor said that according to the Clause (3) of Statute 10A of the Statutes of the University, not more than five experts, who are not the employees of the University, are to be co-opted by the School Board. The members discussed the names of a number of people for the co-option to the School Board.

STHSSM 1.3.2: The School Board authorised the Vice Chancellor to nominate five co-opted members for the School Board under Clause (3) of Statute 10A of the Statutes of the University.

The meeting ended with a vote of thanks to the Chair.

  
(V.N. Rajasekharan Pillai)  
Chairman