

IGNOU

MINUTES OF THE 67TH MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON NOVEMBER 15, 2012 AT 01.00 P.M. IN THE BOARD ROOM, NEW VCO BLOCK, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-110 068.

The following were present:

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| 1. Prof. Gopinath Pradhan, Vice-Chancellor | - Chairman |
| 2. Er. R.K. Gupta | - Member |
| 3. Prof. C.G. Naidu | - Member |
| 4. Shri U.S. Tolia, Registrar (Admn) | - Member-Secretary |

Prof. E. Vayunandan, New Member and Prof. Arun Banik could not attend the meeting. Shri Mohan Veer Gautam, Assistant Registrar (Governance) was present to assist the Member-Secretary.

At the outset, the Chairman welcomed the Members to the 67th Meeting of the Establishment Committee. He also welcomed Er. R.K. Gupta, Member, BOM and Prof. C.G. Naidu, as the new Members of the Committee. The Chairman, on behalf of the Members of the Establishment Committee and on his own behalf, placed on record his appreciation for the valuable contributions made by Prof. B.K. Pattanaik whose term as Member on the Establishment Committee expired on 21.9.2012. The following items on the Agenda were taken up for consideration seriatim, thereafter:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 66TH MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON JULY 17, 2012

EC 67.1.1 The Member-Secretary informed the Committee that the Minutes of the 66th Meeting of the Establishment Committee were placed before the Board of Management at its 114th Meeting held on 28.7.2012 and have been approved by the Board. He informed that no comments have been received on these Minutes. He, therefore, proposed that the Minutes of 66th Meeting may be confirmed by the Committee.

The Member-Secretary further informed that further action as per the recommendations of the Establishment Committee and approval of the Board, has been taken/initiated by the concerned Divisions/Units as reflected in the Action Taken Report also placed before the Committee for information.

EC 67.1.2 The Committee noted that the recommendations of its 66th Meeting were approved by the Board at its 114th meeting held on 28.10.2012. The Committee also noted the Action Taken on the various recommendations of the 66th Meeting.

EC 67.1.3 As regards the cases of counting of past services rendered by the employees before joining IGNOU for the purpose of combined pensionary benefits (vide Items 6,8,9,10,12 of the 66th EC Meeting), the Registrar informed that the matter has been engaging the attention of the Board, in past several meetings, recently. The Board has decided that such matters which are covered under the Govt. of India Rules/guidelines/Statutes of the University, be dealt/decided administratively and need not be put up to the Board. He further clarified that there is specific Statute 23, in the matter of counting of past services of staff joining the University from Central Govt./Central Universities/Autonomous Bodies, as well as the State Govt. employees/State Universities. The cases of Central Govt. employees/Central Universities/Autonomous Bodies may accordingly be dealt with under the provisions of Statute 23(i) and (ii) and be not put up before the EC/Board. However, the cases of State Govt. employees/State Universities shall be put up before the Board, in accordance with specific provisions under Clause 6(ii) of Statute 23.

EC 67.1.4 The matter was deliberated in detail. The Establishment Committee noted the provision under Statute 23, Clause (i) & (ii) and the BOM directions in its several meetings recently and decided that the cases of counting of past services of the employees, be dealt with administratively in accordance with the provisions under Statute 23(i) & (ii). However, the cases of employees joining the University from a State Govt./State University shall continue to be placed before the Establishment Committee and the BOM, as per the specific provisions under Clause 6(ii) of Statute 23.

ITEM NO. 2 TO CONSIDER THE LIFTING OF PROBATION AND CONFIRMATION OF TEACHERS/ACADEMIC STAFF OF THE UNIVERSITY

EC 67.2.1 The item was taken up for consideration. It was clarified that in respect of these cases of Teachers & Academics, the Assessment Reports of the concerned Directors of Schools/Divisions have been obtained and found satisfactory.

The Committee approved the proposal for lifting of probation and confirmation of the teachers / academics, as per details given in the **Appendix-1**, except of the case of Prof. Malti Mathur (because of non-availability of brief report on her performance). The case of Prof. Malti Mathur will be taken up in the next meeting of the Committee.

ITEM NOS. 3 TO CONSIDER UPGRADATION OF THE POST OF JUNIOR ENGINEER (AUTOMOBILES) TO THAT OF ASSISTANT ENGINEER (AUTOMOBILE) IN THE PAY BAND-III OF RS.15600-39100

EC 67.3.1 The Item was deferred.

ITEM NO.4 TO CONSIDER THE REQUEST OF SHRI LALIT KUMAR, EX. DATA ENTRY OPERATOR FOR COUNTING OF PAST SERVICE FOR THE PURPOSE OF PENSIONARY BENEFITS IN IGNOU

EC 67.4.1 The Committee considered the proposal and similar other proposals vide Item Nos.5 & 14. The Member-Secretary apprised the Committee of the provisions under Statute 23, Clause 6(i) & (ii) regarding counting of past services rendered by employees for the purpose of combined pensionary benefits in IGNOU from Central Govt./Central Universities/Autonomous Bodies as well as the State Govt. employees and the employees of State Universities. He cited the Department of Pension & Pensioners Welfares OM No.28/30/2004-P&P.W(B) dt.26.7.2005 read with the OM No.28-30/2004-P&PW.(B) dt.28.10.2009 which provides that the employees who entered into or rendered service in Central Government / Central Autonomous Body / State Government / State Autonomous Body on or before 31.12.2003 and who were governed by old pension scheme will continue to be governed by the same pension scheme if such employees submit technical resignation on or after 1.1.2004 to take up new appointment on joining IGNOU.

So far as benefits of counting of past service rendered by an employee of Central Government / Central University / Autonomous Body of Central Government and State Government / State University are concerned, the same are counted towards pensionary benefits in IGNOU in terms of Clause 6 (i) of Statute 23. He further informed that only in respect of counting of past service rendered in State

Government / State University, the matter be put up to the Board of Management as Clause 6 (ii) of Statute 23 specifically provides that the Board of Management of the University shall be the sole judge in judging the public interest in such cases.

Er. R.K. Gupta, Member, Estt. Committee observed that the Establishment Committee is only an extended arm of the Board of Management to consider the cases on behalf of the BOM. If such matters are not under the purview of the Board of Management as per Statute 6A, as has been emphasized in several meetings of the Board, then the same cannot be deliberated by the Establishment Committee as well and therefore, be decided as per the Govt. of India Rules/Statutes of the University with the approval of the Competent Authority. The Estt. Committee agreed with the views of the Member.

EC 67.4.2 The Committee noted that there are specific rules of Govt. of India and the statutory provisions under the IGNOU Act and recommended that the matters of counting of past services of the staff may be dealt administratively, in future. The Committee further recommended that such matters need not be brought before the EC/BOM and decided administratively by the Competent Authority.

ITEM NO. 5 TO CONSIDER THE REQUEST OF SHRI SANTOSH SINGH, DATA ENTRY OPERATOR FOR COUNTING OF PAST SERVICE FOR THE PURPOSE OF PENSIONARY BENEFITS IN IGNOU

EC 67.5.1 The Item was considered & decided along with Item No.4 above.

ITEM NO. 6 TO CONSIDER THE CASE OF DR. K. TAMILMANNAN, READER IN MECHANICAL ENGINEERING, SOET FOR HIS ADMISSION TO G.P.F. SCHEME

EC 67.6.1 The Item was considered along with similar proposals vide Item Nos.7, 8, 9, 11 & 13. The Committee approved the request of Dr. K. Tamilmannan for admission to GPF as per the Rules on the subject. The Committee, however, decided that in future cases of admission to the G.P.F. Scheme be examined and decided administratively, following the Govt. of India Rules/DOPT guidelines vide OMs dt.26.7.2005 and 28.10.2010 on the subject.

ITEM NO. 7 TO CONSIDER THE CASE OF MRS. ASHA YADAV, LECTURER, SCHOOL OF VOCATIONAL EDUCATION AND TRAINING (SOVET) FOR HER ADMISSION TO G.P.F. SCHEME

EC 67.7.1 The Item was considered & decided along with Item No.6 above.

ITEM NO. 8 TO CONSIDER THE CASE OF DR. T.R. SATHYAKEERTHY, ARD RC- TRIVANDRUM FOR HIS ADMISSION TO G.P.F. SCHEME

EC 67.8.1 The Item was considered & decided along with Item No.6 above.

ITEM NO. 9 TO RATIFY THE ACTION TAKEN BY VICE-CHANCELLOR FOR ADMISSION OF DR. RACHNA AGARWAL, LECTURER (SOVET) FOR HER ADMISSION IN G.P.F. SCHEME

EC 67.9.1 The Committee noted the action taken by the Vice-Chancellor in admitting Dr. Rachna Agarwal, Lecturer, SOVET to the admission in G.P.F. Scheme of the University, strictly as per the applicable Rules in the matter.

ITEM NO.10 TO RATIFY THE ACTION OF THE VICE-CHANCELLOR IN ACCEPTING THE RESIGNATION OF MRS. SANDHYA.N, RESEARCH OFFICER, STRIDE

EC 67.10.1 The Establishment Committee noted the action taken by the Vice-Chancellor in accepting the resignation of Mrs. Sandhya N., Research Officer, STRIDE.

ITEM NO.11 TO RATIFY THE ACTION TAKEN BY VICE-CHANCELLOR FOR ADMISSION OF DR. R.S.P.SINGH, READER (SOVET) FOR HIS ADMISSION IN G.P.F. SCHEME

EC 67.11.1 The Establishment Committee noted the action taken by the Vice-Chancellor in admitting Dr. R.S.P. Singh, Reader, SOVET to the admission in G.P.F. Scheme of the University, strictly as per the applicable Rules in the matter.

ITEM NO.12 TO CONSIDER REPORT OF THE COMMITTEE APPOINTED BY THE VICE-CHANCELLOR TO EXAMINE THE CASES/MATTER FOR PROMOTION OF ACADEMIC STAFF UNDER CAREER ADVANCEMENT SCHEME OF THE UNIVERSITY

EC 67.12.1 The Item was taken up for consideration. The Member-Secretary informed the Committee that a Committee was constituted by the Board to examine the cases/matters for promotion of academic staff under Career Advancement Scheme (CAS) of the University at par with Teachers. The Committee has submitted its Report. The Establishment Committee noted the following recommended made by the aforesaid Committee:

- (1) The service rendered by Dr. Subhangi Vaidya as ARD be counted as qualifying service for the purpose of CAS in the IGNOU along with her service in the post of Lecturer.
- (2) To incorporate the following as sub clause No. (3) under clause (V) of Ordinance on Career Advancement for teachers.

“(3) Notwithstanding the provisions contained in sub clauses (1) and (2) above, the service rendered in an academic post in IGNOU shall be reckoned as qualifying service for the purpose of CAS along with the service rendered in a teaching post”.

EC 67.12.2 After detailed deliberations, the Establishment Committee was of the view that the service rendered by Dr. Subhangi Vaidya as Asst. Regional Director in the University should be counted at par with the service rendered by her as Lecturer/Assistant Professor and therefore, shall qualify for the purpose of CAS. However, the Establishment Committee was of the view that the recommendations to incorporate sub clause No. (3) under Clause (V) of Ordinance on Career Advancement made by the aforesaid Committee is infructuous and is, therefore, not necessary. A copy of the Report of the Committee is placed as **Appendix-2**.

ITEM NO.13 TO CONSIDER THE CASE OF DR. B. PRASAD BABU, ARD RC- VIJYAWADA FOR HIS ADMISSION TO G.P.F. SCHEME

EC 67.13.1 The Item was considered & decided along with Item No.6 above.

ITEM NO.14 TO CONSIDER THE REQUEST OF DR. GEETIKA S. JOHRY, ASSISTANT PROFESSOR, SCHOOL OF VOCATIONAL EDUCATION AND TRAINING (SOVET) FOR COUNTING HER PAST SERVICE FOR THE PURPOSE OF THE CAREER ADVANCEMENT UNDER CAS

EC 67.14.1 The Committee considered and approved the proposal for counting of the past services rendered by Dr. Geetika S. Johry, Assistant Professor, SOVET as Lecturer in Department of Commerce, Sri Aurbindo College, University of Delhi, from 18.10.2005 to 30.4.2009, for the purpose of Career Advancement in the University strictly in accordance with the provisions of the Career Advancement Scheme (CAS) adopted by the University.

ITEM NO.15 TO CONSIDER THE CASE OF LIFTING OF PROBATION AND CONFIRMATION OF GROUP-A OFFICERS

EC67.15.1 The Member Secretary informed that the probation in respect of Group-A officers (Eight) mentioned in the Agenda note are proposed to be lifted from the dates mentioned against each. It was clarified that since the proposal relates to the Group-A positions, this matter has been placed before the Establishment Committee. He further proposed for lifting of probation of Sh. Sandeep Kumar, DR and Sh. V.S. Patwal, DR, whose details/self-appraisals were also received during the meeting.

The Committee approved the proposal for lifting of probation of 10 Group-A Officers as per the details given in **Appendix-3**.

ITEM NO.16 TO CONSIDER THE LIFTING OF PROBATION AND CONFIRMATION OF TEACHERS/ACADEMIC STAFF OF THE UNIVERSITY

EC67.16.1 The Item was taken up with Item No.2 above.

The Meeting ended with a vote of thanks to the Chair.

(U.S. Tolia)
Member-Secretary

List of Teachers/Academics for lifting of probation & confirmation

S.No.	Name and Designation	Date of Joining	Date of completion of probation	Date of confirmation
1	Dr. Dinesh Chander Sharma Dy. Director	21.06.2011	20.06.2012	21.06.2012
2	Dr. Bujayalaxmi Mishra, Dy. Director	21.06.2011	20.06.2012	21.06.2012
3	Dr. K. Ramesh Dy. Director	29.06.2011	28.06.2012	29.06.2012
4	Dr. Bhavana Gulati Assistant Director	20.05.2011	19.05.2012	20.05.2012
5	Dr. Vandana Varma Assistant Director	23.05.2011	22.05.2012	23.05.2012
6	Dr. Praseetha Unnikrishnan Assistant Director	25.05.2011	24.05.2012	25.05.2012
7	Dr. Siby G. Netto Assistant Director	25.05.2011	24.05.2012	25.05.2012
8	Dr. Yasmin Assistant Director	03.06.2011	02.06.2012	03.06.2012
9	Oinam Jayalakshmi Devi Assistant Director	09.06.2011	08.06.2012	09.06.2012
10	Dr. Narendera Kumar Das Assistant Director	13.06.2011	12.06.2012	13.06.2012
11	Sh. Shekhar Suman Assistant Director	07.06.2011	06.06.2011	07.06.2012
12	Prof.M.S.Natawat Professor of Geography, SOs	18.07.2011	17.07.2012	18.07.2012
13	Dr.Asha Upadhyay, ARD RC, Chandigarh	20.05.2011	19.05.2012	20.05.2012
14	Dr.Ajay Behra, ARD RC, Shimla	20.05.2011	19.05.2012	20.05.2012
15	Dr.Raghavendra Tripathi, ARD RC, Jabalpur	18.05.2011	17.05.2012	18.05.2012
16	Dr.Harish Kumar Kewat, ARD RC, Jabalpur	12.05.2011	11.05.2012	12.05.2012
17	Dr.Sweta Singh, ARD, EDNERU	09.08.2011	07.08.2012	09.08.2012
18	Dr.Jagadamba Prasad, ARD RC, Guwahati	23.05.2011	22.05.2012	23.05.2012

19	Dr.LalCharliani, ARD RC, Gangtok	16.06.2011	15.06.2012	16.06.2012
20	Prof.Malati Mathur Professor of English, SOH	22.06.2011	21.06.2012	22.06.2012
21	Dr. Manoj Kumar Das Regional Director, RC-Delhi- III	31.5.2011	30.5.2012	31.5.2012
22	Dr.V. Girja Devi Regional Director, RC- Vijayawada	01.8.2011	31.7.2012	01.8.2012
23	Dr. Atur Rahman ARD, RC-Aligarh	29.6.2011	28.6.2012	29.6.2012
24	Dr.Shireesh Pal Singh ARD, RC-Bhopal	25.8.2011	24.8.2012	25.8.2012
25	Dr.Ajay Vardhan Acharya ARD, RC-Jodhpur	16.5.2011 (A/N)	15.5.2012	16.5.2012

List of Group-A Officers for lifting of probation & confirmation

S. No.	Name & Designation	Period of Probation		Whether the controlling officer has recommended for lifting of probation	Proposed date of lifting of probation	Remarks
		From	To			
1	2	3	4	5	6	7
1.	Sh. P.P. Singh Assistant Registrar	22.10.09	21.10.10	YES	21.10.10 (A/N)	_____
2.	Sh. S. Senthil Raj Assistant Registrar	20.11.09	19.11.10	YES	19.11.10 (A/N)	_____
3.	Sh. Anil Kumar Assistant Registrar	08.02.11	07.02.12	YES	07.02.12 (A/N)	_____
4.	Sh. Anand Kumar Assistant Registrar	03.01.11	02.01.12	YES	02.01.12 (A/N)	_____
5.	Sh. Nikhil Kant Assistant Registrar	03.03.11	02.03.12	YES	02.03.12 (A/N)	_____
6.	Ms. Rosamma George Assistant Registrar	17.04.08	16.04.09	YES	16.04.09 (A/N)	_____
7.	Sh. Z.F. Rehman Assistant Registrar	22.10.09	21.10.10	YES	21.10.10 (A/N)	_____
8.	Sh. D.K. Issrani Dy. Registrar	05.10.11	04.10.12	YES	04.10.12	_____
9	Sh. Sandeep Kumar Dy. Registrar	05.10.11	04.10.12	YES	04.10.12	_____
10	Sh. V.S. Patwal Dy. Registrar	05.10.11	04.10.12	YES	04.10.12	_____