

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**PLANNING AND DEVELOPMENT DIVISION**

**MINUTES OF THE THIRTY-SIXTH MEETING OF THE PLANNING BOARD, HELD ON 06<sup>th</sup> OCTOBER 2009 AT 11.00 A.M. IN THE CONFERENCE ROOM, BLOCK-8, IGNOU, MAIDAN GARHI, NEW DELHI-110068.**

The following were present:

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|-----|---|------------------------------|
| 1.  | Prof. V.N. <b>Rajasekharan Pillai</b> , Vice Chancellor, <b>IGNOU</b>                               | Chairman                     |
| 2.  | Prof. B.P. <b>Sanjay</b> , Vice Chancellor, Central University of Tamil Nadu, <b>Thiruvavur</b>     | Member                       |
| 3.  | Prof. Udai Pratap Singh, Former Professor, <b>Banaras Hindu University, Varanasi</b>                | Member                       |
| 4.  | Prof. <b>A. Sukumar</b> Nair, Former Vice Chancellor, <b>Kerala University</b>                      | Member                       |
| 5.  | Shri <b>Anil K. Agarwal</b> , Former President <b>ASSOCHAM</b> , President, COSMOS Group, New Delhi | Member                       |
| 6.  | Prof. S.P. Narang, Honorary Professor of Eminence, New Delhi  | Member                       |
| 7.  | Prof. <b>Pardeep</b> Sahni, School of Social Sciences, <b>IGNOU</b>                                 | Member                       |
| 8.  | Prof. (Ms) <b>Savita</b> Singh, Director, School of Gender & Development Studies, <b>IGNOU</b>      | Member                       |
| 9.  | <del>Prof. Srikrishna Deva Rao, Director, School of Law, <b>IGNOU</b></del>                         | <del>Member</del>            |
| 10. | Dr. <b>B.S. Sudhindra</b> , Regional Director, <b>IGNOU Regional Centre, Bangalore</b>              | Member                       |
| 11. | <del>Shri <b>U.S. Tolia</b>, Registrar, Administration, <b>IGNOU</b></del>                          | <del>Ex-officio Member</del> |
| 12. | Dr. Pankaj Khare, Director (I/c), Planning and <b>Development Division, IGNOU</b>                   | Member-Secretary             |

The following members could not attend the meeting:

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|----|---|--------|
| 1. | Prof. <b>Kalyan K. Dutta</b> , Jadavpur University, <b>Kolkata</b>                          | Member |
| 2. | Prof. Rupa <b>Shah</b> , Former Vice Chancellor, <b>SNDT University, Mumbai</b>             | Member |
| 3. | Prof. Kiran <b>Karnik</b> , Former President <b>NASSCOM</b> , New Delhi                     | Member |
| 4. | Prof. <b>J.Sasidhar</b> Prasad, Former Vice Chancellor, University of <b>Mysore, Mysore</b> | Member |
| 5. | Prof. Deepak Sood, Himachal Pradesh University, <b>Shimla</b>                               | Member |

The following special invitees from the University were also present in the meeting:

1. Prof. Omprakash Mishra, Pro Vice Chancellor
2. Prof. Parvin Sinclair, Pro Vice Chancellor
3. Dr. D.K. Choudhry, Pro Vice Chancellor
4. Dr. Latha **Pillai**, Pro Vice Chancellor

5. Dr. K.R. Srivathsan, Pro Vice Chancellor
6. Dr. S. Mohapatra. Registrar. Student Evaluation Division
7. Sh. K. Laxman. OSD. Student Registration Division
8. Dr. R. R. Rausaria. Registrar, Material Production and Distribution Division

Shri Pankaj Khanna, Deputy Director, Planning and Development Division was present in the meeting to assist the Member Secretary.

At the outset, the Chairman welcomed all members to the meeting of the Planning Board. The Chairman introduced the new members Prof. S.P. Narang, Prof. A. Sukumaran Nair, Prof. Pardeep Sahni, Prof. (Ms.) Savita Singh, Prof. Srikrishna Deva Rao and Dr. B.S. Sudhindra. He placed on record, his appreciation for the contribution made by the outgoing members Prof. N.R. Madhava Menon, Prof. Surabhi Banerjee, Prof. T.N. Kapoor, Prof. S.K. Joshi, Prof. P.R. Ramanujam, Prof. Anu Aneja, Prof. E. Vayunandan and Dr. P. Shiva Swaroop.

He informed the members that the University is entering in its Silver Jubilee Year on 19<sup>th</sup> November, 2009. On this day in the year 1985, Shri Rajiv Gandhi, Former Prime Minister of India laid the foundation Stone of the University and since then this day is celebrated as the foundation day of the university. This year, the Silver Jubilee celebration will be inaugurated by Hon'ble President of India, Smt. Pratibha Devi Singh Patil with other dignitaries, which include Dr. Narendra Jadhav, Member, Planning Commission, Government of India.

The Chairman after initial remarks requested Dr. Pankaj Khare, Member Secretary to present the agenda items.

**PB 36.1** ~~To confirm the minutes~~ of the ~~35th meeting~~ of the Planning Board held on 19th November 2008.

P B 36.1.1 Dr. Pankaj Khare apprised the members that the minutes of the 35<sup>th</sup> Planning Board meeting were circulated to the members and comments from Prof. P.R. Ramanujam were received in respect of item no. PB 35.5.2 which are placed at Annexure- 1/1. The members after going through the comments opined that as the matter relates to non-plan grants, the same may be deliberated with the agenda item related to EFC memorandum.

Chairman informed that since no member has any other comments, the minutes may be confirmed.

P B 36.1.2 The Planning Board confirmed the minutes of its 35<sup>th</sup> meeting as circulated.

P B 36.2 To consider and approve the recommendations of the 36<sup>th</sup> meeting of the Academic Programme Committee held on 28th January 2009.

P B 36.2.1 The Member Secretary reported that in the 36<sup>th</sup> meeting of the Academic Programme Committee the following Phase forms of programmes were

approved and ratified.

**List of programmes approved in the 36<sup>th</sup> Meeting of the Academic Programme Committee**

**Phase-2 (Programme Concept Form)**

1. Certificate in Value Education
2. Certificate in Inclusion of Children with Disability in Education
3. Post Doctoral Certificate in Dialysis Medicine
4. Certificate in Information Technology
5. Certificate in Pharmaceutical Sales
6. Post Graduate Diploma in Science Communication
7. Post Graduate Diploma in Pharmaceutical Analytical Techniques
8. Certificate in Proficiency in Arabic Language
9. Diploma in Standard Arabic
10. Post Graduate Diploma in Legal Process Outsourcing
11. Post Graduate Diploma in Mediation Techniques and Process
12. Certificate in Functional Literacy for Prisoners
13. Certificate in Right to Information
14. Post Graduate Diploma in Sports Science and Nutrition
15. Certificate in Medical Informatics
16. Certificate in Health Insurance
17. Certificate in Medical Law
18. Certificate in Quality Management in Health Care
19. Diploma in Horticulture
20. Diploma in Para Veterinary Services
21. Certificate in Teaching Elementary Science

**Phase-4 (Programme Launch Approval Form)**

1. Post Graduate Certificate in Project Management
2. Post Graduate Diploma in Food Safety and Quality Management
3. Post Graduate Certificate in Agriculture Policy
4. Post Graduate Diploma in Plantation Management
5. Post Graduate Certificate in Patent Practice
6. Post Graduate Diploma in Educational Technology
7. Post Graduate Diploma in Adult Education: Participatory Adult Learning Documentation and Information Networking
8. Post Graduate Diploma in Pharmaceutical Sales Management
9. Certificate in Water Harvesting and Management
10. Certificate in Information Technology

**List of the Programmes ratified in the 36<sup>th</sup> Meeting of the Academic Programme Committee**

**Phase-2 (Programme Concept Form)**

1. Diploma in Business Process Outsourcing (BPO)
2. Certificate Programme: Introduction to Sri Aurobindo Studies

3. Post Graduate Diploma in Integral Education
4. Post Graduate Diploma in Studies in Indian Culture
5. Master of Sri Aurobindo Studies
6. M.Phil. in Sri Aurobindo Studies
7. Doctor of Sri Aurobindo Studies
8. Post Graduate Certificate in Security Operations
9. Post Graduate Diploma in Security Operations

**Phase-4 (Programme Launch Approval Form)**

1. Certificate Programme: Introduction to Sri Aurobindo Studies
2. Post Graduate Diploma in Integral Education
3. Post Graduate Diploma in Studies in Indian Culture
4. Master of Sri Aurobindo Studies
5. M.Phil. in Sri Aurobindo Studies
6. Doctor of Sri Aurobindo Studies
7. Diploma in Business Process Outsourcing Finance and Accounting
8. Certificate in Leather Goods Making
9. B.Tech. (Aerospace Engineering)
10. Post Graduate Certificate in Security Operations
11. Post Graduate Diploma in Security Operations

**PR 36.2.2**

The Planning Board after going through the academic programmes suggested that the facilities of Aurobindo Centre at Adhchini near NCERT campus, New-Delhi may also be utilized for Aurobindo Studies programmes. It was also desired that the Master of Sri Aurobindo Studies may be appropriately amended as Master of Arts in Sri Aurobindo Studies (M.A. in Sri Aurobindo Studies). On it, Prof. K.R. Srivatsan informed the Board about the Aurobindo programmes, which are being offered by two institutes namely International Centre for Integral Studies, New-Delhi and SACAR Pondicherry with exclusive course content. The degrees being awarded by these two institutes are unique and as per UGC norms. He agreed on the nomenclature of the M.A. programme as suggested by the Planning Board.

PB 36.2.3

The Planning Board took note of the above deliberations and approved the minutes of the 36th meeting of the Academic Programme Committee.

PB 36.3

To consider and approve the recommendations of the 37th meeting of the Academic Programme Committee held on 26th June 2009.

PB 36.3.1

The Member Secretary reported that in the 37<sup>th</sup> meeting of the Academic Programme Committee the following Phase forms of programmes were approved and ratified.

**List of programmes approved the in 3 f Meeting of the Academic**

**Programme Committee**

**Phase-4 (Programme Launch Approval Form)**

1. Diploma in Industrial safety, Health and Environment Management
2. Post Graduate Diploma in Industrial safety, Health and Environment Management
3. Post Graduate Diploma in District Health Management
4. Certificate in Poultry Farming
5. Certificate in Hospital Administrative Assistance-ship
6. Certificate in Entrepreneurship and Skill Development
7. Diploma in Entrepreneurship and Skill Development
8. Certificate in Spoken English and Personality Development
9. Advanced Certificate in Spoken English and Personality Development
10. Professional Certificate in Spoken English and Personality Development
11. Certificate in Air Ticketing
12. Certificate in Airline IN-Flight Services
13. Certificate in Travel Agency Operations
14. Certificate in Tour Guiding Skills
15. Certificate in Fire Safety
16. Advanced Certificate in Fire Safety
17. Diploma in Fire Safety
18. Certificate in Security Management
19. Advanced Certificate in Security Management
20. Diploma in Security Management
21. Post Graduate Diploma in Analytical Chemistry
22. Certificate in Lifelong Learning
23. Certificate in Communication Skills for BPO, ITes & Related Sectors
24. Post Graduate Diploma in Folklore and Culture Studies
25. Certificate in Early Childhood Special Education Enabling Inclusion – Cerebral Palsy
26. Post Graduate Diploma in Book Publishing
27. Certificate in Urdu Language
28. Certificate in Home Based Care Provider
29. Certificate in Diabetes Care for Community Worker
30. B.A. (Hons) in Applied Sign Language Studies

**Programme ratified in the 37<sup>th</sup> Meeting of the Academic Programme Committee**

1. Certificate in Community Radio

**Programmes approved to Launch as Regular Programmes**

1. Certificate in New Born and Infant Care
2. Certificate in Maternal and Child Health Care

**PB 36.3.2**

The Chairman briefed the Board about the various ways of imparting education as specified by the Commonwealth of Learning & Association of Indian Universities. He informed that the University follows flexible modes of education delivery combining face-to-face, distance and on-line approaches. The University with its various Open University programmes and Distance Education programmes is making all its efforts to significantly contribute towards achievement of target of 15% GER in higher education sector.

**PB 36.3.3**

The Planning Board suggested that in-order to comprehend the outcome of the various academic programmes; a document or report with the current enrolment trend, success rate of academic programmes, enrolment result analysis, employment generation analysis for all the Regional and Study centres across all the university programmes may be prepared. This document/report should also include the list of Study Centres; Academic Counsellors with their complete details like address, location and geographical area like nearest railway station, bus stand etc. This above comprehensive document may be prepared by a committee comprising of officials from RSD, SED, SRD P&DD and MPDD within a specified time-frame.

**PB 36.3.4**

The Planning Board took note of the above deliberations and approved the minutes of the 37<sup>th</sup> meeting of the Academic Programme Committee.

**PB 36.4.1**

**To report the XIth Plan Proposals of IGNOU received from MHRD for recommendation to CCEA**

**PB 36.4.1**

The Member Secretary informed about XIth Plan Proposals of IGNOU received from MHRD. The Planning Board after going through the EPC document as received from MHRD took note of the concept of contributing to the Plan expenditure from internal sources of IGNOU which was introduced during the Xth Plan period. The contribution has now been further raised by 5-10 percentage points scheme-wise in the XIth Plan EPC document which is 50% in some schemes. The Board, suggested that as the entire non-plan expenditure is being spent from internal sources of IGNOU and it is also meeting the part of Plan expenditure, the Government of India should also share the non-plan expenditure so that the quantitative expansion and quality enhancement in ODL can be properly taken care of.

**PB 36.4.2**

Planning Board deliberated over the various aspects of the community college, skill development and convergence scheme in order to capture the all India dynamics through these innovative schemes of Open and Distance

Education. The Chairman informed that Planning Board about the history of community colleges, which were Church and municipality based colleges and will now have the IGNOU certified programmes under this scheme. He also informed about the Convergence scheme study centres, which have attracted a number of credible institutions from all over the country for successful running of various dual degree programmes. The Board took note of the efforts made by the University in order to further expand its all India presence through its Community College, Skill Development Mission and Convergence Scheme and was of the view that in order to significantly contribute towards achievement of target of 15% GER in higher education sector, the university with its growing activities should invest on the infrastructure facilities at Headquarters, Regional centres and in Human Resources.

**PB 36.4.3** Prof. Omprakash Mishra, Pro Vice-Chancellor informed that the progress made in the creation of new institutes in the North-East Region and New centres at the Headquarters may also be included in the Expenditure Finance Committee memorandum.

**PB 36.4.4** The Planning Board took note of the above deliberations and status of the XIth Plan Proposals of IGNOU received from MHRD for recommendation to CCEA.

**PB 36.5** To report the nomination of one member of the Planning Board to the Academic Programme Committee, Standing Committee of the Planning Board.

**PB 36.5.1** The member secretary informed the members that the Vice Chancellor nominated Prof S.P. Narang, member of Planning Board as member of the Academic Programme Committee under the provisions of clause (ii) of the composition of Academic Programme Committee for a period of two years with effect from 12<sup>th</sup> June 2009 (date of notification) or till he holds the position of the Member Planning Board which ever is earlier.

**PB 36.5.2** The Planning Board ratified the nomination of Prof. S.P. Narang as member of the Academic Programme Committee.

**PB 36.6** To consider the Phase-4 (Programme Launch Approval Form) of Diploma in Paralegal Practice.

**PB 36.6.1** Prof. Srikrishna Deva Rao and Mr. Anand Gupta, programme coordinators explained about the details and readiness of the already launched programme from July 2009. The Board advised the programme coordinators to have dialogue with the Ministry of Law in order to improve employment

opportunities for the successful students.

**PB 36.6.2** The Planning Board took note of the launch and ratified the Phase-4 (Programme Launch Approval Form) of Diploma in Paralegal Practice.

**PB 36.7** To consider the Phase-4 (Programme Launch Approval Form) of Certificate in Energy Technology and Management.

**PB 36.7.1** Dr. Ram Chandra, Regional Director, Delhi-I explained the readiness, structure, need and target groups of the proposed programme.

The Planning Board suggested the coordinator to re-visit the maximum duration of the programme, reduce the number of projects and its related credits in compliance with the university norms.

**PB 36.7.2** The Planning Board took note of above deliberations and approved the Phase-4 (Programme Launch Approval Form) of Certificate in Energy Technology and Management.

**PB 36.8** To Report the Academic Programme Guide for July 2009 Session.

**PB 36.8.1** The Planning Board applauded for launching 312 numbers of programmes and progress made in this regard by the University. It was observed that the year of publication and copyright clause may also be printed on the page number-2 of Academic Programme Guide.

**PB 36.8.2** Mr. Anil Agarwa appreciated the role of IGNOU in expanding the workforce as per needs of the country. He acknowledged the strength of the open learning in professional upgradation of an individual in the today's highly competitive environment. With the infrastructure development across the country, he stressed on the need for development of academic programmes in the field of Civil Engineering, Renewable Energy resources, Power Generation & Transmission, Communication Skills, Hospitality and Retail. He also informed that, in context of expanding business boundaries, increased vulnerability to corporate fraud, and the ever increasing regulatory compliances, the need of a Compliance officer in every company has been felt by their Industry Chambers (ASSOCHAM) and Ministry of Company Affairs. It was suggested that the University may initiate academic courses in this regard in consultation with Ministry and Industry Chambers.

**PB 36.8.3** Chairperson informed that the University is giving maximum emphasis on capacity building, constantly endeavors to experiment in all the new areas and as on date it is the part of each and every Ministry. The University has collaborated for various academic programmes and activities with Ministry



of Agriculture. Railways. Textiles, Power, Tourism. Panchayati Raj. Women and Social development. Sustainable development etc. He also informed about the collaborations made with the various professional institutes like Institute of Company Secretaries and Chartered Accountants for various academic programmes.

**PB 36.8.4**

The Planning Board after above deliberations suggested for creating a task force with the Industry Chamber (ASSOCHAM) in order to work-out a long term plan for effective networking with the industry organizations for the development of various academic programmes and activities in each specific area.

**PB 36.8.5**

The Planning Board approved the Academic Programme Guide and authorized the Vice-Chancellor to constitute a task-force with the Industry Chamber (ASSOCHAM) in each specific area to work-out a long term plan for the development of various academic programmes and activities.

The Meeting ended with a vote of thanks to the Chair.



(V.N. Rajasekharan **Pillai**)  
Chairman

