

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**SCHOOL OF TOURISM & HOSPITALITY SERVICES MANAGEMENT**

**Minutes of the 27<sup>th</sup> School Board Meeting held on 19<sup>th</sup> January, 2021 at 11:30 hrs in virtual mode through Google Meet.**

The following members were present at the meeting:

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| 1. Prof. Jitendra Kumar Srivastava, Director, SOTHSM, IGNOU            | - Chairperson |
| 2. Prof. Sampad Kr. Swain, Deptt.of Tourism Studies, Pondicherry Univ. | - Member      |
| 3. Dr. Sandeep Kulshrestha, IITM, Gwalior                              | - Member      |
| 4. Dr. Devesh Ranjan Tripathi, School of Management Studies, UPRTOU    | - Member      |
| 5. Mr. Lalit Nirula, Hospitality Consultant                            | - Member      |
| 6. Dr. Paramita Suklabaidya, Associate. Professor, SOTHSM, IGNOU       | - Member      |
| 7. Dr. Sonia Sharma, Asstt. Professor, SOTHSM, IGNOU                   | - Member      |
| 8. Dr. Arvind Kumar Dubey, Asstt. Professor, SOTHSM, IGNOU             | - Member      |
| 9. Dr. Tangjakhombi Akoijam, Asstt. Professor, SOTHSM, IGNOU           | - Member      |

Prof. Manjula Chaudhary, Sr.Professor, DTHM, Kurushetra Univ and Prof. Harkirat Bains, SOTHSM, IGNOU could not attend the meeting.

At the outset, the Chairman and Director, Prof. Jitendra Kumar Srivastava welcomed the members to the 27<sup>th</sup> meeting of the School Board and thanked the outgoing board members- Prof. Nawal Kishore, Professor, SOMS, Prof. Abha Singh, Professor, SOSS, Dr. Sanjay Gupta, Associate Professor, SOS, Dr. Kakoli Gogoi, Assistant Professor, SOS. Thereafter the Meeting transacted the following business:

**Item No. SB: 27.1:**

**Confirmation of the minutes of Twenty Sixth School Board meeting held on 17<sup>th</sup> September, 2020**

The minutes of the 26<sup>th</sup> School Board meeting held on 17<sup>th</sup> September, 2020 was presented by the Director, Prof. Jitendra Kumar Srivastava. It was proposed to confirm the minutes.

Dr. Arvind Kumar Dubey observed that the credit mentioned against the courses of BTS ODL programme was incorrectly mention and requested that the changes maybe mentioned in the structure of BTS ODL programme.

*The minutes of the 26<sup>th</sup> School Board meeting was confirmed with change in the course structure of BTS ODL Programme as per the details below:*

- i) In 2<sup>nd</sup> year the credit of "Project(PTS-4) is 8"*
- ii) "And" word should be mentioned in between BHC-11/BHC-12 And in between CIT-1/CIT-2.*

**Item No. SB: 27.2:**

**To Ratification of three agenda items approved via circulation**

- a) Refund of UGC fellowship by Ms. Zeenat-ul-Arsh (Enrol. No. 149500471)**
- b) To approve the names of Hindi Translator for courses of BA (Voc) Tourism Management Programme**
- c) To approve the names of Unit Writers for BTMC 133 and 137**



Director Prof. Jitendra Kumar Srivastava thanked the members for sending their comments and approval for the three agenda items that were sent via email / circulation. Director placed the minutes of the above three agenda items before the members for ratification.

*The members observed that the above mentioned three agenda items were already approved via circulation. The minutes of the above three agenda items stands ratified.*

**Item No. SB: 27.3:**

**Consideration of Action Taken Reports of Twenty Fifth School Board meetings**

The Action Taken Report of the Twenty Sixth School Board meeting was discussed with the members present.

*The Action Taken Report of Twenty Sixth School Board Meeting was approved.*

**Item No. SB: 27.4:**

**Approval of minutes of 44<sup>th</sup> & 45<sup>th</sup> Doctoral Committee meeting held on 12<sup>th</sup> November, 2020 & 8<sup>th</sup> December, 2020**

The Programme Coordinator, Dr. Arvind Kumar Dubey apprised the members about the 44<sup>th</sup> & 45<sup>th</sup> Doctoral Committee Meeting. The minutes of the meeting were placed and discussed in detail as agenda item of the School Board. Director Prof. Jitendra Kumar Srivastava informed the members about the request of Ms. Doma Dawa Sherpa, placed in the 45<sup>th</sup> Doctoral Committee meeting wherein she has requested for an extension of date for the submission of her PhD Thesis. Supervisor Dr. Paramita Suklabaidya informed the members that the last date for the submission of the PhD thesis by Ms. Sherpa was 10<sup>th</sup> March 2020; but she was not able to meet her co supervisors in Sikkim due to the absence of the co – supervisors in the state as well as due to the travel restrictions put in place by the Sikkim Government. The travel restrictions were lifted by Sikkim Government only in October but her family members were quarantined during this period and she was unable to travel. Ms. Sherpa has requested that she may be given a chance to submit her PhD thesis since she has completed all the requirements and is ready to submit her thesis.

*The School board approved the minutes of the 44<sup>th</sup> & 45<sup>th</sup> Doctoral Committee Meeting. Further, the members considered the case of Ms. Sherpa and recommended that Ms. Dawa Doma Sherpa maybe given an extension for the submission of her PhD thesis, as per University norms during COVID times.*

**Item No. SB: 27.5:**

**To approve Evaluators for CTS, DTS, BTS Online and ODL plus BTMC – 132, BTMC – 133, BTMC – 135 and BTMS – 185**

Programme Coordinators of CTS, DTS, BTS, of both Online and ODL format as well as BAVTM, placed before the School Board, the list of evaluators (TEE, Projects), Question Paper Setters and Moderators for approval

*The proposed list of evaluators (TEE, Projects), Question Paper Setters, Moderators for CTS, DTS, BTS and BAVTM programmes placed before the School Board was approved by the members. The lists of evaluators (TEE, Projects), for the online programme of CTS, DTS & BTS were also approved.*

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**Item No. SB: 27.6:**

**Approval of names of Unit Writers for BA (Voc) Tourism Management Course to be offered in 5<sup>th</sup> Semester**

The Course Coordinators placed before the School Board members the names of Unit writers for three courses namely – Tourism Undertaking (BTME-141), Procedure and Operations in Tourism Business (BTME-142) and Airport Handling (BTMS-185) of the BA (Voc) Tourism Management programme for approval.

*The School Board approved the list of Unit writers for Tourism Undertaking (BTME-141), Procedure and Operations in Tourism Business (BTME-142) and Airport Handling (BTMS-185) as given below:*

**BTME – 141: Tourism Undertaking**

1. Prof. Parikshit Singh Manhas, Jammu University
2. Dr. Amit Gangotia, Asstt. Professor, Central University Jammu

**BTME – 142: Procedure and Operations in Tourism Business**

1. Prof. Sampada Swain, Pondicherry University
2. Dr. Rahul Thakur, Central University of Jammu
3. Dr. Mohammad Hussain Mir, Special Secretary to the Govt., School Education, J&K
4. Dr. Snowber, Academic Counsellor, IGNOU
5. Mr. Yaiphaba

**BTMS – 185: Airport Handling**

1. Dr. Dileep M. R., University of Calicut, Kerala
2. Dr. Sibi, Pondicherry Central University
3. Dr. Sunderraman, Central University of HP, Dharamshala
4. Mr. Rajesh Kurien, IATA Trainer.

**Item No. SB: 27.7:**

**Approval of Names of Translators for BA (Voc) Tourism Management (BAVTM) courses**

The Course Coordinators placed before the School Board members the names of translators for the BA (Voc) Tourism Management (BAVTM) programme for approval.

*The School Board approved the list of Translators for the BA (Voc) Tourism Management programme as given below:*

1. Dr. Priyasen Singh, Sr. Asstt. Professor,  
Gautam Budha University  
Greater Noida – 201312 (UP)
2. Mr. Kapil Dev Tripathi, Gorakhpur
3. Dr. Neetu, MA Hindi, B.Ed., UGC-NET Qualified  
Directorate of Education, Delhi

**Item No. SB: 27.8:**

**Approval of Names of additional Editor for BTMC – 138**

The Course Coordinators placed before the School Board members the names of additional Editor for the BTMC-138 (Hindi) course of the BA (Voc) Tourism Management programme for approval.

The School Board members approved the name of Dr. Deepa Shrivastava, Asstt. Professor, IITM, NOIDA as the additional editor for BTMC-138 (Hindi).

**Item No. SB: 27.9:**

**Approval of Evaluator list for PhD Scholars**

Director informed the members about the process of submission of PhD. thesis by Scholars for evaluation and placed before the School Board members the Evaluator list of PhD Scholars of the School for approval

The School board approved the Evaluator list of the PhD thesis evaluation of the following two PhD Scholars:

Sl. No.	Name of Scholar	Enrol. No.	Supervisor
1.	Zeenat-ul-Arsh	149500471	Dr. Arvind Kumar Dubey
2.	Suyasha Gupta	149500432	Dr. Sonia Sharma

**Item No. SB: 27.10:**

**To approve additional names of Unit Writers for MTTM115 course (under revision)**

Programme Coordinator, Dr. Tangjakhombi Akoijam placed before the members the name of Prof. Prashant Gautam, Punjab University as a Unit writer for MTTM 115 MICE Management course for approval.

The School Board members approved the name of Prof. Prashant Gautam, Punjab University as a Unit writer for MTTM 115 MICE Management course

**Item No. SB: 27.11:**

**To approve names of video module reviewers for TS courses offered online**

The Course Coordinators placed before the School Board members the following names for approval as video module reviewers of three (3) courses - Management in Tourism (TS-3), Indian Culture Perspective for Tourism (TS-4) and Tourism Marketing (TS-6) for the DTS and BTS online programme.

The School Board approved the list of video module reviewers for Management in Tourism (TS-3), Indian Culture Perspective for Tourism (TS-4) and Tourism Marketing (TS-6) as given below:

**TS - 3: Management in Tourism**

1. Prof. S. K. Gupta, HNB Garhwal University, Srinagar
2. Prof. Sunil Kabia, Bundelkhand University, Jhansi

**TS - 4: Indian Culture Perspective for Tourism**

1. Prof. Manohar Sajani, AMITY
2. Prof. Lavakush Mishra, Agra University
3. Prof. Prashant Gautam, Punjab University
4. Prof. S. K. Gupta, Garhwal University
5. Prof. Pratik Agarwal, Jhansi
6. Prof. U. N. Shukla, Agra

7. Dr. A Burdhan, DIHRM, I.P. University
8. Dr. Surendra Kumar, Delhi University
9. Dr. Charu Sheela Yadav, IITT, NOIDA

**TS – 6: Tourism Marketing**

1. Prof. Manohar Sajnani, Amity University, NOIDA
2. Prof. Parikshat Singh Manhas, Jammu University
3. Prof. Prashant Gautam, Punjab University
4. Dr. Pawan Gupta, IITTM, NOIDA

**Item No. SB: 27.12**

**Any other item with the permission of the Chair**

**(i) Co-option of members to the School Board under Clause (2)(d) of Statute 10 A**

Director informed the members that the tenure of the nominated external School Board members from within IGNOU has expired on 04.01.2021. He proposed that the Vice-Chancellor may be requested to nominate members for the School Board under clause 10((2)(d) of Statute 10 A.

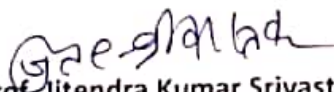
*Members concurred that Hon'ble Vice-Chancellor may be approached for the nomination of School Board Members under clause 10((2)(d) of Statute 10 A.*

**(ii) To Launch Master Trainer Programme.**

Mr. Lalit Nirula observed that there are many people in the industry who have the skills but not the degree to match their skills. At the same time the industry and the academics need to re-look at the skill level of the trainers. He proposed that the school comes up with programmes for training the trainers. Mr. Nirula further informed that he has certain research and study material prepared by SATS which can be used for developing training the trainer Programme.

*The members appreciate the proposal of developing a train the trainer programme in Tourism and Hospitality Services Management. The Director, Prof. Jitendra Kumar Srivastava proposed that Dr. Paramita Suklabaidya and Dr. Sonia Sharma will call a meeting with Mr. Nirula to understand the feasibility and requirement for developing and launching of Master Trainer Programme.*

The meeting ended with a vote of thanks by the Chair.

  
Prof. Jitendra Kumar Srivastava  
Director, SOTHSM  
&  
Chairman, School Board