

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SCHOOL OF TOURISM & HOSPITALITY SERVICES MANAGEMENT**

Minutes of the 18th School Board Meeting held on 04th April 2016 at 11:30 hrs in the Classroom,
SOTHSM, Block - 15 (I), IGNOU, Maidan Garhi, New Delhi - 110068

The following members were present at the meeting:

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| 1. | Prof. Ravindra Kumar, Director, SOTHSM, IGNOU | - Chairperson |
| 2. | Prof. Kamal Yadava, SOMS, IGNOU | - Member |
| 3. | Prof. B.B. Khanna, SOMS, IGNOU | - Spl. Invitee |
| 4. | Dr. Vijay Kumar Baraik, Associate Professor, SOS, IGNOU | - Member |
| 5. | Dr. Deepanwita Srivastava, Assistant Professor, SOFL, IGNOU | - Member |
| 6. | Dr. Harkirat Bains, Associate Professor, SOTHSM, IGNOU | - Spl. Invitee |
| 7. | Dr. Paramita Suklabaidya, Asstt. Professor, SOTHSM, IGNOU | - Member |
| 8. | Ms. Tangjakhombi Akoijam, Asstt. Professor, SOTHSM, IGNOU | - Member |
| 9. | Dr. Sonia Sharma, Asstt. Professor, SOTHSM, IGNOU | - Member |
| 10. | Dr. Arvind Kumar Dubey, Asstt. Professor, SOTHSM, IGNOU | - Member |

The following members could not attend the meeting due to prior commitments:

1. Prof. S.P. Bansal, Vice Chancellor, Maharaja Agrasen University, Himachal Pradesh
2. Prof. S. K. Mishra, Former Director - IITTM
3. Prof. Manjula Chaudhry, Deptt. of Tourism, Kurukshetra University
4. Prof. Parikshat Singh Manhas, STHM, Jammu University
5. Mr. Lalit Nirula, Hospitality Consultant, New Delhi

The meeting started with a welcome address by the Chairperson. Chairperson and Director, Prof. Ravindra Kumar apprised the members that the meeting was convened to deliberate upon matters related to the launch of CBCS programmes as per the syllabus structure given by UGC. Further, Prof. Ravindra Kumar informed the members about the notification by MHRD dated 21st March 2016; wherein it is mentioned that IGNOU must launch the programmes as given by UGC and implement the same by April 2016. He further informed the members that the matter will be discussed and deliberated as one of the agenda items. The meeting transacted the following business:

Item No. SB: 18.1:

To confirm the minutes of the Seventeenth School Board meeting held on 20th January 2016

The minutes of 17th School Board meeting held on 20th January 2016 were sent to members. No comments were received; hence it was proposed to confirm the minutes.

The minutes of the 17th School Board meeting were approved.

Item No. SB: 18.2:

Action Taken Report of the 17th School Board Meeting

The Action Taken Report of the Sixteenth School Board was discussed with the following observations from the Director:

Director Prof. Ravindra Kumar informed the members that revised course structure of PhD Course Work, as proposed and approved in the last School Board, was taken to Academic Council but was not placed there. It was decided in the Academic Council that course structure will be revised as soon as the directives from UGC are received. Further, the revised evaluation methodology for the PhD course work does not need the approval of the academic council but requires the approval of only the School Board.

The Action Taken Report was approved.

Item No. SB: 18.3:

Discussion on the action plan and specific time frame for the adoption of CBCS pattern in SOTHSM

Director Prof. Ravindra Kumar apprised the members about a notification dated 21st March 2016 received from the Ministry of Human Resource Development wherein it was discussed that IGNOU must implement CBCS by April 2016. In view of the same, the launch of the BA (Voc) Tourism for the July 2016 session is now imperative though initially it was considered to be launched by January 2017 session. Director further informed the members that comprehensive work regarding the same was undertaken by Dr. Arvind Kumar Dubey and considering the operational problems, the launch may be delayed by a couple of months this year and the programme will be launched by August - September 2016.

Members approved the launch of BA (Voc) Tourism by the School whereas BTTM was approved in principle and will be launched later on. As a one-time measure, the Term End Examination for BA (Voc) Tourism first semester will not be conducted in December 2016 but in June 2017 along with Semester two. Further, once BA (Voc) Tourism is launched, BTS programme will be discontinued from July 2017 academic session.

Item No. SB: 18.4:

Discussion on the operational issues raised in the minutes of the Meeting of the Committee held on 2nd February 2016 and Statutory approvals, wherever required

Director informed the members that as per the detailed syllabus template of B Voc (Tourism) programme, it has been observed that the credit system proposed by UGC and the credit system offered by IGNOU vary a lot. The credit of IGNOU system is much higher than what is expected by UGC and this requires certain compatibility issues to be sorted out by the CBCS committee constituted in IGNOU at the earliest to enable the launch of the programme.

Members appreciated the operational issues as raised in the agenda item and requested the Director to take up the issue at appropriate forums both within and outside IGNOU to clear the ambiguity before launch of the programme.

Item No. SB: 18.5:

Approval of Phase-I (Programme Proposal) form for BA (Voc) and BTTM Programmes

Programme Coordinator B Voc (Tourism) and BTTM Programme (CBCS) Dr. Arvind Kumar Dubey placed the Phase - I form for both BA (Voc) and BTTM Programme. Director apprised the members of the decision taken in the expert committee meeting held on 2nd February 2016.

- Grey areas will be sorted out as the operation begins

Courses on Foreign Languages, Modern Indian Languages and other related courses will be adopted from different concerned Schools

In BA (Voc) programme, "Feature Writing AFWE" would be one of the courses.

Phase-I (Programme Proposal) form of BA (Voc) - Tourism Management and BTM programme have been approved by the School Board.

Item No. SB: 18.6:

Approval of names of Course Writers and Editors for BA (Voc) and BTM Programmes

Director as well as the Programme Coordinator informed the members that the process of identifying the course writers for the various courses of BS (Voc) courses is still underway. Maximum names have been identified while few more names needs to be added in order to complete the unit writing in time for the launch of the Programme in August 2016.

School Board authorized the Chairperson, School Board to approve the names of course writers as and when they are placed in the School Council. The same will be ratified in the next School Board.

Item No. SB: 18.7:

Consideration and approval of the minutes of 31st Doctoral Committee Meeting

The Programme Coordinator apprised the members about the 31st Doctoral Committee Minutes and the minutes of the same were discussed in details as agenda items of the School Board.

Members approved the minutes of the 31st Doctoral Committee Meeting.

Item No. SB: 18.8:

To consider and approve Post Graduate Diploma in MICE Management Programme

Programme Coordinator Dr. Paramita Suklabaidya apprised the members that MICE is an emerging area of Tourism Sector. Although some Masters Level courses in various Universities offer courses and specialisation in MICE, no one offers MICE management Programmes in India. Further, our students in BTS and MTM have been enquiring about Programmes in the said field. The School proposes to launch the programme next year and an expert committee meeting is proposed to go through the proposed syllabus structure of the programme.

School Board the approved the Post Graduate Diploma in MICE Management and approved the six names of the experts as proposed by the Programme Coordinator for conducting the Expert Committee Meeting. Further, School Board authorized the Chairperson, School Board, to make any additional changes in the list and report in the next School Board Meeting for ratification.

Item No. SB: 18.9:

Consideration of providing an opportunity to BA in International Hospitality Administration (BA-IHA) Students for completing their Degree

Programme Coordinator apprised the members about the BAIHA programme of the School which was launched in 2008 in collaboration with American Hotel and Lodging Educational Institute (AH & LEI). The programme was kept in abeyance since July 2012 though the last batch of students was admitted in July 2012 session as per the orders of the Honourable Delhi High Court. The students enrolled in this programme were given maximum six years to complete the

three years degree programme and the additional two years of re-admission as applicable in the other three years programme such as BTS and BHM was not offered to these students. Since quite a few students were not able to complete their degree programme within the stipulated six years, the programme coordinator was receiving requests from students and parents for an opportunity to complete the degree programme.

The School Board members observed that the extension of term of completion of the degree is a matter of administrative policy of the University and outside the purview of the School Board. Therefore, the agenda item was withdrawn and the same will be pursued through administrative mode.

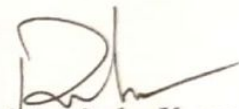
Item No. SB: 18.10:

Consideration and approval of MoU between IGNOU and Indian Culinary Institute for B.Sc. (Culinary Arts) programme

Director apprised the members about the MoU signed with National Council of Hotel Management and Catering Technology (NCHMCT) to offer B Sc (Culinary Arts) for the first time in India. Dr. Sonia Sharma, Programme Coordinator informed the members present that the designing of the Course Curriculum is now underway with a Course Design Committee comprising of the members from the School, NCHMCT and Culinary experts. The final detailed syllabus and phase form will be placed in the next School Board.

All the members appreciated the initiative taken up by the School and approved the proposal.

The Meeting concluded with a vote of thanks by the Chair.



Prof. Ravindra Kumar
Director, SOTHSM
&
Chairman, School Board