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**MINUTES OF THE 92nd MEETING OF THE FINANCE COMMITTEE HELD ON
22nd DECEMBER, 2017 AT 11.30 A.M. IN THE BOARD ROOM,
VICE CHANCELLOR'S BLOCK, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI.**

The following were present:-

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| 1. Prof. S. B. Arora | Vice-Chancellor | - Chairman |
| 2. Dr. Hitesh Deka | Vice Chancellor, KKH State Open University | - Member |
| 3. Prof. Jandhyala BG Tilak | Former Vice-Chancellor, NUEPA | - Member |
| 4. Prof. Anu Aneja | Director, SOGDS | - Member |
| 5. Prof. K. Ravi Sankar | Finance Officer (I/c) | - Secretary |

Shri B.K. Bhadri, AEA(DL), and Ms. Kiran Arora, Under Secretary attended the meeting on behalf Sh. Madhu Ranjan Kumar, Joint Secretary (DL & BP) and Ms. Darshana Dabral, Joint Secretary & Financial Advisor, MHRD, respectively.

Ms. Vidya Sonal, Joint Registrar; Sh. Kamal Dev, Dy. Registrar; Ms. Rajni A. Jeet, Mr. D K Verma, Shri K.S. Bhatia and Shri Anil Kumar, Assistant Registrars were present to assist the Committee.

The Chairman welcomed Dr. Hitesh Deka, (Vice Chancellor, KKHSOU and Member, BOM, IGNOU); Prof. Jandhyala BG Tilak (Former Vice-Chancellor, NUEPA); and Prof. Anu Aneja, (Director, SOGDS, IGNOU) who have joined the Finance Committee as the new Members.

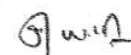

The Committee also placed on record its appreciation for the contributions made by Prof. K.N. Tripathi, Prof. P. Srinivas Kumar and Sh. Vivek Mehrotra as the members of the Finance Committee.

With the permission of the Chairman, Secretary presented the agenda items.

The following agenda items were presented:-

FC 92.1 To confirm the Minutes of 91st meeting of the Finance Committee held on 22nd June, 2017.

92.1.1 The Secretary informed the Committee that no comments have been received from members except from Shri Vivek Mehrotra. The suggestions of Sh. Vivek



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Mehrotra, on the minutes of the 91st Meeting of the Finance Committee are as follows :

1. Para 91.4.4: In the last line "be held" may be replaced by "meet".
2. Para 91.6.2: In the second para after "AYUSH/External agencies" the following may be added: "The FC was informed that the Examination/Programme fees are also being revised upwards."

92.1.2 The Committee noted the above suggestions and confirmed the Minutes of the 91st Meeting of the Finance Committee.

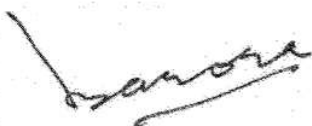
FC 92.2 Action Taken Report in respect of the Items of the 91st Meeting of the Finance Committee held on 22nd June, 2017 as approved by the Board of Management in its 129th Meeting held on 12.10.2017.

92.2.1 The Secretary presented the Action Taken Report (ATR).

92.2.2 On FC 91.3 of Action Taken Report, Shri B.K. Bhadri, reiterated the stand taken by the Ministry of Human Resource Development vide their letter F.No. 5-5/2017-DL dated 13.04.2017 that the University may take a decision at their level to settle the pending dues with concerned agencies (Prasar Bharti/ Doordarshan/ AIR/ M/o Communication & IT etc.) and Ministry of HRD has no role in this matter. Further, he also added that the utilization of funds is within the powers of the University as per their priorities. He further suggested that decision on the payments may be taken up at the earliest and the matter be settled soon with the approval of the appropriate statutory authorities of the University and as per the provisions of the MOUs. Shri Bhadri also suggested that in future point-wise brief may be provided for the ATR.

92.2.3 On FC 91.7.1 of the ATR, Prof. JBG Tilak appreciated the proposal for Faculty Development Fund and desired that the scheme may operationalized soon.

92.2.4 The Finance Committee noted the Action Taken Report with the above observations.



FC 92.3 To consider the Audited Annual Accounts of the University for the Financial Year 2016-17.

92.3.1 The Committee was informed that as per Section 29 of IGNOU Act, a copy of the audited Annual Accounts and the Audit Report, as submitted to the Visitor, after obtaining the approval of the Board of Management are placed for consideration of the Finance Committee. The same also needs to be submitted to the MHRD for laying it before both the Houses of Parliament, once approved by the Board of Management.

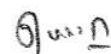
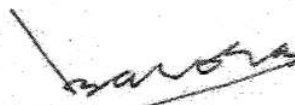
92.3.2 The Secretary apprised the Finance Committee that the unaudited Annual Accounts for the Financial Year 2016-17 were approved by the Finance Committee in its 91st Meeting held on 22nd June, 2017 and also approved by the Board of Management in its 128th Meeting held on 30th June, 2017. Subsequently, the Annual Accounts for the FY 2016-17 were submitted to Director General of Audit (Central Expenditure) (DGACE) for certification. The Annual Accounts for the Financial Year 2016-17 have been audited by the DGACE and the DGACE certified them vide its communication dated - 11.12.2017.

92.3.3 A copy of the Audit Certificate along with the Separate Audit Report and the Audited Annual Accounts for the Financial Year 2016-17 are placed for consideration of the Committee.

92.3.4 The Committee approved and recommended the audited Annual Accounts for the Financial Year 2016-17 for approval of the Board of Management and subsequent transmission to the MHRD for laying before both the Houses of Parliament.

FC 92.4 To consider and approve the Revised Estimates 2017-18 and the Budget Estimates 2018-19.

92.4.1 The Secretary informed that in accordance with Statute 11(6) of the Statutes of the University, the Financial Estimates are to be placed before the Finance Committee for consideration and thereafter to be submitted to the Board of Management for approval.



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92.4.2 Accordingly, the Revised Estimates 2017-18 and Budget Estimates 2018-19 are prepared as given below:

- ❖ The provision from internal resources has been estimated as Rs. 800.34 Crores and the provision for grants from MHRD under Revenue and Capital funds has been estimated as Rs. 230.56 Crores for the Revised Estimates 2017-18.
- ❖ The provision from internal resources has been estimated as Rs. 844.86 Crores and the provision for grants from MHRD under Revenue and Capital funds has been estimated as Rs. 258.38 Crores for the Budget Estimates 2018-19.

92.4.3 Shri Bhadri suggested that the University should initiate steps to digitize its operations in tune with the policy of the Govt. of India. He also suggested that efforts may be made to digitize the study material and slowly shift to digital study material in place of printed study material.

92.4.4 The Chairman apprised the Committee that a number of digital initiatives are being taken by the University with regard to admission and examination processes. Further, he also informed that the University has already taken a decision to supply soft copies of material to the enrolled students for their respective programmes in addition to the printed study material.

92.4.5 The Members expressed that replacing the printed study material with soft copies may not be a suitable proposition given the demographic scenario of the country at this point of time. However, they suggested that the University should use digital technologies to the maximum possible extent to provide better services to the students and to make the operations of the University cost effective.

92.4.6 The Committee considered and recommended the Revised Estimates 2017-18 and Budget Estimates 2018-19 for approval of the Board of Management with the above observations.

FC 92.5 To report Appropriation Account for the period 2016-17 (Plan & Non Plan)

92.5.1 The Secretary informed that as per Rule 10(1) of Chapter IV of the Financial Code, a statement called 'Appropriation Account' of the actual expenditure of the University, during the preceding financial year as compared with the budget provisions for that year shall be prepared by the Finance Officer in the prescribed form and shall be submitted to the Finance Committee. A similar statement shall be submitted in case of actual Receipts of the University during the preceding financial year as compared with the Budget Estimates for that year.

92.5.2 Accordingly, Appropriation Account for the Financial Year 2016-17 under Plan and Non-Plan accounts comparing the Revised Estimates 2016-17, and the Actual expenditure for the Financial Year 2016-17, and the Variance for each sub-head for all Schools of studies, Centres, Divisions and Units has been prepared and placed before the Committee. A similar statement for actual Receipts with the Budget Estimates for the Financial Year 2016-17 was also placed before the Committee for its consideration.

92.5.3 The Committee discussed the matter and observed that the variance between the Budget Estimates and the Actual expenditure should be kept at the minimum level by taking appropriate measures.

92.5.4 Shri Bhadri suggested that while making purchases/ procurements/ making payments the following are to be kept in consideration:

- i) Compliance of the GFR 2017 by the University.
- ii) To follow the procurement procedure of e-tendering for purchases and services and uploading of the tender notification on the website of the University.
- iii) Procurement through Government e-Marketing (GeM) as per the provisions of GFR 2017 and
- iv) Compliance of CVC guidelines.

92.5.5 The Secretary informed the Committee that the University has already adopted GFR 2017 and has been following the processes as are applicable. The Committee appreciated the efforts of the University in this regard.

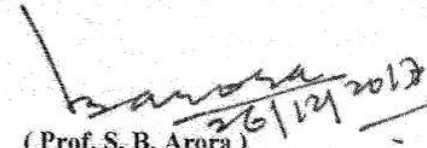
92.5.6 With the above observations, the Committee noted the Appropriation Accounts 2016-17 (Plan and Non Plan).

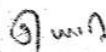
FC 92.6 To consider and approve the Adoption and Implementation of 7th Central Pay Commission and Financial Implications for Payment of Arrears to IGNOU Employees.

92.6.1 The Secretary presented the item as given in the Agenda Note. After detailed deliberations, the Finance Committee recommended the implementation of the 7th Central Pay Commission as follows:

- i) Recommended the Revision of Pay Scales to the categories of employees as per the following orders of Govt. of India :
 - a) Letter No.1-7/2015-U/II(1) dated 2nd November, 2017 issued by MHRD and the Corrigendum issued dated 8th November, 2017.
 - b) Letter No.1-7/2015-U/II(2) dated 2nd November, 2017 issued by MHRD
 - c) OM.No. 1/1/2016-E.III(A) dated 13th January, 2017 issued by Ministry of Finance, Govt. of India
- ii) Recommended the Revision of Pay Scales to the following categories as per the relevant Notification/ Orders issued by the MHRD/ Govt. of India;
 - a) To all other Group 'A' Officers and other equivalent officers who are not covered by the orders mentioned in (i) above.
 - b) Group 'B', 'C' and 'MTS' ('D') employees.
 - c) All categories of Pensioners.Implementation of the Revised Pay Scales for the above categories will be as per the relevant orders issued by the MHRD/ Govt. of India.
- iii) Recommended the payment of allowances for all the employees of the University as and when the relevant notification/orders are issued by the Govt. of India.
- iv) The entire additional financial commitment for this purpose will have to be met from the internal resources of the University.

The Meeting ended with thanks to the Chair.


(Prof. S. B. Arora)
Chairman, Finance Committee


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