



School of Vocational Education and Training

MINUTES OF THE 38th SCHOOL BOARD MEETING OF THE SCHOOL OF VOCATIONAL EDUCATION AND TRAINING HELD ON 28th April, 2022 AT 3.00 PM IN THE CONFERENCE ROOM OF SOVET

The 38th Meeting of the School Board of the School of Vocational Education and Training was held on 28th April, 2022 at 3.00 in the Conference Room of SOVET. The following members attended the meeting:

1. Prof. Ashok K.Gaba, <i>Director</i> , SOVET, IGNOU	<i>Chairman</i>
2. Prof. Rekha Sharma Sen, Professor, SOCE, IGNOU	Member
3. Prof. P.V. Suresh, Director, SOCIS, IGNOU	Member
4. Dr. Gaurav Singh, Assistant Professor, SOE, IGNOU	Member
5. Dr. R.S.P. Singh, Associate Professor, SOVET, IGNOU	Member
6. Dr. Geetika S. Johry, Assistant Professor, (Sr. Scale), SOVET, IGNOU	Member
7. Ms Urshala Kant, Assistant Professor, (Sr. Scale), SOVET, IGNOU	Member
8. Ms Asha Yadav, Assistant Professor, SOVET, IGNOU	Member
9. Dr. Rachna Agarwal, Assistant Professor, SOVET, IGNOU	Special Invitee

Dr. K.S. Arul Selvan, Associate Professor, SOJNMS, IGNOU couldn't attend the meeting.

At the outset, the Chairman of the School Board welcomed all the members to the 38th meeting of School Board of School of Vocational Education and Training. He placed on record the valuable contribution made by the following outgoing members who have completed their term and thanked them for their important contributions in the proceedings of the School Board:

- Prof. Sanjay Sehgal, Head, DFS, South Campus, Delhi University.
- Prof. Harjeet Kaur Bhatia, Faculty of Education, JMI, New Delhi.
- Prof. Banhi Jha, Professor, NIFT, New Delhi.
- Prof. Saurabh Prakash, Professor, PSSCIVE, NCERT, Bhopal.
- Dr. Raj Agarwal, Director, CME, AIMA, New Delhi.

He apprised the members about the activities completed by the School since the last meeting of the School Board i.e. regarding launching of B.A (Vocational Education) MSME programme; virtual counselling sessions through online/GY/GD (n=46), recording of Video programmes (n=17) for SWAYAM, evaluated assignments by faculty (n=491), development of new courses (8 credits) and Editing of 21 Units of MSCIS programme. The chairman also apprised to the School Board that newly launched master level degree programmes of the school are doing very well. There were 384 and 334 students who were registered in MSCIS and MAER programmes at the time of its first registration i.e. July, 2021 session. The school is also marketing these programmes through different mechanism including social network platforms.

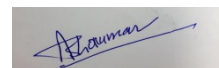
Later, he presented the agenda items:

Item No. SB 38.01	To confirm the Minutes of the 37th Meeting of School Board of School of Vocational Education and Training held on 9th November, 2021 and to note the action taken there on.
SB: 38.01.01	The chairman informed that the minutes of the 37 th meeting of the School Board of School of Vocational Education and Training held on 9 th November, 2021 were circulated to the members (Annexure 38.01.01). No comments have been received on the minutes from any members so far. Therefore, he presented the Action Taken Report (38.01.02).
SB: 38.01.02	The School Board considered and confirmed the Minutes of the 37th Meeting of the School Board of School of Vocational Education and Training held on 9th November, 2021 in SOVET and noted the action taken thereon.
SB:38.02	To report the re-structure of B.A, (VS) MSME programme as recommended by the committee of APC Internal Members
SB: 38.02.01	Dr. Rachna Agarwal, Programme Coordinator informed that P&DD requested to present the PLAF before internal members of APC as per the decision by APC notified on 11 th February 2021. Accordingly, both the Programme Coordinators (Dr. Rachna Agarwal and Dr. Geetika Johry) presented the PLAF before the internal members chaired by Hon'ble Vice-Chancellor dated 29 th March 2022 in the Board Room, VCO. She further informed that members suggested that a component of MIL as envisaged in the NEP-2020 guidelines may also be appropriately built in the structure of the proposed programme. It was also suggested that school may reconsider placement of courses across the semester to balance the load (Annexure 38.02.01). Accordingly, the programme coordinator re-structured courses across the semesters and forwarded to P&DD (Annexure 38.02.02).
SB: 38.02.02	The School Board noted the re-structure of B.A, (VS) MSME programme as recommended by the committee of APC Internal Members
SB:38.03	To consider and approve the Evaluation Methodology form for the courses of BA (Vocational Studies) MSME Programme
SB: 38.03.01	Programme Coordinator proposed the Evaluation Methodology for the courses of BA (Vocational Studies) MSME programme (Annexure 38.03.01). <i>Members discussed this item and suggested that blue print of question paper for the respective courses should also be mentioned in the evaluation methodology.</i>
SB: 38.03.02	The School Board considered the suggestion made by members and approved the Evaluation Methodology form for the courses of BA (Vocational Studies) MSME Programme
SB:38.04	To consider and approve the Evaluation Methodology form for the courses of 3rd and 4th semester of MSCIS programme
SB: 38.04.01	Programme Coordinator proposed the Evaluation Methodology for the courses of 3 rd and 4 th Semester of MSCIS programme (Annexure 38.04.01). <i>Members discussed this item and suggested that blue print of question paper for the respective courses should also be mentioned in the evaluation methodology.</i>
SB: 38.04.02	The School Board considered the suggestion made by members and approved the Evaluation Methodology form for the courses of 3rd and 4th semester of MSCIS programme.
SB:38.05	To consider and approve the Eligibility Criteria of Academic Counsellors for the newly developed courses of BA (Vocational Studies) MSME Programme

SB: 38.05.01	Programme Coordinator of BA (VS) MSME Programme proposed the eligibility criteria of academic counselors for the newly developed courses of BA (Vocational Studies) MSME programme (Annexure 38.05.01). <i>Members discussed this item in-depth and asked the purpose for placing this item in the School Board. Programme coordinators responded that the item is placed for the newly developed courses of the said programme as suggested by the course design committee.</i>
SB: 38.05.02	The School Board considered the suggestion made by members and recommended the Eligibility Criteria of Academic Counsellors for the newly developed courses of BA (Vocational Studies) MSME programme to ACSC/AC for approval.
SB:38.06	To consider and ratify the approval by the Competent Authority for the names of external members of Doctoral Research Committee of SOVET
SB: 38.06.01	Programme Coordinator of Ph.D. (VE) Programme informed that the School received a list of 37 candidates from research unit who appeared in entrance test conducted by the NTA dated February 24, 2022 for interview of the candidates before April 30, 2022. As per IGNOU's Ph.D. ordinance/guidelines/regulations, the Doctoral Research Committee (DRC) is to be constituted to conduct the interview for the shortlisted candidates. Due to urgency, the Competent Authority approved names for the proposed DRC as proposed by the School (Annexure 38.06.01).
SB: 38.06.02	The School Board considered and noted the action taken by the Competent Authority in approving the names for the panel of Doctoral Research Committee.
Item No. 38.07	To consider and approve the minutes of the 34th Doctoral Research Committee meeting held on 22nd April, 2022
SB 38.07.1	Programme Coordinator of Ph.D. (VE) Programme informed that, the 34th Meeting of Doctoral Research Committee was held on April 22nd, 2022. The following items were considered by the Doctoral Research Committee: Item No. 1: To conduct the Interview of the Ph.D. candidates shortlisted based on the Ph.D. entrance test in the Discipline of Vocational Education & Training conducted by NTA on 24th February 2022. Item No. 2: To report the status of Ms. Anu Thomas, Research Scholar (Enrolment No. 138000285) on the topic: "A Study on the Effectiveness of Vocational Skill Acquisition Courses at Higher Secondary Level in Kerala." A copy of the minutes of the 34th Doctoral Research Committee meeting is placed at Annexure 38.07.01. <i>Members discussed this item in-depth and suggested that those students (Application No.21910017063, Asharafali A- OBC-NCL and 21910002583, Moutam Kumaraswamy-OBC-NCL) who have not submitted their latest cast certificate should be allowed adequate time at least two weeks for submission of their respective documents. Registration of these candidates to be confirmed subject to submission of their relevant documents.</i>
SB 38.07.02	The School Board considered the suggestions made by members and approved the minutes of the 34th Doctoral Research Committee meeting held on 22nd April, 2022.

Item No. 38.08	To consider and recommend the names of experts for the co-option in the School Board as members under clause 2 (e) of IGNOU Act
SB 38.08.1	The Chairman informed the School Board that the term of the external members of School Board under the clause 2 (e) of Statute 10A, IGNOU Act ended in January, 2022. The School Board has to co-opt not more than 5 persons who are not the employees of the University for their special knowledge in any discipline assigned to School or in allied branch of knowledge. <i>Members discussed this item and suggested the following external names/experts for School Board Members under Clause 2(e) of IGNOU Act:</i> 1. Prof. Arvind Kumar, Atal Bihari Vajpayee School of Management and Entrepreneurship, JNU, New Delhi-110067 2. Prof. Arvinder Kaur, University School of Information, Communication and Technology, GGSIPU, New Delhi-110075 3. Prof. Sushila Madan, Department of Computer Science, Lady Shri Ram College for Women, University of Delhi, Delhi-110024 4. Prof. V.S.Mehrotra, PSS Central Institute of Vocational Education (NCERT), Bhopal-462013 5. Dr. Rachna Mohan, Bhagini Nivedita College, University of Delhi, New Delhi-110043.
SB 38.08.2	The School Board considered the suggestions made by members and approved the above names as School Board external members under clause 2 (e) of IGNOU Act.
Item No. 38.09	To consider and approve the list of Course Writers/Editors of MAER Programme
SB 38.09.1	Programme Coordinator proposed the additional names of the Unit Writers/Editors for the newly launched MAER Programme (Annexure 38.09.01). <i>Members suggested that SOVET faculty name should also be included in the list.</i>
SB 38.09.2	The School Board considered suggestions made by members and approved the additional names in the list of course writers/editors of MAER programme.
Item No. 38.10	To consider and approve the list of Course Writers/Editors of MSCIS Programme
SB 38.10.1	Programme Coordinator proposed the additional names of the Unit Writers/Editors for the newly launched MSCIS Programme (Annexure 38.10.01).
SB 38.10.2	The School Board considered and approved the additional names in the list of course writers/editors of MSCIS programme.

The Chairman ended the meeting with vote of thanks.



(Ashok K. Gaba)
Chairman