

IGNOU

MINUTES OF THE 63RD MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON MARCH 04, 2011 AT 11.00 A.M. IN THE BOARD ROOM, BLOCK-8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-110 068

The following were present:

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| 1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor | - Chairman |
| 2. Prof. Parvin Sinclair, Pro-Vice Chancellor | - Member |
| 3. Prof. Darvesh Gopal | - Member |
| 4. Prof. M.K. Salooja | - Member |
| 5. Prof. B.K. Pattanaik | - Member |
| 6. Dr. V. Venugopal Reddy | - Member |
| 7. Shri U.S. Tolia, Registrar (Admn) | - Member-Secretary |

At the outset, the Chairman welcomed the members to the 63rd Meeting of the Establishment Committee. The Chairman also welcomed Prof. Parvin Sinclair, Pro-Vice Chancellor, as the new member of the Committee. Before the proceedings of the meeting started, the Chairman informed the Committee about the sudden demise of Dr. D.K. Choudhry, Pro-Vice Chancellor, on 12.11.2010 and placed on record his appreciation for the valuable contributions made by him during his tenure. Thereafter, the items on the Agenda were taken up for consideration:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 62ND MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON NOVEMBER 02, 2010 AND TO NOTE THE ACTION TAKEN THEREON

EC 63.1.1 Registrar informed the Committee that the Minutes of the 62nd Meeting of the Establishment Committee were placed before the Board of Management at its 106th meeting held on 19.11.2010 and the same were approved by the Board.

He informed that further action as per the recommendations of the Establishment Committee and approval of the Board has been taken by the concerned Divisions/Units. The Action Taken Report on the various recommendations of the Establishment Committee was placed before the Committee.

EC 63.1.2 The Committee noted that the recommendations of the 62nd Meeting of the Establishment Committee were approved by the Board at its 106th meeting held on 19.11.2010. The Committee further noted that no comments have been received on the Minutes of the 62nd Meeting and confirmed the Minutes.

ITEM NOS. 2 & 8 TO CONSIDER THE LIFTING OF PROBATION AND CONFIRMATION OF TEACHERS OF THE UNIVERSITY

EC 63.2.1 The Committee considered the proposal for lifting of probation and confirmation of teachers from the dates of the eligibility in the respective cases, as per the extant rules. The Committee noted that the Performance Appraisal Report of these teachers and the Assessment Report(s) of the Director of Schools concerned have been found satisfactory.

The Committee also considered the proposal for lifting of probation and confirmation of Dr. Debjani Roy, Officer on Special Duty w.e.f. 3.3.2010.

The Committee approved the cases for lifting of the probation and confirmation of Teachers, as per Item Nos.2 & 8 (the detailed list of the cases is enclosed (**Appendix-1**)).

ITEM NOS. 3,4,5,10 & 11 TO COUNT THE PERIOD OF PAST SERVICE RENDERED BY DR. GULAB JHA, REGIONAL DIRECTOR & OTHERS (VIDE ITEM NOS.4,5,10 & 11), FOR PENSIONARY BENEFITS IN IGNOU

EC 63.3.1 The Committee considered all the proposals placed before it for consideration regarding counting of past services rendered by the respective Teachers/other academics/Group-A Officer for the purpose of pensionary benefits in IGNOU, vide Item Nos. 4,5,10 & 11 along with Item No.3. The Committee noted that all the rules & codal provisions have been followed in the above cases. The cases have also been concurred by the Finance & Accounts Div. Further, the pro-rata dues as due have been remitted by the respective present organizations. The Committee approved the proposals.

ITEM NO. 4 TO COUNT THE PERIOD OF PAST SERVICE RENDERED BY DR. T. IRALU, REGIONAL DIRECTOR FOR PENSIONARY BENEFITS IN IGNOU

EC 63.4.1 The Item was considered & approved along with Item No.3 above.

ITEM NO. 5 TO COUNT THE PERIOD OF PAST SERVICE RENDERED BY SH. ASHOK KUMAR NISHESH, PRODUCER (SG), EMPC FOR PENSIONARY BENEFITS IN THE UNIVERSITY

EC 63.5.1 The Item was considered & approved along with Item No.3 above.

ITEM NO. 6 TO REVIEW THE RECOMMENDATIONS OF 62ND ESTABLISHMENT COMMITTEE MEETING HELD ON 02ND NOVEMBER, 2010 WITH REGARD TO RECRUITMENT OF MULTI-TASKING STAFF IN TUNE WITH GOVT. OF INDIA ORDERS

EC 63.6.1 Registrar (Admn) explained the proposal for recruitment of Multi Tasking Staff in accordance with the recommendations of the 6th Central Pay Commission regarding abolition of Group-D cadres & re-designation of the erstwhile post of Attendants (Group-D) as Multi Tasking Staff (Group-C). The matter was placed before the Establishment Committee & BOM in its meetings held on 2.11.2010 & 19.11.2010 respectively.

EC 63.6.2 After detailed discussion the Committee decided to constitute a Sub-Committee consisting of the members of the Establishment Committee i.e. Prof. D. Gopal, Prof. B.K. Pattanaik, Dr. V.V. Reddy and Registrar (Administration) to look into the entire gamut of related issues and make appropriate/holistic recommendations in the matter. The Sub-Committee shall give its recommendations within 10 days from the date of approval of these minutes.

EC 63.6.3 The Committee resolved that one more meeting of the Establishment Committee shall be convened in the last week of March 2011, preferably on 25.3.2011 to consider the above issues as well as any other item(s) that may be under process for consideration.

ITEM NO. 7 TO CONSIDER THE PROPOSAL FOR RECRUITMENT OF HELPER (CIVIL) & HELPER (ELECTRICAL) IN CMD UPGRADED AS GROUP-C POSITION TO BE DESIGNATED AS MULTI TASKING STAFF (HELPER-CIVIL/ELECTRICAL)

EC 63.7.1 The Item was taken up for consideration. It was resolved that the Sub-Committee constituted above (Item No.6) shall look into the case of Helper (Civil/Electrical) in CMD also in totality.

ITEM NO.8 TO CONSIDER THE LIFTING OF PROBATION AND CONFIRMATION OF DR. DEBJANI ROY, OFFICER ON SPECIAL DUTY IN THE SERVICES OF THE UNIVERSITY

EC 63.8.1 The Item was considered & approved along with Item No.2 above

ITEM NO. 9 TO REPORT THE MATTER RELATING TO THE CHANGE OF NOMENCLATURE OF THE TWO POSTS OF ACCOUNTS OFFICER (SR./JR.) IN THE PAY BAND OF RS. 9,300-34,800 WITH A GRADE PAY OF RS. 4,600 / RS. 5,400 APPROVED FOR CREATION ON TEMPORARY BASIS FOR THE CMD/CDU

EC 63.9.1 The Establishment Committee considered and approved the proposal for change of the nomenclature of two posts of Accounts Officer (Sr./Jr.) as the Assistant Registrar (Works/Accounts) with Pay Band-III & GP of Rs.5400/-.

ITEM NO. 10 TO CONSIDER THE REQUEST OF SH. KRISHNAN T., ASSISTANT REGIONAL DIRECTOR FOR COUNTING OF PAST SERVICE FOR THE PURPOSE OF PENSIONARY BENEFITS IN IGNOU

EC 63.10.1 The Item was considered & approved along with Item No.3 above

TEM NO. 11 TO CONSIDER THE REQUEST OF MS. ANJANA VERMA, DY. DIRECTOR, COMPUTER DIVISION FOR COUNTING OF PAST SERVICE FOR THE PURPOSE OF PENSIONARY BENEFITS IN IGNOU

EC 63.11.1 The Item was considered & approved along with Item No.3 above

The meeting ended with a vote of thanks to the Chair.

(U.S. TOLIA)
Member-Secretary

Appendix-1

S.N	Name and Designation	Date of Joining	Date of completion of Probation	Due date of confirmation
1	Dr. Ashok Kumar Gaba, Reader, School of Vocation Education and Training	22.4.2009	21.4.2009	22.4.2010
2	Dr. R.S.P Singh, Reader, School of Vocation Education and Training	29.6.2009	28.6.2009	29.6.2010
3	Dr. K.S. Arul M.M. Selvan, Reader, School Journalism & New Media Studies	22.6.2009	21.6.2010	22.6.2010
4	Dr. O.P. Dewal, Reader, School Journalism & New Media Studies	17.4.2009	16.4.2010	17.4.2010
5	Ms. Urshla Kant, Lecturer, School of Vocation Education and Training	1.5.2009	30.4.2009	1.5.2010
6	Dr. Geetika S. Johry, Lecturer, School of Vocation Education and Training	1.5.2009	30.4.2009	1.5.2010
7	Dr. Rachna Agarwal, Lecturer, School of Vocation Education and Training	21.4.2009	20.4.2009	21.4.2010
8	Mrs. Asha Yadav, Lecturer, School of Vocation Education and Training	28.7.2009	27.7.2009	28.7.2010
9	Ms. Shikha Rai, Lecturer, School Journalism & New Media Studies	1.5.2009	30.4.2010	1.5.2010
10	Shri Amit Kumar, Lecturer, School Journalism & New Media Studies	1.5.2009 (AN)	1.5.2010 (AN)	2.5.2010
11	Ms. Padmini Jain, Lecturer, School Journalism & New Media Studies	6.5.2009	5.5.2009	6.5.2010 (AN)
12	Dr. Sadanand Sahoo, Assistant Professor, SOITS	1.9.2009	31.8.2010	1.9.2010
13	Dr. Ratheesh Kumar P.K., Assistant Professor, SOITS	5.10.2009	4.10.2010	5.10.2010
14	Dr. Shubhangi Vaidya, Assistant Professor, SOITS	31.8.2009	30.8.2010	31.8.2010
15	Dr. Pradeep Kumar, Assistant Professor, SOEDS	2.9.2009	1.9.2010	2.9.2010
16	Dr. Grace Don Nemching, Assistant Professor, SOEDS	1.9.2009	31.8.2010	1.9.2010
17	Dr. Nisha Verghese, Assistant Professor, SOEDS	11.9.2009	10.9.2010	11.9.2010

18	Dr. Ramesh Yadav, Assistant Professor, SOJNMS	24.8.2009	23.8.2010	24.8.2010
19	Dr. Sayanthani Guin, Asst. Professor, SOSW	14.9.2009	13.9.2010	14.9.2010
20	Dr. N. Ramya, Asst. Professor, SOSW	24.8.2009	23.8.2010	24.8.2010
21	Dr. Saumya, Asst. Professor, SOSW	24.8.2009	23.8.2010	24.8.2010