

IGNOU

MINUTES OF THE 60TH MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON APRIL 05, 2010 AT 4.00 P.M. IN THE CONFERENCE ROOM, BLOCK-8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-110 068

The following were present:

- | | | |
|----|---|--------------------|
| 1. | Prof. V.N. Rajasekharan Pillai, Vice-Chancellor | - Chairman |
| 2. | Dr. D.K. Choudhry, PVC | - Member |
| 3. | Prof. Manohar Lal, Director, SOCIS | - Member |
| 4. | Prof. Darvesh Gopal | - Member |
| 5. | Dr. V. Venugopal Reddy | - Member |
| 6. | Shri U.S. Tolia, Registrar (Admn) | - Member-Secretary |

Prof. M.K. Salooja, Member could not attend the meeting.

Shri R. Thyagarajan, Dy. Registrar (Establishment) was present to assist the Member-Secretary.

At the outset, the Chairman welcomed the members to the 60th Meeting of the Establishment Committee. Thereafter, the items on the Agenda were taken up for consideration, ad seriatim:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 59TH MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON JANUARY 07, 2010 AND TO NOTE THE ACTION TAKEN THEREON

EC 60.1.1 Registrar informed the Committee that the Minutes of the 59th Meeting of the Establishment Committee were circulated to the members. No Comments have been received on the Minutes. The same were also approved by the Board of Management at its 103rd Meeting held on 25.1.2010.

EC 60.1.2 The Establishment Committee noted that the Minutes of its previous meeting have been approved by the Board. The Committee further noted the action taken report and confirmed the Minutes of its 59th meeting held on 7.1.2010.

ITEM NO. 2 TO CONSIDER AND APPROVE THE MINUTES OF THE ANOMALIES COMMITTEE

EC 60.2.1 The Item was taken up for consideration. The Member-Secretary informed that the Vice Chancellor constituted a Committee under the Chairmanship of Dr. D.K. Choudhry, PVC to look into the Anomalies that have arisen on implementation of the revised scales of Pay for teachers and academics and make suitable recommendations to sort out such anomalies.

EC 60.2.2 The Establishment Committee deliberated at length on each of the recommendations made by the Anomalies Committee and recommended the same for consideration of the Board of Management. A copy of the report of the Anomalies Committee is enclosed as **Appendix-1**.

EC 60.2.3 As regards the recommendations of Anomalies Committee at Sl. No.2 on Academic Grade Pay admissible to the post of Joint Director, the Committee resolved to place the following views before the Board of Management for further consideration:

- (i) One of the Joint Directors has rendered more than 16 years of service in the post without any avenue for promotion
- (ii) If promotional opportunities are to be created, then norms/procedure for such promotion must be evolved.
- (iii) The possibility of abolishing the positions of Joint Directors may be explored.

EC 60.2.4 The Establishment Committee recommended that no further action may be taken to fill up the post of Joint Director already advertised, till the matter is considered and decided by the Board.

ITEM NO. 3 TO CONSIDER THE CASE OF PROF. K. ELUMALAI, SCHOOL OF LAW FOR HIS ADMISSION TO G.P.F. SCHEME

EC 60.3.1 The Committee noted that prior to joining the IGNOU as Professor of Law, Prof. K. Elumalai was working in the National Council for Cooperative Training (NCCT), New Delhi and he was a member of the NCCT Pension Scheme governed by CCS(Pension) Rules, 1972. The Committee noted that the request of Prof. K. Elumalai for admission to GPF fulfills the

instructions of GOI in this matter.

EC 60.3.2 The Committee approved the proposal to admit Prof. K. Elumalai to GPF Scheme of the University.

ITEM NO. 4 TO CONSIDER THE CASE OF MS. LAXMI AND MS. NEERJA SOOD, LECTURERS IN NURSING, SCHOOL OF HEALTH SCIENCES FOR THEIR ADMISSION TO G.P.F. SCHEME

EC 60.4.1 The Committee noted that prior to joining the University as Lecturer in Nursing, Ms. Laxmi and Ms. Neerja were working with the Directorate of Health Services, Government of NCT of Delhi, where they were members of the Pension Scheme. The Committee also noted that the Directorate of Health Services, Government of NCT of Delhi has agreed to remit its pro-rata retirement benefits in respect of both Ms. Laxmi and Ms. Neerja Sood. The Committee noted that the requests of both Ms. Laxmi and Ms. Neerja Sood for admission to GPF fulfill the instructions of GOI in this matter.

EC 60.4.2 The Committee approved the proposal to admit Ms. Laxmi and Ms. Neerja Sood to GPF Scheme of the University

ITEM NO. 5 TO CONSIDER THE CASE DR. DEV KANT RAO, DY. DIRECTOR, DEC, FOR HIS ADMISSION TO G.P.F SCHEME

EC 60.5.1 The Committee noted that prior to joining IGNOU as Dy. Director, DEC, Dr. Dev Kant Rao was working in National Institute of Open Learning (NIOS). He was a member of the Pension Scheme governed by CCS(Pension) Rules, 1972. The Committee noted that the request of Dr. Dev Kant Rao for admission to GPF fulfills the instructions of GOI in this matter.

EC 60.5.2 The Committee approved the proposal to admit Dr. Dev Kant Rao to GPF Scheme of the University

ITEM NO. 6 TO CONSIDER THE REQUEST OF DR. ARCHANA UPADHYAY (SHUKLA) FOR COUNTING HER PAST SERVICE FOR THE PURPOSE OF BENEFITS UNDER THE CAREER ADVANCEMENT SCHEME

EC 60.6.1 The Committee considered and approved the proposal for counting of the past services rendered by Dr. Archana Upadhyay (Shukla) as Assistant Librarian in the Mahatma Gandhi Kashi Vidyapith, w.e.f. 4th January, 2006 to 29th April, 2008, for the purpose of Career Advancement strictly in accordance with the provisions of the Career Advancement Scheme (CAS) of the University.

ITEM NO. 7 TO CONSIDER THE CASE OF DR. SUBHANGI VAIDYA, LECTURER, SCHOOL OF INTERDISCIPLINARY AND TRANS-DISCIPLINARY STUDIES (SOITS) FOR PROMOTION UNDER CAREER ADVANCEMENT SCHEME

EC 60.7.1 The Committee considered the matter in detail. It was of the opinion that it is premature at this stage to consider the question of counting her service rendered as Asst. Director/Asst. Director (Sr. Scale) in RSD for the purpose of Career Advancement. The Committee therefore, decided that the matter may be brought before the Establishment Committee after Dr. Subhangi Vaidya completes her period of probation in the position of Lecturer, SOITS and confirmed in that position.

ITEM NO. 8 TO CONSIDER THE REQUEST OF CAPT. (Dr.) S.S. BISHT, SECURITY OFFICER, IGNOU FOR DESIGNATING HIM AS CHIEF SECURITY OFFICER

EC 60.8.1 The Committee considered and approved the proposal to re-designate Capt.(Dr.) S.S.Bisht, Security officer as Chief Security Officer purely on personal basis without any financial or administrative benefit whatsoever.

ITEM NO. 9 TO CONSIDER THE LIFTING OF PROBATION AND CONFIRMATION OF TEACHERS/ACADEMIC AND NON-ACADEMIC GROUP-A STAFF OF THE UNIVERSITY

EC 60.9.1 The item was taken up for consideration. It was clarified that in

respect of Teachers & Academics the Assessment Reports of the concerned PVCs/Directors of Schools/Divisions have been obtained and found satisfactory. The Committee approved the proposal for lifting of probation and confirmation of the teachers / academics and Non-academic Group-A officials, as per details given in the **Appendix-2**.

ITEM NO. 10 TO CONSIDER OPEN/DIRECT RECRUITMENT OF HELPER (CIVIL) AND HELPER (ELECTRICAL) - GROUP-D POSITIONS OF CMD AND GRANT OF AGE RELAXATION TO THE MUSTER ROLL EMPLOYEES OF CMD

EC 60.10.1 Sh. R. Thyagarajan, Dy. Registrar (Estt.) informed the Committee that the University has engaged 11 persons under Muster Roll for carrying out civil and electrical works under CMD as Helper (Civil) and Helper (Electrical) during the period from 1.1.1991 till date. Most of them have been working as Casual Labourers for the past 12 to 18 years. He also informed that 7 out of the 11 employees possess 10th Standard & above educational qualification. A Sub-Committee, constituted for purpose, has also considered the matter and given its recommendations.

EC 60.10.2 After detailed discussions, the Committee recommended as under:

- (i) The University will recruit personnel to Group-D posts i.e. Helper (Civil) and Helper (Electrical) by inviting sponsored candidates from local Employment Exchange as well as the 11 Muster Roll employees mentioned above, for Interview by an Open Recruitment Committee for selecting the suitable candidates.
- (ii) The Muster Roll employees numbering 11 may be given age relaxation by deducting the total no. of years of experience from the present age of employees.
- (iii) The candidates sponsored by the Employment Exchange in 2008 may be considered for Interview, if they were eligible as on the date of sponsoring i.e. in 2008.

EC 60.10.3 The Establishment Committee also approved the other recommendations made by the aforesaid Sub-Committee. The Committee further resolved that there shall be no Muster Roll

employment.

ITEM NO. 11 TO APPRISE/INFORM THE STATUS OF RECRUITMENT PROCESS FOR THE POSTS OF ASST. REGISTRAR, SEMI PROFESSIONAL ASSISTANT, DEO GR.C, JATS & STENOGRAPHERS AND THE ACTION TAKEN BY THE HON'BLE VICE-CHANCELLOR IN ENGAGING THE SERVICES OF C-DAC, PUNE UNDER DEPTT. OF INFORMATION AND TECHNOLOGY, MINISTRY OF COMMUNICATION AND INFORMATION TECHNOLOGY, GOVT. OF INDIA

EC 60.11.1 The Member-Secretary informed the Committee that the Resolution regarding recruitment to the post of Asst. Registrar was circulated amongst the Members of the Board of Management and a majority of members have approved the same. As regards the recruitment to the post of DEO-C, the Registrar informed that the Centre for Development of Advanced Computing (C-DAC), Pune has been entrusted with the task of conducting the skill test. The cost of operations by the C-DAC will be Rs.4 lacs. (50% to be released in advance while placing the order, 25% on completion of the examination and 25% on release of result to IGNOU). Similarly, ISTM, New Delhi has been given the task of holding skill/typing test of Stenographers and JATs at three cities viz. Delhi, Lucknow & Bhubaneswar.

EC 60.11.2 The Establishment Committee considered the matter and recommended the following for ratification of the BOM:

- (i) The action taken by the Vice-Chancellor in engaging the C-DAC for conducting the skill test for the post DEO-C
- (ii) The action taken by the Vice-Chancellor in entrusting the task of holding skill/typing test of Stenographers and JATs to ISTM, New Delhi at three cities viz. Delhi, Lucknow & Bhubaneswar.

ITEM NO. 12 TO CONSIDER THE ISSUE RELATING TO THE CADRE STRUCTURE AND R & P RULE FOR PRINTING CADRE INCLUDING FOR THE POSITION OF NEWLY CREATED JOINT REGISTRAR (P)

EC 60.12.1 Shri R. Thyagarajan, Dy. Registrar (Estt.) briefly informed the Establishment Committee about the recommendations made by a

committee constituted under the Chairmanship of Prof. K. R. Srivathsan, PVC for reviewing the Revised Cadre Structure and Recruitment & Promotion Rules for Printing Cadre. He also informed that a representation has been received from Sh. A.S. Chhatwal, Astt. Registrar (P) for promotion to the post of Dy. Registrar (P).

EC 60.12.2 The Establishment Committee considered the recommendations made by the committee constituted for reviewing the Revised Cadre Structure and Recruitment & Promotion Rules for Printing Cadre and approved the same which includes R&P rules for the newly created position of Jt. Registrar (P). The Committee recommended that further action may be taken to conduct Interview for the post of Jt.Registrar (P) and DPC for the post of Dy.Registrar (P) i.e. consequential vacancy.

ITEM NO. 13 TO CONSIDER THE REPORT OF THE COMMITTEE CONSTITUTED FOR EXAMINING THE FEASIBILITY OF CREATION OF A SEPARATE CAMERA UNIT AND SUGGESTING A CAREER ADVANCEMENT SCHEME FOR CAMERAPERSON OF EMPC

EC 60.13.1 Shri R. Thyagarajan, Dy. Registrar (Estt.) briefly presented the recommendations made by a Committee constituted to examine feasibility of creation of a separate Camera Unit and suggest the career advancement scheme for Cameraperson of EMPC. In particular, he brought to the attention of Establishment Committee the fact that while granting the pay scale, one step higher than the Doordarshan staff for all the cadres of EMPC, the cadre of Cameramen was left out. Therefore, the Cameramen continued in the pay scale of Rs. 6500-10500 (PR) instead of Rs. 8000-13500 (PR).

EC 60.13.2 After detailed deliberations, the Committee approved the following:

- (i) Constitution of a separate Cadre Structure & R&P Rules for Cameramen, as indicated below:

Sl. No	Name of the Post	Pay Scale (PR)	Nos. of post	Mode of appointment
1.	Cameraperson	Rs. 8000-13500	06	Direct Recruitment
2.	Cameraperson (Sr. Scale)	Rs. 10000-15200	Nil	Placement on completion of 8 years

				regular service
3.	Video Executive	Rs. 12000-18300	4	100% promotion on completion of 13 years of service (8+5)

- (ii) The experience rendered by the Cameramen in the scale of Rs. 6500-10500/- will be treated as service rendered in the scale of Rs. 8000-13500/- for the purpose of UMS and promotion
- (iii) The matter may be referred to Finance Committee.

ITEM NO. 14 CREATION OF TECHNICAL/NON-TECHNICAL POSITIONS FOR MANAGING THE CONSTRUCTION ACTIVITIES BEING UNDERTAKEN BY THE CMD/CDU

EC 60.14.1 Shri R. Thyagarajan, Dy. Registrar (Estt.) informed the Committee that 39 Technical/Non-Technical posts are proposed to be created for managing various construction/developmental activities being undertaken by CMD/CDU both at the Hqs. and at various Regional Centres. He informed the Committee that these activities are expected to be completed in a time-bound manner during the 11th Five Year Plan.

EC 60.14.2 The Establishment Committee felt that the demand for creation of these Technical/Non-Technical posts is very genuine. Therefore, the Committee recommended the creation of the following posts in CMD/CDU, on Contractual basis co-terminus with the respective project but not exceeding five years:

Sl. No.	Name of the Post	No. of Post	Scale (Rs)	Grade Pay (Rs)
1.	Executive Engineer (Civil)	01	15600-39100	7600
2.	Executive Engineer (Elec.)	01	15600-39100	7600
3.	Junior Engineer (Civil)	08	9300-34800	4200
4.	Junior Engineer (Elec.)	04	9300-34800	4200
5.	Accounts Officer (Sr./Jr.)	02	9300-34800	4600/5400
6.	Draftsman (Civil)-G-III	02	9300-34800	2800
7.	Draftsman (Elec.)-G-III	02	9300-34800	2800
8.	Sr. Assistant	01	9300-34800	4200
9.	Assistant	06	5200-20200	2400
10.	JAT	12	5200-20200	1900

EC 60.14.3 The Establishment Committee further resolved that the matter may also be referred to the Finance Committee for its consideration.

ITEM NO. 15 TO CONSIDER THE REQUEST OF SHRI D.B. RANA, PRODUCER (SR. SCALE), EMPC FOR EXEMPTION FROM THE REQUIREMENT OF ACQUIRING MASTER'S DEGREE

EC 60.15.1 The Committee was informed that Sh. D.B. Rana, Producer (Sr. Scale), EMPC did not acquire the Master's Degree within 5 years from 16.11.2004 as per the decision taken by the Board at 81st meeting held on 16.11.2004. The Board at its 81st meeting further decided that the benefit of senior scale given to him would be withdrawn and further benefit under the Career Advancement Scheme viz. placement in selection grade, would not be available to him. The Committee was further informed that Sh. D.B. Rana has sought exemption from this condition.

The Committee noted that the condition of acquisition of Master's Degree within a specific time frame was not imposed as one of the conditions while placing Sh. D.B. Rana in the Senior Scale of Rs.10000-15200. This condition was imposed on him only after the 81st meeting of the BOM.

EC 60.15.2 In view of the conflicting position as stated above, the Establishment Committee resolved to continue with the *status quo* till the matter is considered and decided by the Board. The Committee further noted that Sh. D.B. Rana will be retiring from the services of the University on 31st July, 2010.

ITEM NO. 16 TO CONSIDER THE REORGANIZATION OF THE SECTIONS IN THE ACADEMIC COORDINATION DIVISION

EC 60.16.1 Prof. M.S. Senam Raju, Director, Academic Cordn. presented the need for creation of additional positions in ACD. He pointed out that the volume of work in ACD has increased enormously following creation of teaching/academic positions in the new Schools of Studies and newly established Regional Centres. He also brought to attention of the Committee the fact that strength of staff in ACD has not been increased commensurate with the increase in sanctioned positions of Teachers/Academics.

EC 60.16.2 After detailed discussions, the Establishment Committee recommended as given under:

- (1) to have the services of one Associate Professor (with AGP

of Rs.9000/-) and one Assistant Professor (with AGP of Rs.6000/-) or equivalent positions from academics/other academics who will be drafted on tenure basis by circulation within IGNOU. The incumbents shall look after all recruitment & CAS related activities commencing from Advertisement to Appointment.

(2) Creation of the following positions:

(i)	Asst. Registrar	- 2
(ii)	Section Officer	- 1
(iii)	Sr. Asst.	- 1
(iv)	Stenographer	- 2
(v)	Assistant	- 4
(vi)	JAT	- 4
(vii)	DEO-C/D	- 3

EC 60.16.3 The Establishment Committee further resolved that the matter may also be referred to the Finance Committee for its consideration

ITEM NO. 17 TO COUNT THE PERIOD OF PAST SERVICE RENDERED BY DR. R.R.RAUSARIA, DY. DIRECTOR, DEC (PRESENTLY REGISTRAR (I/C), MPDD) FOR PENSIONARY BENEFITS IN IGNOU

EC 60.17.1 The Committee noted that pro rata retirement dues in respect of past service rendered by Dr. R.R. Rausaria, Dy. Director, DEC (presently Registrar I/C, MPDD) from 27.9.1979 to 18.4.1994 (excluding the non-qualifying service of 2 years 11 days in two spells i.e. from 23.10.89 to 22.10.90 (1Y) and from 01.01.91 to 09.07.92 (1Y, 6M & 9 days) have been remitted by the previous employer i.e. National Institute of Technology, Hazaratbal, Srinagar, to the University. Further, the other conditions under Statute 23 for counting of past service in IGNOU have been fulfilled. The Committee noted that the proposal was in order and approved the proposal for counting of past services rendered by Dr. R.R. Rausaria from 27.9.1979 to 18.4.1994 (excluding the non-qualifying service of 2 years 11 days in two spells i.e. from 23.10.89 to 22.10.90 (1Y) and from 01.01.91 to 09.07.92 (1Y, 6M & 9 days) for pensionary benefits in the University.

ITEM NO. 18 TO CONSIDER THE PROPOSAL FOR MAINTENANCE AND PREPARATION OF ANNUAL PERFORMANCE

APPRAISAL REPORTS FOR ADMINISTRATIVE OFFICIALS/OFFICERS

- EC 60.18.1** Shri R. Thyagarajan, Dy. Registrar (Estt.) informed the Committee that the Department of Personnel and Training, Govt. of India have brought-out new guidelines on Preparation & Maintenance of Annual Performance Assessment Report (APAR) vide its office Memorandum No.21011/1/2005-Estt(A)Pt-II dt. 23.7.2009 for the Reporting Year 1.4.2009 to 31.3.2010.
- EC 60.18.2** As the University has been following the guidelines and format of confidential report of Govt. of India since its inception, the Establishment Committee approved the adoption of new guidelines on APAR for its Administrative officials/officers, as contained in OM No.21011/1/2005-Estt(A)Pt-II dt. 23.7.2009 *mutatis mutandis* and implement the same from 2009-2010 to be assessed 2010-2011.

The meeting ended with a vote of thanks to the Chair.

(U.S. TOLIA)
Member-Secretary

1. Teachers / Academics

S.N	Name and Designation	Date of Joining	Date of completion of Probation	Date of confirmation
1.	Prof. Shambhu Nath Singh, Professor, SOJNMS	21.11.2008	20.11.2009	21.11.2009
2.	Prof. Gracious Thomas, Professor, SOSW	29.1.2009	28.1.2010	29.1.2010
3.	Prof. C.G. Naidu, Professor, SOVET	21.11.2008	20.11.2009	20.11.2009
4.	Prof. Savita Singh, Professor, SOGDS	30.1.2009	29.1.2010	30.1.2010
5.	Prof. B.K. Pattanaik, Professor, SOEDS	23.2.2009	22.2.2010	23.2.2010
6.	Prof. Sunil Kumar, Professor, SOPVA	27.2.2009	26.2.2010	27.2.2010
7.	Dr. Harkirat Bains, Reader, SOTHSSM	24.11.2008	23.11.2009	24.11.2009
8.	Dr. Himadri Roy, Reader, SOGDS	19.2.2009	18.2.2010	19.2.2010
9.	Dr. Nilima Srivastava, Reader, SOGDS	3.2.2009	2.2.2010	3.2.2010
10.	Dr. Babu P. Remesh, Reader, SOITS	26.2.2009	25.2.2010	26.2.2010
11.	Dr. Rajendra P. Pandey, Reader, SOTST	11.2.2009	10.2.2010	11.2.2010
12.	Dr. Deo Shankar Navin, Reader, SOTST	16.2.2009	15.2.2010	16.2.2010
13.	Dr. Sujata Dutta Hazarika, Dy. Director, NECRD	7.1.2009	6.1.2010	7.1.2010
14.	Dr. Anil C. Borah, Dy. Director, NECRD	28.1.2009	27.1.2010	28.1.2010
15.	Dr. S. Srinivas, Reg. Director	3.12.2008	2.12.2009	3.12.2009
16.	Dr. M. Rajesh, Reg. Director	24.12.2008 (AN)	24.12.2009	25.12.2009
17.	Dr. Asha Sharma, Reg. Director	19.12.2008	18.12.2009	19.12.2009
18.	Dr. S.K. Tripathy, Reg. Director	3.12.2008	2.12.2009	3.12.2009
19.	Dr. Santosh Kumari, Reg. Director	3.12.2008	2.12.2009	3.12.2009
20.	Dr. K.S. Divakaran Nair, Reg. Director	3.12.2008	2.12.2009	3.12.2009
21.	Dr. S.S. Singh, Reg. Director	23.12.2008	22.12.2009	23.12.2009
22.	Dr. A.K. Dimri, Reg. Director	3.12.2008	2.12.2009	3.12.2009

23.	Dr. B. Rajagopal, Reg. Director	2.12.2008	1.12.2009	2.12.2009
24.	Dr. K.D. Prasad, Reg. Director	3.12.2008	2.12.2009	3.12.2009
25.	Dr. Abhilash Nayak, Reg. Director	22.12.2008	21.12.2008	22.12.2009
26.	Dr. Paramita Suklabaidya, Lecturer, SOTHSSM	11.12.2008 (AN)	11.12.2009	12.12.2009
27.	Ms. T. Akoijam, Lecturer, SOTHSSM	27.11.2008	26.11.2009	27.11.2009
28.	Dr. Sonia Sharma, Lecturer, SOTHSSM	26.11.2008	25.11.2009	26.11.2009
29.	Sh. Arvind K. Dubey, Lecturer, SOTHSSM	16.12.2008	15.12.2009	16.12.2009
30.	Sh. Lakshaman Prasad, Lecturer, SOPVA	13.2.2009	12.2.2010	13.2.2010
31.	Shri Md. Tahir Siddiqui, Lecturer, SOPVA	25.2.2009	24.2.2010	25.2.2010
32.	Ms. P. Radhika, Lecturer, SOPVA	25.2.2009	24.2.2010	25.2.2010
33.	Shri Manjeet Borah, Lecturer, SOTST	2.2.2009	1.2.2009	2.2.2010
34.	Shri Harish K. Sethi, Lecturer, SOTST	29.1.2009	28.1.2010	29.1.2010
35.	Dr. Jyothi Chawla, Lecturer, SOTST	3.2.2009	2.2.2009	3.2.2010
36.	Shri Vikas K. Singh, Lecturer, SOFL	23.2.2009	22.2.2010	23.2.2010
37.	Ms. Dipanwita Srivastava, Lecturer, SOFL	4.2.2009	3.2.2009	4.2.2010
38.	Sh. Mohammed Saleem, Lecturer, SOFL	10.2.2009	9.2.2010	10.2.2010
39.	Dr. A.S. Guha, Officer on Special Duty, IIVET	24.11.2008	23.12.2009	24.11.2009

2. Non-Academic Group-A officials

S. No.	Name & Designation	Period of Probation		Whether the controlling officer has recommended for lifting of probation	Proposed date of lifting of probation
		From	To		
1.	Sh. S. Thiruvengadathan Software Engineer	21.01.2008	20.01.2009	Yes	20.01.2009 (A/N)
2.	Ms Lalita Sharma Assistant Registrar	3.10.2008	02.10.2009	Yes	02.10.2009 (A/N)
3.	Sh. Satish Chandra Assistant Registrar	17.04.2008	16.04.2009	Yes	16.04.2009 (A/N)
4.	Sh. Jagdish Singh	21.01.2008	20.01.2009	Yes	20.01.2009

	Assistant Registrar				(A/N)
5.	Ms. Shanti Ramachandran Assistant Registrar	17.04.2008	16.04.2009	Yes	16.04.2009 (A/N)
6.	Sh. K.K. Kutty Dy. Registrar	9.02.2009	08.02.2010	Yes	08.02.2010 (A/N)
7.	Sh. N.P. Singh Dy. Registrar	9.02.2009	08.02.2010	Yes	08.02.2010 (A/N)
8.	Ms. Santosh Gogia Assistant Registrar	24.01.2008	23.01.2009	Yes	23.01.2009 (A/N)
9.	Sh. G.S. Bhandari Assistant Registrar	21.01.2008	20.01.2009	Yes	20.01.2009 (A/N)
10.	Ms. Geeta Sharda Assistant Registrar	21.01.2008	20.01.2009	Yes	20.01.2009 (A/N)