

MINUTES OF THE 61ST MEETING OF THE FINANCE COMMITTEE HELD ON 12TH SEPTEMBER 2008 AT 3.00 P.M. IN THE BOARD ROOM, IGNOU CAMPUS.

The following were present:

- | | | |
|-----------------------------------|-------------------------|----------------|
| 1. Prof. V.N. Rajasekharan Pillai | Vice Chancellor | Chairman |
| 2. Prof. Omprakash Mishra | Pro Vice Chancellor | Member |
| 3. Prof. Parvin K. Sinclair | Pro Vice Chancellor | Special Member |
| 4. Sh. M.P. Gupta | Addl. Secretary (Retd.) | Member |
| 5. Prof. Manohar Lal | Director, SOCIS | Member |
| 6. Sh. R. Chauhan | Finance Officer | Secretary |

Sh. K. Laxman, Registrar (Admn.) attended as a Special Invitee.

Sh. N.K. Sinha, JS, MHRD and Sh. S.K. Ray, JS & FA, MHRD could not attend the meeting. Dr. D.K. Paliwal, DEA, MHRD and Sh. S. Mohan, Director (F), MHRD attended meeting on behalf of Sh. N.K. Sinha and Sh. S.K. Ray, respectively.

Sh. Cherian Thomas, Joint Registrar; Mrs. Manjula Verma, Joint Registrar; Sh. T.K. Kaul, Deputy Registrar; and Sh. P.K. Vishwanathan, Asstt. Registrar were present to assist the Committee.

The Chairman welcomed the members attending the meeting of the Finance Committee. The Chairman appreciated the contribution of the outgoing member Prof. N.V. Narasimham. The Chairman also welcomed the new member Prof. Manohar Lal, Director, SOCIS and re-nomination of Prof. Parvin K. Sinclair, Pro-Vice-Chancellor in the Finance Committee. The Chairman then requested the Secretary to present the agenda items. The following items were presented.

FC 61.1 To confirm the minutes of the 60th meeting of the Finance Committee held on 21st July 2008.

- 61.1.1 The Secretary informed that the minutes of the 60th meeting of the Finance Committee held on 21st July 2008 were approved by the Board of Management in its 95th meeting held on 4th August 2008. The minutes were circulated to all the members. The Secretary informed to have received comments from Prof. Parvin K. Sinclair, Pro-Vice-Chancellor in respect of para 60.16.1 for modifying the minutes in the said para as under:

“The Committee considered the proposal and recommended that rather than creating a post of a software engineer, we should gather the requirement from all the Schools and Divisions for software engineers, which would be steadily increasing in the present environment of the stress on technology in the University, and then hire the services of a software company for providing the appropriate human resources.”

The Committee after discussion decided to substitute the circulated minutes with the suggested modifications in respect of para 60.16.1. Subject to this the minutes of 60th meeting of the Finance Committee were confirmed.

FC 61.2 Action Taken Report in respect of the recommendations of 60th meeting of Finance Committee held on 21st July 2008 as approved by the Board of Management in its 95th meeting held on 4th August 2008.

61.2.1 The Committee noted the action taken on the recommendations of the 60th meeting of the Finance Committee.

FC 61.3 To consider the revision of norms and rates for the conduct of Entrance Tests and Term-end Examinations.

61.3.1 The Finance Committee noted that the rates for payment to host institutions towards room rent, furniture, electricity charges and seating arrangement charges etc. for conduct of term-end examinations and entrance test have been fixed in March 2000 which was approved by the Board of Management in its meeting held on 7th August 2000.

61.3.2 The Committee after deliberations accepted the proposal and recommends for approval by the Board of Management the upward revision in the rates of payment to host institutions from Rs.6/- per registered student per session to Rs.8/- per registered student per session. The additional financial implications involved in the revision of rates would be met from within the existing budget allocation of SRED.

FC 61.4 To consider and approve the creation of the budget head “Reprinting of Course Material” in MPDD under Non-Plan.

61.4.1 The Committee approved the creation of budget head “**Reprinting of Course Material**” in MPDD under Non-Plan Budget Estimates. The allocation of funds to this budget head would be carried out administratively by re-appropriation by the Vice-Chancellor within the existing delegation of powers from printing head of the concerned Schools.

FC 61.5 To report the action taken in Re-appropriation of funds in August 2008.

61.5.1 The Committee noted the re-appropriation of funds carried out in August 2008 i.e. since the last meeting of the Finance Committee as given in Annexure-1 to the agenda item in respect of Non Plan (Operational Fund) of IGNOU.

FC 61.6 To report the Summary of Expenditure/Utilisations of funds under Plan and Non-Plan.

61.6.1 The Committee noted the expenditure upto August 2008 as given in Annexure 1 & 2 to the agenda item in respect of Plan and Non-Plan funds respectively. The members suggested that in future under Plan expenditure, figures of IGNOU's share and expenditure there against may also be indicated in respect of each head.

FC 61.7 To consider and approve the revision of the Delegation of Financial Power to various officers in the University.

61.7.1 The Committee decided to defer consideration of this item to the next meeting of the Finance Committee. The Committee desired that a statement be prepared showing the current limits of delegation of financial powers to various officers vis-à-vis the proposed delegation.

FC 61.8 To consider and approve the adoption and implementation of 6th Central Pay Commission Report and Financial Implications for Payment of Arrears IGNOU Employees of Group B, C, D & Pensioners.

61.8.1 The Finance Committee noted that at present the Central Government have issued instructions for revision of pay scales for its employees. The Committee also noted that the University has adopted Central Government pay scales for Group B, C & D. The Committee agreed in principle that the recommendations of 6th Central Pay Commission as accepted by the Government would be applicable to the IGNOU employees also. However, the Committee was of view that the Ministry of Finance, Government of India is yet to issue instructions for adopting and implementation of recommendations of 6th Central Pay Commission by the Central Autonomous Organisations. The University may wait till such Orders are issued by the Government and implement it accordingly. However, in the meantime the University may find out the sources from which financial implications involved in paying arrears etc. be met.

FC 61.9 To consider and approve manpower requirement at the SSC in the light of its new task profile.

61.9.1 The Committee after deliberation felt the necessity to facilitate the City Centre for which IGNOU has already taken up possession of the building at YMCA, Jai Singh Road, New Delhi. For operationalizing the City Centre, the Committee recommends hiring of services of one Executive Assistant and 2-3 Multiskilled Assistants on contract who will be working under the guidance of a full time regular Deputy Director. The requirement for heading the Centre will be met internally by the University.

FC 61.10 Any other item with permission of the Chair.

61.10.1 There were some table items also. The Finance Committee decided to take up these items in the next meeting which can be convened by the Chairman even at a short notice.

The meeting ended with a vote of thanks to the Chair.

**(V.N. Rajasekharan Pillai)
Vice-Chancellor & Chairman**