

School of Vocational Education and Training

MINUTES OF THE FORTY THIRD (43RD) MEETING OF THE SCHOOL BOARD OF SCHOOL OF VOCATIONAL EDUCATION AND TRAINING (SOVET) HELD ON 8th OCTOBER, 2024 AT 11.30 AM IN THE CONFERENCE ROOM OF SOVET, VIVEKANANDA BHAWAN, IGNOU

The 43rd School Board Meeting of the School of Vocational Education and Training was held on 8th October, 2024 at 11.00 AM in the Conference Room of SOVET. The following members attended the meeting:

1. Prof. R S P Singh, Director, SOVET, IGNOU	Chairman
2. Prof. Arvind Kumar Jha, SOE, IGNOU	Member
3. Dr. Devesh Kumar Mishra, SOH, IGNOU	Member
4. Dr. Chitresh Soni, Assistant Professor, SOTST, IGNOU	Member
5. Dr. Ramesh Yadav, Associate Professor, SOJNMS, IGNOU	Member
6. Prof. A.K. Gaba, Professor, SOVET, IGNOU	Member
7. Dr. Rachna Agarwal, Associate Professor, SOVET, IGNOU	Member
8. Dr. Geetika S. Johry, Associate Professor, SOVET, IGNOU	Member
9. Ms. Urshala Kant, Assistant Professor, (Sr. Scale), SOVET, IGNOU	Member
10. Mrs. Asha Yadav, Assistant Professor, SOVET, IGNOU	Member

At the outset, Director, SOVET and the Chairman of the School Board welcomed all the members to the 43rd School Board meeting of the School of Vocational Education and Training (SOVET). The Chairman informed the members about the progress made by the School of Vocational Education and Training (SOVET) since the last School Board meeting held on 8th April, 2024. He mentioned that faculties are engaged in the development of courses of the newly launched programme and taking classes/counselling sessions on GD/IRC/ through Google Meet. He also shared the information regarding launch of new programme Diploma in Fashion Design (DFDR) and commencement of admission in BA (MSME) from July, 2024 session. He then presented the agenda items for the meeting. The agenda items, suggestions and decisions taken on each of the agenda items are given in the table below:

Sl. No.	Item No.	Subject
1.	SB: 43.01	To confirm the Minutes of 42nd School Board Meeting of Vocational Education and Training held on 8th April, 2024 and to note the action taken there on.
	SB: 43:01.01	The Chairman informed that the minutes of the 42 nd meeting of the School Board of SOVET held on 8 th April, 2024 were circulated to the members (Annexure 43.01.01). There were no comments received from any members

		so far on the minutes. Therefore, he presented the Action Taken Report (42.01.02).
	SB: 43.01.02	The School Board considered and confirmed the Minutes of the 42nd School Board Meeting of the School of Vocational Education and Training held on 8th April, 2024 in SOVET and noted the action taken thereon.
2.	SB: 43.02	To consider and approve the list of experts for restructuring the MSCIS programme from 64 credits to 80 credits as per NEP 2020
	SB: 43.02.01	Programme coordinator proposed the List of experts for restructuring the MSCIS programme from 64 credits to 80 credits as per NEP 2020 (Annexure 43.02.1). Members suggested some experts name to be incorporated in the proposed list of experts for restructuring the MSCIS programme from 64 credits to 80 credits as per NEP 2020.
	SB: 43.02.02	School Board considered and recommended the modified list of experts for restructuring the MSCIS programme from 64 to 80 credits.
3.	SB: 43.03	To consider and approve the List of paper setters/ moderators and evaluators for the CFDE, Diploma in Fashion Design and Retail (DFDR) for the courses: BFD-076, BFD-077 and BFD-07, Certificate in Communication and IT Skills (CCITSK) for Course: BPOI-006 (Communication Skills) & Diploma in Business Process & Outsourcing: Finance and Accounting (DBPOFA) programmes.
	SB: 43:03.01	Programme coordinators proposed the List of paper setters/ moderators and evaluators for the CFDE, Diploma in Fashion Design and Retail (DFDR) for the courses: BFD-076, BFD-077 and BFD-07, Certificate in Communication and IT Skills (CCITSK) for Course: BPOI-006 (Communication Skills) & Diploma in Business Process & Outsourcing: Finance and Accounting (DBPOFA) programmes.(Annexure 43.03.1)
	SB: 43:03.02	The School Board considered and recommended the List of paper setters/ moderators and evaluators for the CFDE, Diploma in Fashion Design and Retail (DFDR) for the courses: BFD-076, BFD-077 and BFD-07, Certificate in Communication and IT Skills (CCITSK) for Course: BPOI-006 (Communication Skills) & Diploma in Business Process & Outsourcing: Finance and Accounting (DBPOFA) programmes.
4.	SB: 43.04	To consider and approve the minutes of the 38th meeting of the Doctoral Research Committee held on 1st October, 2024
	SB: 43:04.01	The 38 th meeting of the Doctoral Research Committee of Vocational Education and Training Discipline was held on 1 st October, 2024 with the following agenda items. Progress Reports, status of Ms. Sheetal, Enrolment no. 225034810 registered for July 2022 session and withdrawal from Ph.D programme by Mrs. Supriya Bentiya. The Minutes of the Doctoral Research Committee Meeting was placed before the School Board of School of Vocational Education and Training for its consideration and approval (Appendix 1).
	SB: 43:04.02	The School Board of School of Vocational Education and Training considered and approved the Minutes of the 38th Meeting of the Doctoral Research Committee of Vocational Education and Training Discipline held on 1st October, 2024.

5.	SB: 43.05	To consider and approve the Minutes of the course expert committee meeting and Programme Revision Form (PRF) for revising two Discipline Specific Courses (6 credits each) to Minor courses (4 credits each) for the newly restructured B.A (Micro, Small and Medium Enterprises) programme (BAMSME – 120 credits) launched in July 2024.
	43.05.1	Since the two Discipline Specific Courses (6 credits each) were restructured to Minor courses (4 credits each) for the newly restructured B.A (Micro, Small and Medium Enterprises) programme (BAMSME – 120 credits) launched in July 2024, PRF was presented in the School Board of SOVET for consideration and recommendation /approval. After detailed discussion, the members suggested that since both the courses have minor changes, they need not be placed in AC/ACSC and fresh course code may be obtained from P&DD
	43.05.2	The School Board approved for ratification of the two minor courses revised from DSC (6 credits) to Minor courses (4 credits) viz: 1. MSMEs in India: Documentation and Compliance 2. HRM in MSMEs
6.	SB: 43.06	To consider and recommend the discontinuation of Post Graduate Diploma in Pharmaceutical Sales Management (PGDPSM) programme.
	43.06.1	Programme Coordinator informed that the Post Graduate Diploma in Pharmaceutical Sales Management (PGDPSM) Programme was launched in 2009 by the faculty of SOS. However, the programme was housed in SOVET. The Programme comprises of 6 courses of which 4 Courses are from Pharmacy discipline while other two are from Management discipline. The objective of the programme was to upgrade the knowledge in Pharmaceutical & Management discipline and to award post graduate diploma to professionals already working in Pharmaceutical sector not leading to any license for Pharmacy. Recently, it has been brought to the notice of UGC Notifications dated 19th Sept. 2023 and 4th Sept. 2020; “Pharmacy discipline programmes and their allied domains are not permitted to be offered in ODL and Online mode”. Thus, advice of the competent authority was sought for future course of action. It was suggested that proposal need to be placed before School Board. Members discussed in detail and were having different points of view whether this Diploma programme falls under perview of Public notification or not, this notification implied to Degree level programme in Pharmacy sector through ODL not for certificate or Diploma. The programme on offer doesn’t have any practical components, it is meant for awareness programme only. Members also suggested that said programme can be revised in view of notification and can be made more sales oriented.

		After detailed discussion members agreed that School may seek clarification on this issue with Pharmacy council of India/ UGC.
	43.06.2	School may seek clarification from Pharmacy council of India/ UGC on continuation of PGDPSM programme.
7.	SB: 43.07	To consider and recommend the names of experts for the co-option in the School Board as members under clause 2 (e) of IGNOU Act
	43.07.1	The Chairman informed the School Board that the term of the following external members of School Board under the clause 2 (e) of Statute 10A, IGNOU Act ended in June, 2024. 1. Prof. Arvind Kumar, Atal Bihari Vajpayee School of Management and Entrepreneurship, JNU, New Delhi-110067 2. Prof. Arvinder Kaur, University School of Information, Communication and Technology, GGSIPU, New Delhi-110075 3. Prof. Sushila Madan, Department of Computer Science, Lady Shri Ram College for Women, University of Delhi, Delhi-110024 4. Prof. V.S.Mehrotra, PSS Central Institute of Vocational Education(NCERT), Bhopal-462013 5. Dr. Rachna Mohan, Bhagini Nivedita College, University of Delhi, New Delhi-110043 The School Board has to co-opt not more than 5 persons who are not the employees of the University for their special knowledge in any discipline assigned to School or in allied branch of knowledge. <i>Members discussed this item and suggested the following external names/experts for School Board Members under Clause 2(e) of IGNOU Act:</i> 1. Prof. S.K. Garg, Professor and Former PVC, Delhi Technical University(East Campus), Vivek Vihar, New Delhi-110095 Phone no. 9861405713, E mail skgarg@dce.ac.in 2. Prof. Vineeta Sirohi, Professor & Head, Department of Educational Administration, Specializations : Skill development and Vocational Education, NIEPA, 17-B, Aurbindo Marg, New Delhi-110016 E mail vineetasirohi@niepa.ac.in 3. Dr. Basavaprabhu Jirli, Professor & Director, Centre for Multidisciplinary Development Research (CMDR), Dr. B R Ambedkar Naga, Dharwad (An ICSSR Institute), Karnataka – 580004 E mail director@cmdr.ac.in Phone no. 0836-2460453, Mobile no. 9450542832 4. Prof. Purva Khurana, Department of Fashion Design & Textiles, NIFT, Hauz Khas, New Delhi E mail purva.khurana@nift.ac.in 5. Prof. Satya Ranjan Acharya, Director Deptt. of Entrepreneurship Development, Entrepreneurship Development Institute of India (EDI) Ahmedabad, Gujarat, M-7600050606, email:satya@ediindia.org
	43.07.2	The School Board considered the suggestions made by members and approved the above names as School Board external members under

		clause2 (e) of IGNOU Act.
8.	SB: 43.08	To report the status of Ms. Sheetal, Ph.D Research Scholar, Enrolment no. 225034810 registered for July 2022 session
	43.08.1	Ms Sheetal, enrolment no 225034810 was registered for July 2022 cycle. She attended some classes of the course work and submitted assignments of the respective courses. But she left the programme in-between and did not attend the remaining classes nor she submitted assignments of some courses. The school contacted her twice through mail and telephonically, but she did not respond. Programme Coordinator further informed that she was also invited to present her research proposal subject to completion of her course work, but she did not turn up. The item was also placed in the last Doctoral Committee meeting and appraised in the 42nd School Board meeting held on 8th April 2024. The School Board advised to send reminder through e-mail and by post to her postal address, whether she is willing to continue her research work or not. The school mailed dated 10th April, 2024 and through post but she has not responded so far. The student's status is that she has not completed her course work and has shortage of attendance as per university norms. The Doctoral Research Committee discussed this item in its 38th meeting held on 1st October, 2024 in depth and recommends to the School Board that student's registration be cancelled due to failure to complete her course work.
	43.08.2	School Board recommends the cancellation of registration of Ph D Scholar Ms. Sheetal, enrolment no.225034810 registered for July 2022 session
9.	SB: 43.09	To consider and approve the withdrawal from Ph.D programme by Mrs. Supriya Bentiya, Ph.D Research Scholar
	43.09.1	Mrs. Supriya Bentiya, Enrollment No – 225035384 had registered in the Ph.D programme of SOVET in July, 2022 session. She has requested to withdraw from the Ph.D programme through mail dated 5th June, 2024. The matter was placed in the 38th Doctoral Research Committee meeting held on 1st October, 2024. The Doctoral Research Committee recommends to the School Board that student's registration be cancelled due to her own request.
	43.09.2	School Board recommends the cancellation of registration of Mrs. Supriya Bentiya, Ph.D Research Scholar, Enrollment No – 225035384 in view of her own request.

The meeting ended with vote of thanks to the chair.

(Prof. R S P Singh)
Chairman