MINUTES OF THE 110th MEETING OF THE FINANCE COMMITTEE, IGNOU HELD ON 07th JANUARY, 2026 AT 11.00 A.M. THROUGH HYBRID MODE.

The following were present:-

1.	Prof. Uma Kanjilal	Vice-Chancellor, IGNOU	- Chairperson
2.	Prof. Ashok Sharma	Former VC, VMOU, Kota & Member, BOM, IGNOU	- Member
3.	Prof. Nita Mathur	Director, SOSS, IGNOU	- Member
4.	Shri Mrutyunjay Behera	Economic Advisor/JS, MoE	- Member
5.	Dr. Suman Kumar	Finance officer, JNU	- Member
6.	Shri Vivek Kumar	Under Secretary (IFD), MoE Representative of JS & FA, MoE	- Member
7.	Dr. J.D. Gangwar	Finance Officer, IGNOU	- Secretary

Prof.Ashok Sharma and Shri Vivek Kumar attended the Meeting through virtual mode. Prof.Jitendra Kumar Srivastava, Registrar (Admn.) was present in the meeting as 'Special Invitee'. Sh. Kamaldeep Singh Bhatia and Sh. Anil Kumar, Dy. Registrars were also present to assist the Committee.

The comments on the FC agenda items received on 06.01.2026 from DL Section and IFD, MoE (annexed) were placed before the Finance Committee for perusal and observations, if any.

The Secretary, Finance Committee welcomed the Chairperson and Hon'ble Members of the Committee and with the permission of the Chair, presented the following agenda items for consideration and approval of the Finance Committee:

FC 110.1: To confirm the Minutes of 108th & 109th Meetings of the Finance Committee and to report the Action Taken.

110.1.1 The Secretary presented the Action Taken Report on the minutes of the 108th & 109th meetings of the Finance Committee before the Finance Committee. The minutes of both the meetings were also placed for the confirmation of the same.

110.1.2 The Committee confirmed the Minutes of 108th & 109th meeting of the Finance Committee and noted the Action Taken Report thereof.

FC 110.2 To consider and approve the Audited Annual Accounts of the University for the Financial Year 2024-25.

110.2.1 The Secretary apprised the Finance Committee that the unaudited Annual Accounts for the financial year 2024-25 were considered by the Finance Committee (FC) in its 109th Meeting held through circulation and subsequently approved by the Board of Management (BoM).

The Secretary, FC apprised the Committee that Annual Accounts 2024-25 have been audited by the CAG under Section 29(l) of IGNOU Act and Separate Audit Report (SAR) has been received. The audited Annual Accounts of the

University along with SAR were placed before the Committee. The Secretary, FC explained the trends in income and expenditure under various major heads.

110.2.2 In view of the time schedule prescribed for presenting the Audited Annual Accounts to Govt. of India, the Secretary, FC requested the Committee to approve the Annual Accounts 2024-25. The Committee accorded its approval on the Annual Accounts 2024-25 and directed that the audited Annual Accounts along with the Audit Report be submitted to the MoE after approval of the Board of Management.

FC 110.3 To consider the Revised Estimates (RE) 2025-2026 and Budget Estimates (BE) 2026-27.

110.3.1 The Secretary, FC informed that in accordance with Statute 11(6) of the Statutes of the University, the Financial Estimates are to be placed before the Finance Committee for consideration and thereafter to be submitted to the Board of Management for approval.

110.3.2 The Secretary, FC explained the Finance Committee that the expenditure of the University is being met from two sources i.e. Revenue from Internal Resources and the Grant from MoE. Accordingly, the Budget Estimates (Revised Estimates 2025-26 and the Budget Estimates 2026-27) of the University have been summarized and presented in the table below:

(Rs. in crore)

S. No.	Object Head (OH)	Budget Estimates 2025-26	Revised Estimates 2025-26	Budget Estimates 2026-27	Fund Source
1.	OH-31 General Expenditure (other than Capital & Salary)	822.07	842.02	822.79	Grant from MoE / Internal Resource Generation
2.	OH-35 Creation of Capital Assets	82.52	82.30	82.30	Grant from MoE / Internal Resource Generation
3.	OH-36 Salaries (including other components)	609.66	566.66	613.61	Internal Resource Generation
	Sub total	**1514.25**	**1490.98**	**1518.70**	
	HEFA Loan	50.00	10.00	30.00	HEFA Loan
	Grand total	**1564.25**	**1500.98**	**1548.70**	

The projected funds/revenue are given in the table below:

(Rs. in crore)

S.No.	Fund Source	RE 2025-26	BE 2026-27
1.	Internal Resource Generation	1343.98	1358.70
2.	Grant from MoE	147.00	160.00
3.	HEFA Loan	10.00	30.00
	Grand Total	**1500.98**	**1548.70**

110.3.3 The Secretary, FC apprised the Committee that the Revised Estimates 2025-26 have been made operational w.e.f. 01.10.2025 due to functional requirements.

110.3.4 The Committee, after detailed deliberations, accorded its approval on the RE 2025-26 and BE 2026-27 and recommended the same for placing before the Board of Management for its consideration and approval.

FC 110.4 **To report Appropriation Account for the period 2024-25.**

110.4.1 The Secretary, FC apprised that as per Rule 10(1) of Chapter IV of the Financial Code, a statement called 'Appropriation Account' of the actual expenditure of the University, during the preceding financial year as compared with the budget provisions for that year shall be prepared by the Finance Officer in the prescribed form and shall be submitted to the Finance Committee. A similar statement shall be submitted in case of actual Receipts of the University during the preceding financial year as compared with the Budget Estimates for that year.

110.4.2 Accordingly, Appropriation details for the financial year 2024-25 showing a comparison of the Revised Estimates 2024-25 with the actual expenditure of 2024-25 indicating Variance and percentage of Variance for each sub head for all the Schools of studies, Centres, Divisions and Units, variance and the variance percentage reflecting the non-utilized part of the budget were placed before the Committee. A similar statement for actual Receipts with the Budget Estimates was also placed before the Committee for its consideration.

110.4.3 The Finance Committee accorded its approval on the Appropriation Account for the FY 2024-25.

FC 110.5 **To report the re-appropriation of funds during 2024-25.**

110.5.1 The Secretary, FC apprised the Committee that due to operational exigencies, there have been cases of some re-appropriations of fund from one head to another head in the budget during the period 2024-25 on the request of some of the Schools/Divisions/Centers/Units. These re-appropriations were needed to facilitate the activity of the University and were done within the delegated financial powers of the Vice chancellor/ Finance Officer. As a result of continuous efforts made by the University the re-appropriation are kept at minimum level.

110.5.2 The Finance Committee accorded its approval on the re-appropriation of funds made by the University during the financial year 2024- 25.

FC 110.6 **To present the status of pending audit paras.**

110.6.1 The Secretary informed the Committee that the Transaction Audit for the year 2024-25 has been conducted and review of the outstanding paras has been done by the audit party during the Transaction Audit. 09 number of previous outstanding audit paras were settled.

The status of outstanding paras as per Inspection Report issued by DGA(CE) from time to time is as under:

Sl. No.	Period of Inspection Report	Opening Balance of Outstanding paras	Para settled	Balance of old outstanding paras	New Paras Added	Closing Balance of Outstanding Paras
1.	2020-21	64	17	47	09	56
2.	2021-22	56	35	21	15	36
3.	2022-23	36	06	30	-	30
4.	2023-24	30	08	22	12	34
5.	2024-25	34	09	25	17	42

110.6.2 The Committee noted the progress and directed that effective steps may be taken to settle at least first 07 paras presented in the annexure. These paras pertain to the audit of the financial year 2014-15 to 2017-20 and status be reported in the next meeting. Committee also desired that monitoring on regular basis be ensured to settle the remaining outstanding audit paras.

FC 110.7 To ratify the enhancement in the Sitting Fees payable to the external experts invited for meetings of various Authorities/ Sub-Committees.

110.7.1 The Secretary, FC apprised the Committee that the sitting fee payable to the outside experts attending various meetings of the authorities defined under Section 16 of the IGNOU Act and other sub-committees/expert committees etc. was last revised in the year 2009.

The issue of enhancement of the sitting fee was taken up in the year 2021with a proposal for revision of fee to Rs.5000/- and Rs.3000/- for statutory committees and other committees respectively by enhancing it from Rs.3000/- and Rs.2000/- respectively and the same was placed before the 102nd meeting of the Finance Committee. However, the Finance Committee deferred the proposal.

110.7.2 The FC was apprised that the University Grant Commission (UGC) has issued an Office Memorandum vide No.21-1/2015(FD-I/B) dated 16.07.2024 enhancing the TA and Sitting Fee payable to official and non-official members/experts of the UGC. In consonance with the UGC's OM, the University vide its notification dated 10.02.2025 has revised sitting fee rates as given below:

	Members/Experts invited for meetings	**Revised rate of Sitting Fees payable to the external members**
1	External members of the authorities defined under Section 16 of the IGNOU Act.	Rs.5000/- (for one session/meeting) per day, Rs.8000/- (for more than one session/meeting) per day.
2	External Experts/Members other than those under Section 16 of the IGNOU Act like Selection Committees/Expert Committees.	Rs.3000/- for a meeting per day.

110.7.3 The Secretary, FC requested the Committee to accord approval on the revised rates adopted by the University as above.

110.7.4 The Finance Committee accorded its approval on the revised rates on sitting fee notified by the University.

FC 110.8 To consider and approve setting up of Incubation Centre at IGNOU Hqrs. and Innovation Hubs at RCs.

110.8.1 The proposal of setting up of Incubation Centre at IGNOU Hqrs and Innovation Hubs at RCs as submitted by NCIDE, IGNOU was presented before the FC.

110.8.2 Dr. Jyotsna Dikshit, Director, NCIDE was invited for making a presentation on the proposal. She explained the proposal in detail.

110.8.3 During the deliberations, the representative of the IFD, MoE suggested that a comparative statement with other universities may be presented. The other members of the Finance Committee were of the view that such comparison is not possible and neither it is desirable as IGNOU has unique structure and it is the only open university which is moving to align its research initiatives with the national start up policy. Director, NCIDE explained that the entire proposed expenditure is going to be incurred in phases and it wouldn't cost any undue burden on the University. She also explained that after establishment of these incubation centres, the University will become eligible to receive grants under Atal Innovation Mission which will prove to be an invaluable resource generation for University's research initiatives.

110.8.4 Considering the above, the Finance Committee accorded its approval on the proposal.

FC 110.9 To consider and approve enhancement of Development Fee component of the University Fee.

110.9.1 The Secretary, FC apprised the Committee that with the approval of the Finance Committee (104th FC meeting dated 01.11.2022), the University had started charging of Development Fee from the newly admitted students. This fee was kept as Rs.200/- per student at the time of fresh registration only. This fee is kept in dedicated University Development Fund (UDF) account and to be utilized mainly for infrastructural requirement of the University.

110.9.2 The fee rationalization committee constituted by the Vice-Chancellor has recommended enhancement of UDF from Rs.200/- to Rs.400/- which has been implemented from the admission cycle July 2025. In this regard, a notification No. 80 A dated 16th May 2025 has already been issued by Planning & Development Division with the approval of the Competent Authority.

110.9.3 The item was placed in the 72nd meeting of APC held on 4th July 2025 vide item No. 72.13. The committee noted and recommended that the item may be placed in the Finance Committee for ratification.

110.9.4 The Finance Committee was, therefore, requested to consider post-facto approval on the enhancement of the University Development Fee.

110.9.5 The Finance Committee, after due consideration, accorded its approval on the proposal.

FC 110.10 To consider and approve bifurcation of academic program fee in two components.

110.10.1 The Secretary, FC apprised the committee that presently the academic program fee does not alienate study material component. Due to this reason, in case of fee waiver, cost of study material/SLMs is also waived off which is required to be recovered from the learners otherwise. Similarly, in case of withdrawal of admission by a student, refund of full program fee is claimed by the student

even in cases their study materials are dispatched. Therefore, there was a need to alienate cost of study material from the academic program fee.

110.10.2 The 51st meeting of the Planning Board held on 18th December, 2024 recommended that a Committee may be constituted to formulate the Policy in connection with the necessity of bifurcation of academic program fee into different components for each academic program.

110.10.3 A Committee was constituted by the Competent Authority vide Notification No.73 vide F.No. IG/P&DD/PB-51/25/1937 dated 4th February, 2025 to review and assess different components of Fee. The Committee deliberated and made the following recommendations on bifurcation of fee of academic programs:

1) All the academic programmes on offer in a particular financial year may be treated as a single cost centre for analyzing revenues and expenditures of the University.

2) The existing fee structure of IGNOU consists of three components i.e. Development fee, Registration fee and Program fee. These three components are exclusive and non-overlapping. The committee deliberated on bifurcation of third component i.e. Program fee to draw cost components of printed study materials and allied services. 15% of the cost of the Program fee may be ascribed as the cost of 'Study material and allied services'. The allied services include expenditure of MPDD on printing, inventorying and dispatching along with other services offered by EMPC.

110.10.4 While recommending the above, the Committee referred the Report of the committee which was constituted for developing a Policy for Implementation of Online/Digital Learning Materials for IGNOU. by the Board of Management in its 130th Meeting held on 8th September 2018.

110.10.5 The recommendation of the Committee was placed in the 72nd meeting of APC held on 4th July 2025 vide item No. 72.12. The committee approved the proposal on bifurcation of fee in different components and recommended that the item may be placed in the Finance Committee for their consideration and approval.

110.10.6 The Finance Committee, after due consideration, accorded approval on the bifurcation of the academic program fee in two components as proposed.

FC 110.11 To consider and Approve payment norms for undergraduate programmes of the University.

110.11.1 Prof. V.V. Subrahmanyam, Director, Planning & Development Division (P&DD) was invited to present this agenda item before the Finance Committee. He explained the proposal in detail.

110.11.2 Director, P&DD apprised the Committee that a Committee to make recommendations for the payment norms for M.Sc. programs launched by School of Sciences was constituted by the Competent Authority. The Academic Council in its 83rd meeting held on February 18, 2025 recommended that a similar exercise be carried out by the Committee in respect of Undergraduate Programs having compulsory lab component. The meeting of the committee was held on 20th June 2025.

The committee deliberated on the matter and made the following recommendations:

1) The payment norms may be as per the credits and will be discipline based for the laboratory courses;

2) The payment norms for consumables may be applicable only for programs which have consumables in the lab courses;

3) It was observed that the costs of chemicals and equipment have increased substantially over the years. Therefore, the committee recommended to revise the rates of consumables by 25% for lab courses of the programs involving consumption of chemicals such as Chemistry, Biochemistry, Botany and Zoology.

4) The committee recommended to revise the rates of consumables by 20% for lab courses of the programs involving relatively less consumables such as Physics, Geography and Geology. The recommended revised rates are as listed in Table A.

Table A: Consumables (Amount in Rupees)

Discipline offered in B.Sc. Programs	Existing rates for (per student)	Proposed revised rates (per student)	Duration	Total Credit	Remarks
Biochemistry	600/-*	750	1 Week	2	*25% enhancement recommended on existing rates of B.Sc. (Hons.) Biochemistry as per notification issued on 12th November 2021*
Chemistry	1200*	1500	1 Week	2	*25% enhancement recommended on existing rates for Chemistry courses of B.Sc. program as per notification issued on 13th February 2018
Life Sciences (Zoology and Botany)	600#	750/-	1 Week	2	#25% enhancement recommended on existing rates for Life Sciences (includes both Botany and Zoology) courses for 4 Credit @ ₹ 1200/- of B.Sc. program as per notification issued on 13th February 2018
Physics	375#	450/-	1 Week	2	#20% enhancement recommended on existing rates for Physics courses (4 Credit @₹ 750/-) of B.Sc. program as per notification issued on 13th February 2018
Geography	100#	120/-	1 Week	2	# 20% enhancement recommended on the existing rates for B.Sc. courses as per notification issued on 12th November 2021.
Geology	375#	450/-	1 Week	2	#As the nature of experiments of Geology courses are same as that of Physics courses. Existing rates for Physics courses (4 Credit @₹ 750/-) of B.Sc. program as per notification issued on 13th February 2018 may be applicable.

The Committee further recommended that:

1) For the disciplines of Agriculture, Food Safety and similar disciplines such as Home Science, the rates for consumables may be same as that of Life Sciences disciplines (Botany and Zoology).
2) For the discipline of Psychology, the rates for consumables may be the same as that of Geography.
3) For the computer-based lab courses in the Programs having software-based labs, the payment norms may be as per the University norms for BCA program.
4) The lab hiring charges, remuneration for lab attendant and lab assistant may be uniform for all the laboratory courses across all the undergraduate programs of the University having lab component. The lab hiring charges, remuneration for lab attendant and lab assistant are recommended to be revised by 30% for all the laboratory courses, as given in Table B below.

5) The batch for conducting practical will be around 20. The norms of ideal batch size may be relaxed for remote and disadvantage areas. As was earlier the case, the second counsellor maybe appointed after a batch of 14 students.

Table- B: Lab hiring and remuneration **(Amount in Rupees)**

	Existing rates as per notification dt. 13.02.2018	**Proposed revised rate**
Lab Hiring (per day)	660/-	850/-
Lab Assistant (per session)	275/-	360/-
Lab Attendant (per session)	192.5/-	250/-

The item was placed in the 72nd meeting of APC held on 04th July 2025 vide item No. 72.18 and the committee recommended to place the same before the Finance Committee.

110.11.3 The matter was accordingly placed before the Finance Committee for consideration and approval.

110.11.4 The Finance Committee, after due consideration, accorded approval on the proposal with the observation that proportionate increase in the lab charges/practical exam fee from the concerned students may be made to ensure that proposed increase in lab charges does not create extra burden on the University finances.

FC 110.12 To formulate a policy for determination of payment norms prior to new programme launch.

110.12.1 Director, P&DD presented the agenda item in detail and apprised the Finance Committee that IGNOU utilizes the laboratory infrastructure of different higher education institutions through the study centres established therein and as per the MoU / MoA with the institution. These laboratory facilities are required for programs of IGNOU which have a compulsory lab component.

In this regard a committee was constituted vide notification No. 72 dated 29th November 2024 issued by Planning and Development Division to recommend the payment norms for the M.Sc programmes in different disciplines having practical components/courses. This includes the fixation of laboratory hiring

charges, consumables charges (per learner, per 2/4 credit lab course), batch size for practical sessions and other charges wherever necessary:

1. MSCCHEM - Master of Science (Chemistry)
2. MSCANCHEM - Master of Science (Analytical Chemistry)
3. MSCBCH - Master of Science (Biochemistry)
4. MSCZOO- Master of Science (Zoology)

The first meeting was held on 12th December 2024 and the matter was placed in the 51st meeting of Planning Board held on 18th December 2024. The committee made the following recommendations in its first meeting on 12th December 2024.

- The payment norms will be as per the credits (2/4) and will be discipline based for the laboratory courses;
- The payment norms for consumables will be applicable only for programmes which have consumables in the lab course;
- The committee recommended to revise the lab consumable rates by 30% for the programmes listed in Table A.
- The committee recommended to revise the lab hiring, lab attendant and lab assistant charges by 30% for all the laboratory courses which will be uniform across the University listed in Table B;
- The batch for conducting practical will be around 20. The norms of ideal batch size may be relaxed for remote and disadvantage areas. As was earlier the case, the second counsellor maybe appointed after a batch of 14 students.
- The proposed rates for M.Sc. (Chemistry) and M.Sc. (Biochemistry) programs are mentioned in Table A on the following page:

Table A: Consumables

Discipline/Courses offered in B.Sc. programme in old scheme	Existing rates for BSc courses(in Rupees)	Proposed revision by 30% for M.Sc. programmes (in Rupees)	Duration	Total Credit	Remarks
Chemistry (CHE-3L, 7L and 8L)	1200*	1600	1 week	2	*Existing rates for BSc courses as per notification issued on 13th February 2018
Chemistry (CHE-11L & 12L)	2200*	2900	2 Weeks	4	
M.Sc. (Biochemistry) (MSCBCH)	New Programme	2900	2 Weeks	4	New Programme

Table B: Lab hiring, Lab assistant and Lab attendant.

Lab Hiring charges proposed in the table below will be the same across all the programs having Lab courses.

	Existing rates as per notification issued on 13.02.2018 (in Rs.)	Proposed revision by 30% (in Rs.)
Lab Hiring (per day)	660/-	850/-
Lab Assistant (Per Session)	275/-	360/-
Lab Attendant	192.5/-	250/-

The recommendations were placed in the 51st Planning Board held on 18th December, 2024. After detailed deliberations, the Board referred back the item to relook into the revised fee structure proposed for various programmes and consider other proposals for lab fee also.

The second meeting of committee was held on 16th January 2025 and the committee deliberated on the concerns raised by the programme coordinator of M.Sc. (Zoology) and the proposal of School of Agriculture. The Committee recommended the following:

1) The recommendations as mentioned in Table A and Table B stand as it is barring the programmes offered by Life Sciences discipline of SOS, i.e. M.Sc. (Zoology). The fee structure of the M.Sc. (Zoology) programme for review was referred to the fee rationalization committee.

2) The proposed rates of the consumables for M.Sc. (Zoology), M.Sc. (Physics), M.Sc. (Geo.) and M.Sc. (Agriculture) as recommended in the meeting are as follows (Table C):

Table C: Consumables

Discipline/Courses offered in B.Sc. programme in old scheme	Existing rates for BSc courses (in Rupees)	Proposed revision by 20% for M.Sc. programmes (in Rupees)	Duration	Total Credits	Remarks
M.Sc. (Zoology)	New Programme	2000/-	2 weeks	4	New Programme
Physics (PHE-3L, 8L, 12L)	750/-*	900/-	2 weeks	4	*Existing rates for B.Sc. courses as per notification issued on 13 February 2018
Geography courses	200/-*	240/-	2 weeks	4	*Existing rates for B.Sc. courses as per notification issued on 12/11/2021
M.Sc. (Agriculture) *	New Programme	1500/-	2 weeks	4	New Programme
		750/-	1 week	2	

***M.Sc. (Agriculture) is M.Sc. (CFT) programme**

- For the computer-based lab courses in the Programmes like M.Sc. (Geoinformatics), M.Sc. (Applied Statistics), M.Sc. (Physics), M.Sc. (Geography), M.Sc. (Mathematics with Applications in Computer Science) and other such programmes having software-based labs maybe applicable as per the University norms for MCA programme.
- The Seminar evaluation charges for Lab courses across the University should be a component of the project evaluation as per the University norms.

110.12.2 The agenda item was placed in the 83rd meeting of Academic Council held on 18th February 2025. The committee approved the proposal for formulation of a policy for determination of the payment norms prior to launch of those programme of the university which have a compulsory lab component and referred the same for consideration of the Finance Committee being financial matter.

The item was placed in the 72nd meeting of APC held on 4th July 2025 vide item No. 72.11. The committee has approved the policy for determination of payment norms prior to programme launch by a Joint committee of the officials of the University and recommended to place the same before the Finance Committee.

110.12.3 The matter was accordingly placed before the Finance Committee for consideration and approval.

110.12.4 The Finance Committee, after due consideration, accorded approval on the proposal subject to the condition that actual cost recovery to be factored in the program fee of the proposed programs.

FC 110.13 To report the scheme of fee support to the IGNOU students belonging to SC/ST categories seeking fresh admissions and re-registration in July 2025 admission cycle under DAPSC/ST grants.

110.13.1 The Secretary, FC apprised the Finance Committee that a part of MoE grant is earmarked as SC/ST component. IGNOU has been using this amount on the student welfare in form of fee waivers to SC/ST students. A committee was constituted on by the Vice Chancellor to ensure judicious utilization of this component of the grant and to propose policies, guidelines and to monitor utilization of the grants under the SCSP/TSP (now DAPSC/ST) Scheme. Constitution of this committee was notified vide Notification No. 68 dated 30th August 2024 and Notification No. 77 dated 21st April 2025.

Based on the recommendation of this committee, the Vice Chancellor had accorded approval on the following recommendations of the committee for extending the benefit of fee waiver to SC/ST under DAPSC/ST grants for July 2025 admission cycle.

For Fresh Admissions

1) The benefits of the financial support to SC/ST students will be to the extent of 50% of the programme fee of **Bachelor of Arts (BAM), Bachelor of Commerce (BCOMF) and Bachelor of Science (BSCM)** for July 2025 admission cycle.
2) All SC/ST students availing financial support shall be required to pay a non-refundable Registration fee as applicable for admission in July 2025 cycle.
3) All SC/ST students availing financial support shall be required to pay the University Development Fee as applicable.
4) The Annual family income of fresh applicants from all sources should not exceed ₹2.5 lakh during the last financial year (FY 2024-25) as per

Government of India norms. Fresh applicants should submit income certificate issued by the Revenue Officers (Tehsildar/SDM/ADM/DM as the case may be) of the domicile State of the student concerned.

5) The student shall be required to upload Caste Certificate issued by the Revenue Officers (Tehsildar/SDM/ADM/DM as the case may be) of the domicile State of the student concerned.
6) The income and caste certificate should be digitally verifiable.
7) DEB-ID is mandatory.
8) The financial support shall be applicable to only those SC/ST students who are not availing the benefit of any other scholarship scheme of any Central/State Government/other Government agency. An affidavit to this effect shall be provided by the student concerned.

For Re-Registering Students

SC/ST students who were given exemption of fee during fresh admission shall be eligible for financial support to the extent of 50% of the programme fee for **Bachelor of Arts (BAM), Bachelor of Commerce (BCOMF) and Bachelor of Science (BSCM)** while re-registering in July 2025 cycle.

The financial support shall be restricted to the amount of grant-in-aid received from the MoE. SRD shall implement the scheme accordingly.

A notification No. 81 dated 22nd May 2025 has been issued by Planning and Development Division to implement the above scheme. The item was placed in the 72ndmeeting of APC held on 04th July 2025 vide item No. 72.8. The committee recommended to place before the Finance committee meeting for consideration/ratification.

110.13.2 The matter was accordingly placed before the Finance Committee for consideration and approval.

110.13.3 The Finance Committee, after due consideration, accorded approval on the proposed subject and directed that the mechanism for academic performance monitoring of the beneficiaries be put at place in accordance with the conditions stipulated in the DAPSC/ST scheme of the GoI.

FC 110.14 To report the rationalization of fee of academic programmes w.e.f. July 2025 and January 2026 admission cycle.

110.14.1 The Secretary, FC apprised the Finance Committee that a Committee was constituted vide Notification F.No. IG/P&DD/Notification/2022/767 dated 6th December 2022 to deliberate and discuss the revision of fee, rationalization and marketability of IGNOU's academic programmes and the committee in its meeting dated 25.04.2025 has made the following recommendations for the academic cycle July 2025 and January 2026 :

1) To rationalize the fee for 185 out of about 331 programmes on offer. In the 185 programmes for which fee rationalization is recommended, there are 43 UG Programmes, 60 PG Programmes, 27 PG Diploma Programmes, 14 Diploma Programmes and 41 Certificate Programmes. The fee recommended shall be applicable for July 2025 and January 2026 admission cycles.

2) The fee rationalization recommended for ODL programmes shall be applicable to the corresponding Online programmes also, to maintain parity.
3) To rationalize the fee of Diploma/PG Diploma programmes leading to lateral entry, by aligning their fee with the first-year fee of the corresponding UG/PG programme.
4) To revert back the fee structure of MA (Journalism and Mass Communication offered in Tamil (MAJMCT). The Academic Council at its 79th meeting decided to reduce the programme fee to ₹6000/- per year w.e.f. January 2023 with a view to popularizing the programme in Tamil. The reduction was done for a period of two years. However, the reduction in fee has not resulted in the enhancement of enrolment in the programme. Hence the recommendation.
5) To attempt to progressively bring the fee of the programmes of similar nature at the same level within a fee band.
6) To enhance the University Development fee from ₹200/- to ₹ 400/-. As per the existing practice, Development fee shall apply to all programmes, including professional programmes with entrance test and merit-based programmes, and shall be charged at the time of admission only.
7) To continue charging the non-refundable Registration fee at its present level.

A notification No. 80 dated 16th May 2025 has been issued by Planning and Development Division for implementation of the above recommendations. This item was placed in the 72nd meeting of APC held on 04th July 2025 vide item No. 72.9 and the committee recommended to place the same before the Finance Committee.

110.14.2 The matter was accordingly placed before the Finance Committee for consideration and approval.

110.14.3 The Finance Committee, after due consideration, accorded approval on the proposed rationalization of the fee.

FC 110.15 To report the rationalization of fee of skill-based programmes duly approved by the National Skill Qualification Committee (NSQC).

110.15.1 Director, P&DD presented this agenda item before the Finance Committee and apprised that the Planning & Development Division received a communication from School of Vocational Education and Training (SOVET) on January 6 and January 7, 2025 respectively, that the three qualifications have been approved by National Skill Qualification Committee (NSQC). IGNOU has been recognized as the awarding body (AB-Dual) for a period of three years as per the communication dated December 22, 2023 received from NCVET.

The fee rationalization committee meeting was held on 3rd April 2025 to propose the fee of skill-based programs/courses duly approved by the NSQC.

These details of the programs/courses and fee recommended for these programs are given in the table below:

S. No.	Sector	Name of the programme/course	No of credits		NSQF level	Type (Qualification / NOS/MC)	Proposed Fee (in Rs.)
			Theory	Practical			
1.	Health Care	Nurse Manager	16	4	5.5	Qualification	8,000/-
2.	Health Care	Emergency - health Care	16	4	5.5	Qualification	5,000/-
3.	Environmental Science	Fundamentals of Plastic Waste Management	04	-	4.4	NOS/-	1,500/-

The committee approved the fee of skill-based programmes and P&DD issued the notification No. 75 dated 15th April 2025 with the approval of the Hon'ble Vice Chancellor. The item was placed in the 72nd meeting of Academic Program Committee (APC) held on 4th July 2025 vide item No. 72.10 and the committee recommended to place the same before the Finance Committee.

110.15.2 The matter was accordingly placed before the Finance Committee for consideration and approval.

110.15.3 The Finance Committee, after due consideration, accorded approval on the proposal.

The meeting ended with thanks to the Chair.

(Dr.J.D.Gangwar)
Secretary, Finance Committee

डॉ. जे. डी. गंगवार / Dr. J. D. Gangwar
वित्त अधिकारी / Finance Officer
इ.गाँ.रा.मु.वि., मैदान गढ़ी, नई दिल्ली-110068
IGNOU, Maidan Garhi, New Delhi-110068

7/1/26
(Prof. Uma Kanjilal)
Chairperson, Finance Committee

आचार्य उमा कांजीलाल
Prof. Uma Kanjilal
कुलपति, इग्नू
Vice-Chancellor, IGNOU

Annexure-1 Speed Post Upload mail

F. No. 5-16/2024-DL
Government of India
Ministry of Education
Department of Higher Education
Distance Learning Division
*****

216-D Wing, Shastri Bhawan
New Delhi, Dated: 06.01.2026

To,

The Finance Officer,
Indira Gandhi National Open University,
Maidan Garhi,
New Delhi - 110 068.

Subject: 110th Meeting of the Finance Committee of IGNOU scheduled to be held on 07.01.2026 - regarding.

Sir,

I am directed to refer to your letter dated 31.12.2025 on the subject cited above and to state that the views/comments of the MoE on the Agenda Items of the 110th meeting of the Finance Committee of IGNOU are as under:

Item No.	Subject	Comments of the Ministry*
1	To confirm the Minutes of 108th & 109th Meetings of the Finance Committee and to report the Action Taken.	May be considered
2	To consider and approve the Audited Annual Accounts of the University for the Financial Year 2024-25.	May be considered subject to the condition that the preparation and presentation of the Annual Accounts for the year 2024–25 are strictly in accordance with the Revised Formats of Accounts for CEIs and the instructions/guidelines issued vide MoE's letter No. 29-41/2012-IFD

o/c

		dated 17.04.2015, these accounts may be recommended for approval. The unutilized GIA and interest earned on the Government grant may be deposited into the Government account at the earliest.
3	To consider the Revised Estimates (RE) 2025-2026 and Budget Estimates (BE) 2026-27.	May be considered
4	To report Appropriation Account for the period 2024-25.	May be noted and the University must ensure adherence to the GFR and guidelines of Govt. of India in the matter.
5	To report the re-appropriation of funds during 2024-25.	May be noted and the University must ensure adherence to the GFR and guidelines of Govt. of India in the matter.
6	To present the status of pending audit paras.	IGNOU should take all out efforts to dispose of all the pending audit paras.
7	To ratify the enhancement in the Sitting Fees payable to the external experts invited for meetings of various Authorities/ Sub-Committees.	May be noted and the University must ensure adherence to the UGC's guidelines in the matter.
8	To consider and approve setting up of Incubation Centre at IGNOU Hqrs and Innovation Hubs at RCs.	IGNOU is advised to complete the ongoing projects under HEFA before starting any new project.
9	To consider and approve enhancement of Development Fee component of the University Fee.	May be discussed in the meeting
10	To consider and approve bifurcation of university fee in three separate components.	May be discussed in the meeting
11	To consider and Approve payment	May be considered

	norms for undergraduate programmes of the University.	
12	To formulate a policy for determination of payment norms prior to programme launch by a Joint committee of the officials of the University.	May be discussed in the meeting
13	To report the scheme of fee support to the IGNOU students belonging to SC/ST categories seeking fresh admissions and re-registration in July 2025 admission cycle under DAPSC/STC grants.	May be noted and the University must ensure adherence to the guidelines of Govt. of India in the matter.
14	To report the rationalization of fee of academic programmes w.e.f. July 2025 and January 2026 admission cycle.	May be noted
15	To report the rationalization of fee of skill-based programmes duly approved by the National Skill Qualification Committee (NSQC)	May be noted and the University must ensure adherence to the guidelines of NSQC & NCVET in the matter.

Yours faithfully,

(Satyam Bharti)
Deputy Director (DL)

शिक्षा मंत्रालय, Min. of Education
RECEIVED
06 JAN 2026
Dr. Higher Educ
New Delhi

Annexure-2

No. 10-2/2016-IFD.pt
Government of India
Ministry of Education
Department of Higher Education
(Integrated Finance Division)

Shastri Bhawan, New Delhi
Dated the 6th January, 2026

To

The Finance Officer,
Indira Gandhi National Open University,
Maidan Garhi, New Delhi-110068

Subject: 110th Meeting of the Finance Committee of Indira Gandhi National Open University to be held on 7th January, 2026.

Sir,

Please refer to your e-mail dated 03.01.2026 on the above mentioned subject.

2. The following comments are made on the agenda items:

Item No	Agenda	Comments
1	To confirm the Minutes of 108th & 109th Meetings of the Finance Committee and to report the Action Taken.	Subject to strict compliance of the relevant Statutory provisions of the University and also strict compliance of the related Govt. of India Instructions and guidelines including those issued by the Central Vigilance Commission, the **minutes and action taken may be confirmed/ noted.**
2	To consider and approve the Audited Annual Accounts of the University for the Financial Year 2024-25.	May be considered for approval subject to the condition that all observations made by audit are strictly complied with by the University.
3	To consider the Revised Estimates (RE) 2025-2026 and Budget Estimates (BE) 2026-27.	Subject to the condition that the estimates are based on a realistic assessment of requirement of funds for the University and also subject to availability of funds with UGC, the proposal may be recommended for approval.
4	To report Appropriation Account for the period 2024-25.	May be noted after detailed discussion in the meeting as per relevant provisions of GFRs, 2017 and other relevant Government of India/ UGC instructions on the subject.

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5	To report the re-appropriation of funds during 2024-25.	May be noted after detailed discussion in the meeting as per relevant provisions of GFRs, 2017 and other relevant Government of India/ UGC instructions on the subject.
6	To present the status of pending audit paras.	Each para may be discussed in detail in the Finance Committee meeting. Pending Audit Paras may be settled as per GoI rules, in consultation with the office of DGACE. Further, reasons for non-settlement of long standing paras may be placed before FC.
7	To ratify the enhancement in the Sitting Fees payable to the external experts invited for meetings of various Authorities/ Sub-Committees.	May be discussed in the meeting as per relevant provisions of GFRs, 2017 and other relevant Government of India/ UGC instructions on the subject.
8	To consider and approve setting up of Incubation Centre at IGNOU Hqrs and Innovation Hubs at RCs.	May be discussed in the meeting as per relevant provisions of GFRs, 2017 and other relevant Government of India/ UGC instructions on the subject.
9	To consider and approve enhancement of Development Fee component of the University Fee.	May be discussed in the meeting as per relevant provisions of GFRs, 2017, and other relevant Government of India/ UGC instructions on the subject. Total financial implication involved may also be placed before FC.
10	To consider and approve bifurcation of University fee in three separate components.	May be discussed in the meeting as per relevant provisions of GFRs, 2017 and other relevant Government of India/ UGC instructions on the subject.
11	To consider and Approve payment norms for undergraduate programmes of the University.	May be discussed in the meeting as per relevant provisions of GFRs, 2017 and other relevant Government of India/ UGC instructions on the subject.
12	To formulate a policy for determination of payment norms prior to programme launch by a Joint committee of the officials of the University.	May be discussed in the meeting as per relevant provisions of GFRs, 2017 and other relevant Government of India/ UGC instructions on the subject.

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	Reporting Items	
13	To report the scheme of fee support to the IGNOU students belonging to SC/ST categories seeking fresh admissions and re-registration in July 2025 admission cycle under DAPSC/STC grants.	May be noted if as per approved norms/ guidelines.
14	To report the rationalization of fee of academic programmes w.e.f. July 2025 and January 2026 admission cycle.	May be noted if as per approved norms/ guidelines.
15	To report the rationalization of fee of skill-based programmes duly approved by the National Skill Qualification Committee (NSQC).	May be noted if as per approved norms/ guidelines.
16	Any other item with the permission of the Chair.	May be avoided.

3. **This issues with the approval of AS&FA, Ministry of Culture- link officer of JS&FA, Ministry of Education.**

Yours faithfully,

(Vivek Kumar)
Under Secretary to the Government of India
Tele.: 011-23384687
Email: vivek.kumar57@nic.in