## INDIRA GANDHI NATIONAL OPEN UNIVERSITY
## PLANNING AND DEVELOPMENT DIVISION

MINUTES OF THE THIRTY-FIFTH MEETING OF THE PLANNING BOARD, HELD ON 19$^{TH}$ NOVEMBER 2008 AT **10.00** A.M. IN THE CONFERENCE ROOM, **BLOCK**-8, IGNOU, **MAIDAN GARHI**, NEW DELHI-110068.

The following members were present:

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| 1. | Prof. V.N. Rajasekharan Pillai | Chairman |
| 2. | Prof. T.N. Kapoor | Member |
| 3. | Prof. Surabhi Banerjee | Member |
| 4. | Prof. Kalyan K. Dutta | Member |
| 5. | Prof. Rupa Shah | Member |
| 6. | Prof. B.P. Sanjay | Member |
| 7. | Prof. Udai Pratap Singh | Member |
| 8. | Dr. Deepak Sood | Member |
| 9. | Prof. P.R. Ramanujam | Member |
| 10. | Prof. Anu Aneja | Member |
| 11. | Prof. E. Vayunandan | Member |
| 12. | Sh. K. Laxman | Member |
| 13. | Dr. P. Shiva Swaroop | Member |
| 14. | Dr. C.G. Naidu | Member-Secretary |

The following members could not attend the meeting:

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| 1. | Prof. S.K. Joshi | Member |
| 2. | Prof. N.R. Madhava Menon | Member |
| 3. | Sh. Anil K. Agarwal | Member |

The following special invitees were also present in the meeting:

1. Prof. Om Prakash Mishra
2. Prof. Parvin Sinclair
3. Prof. K.R. Srivatsan
4. Sh. R. Chauhan

Sh. Pankaj Khanna, Deputy Director, Planning and Development Division was present in the meeting to assist the Member Sectretary.

At the outset the Chairman welcomed the members. He introduced the new members Prof. Kalyan K. Dutta, Prof. Rupa Shah, Prof. B.P. Sanjay, Prof. Udai Pratap Singh, Dr. Deepak Sood, and Sh Anil K. Agarwal to the Planning Board. The Chairman also placed on record the contributions made by the outgoing member of the Planning Board Sh. Shravan Patel.

The Chairman apprised the Planning Board about the recent developments made in the last two years. The University has taken initiatives in establishing 10 new Schools, reaching several million people through Gyan Vani, Gyan Darshan and Web cast, offering programmes through Pan-African Network, introduction of Research and Teaching Assistantship (RTA), under Convergence Scheme about 300 institutions have taken up the scheme,

Decentralising the Material Distribution, Establishing City Centre for strengthening student support services, use of Mobile SMS alerts to students and staff, on-line examination. He also said the University is celebrating its 23rd Foundation Day today. Prof. M.S. Swaminathan, Founder Chairman, M.S. Swaminathan Foundation Chennai who is also honorary Chair for Sustainable Development, IGNOU will deliver a lecture on "Sustainable Agriculture Leading to an ever green revolution" and Mr. Abid Hussain, Former Ambassador to USA will deliver a lecture on "Liberal Education. Pluralism and Diversity"

The Chairman after initial remarks requested Dr. C.G. Naidu, Member Secretary to present the agenda items.

PB **35.1**     To confirm the minutes of the **34**[th] meeting of the Planning Board held on **31"** Marth **2008.**

PB 35.1.1     Dr. Naidu apprised the members that the minutes of the 34th Planning Board meeting were circulated to the members and no comments were received. However, Prof. Parvin Sinclair, Pro-Vice-Chancellor who has attended the meeting as a special invitee has sought the amendment to PB 34.4.3. Chairman informed that since no member has any comments, the minutes may be confirmed.

PB 35.1.2     The Planning Board confirmed the minutes of its 34th meeting as circulated.

PB **35.2**     To consider and confirm the **35**[th] meeting of the Academic Programme Committee held on **22**[nd] July **2008.**

PB 35.2.1     The Member Secretary reported that in the 35th meeting of the Academic Programme Committee for the following programmes Phase-2 (Programme Concept) forms were approved:

1. Post Graduate Diploma in Counselling Services
2. Certificate in Jewellery Designing
3. Certificate in Community Radio
4. Bachelor of Vocational Education and Training
5. B.Tech. Aeronautical Engineering
6. Post Graduate Diploma in Industrial Safety, Health and Environment Management
7. Diploma in Industrial Safety, Health and Environment Management
8. Certificate in Rural Entrepreneurship
9. Diploma in Value Added Fish Products
10. Certificate in Leather Goods Making
11. Diploma in Leather Goods Making
12. Certificate in Information and Assistive Technologies for Visually Impaired
13. Diploma in Information and Assistive Technologies for Visually Impaired

14. Post Graduate Diploma in Yogic Sciences
15. Diploma in Office Management and Practices
16. Post Graduate Diploma in Gender and Development Studies
17. Masters Degree in Gender and Development Studies
18. Post Graduate Certificate in Gender Sensitive Project Management
19. Post Graduate Certificate in Gender, Entrepreneurship and Development
20. Post Graduate Certificate in Project Management
21. Diploma in Vocational Teacher Education
22. B.Com. with major in Corporate Affairs and Administration
23. M.Com. in Business Policy and Corporate Governance
24. B.Com. with inajor in Financial and Cost Accounting
25. M.Com. in Management Accounting and Financial Strategies
26. Certificate in Spanish Language
27. Post Graduate Diploma in Agricultural Law
28. Masters Degree in Intellectual Property Law
29. Diploma in Legislative Drafting
30. Post Graduate Diploma in District Health Management

For the following programmes Phase-4 (Programme launch) forms were approved:
1. Certificate in Sericulture
2. Diploma in Retailing
3. Certificate in Community Radio
4. Certificate in Fashion Design
5. Diploma in Fashion Design
6. B.A. in Fashion Design
7. Certificate in Textile Design
8. Diploma in Textile Design
9. B.A. in Textile Design
10. Certificate in Fashion Merchandising and Production
11. Diploma in Fashion Merchandising and Production
12. B.A. in Fashion Merchandising and Production
13. B.Com. with major in Corporate Affairs and Administration
14. M.Com. in Business Policy and Corporate Governance
15. B.Com. with major in Financial and Cost Accounting
16. M.Com. in Management Accounting and Financial Strategies
17. Certificate in NGO Management
18. Post Graduate Diploma in Social Work
19. Diploma in Mechanical Engineering
20. Post Graduate Diploma in Acupuncture
21. Certificate in Competency Power Distribution

PB 35.2.2    The Planning Board confirmed the minutes of the 35th meeting of the Academic Programme Committee.

**PB 35.3**    To Consider the status of Phase-2 (Programme Concept) and Phase4 (Programme launch) forms approved by the Academic Programme Committee upto 31$^{st}$ December 2007.

PB 35.3.1    Dr. Naidu said that in its 34$^{th}$ meeting, the Planning Board suggested that a status report of Phase-2 and Phase4 forms approved by the Academic Programme Committee in the past may be placed in its next meeting. Accordingly, a status database related to Phase-2 and Phase4 approved programmes from 1$^{st}$ to 33$^{rd}$ meeting held upto 31$^{st}$ December 2007 is placed before the Planning Board. Out of the 134 programmes approved, 78 programmes are currently on offer. 29 are under development, **13** were either discontinued at conceptual stage or withdrawn due to low enrolment, and out of remaining **14** programmes, some have already been placed under different title, some could not be developed due to various reasons and some will be launched in the next plan period.

PB 35.3.2    The Planning Board noted the status of the programmes and appreciated the compilation and analysis done by the Planning & Development Division.

**PB 35.4**    To report the nomination of one member of the Planning Board to the Academic Programme Committee, a Standing Committee of the Planning Board.

PB 35.4.1    Dr. Naidu said that the Planning Board, in its 33$^{rd}$ meeting held on 17$^{th}$ September 2007 authorised the Vice Chancellor to nominate one member of the Planning Board of the University under Clause (II) of the composition of the Academic Programme Committee, a Standing Committee of the Planning Board. Accordingly, the Vice Chancellor nominated Prof. Udai Pratap Singh, one of the Visitor's nominee, Planning Board as member of the Academic Programme Committee for a period of two years with effect from 14$^{th}$ July 2008 (date of notification) or till he holds the position of the Member, Planning Board, which ever is earlier.

PB 35.4.2    The Planning Board noted the nomination of Prof. Udai Pratap Singh as member of the Academic Programme Committee.

**PB 35.5**    To review the II$^{th}$ Five Year Plan (2007-12) activities, on completion of the first year of the plan.

PB 35.5.1    Dr. Naidu apprised the members that the following are the ongoing schemes (continuation of 10$^{th}$ to II$^{th}$ Five Year Plan) and new schemes proposed during 1I$^{th}$ Five Year Plan.

**Ongoing** Schemes:

1. Gyan Darshan
2. Gyan Vani

3. Syystem Development (N-Node, NODLINET, e-resources, development of online platform, etc.)
4. Disadvantaged Groups
5. Distance Education Council, assistance to State Open Universities (SOUs)/Correspondence Course Institutes (CCIs)
6. IGNOU (New Schools/Chairs/Centres/Internet based delivery systemslnew programmeslexpansion of Study Centre, Regional Centre, and Zonal Centre Network/Campus development/IGNOU Councellor-Dedicated Virtual Training Network/SRFs and JRFs (Research and Teaching Assistance)
7. Education Development for the North East Region

**New Schemes:**

1. Convergence of ODL and Conventional Systems of Education
2. Community Colleges
3. Skill Development Mission
4. Tele-Knowledge Centres at Block level
5. Multimedia Labs
6. Edusat

The University is yet to obtain the approval of the Expenditure Finance Committee (EFC) Memorandum. On the completion of the first year of the 11$^{th}$ Five Year Plan, the progress of the ongoing schemes and new schemes is placed before the Planning Board.

PB 35.5.2    The Planning Board while deliberating on the on-going and new schemeslactivities gone through the financial details informed by the Finance Officer.    Finance Officer briefed the Board about Rs.77.00 crores have been spent by the University in anticipation of the grants from the MHRD.    The Vice Chancellor said that the University is not getting non-plan grants from the MHRD and the University is meeting the entire expenditure on this account earned from its own resources.

PB 35.5.3    The Planning Board noted the progress of the first year of the 11$^{th}$ Five Year Plan.

**PB 35.6**    **To consider the student enrolment data analysis and students awarded degreesldiplomaslcertificates in the year 2007- 08.**

PB 35.6.1    The Member Secretary presented the analysis of student admission date and number of students awarded degrees/diplomas/certificates. The University offers 148 Certificate, Diploma, Degree, Post Graduate Degree, and Doctoral programmes. There are admission cycles viz. July and January. During 2007-08 5,50,600 students have enrolled for various programmes. The profiles of the students in terms of

Social Status, Gender distribution, Zone-wise distribution, and area-wise distribution are presented. Also, the programme-wise enrolment data was presented. During the year 101346 degreesldiplomaslcertificates were awarded. Prof. T.N. Kapoor suggested that the student data analysis should include State-wise distribution of students so that the low enrolment States can be identified and focussed.

PB 35.6.2     The Planning Board noted the enrolment data and the number of degreesldiplomaslcertificateawarded during the year 2007-08 and appreciated the commendable growth made by the University.

**PB *35.7***     **To consider a proposal for granting functional autonomy to the various Schools/Centre/Institutes within the University.**

PB 35.7.1     The Vice Chancellor apprised the members that various Education Commissions appointed by the Government of India and the University Grants Commission (UGC) have identified the need to decentralise authority and confer autonomy to University departments. The UGC also framed guidelines on conferring autonomous status to Departments/Institutes/Centres/Schools within a University set-up.

The IGNOU Act (1985) also makes a statutory provision for granting autonomy. As per the Clause 5 (3) ( xxvi) of IGNOU Act, the University shall have the power "to confer autonomous status on a College or Regional Centre in the manner laid down in the statutes". Further, Clause 24 (i) of the Act also says that the Statutes may provide for "the conferment of autonomous status on Colleges and Study Centres".

Considering the phenomenal growth of the University in terms of programmes, courses, study centre and regional centre network, and student numbers, different course development models, use of technology for the delivery of courseslprogrammes, there is a need for granting functional autonomous status to various Schools/Centres/Institutes with in IGNOU.

The Vice Chancellor informed the members that a meeting of the Pro Vice Chancellors and Directors of various Schools/Centres/Institutes was organised on 10th November, 2008 and the draft proposal was discussed in detail. All the Directors have welcomed the proposal and approved the draft proposal (Annexure-1). They also, requested the Vice Chancellor to constitute a Committee for framing operational guidelines for Schools/Centres/Institutes conferred autonomous status. Accordingly he appointed a Committee.

PB 35.7.2    The Planning Board after a detail discussion approved the proposal on granting functional autonomy to various Schools1 Centres/Institutes. The members also suggested that necessary amendments in statutes may be made for this purpose.

**PB 35.8**    To report on the establishment of a Centre for Corporate Education, Training and Consultancy.

PB 35.8.1    The Chairman informed the Board about requests being received from various Ministries (Ministry of Corporate affairs, Panchayati Raj, Ministry of Labour, etc.) and Corporates in a big way to develop and offer programmes as per the needs of the corporate sector. The University in collaboration with Confederation of Indian Industries (CII) is developing programmes in different skill development areas namely Construction, Fire safety; Travel and Tourism and Soft-skills. Therefore, there is need to establish a separate Centre for Corporate Education, Training and Consultancy. The Academic Council and the Directors/Heads Meeting have approved this proposal. The Centre will be coordinated with the help of a management Committee with adequate representation from the industry.

PB 35.8.2    The members deliberated over the item and approved the establishment of a Centre for Corporate Education, Training and Consultancy

The meeting ended with a vote of thanks to the Chair,

(V.N. Rajasekharan Pillai)
Chairman